

LA 1.2

5/2/2/1- DLRDD 0007 (2025/2026)

APPOINTMENT OF SERVICE PROVIDERS TO CONDUCT STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING ENVIRONMENTAL MANAGEMENT FRAMEWORKS WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP DRAFT EXCLUSION STANDARDS BASED ON THE EMFS OUTCOMES IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION FOR THE OR TAMBO AND CHRIS HANI DISTRICT MUNICIPALITIES IN THE EASTERN CAPE, LEJELEPUTSWA AND THABO MOFUTSANYANA DISTRICT MUNICIPALITIES IN THE FREE STATE AND DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY IN THE NORTH WEST PROVINCE OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

CLOSING DATE: 28 AUGUST 2025 @ 11:00

NB: THERE WILL BE A COMPULSORY BRIEFING SESSION AS FOLLOWS:

DATE: 13 AUGUST 2025

VENUE: 600 LILLIAN NGOYI, BEREA PARK, PRETORIA 0001

TIME: 10:00

TECHNICAL ENQUIRIES : Ms Nontokoza Mahlalela/ Mr Zongezile Bango
TEL : (012) 312 8011/9628
EMAIL : Nontokoza.Mahlalela@dlrrd.gov.za / Zongezile.Bango@dlrrd.gov.za

BID RELATED ENQUIRIES : **BIDS MANGEMENT UNIT**
TEL : (012) 312 8383/ 8381/ 9627
EMAIL : Bids@dalrrd.gov.za

SERVICE PROVIDERS ARE REQUIRED TO BRING THEIR IDENTITY DOCUMENTS FOR SCREENING AND REGISTRATION ON THE BRIEFING SESSION DAY.

NB: PARKING WILL BE PROVIDED ON FIRST COME, FIRST SERVED BASIS. DUE TO LIMITED PARKING, ONLY ONE CAR PER BIDDER WILL BE ALLOWED.

NB: BID CLOSING ADDRESS:

DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT
600 LILLIAN NGOYI STREET, PRETORIA, 0001

TECHNICAL PROPOSAL PART 1 OF 2

LA 1.1



Chief Directorate: Supply Chain and Facilities Management Services: **Sub-Directorate:** Demand and Acquisition Management Services: **Enquiries:** Mr Abie Olyn: **Tel:** (012) 312 8383

YOU ARE HEREBY INVITED TO BID TO THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT

BID NUMBER: 5/2/2/1- DLRRD 0007 (2025/2026)

CLOSING TIME: 11H00

CLOSING DATE: 28 AUGUST 2025

BIDS RECEIVED AFTER THE CLOSING TIME AND DATE AS A RULE WILL NOT BE ACCEPTED FOR CONSIDERATION

1. Kindly furnish us with a bid for services shown on the attached forms.
2. Attached please find the General Contract Conditions (GCC), SBD1, SBD4, SBD 5, SBD 6.1 Credit Instruction forms, terms of reference.
3. Bidders must ensure that they register with the National Treasury Central Supplier Database (CSD) and attach/provide the reference numbers on the SBD 1 form of the bid document.
4. If you are a sole agent or sole supplier you should indicate your market price after discount to your other clients or if that is not possible your percentage net profit before tax, in order to decide whether the price quoted is fair and reasonable.
5. The attached forms must be completed in detail and returned with your bid. Bid document must be submitted in a sealed envelope stipulating the following information: Name and Address of the bidder, Bid number and closing date of bid. **(failure to comply will disqualify your proposal)**

Yours faithfully

SIGNED
BIDS MANAGEMENT
DATE: 06 AUGUST 2025

Annexure A

GOVERNMENT PROCUREMENT GENERAL CONDITIONS OF CONTRACT July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 “Corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 “Day” means calendar day.
 - 1.8 “Delivery” means delivery in compliance of the conditions of the contract or order.
 - 1.9 “Delivery ex stock” means immediate delivery directly from stock actually on hand.
 - 1.10 “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.
- 2. Application**
- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
- 3. General**
- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
- 4. Standards**
- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- 5. Use of contract documents and information; inspection.**
- 5.1 The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser’s prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier’s performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier’s records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- 6. Patent rights**
- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 7. Performance**
- 7.1 Within thirty (30) days of receipt of the notification of contract award,

security

the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the

cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties,

- provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser

may have against the supplier under the contract.

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| 16. Payment | <p>16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.</p> <p>16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.</p> <p>16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.</p> <p>16.4 Payment will be made in Rand unless otherwise stipulated in SCC.</p> |
| 17. Prices | <p>17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.</p> |
| 18. Contract amendments | <p>18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.</p> |
| 19. Assignment | <p>19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.</p> |
| 20. Subcontracts | <p>20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.</p> |
| 21. Delays in the supplier's performance | <p>21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.</p> <p>21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.</p> <p>21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.</p> <p>21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily</p> |

available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the

envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js General Conditions of Contract (revised July 2010)

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT					
BID NUMBER:	5/2/2/1- DLRDD 0007 (2025/2026)	CLOSING DATE:	28 AUGUST 2025	CLOSING TIME:	11:00
DESCRIPTION	APPOINTMENT OF SERVICE PROVIDERS TO CONDUCT STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING ENVIRONMENTAL MANAGEMENT FRAMEWORKS WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP DRAFT EXCLUSION STANDARDS BASED ON THE EMFS OUTCOMES IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION FOR THE OR TAMBO AND CHRIS HANI DISTRICT MUNICIPALITIES IN THE EASTERN CAPE, LEJELEPUTSWA AND THABO MOFUTSANYANA DISTRICT MUNICIPALITIES IN THE FREE STATE AND DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY IN THE NORTH WEST PROVINCE OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT					
600 LILLIAN NGOYI STREET, BEREA PARK					
PRETORIA					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Bids Management		CONTACT PERSON	Mr. Z Bango / Ms. N Mahlalela	
TELEPHONE NUMBER	(012) 312 8381/8383/9627		TELEPHONE NUMBER	(012) 3128011 / (012) 312 9628	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Bids@dalrrd.gov.za		E-MAIL ADDRESS	zongezile.bango@dlrrd.gov.za / Nontokozo.mahlalela@dlrrd.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?					☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?					☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?					☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
1.5. VALIDITY PERIOD: 120 DAYS
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

SBD4

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

This document must be signed and submitted together with your bid

THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1 PILLARS OF THE PROGRAMME

- 1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:
 - (a) Any single contract with imported content exceeding US\$10 million.
or
 - (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period which in total exceeds US\$10 million.
or
 - (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.
or
 - (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.
- 1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.

- 1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

2 REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

- 2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

3 BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)

- 3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
- Bid / contract number.
 - Description of the goods, works or services.
 - Date on which the contract was accepted.
 - Name, address and contact details of the government institution.
 - Value of the contract.
 - Imported content of the contract, if possible.
- 3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Elias Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at Elias@thedti.gov.za for further details about the programme.

4 PROCESS TO SATISFY THE NIP OBLIGATION

- 4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:
- a. the contractor and the DTI will determine the NIP obligation;
 - b. the contractor and the DTI will sign the NIP obligation agreement;

- c. the contractor will submit a performance guarantee to the DTI;
- d. the contractor will submit a business concept for consideration and approval by the DTI;
- e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
- f. the contractor will implement the business plans; and
- g. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number Closing date:.....

Name of bidder.....

Postal address

.....

Signature..... Name (in print).....

Date.....

Js475wc

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

BID PROCESS (EQUAL OR BELOW R50 MILLION)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of tender invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions;
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000); and
- (f) **“Historically Disadvantaged individuals”** means a person historically disadvantaged by unfair discrimination on the basis of race: Provided that a person historically disadvantaged on the basis of race refers to Africans, Coloureds, Indians and people of Chinese descent who are South African citizens by birth or descent; or who became citizens of the Republic of South Africa by Naturalisation -
 - Before 27 April 1994; or
 - On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date.

2. GENERAL CONDITIONS

2.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

2.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

2.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

2.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

2.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

2.6 Tenderers that fail to claim points for specific goals or that fail to fully complete the table in paragraph 2.12 below, will not be awarded points for specific goals.

2.7 Tenderers that make a calculation error when claiming points as per the table in paragraph 2.12 below, will not be awarded points for specific goals. Please take note of the examples on how to calculate points for specific goals as per paragraph 2.12 below.

2.8 Tenderers that fail to submit the correct SBD 6.1 form as issued by the Department of Agriculture, Land Reform and Rural Development, will not be awarded points for specific goals.

2.9 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2.10 Tenderers who wish to claim points in terms of the table in paragraph 2.12 below need to provide proof for each point claimed as guided below:

2.10.1 Historically Disadvantaged individuals (HDI):

- **Attach a copy of Identity Document (ID) and company registration document.**

2.10.2 Who is female:

- **Attach a copy of Identity Document (ID) and company registration document.**

2.10.3 Who has a disability:

- **Attach a certified copy or original doctor's letter confirming the disability.**

2.10.4 Who is youth (a person that is not older than 35 years on the closing date of a bid):

- **Attach a copy of Identity Document (ID) and company registration document.**

2.11 The Department will use the Central Supplier Database and documents submitted by the tenderer to verify the points claimed for specific goals.

2.12 **Specific goals for the tender and points claimed are indicated per the table below.**

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Percentage ownership equity (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
A person historically disadvantaged by unfair discrimination on the basis of race: provided that a person historically disadvantaged on the basis of race refers to Africans, Coloureds, Indians and people of Chinese descent who are South African citizen by birth or descent; who become citizen of the Republic of South Africa by Naturalisation- a) Before 27 April 1994 I. On or before 27 April 1994 and who would be entitled to acquire	8		

citizenship by naturalisation prior to the date.			
II. Who is female	5		
III. Who has a disability	2		
IV. Specific goal: Who is youth	2		
V. Specific goal: Locality (Promotion of SA owned enterprises)	3		

The number of points claimed for specific goals, are calculated as follow:

- (I) A maximum of 8 points may be allocated to tenderers who had no franchise in national elections before the 1983 and 1993 Constitution, on the following basis:
 - **Percentage ownership equity** $\times 8 \div 100 =$ number of points claimed.
- (II) A maximum of 5 points may be allocated for to tenderers who is female, on the following basis:
 - **Percentage ownership equity** $\times 5 \div 100 =$ number of points claimed.
- (III) A maximum of 2 points may be allocated to tenderers who has a disability, on the following basis:
 - **Percentage ownership equity** $\times 2 \div 100 =$ number of points claimed.
- (IV) A maximum of 2 points may be allocated to tenderers who are youth, on the following basis:
 - **Percentage ownership equity** $\times 2 \div 100 =$ number of points claimed.
- (V) A maximum of 3 points may be allocated to tenderers for locality, on the following basis:
 - **Percentage ownership equity** $\times 3 \div 100 =$ number of points claimed.

2.13 It is important to note that failure by a tenderer to complete the table in paragraph 2.12 in full, will result in points for specific goals not to be allocated.

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in the table in paragraph 2.12 above as may be supported by proof/documentation stated in the conditions of this tender.
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

- 4.3 A consortium or joint venture may, based on the percentage of the contract value

managed or executed by their members, be entitled to claim points in respect of specific contract participation goals.

- 4.4 A tenderer will not be awarded points for HDI if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for the same number or more points for equity ownership.
- 4.5 A tenderer awarded a contract as a result of preference for contracting with, or providing equity ownership to a HDI, may not subcontract more than 25% of the value of the contract to a tenderer who is not a HDI or does not qualify for the same number or more preference for equity ownership.

5. SUB-CONTRACTING

- 5.1 Will any portion of the contract be sub-contracted?
(***Tick applicable box***)

YES		NO	
-----	--	----	--

- 5.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted:%
- ii) The name of the sub-contractor:
- iii) Points claimed for HDI by the sub-contractor:

6. DECLARATION WITH REGARD TO COMPANY/FIRM

- 6.1. Name of company/firm:

- 6.2. Company registration number:

- 6.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

- 6.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	



Private Bag X833, PRETORIA, 0001; 600 Lillian Ngoyi Street, PRETORIA, 0002
Tel: 012 – 312 8911; E-mail: nontokoza.mahlalela@dlrrd.gov.za; Website: www.dlrrd.gov.za

TERMS OF REFERENCE FOR THE APPOINTMENT OF SERVICE PROVIDERS TO CONDUCT STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING ENVIRONMENTAL MANAGEMENT FRAMEWORKS WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP DRAFT EXCLUSION STANDARDS BASED ON THE EMFS OUTCOMES IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION FOR THE OR TAMBO AND CHRIS HANI DISTRICT MUNICIPALITIES IN THE EASTERN CAPE, LEJELEPUTSWA AND THABO MOFUTSANYANA DISTRICT MUNICIPALITIES IN THE FREE STATE AND DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY IN THE NORTH WEST PROVINCE OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

1. PURPOSE

Environmental management frameworks (EMFs) are recognized as a key component of the integrated environmental management system in South Africa. Integrated environmental management also recognizes environmental planning as an essential sector mandate, and that EMFs are essential environmental planning instruments. The Department of Land Reform and Rural Development (DLRRD) in collaboration with the Department of Forestry, Fisheries and the Environment (DFFE), the Provincial Department of Economic, Small Business Development, Tourism and Environmental Affairs (DESTEA), Lejweleputswa and Thabo Mofutsanyana District Municipalities in the Free State, the provincial Department of Economic Development, Environment, Conservation & Tourism (DEDECT) and Dr Ruth Segomotsi Mompoti District Municipality in the North West Province and the provincial Department of Economic Development, Environmental Affairs and Tourism (DEDEAT), OR Tambo and Chris Hani District Municipalities in the Eastern Cape province (referred to as projects partners), seek to conduct strategic assessment of the environment by compiling EMFs and should the outcome of the EMFs support so, develop draft exclusion standards, to exclude certain identified activities from the requirement to obtain environmental authorisation for the districts, over a period of twenty-four (24) months.

The primary objective is to develop EMFs which will inform and integrate decision-making by making significant and detailed information available about the districts before development proposals are made; contribute to environmentally sustainable development

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by anticipating potential impacts and by providing early warnings in respect of thresholds, limits and cumulative impacts, and by identifying already existing impacts to be addressed; and supporting the process of delineating geographical areas within which listed and specified activities may be excluded by identifying areas that are not sensitive to the potential impacts of such activities within the District Municipalities.

The development of the EMFs aims to include an assessment of environmental sensitivities (Status Quo) and identify opportunities for environmental protection and sustainable development (Opportunities and Constraints). The goal is to achieve a balanced approach between development and ecological preservation (Desired State), utilizing early identification and mapping of sensitive ecosystems and resources (Environmental Control Zones) to pre-empt potential future land-use conflicts and solve them (Environmental Management Plan).

The EMFs will be developed through a comprehensive consultative process involving all relevant national sector departments, Free State, Northwest and Eastern Cape Provincial Departments, relevant Districts and local municipalities, as well as other external stakeholders. This collaborative approach will ensure a broad range of perspectives and expertise are collected and integrated into the process. Relevant MECs, in terms of the Environmental Management Framework Regulations, 2010 (EMF Regulations), request concurrence for the initiation and adoption of the EMFs, and ultimately adopt the EMFs.

The outcome of the EMFs will, among others, be used to develop draft exclusion standards to exclude certain identified activities from the requirement to obtain environmental authorisation in terms of section 24(2)(d) of the National Environmental Management Act, 1998 (Act No. 107 of 1998) (NEMA), should the outcomes of the EMFs support the exclusions from the environmental authorisation requirement. Such exclusions would be done by the Minister responsible for the environment, upon request from the respective MECs.

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2. BACKGROUND

The National Development Plan (NDP) 2030 remains the government long-term plan and to achieve this, greater efficiency and the alignment of priorities is crucial. Organs of state in executing their mandate, have the responsibility to ensure sustainable development and protection of the environment. Section 24 in Chapter 2 of the Constitution of the Republic of South Africa, 1996 (the Constitution) states that “*everyone has the right to an environment that is not harmful to their health and well-being*” and recognizes future rights by stating that “*the environment must be protected for the benefit of the current and future generations*”. The legislative mandates of the projects partners are premised in various policies and legislation with both their mandate and concurrent functions informed by sections 24, 25, 27, 152 and 153 of the Constitution of the Republic of South Africa, 1996 (the Constitution) that relate to environmental rights, land reform, agriculture, objective of local government and spatial planning respectively. It is crucial that, as the environment is being protected, service delivery is also realised to achieve sustainable development.

EMF is an instrument that study the biophysical and sociocultural systems of geographically defined areas to reveal where specific land uses may be best practiced and to offer performance standards for maintaining appropriate use of such land. It evaluates environmental trends and characteristics of an area and strategically forecasts the most appropriate locations for land uses in a holistic approach by presenting environmental attributes in a map. The EMF is an important instrument as it provides an early indication of the areas in which it would potentially be appropriate to undertake development as well as the areas in which development would not be appropriate. In view of cooperative governance, particularly land and resource use planning and development, EMFs also provides a visual representation of the desired spatial form useful in Spatial Development Frameworks (SDFs), Integrated Development Plans (IDPs) and Open Space Planning.

Given the motivation outlined above, it is necessary to outline the legislative requirements associated with EMFs development. Section 24(3) of NEMA provides that the Minister, or

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a member of executive council (MEC) with the concurrence of the Minister, may compile information and maps that specify the attributes of the environment in particular geographical areas, including the sensitivity, extent, interrelationship and significance of such attributes which must be taken into account by every competent authority.

The Environmental Management Framework Regulations, 2010 (EMF Regulations), specifically regulation 2(3), states that EMFs are aimed at (a) promoting sustainability (b) securing environmental protection and (c) promoting cooperative environmental governance. Regulation 2(1)(c) of the EMF Regulations requires the competent authority to take into account EMFs in the consideration of an application for environmental authorisation in or affecting the areas to which the EMF applies.

EMFs must be considered in environmental management and could be used as the basis, for the Minister or an MEC, in concurrence with the Minister, to identify areas (i) where environmental authorisation will be required for certain additional listed activities (ii)¹ where the undertaking of certain activities may be excluded from requiring environmental authorisation and (iii) for the coordinated management of strategic spatial environmental information about a specific geographic area. It is envisaged that an exclusion standard, should the EMF find this to be a possibility, will improve environmental compliance as the implementation thereof would be a pro-active approach.

NEMA further makes provision under section 24(5)(bA) for the laying down the procedure to be followed for the preparation, evaluation, adoption and review of prescribed environmental management instruments and for the use of a range of instruments to ensure environmental protection in certain cases instead of command-and-control measures. Section 24(2)(d) of NEMA furthermore provides for the exclusion of identified activities from the requirement to obtain environmental authorisation based on compliance with a norm or standard.

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The aim therefore is to develop and adopt the EMFs in terms of the EMF Regulations, read with section 24(3) of NEMA, and should the outcome of the EMFs indicate possible, draft exclusion standards in terms of section 24(10) of NEMA for purposes of the exclusion of identified activities from the requirement to obtain environmental authorisation as contemplated in section 24(2)(d) of NEMA, based on compliance with the standards. It is further believed that the projectss would result in improved service delivery and increased environmental compliance through the reduction and shortening of administration processes and by reducing the costs associated with lengthy environmental authorisation processes.

The EMFs will therefore serve as an important environmental management instrument to guide and balance the need for protection of the environment and conservation against increased urbanization, mining and agriculture pressures, impacts of climate change, socio-economic factors, etc. being experienced in the provinces.

3. OBJECTIVES OF THE PROJECTS

With the demand to meet the NDP targets, through the implementation of the NEMA, SPLUMA, and NSDF, it is important to integrate spatial planning and land use management with environmental planning and synchronize spatial tools with strategic environmental management instruments, whilst supporting municipalities in the development of spatial plans.

The objective of the projects is to develop five district EMFs that have a comprehensive approach to planning, that will eliminate land conflicts and avoid the encroachment of development to environmental sensitivities. The EMFs will be a proactive instrument used to inform environmental impact assessment (EIA) decision-making, and furthermore to guide strategic land use and spatial development. Projects specific objectives are:

- To develop the five district EMFs in terms of the NEMA
- Should the outcome of the EMFs indicate it to be possible, to develop five draft EMF Exclusion Standards for the five districts.

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4. SCOPE OF WORK

NB: Reports for all phases should be prepared separately for each district.

4.1 Inception Workshops, Inception Reports and Detailed Work Plans

The inception workshops are to be held where aspects of the projects will be discussed and agreed upon between the Service providers and the Projects Management Teams (PMTs). Detailed workplans in relation to all the phases of the projects, including but not limited to the stakeholder framework, projects timelines, and background information document, is to be developed by the Service providers for approval by the PMTs. The Service providers are required to respond to any comments received and to ensure that the comments are captured in a comments and responses documents which must be maintained throughout the projects. Projects databases are to be set up and maintained.

The Projects Managers are to be appointed by the projects partners and once appointed the Service providers will report to the Projects Managers. The Projects Managers will make day-to-day decisions regarding the projects and will be responsible, after consultation with projects partners, to sign off on invoices and reports as required.

4.1.1 Outputs – Inception workshops held, reports prepared, detailed work plans and stakeholder frameworks developed. A one-day inception workshop per district will be held where the various aspects of the projects will be discussed and agreed upon. Following this workshops, comprehensive inception reports, detailed work plans and stakeholder frameworks are to be drawn up by the Service providers. The work plans must identify all tasks, allocate staff, identify timeframes and ensure coordination between all activities in line with the proposal submitted. The inception reports and work plans are to be approved by the relevant Projects Manager after consultation with PMTs.

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4.2 Literature reviews

The literature reviews should consider, among others, case studies, guidelines, general literature and other scientific studies. The objective of the literature reviews is to conduct a comprehensive national and international literature reviews to gain valuable insights into existing EMFs, exclusion standards and environmental management instruments. The Service providers are to consider all existing information relevant and build on the existing knowledge. The review that is to be undertaken is to be done to a scale and level of detail that will allow for the identification and suitability assessments of standards, policies, strategies, and plans that have already been developed and implemented within the sector. The outcomes of the reviews will determine the scope of the process and assessments to be undertaken. Furthermore, the intention is to extract lessons learnt from these best practices and integrate relevant findings into the development of the EMFs and potentially draft exclusion standards.

4.2.1 Outputs - Literature Review Reports

4.3 Projects Stakeholders

As indicated in paragraph 1 on the purpose, the EMFs are to be developed in an inclusive and participatory manner which includes all relevant sector departments, provinces and municipalities, as well as any other interested and affected parties. During the inception phases the Service providers are expected to indicate the assessments to be undertaken, the experts who will participate in the process and the inclusiveness of the process to be followed, map the required stakeholder engagements and compile a stakeholder databases. *Each project phase must be consulted with stakeholders and a stakeholders engagement report must be prepared with an action and response sheet.*

4.3.1 Output: Public Participation Reports

Standalone public participation reports including copies of attendance registers,

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minutes etc. and a contact database in Microsoft Excel of all stakeholders must be developed.

4.4 Projects Management Teams (PMTs)

The EMFs and draft exclusion standards are joint projects between the project's partners and their local municipalities. The Projects Managers will, together with DLRRD, manage the activities of the Service providers through the Projects Management Teams (PMTs) which will be made up of 10 members of the projects partners. The PMTs will meet to consider the interim reports as the projects reaches agreed milestones (end of each phase). The PMTs will approve all reports after inputs from all relevant stakeholders have been considered and incorporated, where relevant. Service providers will then distribute the reports and will give regular feedback to the Projects Steering Committees (PSCs) meetings.

4.4.1 Outputs –PMTs meetings convened per phase. The Service providers will provide secretariat services, prepare minutes of the meetings, venue and catering.

4.5 Projects Steering Committees (PSCs)

Projects Steering Committees (PSCs) comprising of relevant units from projects partners and relevant government departments, as well as state-owned entities (SoEs), and the districts and local municipalities will be established. The PSCs will meet as *outputs* (Phases) are available. The PSCs are to provide guidance to the projects and ensure that the mandates of all Departments are considered through the development process. Members of the PSCs are regarded as mandated representatives of their departments and must make contributions aligned to that mandate. The PSCs members are also required to ensure that there is feedback on the process and the outputs to their relevant departments. The Service provider will provide input into these meetings, the secretariat services and will be required to prepare minutes of the meetings.

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4.5.1 Outputs – The Service providers are to convene PSC meetings, provide documents and present findings at these meetings. The Service providers are also to provide a secretariat service, venue and catering for PSCs meetings to be held. All comments and inputs made must be documented in a 'comments and responses document.

4.6 Focus Group Meetings

In order to ensure that a thorough process is followed throughout the development of the EMFs and exclusion standards, including the preparation of specialist reports and the consideration of comments from stakeholders Focus Groups per district are to be set up. Members are to be drawn from conservation, non-government organisations (NGOs), commodity organizations, state-owned entities (SoEs), Communal Property Association, provincial departments, agricultural associations, farmers, etc. The Service providers are to convene these meetings and prepare minutes, comments and responses reports on the deliberations and provide venues and catering.

4.6.1 Outputs – In consultation with the projects partners, the Service providers are responsible to set up the Focus Group and to set up a focus group meetings as per the need during the contracts period, especially for the status quo phases, desired state of the environment reports, draft EMFs and potentially draft exclusion standards. Presentations must be prepared and secretariat services provided.

4.7 Public Open Days/Public Consultation

For each phase of the process, the public, including but not limited to developers, environmental assessment practitioners (EAPs), the public in general, etc. must be consulted to verify the information provided, and they should be given an opportunity to raise concerns and offer additional input. If necessary, meetings should be conducted in the language preferred by the public. In such cases, the Service provider must ensure that a person fluent in that language, with relevant projects experience (including actual input into previous similar projects and level of responsibility) is

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available to facilitate the discussion. The Service provider must provide a secretariat service, venue and catering for the meetings.

4.7.1 Outputs –Open day meetings convened per phase for data collection and verification. The open day will include the public, interested and affected parties, etc.

4.8 Expert Reference Group Established

For the projects to benefit from a broad range of views from experts, selected based on their acknowledged expertise in their fields, expert reference groups (ERGs) are to be set up. The ERG will be consulted twice in the projects draft EMFs and draft exclusion standards. The group will provide insights into the sector, comments on the draft of documents as a guide. They will be drawn from a broad range of sectors, including organisations such as the national research institutions and universities, other provinces, relevant government departments, etc. The participant list can be finalised at the inception meeting.

4.8.1 Outputs – An expert reference group convened.

Expert reference group set up. The output will furthermore be a report that responds to the specific issues identified from the expert group consultation.

4.9 Status Quo Analysis

Conducting a situational biophysical/status quo assessment and analysis of the environment in the study areas with emphasis on:

- Biodiversity,
- Wetlands,
- Topography;
- Soil;
- Geology,
- Climate

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- Hydrology,
- Air Quality,
- Waste,
- Spatial Patterns,
- Infrastructure networks,
- Agricultural potential and importance,
- Land which is subject to mining activities;
- Cultural and historical features;
- Population characteristics;
- Current and potential sources of pollution;
- Existing land use patterns,
- Social and economic components,
- Current development trends,
- Current laws, policies, plans and programmes applicable in the EMFs areas; and
- Any other relevant environmental parameters agreed to by the PSC.

4.9.1 Outputs: Status Quo Reports

4.10 Specialist Studies

The appointed Service providers shall, in consultation with the PMTs and PSCs, determine the need for relevant specialist studies in the study areas. The Service providers shall compile the terms of reference and appoint the specialists as subcontractors in terms of their appointment. The prospective Service provider should demonstrate that they have access to suitably qualified and experienced independent specialists capable of undertaking the necessary specialist studies. The specialist studies will be at the cost of the Service providers and must be undertaken and incorporated into the status quo reports.

4.10.1 Output: Specialist study reports and incorporated into the status quo reports.

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4.11 Opportunities and Constraints

Identifying issues related to key planning, hydrology, geology, agricultural, environmental, socio-economic, and other aspects identified in paragraph 4.9 above (opportunities and constraints) present in the study areas. Analysis of the natural resources and current development trends (opportunities and constraints) within the areas and identify strategic land use patterns influencing the environmental status quo within the study area.

Highlight commodities that are of priority in the districts by assessing the Integrated Rural Development Sector Strategy (IRDS), District Rural Development Plan (DRDP), Local Economic Development (LED) Strategies, Integrated Development Plan (IDP), development trends (assess and analyze Environmental Authorisations (EAs) granted in the areas) and any other plan or strategy applicable in the district areas.

Identify the socio-economic and geographic milieus where main commodities identified by sector plans or strategies may be suitable, based on the mapping of sensitivities and opportunities for such commodities. This should be done through a consultative and interactive process using the best practice techniques, approaches and methodologies.

4.11.1 Output: Opportunities and Constraints Reports

4.12 The desired state of the environment

The Status Quo Reports and Opportunities and Constraints Reports must serve as a tool to facilitate consultations, through which the desired state of the environment for the districts will be determined. The desired state of the environment must be spatially represented in the same format as the Status Quo Reports and must detail the identified conflicts related to land-use planning and identify the strategies needed for dealing with

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them to enable a clear overall vision for the development of the areas, as well as a detailed set of development objectives.

4.12.1 Output: Desired state of the environment reports

4.13 Environmental Management Frameworks (EMFs)

EMFs must include the following:

4.13.1 Proposed environmental control zones

Based on the spatial component of the desired state of the environment and constraints and opportunities, the study areas must be divided into environmental control zones. The purpose of such strategic environmental zones would be to ensure appropriate development activities are placed within appropriate zone based on compatibility; to facilitate future decision-making on environmental requirements, spatial planning and acceptability of development applications. This must include a spatial representation of such zones within the areas in respect of one or more activities in a manner that will:

- ✓ facilitate future decision-making on environmental requirements and acceptability of land development applications in the districts;
- ✓ serve as a spatial screening mechanism for EIA;
- ✓ inform strategic spatial planning;
- ✓ identify areas in which the undertaking of specific identified activities may be allowed to take place without environmental authorisation but in compliance with a prescribed exclusion standard;
- ✓ identify areas in which the undertaking of an activity may be allowed subject to environmental authorisation being granted in terms of the EIA Regulations, 2014 as amended; and
- ✓ identify areas in which the undertaking of an activity should not be considered.

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- 4.13.2** Strategies for maintaining productive agricultural activity on land where agriculture has been identified as a feasible and desired land use.
- 4.13.3** Strategies aimed at building and maintaining rural infrastructure, enterprise development, skills development, economic opportunities, basic services, tenure and agrarian reform, and social and community development.
- 4.13.4** Strategies to ensure better integration of the NSDF between all scales of spatial development frameworks (provincial spatial development frameworks (PSDFs)/regional spatial development frameworks (RSDFs) and municipal frameworks.
- 4.13.5** Strategies for maintaining land where open space is identified as the land use of choice.
- 4.13.6** Strategies to ensure that ecological infrastructure and ecosystem services are maintained (i.e. wetlands, etc.)
- 4.13.7** Strategic Environmental Management Plans (SEMPs) that will address management guidelines and responsibilities.
- 4.13.8** Systems to evaluate, monitor and report on progress made towards the state of the environment and land uses in the study areas. A realistic set of indicators coupled with measurable time scales must be developed.
- 4.13.9** GIS viewers, which are spatial viewer for the EMFs zones that highlights the zones and the Environmental Management Plans (EMPs) and activities suitable for the zones.
- 4.13.10** The EMFs reports must be subjected to expert reference groups as well as focus group meetings.
- 4.13.11** **Output:** EMFs Reports with Control Environmental Management Zones and Strategic Environmental Management Plans (SEMPs).
- 4.14** **Action plan(s) for the implementation of the EMFs**
Develop implementation plans (action plans) that as a minimum should consider the parameters within which EMFs exclusion standards may be developed.

TERMS OF REFERENCE FOR THE APPOINTMENT OF SERVICE PROVIDERS TO CONDUCT STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING ENVIRONMENTAL MANAGEMENT FRAMEWORKS WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP DRAFT EXCLUSION STANDARDS BASED ON THE EMFS OUTCOMES IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION FOR THE OR TAMBO AND CHRIS HANI DISTRICT MUNICIPALITIES IN THE EASTERN CAPE, LEJELEPUTSWA AND THABO MOFUTSANYANA DISTRICT MUNICIPALITIES IN THE FREE STATE AND DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY IN THE NORTH WEST PROVINCE OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

4.14.1 Output: EMF implementation Action plan reports

4.15 Develop Draft Exclusion Standards

The Service provider will, upon finalization the EMFs implementation reports, should the EMFs find this to be a possibility, draft exclusion standards proposing identified activities for exclusion from the requirement to obtain an environmental authorisation based on compliance with the standard in terms of section 24(2)(d) of NEMA in the district municipalities. The drafting of the draft exclusion standards will be done in an inclusive and participatory manner and will involve an extensive consultative process which includes all relevant sector departments, provinces, and municipalities, as well as any other interested and affected parties.

The Service providers must develop the procedural requirements, relevant forms to be used for the implementation of the standards e.g. registration forms, the specifications for the management and mitigation of environmental impacts for excluded activities and compliance requirements (jointly referred to as procedural and substantive requirements of the Standards).

4.15.1 Output: EMF Exclusion Standards

Once drafted and agreed upon, the draft exclusion standards need to be submitted to the respective MECs to consult Working Groups and Mintech on the standards with the view to request the Minister responsible for the environment to gazette the exclusion standards, and associated exclusion of identified activities from the environmental authorization requirement, for public comments. Thereafter, the Service providers must incorporate received public comments before requesting the Minister responsible for the environment, through the respective MECs, to adopt the standards and exclude the identified activities from the environmental authorization requirement, for implementation. The Standards must include measures/specifications for the management and mitigation of environmental impacts associated with the excluded identified activities in the districts.

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4.16 Environmental Information Management Tools

The Service providers must take into consideration the limited GIS capacity and skills within the municipalities and design a GIS tool with this in mind. The Service providers must ensure that the EMFs GIS layers and supporting information are easily accessible, especially by municipalities in the districts with limited GIS capacity.

The Service providers need to develop Environmental Information Management Tools to access EMFs information by using either of the following:

- a) ESRI's ArcGIS Online;
- b) Explorer for ArcGIS;
- c) ArcReader;
- d) Google maps; and
- e) Other i.e. an web-based application developed by the Service provider.

In addition, data must be provided in GIS format that is compliant with the Spatial Data Infrastructure Act, 2003 (GIS Zones). The Environmental Information Management Tools must have reports generation functionality whereby relevant EMFs information (such as environmental sensitivity, environmental management zones (EMZs), guidelines etc.) can be extracted in a short reporting format (*pdf).

The Environmental Management Tools should extract the following: Projects Description.

- Proposed Activity.
- Generic Impacts.
- Site Specific Environmental Sensitivity.
- Environmental Management Zones.
- Environmental Management Guidelines.
- Inform and guide all planning activities.

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4.16.1 Output: EMFs Tools with reporting functionality developed and GIS layers.

4.17 Transfer of skills and capacity building on the use of the EMFs and Environmental Information Management Tools, Arch GIS, Story map and draft exclusion standards, and other tools and reports of the project.

4.18 The Service providers must prepare training materials and provide training to officials of projects partners and interested and affected parties once the EMFs has been completed.

4.18.1 Output: Training material developed and training session conducted in tools and reports indicated above.

5. DELIVERABLES

The Service providers are expected to provide the following documents as set out in the scope of work above:

- Draft Inception Reports with literature review reports, specialist studies outline, work plans, Service providers members (with their qualification, projects role and experience), public participation framework with participants database, advert and background information document.
- Inception Reports with literature review reports, specialist studies outline, work plan, Service providers members (with their qualification, projects role and experience), public participation strategy with participants database, advert and background information document.
- Draft Environmental Status Quo Reports with specialist studies and public participation reports.
- Environmental Status Quo Reports with specialist studies and public participation reports.
- Draft Opportunities and Constrains with public participation reports.
- Opportunities and Constrains with public participation reports.
- Draft Desired State Reports with public participation reports.

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- Desired State Reports with public participation reports.
 - Draft EMFs and public participation reports.
 - EMFs and public participation reports.
 - Draft Strategic Environmental Management Plans with public participation reports.
 - Strategic Environmental Management Plans with public participation reports.
 - Draft Action Plan(s) for the implementation of the EMFs with public participation reports.
 - Action Plan(s) for the implementation of the EMFs with public participation reports.
 - Draft Exclusion Standards, including procedural and substantive requirements, and associated excluded activities with public participation reports.
 - Final draft Exclusion Standards, including substantive and procedural requirements, with associated excluded activities, with public participation reports.
 - 12 A0 Poster per district of the EMF (hard copy at resolution and laminated) and electronic printable version of the districts.
 - 12 Brochure hard copy of the EMFs and electronic printable version per district.
 - Story map for the district EMF per district.
 - GIS Viewer per district made available at the provincial Environmental Department website, the District, the DLRRD National Spatial data Repository and incorporated into the DFFE national web-based environmental screening tool.
 - Environmental Information Management Tool per district.
- 5.2 Progress reports to be submitted at intervals agreed upon with the PSCs or at least aligned to projects phases.
- 5.3 Documented workshops, Projects meetings held and recorded and minutes compiled of all meetings.
- 5.4 PowerPoint presentation of the outputs of the projects are required at the end of each phase (a copy must be available for Departmental use) per district.

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- 5.5 The consultant will be required to provide five hard copies of all draft reports and soft copies, and five hard copies and electronic copies of the final documents per district.
- 5.6 The electronic copy must be produced in MS Word and PDF.
- 5.7 All spatial information must be provided in a GIS format in compliance with the standards of DLRDD and using ESRI's Geodatabase format.
- 5.8 Environmental Information Management Tools with reporting functionality.
- 5.9 Standalone public participation reports including copies of attendance registers, minutes etc. and a contact database in Microsoft Excel of all stakeholders.

6. IMPORTANT AND RELATED DOCUMENTS

The following reference documents must be taken into consideration by the successful bidders:

6.1. Environmental and other relevant legislation

- The National Environmental Management Act, 1998 (Act No. 107 of 1998 (NEMA), as amended
- EMF Regulations of 2010.
- All the specific environmental management acts (SEMA) promulgated in terms of NEMA, 1998, as amended. Such as:
 - National Environmental Management: Air Quality Act, 2004 (Act No.39 of 2004)
 - National Environmental Management: Biodiversity Act, 2004 (Act No. 10 of 2004)
 - National Environmental Management: Waste Act, 2008 (Act No.59 of 2008)
 - National Environmental Management: Protected Areas Act, 2003 (Act No.57 of 2003)
- Environment Conservation Act,1989 (Act No. 73 of 1989).

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- National Heritage Resources Act, 1999 (Act No.25 of 1999)
- Conservation of Agricultural Resources Act,1983 (Act No.43 of 1983).
- National Water Act,1998 (Act No.36 of 1998).
- Water Services Act,1997 (Act No.107 of 1997)
- Tourism Act,2014 (Act No.3 of 2014).
- Electricity Regulation Act,2006 (Act No.4 of 2006).
- Mineral and Petroleum Resources Development Act,2003 (Act No.60 of 2003).
- Intergovernmental Relations Framework Act, 2005 (Act No.13 of 2005).
- EIA Regulations, 2014, as amended.
- Municipal Systems Act, 2022 (Act No.3 of 2022, as amended).
- Municipal Structures Act, 2000 (Act No.32 of 2000, as amended).
- Provincial legislations and ordinances.
- Local Government By-Laws.
- World Heritage Convention & Operational Guideline
- World Heritage Convention Act, 1999 (Act No.49 of 1999)
- Spatial Planning and Land Use Management Act,2013 (Act No.16 of 2013,'SPLUMA')

6.2 National, Provincial and Municipal Documentation / Studies:

- National Spatial Development Framework;
- The Free State Spatial Development Framework (PSDF).
- The National Web Based Environmental Screening Tool (DFFE);
- The Guideline Document developed by the National Department of Environmental Affairs and Tourism on Strategic Environmental Assessment in South Africa, February 2007.
- Provincial, National and local air quality intervention strategies.
- Department of Water Affairs Integrated Catchment Management Studies
- Agri-Parks Programme;

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- Districts Rural Development Plans (DRDP);
- National Protected Area Expansion Strategy, DEAT/SANBI, 2013;
- All relevant Information from SANBI's Biodiversity GIS programme (BGIS);
- Free state Biodiversity Sector Plan;
- The Free state Environment Outlook;
- Local Government White Paper of 1998;
- Guideline document of provincial-local intergovernmental relations;
- The current Integrated Development Plans for the affected districts and local municipalities;
- Provincial Spatial Development Frameworks (PSDFs) / Regional Spatial Development Frameworks (RSDFs);
- Greater Taung EMF (which incorporated SDF principles)
- NSDF National Spatial Action Areas
- The Spatial Development Framework for the affected districts and local municipalities;
- Any relevant strategic planning documents compiled by the affected district and local municipalities.
- National Biodiversity Framework;
- Green Paper on Land Reform;
- Climate Change Response Policy (White Paper);
- Climate Change Adaptation Plan for Rural Human Settlements;
- The Climate Change Vulnerability and Risk Assessment;
- Municipal frameworks;
- Municipal Environmental Management Plans;
- Land use schemes;
- NSDF National Spatial Action Areas;
- Post Settlement Support Plans; and

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- Land Planning Programme (LPP)

7. PROJECTS TIME FRAME AND DELIVERABLES

It is expected that the projects will take a maximum of twenty-four (24) months after inception. Unless otherwise agreed in writing, the successful Service providers will be expected to submit reports after the completion of every phase. The successful Service providers should demonstrate the ability as well as the capacity to complete this projects within the set period.

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Table 1: Projects Milestones and Implementation Approach per district

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PROJECTS PHASE	ACTIVITY	INDICATORS	% PAYMENT	TIME FRAME
PART 1: THE ENVIRONMENTAL MANAGEMENT FRAMEWORK (EMF)				
Phase 1 1. Inception report. 2. Literature Review 3. Public and stakeholder participation plan and database	- Detailed Inception Report covering but not limited to the following: - Confirmation of the projects scope - Establishing Projects governance structures including PMT, PSC, Focus Group, Reference Group (RG) and open days. - Projects Scheduling and a comprehensive costing plan with detailed costing per projects phase as per the requirement of the scope of work. - Literature Review - The Service provider should ensure that the projects outlines the legal and best practice basis for this work by reviewing all relevant legislation, policies and general domestic and international literature. - Stakeholder Management Plan - Together with the PMT, the Service provider should compile a stakeholder framework which outline and define the roles and responsibilities of all relevant players. - Schedule of events/ meetings and subsequent outcomes in line with the scope of work.	- Inception report. - Outline of the specialist reports and focus areas. - Literature review. - Data component files. - Projects management plan with time frames. - Background information document. - Stakeholder framework in line with regulation 3(2)(a) as well as regulation 3(2)(c) of the EMF Regulations. - Advertisement of the project - Schedule PMT, PSC and public open days meetings. - Comments and responses report. - Stakeholder engagement report.	05 %	1 month
Phase 2: Status Quo Report	The report should provide: a comprehensive overview of the current state of the environment in the district. Presenting a baseline understanding of existing environmental conditions, highlighting trends, performance over the past three years, and predictions for the next three years. The status quo will focus on key environmental issues,	- Status quo report. - Specialist studies. - PMT, PSC Focus group and open day meetings. - Comments and responses	15%	4 months

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PROJECTS PHASE	ACTIVITY	INDICATORS	% PAYMENT	TIME FRAME
	their causes, impacts, and other relevant characteristics based on the following indicators: air quality, water quality, biodiversity, land degradation, waste management, and climate change, hydrology, service delivery, energy, human settlement, agriculture, mining, geology, land use patterns, etc This report must indicate inter alia: ○ Sensitive natural environments (such as ridges, grassland areas, wetlands, and potential red data fauna and flora habitat). ○ Areas unsuitable for human habitation (e.g., dolomitic conditions, flood lines, wetlands, barren land, contaminated land, etc). ○ State of degradation. ○ Cultivated areas / or areas potentially suitable for agriculture. ○ Categorisation of areas <i>unsuitable</i> for development due to their high agricultural resource potential and environmental sensitivities/conservation and envisaged /or current impact on these areas by development thus far. ○ Current land uses and approved developments. ○ Analysis of population and economic dynamics as per the most recent census or official publication (socio-economic opportunities and constraints • Synopsis of the approved Spatial Development Perspective. ○ A review and comparison of all relevant spatial plans and other planning documents for the area. ○ A spatial representation of existing land uses as well as legal and illegal development trends within the study area. ○ A spatial representation of planned and/or existing land uses that are potentially in conflict over the same land resources. ○ Status of services provisions in the district. ○ Transportation infrastructure and network capacity. ○ State of open space availability/provisions in the district.	report. • Stakeholder engagement report.		

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PROJECTS PHASE	ACTIVITY	INDICATORS	% PAYMENT	TIME FRAME
	A draft report must be submitted to the PMT, PSC and the draft report must be subjected to the public consultation for comments prior to finalization of reports.			
Phase 3: Opportunities and constraints	- Identify the key commodities and enterprises that are of priority within District Municipalities. - Mapping of sensitivities and opportunities for identified commodities and enterprises within District Municipalities.	- Commodity Analysis Report. - Opportunities and Constraints Report. - PMT, PSC Focus group and open day meetings. - Comments and responses report. - Stakeholder engagement report.	05%	2 months
Phase 4: Desired State of the Environment	- The desired state of the environment - The Status Quo Report must be used to facilitate a consultative public participation process through which the desired state of the environment for the area will be established. - This desired state of the environment must be spatially represented in the same format as in the status quo report to enable comparison. - The desired state must be compared to the Status Quo Report, all land use planning documentation and the proposed focus areas. - The desired state report need to detail the identified conflicts over land use planning and identify strategies for resolution of these conflicts.	- Desired state of the environment report, - PMT, PSC, Focus group and open day meetings, - Comments and responses report, - Stakeholder engagement report.	05%	2 months

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PROJECTS PHASE	ACTIVITY	INDICATORS	% PAYMENT	TIME FRAME
Phase 5: Environmental Management Framework	The following aspect must be developed and then integrated to form the basis of the EMF: - Proposed environmental management zones - Based on the spatial component of the desired state of the environment / development vis-à-vis bio-physical constraints and opportunities, the study area must be divided into environment and development management zones. The purpose of such strategic zoning would be to facilitate future decision-making regarding sustainable development requirements and the acceptability of development applications. This must include a spatial representation of such zoning within the area in respect of one or more activities in a manner that will – - facilitate future decision-making on environmental requirements and acceptability of land development applications in the district; - serve as a spatial screening mechanism for EIA; - inform strategic spatial planning; - identify areas in which the undertaking of an identified activity should be excluded from the requirements to obtain EA, but comply with the standard, should they fall within the EMF and exclusion standard; - identify areas in which the undertaking of an activity may be allowed subject to an environmental authorisation being granted in terms of EIA Regulations, 2014 as amended; and - identify areas in which the undertaking of an activity should not be considered. - A strategy for maintaining land where open space is identified as the land use of choice. - A strategy aimed at building and maintaining rural infrastructure, enterprise development, skills development, economic opportunities, basic services,	- Environmental Management Framework. - GIS Viewer. - EMP. - Strategy for open spaces. - Status quo evaluating and monitoring system. - PMT, PSC, Focus group and open day meetings. - Comments and responses report. - Stakeholder engagement report.	10%	3 months

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PROJECTS PHASE	ACTIVITY	INDICATORS	% PAYMENT	TIME FRAME
	tenure and agrarian reform, and social and community development. • A strategy to ensure better integration of the NSDF between all scales of spatial development frameworks (Provincial spatial development frameworks (PSDFs)/regional spatial development frameworks (RSDFs) and municipal frameworks. • A system to evaluate, monitor and report on progress made towards the state of the environment and land uses in the study area. A realistic set of indicators coupled with measurable time scales must be developed. • Story map of the EMF • GIS viewer, which is a spatial viewer for the EMF zones that highlights the zone and the SEMP and activities suitable for the zones. • Training on GIS viewer • Propose a lists of identified activities to be excluded			
Phase 6: Draft Strategic Environmental Management Plan	• A Strategic Environmental Management Plan that will address management guidelines and responsibilities	• Strategic Environmental Management Plan. • PMT, PSC, Focus group and open day meetings. • Comments and responses report. • Stakeholder engagement report.	10%	2 months
Phase 7: Action plan(s) for the implementation of the EMF	• The action plan must include all the relevant action plans required for the implementation of the EMF and all the strategies that form part thereof. • Training on the EMF, Viewer and related document	• Action plan. • PMT, PSC, Focus group and open day meetings. • Comments and responses report. • Stakeholder engagement report.	10%	2 months
Adoption				

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PROJECTS PHASE	ACTIVITY	INDICATORS	% PAYMENT	TIME FRAME
PART 2 : DEVELOP DRAFT EXCLUSION STANDARDS				
Phase 8: Draft exclusion standards	- propose a list of identified activities to be excluded based on outcomes of EMF outcomes and risk assessment - Develop lists of identified activities to be excluded. - Develop draft proposed exclusion standards for listed activities relating to certain commodity enterprises to be adopted in terms of sections 24(2)(10)(a) read with section 24(10)(d) of NEMA. - Public comment period (30 days as required by Promotion of Administrative Justice Act, 2000 (Act No. 3 of 2000) (PAJA), EMF Regulations read with section 24(10)(d) of NEMA. To be undertaken by the Minister responsible for the environment upon request by the respective MECs. - Develop draft procedural and substantive requirements	- Draft exclusion standard. - PMT, PSC, Focus group and open day meetings. - Comments and responses report. - Stakeholder engagement report. - Draft governance reports.	20%	3 months
Phase 9 Final Exclusion Standard and Implementation Protocol	- Develop final list of identified activities to be excluded based on outcomes of EMF - Develop a final exclusion standard for listed activities relating to certain commodity enterprises to be adopted terms of Sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Finalise draft projects registration forms - Capacity building on the draft standards, including the procedural and substantive requirements, and training materials (for use by competent training).	- Final draft Exclusion standard. - Final draft Relevant Forms and implementation. protocol. - Training and capacity building manual. - PSC meeting. - Comments and responses report. - Stakeholder engagement report.	15%	2 months

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PROJECTS PHASE	ACTIVITY	INDICATORS	% PAYMENT	TIME FRAME
Adoption				
RETENTION	Given the regulatory consultative nature of the EMF and exclusion standard post compilation, a certain amount shall be paid three (3) months after the conclusion of the projects. NB: The Service provider may not be expected to do additional work that may be established during these consultative and approval processes but must rectify all identified defects. The Service provider shall however be deemed to be bound by the contract as entered with the Department during this retention period. Applicable supply chain rules and regulations may apply if additional work is allocated because of these legal consultations and approval processes.	Projects implementation	05%	3 months

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8. PROPOSAL REQUIREMENT

- 8.1. In order to ensure fairness and transparency and to avoid average service delivery, DLRRD reserves the right to appoint a service provider per district.
- 8.2. The service provider who intends to bid for more than one (1) district MUST submit different technical reports for each district.
- 8.3. The service provider who intends to bid for more than one (1) district MUST demonstrate capacity by providing different project team leader and team members for each district they are bidding for.
- 8.4. The same team CANNOT be used for more than one (1) district, NO duplications of team leader and team members will be acceptable in a case of bidding for more than 1 district.
- 8.5. The Department reserves the right to verification of any information provided in the bid, including qualifications and registrations with professional bodies.
- 8.6. The team for each district must be in line with the requirements of this bid and must remain in use unless prior written permission is granted by DLRRD's
- 8.7. In cases where a resource does not perform in line with the performance agreement, the service provider shall be requested to replace such a resource with a similar or better experience as per the criteria set out in the evaluation table and at the same rate submitted as part of the bid.
- 8.8. The Service providers are expected to submit proposals that amongst others demonstrate:
 - Capable team of professionals that are qualified and experienced in relevant field including, but not limited to, agriculture, town and regional planning, land resource economics / agriculture and agro-processing, environmental management, projects management, agricultural economics, biological science, hydrology, Geographic Information Science (GIS) and social sciences. Relevant specialists to be registered with relevant statutory bodies.
 - Demonstrate experience of the company in all functional areas.
 - Outline typical features and methodology to be used in compiling or undertaking tools and activities above.
 - A projects plan including a breakdown of activities/milestones and time frames.
 - Projects management set-up.
 - Proposal for skill transfer to the departmental officials.

9. FINANCIAL MANAGEMENT

- 9.1 With regards to the financial implications for the projects, the Service providers are

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expected to submit a clear costing schedule for the projects. Amongst others, the following information should be provided:

- 9.1.1 An upper price (ceiling price VAT inclusive) limit for the projects as whole that shall not be exceeded unless the scope and timeframe are extended by prior written consent from PSC.
- 9.1.2 When required to perform duties away from the headquarters, the Service provider will be expected to travel and book accommodation at their own costs.
- 9.2 The Service providers will be paid according to deliverables successfully achieved to the satisfaction of the PMTs. This implies that all deliverables should be translated into among others, activities to be undertaken; key milestones; time associated with each activity; human resources allocated to undertaking each activity; as well as the hourly fee applicable to each person.
- 9.3 The successful Service providers will be required to sign a contract of appointment and the service level agreement with the Department.

10. PROJECTS MANAGEMENT

- 10.1 The Departmental day to day management of the projects will be located at the Directorate: Environmental Planning Services (D: EPS). The Service provider will deal directly with the projects managers in the unit. The managers of the unit will also ensure the processing (payment) of invoices and submission of progress reports by the Service provider to DLRRD.
- 10.2 All reports shall be in English. 12 Hard and soft copies of all the projects documents will be submitted to the Department.
- 10.3 All documents, materials, data and information in whatever manner or format, whether hardcopy, soft copy, or otherwise will be the property of the DLRRD and are not to be released to any third party without the consent of the relevant authority.

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11. UNDUE DELAY REMEDIES

In the event that the projects team fails to meet any agreed-upon milestone or deadline specified in this contract, the projects team shall be liable for a penalty. The penalty shall be calculated as percentage of the total contract value for each day of delay or non-compliance, commencing from the due date until the issue/delay is fully resolved, and according to the following agreed-upon penalty percentage:

Milestone	% Payment	5 days overdue	10 days overdue	15 days overdue	30 days overdue	More than 30 days overdue
PART 1 : ENVIRONMENTAL MANAGEMENT FRAMEWORKs (EMFS)						
PHASE 1	5%	20%	40%	60%	75%	100%
PHASE 2	10%	10%	25%	50%	75%	100%
PHASE 3	10%	10%	25%	50%	75%	100%
PHASE 4	10%	10%	25%	50%	75%	100%
PHASE 5	10%	10%	25%	50%	75%	100%
Phase 6	10%	10%	25%	50%	75%	100%
Phase 7	10%	10%	25%	50%	75%	100%
PART 2: EXCLUSION STANDARDS						
PHASE 8	10%	10%	25%	50%	75%	100%

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PHASE 9	10%	10%	25%	50%	75%	100%
RETENTION	05%	n/a	n/a	n/a	n/a	n/a

Table 2: Undue Delay Remedies

12.2 The Service providers shall forfeit the total payment per milestone in the case of the projects being delayed for longer than 30 days after the milestone due date. The Service providers may apply to the department for an extension on the delivery date for any milestone not achieved provided that the Service providers gives valid reason(s) to the sole satisfaction of the Department.

12. EXTRA WORK

12.1 Any costs for extra work by the Service providers, incurred over and above the scope of this bid, due to reasons attributable to the Service providers during any phase of the projects shall be borne by the Service providers.

13. MANDATORY REQUIREMENTS

13.1 Organogram

The bidder must complete and submit an organogram for each district they intend to bid for. Each organogram must identify:

- **One (1) Project Leader**
- **Minimum four (4) Team Members**
- The **attached organogram** must be completed in full per district (**Annexure A**)

Note: Each district must have its **own dedicated team**. No duplication of team members across districts will be permitted.

13.2 Project Leader Requirements

13.2.1. Project leader must be registered with:

- 1 X Environmental Assessment Practitioners Association of South Africa (EAPASA) **and** South African Council for Natural Scientific Professions (SACNASP)

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13.2.2. Project leader must hold a minimum NQF Level 9 qualification in:

- Town and Regional Planning;
- Development Planning;
- Environmental Management / Science;
- Biological Sciences;
- **Or** a closely related field

13.3 Team Member Requirements

13.3.1. Each of the four supporting team members must be registered with one of the following registration bodies:

- 1X Environmental Assessment Practitioners Association of South Africa (EAPASA),
- 1X South African Council for Natural Scientific Professions (SACNASP),
- 1X South African Council for Planners (SACPLAN), or
- 1X South African Geomatics Council (SAGC), or other relevant.

13.3.2. Each of the four supporting team members must hold a **minimum NQF Level 8 qualification** in one of the following:

- 1X Town & Regional Planning,
- 1X Development Planning,
- 1X Agricultural Science,
- 1X Environmental Management;
- 1X Hydrology; **or** other relevant.

13.4. The bidder intending to submit proposal for more than one district must prepare and submit **a separate technical proposal for each district**, with each proposal clearly indicating the name of the respective district.

13.5. Bidders **must attend the compulsory physical briefing session**. Failure to attend will result in disqualification of the bidder's proposal.

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14. BID EVALUATION CRITERIA

14.1 This bid shall be evaluated in two (2) stages.

- **Stage 1**
Bids will be evaluated on functionality.
- **Stage 2**
Bids will be evaluated in accordance with the 80/20 preference points system as stipulated below.

14.1.1. First Stage -Evaluation of Functionality

The Functionality will be evaluated by Members of the Bid Evaluation Committee in accordance with the functionality criteria and values illustrated below. The applicable values that will be utilized when scoring each criteria ranges from **1 poor, 2 average, 3 good, 4 very good and 5 excellent.**

NB: The bidder intending to submit proposals for more than one district must prepare and submit a separate technical proposal for each district, with each proposal clearly indicating the name of the respective district.

CRITERIA	GUIDELINES FOR CRITERIA APPLICATION	WEIGHTS
1. RESOURCES	1.1. Projects leader should have minimum of ten (10) years' post qualification experience in environmental strategic work, in two of the following listed areas of strategic work: EMF, SEA, EIA Exclusion Standards and state of the environment. Projects worked on must be highlighted on CV The scoring criteria below shall apply: • Poor (score 1): CV not attached and 0-4 year experience • Average (score 2): CV attached and 5-9 years experience • Good (score 3): CV attached and 10 years experience • Very Good (score 4): CV attached and 11 -12 years experience • Excellent (score 5): CV attached and more than 13 years experience	10
	1.2 The team must comprise of minimum four (4) diverse	10

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	(different fields) professionals and inpossession of at least 7 years' post qualification experience. Projects worked on must be highlighted on CV The scoring criteria below shall apply: ✓ Poor (score 1): No CV and 0-3 years relevant experience. ✓ Average (score 2): CV attached and 7 years relevant experience. ✓ Good (score 3): CV attached and 7 years relevant experience. ✓ Very Good (score 4): CV attached and 7 years relevant experience. ✓ Excellent (score 5): CV attached and 7 years relevant experience. NB: Only detailed CV accompanied will be accepted for this criterion. <i>Resources must remain the same for the duration of the projects, a change of resources must be done in consultation with DLRRD where a replacement of similar or more experience will be approved.</i>	
2. STAKEHOLDER ENGAGEMENT	Stakeholder management strategy aligned with EMF regulations, project plan and milestone. The scoring criteria below shall apply: ✓ Poor (score 1): No stakeholder management strategy attached, and not aligned with EMF regulations or the project schedule. ✓ Average (score 2): Stakeholder management strategy is attached but poorly aligned with EMF regulations and the project schedule. ✓ Good (score 3): Stakeholder management strategy is attached and adequately aligned with EMF regulations and the project schedule. ✓ Very Good (score 4): Stakeholder management strategy is attached, aligned with EMF regulations, the project schedule, and includes a governance strategy. ✓ Excellent (score 5): Stakeholder management strategy	20

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	is attached, aligned with EMF regulations, project schedule, and includes both governance and capacity building.	
3.CAPABILITY (PROOF OF EXPERIENCE MUST BE CLEARLY AND DISTINCTLY INDICATED)	The bidding entity should have at least five (5) reference letters from previous employers on environmental strategic work in at least two areas of listed strategic work, namely EMF, SEA, EA Exclusion Standards and state of the environment. The scoring criteria below shall apply: • Poor (score 1): 0-2 reference letters in two of the strategic work listed above. • Average (score 2): 3-4 reference letters in two of the strategic work listed above. • Good (score 3): 5 reference letters in two of the strategic work listed above. • Very Good (score 4): 6 -8 reference letters in two of the strategic work listed above. • Excellent (score 5): 9 or more reference letters in two of the strategic work listed above. NB: The reference letter must be signed by a contactable reference and should be in the former employer's letterhead.	30
3. METHODOLOGY AND PROJECTS MANAGEMENT	• Outline a broad overview of approaches and methodologies that may be employed to conduct and implement EMFs and draft Exclusion Standards • The bidder must demonstrate competency with regards to: ○ Quality of work plan - Projects deliverables linked to the phases of the projects. ○ EMF regulation ○ NEMA, especial sections relation to the project ○ EIA regulation and the EIA process ○ Exclusion standards	30

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	○ Environmental audits and Compliance ○ Innovative and use of technology ○ The degree to which the methodology proposed is sound, professional, realistic and logical. ○ Proposed detailed EMF & Draft Exclusion Standards linked to capacity building Plan, stakeholder engagement and project schedule. ○ Provide detailed Risk Management Plan/ and Contingency Plan. ○ Projects Schedule/ Plan - Proposed Projects Management linked to the milestone and timeframe. The scoring criteria below shall apply: • Poor (score 1): Proposed approach does not outline the requirements as specified in the ToR • Average (score 2): Proposed approach inadequately and poorly addresses requirements in the ToR. • Good (score 3): Proposed approach adequately specified all requirements in the ToR and is acceptable for implementation. Clear and logical approach to compiling the EMF and exclusion standards with Integration of public participation and stakeholder engagement. • Very Good (score 4): Proposed approach adequately specified all requirements in the ToR, acceptable for implementation. Clear and logical approach to compiling the EMF and exclusion standards with Integration of public participation and stakeholder engagement. Risk assessment and mitigation measures and compliance process regarding the standards. • Excellent (score 5): Proposed approach include all requirements indicated above and exceptionally specifies the way the projects will be delivered,	
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	innovation and use of technology, GIS and spatial planning capabilities and indicates additional value adds.	
TOTAL POINTS ON FUNCTIONALITY OUT OF 100		100

The Bids that fail to achieve a minimum of **60** points out of 100 points for functionality will be disqualified. This means that such Bids will not be evaluated in the second stage (Preference Points System).

14.2 Second Stage – Evaluation in terms of 80/20 Preference Points System

- a) The following formula must be used to calculate the points out of 80 for the price in respect of an invitation for a quotation with a Rand value equal to or below R50 million, inclusive of all applicable taxes.

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender.

- b) Points awarded for specific goals:

In terms of regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations (the Regulations), preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender.

In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that

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the highest acceptable tender will be used to determine the applicable preference point system;
or

Any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Specific goals for the tender and points claimed are indicated as per the table below.
(Note to organs of state: (Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Percentage ownership equity (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Who had no franchise in national elections before the 1983 and 1993 Constitution	8		
Who is female	5		
Who has a disability	2		
Specific goal: Who is youth	2		
Specific goal: Locality (Promotion of SA owned enterprises)	3		

The points scored for price must be added to the points scored for specific goals to obtain the bidder's total points scored out of 100.

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14.3 Bidders must submit proof for each point claimed as per the guide below:

- a. A person historically disadvantaged by unfair discrimination on the basis of race: Provided that a person historically disadvantaged on the basis of race refers to Africans, Coloured, Indians and people of Chinese descent who are South African citizens by birth or descent, or who became citizens of the Republic of South Africa by Naturalisation –
 - Before 27 April 1994
 - On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalisation prior to that date. (attach certified copy of identity document (ID))
- b. Who is female – attach certified copy of identity document (ID) and company registration document / CSD report to show / substantiate percentage ownership equity.
- c. Who has a disability – attach doctors letter confirming a disability.
- d. Who is youth - attach certified copy of ID and company registration document / CSD report to show / substantiate percentage ownership equity.

15. TERMS AND CONDITIONS OF THE BID

- 15.1 Awarding of the bid will be subject to the Service provider express acceptance of the DLRRD Supply Chain Management's general contract conditions. The DLRRD and Service provider will sign a Services Level Agreement upon appointment.
- 15.2 The Service provider should commence with the projects immediately after receiving the letter of appointment and the service level agreement signed.
- 15.3 During the execution of the projects, the Service provider is required to present reports on the progress of the projects. It is the responsibility of the Service provider to organise the progress report for meetings and have one of their representatives assigned to taking minutes and circulate them to the ERG, focus groups, PSC and PMT members.
- 15.4 Any deviation from the projects plan should be put in writing and signed by the projects manager.
- 15.5 Any suggestions during the progress meetings, once accepted by both parties, shall form part of the contract.
- 15.6 Payments will be on work-completed basis i.e. on set milestones as per the pricing schedule.
- 15.7 The Service provider members named in the proposal should be retained for the duration

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of the projects. Any replacement of team members must be of the same or higher qualification and experience with the former and should be discussed and approved by the department prior to such replacement. The Service provider shall announce to the Department a month in advanced before the replacement of a regular official.

- 15.8 When DLRRD accepts the final product, the appointed Service provider will be liable to correct errors and fill gaps that may be discovered in the data/projects, at **no** charge to DLRRD. This condition will apply for a period of five months from the day the projects is completed and submitted to DLRRD. It is called the Retention Period
- 15.9 The DLRRD reserves the right not to appoint if suitable candidates are not found, at the complete discretion of the Department.
- 15.10 The department reserves the right to terminate the contract if there is clear evidence of non-performance.
- 15.11 Service provider should be registered on the National Treasury Central Supplier Database and proof thereof must be furnished (supplier number and unique registration number).

15.12 DLRRD GIS Departmental Standard Conditions

- 15.12.1 The required layers must be compatible with the ArcView GIS version currently utilized by the DLRRD and be submitted in ArcView Shape File format (*.shp).
- 15.12.2 A detailed metadata report indicating methodologies and sources of information used for this projects must be supplied, along with relevant recommendations.
- 15.12.3 A Microsoft PowerPoint presentation is required summarizing the projects for the utilisation of the Department.
- 15.12.4 All reports and GIS information will be the property of the Department and are to be used or distributed only with the permission of the Department.

TERMS OF REFERENCE FOR THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK (EMF) WHICH MUST SERVE AS A BASELINE TO STREAMLINE ENVIRONMENTAL AUTHORIZATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

16. SERVICE LEVEL AGREEMENT

16.1 The DLRRD and Service provider will sign a Service Level Agreement upon appointment. Such a Service Level Agreement will amongst others include the following:

- 16.1.1 Period of Agreement;
- 16.1.2 Projects objectives and scope;
- 16.1.3 Staffing;
- 16.1.4 Method of Communication;
- 16.1.5 Reporting relationship;
- 16.1.6 Deliverables and terms of deliverables;
- 16.1.7 Uncompleted work;
- 16.1.8 Disputes; and financial penalties and termination of contract.
- 16.1.9 Staffing requirements will be identified at the onset of the projects and shall remain unchanged for the duration of the projects, unless prior written consent has been granted by the Department;
- 16.1.10 No material or information derived from the provision of the services under the contract may be used for any other purpose except for those of the Department, except where duly authorised to do so in writing by the Department;
- 16.1.11 Copyright in respect of all documents and data prepared or developed for the purpose of the projects by the Service provider shall be vested in the Department;
- 16.1.12 The successful Service provider agrees to keep confidential all records and information of, or related to the projects and not disclose such records or information to any third party without the prior written consent of the Department;

17. ENQUIRIES.

Query	Name	Contact Details
Technical	Ms Nontokozo Mahlalela	(012) 312 8011 Nontokozo.mahlalela@dlrrd.gov.za
	Mr Zongezile Bango	(012) 312 9628 Zongezile.Bango@dlrrd.gov.za
Bid related	BIDS Management	(012) 312 8383/8381/9627 Bids@dalrrd.gov.za

ANNEXURE A

APPOINTMENT OF SERVICE PROVIDERS TO CONDUCT STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING ENVIRONMENTAL MANAGEMENT FRAMEWORKS WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP DRAFT EXCLUSION STANDARDS BASED ON THE EMFS OUTCOMES IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION FOR THE FOLLOWING DISTRICTS:

N.B: BIDDERS MUST COMPLETE AN ORGANOGAM PER DISTRICT THEY INTEND TO BID FOR. NO DUPLICATION OF TEAM MEMBERS WILL BE ALLOWED.

ORGANOGRAM FOR 1. LEJWELEPUTSWA DISTRICT MUNICIPALITY FREE STATE PROVINCE				
ROLE		NAME	QUALIFICATIONS	REGISTRATION BODY
1.	Project Leader			
2.	Team Member 1			
3.	Team Member 2			
4.	Team Member 3			
5.	Team Member 4			
ORGANOGRAM FOR 2. THABO MOFUTSANYANA DISTRICT MUNICIPALITY FREE STATE PROVINCE				
ROLE		NAME	QUALIFICATIONS	REGISTRATION BODY
1.	Project Leader			
2.	Team Member 1			
3.	Team Member 2			
4.	Team Member 3			
5.	Team Member 4			

ANNEXURE A

APPOINTMENT OF SERVICE PROVIDERS TO CONDUCT STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING ENVIRONMENTAL MANAGEMENT FRAMEWORKS WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP DRAFT EXCLUSION STANDARDS BASED ON THE EMFS OUTCOMES IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION FOR THE FOLLOWING DISTRICTS:

N.B: BIDDERS MUST COMPLETE AN ORGANOGRAM PER DISTRICT THEY INTEND TO BID FOR. NO DUPLICATION OF TEAM MEMBERS WILL BE ALLOWED.

ORGANOGRAM FOR 3. DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY FREE STATE PROVINCE				
ROLE		NAME	QUALIFICATIONS	REGISTRATION BODY
1.	Project Leader			
2.	Team Member 1			
3.	Team Member 2			
4.	Team Member 3			
5.	Team Member 4			
ORGANOGRAM FOR 4. OR TAMBO DISTRICT MUNICIPALITY				
ROLE		NAME	QUALIFICATIONS	REGISTRATION BODY
1.	Project Leader			
2.	Team Member 1			
3.	Team Member 2			
4.	Team Member 3			
5.	Team Member 4			

ANNEXURE A

APPOINTMENT OF SERVICE PROVIDERS TO CONDUCT STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING ENVIRONMENTAL MANAGEMENT FRAMEWORKS WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP DRAFT EXCLUSION STANDARDS BASED ON THE EMFS OUTCOMES IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION FOR THE FOLLOWING DISTRICTS:

N.B: BIDDERS MUST COMPLETE AN ORGANOGRAM PER DISTRICT THEY INTEND TO BID FOR. NO DUPLICATION OF TEAM MEMBERS WILL BE ALLOWED.

ORGANOGRAM FOR 5. CHRIS HANI DISTRICT MUNICIPALITY EASTERN CAPE				
ROLE		NAMES	QUALIFICATIONS	REGISTRATION BODY
1.	Project Leader			
2.	Team Member 1			
3.	Team Member 2			
4.	Team Member 3			
5.	Team Member 4			

LA 1.2

5/2/2/1- DLRDD 0007 (2025/2026)

APPOINTMENT OF SERVICE PROVIDERS TO CONDUCT STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING ENVIRONMENTAL MANAGEMENT FRAMEWORKS WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP DRAFT EXCLUSION STANDARDS BASED ON THE EMFS OUTCOMES IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION FOR THE OR TAMBO AND CHRIS HANI DISTRICT MUNICIPALITIES IN THE EASTERN CAPE, LEJELEPUTSWA AND THABO MOFUTSANYANA DISTRICT MUNICIPALITIES IN THE FREE STATE AND DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY IN THE NORTH WEST PROVINCE OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

CLOSING DATE: 28 AUGUST 2025 @ 11:00

NB: THERE WILL BE A COMPULSORY BRIEFING SESSION AS FOLLOWS:

DATE: 13 AUGUST 2025

VENUE: 600 LILLIAN NGOYI, BEREA PARK, PRETORIA 0001

TIME: 10:00

TECHNICAL ENQUIRIES : Ms Nontokoza Mahlalela/ Mr Zongezile Bango
TEL : (012) 312 8011/9628
EMAIL : Nontokoza.Mahlalela@dlrrd.gov.za / Zongezile.Bango@dlrrd.gov.za

BID RELATED ENQUIRIES : **BIDS MANGEMENT UNIT**
TEL : (012) 312 8383/ 8381/ 9627
EMAIL : Bids@dalrrd.gov.za

SERVICE PROVIDERS ARE REQUIRED TO BRING THEIR IDENTITY DOCUMENTS FOR SCREENING AND REGISTRATION ON THE BRIEFING SESSION DAY.

NB: PARKING WILL BE PROVIDED ON FIRST COME, FIRST SERVED BASIS. DUE TO LIMITED PARKING, ONLY ONE CAR PER BIDDER WILL BE ALLOWED.

NB: BID CLOSING ADDRESS:

DEPARTMENT OF LAND REFORM AND RURAL DEVELOPMENT
600 LILLIAN NGOYI STREET, PRETORIA, 0001

FINANCIAL PROPOSAL PART 2 OF 2

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: BID NO.: **DLRRD 0007 (2025/2026)**

CLOSING TIME: **11:00**

CLOSING DATE: **28 AUGUST 2025**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

1. The accompanying information must be used for the formulation of proposals.

2. Bidders must complete this SBD 3.3 form in full (Pricing Schedule).

3. Bidders are required to indicate total cost for the project.

Total Bid Price (INCLUSIVE OF VAT) R.....

4. Prices must be firm for the full period of the contract. Any adjustments to the quotation prices that include consumer price index, rate of exchange, etc. will not be considered, as these adjustments **must be factored in the bid prices**.

5. Period required for commencement with project after receipt of an official order : _____

6. Will the project be completed within twenty-four (24) months from date of receipt of an official order: Yes / No

If no, provide reasons _____

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Phases	Deliverables	Cost Per Phase	Timeframe	RATE PER HOUR/CONSULTATION
Phase 1 1. Inception report. 2. Literature Review Public and stakeholder participation plan and database	- Detailed Inception Report covering but not limited to the following: - Establish objectives of the project / confirmation of the project scope - Establishing Project governance structures including Project Management Team (PMT), Project Steering Committees (PSC), Focus Group, Reference Group (RG) and open days. - Project Scheduling and a comprehensive costing plan with detailed costing per project phase as per the requirement of the scope of work. - Literature Review - The consultant team should ensure that the project outlines the legal and best practice basis for this work by reviewing all relevant legislation, policies and general domestic and international literature. - Stakeholder Management Plan - Together with the Project Management Team (PMT), the Consultant team should compile a Stakeholder participation Plan Outline defining the roles and responsibilities of all relevant players.	05 %	1 month	R.....

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	○ Schedule of events/ meetings and subsequent outcomes in line with the scope of work.			
Phase 2: Status Quo Report	The report should provide: a comprehensive overview of the current state of the environment in the district. Presenting a baseline understanding of existing environmental conditions, highlighting trends, performance over the past three years, and predictions for the next three years. The status quo will focus on key environmental issues, their causes, impacts, and other relevant characteristics based on the following indicators: air quality, water quality, biodiversity, land degradation, waste management, climate change, hydrology, service delivery, energy, human settlement, agriculture, mining, geology, Land Use Patterns, etc This must indicate inter alia: ○ Sensitive natural environments (such as ridges, grassland areas, wetlands, and potential red data fauna and flora habitat). ○ Areas unsuitable for human habitation (e.g., dolomitic conditions, flood lines, wetlands, barren land, contaminated land, etc). ○ State of degradation. ○ Cultivated areas / or areas potentially suitable for agriculture. ○ Categorisation of areas unsuitable for	15%	4 months	R.....

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	development due to their high agricultural resource potential and environmental sensitivities/conservation and envisaged /or current impact on these areas by development thus far. ○ Current land uses and approved developments. ○ Analysis of population and economic dynamics as per the most recent census or official publication (socio-economic opportunities and constraints • Synopsis of the approved Spatial Development Perspective. ○ A review and comparison of all relevant spatial plans and other planning documents for the area. ○ A spatial representation of existing land uses as well as legal and illegal development trends within the study area. ○ A spatial representation of planned and/or existing land uses that are potentially in conflict over the same land resources. ○ Status of services provisions in the district. ○ Transportation infrastructure and network capacity. ○ State of open space availability/provisions in the district. A draft report must be submitted to the PMT, PSC			
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Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	and the draft report must be subjected to public consultation for comments prior to finalization of reports.			
Phase 3: Opportunities and constraints	Identify the key commodities and enterprises that are of priority within District Municipalities. Mapping of sensitivities and opportunities for identified commodities and enterprises within District Municipalities.	05%	2 months	R.....
Phase 4: Desired State of the Environment	- The desired state of the environment - The Status Quo Report must be used to facilitate a consultative public participation process through which the desired state of the environment for the area will be established. - This desired state of the environment must be spatially represented in the same format as in the Status Quo Report to enable comparison. - The desired state must be compared to the Status Quo Report, all land use planning documentation and the proposed focus areas. - The desired state report may need to detail the identified conflicts over land use planning and identify strategies for resolution of these conflicts.	05%	2 months	R.....
Phase 5: Environmental Management Framework	The following aspect must be developed and then integrated to form the basis of the EMF: Proposed environmental control zones	10%	3 months	R.....

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	• Based on the spatial component of the desired state of the environment / development vis-à-vis bio-physical constraints and opportunities, the study area must be divided into environment and development control zones. The purpose of such strategic zoning would be to facilitate future decision-making regarding sustainable development requirements and the acceptability of development applications. This must include a spatial representation of such zoning within the area in respect of one or more activities in a manner that will – ○ facilitate future decision-making on environmental requirements and acceptability of land development applications in the district; ○ serve as a spatial screening mechanism for EIA; ○ inform strategic spatial planning; ○ identify areas in which the undertaking of an identified activity should be excluded from the requirements to obtain EA, but comply with the standard, should they fall within the EMF and exclusion standard; ○ identify areas in which the undertaking of an activity may be allowed subject to an environmental authorisation being granted in terms of EIA Regulations, 2014 as amended; and ○ identify areas in which the undertaking of an activity should not be considered.			
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Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	• A strategy for maintaining land where open space is identified as the land use of choice. • A strategy aimed at building and maintaining rural infrastructure, enterprise development, skills development, economic opportunities, basic services, tenure and agrarian reform, and social and community development. • A strategy to ensure better integration of the NSDF between all scales of spatial development frameworks (Provincial spatial development frameworks (PSDFs)/regional spatial development frameworks (RSDFs) and municipal frameworks. • A system to evaluate, monitor and report on progress made towards the state of the environment and land uses in the study area. A realistic set of indicators coupled with measurable time scales must be developed. • Story map of the EMF • GIS viewer, which is a spatial viewer for the EMF zones that highlights the zone and the SEMP and activities suitable for the zones.			
Phase 6: Draft Strategic Environmental Management Plan	• A Strategic Environmental Management Plan that will address management guidelines and responsibilities	10%	2 months	R.....

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Phase 7: Actionplan(s) for the implementation of the EMF	- The action plan must include all the relevant action plans required for the implementation of the EMF and all the strategies that form part thereof. - Training on the EMF, Viewer and related document	10%	2 months	R.....
Phase 8: Draft exclusion standards	- Develop a list of identified activities to be excluded based on outcomes of EMF - Develop lists of identified activities to be excluded. - Develop draft exclusion standards for listed activities relating to certain commodity enterprises to be adopted terms of Sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Public comment period (30 days as required by Promotion of Administrative Justice Act, 2000 (Act No. 03 of 2000) (PAJA), EMF Regulations read with section 24(10)(d) of NEMA.	20%	3 months	R.....
Phase 9 Final Exclusion Standard and Implementation Protocol	- Develop final list of identified activities to be excluded based on outcomes of EMF - Develop a final exclusion standard for listed activities relating to certain commodity enterprises to be adopted in terms of sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Develop project registration forms and protocol - Training on the standards and governance process	15%	2 months	R.....

Name of Bidder:

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Retention	Given the regulatory consultative nature of the EMF and exclusion standard post compilation, a certain amount shall be paid three (3) months after the conclusion of the project. NB: The consultant team may not be expected to do additional work that may be established during these consultative and approval processes but must rectify all identified defects. The consultant team shall, however be deemed to be bound by the contract as entered with theDepartment during this retention period. Applicable supply chain rules and regulations may apply if additional is allocated because of these legal consultations and approval processes.	05%	3 months	R.....
TOTAL COST (EXCLUDING VAT)				R.....
VAT 15%				R.....
TOTAL COST (INCLUDING VAT)				R.....

Any enquiries regarding bidding procedures may be directed to the –

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Query	Name	Contact Details
Technical	Ms Nontokoza Mahlalela	012 319 8011 Nontokoza.mahlalela@dalrrd.gov.za
Bids related	Bids Management	(012) 312-8383/8381/9627 Bids@dalrrd.gov.za

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN THABO MOFUTSANYANA DISTRICT MUNICIPALITY (TMDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: BID NO.: **DLRRD 0007 (2025/2026)**

CLOSING TIME: **11:00**

CLOSING DATE: **28 AUGUST 2025**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

1. The accompanying information must be used for the formulation of proposals.

2. Bidders must complete this SBD 3.3 form in full (Pricing Schedule).

3. Bidders are required to indicate total cost for the project.

Total Bid Price (INCLUSIVE OF VAT) R.....

4. Prices must be firm for the full period of the contract. Any adjustments to the quotation prices that include consumer price index, rate of exchange, etc. will not be considered, as these adjustments **must be factored in the bid prices**.

5. Period required for commencement with project after receipt of an official order : _____

6. Will the project be completed within twenty-four (24) months from date of receipt of an official order: Yes / No

If no, provide reasons _____

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Phases	Deliverables	Cost Per Phase	Timeframe	RATE PER HOUR/CONSULTATION
Phase 1 1. Inception report. 2. Literature Review Public and stakeholder participation plan and database	- Detailed Inception Report covering but not limited to the following: - Establish objectives of the project / confirmation of the project scope - Establishing Project governance structures including Project Management Team (PMT), Project Steering Committees (PSC), Focus Group, Reference Group (RG) and open days. - Project Scheduling and a comprehensive costing plan with detailed costing per project phase as per the requirement of the scope of work. - Literature Review - The consultant team should ensure that the project outlines the legal and best practice basis for this work by reviewing all relevant legislation, policies and general domestic and international literature. - Stakeholder Management Plan - Together with the Project Management Team (PMT), the Consultant team should compile a Stakeholder participation Plan Outline defining the roles and responsibilities of all relevant players.	05 %	1 month	R.....

Name of Bidder:

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	○ Schedule of events/ meetings and subsequent outcomes in line with the scope of work.			
Phase 2: Status Quo Report	The report should provide: a comprehensive overview of the current state of the environment in the district. Presenting a baseline understanding of existing environmental conditions, highlighting trends, performance over the past three years, and predictions for the next three years. The status quo will focus on key environmental issues, their causes, impacts, and other relevant characteristics based on the following indicators: air quality, water quality, biodiversity, land degradation, waste management, climate change, hydrology, service delivery, energy, human settlement, agriculture, mining, geology, Land Use Patterns, etc This must indicate inter alia: ○ Sensitive natural environments (such as ridges, grassland areas, wetlands, and potential red data fauna and flora habitat). ○ Areas unsuitable for human habitation (e.g., dolomitic conditions, flood lines, wetlands, barren land, contaminated land, etc). ○ State of degradation. ○ Cultivated areas / or areas potentially suitable for agriculture. ○ Categorisation of areas unsuitable for	15%	4 months	R.....

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	development due to their high agricultural resource potential and environmental sensitivities/conservation and envisaged /or current impact on these areas by development thus far. ○ Current land uses and approved developments. ○ Analysis of population and economic dynamics as per the most recent census or official publication (socio-economic opportunities and constraints • Synopsis of the approved Spatial Development Perspective. ○ A review and comparison of all relevant spatial plans and other planning documents for the area. ○ A spatial representation of existing land uses as well as legal and illegal development trends within the study area. ○ A spatial representation of planned and/or existing land uses that are potentially in conflict over the same land resources. ○ Status of services provisions in the district. ○ Transportation infrastructure and network capacity. ○ State of open space availability/provisions in the district. A draft report must be submitted to the PMT, PSC			
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Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	and the draft report must be subjected to public consultation for comments prior to finalization of reports.			
Phase 3: Opportunities and constraints	Identify the key commodities and enterprises that are of priority within District Municipalities. Mapping of sensitivities and opportunities for identified commodities and enterprises within District Municipalities.	05%	2 months	R.....
Phase 4: Desired State of the Environment	- The desired state of the environment - The Status Quo Report must be used to facilitate a consultative public participation process through which the desired state of the environment for the area will be established. - This desired state of the environment must be spatially represented in the same format as in the Status Quo Report to enable comparison. - The desired state must be compared to the Status Quo Report, all land use planning documentation and the proposed focus areas. - The desired state report may need to detail the identified conflicts over land use planning and identify strategies for resolution of these conflicts.	05%	2 months	R.....
Phase 5: Environmental Management Framework	The following aspect must be developed and then integrated to form the basis of the EMF: Proposed environmental control zones	10%	3 months	R.....

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	• Based on the spatial component of the desired state of the environment / development vis-à-vis bio-physical constraints and opportunities, the study area must be divided into environment and development control zones. The purpose of such strategic zoning would be to facilitate future decision-making regarding sustainable development requirements and the acceptability of development applications. This must include a spatial representation of such zoning within the area in respect of one or more activities in a manner that will – ○ facilitate future decision-making on environmental requirements and acceptability of land development applications in the district; ○ serve as a spatial screening mechanism for EIA; ○ inform strategic spatial planning; ○ identify areas in which the undertaking of an identified activity should be excluded from the requirements to obtain EA, but comply with the standard, should they fall within the EMF and exclusion standard; ○ identify areas in which the undertaking of an activity may be allowed subject to an environmental authorisation being granted in terms of EIA Regulations, 2014 as amended; and ○ identify areas in which the undertaking of an activity should not be considered.			
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Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

	• A strategy for maintaining land where open space is identified as the land use of choice. • A strategy aimed at building and maintaining rural infrastructure, enterprise development, skills development, economic opportunities, basic services, tenure and agrarian reform, and social and community development. • A strategy to ensure better integration of the NSDF between all scales of spatial development frameworks (Provincial spatial development frameworks (PSDFs)/regional spatial development frameworks (RSDFs) and municipal frameworks. • A system to evaluate, monitor and report on progress made towards the state of the environment and land uses in the study area. A realistic set of indicators coupled with measurable time scales must be developed. • Story map of the EMF • GIS viewer, which is a spatial viewer for the EMF zones that highlights the zone and the SEMP and activities suitable for the zones.			
Phase 6: Draft Strategic Environmental Management Plan	• A Strategic Environmental Management Plan that will address management guidelines and responsibilities	10%	2 months	R.....

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Phase 7: Actionplan(s) for the implementation of the EMF	- The action plan must include all the relevant action plans required for the implementation of the EMF and all the strategies that form part thereof. - Training on the EMF, Viewer and related document	10%	2 months	R.....
Phase 8: Draft exclusion standards	- Develop a list of identified activities to be excluded based on outcomes of EMF - Develop lists of identified activities to be excluded. - Develop draft exclusion standards for listed activities relating to certain commodity enterprises to be adopted terms of Sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Public comment period (30 days as required by Promotion of Administrative Justice Act, 2000 (Act No. 03 of 2000) (PAJA), EMF Regulations read with section 24(10)(d) of NEMA.	20%	3 months	R.....
Phase 9 Final Exclusion Standard and Implementation Protocol	- Develop final list of identified activities to be excluded based on outcomes of EMF - Develop a final exclusion standard for listed activities relating to certain commodity enterprises to be adopted in terms of sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Develop project registration forms and protocol - Training on the standards and governance process	15%	2 months	R.....

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Retention	Given the regulatory consultative nature of the EMF and exclusion standard post compilation, a certain amount shall be paid three (3) months after the conclusion of the project. NB: The consultant team may not be expected to do additional work that may be established during these consultative and approval processes but must rectify all identified defects. The consultant team shall, however be deemed to be bound by the contract as entered with theDepartment during this retention period. Applicable supply chain rules and regulations may apply if additional is allocated because of these legal consultations and approval processes.	05%	3 months	R.....
TOTAL COST (EXCLUDING VAT)				R.....
VAT 15%				R.....
TOTAL COST (INCLUDING VAT)				R.....

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Any enquiries regarding bidding procedures may be directed to the –

Query	Name	Contact Details
Technical	Ms Nontokozo Mahlalela	012 319 8011 Nontokozo.mahlalela@dalrrd.gov.za
Bid related	Bids Management	(012) 312-8383/8381/9627 Bids@dalrrd.gov.za

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY (DRRSDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: BID NO.: **DLRRD 0007(2025/2026)**

CLOSING TIME: **11:00**

CLOSING DATE: **28 AUGUST 2025**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

1. The accompanying information must be used for the formulation of proposals.

2. Bidders must complete this SBD 3.3 form in full (Pricing Schedule).

3. Bidders are required to indicate total cost for the project.

Total Bid Price (INCLUSIVE OF VAT) R.....

4. Prices must be firm for the full period of the contract. Any adjustments to the quotation prices that include consumer price index, rate of exchange, etc. will not be considered, as these adjustments **must be factored in the bid prices**.

5. Period required for commencement with project after receipt of an official order : _____

6. Will the project be completed within twenty-four (24) months from date of receipt of an official order: Yes / No

If no, provide reasons _____

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY (DRRSMDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Phases	Deliverables	Cost Per Phase	Timeframe	RATE PER HOUR/CONSULTATION
Phase 1 1. Inception report. 2. Literature Review Public and stakeholder participation plan and database	• Detailed Inception Report covering but not limited to the following: ○ Establish objectives of the project / confirmation of the project scope ○ Establishing Project governance structures including Project Management Team (PMT), Project Steering Committees (PSC), Focus Group, Reference Group (RG) and open days. ○ Project Scheduling and a comprehensive costing plan with detailed costing per project phase as per the requirement of the scope of work. • Literature Review ○ The consultant team should ensure that the project outlines the legal and best practice basis for this work by reviewing all relevant legislation, policies and general domestic and international literature. • Stakeholder Management Plan ○ Together with the Project Management Team (PMT), the Consultant team should compile a Stakeholder participation Plan Outline defining the roles and responsibilities of all relevant players.	05 %	1 month	R.....

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	○ Schedule of events/ meetings and subsequent outcomes in line with the scope of work.			
Phase 2: Status Quo Report	The report should provide: a comprehensive overview of the current state of the environment in the district. Presenting a baseline understanding of existing environmental conditions, highlighting trends, performance over the past three years, and predictions for the next three years. The status quo will focus on key environmental issues, their causes, impacts, and other relevant characteristics based on the following indicators: air quality, water quality, biodiversity, land degradation, waste management, climate change, hydrology, service delivery, energy, human settlement, agriculture, mining, geology, Land Use Patterns, etc This must indicate inter alia: ○ Sensitive natural environments (such as ridges, grassland areas, wetlands, and potential red data fauna and flora habitat). ○ Areas unsuitable for human habitation (e.g., dolomitic conditions, flood lines, wetlands, barren land, contaminated land, etc). ○ State of degradation. ○ Cultivated areas / or areas potentially suitable for agriculture. ○ Categorisation of areas unsuitable for	15%	4 months	R.....

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	development due to their high agricultural resource potential and environmental sensitivities/conservation and envisaged /or current impact on these areas by development thus far. ○ Current land uses and approved developments. ○ Analysis of population and economic dynamics as per the most recent census or official publication (socio-economic opportunities and constraints • Synopsis of the approved Spatial Development Perspective. ○ A review and comparison of all relevant spatial plans and other planning documents for the area. ○ A spatial representation of existing land uses as well as legal and illegal development trends within the study area. ○ A spatial representation of planned and/or existing land uses that are potentially in conflict over the same land resources. ○ Status of services provisions in the district. ○ Transportation infrastructure and network capacity. ○ State of open space availability/provisions in the district. A draft report must be submitted to the PMT, PSC			
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	and the draft report must be subjected to public consultation for comments prior to finalization of reports.			
Phase 3: Opportunities and constraints	Identify the key commodities and enterprises that are of priority within District Municipalities. Mapping of sensitivities and opportunities for identified commodities and enterprises within District Municipalities.	05%	2 months	R.....
Phase 4: Desired State of the Environment	- The desired state of the environment - The Status Quo Report must be used to facilitate a consultative public participation process through which the desired state of the environment for the area will be established. - This desired state of the environment must be spatially represented in the same format as in the Status Quo Report to enable comparison. - The desired state must be compared to the Status Quo Report, all land use planning documentation and the proposed focus areas. - The desired state report may need to detail the identified conflicts over land use planning and identify strategies for resolution of these conflicts.	05%	2 months	R.....
Phase 5: Environmental Management Framework	The following aspect must be developed and then integrated to form the basis of the EMF: Proposed environmental control zones	10%	3 months	R.....

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	• Based on the spatial component of the desired state of the environment / development vis-à-vis bio-physical constraints and opportunities, the study area must be divided into environment and development control zones. The purpose of such strategic zoning would be to facilitate future decision-making regarding sustainable development requirements and the acceptability of development applications. This must include a spatial representation of such zoning within the area in respect of one or more activities in a manner that will – ○ facilitate future decision-making on environmental requirements and acceptability of land development applications in the district; ○ serve as a spatial screening mechanism for EIA; ○ inform strategic spatial planning; ○ identify areas in which the undertaking of an identified activity should be excluded from the requirements to obtain EA, but comply with the standard, should they fall within the EMF and exclusion standard; ○ identify areas in which the undertaking of an activity may be allowed subject to an environmental authorisation being granted in terms of EIA Regulations, 2014 as amended; and ○ identify areas in which the undertaking of an activity should not be considered.			
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	• A strategy for maintaining land where open space is identified as the land use of choice. • A strategy aimed at building and maintaining rural infrastructure, enterprise development, skills development, economic opportunities, basic services, tenure and agrarian reform, and social and community development. • A strategy to ensure better integration of the NSDF between all scales of spatial development frameworks (Provincial spatial development frameworks (PSDFs)/regional spatial development frameworks (RSDFs) and municipal frameworks. • A system to evaluate, monitor and report on progress made towards the state of the environment and land uses in the study area. A realistic set of indicators coupled with measurable time scales must be developed. • Story map of the EMF • GIS viewer, which is a spatial viewer for the EMF zones that highlights the zone and the SEMP and activities suitable for the zones.			
Phase 6: Draft Strategic Environmental Management Plan	• A Strategic Environmental Management Plan that will address management guidelines and responsibilities	10%	2 months	R.....

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Phase 7: Actionplan(s) for the implementation of the EMF	- The action plan must include all the relevant action plans required for the implementation of the EMF and all the strategies that form part thereof. - Training on the EMF, Viewer and related document	10%	2 months	R.....
Phase 8: Draft exclusion standards	- Develop a list of identified activities to be excluded based on outcomes of EMF - Develop lists of identified activities to be excluded. - Develop draft exclusion standards for listed activities relating to certain commodity enterprises to be adopted terms of Sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Public comment period (30 days as required by Promotion of Administrative Justice Act, 2000 (Act No. 03 of 2000) (PAJA), EMF Regulations read with section 24(10)(d) of NEMA.	20%	3 months	R.....
Phase 9 Final Exclusion Standard and Implementation Protocol	- Develop final list of identified activities to be excluded based on outcomes of EMF - Develop a final exclusion standard for listed activities relating to certain commodity enterprises to be adopted in terms of sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Develop project registration forms and protocol - Training on the standards and governance process	15%	2 months	R.....

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Retention	Given the regulatory consultative nature of the EMF and exclusion standard post compilation, a certain amount shall be paid three (3) months after the conclusion of the project. NB: The consultant team may not be expected to do additional work that may be established during these consultative and approval processes but must rectify all identified defects. The consultant team shall, however be deemed to be bound by the contract as entered with the Department during this retention period. Applicable supply chain rules and regulations may apply if additional is allocated because of these legal consultations and approval processes.	05%	3 months	R.....
TOTAL COST (EXCLUDING VAT)				R.....
VAT 15%				R.....
TOTAL COST (INCLUDING VAT)				R.....

Any enquiries regarding bidding procedures may be directed to the –

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN DR RUTH SEGOMOTSI MOMPATI DISTRICT MUNICIPALITY (DRRSMDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Query	Name	Contact Details
Technical	Ms Nontokoza Mahlalela	012 319 8011 Nontokoza.mahlalela@dalrrd.gov.za
Bids related	Bids Management	(012) 312-8383/8381/9627 Bids@dalrrd.gov.za

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN OR TAMBO DISTRICT MUNICIPALITY (ORTDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: BID NO.: **DLRRD 0007(2025/2026)**

CLOSING TIME: **11:00**..... CLOSING DATE: **28 AUGUST 2025**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

1. The accompanying information must be used for the formulation of proposals.

2. Bidders must complete this SBD 3.3 form in full (Pricing Schedule).

3. Bidders are required to indicate total cost for the project.

Total Bid Price (INCLUSIVE OF VAT) R.....

4. Prices must be firm for the full period of the contract. Any adjustments to the quotation prices that include consumer price index, rate of exchange, etc. will not be considered, as these adjustments **must be factored in the bid prices**.

5. Period required for commencement with project after receipt of an official order :

6. Will the project be completed within twenty-four (24) months from date of receipt of an official order: Yes / No

If no, provide reasons

Name of Bidder:

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN LEJWELEPUTSWA DISTRICT MUNICIPALITY (LDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

Phases	Deliverables	Cost Per Phase	Timeframe	RATE PER HOUR/CONSULTATION
Phase 1 1. Inception report. 2. Literature Review Public and stakeholder participation plan and database	- Detailed Inception Report covering but not limited to the following: - Establish objectives of the project / confirmation of the project scope - Establishing Project governance structures including Project Management Team (PMT), Project Steering Committees (PSC), Focus Group, Reference Group (RG) and open days. - Project Scheduling and a comprehensive costing plan with detailed costing per project phase as per the requirement of the scope of work. - Literature Review - The consultant team should ensure that the project outlines the legal and best practice basis for this work by reviewing all relevant legislation, policies and general domestic and international literature. - Stakeholder Management Plan - Together with the Project Management Team (PMT), the Consultant team should compile a Stakeholder participation Plan Outline defining the roles and responsibilities of all relevant players.	05 %	1 month	R.....

Name of Bidder:

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	o Schedule of events/ meetings and subsequent outcomes in line with the scope of work.			
Phase 2: Status Quo Report	The report should provide: a comprehensive overview of the current state of the environment in the district. Presenting a baseline understanding of existing environmental conditions, highlighting trends, performance over the past three years, and predictions for the next three years. The status quo will focus on key environmental issues, their causes, impacts, and other relevant characteristics based on the following indicators: air quality, water quality, biodiversity, land degradation, waste management, climate change, hydrology, service delivery, energy, human settlement, agriculture, mining, geology, Land Use Patterns, etc This must indicate inter alia: - o Sensitive natural environments (such as ridges, grassland areas, wetlands, and potential red data fauna and flora habitat). - o Areas unsuitable for human habitation (e.g., dolomitic conditions, flood lines, wetlands, barren land, contaminated land, etc). - o State of degradation. - o Cultivated areas / or areas potentially suitable for agriculture. - o Categorisation of areas unsuitable for	15%	4 months	R.....

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	development due to their high agricultural resource potential and environmental sensitivities/conservation and envisaged /or current impact on these areas by development thus far. ○ Current land uses and approved developments. ○ Analysis of population and economic dynamics as per the most recent census or official publication (socio-economic opportunities and constraints • Synopsis of the approved Spatial Development Perspective. ○ A review and comparison of all relevant spatial plans and other planning documents for the area. ○ A spatial representation of existing land uses as well as legal and illegal development trends within the study area. ○ A spatial representation of planned and/or existing land uses that are potentially in conflict over the same land resources. ○ Status of services provisions in the district. ○ Transportation infrastructure and network capacity. ○ State of open space availability/provisions in the district. A draft report must be submitted to the PMT, PSC			
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	and the draft report must be subjected to public consultation for comments prior to finalization of reports.			
Phase 3: Opportunities and constraints	Identify the key commodities and enterprises that are of priority within District Municipalities. Mapping of sensitivities and opportunities for identified commodities and enterprises within District Municipalities.	05%	2 months	R.....
Phase 4: Desired State of the Environment	- The desired state of the environment - The Status Quo Report must be used to facilitate a consultative public participation process through which the desired state of the environment for the area will be established. - This desired state of the environment must be spatially represented in the same format as in the Status Quo Report to enable comparison. - The desired state must be compared to the Status Quo Report, all land use planning documentation and the proposed focus areas. - The desired state report may need to detail the identified conflicts over land use planning and identify strategies for resolution of these conflicts.	05%	2 months	R.....
Phase 5: Environmental Management Framework	The following aspect must be developed and then integrated to form the basis of the EMF: Proposed environmental control zones	10%	3 months	R.....

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	• Based on the spatial component of the desired state of the environment / development vis-à-vis bio-physical constraints and opportunities, the study area must be divided into environment and development control zones. The purpose of such strategic zoning would be to facilitate future decision-making regarding sustainable development requirements and the acceptability of development applications. This must include a spatial representation of such zoning within the area in respect of one or more activities in a manner that will – ○ facilitate future decision-making on environmental requirements and acceptability of land development applications in the district; ○ serve as a spatial screening mechanism for EIA; ○ inform strategic spatial planning; ○ identify areas in which the undertaking of an identified activity should be excluded from the requirements to obtain EA, but comply with the standard, should they fall within the EMF and exclusion standard; ○ identify areas in which the undertaking of an activity may be allowed subject to an environmental authorisation being granted in terms of EIA Regulations, 2014 as amended; and ○ identify areas in which the undertaking of an activity should not be considered.			
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	• A strategy for maintaining land where open space is identified as the land use of choice. • A strategy aimed at building and maintaining rural infrastructure, enterprise development, skills development, economic opportunities, basic services, tenure and agrarian reform, and social and community development. • A strategy to ensure better integration of the NSDF between all scales of spatial development frameworks (Provincial spatial development frameworks (PSDFs)/regional spatial development frameworks (RSDFs) and municipal frameworks. • A system to evaluate, monitor and report on progress made towards the state of the environment and land uses in the study area. A realistic set of indicators coupled with measurable time scales must be developed. • Story map of the EMF • GIS viewer, which is a spatial viewer for the EMF zones that highlights the zone and the SEMP and activities suitable for the zones.			
Phase 6: Draft Strategic Environmental Management Plan	• A Strategic Environmental Management Plan that will address management guidelines and responsibilities	10%	2 months	R.....

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Phase 7: Actionplan(s) for the implementation of the EMF	- The action plan must include all the relevant action plans required for the implementation of the EMF and all the strategies that form part thereof. - Training on the EMF, Viewer and related document	10%	2 months	R.....
Phase 8: Draft exclusion standards	- Develop a list of identified activities to be excluded based on outcomes of EMF - Develop lists of identified activities to be excluded. - Develop draft exclusion standards for listed activities relating to certain commodity enterprises to be adopted terms of Sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Public comment period (30 days as required by Promotion of Administrative Justice Act, 2000 (Act No. 03 of 2000) (PAJA), EMF Regulations read with section 24(10)(d) of NEMA.	20%	3 months	R.....
Phase 9 Final Exclusion Standard and Implementation Protocol	- Develop final list of identified activities to be excluded based on outcomes of EMF - Develop a final exclusion standard for listed activities relating to certain commodity enterprises to be adopted in terms of sections 24(2)(10)(a) read with section 24(10) (d) of NEMA. - Develop project registration forms and protocol - Training on the standards and governance process	15%	2 months	R.....

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Retention	Given the regulatory consultative nature of the EMF and exclusion standard post compilation, a certain amount shall be paid three (3) months after the conclusion of the project. NB: The consultant team may not be expected to do additional work that may be established during these consultative and approval processes but must rectify all identified defects. The consultant team shall, however be deemed to be bound by the contract as entered with the Department during this retention period. Applicable supply chain rules and regulations may apply if additional is allocated because of these legal consultations and approval processes.	05%	3 months	R.....
TOTAL COST (EXCLUDING VAT)				R.....
VAT 15%				R.....
TOTAL COST (INCLUDING VAT)				R.....

Any enquiries regarding bidding procedures may be directed to the –

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Query	Name	Contact Details
Technical	Ms Nontokoza Mahlalela	012 319 8011 Nontokoza.mahlalela@dalrrd.gov.za
Bids related	Bids Management	(012) 312-8383/8381/9621 Bids@dalrrd.gov.za

TERMS OF REFERENCE FOR THE APPOINTMENT OF A CONSULTANT TEAM TO CONDUCT A STRATEGIC ASSESSMENT OF THE ENVIRONMENT BY COMPILING AN ENVIRONMENTAL MANAGEMENT FRAMEWORK WHICH MUST SERVE AS A BASELINE TO STREAMLINE THE ENVIRONMENTAL AUTHORISATION PROCESSES; AND TO DEVELOP AN EXCLUSION STANDARD BASED ON THE EMF BASELINE IN ORDER TO EXCLUDE CERTAIN IDENTIFIED ACTIVITIES FROM THE REQUIREMENT TO OBTAIN ENVIRONMENTAL AUTHORISATION IN CHRIS HANI DISTRICT MUNICIPALITY (CHDM) OVER A PERIOD OF TWENTY-FOUR (24) MONTHS.

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: BID NO.: **DLRRD 0007(2025/2026)**

CLOSING TIME: **11:00**

CLOSING DATE...**28 AUGUST 2025**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

1. The accompanying information must be used for the formulation of proposals.

2. Bidders must complete this SBD 3.3 form in full (Pricing Schedule).

3. Bidders are required to indicate total cost for the project.

Total Bid Price (INCLUSIVE OF VAT) R.....

4. Prices must be firm for the full period of the contract. Any adjustments to the quotation prices that include consumer price index, rate of exchange, etc. will not be considered, as these adjustments **must be factored in the bid prices**.

5. Period required for commencement with project after receipt of an official order : _____

6. Will the project be completed within twenty-four (24) months from date of receipt of an official order: Yes / No

If no, provide reasons _____

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Phases	Deliverables	Cost Per Phase	Timeframe	RATE PER HOUR/CONSULTATION
Phase 1 1. Inception report. 2. Literature Review Public and stakeholder participation plan and database	- Detailed Inception Report covering but not limited to the following: - Establish objectives of the project / confirmation of the project scope - Establishing Project governance structures including Project Management Team (PMT), Project Steering Committees (PSC), Focus Group, Reference Group (RG) and open days. - Project Scheduling and a comprehensive costing plan with detailed costing per project phase as per the requirement of the scope of work. - Literature Review - The consultant team should ensure that the project outlines the legal and best practice basis for this work by reviewing all relevant legislation, policies and general domestic and international literature. - Stakeholder Management Plan - Together with the Project Management Team (PMT), the Consultant team should compile a Stakeholder participation Plan Outline defining the roles and responsibilities of all relevant players.	05 %	1 month	R.....

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TOTAL COST (EXCLUDING VAT)				R.....
VAT 15%				R.....
TOTAL COST (INCLUDING VAT)				R.....

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Query	Name	Contact Details
Technical	Ms Nontokoza Mahlalela	012 319 8011 Nontokoza.mahlalela@dalrrd.gov.za
Bids related	Bid Management	(012) 312-8383/8381/9627 Bids@dalrrd.gov.za