

TRANSNET NATIONAL PORTS AUTHORITY

TENDER NO. TNPA/2024/02/0004/56708/RFP

**FOR THE PROVISION OF DRY DOCK MAINTENANCE OF THE
WORKBOAT CRESTED TERN AND TUGBOAT OSPREY FOR
TRANSNET NATIONAL PORTS AUTHORITY (TNPA), PORT OF
SALDANHA ON AN AS AND WHEN REQUIRED BASIS**

**HELD AT 11:00 ON FRIDAY, 23 AUGUST AT THE MARINE
SERVICES BOARDROOM, SMALL CRAFT HARBOUR**

1. ATTENDANCE

Representative

Name of Business

Ms Claudine Jonas
Mr Zeablond Williams
Mr Justice Silo
Mr Abongile Ndikolo
Ms Barbara Govender
Mr Dougie Erfort
Ms Aphelele Nkatsha_Nkatsha
Ms Shannon Jacobs
Mr Justin Fisher
Mr Akhona Mabandla
Mr Henoc Mbaya
Mr Marvin Moses
Mr Sakkie van der Merwe
Ms Lucinda Hippdyte
Me Crian Dickson
Mr Zaakir Sayed
Mr Shakeen Daniels
Ms Amalia Moricel
Ms Nazmie Sydow
Mr Andile Mthayisi
Mr Daryn Clark
Ms Teren Gomez

Ikamva Maritime
ETATA
Primeworx
Prime Solutions
Fegro Enterprise
Nokwanda Shipping
Pimok Investment Holdings
APEX
APEX
Nkosi Phendule Projects
Eli Marketing
PRF Engineering
Southey Contracting
HD Engineering Services
CMT Maritime
RR Marine
RR Marine
Simunya Projects
Africa Projects
Nkosi Phendule Projects
Clark Marine
EBG Group

TNPA –Project Manager, Marine Services
TNPA – Maintenance Planner, Marine Services
TNPA – Contracts Officer, Procurement

2. **OPENING AND WELCOME**

Natalie Joubert (Procurement) opened and welcomed everyone. The attendance register was distributed to everyone and was signed by all present. Ms Joubert stated that the attendees had to ensure the certificate of attendance for the briefing session had to be signed prior to leaving the meeting.

3. **TENDER DOCUMENTS**

- Natalie Joubert took the attendees through the Procurement requirements referenced in the tender document.
- Tender number for this tender is **TNPA/2024/02/0009/56708/RFP**.
- The meeting is compulsory, and no tender documents will be accepted from Bidders that did not attend the compulsory briefing session. The attendance register will be used to cross reference. These documents will be marked as non-responsive.
- Ms. Joubert emphasized the date, time, and place for the closing of the tender. The closing date for this tender is **13 September 2024 @ 14:00pm. No late tender documents will be accepted for these services.**
- Please ensure that a copy be made for the Contractor's referral of the whole tender document.
- The preference point system that is applied to this tender is **80/20**. All technical communication should be directed in writing in the form of Section 8 to the RFP. RFP Clarification Request Form, up to 06 September 2024 @ 12:00pm can be directed to the below e-mail address:

tenderenquiriesld@transnet.net

- Please take note that the technical threshold set for this tender is **66.67 points**. This is based on the scoring of the technical returnable documents. See **Annexure B** to the RFP document.
- Please ensure that all mandatory returnable documents are submitted with the completed bid. Please submit the full tender pack, as downloaded from Transnet e-Tender Portal and/or National Treasury's E-Portal.
- This tender validity that is requested is **120 business days**.
- Please take note that this tender was advertised on National Treasury's e-Portal and the Transnet e-Portal site, therefore the successful Bidder's credentials and quoted price will be published after award of business.
- The Master Agreement document has been included in the tender back. Should clarity be sought on any statement made in this document please inform TNPA via the above stated mail address immediately for this to be sent to the Governance Department.
- The meeting was then handed to Mr Siboniso Zikalala to go through the scope of work, the bill of quantities and the technical evaluation criteria scoresheet.
- Ms Natalie Joubert re-iterated the closing date and time as **13 September 2024 @ 14:00pm**. Please ensure that a copy of the document is made prior to submitting your tender, for ease of reference should TNPA need to clarify some issues.
- Please take note of the closing venue as:

The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet e-Tenders management platform website/ Portal (transnetetenders.azurewebsites.net) Please use **Google Chrome** to access Transnet link/site);
- Click on "ADVERTISED TENDERS" to view advertised tenders;
- Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on "SIGN IN/REGISTER" – to sign in if already registered;
- Toggle (click to switch) the "Log an Intent" button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.

No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net

4. QUESTIONS/COMMENTS:

- **Question:** Should there be two Bills of Quantities for the Osprey, to cater for the works in Cape Town and for East London?
- **Answer:** Yes, the quote pertaining to the dock that will be utilized will be used.
- **Question:** Clarity is sought on how it would work should an item on the BOQ is cancelled or there is additional work requirement.
- **Answer:** Cancellation – The item is cancelled, and the Service Provider will not be able to add this to their invoice at the end of the service rendered.

Additional/Adhoc works – A quote is submitted for the works; this will be confirmed in the form of an amended Purchase Order showing the inclusion of the works.

- **Question:** Does a Chief Engineer have to be hired for this project, because there are very few companies in the Marine Environment that has a permanent Chief Engineer in service?
- **Answer:** Yes a Chief Engineer would be required to be in employment for this requirement.
- **Question:** With the dry docking of the Osprey, does TNPA book for the slots and pay for the docking fees?
- **Answer:** TNPA is responsible to book and pay for the slots, not the Service Provider.

5. GENERAL

All communications regarding this tender before the closing date must be forwarded to the tnpatenderenquiriesld@transnet.net by making use of the RFP Clarification form included in the tender document under Section 8.

After the closing date, all communication regarding this bid must be directed to the BEC Chairperson, tnpatenderenquiriesld@transnet.net.

It should please be **NOTED** that **NO LATE** tenders will be accepted after the closing date and time indicated on the tender document.

The closing date of the tender is 13 September 2024 @ 14:00pm.

Please start the uploading of tender documentation before the closing date and time to ensure that your bids are lodged on time.

Site meeting adjourned at 12:04pm.

Signature of:

**Siboniso Zikalala
Project Manager**



Date:

29/08/2024

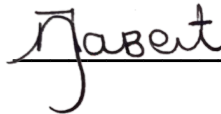
**Eurica Florentino
Maintenance Planner**



Date:

29/08/2024

**Natalie Joubert
Contracts Specialist**



Date:

29 August 2024
