



YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF WESTERN CAPE GOVERNMENT HEALTH AND WELLNESS

BID NUMBER: **WCGHSC0031/2024**

CLOSING DATE: **FRIDAY, 2 AUGUST 2024**

CLOSING TIME: **11:00**

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, (DP MARAIS HOSPITAL), (DPM), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

Please submit your bid on the official, **not re-typed** forms. Only original, signed documents will be considered. Failure to complete and sign bidding documents, certificates, questionnaires and specification forms may invalidate the bid. **The date stamp on each page is for official use and not for completion by bidders.**

Each bid must be deposited in a **sealed envelope** with the **name and address of the bidder, the bid number and closing date**. These conditions also apply to **a bid sent by courier** that is delivered in a courier pouch and is either signed off by the responsible official or deposited in the bid box by the courier's representative. The envelope shall not contain documents related to any bid other than that indicated on the envelope.

Bid documents must be deposited in the **bid box marked DEPARTMENT OF HEALTH** in the foyer of the Western Cape Government Building **next to the Cape High Court** at the junction of Dorp and Keerom Street, Cape Town. The bid box is generally open **24 hours a day, 7 days a week**. If you are uncertain about the location of the bid box, please call the responsible official, Mr Rashaad Matthews at (021) 483 2550 for assistance during office hours.

Please ensure that bids are delivered **to the correct address before bid closing**. **Late bids** will not be accepted for consideration and, where possible, will be **returned unopened** to the bidder accompanied by an explanatory letter. **No bidders' names or prices will be read out** after closing time when the bid box is opened, and bids are removed by Sourcing officials.

All bidders must be registered on the Central Supplier Database (CSD) at the time of bid closing. **Bidders already registered on the CSD** must have **confirmation of their registration** AND **ensure that their status is up to date** prior to bidding by contacting www.csd.gov.za.

Unregistered bidders or bidders with suspended registration will be deemed non-compliant and their bids will not be considered. Any prospective unregistered bidder must register as a supplier on CSD prior to bidding.

Central Supplier Database self-registration only: www.csd.gov.za

Contact email: SCM.eProcurementDOH@westerncape.gov.za

Where a bidder's tax compliance status cannot be verified or if a bidder's tax status is non-compliant on the CSD, the bidder will be afforded 7 working days to confirm tax compliance for the bid to be considered.

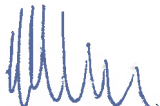
The B-BBEE status **on form WCBD 6.1 in your bid document** will be used to evaluate the bid, **not your B-BBEE status on the SEB or CSD**. Please complete your claims for **both the 80/20 and 90/10 preference points systems** in the WCBD6.1, as well as the attached **form WCBD4**. All other mandatory documents held on the CSD will be accepted by the Department of Health (WCGH) for consideration of formal bids.

This bid is subject to the General Conditions of Contract (GCC) and, if applicable, any other Special Conditions of Contract.

The successful bidder will be required to complete and sign a written contract form (WCBD7.1).

Please refer all technical/specification enquiries to Mr. Clifford Dilgee at telephone no. (021) 713 7621 or email: Clifford.Dilgee@westerncape.gov.za

The date stamp at the bottom of each page is for official use only and not for completion by bidders.


C Munnik
^ HEAD: HEALTH AND WELLNESS

DATE: 04/07/2024

WESTERN CAPE GOVERNMENT: HEALTH	
DIRECTORATE: SUPPLY CHAIN	
(G & S SOURCING)	
BID OPENED 11:00	
2 AUG 2024	
1).....	2).....
SIGNED	SIGNED

**PART A
INVITATION TO BID**

ZERO-TOLERANCE TO FRAUD, THEFT AND CORRUPTION (ANTI-FRAUD, THEFT AND CORRUPTION)

The WCG is committed to govern ethically and to comply fully with anti-fraud, theft and corruption laws and to continuously conduct itself with integrity and with proper regard for ethical practices.

The WCG has a zero-tolerance approach to acts of fraud, theft and corruption by its officials and any service-provider conducting business with the WCG.

The WCG expects all its officials and anyone acting on its behalf to comply with these principles to act in the best interest of the WCG and the public at all times.

The WCG is committed to protecting public revenue, expenditure, assets and reputation from any attempt by any person to gain financial or other benefit in an unlawful, dishonest or unethical manner.

Incidents and suspicious activities will be thoroughly investigated and where criminal activity is confirmed, responsible parties will be prosecuted to the full extent of the law.

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF HEALTH									
Bid no	WCGHSC0031/2024		Closing date:	Friday, 2 Aug 2024		Closing time	11:00		
Description	Provision of a comprehensive catering service at Metro TB (DP Marais Hospital) for a 3-yr period								
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT									
The foyer of the main entrance, Western Cape Government Building (next to Cape High Court)									
Junction of Dorp and Keerom Streets, Cape Town 8001									
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:					TECHNICAL ENQUIRIES MAY BE DIRECTED TO:				
Contact person	Mr Rashaad Matthews				Contact person	Clifford Dilgee			
Telephone no	(021) 483 2550				Telephone no	(021) 713 7621			
E-mail address	rashaad.matthews@westerncape.gov.za				E-mail address	Clifford.dilgee@westerncape.gov.za			
SUPPLIER INFORMATION									
Name of bidder									
Postal address									
Street address									
Telephone no	Code		Number						
Cellphone no									
Facsimile no	Code		Number						
E-mail address									
Vat registration no									
Supplier compliance status	CSD registration no. MAAA								
B-BBEE status level verification certificate	[Tick applicable box] ☐ Yes ☐ No				B-BBEE status level sworn affidavit	[Tick applicable box] ☐ Yes ☐ No			
If yes, was certificate issued by verification agency accredited by SANAS (SA National Accreditation System)					[Tick applicable box] ☐ Yes ☐ No				
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED WITH A COMPLETED 6.1 TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]									
Are you the accredited representative in South Africa for the goods/services/works offered? ☐ Yes ☐ No [if yes enclose proof]					Are you a foreign based supplier for the goods/services/works offered? ☐ Yes ☐ No [If yes, answer part B3]				
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS									
Is the entity a resident of the Republic of South Africa (RSA)?					☐ Yes ☐ No				
Does the entity have a branch in the RSA?					☐ Yes ☐ No				
Does the entity have a permanent establishment in the RSA?					☐ Yes ☐ No				
Does the entity have any source of income in the RSA?					☐ Yes ☐ No				
Is the entity liable in the RSA for any form of taxation?					☐ Yes ☐ No				
IF THE ANSWER TO ALL OF THE ABOVE IS "NO", IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS). IF NOT, REGISTER AS PER 2.2 BELOW.									

**WESTERN CAPE GOVERNMENT HEALTH & WELLNESS
GOODS & SERVICES SOURCING**

BID OPENED @ 11:00

2 AUG 2024

1) 2)
SIGNED SIGNED

PART B
TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION REQUIREMENTS
1.1	Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
1.2	All bids must be submitted on the official (not re-typed) forms provided, or in the manner prescribed in the bid document.
1.3	This bid is subject to the preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2017, the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
1.4	The successful bidder will be required to fill in and sign a written contract form (WCBD7.1).
2.	TAX COMPLIANCE REQUIREMENTS
2.1	Bidders must ensure compliance with their tax obligations.
2.2	Application for Tax Compliance Status (TCS) may be made via e-Filing through the SARS website, www.sars.gov.za
2.3	Bidders may also submit a printed TCS certificate with a result summary page (downloaded from e-filing) together with the bid.
2.4	In bids where consortia/joint ventures/sub-contractors are involved, each party must submit a separate TCS certificate and CSD number as mentioned in 2.2 above.
2.5	No bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with members persons in the service of the state.
NB: FAILURE TO PROVIDE/COMPLY WITH ANY OF THE ABOVE REQUIREMENTS MAY RENDER THE BID INVALID.	
SIGNATURE OF BIDDER:	
CAPACITY IN WHICH THIS BID IS SIGNED:	
(Please submit proof of authority, e.g. company resolution, that bid signatory has been mandated to sign the bid in his/her capacity as the authorized representative of the organization.)	
DATE:	

WESTERN CAPE GOVERNMENT HEALTH & WELLNESS	
GOODS & SERVICES SOURCING	
BID OPENED @ 11:00	
2 AUG 2024	
1)	2)
SIGNED	SIGNED

BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, (DP MARAIS HOSPITAL), ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW') FOR A THREE-YEAR PERIOD

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WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
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NOTE: Please index the required **annexures** in the order as above and add them after the last documents in your bid offer with page separators in-between,
Please insert **any other compulsory forms** (Tax clearance certificates, BBBEE certificates, etc.) where they are specified or requested in the bid document.

BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, (DP MARAIS HOSPITAL), ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW') FOR A THREE-YEAR PERIOD

DEFINITIONS

For the purpose of the description, financial implications, bid conditions, conditions of bid and contract, bid specifications and annexures, the following definition of words will apply:

Authority:	Persons authorized to instruct the contractor about specified and agreed contract requirements. Authorized persons are the head of clinical services, doctors and the dietician.
Bid	A written offer, in prescribed format, from a prospective service provider, to provide services to an end-end-user.
Bidder:	An organization/individual who completes and submits a bid subject to all the terms and conditions embodied in the bid.
Catering facilities:	The premises made available by the client in which the contractor shall perform the catering services in terms of the provisions of this agreement.
Catering manager:	The member of the contractor's management designated to liaise with the institution's contract manager about all catering and related services.
Catering staff:	Staff involved in food preparation, provided by the contractor for the duration of this agreement as explained further on in this document.
Contract:	A legal, binding document and agreement resulting from the acceptance of a bid, including the full attached documentation, as well as the conditions contained in the General Conditions of Contract (GCC), which form the basis of the agreement resulting from the acceptance of a bid.
Contract manager:	The designated appointed manager for the Department of Health, Western Cape Government assigned to review project effectiveness and compliance with the Service Level Agreement, and to monitor the serving of meals to patients and health and safety rules and regulations.
Contractor	The successful bidder/service provider by whom the specified catering service will be provided subject to all the terms and conditions embodied in the bid.
Department of Health and Wellness: Western Cape Government	The Department of Health and Wellness, Western Cape Government who invited the bid, under whose control DP Marais Hospital resorts.
End-user	The institution that requires provision of a specialized outsourced service to fulfil a need for which it does not have the in-house capacity, and who retains the services of a contractor to carry out such service(s) in accordance with an agreed contract.
Equipment:	All furniture, fixtures, fittings, appliances, catering or any other item of equipment which the contractor might reasonably require in the performance of its duties.
Food guidelines:	A guideline of food types, quantities and quality supplied by the contractor for bid and evaluation purposes only, upon which bid prices must be based and which is to be paid for an individual client.
Food invoice:	The draft invoice format which forms the basis of all accounting for moneys payable by the hospital for the catering service provided by the contractor to patients.
Food service staff:	Staff involved in the serving of food, provided by the contractor for the duration of this agreement.
Food specifications:	The schedule of food types, quantities and quality supplied per meal and menu cycle to patients, to which the contractor must adhere in all respects, and for which DP Marais Hospital must pay.
General Conditions of Contract	An explanatory annexure detailing the general rights and obligations of entities conducting business with government, which forms part of the bid specification.

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DEFINITIONS	
For the purpose of the description, financial implications, bid conditions, conditions of bid and contract, bid specifications and annexures, the following definition of words will apply:	
Hospital:	DP Marais Hospital as represented by its management
Institutions:	Institutions/hospitals/ health facilities under the control of the Department of Health, Western Cape Government, including DP Marais Hospital, who are participants in a bid and on whose behalf certain services are arranged.
Interpretation	Words referring to the singular also include the plural and vice versa, where required by the context. Any gender includes the other. Reference to a person includes all entities, e.g., corporations, associations, partnerships, close corporations, government or local authorities and other legal and natural persons.
Kitchen/s:	Main kitchen/food service unit and ward kitchens.
Management staff:	Any management staff provided by the contractor for the duration of this agreement.
Mandatory	A term which refers to an obligation (also shall/should and must) or legal requirement.
May (aux verb)	An expression of discretion (option) or contingency, especially in clauses indicating condition, concession, purpose, result, etc
Ration scale:	A list of unprocessed and processed foods and drinks expressed in quantities/portion sizes required per person per day or week to meet the Recommended Daily Allowances (RDA) for energy and all other nutritional requirements of a specific group of clients.
Service	The outsourced provision of catering at DP Marais Hospital in accordance with the specified duties, responsibilities and conditions detailed in this document.
Specification	A document detailing proposed services to be provided in terms of the contract.
Status quo	The condition or state of affairs of the bidder and bidding organisation as at the date of bid.
State, Government, Department:	The Republic of South Africa and/or Government Department/Western Cape Government/Western Cape Department of Health according to the context of the sentence in which it appears.
Validity date:	Period when a bid is valid, during which it is expected to be evaluated, recommended and concluded. This bid shall be valid for 90 days from the closing date. Validity dates can be extended in agreement with bidders if bids are not concluded within 90 days.

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

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BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, (DP MARAIS HOSPITAL), ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW') FOR A THREE-YEAR PERIOD

Bidders must complete the "details of offer" column of this document in full, and reply "**complies**" or "**does not comply**" to indicate the offer's compliance with requirements. Failure to reply to all sections will make an offer ineligible for evaluation.

Bidders shall describe the capabilities and specifications of the offer fully on separate pages where necessary and **MUST** refer to the relevant corresponding paragraph below in each case.

Para	Section 1 - Introduction	Details of offer
1.1	SCOPE	
1.1.1	This specification establishes the requirements for the provision, operation and management of a Halaal patient catering service and related facilities and food services at DP Marais Hospital ('DPM') for a 3-year period , in accordance with the service described further on.	
1.1.2	The service must include: - a proposal for a 3-week summer and winter menu cycle, consisting of a 21-day summer and winter menu for normal and therapeutic diets, and - a full service from kitchen to ward to patient, on a 24-hour basis or as mutually agreed by DPM and the service provider.	
1.1.3	Patient food services will be paid in full by DPM and must comply in all regards with the requirements of the Catering and Food Specification. The cost of meals provided to any persons other than patients will be paid by the service provider .	
1.1.4	As DP Marais Hospital treats tuberculosis -infected patients, the necessary health and safety precautions, <i>inter alia</i> wearing N95 or equivalent masks when entering wards, should be observed where applicable.	
1.2.	VALIDITY PERIOD	
1.2.1	This bid shall be valid for 90 days from the closing date. If a bidder withdraws his offer during this period, and a less favourable bid has to be accepted as a result, the bidder will be liable to compensate Metro TB Hospital.	
1.3.	CONTRACT PERIOD	
1.3.1	This contract between WCGHW and the service provider will become effective on the day on which it is signed , or the first day of the following month , unless otherwise provided in the agreement.	
1.3.2	This agreement will remain in force for three years and terminate on the last calendar day of the thirty-sixth month after the commencement date, with an option to extend the contract for a period as determined by WCGHW, after which fresh bids will be invited.	
1.4.	GENERAL	
1.4.1	The bid will be subject to the General Conditions of Contract (GCC) of which a copy is included in the bid documents for the information of bidders. The successful bidder must accept the terms and conditions of the GCC.	

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Bidders must complete the "details of offer" column of this document in full, and reply "**complies**" or "**does not comply**" to indicate the offer's compliance with requirements. Failure to reply to all sections will make an offer ineligible for evaluation.

Bidders shall describe the capabilities and specifications of the offer fully on separate pages where necessary and **MUST** refer to the relevant corresponding paragraph below in each case.

Para	Section 2 - Service specification	Details of offer
2.1	CATERING OVERVIEW:	
2.1.1	The envisaged food service provides for the establishment, management and operation of Halaal facilities and food services, including a full hostess service from kitchen to ward to patient, on a twenty-four-hour basis or as mutually agreed to by the parties, for all DPM in-patients , for DPM's account.	
2.1.2	The catering service must provide good quality, safe, wholesome and nutritious meals and snacks to patients by means of a standardised 3-week menu cycle for winter and summer , in accordance with South African Food-Based Dietary Guidelines and the Meal Plan specification, included in this document. Menu plan guidelines in Section 3 , Catering and Food Specification reflect the existing arrangement and will not be binding on bidders.	
2.1.3	A bidder must offer different types of patient meals for each category in the Catering and Food specification in accordance with bid prices provided in the corresponding pricing schedules , forms WCBD3.2.	
2.1.4	A bid price per proposed meal served per patient per day based on diet information supplied in the Catering Service and Food Specification must be calculated and quoted according to requirements in the pricing schedules, forms WCBD3.2 .	
2.1.5	(i) Therapeutic meal as detailed in Section 3, Catering and Food Specification, will be provided to DPM in-patients , according to 21-day summer and winter menu cycles. (ii) Traditionally, a special meal at no additional cost is also provided as an option during Easter and on Christmas and New Year's days.	
2.1.6	The service provider may not issue subsidised meals to DPM staff and visitors . If the service provider's management staff is entitled to any meal per shift, the cost will be for the service-provider's account.	
2.1.7	Dietetics services , liaison meetings between DPM and service provider's dietician(s), must be held once a month to ensure that menus for special diets are compliant with the National Food Service Policy and accompanying volumes.	
2.1.8	Should additional food services , e.g., meals for official functions and meetings be required from time to time, the service provider may be given an opportunity to quote for these occasions, along with other prospective service providers. However, DPM is under no obligation to use the service provider exclusively. For such functions, the service provider shall adhere to the guidelines of Circular H86/2017 issued by the Department's Directorate Service Priorities Co-ordination.	

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DIRECTORATE: SUPPLY CHAIN
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Para	Section 2 - Service specification	Details of offer																																
2.2	PREMISES AND FOOD SERVICE EQUIPMENT:																																	
2.2.1	Duties and obligations of the hospital:																																	
2.2.1.1	DPM will provide existing food services premises , furniture, fixtures and equipment including stoves (gas, steam or electrical), any additional catering equipment necessary for the service mutually agreed with the service provider, cooking utensils , crockery, chopping boards and knives to the service provider in a good, clean and working condition. A mini contract for a service plan will be in place to ensure that all capital equipment is serviced regularly																																	
2.2.1.2	DPM will supply electrical power, gas or steam and hot and cold water for cooking, cleaning, refrigeration and freezing. A spot fine per incident will be imposed if any taps are found running unnecessarily, or if any electrical appliance is left on, but is not in use.																																	
2.2.1.3	DPM will make its fully equipped main kitchen available to the successful bidder free of charge to prepare all patient meals, which includes: <table><tr><th colspan="2">Service areas</th></tr><tr><th>Description</th><th>Number</th></tr><tr><td>cold rooms: fish and meat, fruit and vegetables, general</td><td>3</td></tr><tr><td>freezer</td><td>1</td></tr><tr><td>extractor fan</td><td>1</td></tr><tr><td>receiving area</td><td>1</td></tr><tr><td>preparation areas: general, salad and vegetables, tube feeds</td><td>3</td></tr><tr><td>1 x cooking area</td><td>1</td></tr><tr><td>1 x plating area</td><td>1</td></tr><tr><td>1 x daily issue area</td><td>1</td></tr><tr><td>1 x washing-up area</td><td>1</td></tr><tr><td>1 x dry goods store</td><td>1</td></tr><tr><td>1 x chemical store</td><td>1</td></tr><tr><td>1 x general equipment store</td><td>1</td></tr><tr><td>2 x trolley bays</td><td>2</td></tr><tr><td>1 x office - food service manager</td><td>1</td></tr></table>	Service areas		Description	Number	cold rooms: fish and meat, fruit and vegetables, general	3	freezer	1	extractor fan	1	receiving area	1	preparation areas: general, salad and vegetables, tube feeds	3	1 x cooking area	1	1 x plating area	1	1 x daily issue area	1	1 x washing-up area	1	1 x dry goods store	1	1 x chemical store	1	1 x general equipment store	1	2 x trolley bays	2	1 x office - food service manager	1	
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1 x office - food service manager	1																																	
2.2.1.4	Crockery and cutlery will be supplied by DPM in accordance with current stock levels and shall comprise the items below. If crockery stock levels must be increased due operational requirements, DPM will carry the cost. - Cutlery - knives, forks, soup spoons, dessert spoons, teaspoons - Crockery - porcelain dinner plates, side plates, dessert bowls, cups and saucers, tea/coffee pots milk jugs, egg cups and disposable food containers - Glassware - water jugs (min 1 litre capacity) and disposable cups (min 250 ml capacity) - Other - meal and tea trays, colour-coded chopping boards and general-purpose knives (for peeling, cutting and chopping), microwave lids and portion spoons																																	

BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, DP MARAIS HOSPITAL, ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW'), FOR A THREE-YEAR PERIOD

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Para	Section 2 - Service specification	Details of offer
2.2	PREMISES AND FOOD SERVICE EQUIPMENT (continued):	
2.2.1.5	Where necessary, and as a result of fair wear and tear, DPM shall maintain, repair, renovate and replace such items in a way that ensures the least disruption to the catering services provided by the service provider. DPM will not be responsible for the replacement of stock losses and damage due to negligence of the service provider's staff .	
2.2.1.6	DPM shall provide free ablution facilities to the service provider's staff at/near the service areas and access to dedicated telephone(s), only for internal calls , to enable the service provider to provide an efficient service detailed further on. No speed-dials will be created .	
2.2.1.7	DPM shall not be obliged to provide housing or accommodation premises for staff employed by the service provider.	
2.2.2	Duties and obligations of the service provider:	
2.2.2.1	The service provider is responsible for the payment of all applicable rates and service charges for the proper operation and management of the service.	
2.2.2.2	The service provider must provide its own (independent) telecommunication facilities (e.g., for external calls), IT connectivity and necessary information technology equipment to manage the service efficiently. The service provider is responsible for payment of associated maintenance, safety expenses, network and equipment costs.	
2.2.2.3	Before the service starts, the service provider must draw up an inventory with the Contract Manager and inspect all premises , furniture, fixtures, food service equipment and utensils. The items must be recorded on an inventory schedule and a copy of this document, signed by both parties , will form part of the contract.	
2.2.2.4	The service provider will be responsible for maintaining crockery and cutlery in an acceptable and usable condition, free of cracks, chips and scratches, at stock-count levels that are adequate to accommodate continuous monthly patient feeding.	
2.2.2.5	Crockery used in wards must be returned to the kitchen for the service-provider to clean. The service-provider will perform a monthly stock count of all these items and provide a report, comprising the stock lists and statistics of breakages and theft to the Contract Manager.	
2.2.2.6	Where stock losses or damage of polypropylene crockery and/or cutlery items occur, the service provider will carry the cost of procuring good-quality replacement items of similar material.	
2.2.2.7	If necessary, and subject to the written approval of Metro TB's Chief Executive Officer, the service-provider may install any equipment, machines, etc. and replace them at his own cost with other equipment which he may consider necessary to provide an efficient service.	
2.2.2.8	The service provider will carry the cost of any unserviceable equipment resulting from proven negligence and/or misuse by service-provider's staff.	

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
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Para	Section 2 - Service specification	Details of offer												
2.2.2	Duties and obligations of the service-provider (continued)													
2.2.2.9	The service provider must establish a contingency plan for the undisrupted continuation of the service while equipment is being repaired or replaced. Dieticians from Metro TB and the service provider must discuss and approve the contingency plan before implementation													
2.2.2.10	A month before the contract ends , a stock-count will be undertaken of all equipment, cutlery crockery, knives, pots, chopping boards, etc. The service provider will receive a list of deviations and condition of the items, which must be replaced at the service-provider's expense where required.													
2.2.2.11	A bedside meal service must be provided to all patients at the following locations in liaison with the on-duty nursing staff :													
	<table><tr><th>Service areas</th><th>Number of sites</th></tr><tr><td>Ward 2</td><td>1</td></tr><tr><td>Ward 4</td><td>1</td></tr><tr><td>Ward 5</td><td>1</td></tr><tr><td>Old Ward 1</td><td>1</td></tr><tr><td>Total service areas</td><td>4</td></tr></table>	Service areas	Number of sites	Ward 2	1	Ward 4	1	Ward 5	1	Old Ward 1	1	Total service areas	4	
Service areas	Number of sites													
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Para	Section 2 - Service specification	Details of offer
2.3	USE AND CONTROL OF FOOD SERVICE FACILITIES:	
2.3.1	The service provider shall have full access to the kitchen, food stock stores, food services and dining areas and their supervision , and custody and control of all keys that allow access to these areas, as well as to lockable furniture, equipment, fixtures and fittings. The service provider's access will be limited to those areas and any surrounding buildings and facilities required for the provision of the food service.	
2.3.2	The service provider shall not use the designated food services facilities or premises, or allow them to be used, for any purpose other than food services under the conditions of this bid, nor will the service provider be allowed to prepare or serve food at any other premises than the designated premises, <u>unless necessitated by operational requirements and formally approved by WCGHW as a contract expansion.</u>	
2.3.3	The service provider shall use all furniture, fixtures, equipment, utensils, fuel, electricity, material and supplies, or allow these to be used, economically, only for the purpose for which they are provided , and according to their directions for use. Periodic spot checks may be carried out by DPM's contract manager to ensure that the service provider's staff complies with this requirement.	
2.3.4	The service provider shall not remove any DPM property from the premises or location where it is kept and shall ensure that these are used in a proper manner.	
2.3.5	The service provider shall not make any structural changes to the existing premises. Any proposed change to the structure must be submitted in writing to DPM for consideration and DPM's decision regarding its necessity will be final .	
2.3.6	The contractor will not be allowed to use the facility and equipment for the preparation of food for private functions. All preparation for private functions must be done off-site.	
2.3.7	DPM's Contract Manager and the service provider's Catering Manager shall have access to the facilities and equipment, material and supplies used by the service provider at all reasonable times - - to monitor compliance with the contract conditions and food specifications - to establish if the premises, furniture, fixtures, equipment, utensils, fuel, electricity, material and supplies are being used in accordance with these conditions - to conduct inventory control of furniture, fixtures, equipment, utensils, etc., and - for any other reasonable purpose related to contract conditions or the wider interest of WCGHW.	
2.3.8	The service-provider will carry the cost of any additional security required to safeguard furniture, fixtures, equipment, appliances, utensils, material and supplies in the kitchen against damage or theft .	
2.3.9	On termination of the contract, except for fair wear and tear, the service-provider shall maintain , and where necessary, restore all designated areas, facilities, etc. in the same good order and condition in which the inventory schedule confirmed them to be at the start of the contract.	

BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS FOR A THREE-YEAR PERIOD

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Para	Section 2 - Service specification	Details of offer
2.4	STAFF MANAGEMENT AND TRAINING:	
2.4.1	The service provider shall provide all management, catering and food service staff required for the efficient operation of the catering service. This shall include relief staff in designated positions for day/night shift.	
2.4.2	The envisaged minimum (core) food service staffing levels , determined by DPM and vetted by a duly appointed Bid Specification Committee, are intended to ensure the continuous availability of staff for day and night shifts, and include relief staff in designated positions. Costing provided must include provision for relief staff against each position.	
2.4.3	The following duly trained contract food service staff , further detailed in the organogram, Annexure F , are required on-site at DP Marais Hospital:	

CATEGORY OF STAFF	STAFF PER SITE	SITE	SHIFT/HOURS	TOTAL
Food Service Manager NQF6 or National Diploma in Food Service Management with a minimum of 5 years' experience	1	On site @ DP Marais Hospital	Monday to Friday only (07h00 -16H00) Excluding public holidays	1
Food Services Supervisors (trained)	1	On site @ DP Marais Hospital	Per alternating shift (06h00 – 18h00) Including weekends and public holidays	2
Cooks (trained in assistant-cook course)	2	On site @ DP Marais Hospital	Per alternating shift (06h00 – 18h00) Including weekends and public holidays	4
Food Service Aids				
Food Services Aids (FSA's) (FSA's per ward x 4 wards)	6	On site @ DP Marais Hospital	Per alternating shift (06h00 - 18h00) Including weekends and public holidays	12
Night Shift				
Food Services Aids (FSA's) (1 male and 1 female per shift)	2	On site @ DP Marais Hospital	Per alternating shift (18h00 - 06h00) Including weekends and public holidays	4

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Para	Section 2 - Service specification	Details of offer
	STAFF MANAGEMENT AND TRAINING (continued):	
2.4.4	A sufficiently senior contract staff member (Catering Manager or Assistant Catering Manager) must be on site every day to maintain standards and handle queries .	
2.4.5	Although the positions of dietician and financial controller must exist in the bidder's organizational structure and their expertise must be available to DPM for this bid, these posts must not be included in the total staff complement . The service-provider must submit evidence that an employed dietician is on its establishment or has been/will be contracted in an advisory capacity for contract period.	
2.4.6	The service-provider must provide a management service to oversee quantity and quality control and supervision of food preparation by all staff as defined in the Food Specification for the proper execution of the contract. This includes: - personal supervision by the manager during meal preparation and at all serving points during meals, - management and control of the premises, equipment, furniture and utensils, - providing additional staff for any food service function, where required, and - providing an accounting service.	
2.4.7	The service-provider shall be responsible for the continuous training of all food service staff to ensure the efficient functioning of the catering service. A fully documented in-service training matrix and detailed exposition of all envisaged courses shall accompany the bid document. Training programs shall be instituted from the date of commencement of the contract .	
2.4.8	All new staff and/or casuals must have been trained before they are allowed to work in the kitchen. All permanent staff should at least be trained on the level of Food Service Aid, Ward Hostess, Chef or Assistant Chef . All ongoing staff training and development must be documented and records to be kept on site.	
2.4.9	Wages paid by the service provider to management and food service staff must be not less than the minimum wage for the category of employee determined and gazetted by the Department of Labour from time to time. Bidders shall furnish proof that the salaries/wages paid to employees comply with this condition.	
2.4.10	If there should be an unforeseen increase or decrease in clients participating in the service, the service provider will be entitled to negotiate an increase or decrease of its personnel with DPM. Any fluctuation in the service provider's staff numbers must be approved by WCGHW. The service provider will be given 30 days to implement agreed upon changes.	
2.4.11	Health encourages the deployment of labour from within the local community as far as possible.	

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Para	Section 2 - Service specification	Details of offer
2.5	PURCHASE AND SUPPLY OF FOOD:	
2.5.1	All food purchased and prepared must be Halaal and only Halaal meals shall be provided to patients. The service provider shall submit without objection to inspections by DPM's Halaal Committee as and when required	
2.5.2	The service provider shall arrange for the supply and delivery of all ingredients and food supplies necessary for the proper preparation of all menus in the food specification schedules, at his own cost. The service provider shall also ensure the availability of sufficient reserve food stocks to provide meals to DPM for a minimum period of 3 days .	
2.5.3	As compliance with specification requirements for quality is mandatory, the service provider shall ensure that all food supplied to DPM comply with the specified quality and adhere to SABS specifications for the handling and preparation of food etc.	
2.5.4	Where required, the service provider undertakes to submit food to quality and quantity control inspections and testing of menu specifications by the Contract Manager and/or dietician. Where inspections and tests by the SABS or Environmental Health practitioners are required, paragraph 8 of the General Conditions of Contract will apply.	
2.5.5	If the quantity and/or quality of any foodstuffs or materials supplied to patients do not comply with the standard and specifications in the contract, the contract may be terminated immediately by written notice and without prejudice to any other remedy for breach of contract in terms of paragraph 23 of the General Conditions of Contract.	

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Para	Section 2 - Service specification	Details of offer
2.6	MEAL SERVICE, MENUS & RECIPES:	
2.6.1	The meal service will be based on a conventional cooking system . The service provider shall use and limit itself to standard recipes for all menu items in the menu cycles. After the contract's commencement, the daily or other menus may only be amended with prior approval of DPM's representative/ dietician .	
2.6.2	The service provider must furnish and display menus reflecting the meal of the day in the food service unit . For this purpose, a proposed 3-week cycle menu with all diets required must be submitted with the completed bid document for evaluation. Failure to comply will invalidate an offer.	
2.6.3	The 3-week cycle menu , which must include appropriate summer and winter menus, shall specify portion sizes, vegetables, salads, gravies, sauces and spreads for all meals in accordance with the Provincial Meal Plan . Once approved by DPM and INP , the menus attached to the bid document will be implemented by the successful bidder.	
2.6.4	Within 1 month after award of the contract: - the approved service provider must provide standardised recipes to DPM, and - the service provider's dietician must perform a nutritional analysis of all menus, and submit it to DPM's dietician, and the Provincial Food Services Management Co-ordinator, for approval.	
2.6.5	DPM reserves the right to make any reasonable alterations, changes or substitutions to the menus submitted where necessary, in collaboration with and prior approval of the service provider , provided that such changes remain within budget .	
2.6.6	DPM will monitor whether the meals served comply with the specified weight requirements for individual food items. A 10% tolerance above or below the weight specified per item shall be allowed. However, if the weight per item should vary more than 10% and the contractor fails to correct it, a fine will be imposed.	

WESTERN CAPE GOVERNMENT: HEALTH DIRECTORATE: SUPPLY CHAIN (G & S SOURCING) BID OPENED 11:00 2 AUG 2024	
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Para	Section 2 - Service specification	Details of offer
2.7	HYGIENE AND CLEANLINESS OF STAFF, PREMISES AND FOOD	
2.7.1	Staff:	
2.7.1.1	The service-provider shall ensure that hygiene standards in accordance with SANS 10049: 2019 edition 5 are followed at all times. DPM's Contract Manager and other responsible staff appointed by DPM shall carry out regular health inspections and internal and external audits to ensure the service provider's compliance with this requirement.	
2.7.1.2	The service provider shall ensure that all service staff-members look presentable and are neatly dressed in required uniforms or protective clothing at all times. The service-provider is responsible for purchasing these uniforms and laundering the non-disposable components.	
2.7.1.3	The minimum uniform requirements are as follows and must be supplied by the contractor for its own account:	
Minimum uniform requirements		
Description		Comments
Disposable headgear, gloves, aprons and N95 mask or equivalent		
Chef's jacket (White only) & pants/skirt		
Shirt/blouse (White only) and pants/skirt		
Cloth/butcher's aprons for cooks		
Safety shoes/boots where required, OR Comfortable closed shoes		In accordance with the Occupational Health and Safety Act, Act 85 of 1993.
Name/identification badges		Must show name, position and company name. Must be worn at all times.
2.7.1.4	The service provider shall ensure that all food service staff-members are in good physical health to perform their daily duties, and do not have any infectious diseases . Proof of the vaccinations of existing staff for hepatitis B must be provided to DPM's Contract Manager at the start of the contract and those of new employees immediately after their appointment. These records must be available at all times for Ideal Hospital compliance and verification.	
2.7.1.5	DPM's IPC/OHS Officer will perform a quarterly hygiene audit which will measure acceptable hygiene levels at a minimum of 80% . If the service-provider fails to achieve 80% , DPM will indicate the areas that require improvement and may conduct a follow-up audit within 48 hours . A fine will be imposed if the service-provider fails to achieve 80% during this subsequent audit.	
2.7.1.6	Apart from quarterly hygiene audits, random inspections (spot checks) may also be performed and a fine per incident may be imposed if staff hygiene during these inspections is not found up to standard.	

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Para	Section 2 - Service specification	Details of offer
2.7	HYGIENE AND CLEANLINESS OF STAFF, PREMISES AND FOOD	
2.7.2	Premises:	
2.7.2.1	The service provider shall ensure that all food service and dining areas , including all windows, fixtures, fittings (including extractor filters) and kitchen drains, fat traps and all food service equipment, appliances and utensils used for preparing and serving meals are maintained in a clean, hygienic and tidy condition to the satisfaction of DPM's Contract Manager.	
2.7.2.2	A dated fumigation certificate will be provided by DPM's Contract Manager after each successful fumigation.	
2.7.2.3	The service provider shall purchase and ensure the safe storage of all cleaning supplies and consumables necessary for the fulfillment of the service and management functions at his own risk.	
Cleaning and Consumables supplied by service provider		
Category	Example	
Detergents	ammonia-free detergents (e.g., dishwashing liquid, dish washer machine detergents, bleach, drain-cleaner),	
Consumable Items	packaging materials, bin liners, clear refuse bags 20-micron, paper serviettes, cling wrap, disposable food containers, plastic aprons, deli gloves, deli caps	
Stationery	copy paper, printer cartridges, clipboards, pens, etc.	
Cleaning accessories	dish cloths, brooms, mops, squeegees dust pans and brushes	
2.7.3	Food:	
2.7.3.1	Food samples and swabs of equipment and working surfaces must be taken on request by the hospital and sent to a laboratory for bacterial tests at the contractor's cost. The results must be submitted to the Hospital's Contract Manager.	
2.7.3.2	The contractor shall have procedures in place for the clean, hygienic and safe handling of foodstuffs from receipt through preparation to serving, to ensure and monitor that all food is: - examined on receipt for expiry date, damage, pest infestation and temperature, - handled, stored, prepared and cooked appropriately, and - are kept at the correct temperature at all times, including when in transit between the food-preparation site and the service areas.	

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Para	Section 2 - Service specification	Details of offer
	HYGIENE AND CLEANLINESS OF STAFF, PREMISES AND FOOD	
2.7.3.3	DPM's Contract Manager/Quality Assurance will conduct regular inspections to monitor the standard and quantity of food , and the general service standard provided by the service provider and shall be entitled to instruct the service provider to rectify any breach of the specification immediately. Failing this, the contract may be terminated immediately on written notice without prejudice to any other remedy for breach of contract, in terms of paragraph 23 of the GCC .	
2.8	PENALTIES:	
2.8.1	In addition to general penalties for the non-performance of contract services within specified timeframes to which the hospital is entitled in terms of paragraph 21 and 22 of the General Conditions of Contract (GCC), individual penalties mentioned elsewhere in this specification will be imposed on the contractor for the following infringements:	
	Infringement	Value of fine per incident
1	Water & electricity wastage – leaving taps running when not in use; failing to switch off electrical appliances when not in use.	R2 000.00
2	Not adhering to prescribed mealtimes.	R2 000.00
3	Serving any food item/dish confirmed by the hospital's contract manager, dietician or sister in charge as being spoilt, e.g., mouldy bread, sour milk, rotten fruit or meat etc.	R2 500.00
4	Failing to correct weight variations exceeding 10% of specified requirements for individual food items and not providing a sample plate on each serving trolley	R3 000.00
5	Failing to achieve 80% hygiene level during monthly hygiene audit; failing to correct area of improvement within 48 hours after audit.	R3 000.00
6	Not adhering to staff hygiene standards during routine inspections.	R 1000.00
7	Failing to post full staff compliments per shift as agreed upon per requirement in point 2.4.3 per shift	1 % of total monthly invoice per incident
8	Late posting of staff	1 % of total monthly invoice per incident
9	Failing to wear the appropriate uniform/PPE and name tags	R500.00 per incident
10	Posting of untrained staff	1 % of total monthly invoice per incident
11	Use of cell phones at the points of duty (excluding manager/supervisor)	R2 000.00

BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, DP MARAIS HOSPITAL, ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW'), FOR A THREE-YEAR PERIOD

Bidders must complete the "details of offer" column of this document in full, and reply "**complies**" or "**does not comply**" to indicate the offer's compliance with requirements. Failure to reply to all sections will make an offer ineligible for evaluation.

Bidders shall describe the capabilities and specifications of the offer fully on separate pages where necessary and **MUST** refer to the relevant corresponding paragraph below in each case.

Para	Section 3 - Catering and food specification	Details of offer
3.1	MENU & SERVICE REQUIREMENTS:	
3.1.1	Menu and planning	
(i)	Good quality, safe, fresh, wholesome and nutritious meals and snacks shall be provided to all in-patients in accordance with a standardized three-week cycle menu an example of which appears as Table 1a .	
(ii)	The service provider shall adhere to the National Food Policy for menu planning in respect of the color, flavour, texture, cooking methods and variety of food items used.	
(iii)	Where dietetic specifications for other types of diets are required, as illustrated in Table 1c , Therapeutic Meal Guidelines, the service provider's dietician must confirm details of such diets/menus, including costs, with DPM's Contract Manager, prior to preparation.	
(iv)	The service provider shall develop and implement a three-week cycle menu for winter and summer respectively, in accordance with South African Food-Based Dietary Guidelines and based on Table 1b . Snacks and beverages between meals must be included. Copies of color-coded menus must be displayed prominently and be available at all times.	
(v)	The contractor must submit proposed seasonal menus to DPM's dietician for approval annually , in accordance with the following timeframes: Summer menu: Submission: End of September Implementation date of approved menu: 1 December Winter menu: Submission: End of March Implementation date of approved menu: 1 June	
(vi)	Menus shall comply with the following requirements: - include a variety of food items, - provide portion specifications and portion quantities for daily meals and snacks in accordance with Table 2, - specify portion sizes for vegetables, salads for lunch and dinner, and gravies, spreads and garnishes for all meals, based on the example in Table 3a and 3b, and - indicate the Recommended Dietary Allowance (RDA) or DRI (Dietary Reference Intakes) for macro and micronutrients in accordance with Table 4 - plant based protein dishes may only be served once in a 3-week cycle menu unless otherwise indicated by DPM's dietician or meal order form from wards to accommodate patients' religious and cultural beliefs and requirements. No offal/organ meat should be served on the menu other than chicken livers (meatless section). Chicken livers may only be served once in a 3-week cycle.	
(vii)	Bidders shall submit the detailed three-week cycle menu that will be implemented, with their bid offer. Failure to comply with this requirement will invalidate the bid.	

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
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WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, DP MARAIS HOSPITAL, ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW'), FOR A THREE-YEAR PERIOD

Bidders must complete the "details of offer" column of this document in full, and reply "**complies**" or "**does not comply**" to indicate the offer's compliance with requirements. Failure to reply to all sections will make an offer ineligible for evaluation.

Bidders shall describe the capabilities and specifications of the offer fully on separate pages where necessary and **MUST** refer to the relevant corresponding paragraph below in each case.

Para	Section 3 - Catering and food specification	Details of offer
3.1.1	Menu and planning (continued):	
TABLE 1a	3-week cycle menu follows on page 23-25 .	
TABLE 1b	Summer menu for high protein-high energy diet follows on page 26 .	
TABLE 1c	Therapeutic meal guidelines follow on page 26-32 .	
TABLE 2	Portion specifications follow on page 33 .	
TABLE 3	Portion sizes – patients follow on page 34-35 .	
TABLE 4	Recommended RDA (recommended dietary allowance) or DRI (dietary reference intake) for macro and micronutrients follows on page 35 .	
TABLE 5	Meal service times follow on page 36 .	
TABLE 6	Beverage service times follow on page 36 .	
TABLE 7a	Example of menu for travelling patients appears on page 37 .	
TABLE 7b	Example of lunch box for travelling patients appears on page 37 .	
TABLE 8a	Portion sizes – fresh fruit appears on page 43 .	
TABLE 8b	Portion sizes – tinned fruit appears on page 44 .	
TABLE 9	Quality standards for selected products appears on page 44 .	

WESTERN CAPE GOVERNMENT: HEALTH DIRECTORATE: SUPPLY CHAIN (G & S SOURCING) BID OPENED 11:00 2 AUG 2024	
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Section 3 - Catering and food specification.

TABLE 1a - Three-week cycle menu - WEEK 1

DAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
WEEK 1	1	2	3	4	5	6	7
BREAKFAST							
PORRIDGE	Medliemeal/Weetbix - 200 ml	Oats - 200 ml	Medliemeal - 200 ml	Oats - 200 ml	Medliemeal - 200 ml	Oats - 200 ml	Medliemeal - 200 ml
BREAD	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown
SIDE DISH	Margarine-10 g Spread-20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g
PROTEIN DISH	Viennas - 50 g	French toast & grated cheese – 30 g	Braised mince – 100 g	French polony – 50 g	Scrambled egg - x 2	Fish fingers - x 2	Boiled egg - x 1
FRESH FRUIT	MAY BE SERVED AT BREAKFAST, LUNCH OR SUPPER ON WEEKDAYS; SERVED WITH BREAKFAST ON SUNDAYS.						
MILK/DAY LUNCH	500 ml	500 ml	500 ml	500 ml	500 ml	500 ml	500 ml
MAIN COURSE	POULTRY	MINCE	STEW	POULTRY	PROCESSED	MINCE	FISH
STARCH	Roast chicken - 200 g	Bobotie/curry mince - 170 g	Brown stew - 170 g	Hawaiian chicken - 170 g	Asst. cold meat - 150 g	Cottage pie - 180g	Fried/battered hake/ fish fingers -140g
VEGETABLE 1	Rice - 100 g	Rice - 100 g	Samp/rice - 100 g	Rice - 100 g	Rice salad - 100 g		Mash - 110 g
VEGETABLE 2/ SALAD	Sweet carrots - 80 g	Gem squash - ½	Butternut - 80 g	Nutmeg carrots - 80 g	Baked bean salad - 110 g	Gem squash - ½	Mixed veg/ salad - 80 g
DESSERT/FRUIT	Broccoli/cauliflower & white sauce-100 g	Mixed veg - 80 g	Green beans - 80 g	Peas - 65 g	Mixed salad - 80 g	Green beans - 80 g	Warm beetroot/ beetroot salad - 80 g
SUPPER	Fruit whip & custard - 100 ml	Fruit	Fruit	Fruit	Fruit	Fruit	Fruit
MAIN COURSE	MEATLESS	PROCESSED	FISH	MINCE	STEW	POULTRY	STEW
STARCH	Sweetcorn & polony bake-120g	Fish cakes - 50 g x 2	Vienna chili con carne 160 g	Mexican beef - 170 g	Cabbage stew - 170 g	Chicken à la King - 180 g	Tomato stew - 170 g
VEGETABLE/ SALAD	Tomato slices - 50 g/ Relish - 60 ml	Mash - 110 g	Rice - 100 g	Baby marrow ratatouille - 80 g	Samp/rice - 100 g	Rice salad - 100 g	Samp/rice - 100 g
SOUP	Bean - 200 ml	Minestrone - 200 ml	Chicken - 200 ml	Vegetable - 200 ml	Butternut - 80 g	Peas - 65 g	Cabbage - 80 g/ green salad - 80 g
BREAD	1 slice, brown	1 slice: brown	1 slice, brown	1 slice, brown	Mushroom - 200 ml	Tomato - 200 ml	Butternut - 200 ml
SIDE DISH	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	1 slice, brown	1 slice, brown	1 slice, brown
						Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g
EARLY MORNING SNACK: 5:00	Rusk						
IN BETWEEN SNACK: 10:00 & 15:00	1 slice brown bread						
LATE NIGHT SNACK: 20:00	2 slices brown bread						
PROTEIN SNACK prescribed by dietician	2 slices brown bread						
	Margarine						
	Margarine						
	Protein filling OR						
	1 boiled egg						
	Beverage						
	Beverage						
	Beverage						

Section 3 - Catering and food specification.

TABLE 1a - Three-week cycle menu - WEEK 2

DAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
WEEK 2	8	9	10	11	12	13	14
BREAKFAST							
PORRIDGE	Oats-200 ml/ Cornflakes - 40 g	Medliemeal - 200 ml	Oats - 200 ml	Medliemeal - 200 ml	Oats - 200 ml	Medliemeal - 200 ml	Oats - 200 ml
BREAD	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown
SIDE DISH	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g
PROTEIN DISH	Viennas - 50 g	French toast & grated cheese – 30 g	Braised mince - 100 g	French polony - 50 g	Scrambled egg - x 2	Fish fingers - x 2	Boiled egg - x 1
FRESH FRUIT	MAY BE SERVED AT BREAKFAST, LUNCH OR SUPPER ON WEEKDAYS; SERVED WITH BREAKFAST ON SUNDAYS.						
MILK/DAY LUNCH	500 ml	500 ml	500 ml	500 ml	500 ml	500 ml	500 ml
MAIN COURSE	POULTRY	STEW	FISH	POULTRY	STEW	POULTRY	MINCE
STARCH	Chutney chicken - 200 g	Green bean stew - 200 g	Fish Portuguese-140 g/ fish cakes - 50 g x 3	Broccoli chicken - 180 g/	Pumpkin stew - 200 g	Cold roast chicken - 200 g	Chilli con carne - 195 g
VEGETABLE 1	Savory rice - 100 g	Samp/rice - 100 g	Savory rice - 100 g	Rice - 100 g	Samp/rice - 100 g	Potato salad - 110 g	Rice - 100 g
VEGETABLE 2/ SALAD	Sweet pumpkin - 80 g		Peas - 65 g	Broccoli - 100 g		Carrot salad - 90 g	Gem squash - ½
DESSERT/FRUIT	Broccoli - 100 g	Carrots - 80 g	Butternut - 80 g	Warm beetroot/ beetroot salad - 80 g	Braised cabbage - 80 g/coleslaw - 60 g	Mixed salad - 80 g	Broccoli-cauliflower mix - 100 g
DINNER	Jelly whip/ jelly & custard-100 ml	Fruit	Fruit	Fruit	Fruit	Fruit	Fruit
MAIN COURSE	PROCESSED	MINCE	STEW	MINCE	FISH	PROCESSED	MEATLESS
STARCH	Macaroni & cheese - 260 g	Savory mince - 100 g	Carrot stew - 170 g	Spaghetti Bolognaise- - 160 g	Fish casserole - 250 g	Viennas - x 2	Veg & macaroni bake - 250 g
VEGETABLE/ SALAD	Peas - 65 g/ Mixed salad - 80 g	Rice -100 g/ Mash -110 g	Samp/rice - 100 g	Stewed green beans - 80 g	Baby marrow ratatouille - 80 g	Hot dog rolls - x2	Pumpkin - 80 g
SOUP	Minestrone soup - 200 ml	Split pea soup - 200 ml	Mushroom soup - 200 ml	Vegetable soup - 200 ml	Butternut soup - 200 ml	Chicken soup - 200 ml	Samp & bean soup - 200 ml
BREAD	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown
SIDE DISH	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g

EARLY MORNING SNACK: 5:00	Rusk		
IN BETWEEN SNACK: 10:00 & 15:00	1 slice brown bread	Margarine	Beverage
LATE NIGHT SNACK: 20:00	2 slices brown bread	Margarine	Beverage
PROTEIN SNACK prescribed by dietician	2 slices brown bread	Margarine	1 boiled egg

Section 3 - Catering and food specification.
TABLE 1a - Three-week cycle menu - WEEK 3

DAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
WEEK 2	8	9	10	11	12	13	14
BREAKFAST							
PORRIDGE	Medleimeal/Weetbix - 200 ml	Oats - 200 ml	Medleimeal - 200 ml	Oats - 200 ml	Medleimeal - 200 ml	Oats - 200 ml	Medleimeal - 200 ml
BREAD	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown
SIDE DISH	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g
PROTEIN DISH	French toast & grated cheese – 30 g	Viennas - 50 g	Savoury mince - 100 g	French polony - 50 g	Scrambled egg - x 2	Fish fingers - x 2	Boiled egg - x 1
FRESH FRUIT	MAY BE SERVED AT BREAKFAST, LUNCH OR SUPPER ON WEEKDAYS; SERVED WITH BREAKFAST ON SUNDAYS.						
MILK/DAY LUNCH	500 ml	500 ml	500 ml	500 ml	500 ml	500 ml	500 ml
MAIN COURSE	POULTRY	FISH	POULTRY	STEW	MINCE	STEW	MINCE
STARCH	Roast chicken - 200 g Glazed sweet potato - 100 g	Fried fish - 200 g Savoury rice - 100 g	Liqui-Fruit chicken - 80 g Rice - 100 g	Irish stew - 170 g/ Samp/rice - 100 g	Cold meatballs - 50 g x 3 Potato salad - 110 g	Curry stew - 170 g Samp/rice - 100 g	Meat pie (pouring batter) – 120 g Savoury rice - 100 g
VEGETABLE 1	Steamed carrots - 80 g	Gem squash - ½	Nutmeg carrots - 80 g	Gem squash - ½	Mixed salad - 80 g	Peas - 65 g	Mixed veg - 80 g
VEGETABLE 2/ SALAD	Peas - 65 g	Mixed salad - 80 g	Steamed green beans - 80 g		Beetroot salad - 80 g	Carrots - 80 g	Butternut - 80 g
DESSERT/FRUIT	Fruit salad – 100 g Custard - 100 ml	Fruit	Fruit	Fruit	Fruit	Fruit	Fruit
DINNER							
MAIN COURSE	MINCE	STEW	MINCE	PROCESSED	POULTRY	FISH	MEATLESS
STARCH	Beef sausage - 120 g Mash - 110 g	Meat breyani - 180 g Rice - 100 g	Meatloaf – 100 g/ Meatballs – 50 g x 2 Sweet potato - 100 g	Vienna "smoor" - 160 g Rice - 100 g	Macaroni-chicken dish - 250 g	Hake/pilchards "smoor" – 120 g Rice - 100 g	Chicken livers - 120 g Mash - 110 g
VEGETABLE/ SALAD	Baby marrow ratatouille - 80 g	Butternut - 90 g	Cut corn - 65 g	Tomato relish - 60 ml	Green beans - 80 g	Gem squash - ½	Baby marrow - 80 g
SOUP	Bean soup - 200 ml	Chunky veg soup - 200 ml	Mushroom soup - 200 ml	Vegetable soup - 200 ml	Butternut soup - 200 ml	Chicken soup - 200 ml	Minestrone soup - 200 ml
BREAD	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown	2 slices, brown
SIDE DISH	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g	Margarine – 10 g Spread – 20 g
EARLY MORNING SNACK: 5:00	Rusk						
IN BETWEEN SNACK: 10:00 & 15:00	1 slice brown bread		Margarine	Spread/filling			
LATE NIGHT SNACK: 20:00	2 slices brown bread		Margarine	Spread/filling			
PROTEIN SNACK prescribed by dietician	2 slices brown bread		Margarine	Protein filling OR	1 boiled egg		

BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, DP MARAIS HOSPITAL, ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW'), FOR A THREE-YEAR PERIOD

Section 3 - Catering and food specification

TABLE 1b Provincial summer menu for high energy/high protein diet

Meals & snacks	Food items	Adult patients
5:00 SNACK	Rusk Beverage	✓ ✓
BREAKFAST	Fruit - Sundays only	✓
	Porridge with milk & sugar	✓
	Dry cereal - once weekly	✓
	Protein dish	✓
	2 slices brown bread	✓
	Margarine & spread (jam, peanut butter, Marmite)	
10:00 SNACK	1 slice brown bread Margarine & spread/filling Beverage	✓ ✓ ✓
LUNCH	Fruit – except on Sundays	✓
	Main dish	✓
	Starch	✓
	2 Vegetables OR	✓
	1 Vegetable & 1 salad	✓
	Dessert – Sundays only	✓
	Beverage	
15:00 SNACK	1 slice brown bread Margarine & spread/filling Beverage	✓ ✓ ✓
SUPPER	Soup	✓
	Main dish	✓
	Starch	✓
	1 Vegetable or 1 salad	✓
	2 slices brown bread	✓
	Margarine & spread (jam, peanut butter, Marmite)	
	Beverage	
*20:00 DIABETIC SNACK	2 slices brown bread Margarine & spread/filling Beverage	✓ ✓ ✓
**22:00 SNACK	2 slices brown bread Margarine & spread/filling	✓
OTHER PATIENTS	Beverage	

IMPORTANT

***The 20:00 snack and beverage is for diabetic patients only**, unless indicated otherwise by the dietician.

****No 22:00 snack will be given to diabetic patients**, unless indicated otherwise by the dietician.

TABLE 1c Therapeutic meal guidelines

(i) HIGH PROTEIN DIET

Definition & Indications	Foods allowed
Definition Diet similar to full adult/normal diet but comprising 1½ times a full diet to provide more energy & protein to patients. Protein content of diet may be increased by: - adding eggs to porridge & soup, - serving peanut-butter sandwiches as snack, - serving high-protein drinks Indications To provide nutrition to patients - ➤ who are malnourished, ➤ who have suffered burns or major trauma ➤ after major surgery.	See proposed meal plan for high protein diet under Menu A, item on form WCBD3.2, page 58.

WESTERN CAPE GOVERNMENT: HEALTH
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Section 3 - Catering and food specification

TABLE 1c Therapeutic meal guidelines (continued)

(ii) LIGHT DIET		
Definition & Indications	Foods allowed	Foods to avoid
Definition Diet with simple, easily digestible food. Food must not be rich, highly seasoned or contain harsh fibre. Indications To provide easily digestible nutrition to patients - ➤ with stomach ulcers, hiatus hernias or other irritations of the gut/ gastro-intestinal disturbances, ➤ after surgery, ➤ who are critically ill.	Milk & milk products	
	Yoghurt, milk beverages	Milo, cocoa
	Cheddar & sweet milk cheese, cottage cheese	Strong, flavoured cheese
	Beverages	
	All beverages, e.g tea (Ceylon & Rooibos), coffee, vegetable & fruit juice, fruit shakes without fibre/pieces	Strong tea/coffee, carbonated drinks
	Eggs	
	Soft boiled, scrambled, poached, omelette	Hard-boiled, fried eggs
	Meat, fish & poultry	
	Lean red meat, lean mince, liver	Fatty & processed meat e.g. bacon, sausage (wors), polony
	Fish boiled, steamed	Grilled or smoked meat, fish & poultry
	Chicken & other poultry without skin	Braaivleis
	Fruit & vegetables	
	Fruit – ripe avocado, pawpaw, banana, canned or stewed apples, apricots, peaches, pears, all juices, strained (excluding acidic juices)	Raw fruit, except as listed, stewed or canned berries, fruit with skin; dried fruit including raisins
	Vegetables – carrots, pumpkin, gem squash, butternut, baby marrows, patty pans., peas	Strongly flavored & gas-forming vegetables – baked beans, broccoli, peas, Brussels sprouts, cabbage, cauliflower, cucumber, onion, radish, turnip, raw vegetables, fried, baked, roasted or pickled vegetables
	Lettuce, beetroot	
	Bread & grains	
	Day-old white or brown bread, cream crackers	Freshly-baked products, whole-wheat bread & biscuits e.g. Pro-Vita, etc.
	Cereal/porridge – cornflakes, Rice Crispies, Tasty Wheat, mealie meal, Maltabella, strained oats	Coarse cereal, coarse whole-grain cereal e.g. WeetBix, muesli, granola, unstrained oats
	Other starches	
	Potato boiled without skin/mashed, sweet potato	Baked potato, corn (mealies)
	Fats & oils	
	Butter, margarine, oil, smooth peanut butter	Fried or greasy food, mayonnaise, salad-dressings
	Soup	
	Ceamed vegetable soup	Bean & pea soup
	Sauces	
	White sauce, light cheese sauce	Gravy, chutney, Worcestershire sauce
	Seasoning/flavouring	
	Seasoning – salt, mild spices & seasoning in moderation	Pepper, vinegar, mustard, curry & other hot spices, relish/achar
	Dessert, sweets, spreads	
	Plain cake or biscuits, custard, jelly, plain ice- cream, rice, sago or bread pudding, marshmallows, boiled sweets	Desserts made with dried fruit or nuts, pastries, rich puddings or cake, chocolate, sweets with coconut, dried fruit & nuts.
	Syrup, smooth jam, honey	Spread – Marmalade

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Section 3 - Catering and food specification

TABLE 1c Therapeutic meal guidelines (continued)

(iii) DIABETIC DIET		
Definition & Indications	Foods allowed	Foods to avoid
Definition Diet with food from the low and medium glycemic index categories in Table 1d. Diet must contain increased fibre, and decreased fat and salt. Three meals with three snacks must be consumed. Fresh fruit/fruit salad may be served as dessert. No sugar, syrup, honey or foods containing these products must be served. Indications To provide nutrition with the appropriate glycemic index to patients - > with diabetes mellitus, > weight loss, > reactive hypoglycaemia See Glycemic Index overleaf.	Milk & milk products	
	Low fat/fat free milk & dairy products e.g., unsweetened yoghurt, cottage cheese	Full cream milk & milk products Sweetened yoghurt
	Beverages	
	Tea (Ceylon & Rooibos), coffee without sugar, unsweetened or diluted vegetable & fruit juice form low or intermediate GI fruit & vegetables, sugar free cold drinks & cordials	Strong tea/coffee with sugar, carbonated & sports drinks
	Meat, fish & poultry	
	Lean red meat, lean mince Fish boiled, steamed. Chicken & other poultry without skin	Fatty, processed & grilled meat, fish & poultry
	Fruit & vegetables	
	Fresh fruit – all deciduous fruit e.g. apricots, cherries, peaches, plums, pears, apple, etc. All citrus fruit e.g., orange, naartjie, grapefruit, etc. Kiwi & grapes (controlled portions). In moderation – tropical fruit e.g., banana, mango, pawpaw, pineapple & litchi. Dried fruit – sultanas, dates & raisons (controlled portions).	Fruit canned in syrup. Sweet melon & watermelon Dried fruit rolls
	Vegetables – beans, broccoli, cauliflower, cabbage, marrow, peas, onion, mushroom, cucumber, lettuce, tomato, pepper.	Beetroot, spinach, carrots & carrot juice, pumpkin, Hubbard squash, butternut, parsnip, turnip Sweetened vegetables
	Bread & grains	
	Whole-wheat/brown/seed bread with added grain kernels/oat bran (Duens dumpy, Albany) Whole-wheat & digestive biscuits e.g. Pro-Vita	Regular white, brown & whole-wheat bread; bread rolls & baked goods made with cake, bread & whole-wheat flour & added sugar Rice cakes, snack bread, cream crackers, water biscuits
	Cereal/porridge – All Bran/High Fibre Bran flakes, fine form muesli ProNutro wholewheat original & apple bake Raw oat bran & digestive bran Cold mealie meal & whole oats	WeetBix, Nutrific, Special K, corn flakes, rice crispies, toasted muesli, puffed wheat ProNutro, flavours other than original & apple bake Maltabella
	Other starches	
	All dried & canned beans (baked beans, butte beans), peas, lentils Boiled barley, barley wheat, crushed wheat, bulgur wheat, buckwheat	Boiled, mashed, baked & fried potato. Noodles, rice, samp, mealie rice
	Fats & oils	
	Margarine Sunflower/olive oil Low fat salad dressing	Salad cream, salad dressing & mayonnaise
	Dessert, sweets, spreads	
	Low fat/fat free custard, sweetened & unsweetened. Low fat/fat free ice cream, sweetened & unsweetened. Sugar free jam (Naturelite, St Dalfour) & raw honey Sugar free sweets	Boiled & jelly-type sweets. Commercial honey

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GLYCEMIC INDEX FOR DIABETIC DIET

	LOW GI (0 – 55)	INTERMEDIATE GI (56 – 69)	HIGH GI (70 AND ABOVE)
	<i>Eat most of the time.</i>	<i>Eat in moderation.</i>	<i>Try to avoid or eat after strenuous exercise or when experiencing low blood sugar levels. Try to combine with a low GI food.</i>
DAIRY	Low fat/ fat free milk (plain and flavoured) Low fat/ fat free yoghurt (plain and sweetened) Low fat/fat free custard (sweetened and unsweetened) Low fat ice-cream (sweetened and unsweetened)	None	None
CEREALS	ProNutro wholewheat (original and apple bake) High fibre bran; some muesli e.g., fine form Cold mealie meal, oats (whole flakes) Oat bran (raw), digestive bran	Strawberry Pops, Fruitful Bran, ProNutro, Tasty Wheat, instant oats, corn pops, Frosties, Choco's, shredded wheat, All Bran flakes, mealie meal – reheated	WeetBix, Nutrifix, Maltabella, puffed wheat, ProNutro (original), banana, strawberry, chocolate and honeymelt), rice crispies, cornflakes, Special K, toasted muesli
BREAD	Provita Seed loaf, pumpernickel Any other bread made with lots of whole kernels, crushed wheat (e.g., Albany or Duens dumpy) oats and/or oat bran	Rye bread, Ryvita Pita Bread Rolled barley	All brown, white and regular wholewheat bread All bread rolls and anything made with cake flour, bread flour and wholewheat flour. Rice cakes, Snack bread, cream crackers, water biscuits
STARCHES	Legumes: all dried and canned beans, peas, lentils, pea dhal, baked beans and butter beans Boiled barley, barley wheat, crushed wheat Bulgur, buckwheat Pasta (100% Durum wheat /Durum semolina) Sweet potato, mealies/corn Long grain and wild rice	Sweet corn (canned) Basmati rice Brown rice with lentils Baby potatoes – with skin Couscous Samp and beans	All boiled, mashed, baked and fried potatoes. Minute noodles Rice Samp Mealie rice Millet Pasta (normal wheat flour)
FRUIT	All deciduous fruit, i.e., apricots, cherries, peaches, plums, pears, apples etc. All citrus fruit (oranges, naartjies, grapefruit) Kiwi and grapes (watch portions!)	Tropical fruit, i.e., banana, mango, paw-paw, pineapple and litchi Dried fruit: sultanas, dates and raisins (watch portions!)	Watermelon and sweet melons Dried fruit rolls
VEGETABLES	All those that are not intermediate or high GI eg beans, broccoli, cauliflower, cabbage, onion, mushroom, cucumber, lettuce, marrows, peas, peppers, tomato etc.	Beetroot, spinach	Carrots and carrot juice, pumpkin, Hubbard squash, butternut, parsnips, turnips
SNACKS/SUGAR	Fructose: not more than 20g (4 tsp) per day. Sugar-free sweets Sugar-free spread e.g. St Dalfour, Naturelle Homemade low fat popcorn	Digestive biscuits Low fat biscuits containing oats/oat bran Low fat bran/fruit muffins or pancakes Low fat oatmeal crumpets Raw honey, spread, sugar	Sweets – boiled and jelly type Marie biscuits Commercial honey Glucose Maltose
DRINKS	Sugar-free cold drink Juice of low GI fruits: only 1-2 glasses per day	Juice of intermediate GI fruits – only 1 glass of diluted juice Regular cool drink: cordials and soft drinks	Sports/energy drinks, eg Energade, Powerade, Lucozade

Section 3 - Catering and food specification

TABLE 1c Therapeutic meal guidelines (continued)

(iv) MIXED (FULL) FLUID DIET		
Definition & Indications	Foods allowed	Foods to avoid
Definition Diet with foods at room temperature that are liquid or liquefied. Diet should contain sufficient protein, carbohydrates, fats, vitamins & minerals to ensure nutritional adequacy. Patients on prolonged fluid diet may require vitamin & mineral supplements. If patient is lactose-intolerant after surgery, lactose-free products, buttermilk & yoghurt must be used. Diet is high in cholesterol & fat; fat-free products & sunflower oil must be used for patients with high cholesterol. Yoghurt or orange juice must be used for patients who prefer non-sweetened products. Meat, fish & chicken puree & eggs may be added to soup to increase substance & nutritional value. Indications To provide nutrition to patients who are unable to swallow or chew solid foods, e.g. patients - ➤ who have broken jaws/have undergone mouth, throat or jaw surgery ➤ who are transitioning between clear fluid diet & light, soft diet, ➤ who are acutely ill.	Milk and milk products Milk & milk drinks – in any form, smooth yoghurt, Yogi-Sip, milkshakes	Any food not liquid or liquefied at room temperature
	Beverages Tea, coffee, iced tea, vegetable & fruit juice, fruit squash, fruit shakes without fibre/pieces, Ensure, Build Up.	
	Eggs In soup & custard	
	Bread & grains Porridge – thin, strained (liquid) porridge Cereal/porridge– cooked porridge e.g Tasty Wheat, mealie meal, Maltabella, oats, Corn Flakes	
	Soup Strained soup and broth	
	Dessert, sweets, spreads Jelly, custard, ice-cream sugar, syrup, honey	
(v) CLEAR FLUID DIET		
Definition & Indications	Foods allowed	Foods to avoid
Definition Diet with foods at body temperature that are clear and liquid or liquefied. Diet is not nutritionally adequate and should not be used for more than 1-2 days. Indications To provide temporarily-limited nutrition to patients – ➤ who are preparing for bowel surgery. ➤ who are in Stage 1 diarrhoea feeding programme. ➤ who are unable to tolerate solid food due to nausea, vomiting, diarrhoea & appetite loss, ➤ who cannot yet tolerate solid food after surgery.	Beverages Black tea or coffee, iced tea, strained fruit juice, clear fruit juice, e.g. grape, apple & litchi	Milk & milk products, dairy-fruit juice mixes, fruit juice with fibre/pieces, carbonated drinks
	Bread & grains Thin, strained (liquid) porridge	
	Soup Soup – fat-free broth, bouillon/consommé, e.g. Bovril	
	Dessert, sweets, spreads Dessert – plain jelly	
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Section 3 - Catering and food specification

TABLE 1c Therapeutic meal guidelines (continued)

(vi) SOFT DIET		
Definition & Indications	Foods allowed	Foods to avoid
Definition Diet with foods in soft, easily chewable form. Mild herbs, spices & flavourings/seasonings e.g., parsley, cinnamon, salt may be used. Preferred cooking methods for meat, fish & poultry – steam, stew, boil, oven-bake & microwave. Avoid greasy & gas-forming food; it affects the gastric emptying rate. Sufficient fluids should be consumed to prevent dehydration. Indications To provide easily-chewable nutrition to patients – ➤ who have trouble eating due to mouth/throat sores, ➤ who have trouble swallowing e.g. due to oesophageal stenosis, ➤ with no teeth/badly fitting dentures, ➤ who are otherwise unable to chew hard foods.	Milk and milk products Yoghurt, milk beverages Cheese – cheddar & sweet milk cheese, cottage cheese	
	Eggs Eggs – soft boiled, scrambled, poached, omelette	
	Meat, fish & poultry Soft-cooked/flaked/diced/minced meat, fish or chicken; fish cakes.	
	Fatty meat with bones & sinews Bacon, sausage (wors) & polony Fried/roasted meat, fish or poultry	
	Fruit & vegetables Fruit – soft ripe fruit e.g., banana, paw-paw, pear, watermelon, sweet melon, stewed fruit, baked apple. Steamed prunes for breakfast/dessert in cases of constipation	
	Hard fruit, e.g., pineapples, raw apples, pears	
	Vegetables – cooked, soft vegetables e.g., potato boiled without skin/mashed, sweet potato, carrots, pumpkin. Lettuce, beetroot, tomato	
	Raw or hard, cooked vegetables, e.g. corn; gas-forming vegetables	
	Bread & grains Soft white or brown bread, pasta & rice	
	Whole-wheat bread & whole-wheat products, toast, vetkoek	
	Cereal/porridge– cooked porridge e.g. Tasty Wheat, mealie meal, Maltabella, oats, Corn Flakes	
	Hard cereal, e.g. muesli, granola	
	Other starches Potato boiled without skin/mashed, sweet potato	
Baked potato		
Dessert, sweets, spreads Dessert - soft puddings		
(vii) RENAL/PROTEIN RESTRICTED DIET		
Definition & Indications	Foods allowed	Foods to avoid
	Milk and milk products Milk for beverages & porridge/cereal (125 ml per day)	
	Cheese & cheese spread	
	Beverages Tea, coffee, fruit juice	
	Beverages - high-protein shakes, e.g. Build Up.	
	Meat, fish & poultry Pure meat, fish & poultry steamed, stewed, boiled, oven-baked & grilled, 60/90 g for lunch & 30/60 g for supper for 40/60 g renal diets respectively	
	Commercial cold meat, canned meat & fish, sausage (wors)	
	Fruit & vegetables Fresh, stewed & canned fruit	
	Any canned products except fruit and corn (mealies)	
	Fresh (raw) & cooked vegetables, canned whole-kernel corn & sweetcorn	
	Soup Clear broth, Oxo/Bovril drinks	
	Quick (instant) and canned soup	
	Dessert, sweets, spreads Jam, syrup, honey	
	Peanut butter, meat spread, fish paste Snacks - any nuts, biltong, droëwors	

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Section 3 - Catering and food specification		
TABLE 1c Therapeutic meal guidelines (continued)		
(viii) PLANT BASED DIET		
Definition & Indications	Foods allowed	Foods to avoid
Definition A vegetarian diet focuses on plants for food. These include fruits, vegetables, dried beans and peas, grains, seeds and nuts	Milk and milk products VEGANS: Milk & milk alternatives - almond milk, coconut milk, soya milk. non-dairy yoghurt, cheese, ice cream	Meat and Poultry Seafood Eggs Butter, yoghurt, cheese, ice cream, milk from animal source Egg- based pasta. Egg based breads. Any food containing gelatine
	Beverages Tea, coffee, iced tea, vegetable & fruit juice, fruit squash, fruit shakes without fibre/pieces.	
	Protein Nuts and seeds	
	Bread & grains Whole grains. Non-egg based breads. Porridge - cooked porridge e.g., Tasty Wheat, mealie meal, oats,	
	Fruit & vegetables All fruit and vegetables	
	Dessert, sweets, spreads Non-dairy ice-cream Peanut butter	

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Section 3 - Catering and food specification

TABLE 2 Portion specifications

Meals & snacks	Food items	Qty specified
EARLY MORNING TEA/COFFEE	Tea/coffee - e.g., Joko, Five Roses/Ricoffy	1.5-2.5 g
	Milk	50 ml
	Sugar/sweetener	10 g/1 sachet
	Rusk - preferably whole-wheat & buttermilk OR commercially wrapped rusk	50 g
BREAKFAST	Cooked porridge/dry cereal	200 ml/40 g
	Milk	150 ml
	Sugar/sweetener	10 g/1 sachet
	Ripe, user-friendly fresh fruit eg apple, banana OR Stewed fruit (Sundays only)	1 portion
	Protein dish	1/2 portions
	Bread	2 slices
	Margarine/butter	1-2 x 10 g
	Spread	20 g
	Tea/coffee	1.5-2 g
	Milk	50 ml
	Sugar/sweetener	10 g/1 sachet
MID-MORNING TEA/COFFEE & SNACK	Tea/coffee	1.5-2.5 g
	Milk	50 ml
	Sugar/sweetener	10 g/1 sachet
	Biscuit/commercially wrapped biscuit OR Bread with margarine & spread OR Protein snack as indicated by dietician	13-15 g 1 slice/30 – 35 g + 5 g + 10 g 60-70 g
	Protein dish	Bone in -150 g Bone out -120 g
LUNCH	Gravy	50-60 ml
	Starch	1 portion
	Vegetable in season AND/OR } 2 veg OR Salad in season } 1 veg/1 salad	portion depends on selection
	Commercially packed salad dressing in sachet	15 ml sachet
	Dessert (once a week)	100 g
	Tea/coffee	1.5-2.5 g
	Milk	50 ml
	Sugar/sweetener	10 g/1 sachet
	Tea/coffee	1.5-2.5 g
MID-AFTERNOON TEA/COFFEE & SNACK	Milk	50 ml
	Sugar/sweetener	10 g/1 sachet
	Biscuit/commercially wrapped biscuit OR Bread with margarine & spread	13-15 g 1 slice/30 – 35 g + 5 g + 10 g
	Soup	200 ml
	Bread	1 slices
SUPPER	Margarine	10 g
	Spread	20 g
	Protein dish	1 portion
	Starch	1 portion
	Vegetable in season OR Salad in season	1 portion to be selected
LATE EVENING BEVERAGE	Commercially packed salad dressing in sachet	15 ml sachet
	Tea/coffee	1.5-2.5 g
	Milk	50 ml
	Sugar/sweetener	10 g/1 sachet
	Fresh fruit	80 g - 100 g
	Tea/coffee/hot chocolate	1.5-2.5 g
	Milk	50 ml
	Sugar/sweetener	10 g/1 sachet
	6 x Provita/6 x Cream Crackers/2 slices of bread	60 g
	Margarine	10 g
LATE EVENING SNACK	Spread OR Cheese – sliced or grated OR Commercially sliced & wrapped cheese	20 g 30 g 30 g

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Section 3 - Catering and food specification

TABLE 3 Portion sizes – patients

Food items	Adult patients
Porridge, cooked -	
Meal meal	200 g-soft; 220 g-stiff
Maltabella	200 ml
Tasty Wheat	200 ml
Porridge, instant, cooked -	
Creamy meal	200 ml
Nestum	Not applicable
Rice cereal	Not applicable
Cereal -	
Bran, shredded	40 g
Cornflakes	40 g
Rice Crispies	40 g
Weet-Bix	40 g
Cheese -	
Breakfast portion	30 g
Supper portion	60-90 g
Eggs -	
Breakfast-boiled/fried/poached	1 egg
Breakfast-scrambled	2 eggs
Supper	1 egg
Sausage, cooked-	
Breakfast portion	100 g
Mince, cooked -	
Breakfast portion	100 g
Lunch portion	150 g
Supper portion	120 g
Stewing beef/mutton, cooked-	
Lunch portion	Bone in-200 g; out-150 g
Supper portion	Bone in-200 g; out-150 g
Pot roast, cooked-	
Lunch portion, beef/mutton	Bone out-150 g
Poultry roast, cooked-	
Lunch portion	Bone in-180-200 g Bone out-180 g
Supper portion	Bone in-180-200 g Bone out-180 g
Poultry stew -	
Lunch portion	Bone in-180 g Bone out-150 g
Steak/schnitzel, cooked, boneless-	
Lunch portion	110-120 g
Fish, cooked-	
Lunch portion	140-150 g
Supper portion	120-130 g
Cold meat, fresh & processed-	
Supper portion	100 g – 150 g
Grain products-	
Bread, brown/white, 1 slice	30-35 g
Roll/bun, white/whole wheat	50 g
Provita/Cream Crackers	30 g (3 crackers)
Durum wheat pasta, cooked	100 g
Rice pasta, cooked	100 g
Vegetables-	
Potato, cooked/mash	110 g
Sweet corn, cooked	100 g
Salad beans, cooked	80 g
Salad/other cooked vegetables	80 g

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Section 3 - Catering and food specification	
TABLE 3	Portion sizes - patients (continued)
Food items	Adult patients
Fruit, dried -	
Stewed dried fruit	50 g
Apricots, cooked	80 g
Apple rings, cooked	80 g
Pears, cooked	80 g
Raisins	30 g
Fruit, fresh -	
Apricots, medium	2 x 35 g
Apples, small	1
Bananas	1
Grapefruit, large	half
Grapes	65 g
Guavas, medium	80 g
Litchis	10
Mango without fiber	1
Melon without skin	100 g
Oranges, medium	1
Pawpaw	100-110 g
Pears, medium	1
Pineapple without skin	100 g
Plums	2 x 60 g
Strawberries	125 ml
Watermelon without skin	90-100 g
Fruit, canned-	
Apricots	5 x 15 g
Apples	100 g
Guavas	2 x 50 g
Pears	2 x 50 g
Pineapple	100 g
Dessert-	
Baked dessert	100 g
Fruit salad	100-125 g
Dessert whip	80 g
Gravies and sauces-	
Meat/chicken gravy	50-60 ml
Salad dressing	12.5-35 ml
Dessert sauce	30-60 ml
TABLE 4	Recommended RDA (recommended dietary allowance) or DRI (dietary reference intake) for macro and micronutrients
	TB Adult
Kilojoules	9 600-12 000 kJ
Carbs	136-287 g
Protein	54-115 g
Fat	36-76 g

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Para	Section 3 - Catering and food specification	Details of offer
	MENU & SERVICE REQUIREMENTS: (continued)	
3.1.2	Daily diet list and patient menus	
(i)	At 15:30 every day the hospital's nursing staff must furnish a copy of the provisional diet list of breakfast, lunch and supper menus for the following day, to the contractor.	
(ii)	In the morning, when the updated bed/diet list is finalized, the hospital must inform the contractor of any patients with allergies and furnish all correct patient diets. The night sister in charge must sign and send the amended diet list of breakfast, lunch and supper menus to the Food Service Unit not later than 7:00 on the same day. The hospital shall keep a copy of the diet list on ward level for reference purposes.	
(iii)	Any amendments will be attached to the diet list for record-keeping. In case of such changes, the final cut-off time to inform the contractor shall be as follows: - 7:30 for lunch - 14:00 for dinner failing which <u>soup and 2 slices of buttered bread</u> will be issued in the place of late meal orders at	
3.1.3	Meal and beverage service times	
(i)	<u>Main meals</u> shall be served in accordance with Table 5 . <u>In-between snacks</u> as required are included in the beverage service in Table 6 .	

Table 5 Meal service times

Meal	Time served	Frequency
Breakfast	Between 07:30 and 08:30	Daily, 7 days a week
Lunch	Between 12:00 and 13:00	
Supper	Between 17:00 - 18:00	
In-between snack	At 05:00, 10:00, 15:00 and 22:00	Daily/as indicated by dietician Daily
Diabetic snacks	At 10:00, 15:00 and 20:00	
Protein snack as indicated by dietician	At 10:00	

Table 6 Beverage service times

Time served	Adult TB patients
5:00	Tea/coffee, milk & sugar & rusk
7:30; 8:30	Tea/coffee, milk & sugar
10:00	Tea/coffee, milk, sugar & sandwich/protein snack as indicated by dietician (in winter tea and coffee and summer juice 200ml 100% pure juice
12:00	Tea/coffee, milk & sugar
15:00	Tea/coffee, milk & sugar & sandwich (in winter tea and coffee and summer juice 200ml 100% pure juice
17:00	Tea/coffee, milk & sugar
20:00	Tea/coffee, milk & sugar & diabetic sandwich
22:00	Tea/coffee, milk & sugar & snack/sandwich

- (ii) The contractor shall supply beverages to wards 5 times daily, according to patient requirements. **Catering Contractors Staff** shall prepare beverages and serve patients according to individual needs. Beverages at 5:00 and 20:00 are served by **contractor's staff** in the ward. At 20:00 it is served with a snack, e.g., a sandwich, rusk or biscuit.

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Para	Section 3 - Catering and food specification	Details of offer
	MENU & SERVICE REQUIREMENTS: (continued)	
(iii)	Catering Contractor's staff in the ward shall fill water bottles before 07:00 and after 18:00. The Catering Contractor's staff shall fill water bottles from 7:00 to 18:00 a day or as needed. Cold water shall be supplied by the kitchen.	
(iv)	The beverage service will not be available to hospital staff.	
3.1.4	Special meal and beverage requirements	
(i)	Travelling patients ➤ Meal provisions including therapeutic diets, such as liquid diets, diets for cancer patients, for travelling patients are supplied according to the number of meals patients will require during their journey. ➤ Meals must be ordered <u>in advance</u>, at least 12 hours before the patient's departure.	
TABLE 7a Example of menu for travelling patients		
Food/beverage	Example	Portion size
Eggs	Boiled egg	1 egg
Cheese	Grated, diced, portions	30 g
Milk	Long-life milk	200 ml
Meat	Meat loaf	60-90 g
	Meat balls	
	Sliced cold meat	
	Vienna sausages	
	Polony	
Fruit/fruit juice	Fresh fruit in season, 1 portion	80 g - 150 g
	100% fruit juice	200 ml
Bread	Brown bread	4 slices
Spread	Peanut butter	20 g
Nutritional supplement	Supplementary drink as prescribed by the Dietitian	200 ml
TABLE 7b Example of lunchbox for travelling patients		
Protein	Boiled egg/meat balls/cold meat/Viennas	
Starch	4 Slices of bread with spread e.g jam/peanut butter/cheese	
Fruit	User-friendly seasonal fruit & fruit juice	
(ii)	Patients who require nutritional supplements/parenteral feeding Nutritional supplements as part of specific therapeutic diets, e.g. Ensure and sip feeds shall be ordered by the hospital's dietician, and prepared and distributed by hospital staff. The cost will be for the hospital's account.	
(iv)	Patients' visitors No meals are served to the visitors of patients. Visitors should make their own arrangements for meals or snacks.	

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Para	Section 3 - Catering and food specification	Details of offer
3.2	FOOD REQUIREMENTS:	
3.2.1	Islamic considerations	
(i)	Food services provided in terms of this bid, and foodstuffs used in meals for Muslim patients, must conform to Islamic laws regarding the preparation and serving of food, and must bear the mark of a recognised Islamic certification body (eg MJC, ICSA, *HWMEM, etc), <u>where possible</u> . A valid Halaal certificate provided by the relevant Islamic certification body must be displayed in the food service area at all times . Kitchen utensils and appliances used for the preparation of these meals must be clearly identified and washed and stored separately from other utensils. *Hospital Welfare & Muslim Education Movement	
(ii)	According to Islamic jurisprudence, different foodstuffs have degrees of suitability, which influence their lawful use. Where the guidelines and specifications further on refer to foodstuffs that are forbidden to members of the Muslim faith, they must be avoided. The following Muslim terminology refers to foodstuffs that are: Halaal - Completely lawful Haraam - Absolutely forbidden Makrooh - Abominable Makrooh tanzih - Mildly disapproved, but nonetheless lawful; close to Halaal Makrooh tahrimi - Severely disapproved, but nonetheless lawful; however, more observant Muslims will abstain from such products, because they are close to Haraam Mubah - Neutral or indifferent; may be consumed or avoided	
(iii)	This terminology applies as follows to the basic food groups listed below: Meat - Sheep and cattle must be slaughtered in accordance with the applicable religious laws. Pork, blood and carrion are absolutely forbidden. Poultry - Chickens and other poultry must be slaughtered in accordance with the applicable religious laws. Fish - Completely lawful Eggs - Completely lawful Fats/oils - Plant and vegetable fats/oils are completely lawful. Animal fats are subject to certain constraints. Vegetables and fruit - Completely lawful raw or cooked, dried canned or preserved, provided that no Haraam ingredient was added during processing. Alcohol & alcohol-containing products (e.g. flavouring essences) - Absolutely forbidden. Vinegar is lawful.	

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Para	Section 3 - Catering and food specification	Details of offer
3.2.2	Product quality specification Should a manufacturer recall a product the service provider will ensure the product is not used in the production of food until declared safe by the relevant authorities. Meat, meat products and poultry (i) Fresh meat must comply with the specifications for the various grades of meat in the Meat Safety Act, 2000 (Act no 40 of 2000) and related regulations. The Foodstuffs, Cosmetics and Disinfectant Act, 1972 (Act no 54 of 1972) relates to the marking and labelling of meat packaging. (ii) Only fresh locally produced mutton and beef, Grade B2 quality or higher, shall be used. No imported meat or poultry will be accepted. (iii) Fresh meat must be lean (without inherent fat) or defatted (with excess external fat trimmed). (iv) Meat must be free from disease and have a mild, clean smell. Strong, foreign or putrid odours must not be present. (v) Processed meat products shall be characteristic in colour, general appearance and taste, and shall contain no pork. (vi) No undeclared foreign matter (meat or ingredients) may be added to processed meat products. (vii) Declared, limited amounts of grain products or any other fillers, spices or flavourings and food-safety preservatives, but no nitrates, may be added to processed meat products, (viii) No amount of grain products or any other fillers (fat, "rusks", soya, water, offal, etc.), spices or flavourings and food safety preservatives may be added to fresh meat products. (ix) No injected meat or poultry will be acceptable. (x) The minimum required mass specified is cooked edible mass only, and excludes bone, fat and skin. (xi) The total animal fat content of all meat products shall not exceed 10% (i.e. only 10% or 1-3mm visible fat)	
3.2.2.1	MINCE The product shall consist of ground beef with a maximum fat content of 10%. Not more than 10% cooked mass of a minced meat portion shall be replaced by textured vegetable protein of an acceptable quality.	
3.2.2.2	BEEF SAUSAGES The product shall consist of three parts (not less than 80%) lean beef, one-part beef fat (10%), not more than 6% cereal and starch products or more than 1.5% salt, mild seasoning and must contain no bone, cartilage or grit.	
3.2.2.3	BOEREWORS The product shall contain at least 90% total meat content, made up of lean beef or mutton plus a maximum fat content of 10%, not more than 6% cereal and starch products or more than 1.5% salt, mild seasoning and must contain no bone, cartilage or grit.	

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DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
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Para	Section 3 - Catering and food specification	Details of offer
	Product quality specification (continued)	
3.2.2.4	SMOKED VIENNAS AND FRANKFURTERS The product shall consist of three parts (not less than 80%) lean beef or veal, one-part beef fat (not more than 10%) and must contain no bone, cartilage or grit. Sausages shall have a typical appearance and be free of rancidity.	
3.2.2.5	POLONY The product shall be pink in colour, cylindrical, 1.5 mm-2 mm in diameter with a fine, firm texture, must contain no bone, cartilage or grit and shall have an outer surface free from foreign matter and rancidity.	
3.2.2.6	SAUSAGE ROLLS AND MEAT PIES The manufacturer must state if textured vegetable protein is used as a constituent in the filling of these products. If so, this may not exceed 30% by weight, hydrated, of the total product.	
3.2.2.7	TINNED MEAT These products must comply with SABS 508 and 207/1954 (VC8019) and compulsory specifications published in Government Gazette issue 5359 dated 22 October 1954 and Regulation 908/1977 of the Foodstuffs, Cosmetics and Disinfectant Act, 1972 (Act no 54 of 1972) which relates to the marking and labelling of packaging. No tins must be damaged, dented or leaking.	
3.2.2.8	POULTRY Poultry shall comply with requirements prescribed for Grade A in Government Notice R2078 of 25 July 1969 , and any amendments regarding grading, packing and marking of poultry promulgated subsequently. No salt water infusion of the product shall be permitted.	
3.2.3	<i>Fish and fish products</i>	
(i)	Fresh fish must comply with the regulations of the Foodstuffs, Cosmetics and Disinfectant Act, 1972 (Act no 54 of 1972) as amended.	
(ii)	All fish purchased must be traceable and shall be harvested in accordance with sustainable fishing practices (SASSI).	
(iii)	Fish must be in sound, fresh condition, must not show any signs of deterioration and must be suitably and hygienically packed and delivered to the end-user.	
3.2.3.1	HADDOCK The product must be cured but not heavily brined, with a bright colour and thin, shiny pellicle.	
3.2.3.2	FROZEN FISH CAKES The products must contain at least 90% fish, not more than 6% cereal and starch products or more than 1.5% salt and mild seasoning.	

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Para	Section 3 - Catering and food specification	Details of offer
	Product quality specification (continued)	
3.2.3.3	TINNED FISH These products must comply with compulsory specifications published in Government Notice R490 dated 28 March 1969, as amended by Government Notice R358 dated 10 March 1972, and SABS 324/1953 (VC801). Fish must be tinned in accordance with Government Notice 2277 dated 17 December 1971. No tins must be damaged, dented or leaking.	
3.2.4	<i>Milk, dairy products and eggs</i>	
(i)	Only dairy products from suppliers whose premises have been found suitable by local health authorities, and who are able to provide a certificate to this effect, will be allowed. Premises will be subject to inspection at the discretion of the contractor. All dairy products shall comply with Government Notice R520 dated 5 April 1973 and any applicable amendments issued.	
(ii)	All packaging/containers must be clearly marked or labelled with the following information in legible print, in accordance with Regulation 908/1977 of the Foodstuffs, Cosmetics and Disinfectant Act, 1972 (Act no 54 of 1972): ➤ the name and address of the manufacturer and his trade-mark, ➤ the name and ingredients of the product (what it is made of), ➤ the net volume of the contents in millilitres or litres, as applicable, ➤ the net weight of the contents in grams or kilograms, as applicable, ➤ the date of manufacture (code or serial number), and ➤ the expiry date	
3.2.4.1	FRESH AND POWDERED MILK Only whole milk or skim milk shall be used for adults . If powdered milk is used, it must be reconstituted according to manufacturer's directions, e.g. 100 g skim milk powder or 130 g whole milk powder per litre of water.	
3.2.4.2	CHEESE Where cheese is included in the menu, it shall comprise either cheddar, gouda or cottage cheese.	
3.2.4.3	CREAM Cream shall be fresh, pasteurized and free of preservatives and/or other foreign substances. It shall contain not less than 40% milk fat and not more than 0.2% acid , calculated in terms of lactic acid.	
3.2.4.4	ICE CREAM Ice cream shall conform to local health regulations and/or SABS 510/1954 and any applicable amendments issued.	

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Para	Section 3 - Catering and food specification	Details of offer
	Product quality specification (continued)	
3.2.4.5	PLAIN YOGHURT AND BUTTERMILK Where plain yoghurt and buttermilk are included in the menu, the products provided shall be commercially prepared.	
3.2.4.6	EGGS Where eggs are included in the menu, they shall be large and Grade 1 quality, in accordance with Government Notice R62 dated 12 January 1973 and any applicable amendments issued regarding grading, packing and marking of eggs.	
3.2.5	<i>Bread and bread products</i>	
3.2.5.1	BREAD All bread supplied shall conform to the provisions of Section 84 of the Marketing Act (Act 59 of 1968) as amended and any applicable amendments issued. Bread included in the menu shall be brown or whole wheat bread . A slice of bread shall be a minimum of 35 g. Scones, muffins, brown or white rolls or buns may be used as bread substitutes.	
3.2.6	<i>Spreads for bread</i>	
3.2.6.1	MARGARINE, JAM AND PEANUT BUTTER Only full fat margarine bricks must be used for cooking . Yellow, medium fat margarine may be served as spread with bread. Jam shall be South African First Grade quality in accordance with Government Notice 1898 dated 22 October 1971 as amended. Peanut butter can be smooth or chunky and must be afatoxin-free .	
3.2.7	<i>Beverages</i>	
3.2.7.1	COFFEE Ground coffee, instant coffee granules or coffee bags may be used. In each case, the amount of South African chicory shall not exceed 25% of the product's composition.	
3.2.7.2	TEA Good quality Ceylon-type blended tea or Choice Quality Rooibos tea shall be used.	
3.2.7.3	FRUIT JUICE Only 100% pure fruit juice may be used – no powdered fruit juice (granules), fruit nectar, fruit juice concentrate or dairy-fruit juice blends will be allowed.	

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Para	Section 3 - Catering and food specification	Details of offer
	Product quality specification	
3.2.8	Dessert	
3.2.8.1	CUSTARD POWDER The product shall be in the form of a fine, pale-yellow powder and when reconstituted, shall have a natural egg yolk colour and a pleasant vanilla flavour .	
3.2.9	Dry goods	
3.2.9.1	PULSES Dried beans, peas, lentils and barley shall be graded in accordance with Government Notice R493 dated 29 March 1974. Pulses shall be free from moulds and yeast, and when tested, the aflatoxin levels should not exceed 10 mg/kg.	
3.9.10	Fruit and vegetables	
(i)	All fresh fruit and vegetables shall be sound and of a good quality and standard.	
(ii)	Fresh fruit shall be <u>Choice or Standard Grade</u> quality.	
(iii)	Frozen vegetables shall be <u>Choice Caterer's Grade</u> quality.	
(iv)	Tinned fruit and vegetables must comply with Regulation 908/1977 of the Foodstuffs, Cosmetics and Disinfectant Act, 1972 (Act no 54 of 1972) which relates to the marking and labelling of packaging. No tins must be damaged, dented or leaking. Tinned products shall be <u>Choice or standard Grade</u> quality.	
(vi)	The table below indicates the size/weight and quantity of fresh fruit that constitutes a portion:	

TABLE 8a Portion sizes - fresh fruit

Type of fruit	Quality	Size/Weight	Portion
Apple	Grade 1	Medium, ± 150 g each	1 apple
Apricot	Grade 1	Medium, ± 35 g each	2 apricots
Banana	Grade 1	Medium, ± 120 g each	1 banana
Fruit salad	Not applicable	110 g	1 serving
Grapes	Standard Grade	± 230 g	1 bunch
Guava	Grade 1	± 95 g/ 60 mm diameter)	1 guava
Melon (sweet)	Grade 2	125 x 30 mm - breakfast/supper	1 wedge
		125 x 65 mm - lunch	1 wedge
		± 80 g cubes	1 serving
Naartjie	Choice Grade	± 155 g	1 naartjie
Orange	Choice Grade	± 65 – 90 g	2 naartjies
		± 255 g	1 orange
Pawpaw	Choice Grade	± 80 g/130 x 65 mm	1 wedge
Peach	Choice Grade	± 70 g cubes	1 serving
		Medium, ± 150 g each	1 peach
Pear	Choice Grade	± 165 g each	1 pear
Pineapple	Choice Grade	± 10 x 85 mm ring	2 rings
Plum	Choice Grade	± 50 g each	2 plums
Watermelon	Choice Grade	± 330 x 70 mm slice	¼ slice

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Section 3 - Catering and food specification

TABLE 8b Portion sizes – tinned fruit

Type of fruit	Quality	Size/Weight	Portion
Pie apple	Choice Grade	± 90 g slices	1 serving
Apricot	Choice Grade	± 40 x 37 mm halves	4 halves
Fruit cocktail	Choice Grade	± 110 g	1 serving
Grapefruit	Choice Grade	± 90 g segments	± 125 g
Guava	Choice Grade	± 45 g halves	2 halves
Peaches	Choice Grade	± 80 g halves	2 halves
		± 90 g slices	1 serving
Pears	Choice Grade	± 50 g halves	2 halves
Pineapple	Choice Grade	± 45 g rings	2 rings
		± 80 g cubes/pieces	1 serving

TABLE 9 Quality standards for selected foodstuffs

Product	Latest issue of standard
Baking powder	CKS 140
Cooking oil	CKS 3
Corned beef, prime	SABS 274
Custard powder	CKS 138
Fish paste	SABS 571
Gelatine	SABS 49
Gravy powder	CKS 290
Jelly crystals	CKS 261
Mayonnaise	CKS 630
Meat extracts	CKS 139
Peanut butter	CKS 339
Tomato sauce	Best quality, at least 8% solids
Worcestershire sauce	Best quality

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Para	Section 4 - Special Conditions	Details of offer
4.1.	APPLICABLE DOCUMENTS: In addition to the specification and annexures which form part of this bid, prospective bidders are responsible for furnishing the following compulsory bid and evaluation documents in their bid offer where the requirement is stated. Bidders shall check the number of the pages and ensure that none are missing or duplicated, as no liability will be accepted for challenges arising as a result.	
4.1.1	Compulsory bid documents	
4.1.1.1	WCBD1 - Invitation to Bid.	
4.1.1.2	WCBD3.2 - Pricing schedules	
4.1.1.3	WCBD4 - Declaration of Interest	
4.1.1.4	WCBD6.1(b) - Preference claim form	
4.1.1.5	Tax Clearance Certificate - Proof of current valid certificate	
4.1.1.6	BBBEE Certificate - Proof of current valid certificate	
4.1.1.7	Annexure B - Company profile	
4.1.1.8	Annexure C - Guarantee (to be provided by successful bidder within 14 days of award)	
4.1.2	Compulsory evaluation documents These documents shall be either originals or certified copies of originals, and shall not be older than three months, confirming that a bidder is:	
4.1.2.1	Registered under the Compensation for Occupational Injuries and Diseases Act 130 of 1993 - Letter of good standing with the Commissioner for COID	
4.1.2.2	Registered with the Unemployment Insurance Fund - Proof of registration or confirmation similar to letter of good standing	
4.1.2.3	Registered in terms of the Skills Development Levies Act (Act 9 of 1999) - Proof of current valid registration	
4.1.2.4	Registered for Value Added Tax (VAT) - VAT registration number	
4.1.2.5	Registered for Pay as you Earn (PAYE) - Letter of good standing with the Commissioner for PAYE	
4.1.2.6	Registered for Public Liability Insurance - Proof of current public liability insurance - Minimum amount insured – R5 million	
4.1.2.7	SABS/SANS 10049:2019/ISO compliant - Proof that all foodstuffs supplied to DPM comply with the specified quality standard and adhere to SABS specifications for the handling and preparation of food.	
4.1.2.8	Compliant with the Health Act, 2003, (Act 61 of 2003), Regulation 638, 'Regulation Governing General Hygiene Requirements for Food Premises, the Transport of Food and Related Matters', 2018 - The successful bidder shall within 2 weeks of occupation of FSU produce proof that application for COA has been made. All correspondence with COCT shall be shared with Contract Manager.	

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Para	Section 4 - Special Conditions	Details of offer
4.1.2	Compulsory evaluation documents (continued):	
	These documents shall be either originals or certified copies of originals, and shall not be older than three months, confirming that a bidder is:	
4.1.2.9	A FEDHASA or similar Hospitality association membership - A copy of your current, valid membership certificate	
4.1.2.10	Halaal certified - A current, valid Halaal certificate issued by a recognised Islamic certification body (e.g., MJC, ICOSA, *HWMEM, etc.) for the handling and preparation of foodstuffs in accordance with Islamic laws.	
4.1.2.11	Experienced in providing Catering Services in a Hospital. - Proof of a least 3 years' catering experience in a hospital (quotation/contract numbers) - Reference letters and contact details of 3 clients , attesting to the bidder's ability to provide a professional, punctual, reliable and cost-effective service, a sound accounting process and suitable contingency plans in emergencies.	
4.1.2.12	Able to provide competent staff - Certified copies of the qualification of the food service manager, supervisors, dietician and chefs. - Curriculum Vitae supplied must be clearly linked to a position on the contract staff establishment e.g., CV of Miss Ann Other, Food Services Manager. - The Food Services Manager shall have an NQF6 qualification . The supervisors, dietician and chefs must have a certificate of proof of formal training , either in-house or by an outsourced company.	
4.1.2.13	Able to provide a standard menu - A proposed standard three-week cycle menu for winter and summer menus for normal diets and all therapeutic diets based on the provincial menu. All portion sizes must be included on the menus. Failure to comply will invalidate a bidder's offer. - All standardised recipes for both normal and therapeutic menus. - Nutritional analysis of all menus (3-week cycle - winter and summer and all therapeutic menus).	
4.1.3	Acts that are applicable to this bid and should be read in conjunction with the specification include, but are not limited to:	
4.1.3.1	The Constitution of the Republic of South Africa (Act 108 of 1996)	
4.1.3.2	The Employment Equity Act (Act 55 of 1998)	
4.1.3.3	The Labour Relations Act (Act 66 of 1995)	
4.1.3.4	The Basic Conditions of Employment Act (Act 75 of 1997)	
4.1.3.5	Occupational Health and Safety Act (Act 95 of 1993) and regulations.	
4.1.3.6	Occupational Injuries and Diseases Act (Act 130 of 1993),	

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Para	Section 4 - Special Conditions	Details of offer
4.1.3	Applicable Acts (continued):	
4.1.3.7	The Health Act, 2003 (Act no 61 of 2003). Regulation 638 relates to the hygienic handling of food and the inspection of food premises published under this Act, which is also enforced by local authorities (EHPs at municipalities) in their areas of jurisdiction.	
4.1.3.8	The Food, Cosmetics and Disinfectants Act, 1972 (Act no 54 of 1972). This Act addresses the manufacture, sale and importation of foodstuffs. Authorised local authorities (EHPs at municipalities) enforce it in their areas of jurisdiction. Food import control is conducted by Port Health Services (EHPs of Western Cape Government Health). Regulation 908/1977 relates to the marking and labelling of meat packaging with the required information in legible print.	
4.1.3.9	The Meat Safety Act, 2000 (Act no 40 of 2000) and related regulations. Products shall comply with the specifications for the various grades of meat in this Act and the Food, Cosmetics and Disinfectant Act, 1972 (Act no 54 of 1972).	
4.1.3.10	Code of Good Practice for Food Hygiene Management, SABS 049 , Government Notice No. R. 1748 of 26 June 1992 , Government Notice No. R. 2120 of 20 September 1985 and Government Notice No. R. 2178 of 23 November 1990 .	
4.1.3.11	Government Notice R. 2078 of 25 July 1969 , and any amendments regarding grading, packing and marking of poultry promulgated subsequently.	
4.2	BRIEFING/INFORMATION SESSION:	
4.2.1	All prospective bidders are invited to attend a compulsory information session and walk-about to the main kitchen area at DPM . Late bidders will not be allowed to enter the venue and will be excluded. Failure to attend will invalidate a bidder's offer.	
4.2.2	Bidders must sign an attendance register, attached for information as Annexure A , at the <u>entrance gates</u> , at the <u>information session</u> and at the <u>site inspection</u> (walk-about). The register will be provided at the relevant venues on the meeting day and will be forwarded to Head Office by the institution after the meeting as proof that the bidder attended the information session and site inspection.	
4.2.3	Briefing Session Details: Venue: Boardroom, DP Marais Hospital, Corner of Main and White Road, RETREAT Date and time: 19 July 2024 at 10h00 Contact person: Mr Clifford Dilgee Telephone no: (021) 713 7621. E-mail address: clifford.dilgee@westerncape.gov.za	

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Para	Section 4 - Special Conditions	Details of offer
4.3.	PRICING:	
4.3.1	All prices must include VAT, delivery costs and all overhead costs to provide the service to the institution. Bid prices must be firm three-tier prices, where any annual escalations that may be reasonably expected (e.g., labour, food & transport cost, inflation) have been incorporated into the prices for each year of the contract. <u>No additional requests for increases will be considered, therefore, during the contract term.</u>	
4.3.2	Under no circumstances, either before or after the award of the bid, shall the WCGH negotiate with any party regarding alternative methods of calculating the cost of the service.	
4.4.	BID EVALUATION:	
4.4.1	The specification and conditions here and elsewhere in this bid, any documents where bidders are required to respond, and compliance with inherent requirements, such as CSD registration, will all be considered as part of the evaluation of received bids.	
4.4.2	The following factors will be considered during the evaluation of this bid:	
4.4.2.1	At least 3 years’ experience and knowledge of catering in the Public Sector environment and/or Hospitality Industry. Only recognised, reputable catering service providers with proof of experience in the provision of catering services to hospitals will be considered.	
4.4.2.2	The provision of references for similar food services undertaken. Bidders must provide detailed information of their experience in the catering trade, acceptable proof of the ability to supply high quality meals and a list of present catering contracts with their bid documents.	
4.4.2.3	A detailed, documented system analysis for a functional organisational structure as a basis for managing this contract. Please see Annexure B. Bidders must clearly indicate the envisaged organisational principles, procedures and functions for the effective management and operation of the institution in the analysis submitted with their bid documents.	
4.4.2.4	Neither offers deviating from the specified requirements, nor alternative, qualified, conditional or incomplete offers will not be considered . The Department will be under no obligation to enter into correspondence with bidders about this condition.	

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Para	Section 4 - Special Conditions	Details of offer
4.5	GUARANTEE AND SURETY:	
4.5.1	Please see paragraph 7 of the General Conditions of Contract. The prospective contractor shall furnish the Directorate Sourcing, WCGHW, Head Office with a financial guarantee equivalent to 2.5% of the total contract value, of which the monetary value shall be determined in the letter of acceptance, within 14 days of notification of the acceptance of the bid.	
4.5.2	The proceeds of the performance security shall be payable to DPM as compensation for any loss resulting from the service provider's failure to complete his obligations under the contract.	
4.5.3	If the prospective service provider fails to comply with this requirement, the Directorate Supply Chain Sourcing, Head Office is entitled to terminate the contract without prejudice to any other rights it may have, and to recover any damages suffered due to this failure and the need to accept a less favourable bid for the catering service.	
4.5.4	The type of financial guarantee shall be valid for the duration of the contract and shall be in the currency of the contract or a freely convertible currency acceptable to the end-user, and shall be in one of the following forms, in accordance with <u>paragraph 7.1 of the General Conditions of Contract</u> :	
4.5.4.1	- a bank guarantee or an irrevocable letter of credit issued by a reputable bank, either in the end-user's country or in a foreign country acceptable to the end-user, in the form provided in the bid documents or another form acceptable to the end-user; or	
4.5.4.2	- a cashier's or certified cheque	
4.6	LIAISON:	
4.6.1	The service provider must have the full-time services of (a) fully qualified dietician(s) registered with the Health Professions Council of South Africa (HPCSA) on the payroll of the company or must undertake to acquire the services of such (a) qualified person(s).	
4.6.2	DPM shall appoint a Contract Manager and the service provider shall appoint a Catering Manager who shall form a communication link between the patients, DPM and the service provider. This liaison committee shall co-operate closely to facilitate the flow of information about operational issues between the parties.	
4.6.3	A standing liaison meeting between the hospital Contract Manager and the contractor's Catering Manager shall be scheduled either monthly or as required , and discussions during the meeting shall be minuted.	
4.6.4	Both Managers must ensure that a contact person is available 24 hours a day to manage emergency situations relating to the catering service that might arise either on the side of DPM or the service provider.	
4.6.5	The service provider must furnish the <i>curriculum vitae</i> of the Catering Manager who will manage the specialist food service operation of DPM for the duration of the contract, within 14 days before commencement of the contract.	

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Para	Section 4 - Special Conditions	Details of offer
	LIAISON (continued):	
4.6.6	To promote efficient liaison between DPM and the service provider after award of the contract, the service provider shall provide the following information:	
4.6.6.1	- the physical address of its nearest office to the location of the contract, and	
4.6.6.2	- confirmation that the in-house Catering Manager is stationed at this office , and that the dietician will visit DPM every two weeks .	
4.7	ACCOUNTING:	
4.7.1	The service provider must adhere to generally acceptable accounting practices and will maintain all accounting records for the provisioning of the catering service.	
4.7.2	The accounting period shall be from the first day to the last day of each month. Accounts received by DPM for the food service must be remitted within 30 days of receipt of an accurate, certified account . DPM does not accept responsibility for delays in payment due to the submission of inaccurate accounts.	
4.7.3	The service-provider shall provide food on an all-risk basis and DPM will only pay for <u>actual</u> meals and beverages issued to patients. The amount claimed from DPM for meals served shall not exceed the amount in the pricing schedules , forms WCBD3.2 subject to the provisions under Pricing. This will enable DPM's Contract Manager to monitor and keep account of <u>all meals, snacks and beverages actually served</u> on each occasion to patients in terms of the contract.	
4.7.4	The service-provider must provide DPM with a document to verify patient meals served per month. Monthly payment claims for meals must be submitted to DPM's Contract Manager on the service-provider's official invoices by the 2nd weekday of the next month and must be supported by the schedules reflecting the total number of meals served and the cost of the meals.	
4.7.5	The actual number of meals served to patients and any costs reflected in the accounting schedules, Annexure E , must be certified as correct by DPM's Contract Manager or an appointed and authorized representative, to enable DPM to monitor and keep account of all meals consumed.	
4.7.7	At any reasonable time, DPM, in the capacity of its Contract Manager or other duly authorized person, shall be entitled to inspect all the records and documents of the service-provider relating to the provision of the catering service (e.g., purchase orders, accounts, invoices etc.).	

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

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BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, DP MARAIS HOSPITAL, ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW'), FOR A THREE-YEAR PERIOD - SPECIFICATION

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Para	Section 4 - Special Conditions	Details of offer
4.8	PUBLIC LIABILITY AND INSURANCE INDEMNITY:	
4.8.1	The service provider shall indemnify the DPM and hold it harmless against:	
4.8.1.1	any damage to DPM's movable or immovable property , any loss resulting directly or indirectly from damage to such property, any act or omission on the part of the service provider or its staff, or any damage arising from the use and occupation of DPM's property by the contractor,	
4.8.1.2	legal liability for any claims that may be made against DPM arising from damage to movable or immovable property of any third parties, including any damage resulting directly or indirectly from any act or omission on the part of the service provider or its staff, or any damage arising from the use and occupation of DPM's property by the service-provider,	
4.8.1.3	legal liability claims in the event of the death, injury or illness of any person, including employees of DPM or their dependents, or any associated loss resulting or arising from any act or omission on the part of the service provider or its staff, or any damage arising from the use and occupation of DPM's property by the service-provider, or	
4.8.1.4	any reasonably incurred legal costs , including attorney and client costs, relating to claims or actions against DPM arising from any act or omission on the part of the service provider or its staff, or any damage arising from the use and occupation of DPM's property by the service-provider.	
4.8.2	For the proper fulfilment of the indemnity, the service provider shall submit proof of the insurance cover held and maintained to cover the risks above as well as the amount of such cover, within 14 days of the date of the letter of acceptance.	
4.8.3	If DPM deems this amount insufficient , it reserves the right to request the service-provider to increase the cover at his expense to the value determined by DPM.	
4.8.4	This bid will be accepted on condition that DPM may terminate the agreement in its sole discretion and without prejudice to any other rights it may have, if the service provider fails to submit proof of the insurance cover required above. The service provider shall be liable for any damage which DPM may sustain due to the termination of the contract and the appointment of another service provider.	
4.8.5	If the service provider fails to pay the premiums required to maintain the insurance cover, an equivalent amount will be deducted from its monthly service account to ensure that cover is maintained.	

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Para	Section 4 - Special Conditions	Details of offer
4.9	SECURITY:	
4.9.1	The service-provider must supply a list with the names of all his staff at DPM to DPM's Contract Manager for security purposes. Any personnel changes must be reported in writing to the Contract Manager, who will inform DPM security section in turn. Unidentified staff and staff whose names do not appear in the security section's records will not be allowed access to DPM.	
4.9.2	The service-provider shall ensure that his staff complies with the security regulations applicable to DPM. The service-provider's staff shall wear official name/identification badges at all times. Staff may be subjected to random searches .	
4.9.3	DPM reserves the right to notify the service-provider in writing about any food service staff-member it views as a threat to the security , health or safety of patients and/or staff, without prejudice to the service-provider's right to screen personnel prior to employment. The service-provider may not continue to use these staff-member(s) in the execution of the contract and must terminate employment of such staff-member(s) at DPM, within one month of receipt of DPM's written notification .	
4.9.4	No information concerning WCGH, DPM or any of its activities may be disclosed to the public or the media by the service-provider's staff.	
4.10	FIRE AND SAFETY PRECAUTIONS:	
4.10.1	The service-provider shall ensure compliance with the provisions of the Occupational Health and Safety Act, No. 95 of 1993 , and regulations.	
4.10.2	The service-provider shall report any hazardous situation in writing to DPM. Similarly, DPM will report any hazardous situations that require the service-provider's attention, to the service-provider in writing through the Health and Safety Committee structures . DPM management will review the situation and determine a course of action.	
4.10.3	The service-provider shall ensure that all staff under his control are trained in Health and Safety procedures , including fire training, that they know the fire drill procedures of DPM and are aware of the locations of fire extinguishers on the premises. The service-provider must be familiar with DPM's Major Incident Plan .	
4.10.4	Fire extinguishing equipment in the service-provider's designated operational areas must be recorded on his inventory schedule, however, DPM will maintain this equipment and ensure that it is in good working order.	
4.10.5	The service-provider must ensure that all electrical appliances used in the execution of the contract, and for which he is responsible, are in good working order , will not trip the earth leakage system of DPM or pose a fire hazard to any person, property or premises.	
4.10.6	Any power disruptions caused by the service-provider's faulty equipment can have severe and adverse effects on the operation of DPM in general and patients on life-support systems in particular. The service-provider will be liable for any claims and damages incurred in this way.	

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Para	Section 4 - Special Conditions	Details of offer
4.11	INDUSTRIAL ACTION, UNREST AND FORCE MAJEURE:	
4.11.1	The service provider shall be liable for the provision of the catering service irrespective of the effect of industrial action and/or unrest on management staff and other food service staff it employs.	
4.11.2	During industrial action and/or unrest the service provider's staff will be present on DPM premises at their own risk . DPM shall not be liable for any damage to property or equipment of the service provider or his staff, or injury to or death of the service provider's staff. The service provider shall indemnify DPM against such damages or claims and legal costs including attorney and client costs.	
4.11.3	Should the service provider's staff embark on a strike/industrial action they will not be allowed onto DPM premises.	
4.11.4	If the premises used by the service provider to provide the catering service should become either partially or completely inaccessible due to force majeure (Act of God, e.g., floods, windstorms) or fire damage , DPM and the service provider shall agree mutually on methods to continue the service as best as possible.	
4.12	DISTURBANCES:	
4.12.1	The service provider shall not facilitate access to, or allow any activity, person or vehicle on the premises of DPM that could pose a disturbance, inconvenience, public nuisance or danger to patients, staff or property. Noise levels must be limited as far as practically possible.	
4.13	RESTRICTIONS:	
4.13.1	DPM reserves the right, within reason, to implement such regulatory measures as it may deem necessary to maintain hygiene standards safety and order on the premises. If the service provider fails to comply with these measures despite written notification by DPM, its non-compliance may be considered breach of contract .	
4.14	TRANSPORT:	
4.14.1	The service provider shall provide all suitable and approved transport services necessary for the proper execution of its management and food service functions and shall be fully liable for conveying supplies to DPM.	
4.14.2	The service provider shall provide its own trolley(s) with which to transport products into DPM's Food Service storage area. Under NO circumstances may the supplier use DPM's trolleys.	

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

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Para	Section 4 - Special Conditions	Details of offer
4.15	WASTE DISPOSAL:	
4.15.1	The service provider shall place all refuse and bones generated by its food service in sturdy refuse bags of at least 20-micron thickness , seal these bags with cable ties and place them in the hospital's waste containers in the goods yard. DPM will dispose of such refuse at its own discretion and at no cost to the service provider.	
4.15.2	The service provider shall be responsible for the disposal of food waste , which shall be kept separate from general refuse, at its own cost. (Not to be used for pigswill)	
4.16	PROMOTIONAL AND ADVERTISING MATERIAL:	
4.16.1	The service provider may not display any promotional sign, poster, nameplate, article or object with its name or logo in DPM or on DPM premises, without the written approval of DPM's Head or his representative. DPM reserves the right to remove any such undesirable item at the service provider's cost.	
4.17	TRANSFER AND CESSION:	
4.17.1	The service provider must be the sole provider of the catering service. The use of sub-contractors will not be allowed without the prior written permission of WCGH. If sub-contracting is unavoidable, the relevant paragraphs of preference claim form WBCD6.1(b) will apply.	
4.17.2	The service provider will not cede, transfer, sell or alienate the contract or a part of it in any way to any other person or company without obtaining prior written permission from the WCGH, and on condition that the cessionary complies with all requirements of this contract.	

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Para	Section 4 - Special Conditions	Details of offer
4.18	BREACH AND TERMINATION:	
4.18.1	Should either party commit a breach of this contract's provisions and fail to remedy that breach within 14 days after receipt of a written notice, the non-defaulting party, without prejudice to any other right it may have as a result of the breach, shall be entitled to cancel the contract with the other party upon written notice to the address in the contract. The parties agree that the provision of paragraph 23 of the GCC will apply in that event, if it is not conflict with the contract.	
4.18.2	The service provider's right to use or occupy any part of the premises or use any equipment of DPM, shall cease on termination of the contract.	
4.18.3	The service provider shall vacate the premises on termination of the contract and return all the items in the Inventory Schedule, Annexure E to DPM in the same condition in which they were received, fair wear and tear excepted.	
4.18.4	DPM shall be entitled to determine the value of any missing items in collaboration with the service provider, and to deduct the amount of the value or reduced value of such items from any amount due to the service provider.	
4.18.5	If DPM should be closed permanently for any reason, DPM shall give the service provider 3 months prior written notice of the intended closing and shall reserve the right to terminate this agreement with the service provider at the time of closing.	
4.18.6.1	The service provider agrees that the termination of its contract (either when the 3-year term or any extensions have expired) and the commencement of a new service does not constitute a transfer or cession of the service - - either in the legal sense, or - as contemplated in paragraph 16.16 of the Accounting Officer's System for Procurement, Supply Chain and Asset Management issued by the Accounting Officer in terms of section 44(1) and 44(2) of the PFMA, 1999 under Supply Chain Management Instruction 1/2016 dated 24 March 2016 and effective from 1 April 2016, and subsequent amendments.	
4.18.6.2	As such, Article 197 of the Labour Relations Act (Act 66 of 1995) and subsequent amendments of the Act cannot be invoked to compel the incoming service provider to transfer and permanently appoint any or all of the outgoing service provider's staff on its establishment.	
4.18.6.3	If members of the outgoing service-provider's staff wish to remain on site due to logistical considerations (e.g., living in the area), the incoming service provider may offer employment contracts to such staff, subject to conditions that are similar or better than those of the outgoing service provider, without interference or obstruction from the outgoing service provider.	
4.18.7	The service provider agrees that the premises may be viewed by prospective bidders accompanied by MPH's Contract Manager at any reasonable time during the last 3 months of the duration of the contract.	

WESTERN CAPE GOVERNMENT: HEALTH
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(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

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BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, DP MARAIS HOSPITAL, ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW'), FOR A THREE-YEAR PERIOD - SPECIFICATION

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Para	Section 4 - Special Conditions	Details of offer
4.19	DISPUTE RESOLUTION:	
4.19.1	Mediation:	
4.19.1.1	Any dispute arising from or relating to this contract may be referred to a mediator without legal representation by the parties.	
4.19.1.2	The dispute shall be heard by a mediator selected by agreement between the parties, at a place and time he/she has determined in consultation with the parties.	
4.19.1.3	If the parties cannot agree on a particular mediator within 5 calendar days after agreeing to refer the matter for mediation, the serving President of the Law Society of the Cape of Good Hope shall nominate a mediator within 10 calendar days after the parties' failure to agree.	
4.19.1.4	The mediator at his/her sole discretion shall determine whether the referral shall be made by written or verbal representations, on condition that he/she shall consult with the parties about this determination and be guided by their mutual and reasonable desire of how the representations should be made.	
4.19.1.5	The parties shall have 14 calendar days to finalise their representations. Within 14 calendar days of receiving the representations, the mediator shall provide a written opinion on the matter and furnish each party with a copy, by hand or by registered post.	
4.19.1.6	The mediator's opinion shall be final and binding on the parties unless a party is unwilling to accept it . Should this happen, the unwilling party may institute legal proceedings in a court with appropriate jurisdiction, unless the parties agree to refer the dispute to arbitration. The mediator's opinion shall not prejudice the rights of either party in any way if either legal proceedings or arbitration should ensue.	
4.19.1.7	The mediator shall determine the cost and liability for the cost of mediation, which shall be due and payable to the mediator on presentation of his/her written account.	
4.19.2	Arbitration	
4.19.2.1	Any dispute arising from or relating to this contract may be referred to arbitration.	
4.19.2.2	According to the provisions of the Arbitration Act, No. 42 of 1965, arbitration shall be held in Cape Town with the intention that it be concluded within 14 calendar days where possible.	
4.19.2.3	Unless otherwise stated here, if the disputed matter is - (a) primarily a legal matter, the arbitrator shall be a practising senior advocate of the Cape Bar ; (b) any other matter, the arbitrator shall be an independent suitably qualified person mutually agreed upon by the disputing parties	

BID WCGHSC0031/2024 FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB, DP MARAIS HOSPITAL, ('DPM'), UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, ('WCGHW'), FOR A THREE-YEAR PERIOD - SPECIFICATION

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Para	Section 4 - Special Conditions	Details of offer
4.19.2	Arbitration (continued):	
4.19.2.4	If parties cannot agree whether the question in dispute falls under 3 (a) or 3 (b) above and /or on a particular arbitrator within 7 calendar days after agreeing to refer the dispute to arbitration, the serving Chairperson of the Cape Bar Council shall: - determine whether the question in dispute falls under 3 (a) or 3 (b); and/or - appoint an arbitrator from two arbitrators nominated by each party within 7 calendar days after the parties' failure to agree.	
4.19.2.5	The arbitrator shall provide his/her decision within 14 calendar days after the completion of arbitration. He/she may determine that the arbitration costs be paid by either one or both parties and at a rate he/she considers appropriate.	
4.19.2.6	The arbitrator's decision is final and binding and may be made an <u>order by the Western Cape High Court</u> , Cape Town on application by either party.	
4.20	GENERAL:	
4.20.1	Receipt of the invitation to bid does not confer any right on any party in respect of the services or in respect of, or against, the Department of Health and Wellness. WCGHW reserves the right, in its sole discretion: - to withdraw any services from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this invitation to bid on notice to the bidders without liability to any party; accordingly, parties have no rights, expressed or implied, with respect to any of the services as a result of their participation in the bid process, - to amend the bid process, closing date or any other date at its sole discretion, - to cancel the bid or any part of the bid before the bid has been awarded, - not to accept the lowest or any other bid and to accept the bid which it deems shall be in the best interest of the Department, - not to award the bid to the highest points or lowest price - to reject all responses submitted and to embark on a new bid process	

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

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PRICING SCHEDULE (SERVICES)

WCBD 3.2

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER: BID NUMBER WCGHSC0031/2024
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024 OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
1.	Meals/3 yrs	MENU A: High energy/high protein diet for adult patients , comprising 1½ times a full diet. See Therapeutic Meal Guidelines, Table 1c (i) on page 26 . In accordance with the following meal plan:	Cost per patient per day		
			1st year	2nd year	3rd year
1.1	108 000	EARLY-MORNING SNACK (5:00) - Rusk - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
1.2	108 000	BREAKFAST - Porridge/cereal with milk and sugar - Protein - Brown bread (2 slice) with margarine and spread - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....
1.3	108 000	MID-MORNING SNACK (10:00) - Brown bread (1 slice) with margarine and jam/cheese/ Fish paste/peanut butter, OR - Brown bread (2 slices) with protein filling, prescribed by dietician - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R.....	R..... R..... R..... R.....	R..... R..... R..... R.....
1.4	108 000	LUNCH - Protein - Starch - Vegetables and/or salad - Pudding (once a week) - Tea/coffee with milk and sugar - Fruit SUB-TOTAL	R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R.....
1.5	108 000	MID-AFTERNOON SNACK (15:00) - Brown bread (1 slice) with margarine and spread - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
1.6	108 000	SUPPER - Soup - Protein - Starch - Vegetables and/or salad - Brown bread (1 slice) with margarine and spread - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R.....
1.7	108 000	LATE-NIGHT SNACK (22:00) - Brown bread (2 slices) with margarine and spread, OR - Provita (6 biscuits) with margarine and spread - Tea/coffee with milk and sugar, OR - Milk drink SUB-TOTAL	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....
1.8	25	OTHER ALLOWANCES - Salt and pepper - Milk (500ml per day, including milk allowance for beverages and porridge) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
		Food cost per patient per day for items 11.1 to 11.8, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders: Food cost for Menus A-L, items 1-12 for 3 years must be provided under item 13.1 . This bid will be recommended based on the total cost of service for 3 years under item 13.5 .			

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

1)..... 2).....
SIGNED SIGNED

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YES/NO
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If not to specification, please indicate deviations (please list these separately against each applicable item if the space provided here is too small)

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WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

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PRICING SCHEDULE (SERVICES)

WCBD 3.2

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER:
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024

BID NUMBER WCGHSC0031/2024
OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
2.	Meals/3 yrs	MENU B: Light diet for adult patients , comprising simple, easily digestible food which contains no harsh fibre and is not rich or highly seasoned. <u>Coffee may cause discomfort.</u> See Therapeutic Meal Guidelines, Table 1c (II) on page 27 for foods to allow & foods to avoid. In accordance with the following meal plan:	Cost per patient per day		
			1st year	2nd year	3rd year
2.1	1 800	EARLY-MORNING SNACK (5:00) - Rusk - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
2.2	1 800	BREAKFAST - Fresh fruit, stewed fruit, or juice - Porridge with milk and sugar - Protein - Brown bread (2 slices) with margarine and smooth jam - Tea/coffee with milk and sugar - Fresh fruit, stewed fruit, or juice SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
2.3	1 800	MID-MORNING SNACK (10:00) - Brown bread (1 slice) with margarine and spread - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
2.4	1 800	LUNCH - Soup - Protein - Starch - Two vegetables (1 green, 1 yellow)/salad - Pudding (once a week) - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
2.5	1 800	MID-AFTERNOON SNACK (15:00) - Brown bread (1 slice) with margarine and spread - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
2.6	1 800	SUPPER - Soup - Protein - Starch - Cooked vegetables/salad - Brown bread (1 slice) with margarine and smooth jam - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
2.7	1 800	LATE-NIGHT SNACK (22:00) * - Crackers with margarine/rusk/sandwich (2 slices) - Tea/coffee with milk and sugar SUB-TOTAL	(*may change to 20:00 for individual patients)		
			R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
		Food cost per patient per day for items 2.1 to 2.7, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders:			
		Food cost for Menus A-L, items 1-12 for 3 years must be provided under item 13.1.			
		This bid will be recommended based on the total cost of service for 3 years under item 13.5.			
			WESTERN CAPE GOVERNMENT: HEALTH DIRECTORATE: SUPPLY CHAIN (G & S SOURCING) BID OPENED 11:00 2 AUG 2024 1)..... 2)..... SIGNED SIGNED		

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WESTERN CAPE GOVERNMENT: HEALTH

DIRECTORATE: SUPPLY CHAIN

(G & S SOURCING)

BID OPENED 11:00

2 AUG 2024

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PRICING SCHEDULE (SERVICES)

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER: BID NUMBER WCGHSC0031/2024
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024 OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
3.	Meals/3 yrs	MENU C: 7 600 Kilojoules meal for adult diabetics. See Therapeutic Meal Guidelines, Table 1c (iii) on page 28 and Glycaemic Index on page 29 for foods to allow & foods to avoid. In accordance with the following meal plan:	Cost per patient per day		
			1st year	2nd year	3rd year
3.1	1	BREAKFAST - Fruit - Porridge/cereal - Protein - Brown bread (2 slices) with margarine - Tea/coffee with skim/2% low fat milk SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
3.2	1	MID-MORNING SNACK (10:00) - Brown bread (1 slice)/ Provita (3 biscuits) with margarine and cheese - Tea/coffee with skim/2% low fat milk SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
3.3	1	LUNCH - Protein - Starch - Two vegetables/one vegetable and one salad - Tea/coffee with skim/2% low fat milk - Fruit SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
3.4	1	MID-AFTERNOON SNACK (15:00) - Brown bread (1 slice)/ Provita (3 biscuits) with margarine and cheese - Tea/coffee with skim/2% low fat milk SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
3.5	1	SUPPER - Protein - Starch - Vegetables - Brown bread (1 slices) with margarine and spread - Tea/coffee with skim/2% low fat milk - Fruit SUB-TOTAL	R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R.....
3.6	1	LATE NIGHT SNACK (20:00) - Brown bread (2 slice)/ Provita (6 biscuits) with margarine and cheese - Tea/coffee with skim/2% low fat milk SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
		Food cost per patient per day for items 3.1 to 3.6, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders:			
		Food cost for Menus A-L, Items 1-12 for 3 years must be provided under item 13.1 .			
		This bid will be recommended based on the total cost of service for 3 years under item 13.5 .			

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

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WESTERN CAPE GOVERNMENT: HEALTH

DIRECTORATE: SUPPLY CHAIN

(G & S SOURCING)

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PRICING SCHEDULE (SERVICES)

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER: BID NUMBER WCGHSC0031/2024
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ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
4.	Meals/3 yrs	MENU D: 8 400-10 000 Kilojoules meal for adult diabetics. See Therapeutic Meal Guidelines, Table 1c (iii) on page 28 and Glycaemic Index on page 29 for foods to allow & foods to avoid. In accordance with the following meal plan:	Cost per patient per day		
			1st year	2nd year	3rd year
4.1	4 428	BREAKFAST - Fruit - Porridge/cereal - Protein - Brown bread (2 slices) with margarine - Tea/coffee with skim/2% low fat milk SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
4.2	4 428	MID-MORNING SNACK (10:00) - Brown bread (1 slice)/ Provita (3 biscuits) with margarine and cheese - Tea/coffee with skim/2% low fat milk SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
4.3	4 428	LUNCH - Protein - Starch - Two vegetables/one vegetable and one salad - Tea/coffee with skim/2% low fat milk - Fruit SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
4.4	4 428	MID-AFTERNOON SNACK (15:00) - Brown bread (1 slice)/ Provita (3 biscuits) with margarine and cheese - Tea/coffee with skim/2% low fat milk SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
4.5	4 428	SUPPER - Soup - Protein - Starch - Vegetable - Brown bread (2 slices) with margarine and spread - Tea/coffee with skim/2% low fat milk - Fruit SUB-TOTAL	R..... R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R..... R.....
4.6	4 428	LATE NIGHT SNACK (20:00) - Brown bread (2 slice)/ Provita (6 biscuits) with margarine and cheese - Tea/coffee with skim/2% low fat milk SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
		Food cost per patient per day for items 4.1 to 4.6, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders: Food cost for Menus A-L, items 1-12 for 3 years must be provided under item 13.1 . This bid will be recommended based on the total cost of service for 3 years under item 13.5 .			

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
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WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
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PRICING SCHEDULE (SERVICES)

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER: BID NUMBER WCGHSC0031/2024
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024 OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
5.	Meals/3 yrs	MENU E: Full liquid diet , comprising four fluids of 200 ml at mealtimes, excluding yoghurt (80 ml) and ice cream (80-100 ml). A variation or preferably a choice for patients is essential. See Therapeutic Meal Guidelines, Table 1c (iv) on page 30 for foods to allow & foods to avoid. In accordance with the following meal plan:	Cost per patient per day		
			1st year	2nd year	3rd year
5.1	30	BREAKFAST - Porridge (200 ml), liquidized and strained, with milk and sugar - Fruit juice (2 x 200 ml) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
5.2	30	MID-MORNING SNACK (10:00) - Fruit puree (80 ml) SUB-TOTAL	R..... R.....	R..... R.....	R..... R.....
5.3	30	LUNCH - Home-made soup, strained (200 ml) - Milk shake (200 ml) - Jelly and ice cream (200 ml) SUB-TOTAL	R..... R..... R..... R.....	R..... R..... R..... R.....	R..... R..... R..... R.....
5.4	30	MID-AFTERNOON SNACK (15:00) - Yoghurt drink/fruit yoghurt (80 ml) - Apple juice (200 ml) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
5.5	30	SUPPER - Home-made soup, strained (200 ml) - Fruit smoothie/milk shake (200 ml) - Jelly and custard (200 ml) - Tea/coffee with full-cream milk SUB-TOTAL	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....
5.6	30	LATE-NIGHT SNACK (22:00) - Ice cream (125 ml) SUB-TOTAL	R..... R.....	R..... R.....	R..... R.....
		Food cost per patient per day for items 5.1 to 5.6, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders: Food cost for Menus A-L, Items 1-12 for 3 years must be provided under item 13.1 . This bid will be recommended based on the total cost of service for 3 years under item 13.5 .			

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
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WESTERN CAPE GOVERNMENT: HEALTH

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PRICING SCHEDULE (SERVICES)

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER:
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024

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ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
6.	Meals/3 yrs	MENU F: Clear liquid diet , comprising <u>four fluids of 200 ml</u> , of which one may be jelly, at mealtimes. Only foods that are <u>clear and liquid at body temperature</u> are included in this diet. A variation or preferably a choice for patients is essential. See Therapeutic Meal Guidelines, Table 1c (v) on page 30 for foods to allow & foods to avoid. In accordance with the following meal plan:	Cost per patient per day		
			1st year	2nd year	3rd year
6.1	5	BREAKFAST - Clear apple juice - Clear grape juice - Marmite/Bovril drink or Oxo broth - Black tea/coffee with sugar SUB-TOTAL	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....
6.2	5	MID-MORNING SNACK (10:00) - Cordial drink, e.g Oros/clear fruit juice, e.g apple or grape - Black tea/coffee with sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
6.3	5	LUNCH - Clear fruit juices (2) - Marmite/Bovril drink or Oxo broth - Jelly - Black tea/coffee with sugar SUB-TOTAL	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....
6.4	5	MID-AFTERNOON SNACK (15:00) - Cordial drink - Black tea/coffee with sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
6.5	5	SUPPER - Clear fruit juices (2) - Marmite/Bovril drink or Oxo broth - Black tea/coffee with sugar SUB-TOTAL	R..... R..... R..... R.....	R..... R..... R..... R.....	R..... R..... R..... R.....
6.6	5	LATE-NIGHT SNACK (22:00) - Cordial drink - Black tea/coffee with sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
		Food cost per patient per day for items 6.1 to 6.6, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders: Food cost for Menus A-L, items 1-12 for 3 years must be provided under item 13.1 . This bid will be recommended based on the total cost of service for 3 years under item 13.5 .			

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
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WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
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PRICING SCHEDULE (SERVICES)

WCBD 3.2

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER:

BID NUMBER WCGHSC0031/2024

CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024

OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
7.	Meals/3 yrs	MENU G: Soft diet , comprising normal food with a soft, easy to chew consistency, for persons who have difficulty eating due to mouth/throat sores, who have difficulty swallowing eg due to oesophageal stenosis, with no teeth, badly fitting dentures or those unable to chew hard foods . Herbs and spices are not restricted. See Therapeutic Meal Guidelines, Table 1c (vi) on page 31 for foods to allow & foods to avoid. In accordance with the following meal plan:	Cost per patient per day		
			1st year	2nd year	3rd year
7.1	1 440	EARLY-MORNING SNACK (5:00) - Rusk for dipping in beverage - Tea/coffee with milk and sugar	R..... R.....	R..... R.....	R..... R.....
7.2	1 440	BREAKFAST - Porridge/cereal with milk and sugar - Protein - Brown bread (2 slices) with margarine and jam - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....
7.3	1 440	MID-MORNING SNACK (10:00) - Brown bread (1 slice) with margarine and jam/cheese/ fish-paste/ peanut butter - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
7.4	1 440	LUNCH - Soup - Protein - Starch - Vegetables and/or salad (2 vegetables/1 vegetable, 1 salad) - Pudding (once a week) - Tea/coffee with milk and sugar - Fruit SUB-TOTAL	R..... R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R..... R.....
7.5	1 440	MID-AFTERNOON SNACK (15:00) - Brown bread (1 slices) with margarine and jam/cheese/ fish-paste/peanut butter - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
7.6	1 440	SUPPER - Soup - Protein - Starch - Vegetables - Brown bread (1 slices) with margarine and spread - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R..... R.....
7.7	1 440	LATE-NIGHT SNACK (22:00) Tea/coffee with milk and sugar, OR - Milk/yoghurt/milk drink - Biscuit/rusk or brown bread (2 slices) with margarine and spread SUB-TOTAL	R..... R..... R..... R.....	R..... R..... R..... R.....	R..... R..... R..... R.....
		Food cost per patient per day for items 7.1 to 7.7, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders: Food cost for Menus A-L, Items 1-12 for 3 years must be provided under item 13.1 . This bid will be recommended based on the total cost of service for 3 years under item 13.5 .			

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

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WESTERN CAPE GOVERNMENT: HEALTH

DIRECTORATE: SUPPLY CHAIN

(G & S SOURCING)

BID OPENED 11:00

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WCBD 3.2

NAME OF BIDDER: **BID NUMBER WCGHSC0031/2024**
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024 **OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID**

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If not to specification, please indicate deviations (please list these separately against each applicable item if the space provided here is too small)

.....
.....
- C.

Period required for delivery. **Please note that delivery cost to the prescribed destination must be included in the total bid cost.**

.....
- D.

Please note that the total bid cost must include VAT and all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies).
- E.

A bidder's conditions will not supersede those in the bid document.

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

1)..... 2)
SIGNED SIGNED

PRICING SCHEDULE (SERVICES)

WCBD 3.2

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER: BID NUMBER WCGHSC0031/2024
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024 OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
9.	Meals/3 yrs	MENU 1: Renal diet, 60 grams , a protein-restricted diet for patients with renal disease . See Therapeutic Meal Guidelines, Table 1c (vii) on page 31 for foods to allow & foods to avoid. In accordance with the following meal plan: <i>If more than 12 hours lapse between supper and breakfast of the next day, a rusk/sandwich shall be served with late night tea/coffee or early morning tea/coffee.</i>	Cost per patient per day		
			1st year	2nd year	3rd year
9.1	72	EARLY-MORNING SNACK (5:00) - Rusk/sandwich or brown bread (two slices) with margarine and spread - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
9.2	72	BREAKFAST - Fruit/fruit juice (150 ml) - Porridge/dry breakfast cereal with milk and sugar - Brown bread (1 slice) with margarine and spread/jam (excluding peanut butter) - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....
		MID-MORNING SNACK (10:00) - Tea/coffee with milk and sugar	R.....	R.....	R.....
9.3	72	LUNCH - Main dish (90 g meat) - Starch - Two vegetables/one vegetable and one salad - Tea/coffee with milk and sugar - Dessert (optional) SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
9.4	72	MID-AFTERNOON SNACK (15:00) - Tea/coffee with milk and sugar	R.....	R.....	R.....
9.5	72	SUPPER - Soup - Main dish (60 g meat) - One vegetable/1 salad - Brown bread (1 slice) with margarine and spread/jam (excluding peanut butter) - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
9.6	72	LATE NIGHT SNACK (20:00) - Rusk/sandwich or brown bread (two slices) with margarine and spread - Tea/coffee with milk and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
9.7	72	OTHER ALLOWANCES - One fruit per day, which may be served at any mealtime - Milk (180 ml full cream milk per day, including milk allowance for beverages and porridge) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
		Food cost per patient per day for items 9.1 to 9.7, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders: Food cost for Menus A-L, items 1-12 for 3 years must be provided under item 13.1 . This bid will be recommended based on the total cost of service for 3 years under item 13.5 .			

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

1)..... 2).....
SIGNED SIGNED

IMPORTANT: THE QUESTIONNAIRE BELOW MUST BE COMPLETED IN FULL BY REPLYING TO EACH AND EVERY QUESTION.

- A.

Does the offer comply with the specification? Please circle your option.

YES/NO
- B.

If not to specification, please indicate deviations (please list these separately against each applicable item if the space provided here is too small)
- C.

Period required for delivery. **Please note that delivery cost to the prescribed destination must be included in the total bid cost.**
- D.

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WESTERN CAPE GOVERNMENT: HEALTH

DIRECTORATE: SUPPLY CHAIN

(G & S SOURCING)

BID OPENED 11:00

2 AUG 2024

1)..... 2)

SIGNED SIGNED

PRICING SCHEDULE (SERVICES) WCBD 3.2

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER:	BID NUMBER WCGHSC0031/2024
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024	OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
10.	Meals/3 yrs	MENU J: Plant based diet. See Therapeutic Meal Guidelines, Table 1c (viii) on page 32 for foods to allow & foods to avoid. In accordance with the following meal plan: <i>If more than 12 hours pass between supper and breakfast of the next day, a sandwich shall be served with late night tea/coffee or early morning tea/coffee.</i>	Cost per patient per day		
			1st year	2nd year	3rd year
10.1	1	EARLY-MORNING SNACK (5:00) - Sandwich or brown bread (one slice) with margarine and spread - Tea/coffee with milk/milk alternative and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
10.2	1	BREAKFAST - Fruit/real fruit juice (150 ml) - Porridge with milk/milk alternative and sugar - Brown bread (1 slice) with margarine and spread/jam, peanut butter) - Tea/coffee with milk/milk alternative and sugar SUB-TOTAL	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....	R..... R..... R..... R..... R.....
10.3	1	MID-MORNING SNACK (10:00) - Brown bread (1 slice) with margarine & spread/jam/p butter - Tea/coffee with milk/milk alternative and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
10.4	1	LUNCH - Main dish (Plant based) - Starch - Two vegetables/one vegetable and one salad - Tea/coffee with milk/alternative milk and sugar - Fresh fruit SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
10.5	1	MID-AFTERNOON SNACK (15:00) - Brown bread (1 slice) with margarine & spread/jam/p butter - Tea/coffee with milk/milk alternative and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
10.6	1	SUPPER - Soup - Main dish (Plant based) - One vegetable/1 salad - Brown bread (1 slice) with margarine and spread/jam, peanut butter) - Tea/coffee with milk/milk alternative and sugar SUB-TOTAL	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....
10.7	1	LATE-NIGHT SNACK (22:00) - Sandwich or brown bread (two slices) with margarine and spread - Tea/coffee with milk/milk alternative and sugar SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
10.8	1	OTHER ALLOWANCES - One fruit per day, which may be served at any mealtime - Milk /milk alternative (180 ml full cream milk per day, including milk allowance for beverages and porridge) SUB-TOTAL Food cost per patient per day for items 10.1 to 10.8, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT. Note to bidders: Food cost for Menus A-L, items 1-12 for 3 years must be provided under item 13.1 . This bid will be recommended based on the total cost of service for 3 years under item 13.5 .	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....	R..... R..... R..... R..... R..... R.....

WESTERN CAPE GOVERNMENT: HEALTH
 DIRECTORATE: SUPPLY CHAIN
 (G & S SOURCING)
 BID OPENED 11:00

2 AUG 2024

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Does the offer comply with the specification? Please circle your option.

YES/NO
- B.

If not to specification, please indicate deviations (please list these separately against each applicable item if the space provided here is too small)
- C.

Period required for delivery. **Please note that delivery cost to the prescribed destination must be included in the total bid cost.**
- D.

Please note that the total bid cost must include VAT and all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies).
- E.

A bidder's conditions will not supersede those in the bid document

WESTERN CAPE GOVERNMENT: HEALTH

DIRECTORATE: SUPPLY CHAIN

(G & S SOURCING)

BID OPENED 11:00

2 AUG 2024

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PRICING SCHEDULE (SERVICES)

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELLNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER:
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024

BID NUMBER WCGHSC0031/2024

OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
11.	Meals/3 yrs	MENU K: Protein snacks , prescribed by the dietician either as substitute or supplement to increase nutritional value at meal and/or snack times, or in lunch boxes for travelling patients. A choice of snacks is available from the following selection:	Cost per patient per day		
			1st year	2nd year	3rd year
11.1	1	BOILED EGG: - Hard-boiled egg (1) SUB-TOTAL	R..... R.....	R..... R.....	R..... R.....
11.2	1	MEATBALL - Oven-baked, savoury mince meatball (30 g) SUB-TOTAL	R..... R.....	R..... R.....	R..... R.....
11.3	1	CHEESE SANDWICH: - Brown bread (2 slices) with margarine, and - Grated cheddar or gouda cheese or cheese spread (25 g) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
11.4	1	CHICKEN MAYONNAISE SANDWICH: - Brown bread (2 slices) with margarine, and - Shredded chicken mixed with mayonnaise (30 g) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
11.5	1	PEANUT BUTTER SANDWICH: - Brown bread (2 slices) with margarine, and - Peanut butter (smooth or chunky) (20-25 g) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
11.6	1	SAVOURY MINCE SANDWICH: - Brown bread (2 slices) with margarine, and - Seasoned, cooked mince and onion mixture (50 g) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
11.7	1	TUNA MAYONNAISE SANDWICH: - Brown bread (2 slices) with margarine, and - Shredded tuna mixed with mayonnaise 30 g) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
11.8	1	CHEESE ON VETKOEK: - Vetkoek (1) with margarine, and - Grated cheddar or gouda cheese or cheese spread (25 g) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
11.9	1	SAVOURY MINCE ON VETKOEK: - Vetkoek (1) with margarine, and - Seasoned, cooked mince and onion mixture (50 g) SUB-TOTAL	R..... R..... R.....	R..... R..... R.....	R..... R..... R.....
		Average cost for a protein snack per patient per day, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT.	R.....	R.....	R.....
		Note to bidders:			
		Food cost for Menus A-L, items 1-12 for 3 years must be provided under item 13.1.			
		This bid will be recommended based on the total cost of service for 3 years under item 13.5.			

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

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If not to specification, please indicate deviations (please list these separately against each applicable item if the space provided here is too small)
- C.

Period required for delivery. **Please note that delivery cost to the prescribed destination must be included in the total bid cost.**
- D.

Please note that the total bid cost must include VAT and all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies).
- E.

A bidder's conditions will not supersede those in the bid document.

WESTERN CAPE GOVERNMENT: HEALTH

DIRECTORATE: SUPPLY CHAIN

(G & S SOURCING)

BID OPENED 11:00

2 AUG 2024

1).....

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PRICING SCHEDULE (SERVICES)

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE DEPARTMENT OF HEALTH, WESTERN CAPE GOVERNMENT FOR A THREE-YEAR PERIOD.

NAME OF BIDDER: BID NUMBER WCGHSC0031/2024
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024 OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
12.	Meals/3 yrs	MENU L: Dairy snacks/drinks , included as substitute or supplement to increase nutritional value in high-protein diet, full fluid diet and soft diet. A choice of snacks is available from the following selection:	Cost per patient per day		
			1st year	2nd year	3rd year
12.1	1	DRINKING YOGHURT: - Commercially-prepared, homogenized, low fat drinking yoghurt in a variety of fruit flavours, with a consistency suitable for sipping or pouring - Packed in labelled commercial 200 ml opaque plastic bottles SUB-TOTAL	R.....	R.....	R.....
			R.....	R.....	R.....
12.2	100 836	YOGHURT: - Commercially-prepared, homogenized, low fat yoghurt in a variety of fruit flavours - Packed in labelled commercial 75 g plastic containers SUB-TOTAL	R.....	R.....	R.....
			R.....	R.....	R.....
12.3	1	MAGOU/AMASI: - Commercially-prepared, homogenized, low fat thick soured milk, with a consistency suitable for sipping or pouring - Packed in labelled commercial 200 ml opaque plastic bottles SUB-TOTAL Average cost for a dairy snack/drink per patient per day excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit and delivery, but including VAT. Note to bidders: Food cost for Menus A-L, items 1-12 for 3 years must be provided under item 13.1. This bid will be recommended based on the total cost of service under item 13.5.	R.....	R.....	R.....
			R.....	R.....	R.....

IMPORTANT: THE QUESTIONNAIRE BELOW MUST BE COMPLETED IN FULL BY REPLYING TO EACH AND EVERY QUESTION.

- A. Does the offer comply with the specification? Please circle your option. **YES/NO**
- B. If not to specification, please indicate deviations (please list these separately against each applicable item if the space provided here is too small)
.....
.....
- C. Period required for delivery. **Please note that delivery cost to the prescribed destination must be included in the total bid cost.**
.....
- D. **Please note that the total bid cost must include VAT and all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies).**
- E. **A bidder's conditions will not supersede those in the bid document.**

PRICING SCHEDULE (SERVICES)

BID FOR THE PROVISION OF A COMPREHENSIVE CATERING SERVICE TO METRO TB (DP MARAIS HOSPITAL) UNDER THE CONTROL OF THE WESTERN CAPE GOVERNMENT, HEALTH AND WELNESS, FOR A THREE-YEAR PERIOD.

NAME OF BIDDER: BID NUMBER WCGHSC0031/2024
CLOSING TIME: 11:00 ON FRIDAY, 2 AUGUST 2024 OFFERS SHALL BE VALID FOR 90 DAYS FROM CLOSING DATE OF BID

ITEM	QUANTITY	DESCRIPTION OF PRODUCT	BID PRICE IN RAND INCL VAT		
13.		TOTAL COST OF SERVICE: Summary of cost factors. The sum of costs from item 13.1-13.4 must amount to the total cost of the service for 3 years under item 13.5.			
13.1		FOOD COST: Indicate the food cost per meal and per snack per patient per day, excluding overheads, staff and miscellaneous costs, all other applicable taxes (PAYE, income tax, UIF contributions and skills development levies), profit, delivery, but including VAT , based on usage figures provided.			
		Patient menu	Cost per day	1st year	2nd year
13.1.1	108 000	MENU A - High energy/high protein diet	R.....	R.....	R.....
13.1.2	1 800	MENU B - Light diet for adult patients	R.....	R.....	R.....
13.1.3	1	MENU C - 7 600 Kilojoules meal	R.....	R.....	R.....
13.1.4	4 428	MENU D - 8 400-10 000 Kilojoules meal	R.....	R.....	R.....
13.1.5	30	MENU E - Full liquid diet	R.....	R.....	R.....
13.1.6	5	MENU F - Clear liquid diet	R.....	R.....	R.....
13.1.7	1 440	MENU G - Soft diet	R.....	R.....	R.....
13.1.8	72	MENU H - Renal diet, 40 grams	R.....	R.....	R.....
13.1.9	72	MENU I - Renal diet, 60 grams	R.....	R.....	R.....
13.1.10	1	MENU J - Plant based diet	R.....	R.....	R.....
13.1.11	1	MENU K - Protein snacks	R.....	R.....	R.....
13.1.12	100 836	MENU L - Dairy snacks/drinks	R.....	R.....	R.....
		SUB-TOTAL		R.....	R.....
13.2		SALARIES AND WAGES: Indicate the salaries and wages paid to staff-members in different occupational classes in the contractor's employ, including applicable taxes (PAYE, income tax, UIF contributions and skills development levies) and VAT.			
		Occupational class	Cost per day	1st year	2nd year
13.2.1	1	Food Services Manager	R.....	R.....	R.....
13.2.2	2	Food Services Supervisors	R.....	R.....	R.....
13.2.3	4	Cooks	R.....	R.....	R.....
13.2.4	12	Food Services Aids	R.....	R.....	R.....
		Night Shift			
13.2.5	4	Food Services Aids	R.....	R.....	R.....
		SUB-TOTAL		R.....	R.....
13.3		OVERHEADS AND OTHER COSTS: List the non-food related portion of the contract price, which comprises overheads (e.g., laboratory tests, staff vaccinations, cleaning materials, consumables, transport, delivery, etc.) for 3 years. Please list on separate page in this format if space here is insufficient. Bidders should include a detailed breakdown for items charged under overheads in its bid offer. - Totals to reflect on monthly invoice			
		Item description	Cost per month	1st year	2nd year
13.3.1		Overheads	R.....	R.....	R.....
13.3.2		Cleaning Materials	R.....	R.....	R.....
13.3.3		Consumables - Refer to para 2.7.2.3 (Pg 19)	R.....	R.....	R.....
13.3.4			R.....	R.....	R.....
13.3.5			R.....	R.....	R.....
13.3.6			R.....	R.....	R.....
		SUB-TOTAL		R.....	R.....
				A	B
13.4		COMBINED COST OF SERVICE		R.....	R.....
13.5		TOTAL ALL-INCLUSIVE COSTCOST OF SERVICE FOR 3 YEARS		R.....	

WESTERN CAPE GOVERNMENT

DECLARATION OF INTEREST, BIDDERS' PAST SCM PRACTICES AND INDEPENDENT BID DETERMINATION

1. To give effect to the requirements of the following legislative framework -
 - (i) the Western Cape Provincial Treasury Instructions, 2019: Supply Chain Management (Goods and Services),
 - (ii) Practice Note 4 of 2006: Declaration of Bidders Past SCM Practices (SBD8),
 - (iii) Instruction Note: Enhancing Compliance Monitoring and Improving Transparency and Accountability in Supply Chain Management: Declaration of Interest (SBD4),
 - (iv) Practice note 7 of 2009/10 (SDB4 Declaration of Interest),
 - (v) Practice Note 2010: Prohibition of Restrictive practices (SBD9),
 - (vi) Section 4(1)(b)(iii) of the Competition Act No. 89 of 1998 as amended, together with its associated regulations,
 - (vii) Act No 12 of 2004: Prevention and Combating of Corrupt Activities, and regulations pertaining to the tender defaulters register, and
 - (viii) Paragraph 16A9 of the National Treasury Regulations and/or any other applicable legislation.

2. All prospective bidders intending to do business with the Western Cape Government via the electronic Procurement Solution (ePS) must be registered on the Central Supplier Database (CSD) and the Western Cape Supplier Evidence Bank (WSCSEB).

3. **Definitions**

"Bid" means a bidder's response to an institution's invitation to participate in a procurement process, which may include a bid, price quotation or proposal.

"Bid rigging" (or "collusive bidding") occurs when businesses that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and/or services for purchasers who wish to acquire goods and/or services through a bidding process. Bid rigging is, therefore, an agreement between competitors.

"Business interest" means -

- (a) a right or entitlement to share in profits, revenue or assets of an entity;
- (b) a real or personal right in property;
- (c) a right to remuneration or any other private gain or benefit; or
- (d) any interest contemplated in paragraphs (a), (b) or (c) acquired through an intermediary and any potential interest in terms of any of those paragraphs;

"Consortium" or "Joint Venture" means an association of persons combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

"Corruption" - General offences of corruption are defined in the Combating of Corrupt Activities Act (Act 12 of 2004) as:

Any person who directly or indirectly-

- (a) accepts, agrees or offers to accept a gratification from any other person, whether for the benefit of himself or herself or for the benefit of another person; or
- (b) gives, agrees or offers to give to any other person any gratification, whether for the benefit of that other person or for the benefit of another person, to act personally or by influencing another person to act in a manner that:

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline at 0800 701 701

This form must be completed annually. Should the information declared here change in the course of the year, or before the next renewal, or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change of such details.

- (i) amounts to the illegal, dishonest, unauthorized, incomplete or biased, or misuse or selling of information or material acquired while exercising, carrying out, or performing any powers, duties or functions arising out of a constitutional, statutory, contractual or any other legal obligation;
- (ii) that amounts to the abuse of a position of authority; a breach of trust; or the violation of a legal duty or a set of rules;
- (iii) is designed to achieve an unjustified result; or
- (iv) amounts to any other unauthorised or improper inducement to do or not to do anything, is guilty of the offence of corruption

"CSD" means the Central Supplier Database maintained by National Treasury;

"Employee", in relation to -

- (a) a department, means a person contemplated in Section 8 of the Public Service Act, 1994, but excludes a person appointed in terms of Section 12A of that Act; and
- (b) a public entity, means a person employed by the public entity;

"Entity" means any -

- (a) association of persons, whether or not incorporated or registered in terms of any law, including a company, corporation, trust, partnership, close corporation, joint venture or consortium; or
- (b) sole proprietorship;

"Entity conducting business with the Institution" means an entity that contracts, applies or bids for the sale, lease or supply of goods or services to the Western Cape Government;

"Family member" means a person's -

- (a) spouse; or
- (b) child, parent, brother or sister, whether such a relationship results from birth, marriage, adoption or some other legal arrangement (as the case may be);

"Intermediary" means a person through whom an interest is acquired, and includes a representative, agent or any other person who has been granted authority to act on behalf of another person;

"Institution" means a provincial department or provincial public entity listed in Schedule 3C of the Act;

"Western Cape Government" ("WCG") means -

- (a) the Institution of the Western Cape, and
- (b) a provincial public entity;

"RWOPS"/"RWOEE" means Remunerative Work Outside the Public Service or Remunerative Work Outside the Employee's Employment.

"Spouse" means a person's -

- (a) partner in marriage or civil union according to legislation;
- (b) partner in a customary union according to indigenous law; or
- (c) partner with whom he/she cohabits and who is publicly acknowledged by the person as his/her life partner or permanent companion.

WESTERN CAPE GOVERNMENT HEALTH & WELLNESS	
GOODS & SERVICES SOURCING	
BID OPENED @ 11:00	
2 AUG 2024	
1)	2)
SIGNED	SIGNED

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline at 0800 701 701

This form must be completed annually. Should the information declared here change in the course of the year, or before the next renewal, or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change of such details.

4. Regulation 13(c) of the Public Service Regulations (PSR) 2016, effective 1 February 2017, prohibits any employee from conducting business with an organ of state, or holding a directorship in a public or private company doing business with an organ of state, unless the employee is a director (in an official capacity) of a company listed in schedules 2 and 3 of the Public Finance Management Act.
 - (a) Therefore, by 31 January 2017, all employees who were conducting business with an organ of state should either have -
 - (i) resigned as an employee of the government institution;
 - (ii) ceased conducting business with an organ of state; or
 - (iii) resigned as a director/shareholder/owner/member of an entity that conducts business with an organ of state.
5. Any legal person or their family members may make an offer/offers in response to this invitation to bid. In view of possible conflict of interest, should the resulting bid, or part thereof, be awarded to family members of persons employed by an organ of state, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where the bidder is employed by the institution.
6. The bid of any bidder may be disregarded if that bidder or any of its directors have abused the institution's supply chain management system; committed fraud or any other improper conduct in relation to such system; or failed to perform on any previous contract.
7. Section 4(1)(b)(iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a prohibition *pe se*, meaning that it cannot be justified on any grounds.
8. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorises accounting officers and accounting authorities to -
 - (a) disregard the bid of any bidder if that bidder or any of its directors have abused the institution's supply chain management system and/or committed fraud, or any other improper conduct in relation to such system; or
 - (b) cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
9. Communication between partners in a joint venture or consortium will not be construed as collusive bidding.
10. In addition, and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious -
 - (a) will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of Section 39 of the Competition Act No 89 of 1998; and/or
 - (b) may be reported to the National Prosecuting Authority (NPA) for criminal investigation; and/or
 - (c) may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act, No 12 of 2004, or any other applicable legislation.

WESTERN CAPE GOVERNMENT HEALTH & WELLNESS GOODS & SERVICES SOURCING	
BID OPENED @ 11:00	
2 AUG 2024	
1)	2)
SIGNED	SIGNED

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline at 0800 701 701

This form must be completed annually. Should the information declared here change in the course of the year, or before the next renewal, or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change of such details.

SECTION A: DETAILS OF THE ENTITY

A1.	CSD Registration number	MAAA _____
A2.	Name of the entity	
A3.	Entity registration number (where applicable)	
A4.	Entity type	
A5.	Tax reference number	
A6.	Full details of directors, shareholder, member, partner, trustee, sole proprietor or any persons with a right or entitlement to share in profits, revenue or assets of the entity, should be disclosed in the Table A below.	

TABLE A

[illegible]

WESTERN CAPE GOVERNMENT HEALTH & WELLNESS
GOODS & SERVICES SOURCING
BID OPENED @ 11:00
2 AUG 2024

1) 2)

SIGNED SIGNED

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline at 0800 701 701

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SECTION B: DECLARATION OF THE BIDDER'S INTEREST

Irrespective of the procurement process, the supply chain management system of an institution must prohibit any award to an employee of the state who seeks to conduct business with the Western Cape Government, either individually or as a member of a close corporation, unless such employee is in an official capacity a director of a company listed in Schedule 2 or 3 of the PFMA, as prescribed by Public Service Regulation 13(c).

Furthermore, an employee employed by an organ of state conducting remunerative work outside the public enterprise/the employee's employments should obtain the necessary approval first (RWOP/ROEE). Failure to submit proof of such authority may result in disciplinary action, where applicable.

B1.	Are any persons listed in Table A identified on the CSD as employees of an organ of state? <i>(If yes, refer to Public Service Circular EIM1/2016 to exercise the listed action.)</i>	NO	YES
B2.	Are any employees of the entity also employees of an organ of state? <i>(If yes, complete Table B and attach their approved "RWOP"/"ROEE")</i>	NO	YES
B3.	Are any family members of the persons listed in Table A employees of an organ of state? <i>(If yes complete Table B)</i>	NO	YES

TABLE B

Details of persons (family members) connected to, or employees of, an organ of state should be disclosed in Table B below.

[illegible]

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

1)..... 2).....
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If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline at 0800 701 701

This form must be completed annually. Should the information declared here change in the course of the year, or before the next renewal, or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change of such details.

SECTION C: PERFORMANCE MANAGEMENT & BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

To enable the prospective bidder to provide evidence of past and current performance with the Institution.

C1.	Did the entity conduct business with an organ of state in the last 12 months? (If yes, complete Table C)	NO	YES
------------	---	----	-----

TABLE C

Complete the table below to the maximum of the last 5 contracts.

NAME OF CONTRACTOR	PROVINCIAL DEPT/ PROVINCIAL ENTITY	TYPE OF SERVICE OR COMMODITY	CONTRACT/ ORDER NO	CONTRACT PERIOD	CONTRACT VALUE

C3.	Is the entity or its principals listed on the National Database as companies or persons prohibited from doing business with the public sector?	NO	YES
C4.	Is the entity or its principals listed on the National Treasury Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004? (To access this Register enter National Treasury's website, www.treasury.gov.za , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number 012 326 5445.)	NO	YES
C5.	If yes to C3 or C4, were you informed in writing about the listing on the database of restricted suppliers or Register for Tender Defaulters by National Treasury?	NO	YES
C6.	Was the entity or persons listed in Table A convicted for fraud or corruption during the past 5 years in a court of law (including a court outside the Republic of South Africa)?	NO	YES

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

1)..... 2).....
SIGNED SIGNED

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline at 0800 701 701

This form must be completed annually. Should the information declared here change in the course of the year, or before the next renewal, or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change of such details.

SECTION D: DEPOSITION OF AFFIDAVIT BY DULY AUTHORISED REPRESENTATIVE

This form must be signed by a duly authorised representative of the entity in the presence of a commissioner of oaths.

I, _____ hereby swear/affirm;

- (i) that the information disclosed above is true and accurate;
- (ii) that I understand the content of the document;
- (iii) that the entity undertakes to arrive independently at any offer at any time to the Institution without any consultation, communication, agreement or arrangement with any competitor. In addition, that there will be no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to the Institution.
- (iv) that the entity or its representative are aware of and undertakes not to disclose the terms of any bid, formal or informal, directly or indirectly, to any competitor, prior to the awarding of the contract.

DULY AUTHORISED REPRESENTATIVE'S SIGNATURE

I certify that I asked the deponent the following questions and wrote down his/her answers in his/her presence before administering the oath/affirmation:

1.1 Do you know and understand the contents of the declaration?

ANSWER: _____

1.2 Do you have any objection to taking the prescribed oath?

ANSWER: _____

1.3 Do you consider the prescribed oath to be binding on your conscience?

ANSWER: _____

1.4 Do you want to make an affirmation?

ANSWER: _____

2. I certify that the deponent has acknowledged that he/she knows and understands the contents of this declaration, which was sworn to/affirmed before me and the deponent's signature/thumbprint/mark was placed thereon in my presence.

SIGNATURE
Commissioner of Oaths

FULL NAMES

Designation (rank) _____ ex officio: Republic of South Africa

Date: _____

Place _____

Business Address: _____

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline at 0800 701 701

This form must be completed annually. Should the information declared here change in the course of the year, or before the next renewal, or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change of such details.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 AND THE WESTERN CAPE GOVERNMENT'S INTERIM STRATEGY AS IT RELATES TO PREFERENCE POINTS

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE TO THE BID, PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE BROAD-BASED BLACK ECONOMIC EMPOWERMENT ACT AND CODES OF GOOD PRACTICE

1. DEFINITIONS

- 1.1 **"Acceptable bid"** means any bid which complies in all respects with the specifications and conditions of bid as set out in the bid document.
- 1.2 **"Affidavit"** is a type of verified statement or showing or contains a verification, made under oath on penalty of perjury, which serves as evidence of its veracity and is required for court proceedings.
- 1.3 **"All applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.
- 1.4 **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act.
- 1.5 **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of the code of good practice for black economic empowerment, issued in terms of section 9(1) of The Broad-Based Black Economic Empowerment Act.
- 1.6 **"Bid"** means a written offer on the official bid documents in the form determined by an organ of state, in response to an invitation to provide services through price quotations, competitive bidding processes or any other method envisaged in legislation.
- 1.7 **"Bid for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation to originate income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party, which produces revenue for the organ of state, and includes but is not limited to leasing and disposal of assets and concessions contracts, but excludes direct sales and disposal of assets through public auctions.
- 1.8 **"Code of Good Practice"** means the generic codes or the sector codes as the case may be.
- 1.9 **"Consortium" or "joint venture"** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
- 1.10 **"Contract"** means the agreement that results from the acceptance of a bid by an organ of state.
- 1.11 **"EME"** is an Exempted Micro-Enterprise with an annual total revenue of R10 million or less.
- 1.12 **"Firm price"** means a price that is only subject to adjustments in accordance with an actual increase or decrease resulting from the change, imposition or abolition of customs or excise duty and any other duty, levy or tax which is binding on the contractor in terms of the law or regulation, and demonstrably has an influence on the price of any supplies or the rendering costs of any service for the execution of the contract.
- 1.13 **"Large Enterprise"** is any enterprise with an annual total revenue above R50 million.

1.14 **"Non-firm prices"** means all prices other than "firm" prices.

1.15 **"Person"** includes a juristic person.

1.16 **"Price"** means an amount of money tendered for goods and services and includes all applicable taxes less all unconditional discounts.



1.17 **"Proof of B-BBEE status level contributor"** means –

- (a) the B-BBEE status level certificate issued by an authorized body or person;
- (b) a sworn affidavit as prescribed in terms of the B-BBEE Codes of Good Practice; or
- (c) any other requirements prescribed in terms of the Broad-based Black Economic Empowerment Act.

1.18 **"QSE"** is a Qualifying Small Enterprise with an annual total revenue between R10 million and R50 million.

1.19 **"Rand value"** means the total estimated value of a contract in South African currency calculated at the time of bid invitation and includes all applicable taxes.

1.20 **"Sub-contract"** means that the primary contractor is assigning, leasing, making out work to or employing another person to support the primary contractor in the execution of part of a project in terms of the contract.

1.21 **"Tender"** is the act of bidding.

1.22 **"The Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

1.23 **"the Regulations"** means the Preferential Procurement Regulations, 2022.

1.24 **"Total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-based Black Economic Empowerment Act and promulgated in the Government Gazette on 11 October 2013.

1.25 **"Trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person.

1.26 **"Trustee"** means any person, including the founder of a trust, to whom property is bequeathed for such property to be administered for the benefit of another person.

2. GENERAL CONDITIONS

2.1 The following preference points systems are applicable to all bids:

- The **80/20 system** for requirements with a Rand value of **up to R50 000 000** (all applicable taxes included); and
- the **90/10 system** for requirements with a Rand value **above R50 000 000** (all applicable taxes included).

2.2 Preference points system for this bid:

- (a) Either the **80/20 or 90/10** preference points system will be applicable to this bid.

2.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE status level of contribution.

2.4 The maximum points for this bid are allocated as follows:

	POINTS	
PRICE	80	90
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20	10
Total points for Price and B-BBEE must not exceed	100	100

2.5 Failure on the part of a bidder to complete and sign this form and submit along with the bid either a B-BBEE Verification Certificate issued by a Verification Agency accredited by the South African Accreditation System (SANAS), **or** an affidavit confirming annual total revenue and level of black ownership, **or** an affidavit issued by the Companies Intellectual Property Commission will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

2.6 The organ of state reserves the right to require of a bidder to substantiate any claim in regard to preferences in any manner required by the organ of state, either before a bid is adjudicated or at any time subsequently.

3. ADJUDICATION USING A POINT SYSTEM

3.1 Subject to Regulation 2(1)(f) of the Preferential Procurement Policy Framework Act, 2000, the contract will be awarded to the bidder obtaining the **highest number of total points**.

3.2 A bidder must submit proof of its B-BBEE status level to claim points for B-BBEE.

3.3 A bidder failing to submit proof of B-BBEE status level, or who is a non-compliant contributor to B-BBEE will not be disqualified, but will only score:

- (a) points out of **80/90** for **price**; and
- (b) 0 points out of **20/10** for **B-BBEE**.

3.4 Points scored must be rounded off to the nearest 2 decimal places.

3.5 If two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.

3.6 Per Regulation 2 (1)(f) of the Preferential Procurement Policy Framework Act, 2000, the contract may be awarded to a bidder other than the one scoring the highest number of total points based on objective criteria in addition to those contemplated in paragraph (d) and (e) of the Act, which justifies the award to another bidder provided that it has been stipulated upfront in the bid conditions.

3.7 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

WESTERN CAPE GOVERNMENT HEALTH & WELLNESS	
GOODS & SERVICES SOURCING	
BID OPENED @ 11:00	
2 AUG 2024	
1)	2)
SIGNED	SIGNED

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEM

4. FORMULAE FOR PROCUREMENT OF GOODS & SERVICES

4.1 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points are allocated for price on the following basis:

$$\text{Where } \begin{matrix} \text{80/20} & & \text{90/10} \\ P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{OR} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \end{matrix}$$

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

$P_{\min}$ = Price of lowest acceptable bid

5. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS & INCOME-GENERATING PROCUREMENT

5.1 POINTS AWARDED FOR PRICE

$$\text{Where } P_s = 80 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right) \quad \text{OR} \quad P_s = 90 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right)$$

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

$P_{\max}$ = Price of highest acceptable bid

WESTERN CAPE GOVERNMENT HEALTH & WELLNESS
GOODS & SERVICES SOURCING
BID OPENED @ 11:00
2 AUG 2024
1) 2)
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6. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 6.1 In terms of WCG interim strategy, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the following table:

B-BBEE Status Level of Contributor	No of points (90/10 system)	No of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 6.2 An **EME** must submit a valid originally certified affidavit confirming annual turnover and level of black ownership, or an affidavit issued by Companies Intellectual Property Commission.
- 6.3 A **QSE that is less than 51% (50% or less) black-owned** must be verified in terms of the QSE scorecard issued via Government Gazette and must submit a valid, original or legible certified copy of a B-BBEE Verification Certificate issued by SANAS.
- 6.4 A **QSE that is at least 51% black-owned (51% or higher)** must submit a valid, originally certified copy of an affidavit confirming turnover and level of black ownership, or an affidavit issued by Companies Intellectual Property Commission, as well as declare its empowering status.
- 6.5 A **large enterprise** must submit a valid, original or originally certified copy of a B-BBEE Verification Certificate issued by a verification agency accredited by SANAS.
- 6.6 A **trust, consortium or joint venture** will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits its B-BBEE status level certificate.
- 6.7 A **trust, consortium or joint venture (including unincorporated consortia and joint ventures)** must submit a consolidated B-BBEE status level verification certificate for every separate bid.
- 6.8 **Tertiary institutions and public entities** must submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

7. BID DECLARATION

- 7.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

8. B-BBEE STATUS LEVEL CLAIMED IN TERMS OF PARAGRAPH 6

8.1 B-BBEE Status Level: = (maximum of 20 points in terms of 80/20)

8.2 B-BBEE Status Level: = (maximum of 10 points in terms of 90/10)

(Points claimed in paragraphs 8.1 & 8.2 must correspond with the table in paragraph 6.1 and must be substantiated by a B-BBEE certificate issued by a verification agency accredited by SANAS or an affidavit confirming annual total revenue and level of black ownership in terms of the relevant sector code applicable to the bid).

9. SUB-CONTRACTING

9.1 Will any portion of the contract be sub-contracted? (delete which is not applicable) **YES/NO**

9.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted?%
- (ii) the name of the sub-contractor?
- (iii) the B-BBEE status level of the sub-contractor? Level
- (iv) whether the sub-contractor is an EME or QSE? (delete which is not applicable) **YES/NO**

9.1.2 Sub-contracting relates to a **particular** contract so if sub-contracting is applicable, the bidder must state in its response to a particular RFQ that a portion of that contract will be sub-contracted.

10. DECLARATION WITH REGARD TO COMPANY/FIRM

10.1 Name of company/ entity:

10.2 VAT registration number:

10.3 Company Registration number:

- 10.4 Type of company/firm (Select applicable option)
- | | |
|--------------------------|--------------------------------------|
| ☐ | Partnership/Joint venture consortium |
| ☐ | One-person business/sole propriety |
| ☐ | Close corporation |
| ☐ | Public company |
| ☐ | Personal liability company |
| ☐ | (Pty) Ltd |
| ☐ | Non-profit company |
| ☐ | State-owned company |



10.5 I/we, the undersigned, who am/are are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in paragraph 8 above, qualifies the company/firm for the preference(s) shown and I/we acknowledge that:

- (a) The Western Cape Government reserves the right to audit the B-BBEE status claim submitted by the bidder.
- (b) As set out in Section 130 of the B-BBEE Act as amended, any misrepresentation constitutes a criminal offence. A person commits an offence if that person knowingly:

- (i) misrepresents or attempts to misrepresent the B-BBEE status of an enterprise.
 - (ii) provides false information or misrepresents information to a B-BBEE verification professional to secure a particular B-BBEE status or any benefit associated with compliance with the B-BBEE Act;
 - (iii) provides false information or misrepresents information relevant to assessing the B-BBEE status of an enterprise to any organ of state or public entity; or
 - (iv) engages in a fronting practice.
- (c) If a B-BBEE verification professional or any procurement officer or any official from another organ of state or public entity becomes aware of the attempted or actual commission of any offence referred to in paragraph 10.5 (b), this will be reported to an appropriate law enforcement agency for investigation,
- (d) Any person convicted of an offence by a court in the case of contravention of paragraph 10.5 (b) is liable to a fine or imprisonment for a period not exceeding 10 years, or to both a fine and such imprisonment, or if the convicted person is not a natural person, to a fine not exceeding 10% of its annual turnover.
- (e) The purchaser may investigate the matter if it becomes aware that a bidder may have obtained its B-BBEE status level fraudulently. If the investigation warrants the imposition of a restriction, this will be referred to the National Treasury for investigation, processing and restriction of the bidder on the National Treasury's List of Restricted Suppliers. After the *audi alteram partem* (hear the other side) rule has been applied, the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted fraudulently may be restricted from obtaining business from any organ of state for a period not exceeding 10 years.
- (f) in addition to any other remedy it may have, the organ of state may -
- (i) disqualify the bidder from the bid process;
 - (ii) recover costs, losses or damages it has incurred or suffered as a result of that bidder's conduct;
 - (iii) cancel the contract and claim from the contractor any damages it has suffered for having had to make less favourable arrangements due to such cancellation; and
 - (iv) forward the matter for criminal prosecution.
- (g) The information furnished is true and correct.
- (h) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 2 of this form.

SIGNATURE(S) OF THE BIDDER(S):

DATE:

ADDRESS:

WITNESSES:

1.

2.

WESTERN CAPE GOVERNMENT HEALTH & WELLNESS	
GOODS & SERVICES SOURCING	
BID OPENED @ 11:00	
2 AUG 2024	
1)	2)
SIGNED	SIGNED

SWORN AFFIDAVIT – B-BBEE/QUALIFYING SMALL ENTERPRISE

1. I, the undersigned

Full name and surname	
Identity number	

2. Hereby declare under oath as follows:

- (i) The contents of this statement are to the best of my knowledge a true reflection of the facts.
- (ii) I am a member/director/owner of the following enterprise and am duly authorized to act on its behalf:

Enterprise name	
Trading name	
Registration number	
Enterprise address	

3. I hereby declare under oath that:

- The enterprise is _____ % Black owned;
- The enterprise is _____ % Black woman owned;
- Based on management accounts and other information available for the _____ financial year, the income did not exceed R50 000, 000.00 (fifty million Rands)
- The entity is an Empowering Supplier in terms of Clause 3.3 (a) or (b) or (c) or (d) or (e) as amended (select one) _____ of the dti Codes of Good Practice.
- Please confirm in the table below the B-BBEE contributor **by ticking the applicable box.**

100% Black owned	Level One (135% B-BBEE procurement recognition)
More than 51% Black owned	Level Two (125% B-BBEE procurement recognition)
(a) At least 25% of cost of sales (excluding labour costs and depreciation) must be procurement from local producers or suppliers in South Africa; For the service industry, include labour costs capped at 15%.	(b) At least 50% of jobs created are for Black people, provided that the number of Black employees in the B-BBEE measurement verified immediately before is maintained.
(c) At least 25% transformation of raw material/beneficiation, which includes local manufacturing, production and/or assembly, and/or packaging.	(d) At least 12 days per annum of productivity deployed in assisting QSE and EME beneficiaries to increase their operational or financial capacity.
(e) At least 85% of labour costs should be paid to South African employees by service industry entities.	

- 4. I know and understand the content of this affidavit, I have no objection to taking the prescribed oath, I consider the oath binding on my conscience and not on the owners of the enterprise which I represent in this matter.
- 5. The sworn affidavit will be valid for a period of 12 months from the date of signature by the commissioner.

Deponent signature: _____

Date: _____

Commissioner of Oaths signature & stamp

GOVERNMENT PROCUREMENT

GENERAL CONDITIONS OF CONTRACT

The purpose of this document is to:

Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
To ensure that clients are familiar with the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

The General Conditions of Contract will form part of all bid documents and may not be amended.

Special Conditions of Contract (SCC) relevant to a specific bid should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

1)..... 2).....
SIGNED SIGNED

TABLE OF CLAUSES

1. Definitions
2. Application
3. General
4. Standards
5. Use of contract documents and information; inspection
6. Patent rights
7. Performance security
8. Inspections, tests and analysis
9. Packing
10. Delivery and documents
11. Insurance
12. Transportation
13. Incidental services
14. Spare parts
15. Warranty
16. Payment
17. Prices
18. Contract amendments
19. Assignment
20. Subcontracts
21. Delays in the supplier's performance
22. Penalties
23. Termination for default
24. Dumping and countervailing duties
25. Force majeure
26. Termination for insolvency
27. Settlement of disputes
28. Limitation of liability
29. Governing language
30. Applicable law
31. Notices
32. Taxes and duties
33. National Industrial Participation Programme (NIPP)
34. Prohibition of restrictive practices

WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

1)..... 2)
SIGNED SIGNED

General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignee's store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
 - 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.

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General Conditions of Contract

1. Definitions (continued)

- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his sub-contractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

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3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC paragraph 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC paragraph 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful Bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

General Conditions of Contract

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in paragraphs 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in paragraphs 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier
- 8.6 Supplies and services which are referred to in paragraphs 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of paragraphs 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Paragraph 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

General Conditions of Contract

- 10. Delivery and documents**
- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC
- 10.2 Documents to be submitted by the supplier are specified in SCC.
- 11. Insurance**
- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.
- 12. Transportation**
- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.
- 13. Incidental services**
- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
- 14. Spare parts**
- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested

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15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

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- 19. Assignment** 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
- 20. Subcontracts** 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
- 21. Delays in the supplier's performance**
- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its sub-contractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Paragraph 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Paragraph 22, unless an extension of time is agreed upon pursuant to GCC Paragraph 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.
- 22. Penalties** 22.1 Subject to GCC Paragraph 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Paragraph 23.

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23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Paragraph 21.2;
 - b) if the supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
 - (ii) the date of commencement of the restriction
 - (iii) the period of restriction; and
 - (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

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| 23. Termination for default
(continued) | 23.7 | If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No 12 of 2004, the court may also rule that such a person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period of not less than five years and not more than ten years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act, the Register must be open to the public. The Register can be perused on the National Treasury website. |
| 24. Anti-dumping and countervailing duties and rights | 24.1 | When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him |
| 25. Force majeure | 25.1 | Notwithstanding the provisions of GCC Paragraphs 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure. |
| | 25.2 | If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event. |
| 26. Termination for insolvency | 26.1 | The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser. |
| 27. Settlement of disputes | 27.1 | If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation. |
| | 27.2 | If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party. |

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- 27. Settlement of disputes (continued)**
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.
- 28. Limitation of liability**
- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Paragraph 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language**
- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law**
- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices**
- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties**
- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

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33. National Industrial Participation (NIP) Programme

33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34 Prohibition of restrictive practices

34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a Contractor(s) was / were involved in collusive bidding (or bid rigging).

34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the Bidder(s) or contractor(s) concerned.

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COMPULSORY SITE VISIT ATTENDANCE REGISTER

We, the undersigned, hereby declare that we attended the compulsory site visit inspection and information session for bid no **WCGHSC0031/2024**, the provision of a **comprehensive catering service at DP Marais Hospital** on **19 JULY 2024**.

Arrival time:	Name of company	Address and contact details	Name and position of representative	Signature of representative
		Tel no : () Fax no : () E-mail : Postal code:		
		Tel no : () Fax no : () E-mail : Postal code:		
		Tel no : () Fax no : () E-mail : Postal code:		
		Tel no : () Fax no : () E-mail : Postal code:		

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Note: This document is an example of the certificate that will be circulated for completion at the site visit inspection and information session.

BIDDER'S PROFILE

As the Department will only consider bids from service-providers with experience in the provision of catering services to hospitals, historically, this section of the bid document was used to establish bidders' **qualifications and experience** in the provision of a comprehensive food service, particularly in a hospital environment, and to determine the **type, structure and** operational base (**nearest office**) of the organization for the purpose of the bid.

Due to the documentary requirements for compulsory registration as a vendor on the Central Supplier Database (CSD) which is a condition of this bid, however, **certain details are already available to the Department on the CSD** and a repetition of this information will not be required in this section. To enable the Department to access and verify these details, please **ensure that the following documents required for CSD registration are available and current on the system:**

- Registration documents, in particular your BEE certificate and WCBD6.1 form
- Declaration of Interest
- Business particulars, and
- Owners and shareholders' details

QUALIFICATIONS AND EXPERIENCE

1. Please provide the name of the person who will be responsible for the execution and control of the contract at The Hospital on behalf of your company, if your bid is successful. This person's title

2. Please provide the name of the person who will act as the Project Manager at the hospital on behalf of your company, if your bid is successful.

3. Please attach as **Annexure B1** both curriculums' vitae to this document, which must contain ID numbers, work and private addresses and contact details, including at least two contact numbers and an e-mail address each. The CVs must make specific mention of the qualifications and experience of the designated staff-members in the field of catering services, particularly in The Hospital environment.

ORGANISATIONAL STRUCTURE

4. Please attach as **Annexure B2** an organogram and a description of your organizational structure, detailing how this structure will be applied for the purpose of this bid, if your bid is successful.
5. Please attach as **Annexure B3** a list describing the principles and procedures that will be applied in the management of the service, if your bid is successful.

DETAILS OF BIDDER'S NEAREST OFFICE

6. If your bid is successful, the nearest office from where you will execute the contract will be/is already/ established (*please delete what is not applicable*) at the following physical address:

UNDERTAKING

7. I, (name in print) _____
 in my capacity as (designation) _____
 and duly authorized, hereby undertake to open and/or maintain an office at the address above from which the catering service shall be conducted and managed during the term of the contract. Staff employed for the purpose of the contract shall be based at the address in the WCBD1 ("the Bid" form)/the address in paragraph 6 above. (*Please delete what is not applicable*).

Signed on behalf of the bidder

Date: _____

GUARANTEE (SURETYSHIP)

WHEREAS the Western Cape Government, Health and Wellness, hereafter called "the Department" has entered into an agreement with the service-provider, hereafter called "the Contractor", (name) _____ with its office at (address) _____ for the provision of a comprehensive catering service at Metro TB, (DP Marais Hospital, situated at **DP Marais Hospital, Corner of Main Rd & White Rd, RETREAT** _____ for three years, which agreement forms part in all respects of this guarantee, as if incorporated herein,

AND the Contractor is obliged to furnish the Department with a guarantee to the amount of R_____ in terms of its agreement for the due fulfilment by the Contractor of its obligations under the agreement,

AND Bank/insurance company (name) _____, with its office at (address) _____, hereafter called "the Guarantor" is prepared to furnish the aforesaid guarantee,

NOW, THEREFORE, the Guarantor hereby binds itself as surety and co-principal debtor *in solidum* for the due fulfilment by the Contractor of all obligations under the agreement. Should the Contractor fail to carry out any of these obligations, the Guarantor undertakes to pay on demand to the Department at (place/date?) _____ the agreed amount of R_____.

A certificate issued by the accountant of the Department, stating that the Contractor has failed to comply with the conditions of the agreement, and the amount of damage suffered by the Department, shall be *prima facie* proof of such failure and of the amount due and payable to the Department.

The Guarantor hereby expressly renounces the benefits of the exceptions *non-numeratae pecuniae, non-causa debiti, excussionis et disionis*, with the meaning of which we declare ourselves to be fully acquainted.

The Guarantor chooses as its *domicilium citandi et executandi*, and for all notices and legal processes, the following street address in South Africa: _____

Signed at _____ on _____ 2016.

Signed on behalf of the Guarantor

As witnesses

1. _____

2. _____

DEPARTMENT/AREA: _____

[illegible]

Date :

ACCOUNTING SCHEDULES

The following three schedules are the basis of an accounting system that enables the contractor to claim for services provided to The Hospital, and for The Hospital to pay the contractor for those services.

ANNEXURE E1: DAILY PROVISIONS ISSUED STATEMENT

The daily statement must be completed by the contractor to indicate the number of meals per menu actually served to patients per mealtime per day in all areas. On completion, it must be certified as correct by the Hospital's Contract Manager or his/her authorized representative.

ANNEXURE E2: BROADSHEET

The broadsheet is a summary of the number of meals actually served in areas per mealtime per month. The broadsheet, with supporting daily statements attached, must be checked and certified as correct by the Hospital's Contract Manager or any other designated, authorized hospital staff member, and must be attached to the monthly invoice for payment.

ANNEXURE E3: MONTHLY INVOICE

The monthly invoice is a summary of the number of all meals actually served to patients and the individual and total cost of all meals served by the contractor, which constitutes the contractor's monthly claim for services to the hospital. Before payment can be made, the Hospital's Contract Manager must verify that the amount claimed by the contractor in the broadsheets supporting the invoice is correct and has been certified. When the Hospital's Contract Manager is satisfied that the furnished Invoice is correct, he/she must certify and hand over the invoice with its supporting documents, to the hospital accountant for payment.

WESTERN CAPE GOVERNMENT: HEALTH	
DIRECTORATE: SUPPLY CHAIN	
(G & S SOURCING)	
BID OPENED 11:00	
2 AUG 2024	
1).....	2)
SIGNED	SIGNED

EXAMPLE OF DAILY PROVISIONS ISSUED STATEMENT

DP MARAIS HOSPITAL

MONTH: _____

WARD: _____

Diets	5:00 Early-morning snack	7:00-8:00 Breakfast	10:00 Mid-morning snack	12:00-13:00 Lunch	15:00 Mid-afternoon snack	17:00-18:00 Supper	20:00 Late-night snack	Hospital	Initial	Contractor
Day 1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
15										
12										
13										
14										
15										
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18										
19										
20										
21										
22										
23										
24										
25										
26										
27										
28										
29										
30										
31										
Meals issued Cost/item										
Total cost										

Signed on behalf of Contractor	Designation: _____	Signed on behalf of DP Marais Hospital	Designation: _____
Name (print): _____	Date: _____	Name (print): _____	Date: _____

EXAMPLE OF A BROADSHEET

DP MARAIS HOSPITAL

MONTH: _____

WARD: _____

	5:00	7:00-8:00	10:00	12:00-13:00	15:00	17:00-18:00	20:00
Diet/meal each	Early morning snack	Breakfast	Mid-morning snack	Lunch	Mid-afternoon snack	Supper	Late-night snack
High Energy/ High Protein							
Light							
Diabetic 7 600 kJ							
Diabetic 8 400 kJ - 1 000 kJ							
Full Liquid							
Clear liquid							
Soft							
Renal 40 g							
Renal 60 g							
Plant based diet							
Protein Snacks							
Dairy Snacks							
Total no of meals & snacks/month							

THE QUANTITIES ABOVE ARE CERTIFIED AS CORRECT

Signed on behalf of the contractor

Signed on behalf of DP Marais Hospital

Name (print) :

Name (print) :

Designation :

Designation :

Date :

Date :

WESTERN CAPE GOVERNMENT: HEALTH
 DIRECTORATE: SUPPLY CHAIN
 (G & S SOURCING)
 BID OPENED 11:00

2 AUG 2024

1)..... 2).....
 SIGNED SIGNED

EXAMPLE OF A MONTHLY INVOICE

DP MARAIS HOSPITAL

MONTH: _____

WARD: _____

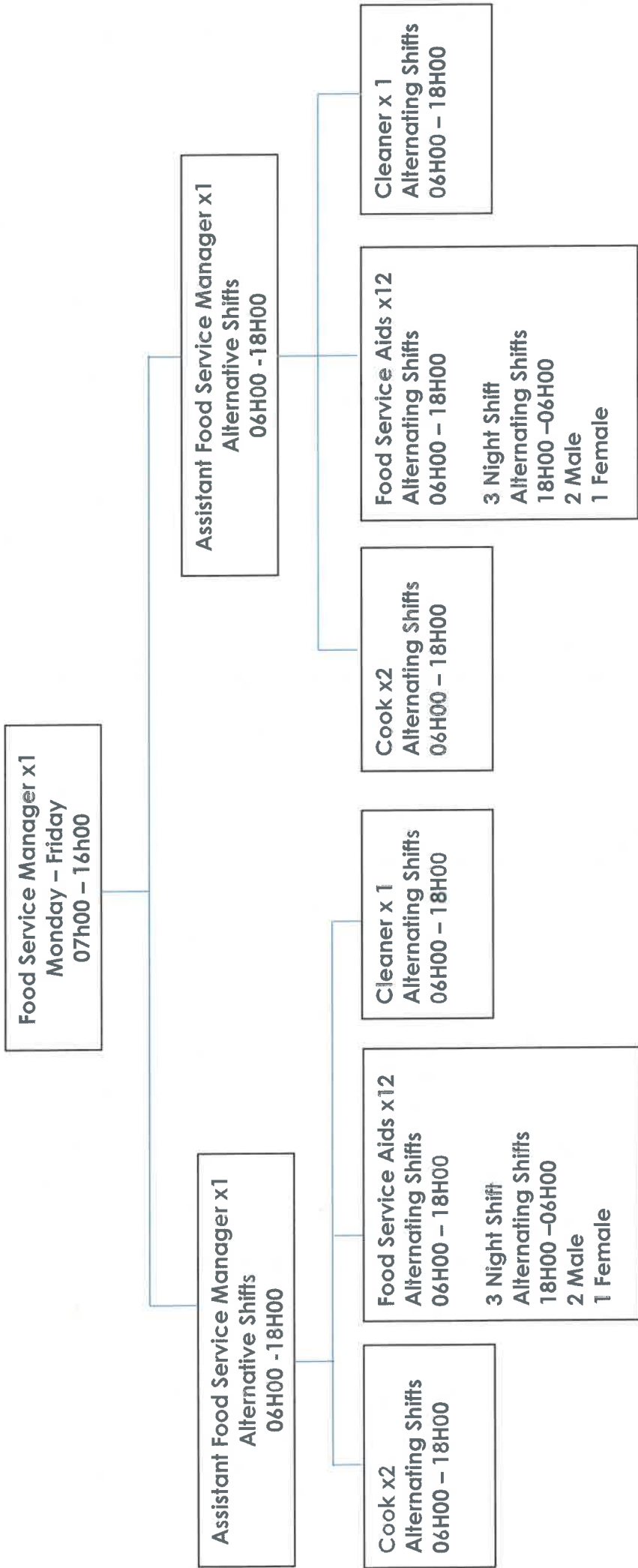
		5:00	7:00-8:00	10:00	12:00-13:00	15:00	17:00-18:00	20:00	Total cost/ month
Diet/meal each		Early-morning snack	Breakfast	Mid-morning snack	Lunch	Mid-afternoon snack	Supper	Late-night snack	
High Energy/ High Protein	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Light	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Diabetic 7 600 kJ	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Diabetic 8 400 kJ 1 000 kJ	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Full Liquid	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Clear liquid	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Soft	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Renal 40 g	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Renal 60 g	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Plant based	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Protein Snacks	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Dairy Snacks	Qty.								
	Cost	R.....	R.....	R.....	R.....	R.....	R.....	R.....	R.....
Total meals & snacks/month									

WESTERN CAPE GOVERNMENT: HEALTH
 DIRECTORATE: SUPPLY CHAIN
 (G & S SOURCING)
 BID OPENED 11:00

2 AUG 2024

1)..... 2).....
 SIGNED SIGNED

DP MARAIS FOOD SERVICE STAFF ORGANOGRAM



WESTERN CAPE GOVERNMENT: HEALTH
DIRECTORATE: SUPPLY CHAIN
(G & S SOURCING)
BID OPENED 11:00

2 AUG 2024

1)..... 2)
SIGNED SIGNED