



**MAINTENANCE SERVICE, REPAIR, AND
UPGRADE OF PRINTING PRESS MACHINERY
FOR A PERIOD OF THREE (3) YEARS FOR
NAVAL PUBLICATIONS UNIT**

SPSC/B/007/2024

FOR DEPARTMENT OF DEFENCE

**SIMON'S TOWN PROCUREMENT SERVICE
CENTRE**

VALIDITY: 120 CALENDAR DAYS

CLOSING TIME 11:00 AM

CLOSING DATE 08 OCTOBER 2024

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Map / Directions to Simon's Town Procurement Service Centre

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CONTACT INFORMATION

Technical Information:

Contact: Staff Sergeant N.N. Jantjies
Email Address: spsctechsection@gmail.com
Office Tel No: (021) 787 5144

Administrative Information:

Contact: Chief Petty Officer M.L. Claassen
Email Address: spsctechsection@gmail.com
Office Tel No: (021) 787 5034

Address for depositing of bid documents

Street: Simon's Town Procurement Service Centre
No. 2 Arsenal Road
Simon's Town
7995

BID SUBMISSIONS

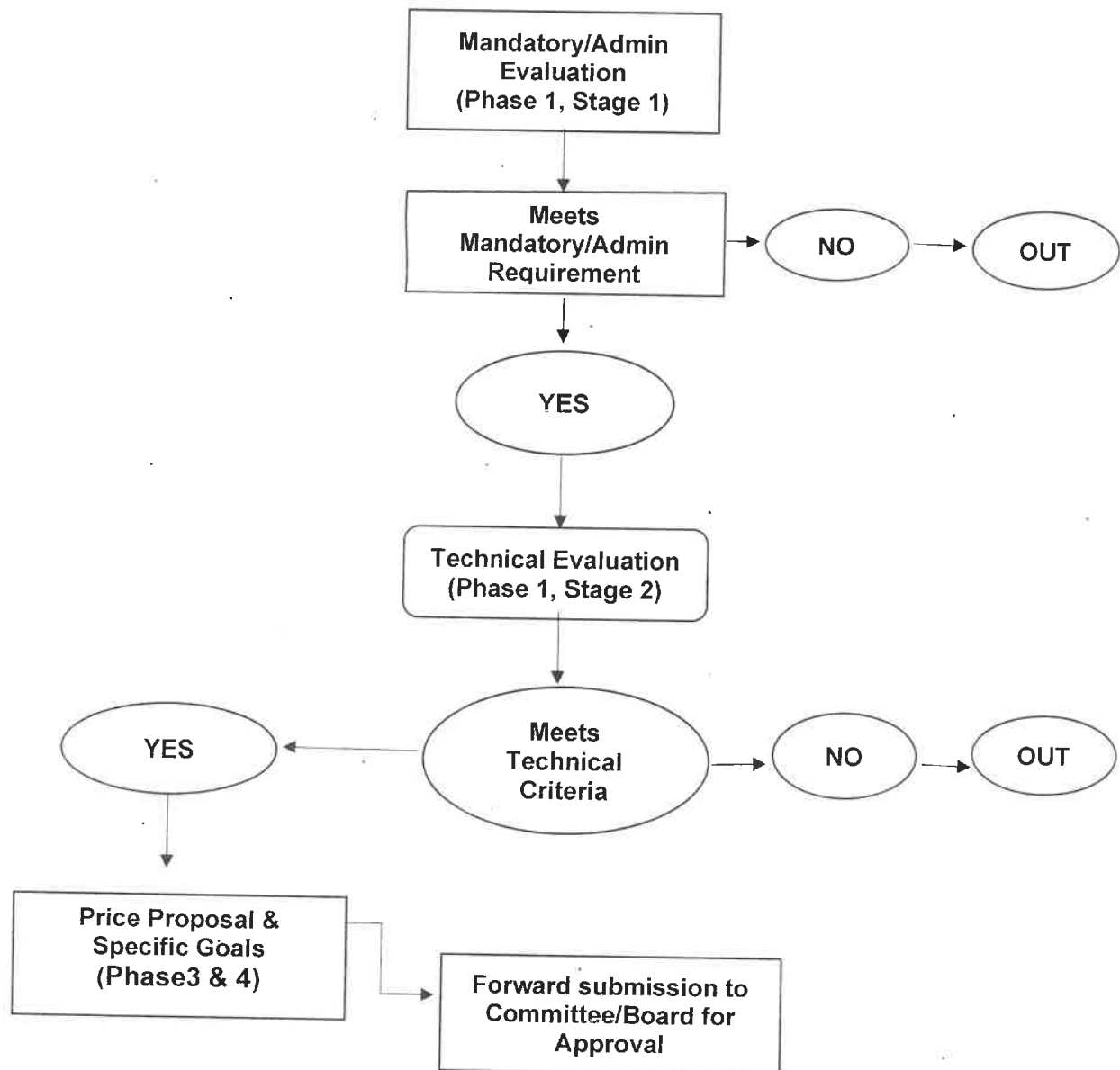
Closing period of bid: Minimum 21 Calendar days
Validity of Bid: 120 Calendar days

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1. All entries are to be completed in any **non-erasable ink** of your choice preferably **Blue** or **Black** ink. Amendments, scratching out, use of Tippex and omission to any documents will Invalidate the bid.
 2. Except where otherwise indicated, all questions must be completed.
 3. **No** bids received by **email, facsimile** or similar medium will be considered. The original bid must be deposited at the entrance (green box) or handed in at the Bid receipt section at SPSC, 2 Arsenal Road, Simon's Town.
 4. The bidder is responsible for all the costs that they shall incur related to the preparation and submission of the bid document
 5. All information regarding the evaluation process must be treated as confidential.
 6. The **2 ENVELOPE** system will be utilized. Bidders are required to submit two separate, properly sealed envelopes, both clearly marked with the Company Name, Bid Number and Closing Date.
 - a. **Envelope 1:** Pricing Schedule Cost Breakdown (**Only Pricing Schedule**)
 - b. **Envelope 2:** SBD documents, Statement of work and all other required documents.
- NOTE THAT IF THE DOCUMENTS ARE SUBMITTED IN ONE ENVELOPE AND NOT IN TWO ENVELOPES AS INDICATED ABOVE, THIS OFFER WILL BE INVALIDATED**
7. The bids will be evaluated according to the following criteria:
 - a. Mandatory Criteria and Administration Criteria (Phase 1, Stage 1)
 - b. Mandatory Technical evaluation (Phase 1, Stage 2)
 - c. Price and Specific Goals (Phase 3 & 4)
 8. This requirement will be awarded using the 80/20 principal
 9. No late bids will be accepted after the closing date and time.
 10. The Simon's Town Procurement Service Centre reserves the right to award this Requirement as a case or per individual line.

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EVALUATION PROCESS

MANDATORY AND ADMINISTRATION EVALUATION CRITERIA

Phase 1: Bidders will be evaluated as follows:

Phase 1 Stage 1: Compliance to Mandatory and Administration Evaluation Criteria, bidders that do not fully comply with the Mandatory and Administration Evaluation Criteria will be eliminated/ excluded and **will not proceed to Phase 1 Stage 2.**

S/NO	Criteria
	A
	Phase 1, Stage 1
	Phase 1, Stage 1, Mandatory Evaluation Criteria
1.	<u>Pricing Schedule:</u> All fields on this document must be fully completed. Attention must be given to page 1, Bidders to complete the address block or make use of a Company Stamp, Total Unit Cost and Total Cost must be completed. The bid must be submitted in the Two (2) Envelope system as follows: Envelope 1: Pricing Schedule & Cost Breakdown (Only Pricing Schedule & Cost Breakdown) Envelope 2: SBD documents, Statement of work and all other required documents. Failure to submit this document as indicated by the closing date and time will invalidate this offer. Appendix A
2.	<u>SBD 4 - Bidders Disclosure:</u> This document must be fully completed. Failure to submit this document as indicated by the closing date and time will invalidate this offer. Appendix B
3.	<u>SBD 6.1 Preference Points Claim Form:</u> This document must be fully completed. Failure to submit this document as indicated by the closing date and time will forfeit your Specific Goals points. Appendix C
4.	<u>Compulsory Briefing Session Certificate:</u> Suppliers/Contractors are advised to send a technically knowledgeable representative to the Briefing Session. Failure to attend the compulsory Briefing Session and submit the completed and signed Briefing Session certificate by the closing date and time will invalidate your offer. Appendix D

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S/NO	Criteria
	A
	Phase 1, Stage 1
	Phase 1, Stage 1, Mandatory Evaluation Criteria
5.	Central Suppliers Database (CSD) Full Registration/Summary Report: The CSD Full Registration/Summary Report should be submitted. The supplier should be: i. Tax Compliant on day of award. If not compliant, a grace period of 7 days will be given to update this status. ii. Successfully verified bank details iii. Physical Address iv. Suppliers should be registered for the commodity/service required for this bid. Failure to submit the CSD full Registration/Summary Report by the closing date and time may invalidate this offer. Appendix E
S/NO	Criteria
	A
	Phase 1, Stage 1
	Phase 1, Stage 1, Administration Evaluation Criteria
6.	SBD 1 / Invitation to Bid: This document to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix F
7.	SPSC Indemnity Agreement Form: This document to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix G
8.	Certificate of Compliance by Sub-Contractor/s: A certificate of compliance signed by the bidder and all sub - contractor/s (in the event of sub-contracting) to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix H
9.	Written Agreement wrt Occupational Health and Safety Agreement (OHASA): The OHASA agreement, signed amongst the DOD and bidder to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix I
10.	SPSC Group Questionnaire: This document to be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix J
11.	Defence Intelligence Questionnaire (D.I.) The DI Vetting form to be completed in full. Failure to submit the DI Vetting form and required documentation as indicated, by the closing date and time may invalidate this offer. N.B. The short listed companies will be requested to submit Police Clearance for members entering SANDF property. Appendix K

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MANDATORY TECHNICAL EVALUATION

Phase 1 Stage 2: Bidders must comply with Statement of Work. Bidders who do not will be invalidated/ excluded and will not proceed to Phase 2.

S/No	Criteria
	Phase 1 Stage 2
1.	STATEMENT OF WORK: The bidder's compliance must be indicated with the word <u>comply/do not comply, agree/do not agree, yes or no</u>, or any other form of acceptance or non-acceptance on the statement of work, <u>each paragraph and sub-paragraph must be acknowledged</u>. No abbreviations will be accepted, for example, "c/nc for comply/not comply or y/n for yes/no etc". The most suitable supplier will be awarded in accordance with compliance to Statement of Work and fit for purpose A separate attached signed letterhead shall be used if space provided is inadequate for listing the deviations. It shall clearly list the relevant paragraphs and, in detail, the deviations from that stated/specified. This Statement of Work shall not be used for any purpose other than tendering or manufacturing. No alterations shall be allowed without the consent of the Simon's Town Procurement Service Centre Failure to comply may invalidate this offer. Appendix L

Phase 2. Only bidders who qualified on phase 1 will be evaluated for functionality. The bids will be evaluated with a maximum total of 100 points.

All bidders who score less than 75% will be excluded from the next phase of the evaluation.

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Functionality Criteria		Points
a.	Company Portfolio of Evidence for Maintenance and Repair of Printing Press Machinery.	50
b.	ISO 9001:2015 (Latest version).	30
c.	Emergency call-out time must be within 4 hours, therefore ±80km from NPU.	20
Phase 3: Functionality Criteria:		
1.	Company Portfolio of Evidence for Maintenance and Repair of Printing Press Machinery: <u>It must include the following:</u> - Company years of experience. - Personnel Organogram - Recognised Qualifications of the members that will be working on this contract.	
	Company Experience on the machinery that the company is bidding for: 5 or more years = 20 Points 4 to 5 years = 16 Points 3 to 4 years = 12 Points 2 to 3 years = 8 Points 1 to 2 years = 4 Points Less than 1 year = 0 Points Organogram (Identification Documentation) of personnel that will be directly working on this contract, must include the following: <u>Artisans:</u> 5 or more years = 5 Points 3 to 5 years = 3 Points 1 to 3 years = 2 Points Less than 1 year = 0 Points <u>Technicians Experience:</u> 5 or more years = 5 Points 3 to 5 years = 3 Points 1 to 3 years = 2 Point Less than 1 year = 0 Points Trade Qualifications of personnel on Maintenance and Repair of Printing Machine system: <u>Technicians:</u> National Diploma	20 16 12 8 4 0 /20 50 5 3 2 0 /10 5 3 2 0 /10 6 /10

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	No National Diploma Artisans: - Department of Manpower or Department of Labour Trade Test certificate. - Failure to submit any certificates.	0 4 0		
2.	Bidders must have an in date ISO 9001:2015 (Latest version). - ISO 9001:2015 - No indate ISO 9001:2015	30 0		/30
3.	Emergency call-out time must be within 4 hours from Naval Publication Unit, therefore bidders company to be within 80km from Naval Publication Unit. (The Radius must be supported with any physical Address Proof) - Within 80km radius or less - 81km to 100km radius - More than 100km radius	20 10 0		/20
(Bidders must achieve 75% threshold in this criteria) Total Functionality 100				

Phase 3 & 4: Only bidders who qualified on Phase 1 stage 1 & 2 will be evaluated on Phase 3 and 4 Price and Specific Goal Points

Phase 3	Price (Will be according to specific requirements)	80/
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Phase 4: Preferential points. (As per Preferential Procurement Regulations 2022)
In terms of Regulation 4(2); 5(2); and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purpose of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/documentation stated in the conditions of this tender

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: the tenderer must indicate how they claim points for each preference point system).

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TABLE 1: THE TENDERER IS TO PICK ONLY ONE SPECIFIC GOAL

	The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/10 system) (To be completed by the tenderer)
LEVEL 1	51% owned by Black Women Military veterans or 51% owned by Black Youth or 51% owned by Black people with disability	10	20		
LEVEL 2	51% owned by Black Male Military veterans or 51% owed by people with disability or 51% owned by Black Women EME's	8	18		
LEVEL 3	51% owned by Women Military veterans or 51% owned by Black Male EME's or 51% owned by Black Women EME's or 51% owned by Black Women QSE's	6	16		

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	The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/10 system) (To be completed by the tenderer)
LEVEL 4	51% owned by Male Military veterans or 51% owned by Youth or 51% owned by any other EME's or 51 owned by Black Male QSE's or 51% owned by Women QSE's	4	14		
LEVEL 5	51% owned by any other QSE's	2	12		
LEVEL 6	NOT APPLICABLE				
LEVEL 7	NOT APPLICABLE				
LEVEL 8	Non-compliant	0	0		

NOTE: BIDDERS ARE TO SUBMIT Sworn affidavit to substantiate the preference points claimed. Sworn Affidavit must be signed by legally recognized Commissioner of Oaths

Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed

The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state

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PRICING SCHEDULE

Pricing Schedule: All fields on this document must be fully completed.

Attention must be given to page 1, Bidders to complete the address block or make use of a Company Stamp, Total Unit Cost and Total Cost must be completed. The bid must be submitted in the Two (2) Envelope system as follows:

Envelope 1: Pricing Schedule & Cost Breakdown (**Only Pricing Schedule & Cost Breakdown**)

Envelope 2: SBD documents, Statement of work and all other required documents.

NOTE: DOCUMENTS SUBMITTED IN ONE (1) ENVELOPE AND NOT IN TWO (2) ENVELOPES AS INDICATED ABOVE, WILL BE INVALIDATED

Failure to submit these document as indicated by the closing date and time will invalidate this offer.

Appendix A



the sandf

Department of
Defence
REPUBLIC OF SOUTH AFRICA

Request for Bid : SPSC/B/007/2024

Author: E.A Marfinus
Date: 09/11/2024 14:49:23

PRICING SCHEDULE

Bid No. SPSC/B/007/2024
Document No. 0000538255
Description: MAINTENANCE SERVICE, REPAIR AND UPGRADE OF PRINTING PRESS MACHINERY FOR A PERIOD OF THREE (3) YEARS FOR NAVAL PUBLICATIONS UNIT
Currency: ZAR
Closing Date: 2024/10/08 11:00:00
Status: Created
Validity Days: 120 Calendar Days

Document Type: *Document Type
Company Name: *Company Name
Attention: *Attention
Tel No: *Tel No
Fax No: *Fax No
Cell No: *Cell No
Email: *Email

Request for Bid Open: *Please Complete

No.

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE DRIVER (NORMAL TIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Sirron's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	ASAP
*Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
*Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE DRIVER (OVERTIME RATE) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Per Hour	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE ADMIN CLERK (NORMAL TIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Per Hour	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE ADMIN CLERK (OVERTIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Per Hour	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE SEMI SKILLED (NORMAL TIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Per Hour	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE SEMI SKILLED (OVER TIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Per Hour	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE SKILLED (NORMAL TIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE SKILLED (OVER TIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Per Hour	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE HIGHLY SKILLED (NORMAL TIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Per Hour	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	LABOUR RATE HIGHLY SKELED (OVER TIME) RATE PER HOUR	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Per Hour	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG STAHLFOLDER KH 56.1 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBER STAHLFOLDER KH-56.1 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG STAHLFOLDER KH-56.1 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG STAHLFOLDER KD66-4. 1 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG STAHLFOLDER KD66-4. 1 X MAJOR SERVICE YEAR 2.	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG STAHLFOLDER KD 66-4. 1 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
352303610	HEIDELBERG STITCHMASTER ST 100.2 1 X MAJOR SERVICE - YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Year	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG STITCHMASTER ST 1002. 1 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG STITCHMASTER ST 1002. 1 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBER EUROBIND 600 HM. 1 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBER EUROBIND 600 HM. 1 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBER EUROBIND 600 HM. 1 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	ASAP
* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
* Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG POLAR 137 XPLUS. 2 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	2	N/A	ASAP
* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
* Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG POLAR 137 XPLUS. 2 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	2	N/A	ASAP
* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
* Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG POLAR 137 XPLUS. 2 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT		PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	2	N/A	ASAP
* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
* Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG SUPRASETTER A105. 2 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	* Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG SUPRASETTER A105. 2 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	* Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG SUPRASETTER A105. 2 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	* Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

28

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDLEBERG OVIT STACKER 2 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	* Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

29

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDLEBERG OVIT STACKER 2 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

30

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDLEBERG OVIT STACKER 2 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

31

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG OVIT ADARA TH 120. 2 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

32

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG OVIT ADARA TH 120. 2 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

33

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG OVIT ADARA TH 120. 2 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	ASAP
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

34

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG XL 106-4 SPEEDMASTER (COLOUR PRESS, DIGITAL) 2 X MINOR SERVICE TO INCLUDE TWO (2) SID PRINT TEST YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	ASAP
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG XL 106-4 SPEEDMASTER (COLOUR PRESS, DIGITAL) 2 X MINOR SERVICE TO INCLUDE TWO (2) SID PRINT TEST YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	ASAP
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG XL 106-4 SPEEDMASTER (COLOUR PRESS, DIGITAL) 2 X MINOR SERVICE TO INCLUDE TWO (2) SID PRINT TEST YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	ASAP
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

37

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG XL 106 - SPEEDMASTER (4 COLOUR PRESS, DIGITAL) 1 X MAJOR SERVICE TO INCLUDE TWO SID PRINT TEST YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
+ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
- Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

38

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG XL 106 - SPEEDMASTER (4 COLOUR PRESS, DIGITAL) 1 X MAJOR SERVICE TO INCLUDE TWO SID PRINT TEST YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
+ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
- Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

39

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG XL 106 - SPEEDMASTER (4 COLOUR PRESS, DIGITAL) 1 X MAJOR SERVICE TO INCLUDE TWO SID PRINT TEST YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
+ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
- Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG MOV (4 COLOUR PRESS) 2 X MINOR SERVICE TO INCLUDE DAMPENING SERVICE, YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	Year	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
+ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
- Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

41

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG MOV (4 COLOUR PRESS), 2 X MINOR SERVICE TO INCLUDE DAMPENING SERVICE, YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

42

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG MOV (4 COLOUR PRESS), 1 X MAJOR SERVICE, TO INCLUDE DAMPENING SERVICE, YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

43

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG MOV (4 COLOUR PRESS), 2 X MINOR SERVICE TO INCLUDE DAMPENING SERVICE, YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

44

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG MOV (4 COLOUR PRESS), 1 X MAJOR SERVICE, TO INCLUDE DAMPENING SERVICE, YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

45

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG MOV (4 COLOUR PRESS). 1 X MAJOR SERVICE. TO INCLUDE DAMPENING SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

46

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG KORD (1 COLOUR PRESS). 2 X MINOR SERVICE (TWO MACHINES) YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	2	N/A	
	★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

47

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG KORD (1 COLOUR PRESS). 2 X MINOR SERVICE (TWO MACHINES) YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	2	N/A	
	★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG KORD (1 COLOUR PRESS). 2 X MINOR SERVICE (TWO MACHINES) YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	2	N/A	
	★ Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	★ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

49

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG KORD (SINGLE COLOUR PRESS). 1 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	2	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

50

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG KORD (SINGLE COLOUR PRESS). 1 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	2	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

51

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	HEIDELBERG KORD (SINGLE COLOUR PRESS). 1 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	2	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

52

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	MULLER MARTINI (STICHMASTER) MODEL 1509. 2 X MINOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

53

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	MULLER MARTINI (STICHMASTER) MODEL 1509. 2 X MINOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

54

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	MULLER MARTINI (STICHMASTER) MODEL 1509. 2 X MINOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

55

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	MULLER MARTINI (STICHMASTER) MODEL 1509. 2 X MAJOR SERVICE YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	MULLER MARTINI (STICHMASTER) MODEL 1509. 2 X MAJOR SERVICE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

57

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	MULLER MARTINI (STICHMASTER) MODEL 1509. 2 X MAJOR SERVICE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	+ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

58

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	NAGEL CITOBORMA 490 FOUR HOLE PUNCH YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	+ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	NAGEL CITOBORMA 490 FOUR HOLE PUNCH YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	+ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

60

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	NAGEL CITOBORMA 490 FOUR HOLE PUNCH YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	* Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	+ Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

61

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	VARIOUS OIL USING AND OIL-FREE AIR COMPRESSORS YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	10	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

62

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	VARIOUS OIL USING AND OIL-FREE AIR COMPRESSORS YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	10	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

63

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	VARIOUS OIL USING AND OIL-FREE AIR COMPRESSORS YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	10	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	EPSON STYLUS PRO 9890 COLOUR PRINTER YEAR 1	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

65

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	EPSON STYLUS PRO 9890 COLOUR PRINTER YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
✚	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
✚	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

66

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	EPSON STYLUS PRO 9890 COLOUR PRINTER YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
✚	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
✚	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

67

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	IDEAL 4850-95-EP GUILLOTINE YEAR 1	SA NAVAL PUBLICATIONS UNIT		PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
✚	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
✚	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	IDEAL 4850-95-EP GUILLOTINE YEAR 2	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	ASAP
		N/A	1	N/A	
✚	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs				
✚	Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs				

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
35203610	IDEAL 4850-95-EP-GUILLOTINE YEAR 3	SA NAVAL PUBLICATIONS UNIT	Simon's Town	PER YEAR	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		N/A	1	N/A	ASAP
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Indicate Lead Time for all Items (Days)

The following conditions are hereby accepted:
"Standard Terms and Conditions" or "General Conditions of Contract" Available on Websites () or attached.
The awarding of the price quotation as determined by (Department of Defense).
The following is hereby certified:
This offer is correct and any mistakes will be at my risk.
I accept responsibility for the execution of all obligations entrusted upon me.
I did not participate in any collusive practices with any other supplier or any other person regarding
this price quotation or any other price quotation.
I am duly authorized to sign the price quotation.
The offer is inclusive of value Added Tax.

Name: Capacity:

Signature: Date:

Price Firm Y/N	Brand & Model	Grand Total Including Vat:
Do You Accept Government Orders Y/N	Delivery Period Firm Y/N	
Comply with Specification Y/N	If Not, Deviations	

Questionnaires

Questionnaires / Evaluation Criteria

THE BIDS QUESTIONNAIRE EVALUATION TEMPLATE V2

please complete SBO 6.1

Questions

Level 1: 51% owned by Black Women Military veterans / 51% owned by Black youth / 51% owned by Black people with disability

Level 2: 51% owned by Black Male Military veterans / 51% owned by people with disability / 51% owned by Black Women EMES

Level 3: 51% owned by Women Military veterans / 51% owned by Black Male EMES / 51% owned by Black Women QSEs/51% owned by Women EMES

Options	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5	LEVEL 6

Level 4: 51% owned by Male Military veterans / 51% owned by youth / 51% owned by any other EMEs/ 51% owned by Black Male QSEs / 51% owned by Women QSEs

Level 5: 51% owned by any other QSEs

LEVEL 1

LEVEL 2

NON-COVERED

Attachment Description

Attachment File Name



SBD 4: BIDDERS DISCLOSURE

SBD 4 - Bidders Disclosure: This document must be fully completed. Failure to submit this document as indicated by the closing date and time **will invalidate this offer.** Appendix B

Failure to submit the document as indicated by the closing date and time will invalidate this offer.

Appendix B

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of Institution	State

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



SBD 6.1: PREFERENCE POINTS CLAIM FORM

SBD 6.1 -Preference Points Claim Form: This document must be fully completed. Failure to submit this document as indicated by the closing date and time **will forfeit your Specific Goals points.** Appendix C

Failure to complete the document as indicated by the closing date and time will forfeit your Specific Goals points.

Appendix C

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \quad \text{or} \quad Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

THE TENDERER IS TO PICK ONLY ONE SPECIFIC GOAL

Status Level	The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Level 1	51% owned by Black Women Military veterans or 51% owned by Black Youth or 51% owned by Black people with disability	10	20		
Level 2	51% owned by Black Male Military veterans or 51% owned by people with disability or 51% owned by Black Women EME's	8	18		

Level 3	51% owned by Women Military veterans or 51% owned by Black Male EMEs or 51% owned by Women EMEs or 51% owned by Black Women QSEs	6	16		
Level 4	51% owned by Male Military veterans or 51% owned by Youth or 51% owned by any other EMEs or 51% owned by Black Male QSEs or 51% owned by Women QSEs	4	14		
Level 5	51% owned by any other QSEs	2	12		
Level 6	Not Applicable				
Level 7	Not Applicable				
Level 8	Non-compliant	0	0		

NOTE: Bidders are to submit Sworn Affidavit to substantiate the preference points claimed. Sworn Affidavit must be signed by legally recognized Commissioner of Oath.

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM
- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]
- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

NOTE: The Department of Defence reserves the right to verify the truthfulness of the claims (par 4.6 iii).

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....



COMPULSORY BRIEFING SESSION

Compulsory Briefing Session certificates: Suppliers/Contractors are advised to send a technically knowledgeable representative to the briefing session. Failure to attend the Compulsory Briefing Session and submit the completed and signed Briefing Session Certificates by the closing date and time **will invalidate this offer.** **Appendix D**

Failure to attend the Compulsory Briefing Session and submit the completed and signed Briefing Session Certificate by the closing date and time will invalidate this offer.

Appendix D

SIMON'S TOWN PROCUREMENT SERVICE CENTRE

BIDDERS INFORMATION BRIEFING SESSION CERTIFICATE

Briefing session date: 25 SEPTEMBER 2024

Briefing session time: 11:00 AM

Venue: Simon's Town, Naval Publications Unit

Bid No: SPSC-B-007-2024

Closing date: 08 OCTOBER 2024

Closing time : 11H00

Validity period: 120 Calendar Days

The Information briefing session is **compulsory** and the original signed and stamped certificate must be submitted as appendix D as part of the Bid document.

It is hereby confirmed that:

_____ (Representative)

Of _____ (Legal Name of company)

Attended the official briefing session and cognisance has been taken of the information as per the presentation, bid document, the brochure/hand-out and all relevant documentation.

(_____)
SIGNATURE OF REPRESENTATIVE

(_____)

CHIEF LOGISTICS: LIEUTENANT GENERAL

OFFICIAL DATE STAMP

The time as stipulated in the Bid document for the briefing session and latecomers will under no circumstances be permitted to attend.

Failure to attend the briefing session and provide this completed certificate with the Bid document by the closing date and time will invalidate your Bid





CENTRAL SUPPLIER DATA BASE (CSD) FULL REGISTRATION / SUMMARY REPORT

Central Suppliers Database (CSD) Registration/Summary Report: The CSD Full Registration / Summary Report should be submitted. The supplier should be:

- i. Tax Compliant on day of award. If not compliant, a grace period of 7 days will be given to update this status.
- ii. Successfully verified bank details
- iii. Physical Address
- iv. Suppliers should be registered for the commodity/service required for this bid

Failure to submit the CSD Full Registration / Summary Report by the closing date and time **may invalidate this offer. Appendix E**

Failure to submit the CSD Full Registration / Summary Report by the closing date and time may invalidate this offer.

Appendix E



SBD 1: INVITATION TO BID

SBD 1 / Invitation to Bid: This document to be fully completed. Failure to submit this document as indicated by the closing date and time **may invalidate this offer.**

Failure to submit this document as indicated by the closing date and time may invalidate this offer.

Appendix F

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SPSC-B-007-2024	CLOSING DATE: 08 OCTOBER 2024		CLOSING TIME:	11H00
DESCRIPTION	MAINTENANCE SERVICE, REPAIR, AND UPGRADE OF PRINTING PRESS MACHINERY FOR A PERIOD OF THREE YEARS FOR NAVAL PUBLICATIONS UNIT				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DOCUMENTS TO BE DEPOSITED AT THE ENTRANCE (GREEN BOX) SIMON'S TOWN PROCUREMENT SERVICE CENTRE, NO: 2 ARSENAL ROAD, SIMON'S TOWN OR HANDED IN AT THE BID RECEPTION SECTION, NO: 2 ARSENAL ROAD, SIMON'S TOWN (DIRECTIONS TO THE ABOVE ADDRESS AVAILABLE WITH THE BID DOCUMENTS)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	CHIEF PETTY OFFICER M.L. CLAASSEN		CONTACT PERSON	SSGT N.N. JANTJIES	
TELEPHONE NUMBER	021 787 5144		TELEPHONE NUMBER	021 787 5144	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	spscbidinvitation@gmail.com		E-MAIL ADDRESS	spsctechsection@gmail.com	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....



SPSC INDEMNITY AGREEMENT FORM

SPSC Indemnity Agreement Form: This document to be fully completed. Failure to submit this document as indicated by the closing date and time **may invalidate this offer. Appendix G**

Failure to submit this document as indicated by the closing date and time may invalidate this offer. Appendix G



logistics division

Department:
Defence
REPUBLIC OF SOUTH AFRICA

RELEASE OF INDEMNITY AGREEMENT FROM BIDDER: _____

IN RESPECT OF SPSC / B / 007 / 2024

INDEMNITY

1. I agree that the Department of Defence, its agents, Officers, employees, volunteers and representatives (hereafter referred to as "DOD") are indemnified from any claim that may arise from a third party and all costs or legal expenses in this regard, to such a claim for loss or damage resulting from the death, illness, injuries or disability of any such person(s), or the damage to the property of mine or any other person(s) that may result from or be related to the execution of this contract.

2. The DOD and its employees will not be held responsible for any claim or injury to my personnel or the personnel of my sub-contractors, if and when applicable, whilst on DOD property or in the execution of their tasks on DOD property.

DAMAGE COMPENSATION

3. I will be held liable for any damage or theft that may be caused, to the premises or content by me or my employees or be due to our neglect whether in the normal execution of our duties or otherwise and a claim for indemnification can accordingly be imposed by the DOD against me.

4. In the case of damages to premises or content resulting from the work done, I undertake to rectify the damage immediately to the satisfaction of the DOD. If I fail to act immediately after notification, the DOD will rectify the damage at will and the cost thereof will be recovered from any monies outstanding to me.

WAIVER

5. No waiver of any of the terms and conditions of the contract will be binding or effectual for any purpose unless expressed in writing and signed by the parties thereto, and any waiver will be effective only in specific instances and for the purpose given. No failure or delay on the part of either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of right, power or privilege.

ACKNOWLEDGEMENT

I acknowledge that I have read and understood this agreement, that I have executed this agreement voluntarily and that this agreement is binding to myself. I accept that the DOD may reject the offer and/or act against me if I contravene this agreement.

Full Name and Signature of Bidder's Duly Authorised Representative

Date

Witness 1: _____ Witness 2: _____

Date: _____



Logistics Division, Department of Defence, Republic of South Africa. Chief Logistics Officer, Department of Defence, Pretoria and Tlokweng.
Logistiek Divisie, Departement van Defensie, Republiek van Suid-Afrika. Hooflogistiekoffisier, Departement van Defensie, Pretoria en Tlokweng.





CERTIFICATE OF COMPLIANCE BY SUB- CONTRACTOR/S

Certificate of Compliance by Sub-Contractor/s: A certificate of compliance signed by the bidder and all sub - contractor/s (in the event of sub-contracting) to be fully completed. Failure to submit this document as indicated by the closing date and time **may invalidate this offer.** **Appendix H**

Failure to submit this document as indicated by the closing date and time may invalidate this offer.

Appendix H

CERTIFICATE OF COMPLIANCE BY SUB-CONTRACTOR / SUPPLIER

THIS CERTIFICATE MUST BE SUBMITTED WITH THE COMPLETED BID (IN THE ORIGINAL FORMAT) BY THE BIDDER

CONTRACTORS NAME: _____

SUB-CONTRACTORS NAME: _____
(Delete whichever is not applicable)

I/we am/are fully aware of the Bid Requirements and am/are capable of supplying the required item(s)/service(s) strictly according to the Bid Conditions, Special Conditions and Specifications supplied by the Department of Defence. I/we hereby certify that _____ will submit quotations/bids to

Supply the item(s)/service(s) listed in Bid no: _____

Section(s) _____

I/we further certify that I/we have the necessary infrastructure at my/our disposal to execute the Bid.

I/we, the Sub-contractor(s) am/are willing to allow the Department of Defence's Officials access to my/our premises for inspection purposes.

Sub-Contractor's Contact Person: _____

Address of Sub-Contractor: _____

Telephone No: _____

Fax No: _____

SIGNATURE OF SUB-CONTRACTOR

WITNESSES:

1. _____ Date: _____

2. _____ Date: _____



WRITTEN AGREEMENT WRT OCCUPATIONAL HEALTH AND SAFETY AGREEMENT (OHASA)

Written Agreement wrt Occupational Health and Safety Agreement (OHASA): The signed OHASA agreement amongst the DOD, bidder and sub – contractor/s (in the event of sub-contracting) to be fully completed. Failure to submit this document as indicated by the closing date and time **may invalidate this offer. Appendix I.**

Failure to submit this document as indicated by the closing date and time may invalidate this offer.

Appendix I



SPSC GROUP QUESTIONNAIRE

SPSC Group Questionnaire: This document to be fully completed. Failure to submit this document as indicated by the closing date and time **may invalidate this offer.**

Appendix J

Failure to submit this document as indicated by the closing date and time may invalidate this offer.

Appendix J

SIMON'S TOWN PROCUREMENT SERVICE CENTRE

CLOSING DATE OF BID: 08 OCTOBER 2024

BID NUMBER: SPSC-B-007-2024

CLOSING TIME OF BID: 11H00

VALIDITY: 120 CALENDAR DAYS

GROUP QUESTIONNAIRE

Circle applicable response and delete not applicable response.

Service required for: A Maintenance Service Contract for the SA Navy Publications Unit In Simons Town for a period of three (3) years

Do you confirm compliance to 120 calendar day's validity period?

YES / NO

If not, state reason/s: _____

Is your price firm for the validity period of 120 calendar days?

YES / NO

If not, state reason/s: _____

Lead Time/Delivery period required by supplier after receipt of order: days, weeks or months _____

Copies of General Bid Conditions and General Conditions of Contract are available from the National Treasury Website (www.treasury.gov.za)

Do you confirm compliance to the Special Conditions of Contract, General Bid Conditions and General Conditions of Contract

YES / NO

Do you confirm that you may sign a SBD 7.1 or SBD 7.2 on award,

YES /NO

General Information

Bid Documents: have you made/kept a copy of completed Bid documents for reference purposes:

YES / NO

Clarification of Information: It has been noted and confirmed that the DOD may request clarification on any information regarding any aspect included in the bid document. The bidder is to supply the requested information within the requested time span. Failing may result in the bid being disqualified.

ADMINISTRATION

Bidders are requested to number each page of the Bid Document submitted. Pages are to be numbered from the bottom page to the top page (top right hand corner)

NB: SPSC RESERVES THE RIGHT TO RECALL THE BIDDER/S TO COMPLY WITH THE ABOVE ADMINISTRATION INSTRUCTION

I/WE HEREBY CONFIRM THAT I/WE HAVE COMPLIED WITH ALL OF THE ABOVE REQUIREMENTS

WITNESS 1: _____ DATE: _____

WITNESS 2: _____ DATE: _____

BIDDER NAME: _____

SIGNATURE: _____ DATE: _____

Capacity under which this bid is signed _____



STATEMENT OF WORK

STATEMENT OF WORK: The bidder's compliance must be indicated with the word **comply/do not comply, agree/do not agree, yes or no**, or any other form of acceptance or non-acceptance on the statement of work, **each paragraph and sub-paragraph must be acknowledged**. No abbreviations will be accepted, for example, "c/nc for comply/not comply or y/n for yes/no etc". The most suitable supplier will be awarded in accordance with compliance to Statement of Work and fit for purpose

A separate attached signed letterhead shall be used if space provided is inadequate for listing the deviations. It shall clearly list the relevant paragraphs and, in detail, the deviations from that stated/specified.

This Statement of Work shall not be used for any purpose other than tendering or manufacturing. No alterations shall be allowed without the consent of the Simon's Town Procurement Service Centre

Failure to comply may invalidate this offer. Appendix L

	STATEMENT OF WORK (SOW) THE SUPPLY OF A THREE YEAR MAINTENANCE SERVICE REPAIR AND UPGRADE CONTRACT FOR THE S.A. NAVY'S PRINTING PRESS MACHINERY AND ASSOCIATED EQUIPMENTS LOCATED AT THE NAVAL PUBLICATIONS UNIT'S PREMISES, NAVAL BASE SIMON'S TOWN, CAPE TOWN, WESTERN CAPE	
1	INTRODUCTION	
	1.1. The contents of this Specification is intended to outlay the work required to be done by the contractor, who must supply the maintenance, service upgrade and repair of all printing press systems at Naval Base Publications Unit, Naval Base Simon's Town, Cape Town. The contractor will ensure the availability of all printing press systems and ensure minimal downtime for contract period of 3 years.	
		COMPLIANCE
2.	LOCATION	
	2.1 Naval Publication Unit, Simon's Town, Cape Town.	
3	ON – SITE NOTES	
	3.1. Contractors shall adhere to all Safety, Security and Military protocols as dictated by when entering, visiting, working and departing the Military Base.	
4.	MATERIAL	
	4.1 The Successful contractor will be responsible for providing the following:	
	4.1.1 All professional and competent labour required (submit proof of qualification) to execute required maintenance, service, upgrade and repair services, complete with own dedicated and relevant toolboxes and tools required.	
	4.1.2 All materials (spares) required per machine to execute maintenance, service and repair services, including consumable materials required to conduct pre-repair as well as post repair and post maintenance runs and required tests (i.e. rags, cleaning solvents, lubrication etc.)	
	4.1.3 All relevant equipment required to execute maintenance, service and repair service (eg lifting trolley, mobile air compressor unit, dedicated and special tools required etc).	
	4.1.4 All Original Equipment Manufacturer's (OEM) approved lubricants and chemicals required for individual machinery specified.	
	4.1.5 All Original Equipment Manufacturer's (OEM) approved replacement parts and accessories.	
		COMPLIANCE

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	STATEMENT OF WORK (SOW) THE SUPPLY OF A THREE YEAR MAINTENANCE SERVICE REPAIR AND UPGRADE CONTRACT FOR THE S.A. NAVY'S PRINTING PRESS MACHINERY AND ASSOCIATED EQUIPMENTS LOCATED AT THE NAVAL PUBLICATIONS UNIT'S PREMISES, NAVAL BASE SIMON'S TOWN, CAPE TOWN, WESTERN CAPE	
	4.2 The successful contractor shall not be allowed the following:	
	4.2.1 Not supply or use equipment/ chemicals that shall/ may cause damage to the machinery, building, fitting, electronic equipment or harm the health of SA Navy personnel whilst attending and operating the machinery.	
	4.2.2 Not be allowed to store materials, equipment, tools and chemicals on Department of Defence property, unless authorized to do so in writing by the SA Navy.	
	4.3 The SA Navy will NOT supply any labour, consumable materials, equipment, tools, lubrication, chemicals and spares for the duration of the execution of this contract unless previously agreed upon.	
	4.4 The SA Navy reserves the right to inspect any equipment, parts, consumable materials, spares and / or chemicals used in order to establish / determine if it meets the OEM's approved spare part as well as conforming to the SA Navy required standards.	
5.	MACHINERY	
	5.1 The successful contractor will be required to undertake all repairs, maintenance, upgrade and servicing on site on the following machinery	
	5.2 Each service and / or repair must include the following:	
	5.2.1 to include SID test.	
	5.2.2 Must include dampening service per machine.	
	5.2.3 Must include sharpening and changing of blades.	
	5.2.4 Must include sharpening of guillotine knife/blades	

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STATEMENT OF WORK (SOW)

THE SUPPLY OF A THREE YEAR MAINTENANCE SERVICE REPAIR AND UPGRADE CONTRACT FOR THE S.A. NAVY'S PRINTING PRESS MACHINERY AND ASSOCIATED EQUIPMENTS LOCATED AT THE NAVAL PUBLICATIONS UNIT'S PREMISES, NAVAL BASE SIMON'S TOWN, CAPE TOWN, WESTERN CAPE

5.3 TABLE 1:

Line No.	Description	Qty of Machines	Services Required	Compliance
1.	Heidelberg Stahlfoder KH-56	1	Maintenance, Service and Repair	
	Heidelber Stahlfolder KD-66-4	1	Maintenance, Service and Repair	
	Heidelberg Stitchmaster ST 100.2	1	Maintenance, Service and Repair	
	Heidelberg Eurobind 600 HM	1	Maintenance, Service and Repair	
	Heidelberg Polar 137 Xplus	2	Maintenance, Service and Repair	
	Heidelberg Suprasetter A105	1	Maintenance, Service and Repair	
	Heidelberg Ovit Stacker	1	Maintenance, Service and Repair	
	Heidelberg Ovit Adara TH 120	1	Maintenance, Service and Repair	
	Heidelberg XL 106-4 Speedmaster (4 colour press, digital)	1	Maintenance, Service and Repair	
	Heidelberg MOV (4 colour press)	1	Maintenance, Service and Repair	
	Heidelberg KORD (single colour press)	2	Maintenance, Service and Repair	
Line No.	Description	Qty of Machines	Services Required	Compliance
2.	Stitchmaster Muller Martini Model 1509	1	Maintenance, Service and Repair	

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Line No.	Description	Qty of Machines	Services Required	Compliance
3.	Nagel CitoBorma 490 Four hole punch	1	Maintenance, Service and Repair	
Line No.	Description	Qty of Machines	Services Required	Compliance
4.	Various Oil using and Oil-free air compressors	10	Maintenance, Service and Repair	
Line No.	Description	Qty of Machines	Services Required	Compliance
5.	Epson Stylus Pro 9890 colour printer	1	Maintenance, Service and Repair	
Line No.	Description	Qty of Machines	Services Required	Compliance
6.	IDEAL 4850-95-EP Guillotine	1	Maintenance, Service and Repair	

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	STATEMENT OF WORK (SOW) THE SUPPLY OF A THREE YEAR MAINTENANCE SERVICE REPAIR AND UPGRADE CONTRACT FOR THE S.A. NAVY'S PRINTING PRESS MACHINERY AND ASSOCIATED EQUIPMENTS LOCATED AT THE NAVAL PUBLICATIONS UNIT'S PREMISES, NAVAL BASE SIMON'S TOWN, CAPE TOWN, WESTERN CAPE	
		COMPLIANCE
	5.4 Upon completion of each maintenance / service / repair task, the contractor's technician(s) shall submit a detailed and auditable service and repair report to the onsite contact person for signature, which shall clearly indicate the following:	
	5.5.1 Specific material used (i.e. sundries (to be specified), quantities of grease, oil etc. used. General descriptions of sundries used shall not be acceptable.	
	5.5.2 Spare used / replaced (quantity and relevant part numbers).	
	5.5.3 Adjustments carried out.	
	5.5.4 Calibration test(s) performed.	
	5.6 The service and repair report / invoice shall also clearly indicate what level of maintenance / service / repair tasks was executed and on which machine (refer to TABLE 1).	
6.	SOFTWARE	
	6.1 The successful contractor shall be liable for the acquiring, supply, licensing and installation of all necessary and required OEM approved software in order to ensure the effective and optimal operation of each machine listed in TABLE 1 .	
	6.2 As part of the contract the contractor will be acquire, supply and install OEM approved software update /upgrades as these become available and necessary, in order to maintain each machine to the highest operational level.	
	6.3 All applicable software licences shall become the property of the SA Navy after successful integration and re-commissioning of the applicable systems.	
	6.4 A disaster recovery disc of all new / upgraded software installation, including all peripherals, shall be supplied to the SA Navy upon successful integration and operation of each new version / update of applicable software installed.	
	6.5 The successful contractor shall be required to be capable to obtain a complete range of OEM approved spares and fluids required for the maintenance / service / repair of each machine listed in TABLE 1 during the 3 years.	

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		COMPLIANCE
7.	QUALITY ASSURANCE: The contractor must work in accordance with the following regulations as per LABOUR LAW	
	7.1. The occupational Health and Safety Act, Act 85 of 1993, as amended.	
	7.2. National building regulations and standards Act No. 103 of 1977, as amended.	
	7.3. Compensation for Occupational Injuries and Diseases (COID) Act, Act 130 of 1993, as amended.	
	7.4. National Water Act, Act 36 of 1998, as amended	
	7.5. National Environmental Management Act (NEMA), Act 107 of 1998, as amended.	
	7.6. Atmospheric Pollution Prevention Act, Act 45 of 1965, as amended.	
	7.7. Environmental Conservation Act (ECA), Act 73 of 1989, as amended.	
	7.8. Environmental Conservation Act (ECA), Act 50 of 2003, as amended.	
	7.9. Hazardous Substances Act, Act 15 of 1973, as amended.	
	7.10. The Local Municipality by-laws and regulations as well as the regulations of the local supply authority.	
	7.11. The Local Municipal Fire regulation	
	7.12. The standard regulations of any Government Department or public service company, where applicable.	
	7.13. Security protocols/regulations as well as the disaster management levels and implementation thereof within the work space/site.	
8.	LIABILITY	
	8.1. The Contractor accepts full responsibility and accountability for any damages to state property and existing services, they will repair it at own cost without delay in service and progress of the project.	

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	STATEMENT OF WORK (SOW) THE SUPPLY OF A THREE YEAR MAINTENANCE SERVICE REPAIR AND UPGRADE CONTRACT FOR THE S.A. NAVY'S PRINTING PRESS MACHINERY AND ASSOCIATED EQUIPMENTS LOCATED AT THE NAVAL PUBLICATIONS UNIT'S PREMISES, NAVAL BASE SIMON'S TOWN, CAPE TOWN, WESTERN CAPE	
		COMPLIANCE
	8.2. No additional work to take place without the authorization from SPSC.	
	8.3. A quality control inspection will be carried out on completion of the task to ensure that the performed services adhere to specifications and meet the requirements of the client.	
	8.4. No undocumented foreign nationals will be allowed to enter the DOD facilities.	
	8.5. Documented Foreign nationals must at all-time be in possession of passport and work permit.	
	8.6. The contracts and his staff are subject to security checks when entering and leaving the unit.	
	8.7. Competence such as knowledge, skills, experience and qualified artisans to be used at all times.	
9.	ACCEPTANCE	
	9.1. The premises cleaned as to be presented for inspection by the contact person /or his designated representative on completion of maintenance / service / repair task.	
	9.2. The area where work was conducted to be kept clean at all times.	
10.	ENQUIRIES	
	For technical enquiries contact Staff Sergeant Jantjies during working hours on 021 787 5144 or E-mail: spstechsection@gmail.com	

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All required proof to be submitted with your offer, failure to submit as requested by the closing date and time will invalidate your offer.

ACKNOWLEDGEMENT OF SCOPE OF WORK (SOW), GENERAL CONDITION OF CONTRACT (GCC) AND SPECIAL CONDITION OF CONTRACT (SCC)

Name: _____

Company: _____

Designation: _____

Signature: _____ Date: _____

The bidder's compliance must be indicated with the word comply/do not comply, agree/do not agree, yes or no, or any other form of acceptance or non-acceptance on the specification/scope of work, each paragraph and sub-paragraph must be acknowledged. No abbreviations will be accepted, for example, "c/nc for comply/not comply or y/n for yes/no etc".

The most suitable supplier will be awarded in accordance with compliance and fit for purpose.

A separate attached signed letterhead shall be used if space provided is inadequate for listing the deviations. It shall clearly list the relevant paragraphs and, in detail, the deviations from that state/specified.

This Scope of Work shall not be used for any purpose other than tendering or manufacturing. No alterations shall be allowed without the consent of the South African Navy and Simon's Town Procurement Service Centre

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SPECIAL CONDITIONS OF CONTRACT

	STATEMENT OF WORK (SOW) THE SUPPLY OF A THREE YEAR MAINTENANCE SERVICE REPAIR AND UPGRADE CONTRACT FOR THE S.A. NAVY'S PRINTING PRESS MACHINERY AND ASSOCIATED EQUIPMENTS LOCATED AT THE NAVAL PUBLICATIONS UNIT'S PREMISES, NAVAL BASE SIMON'S TOWN, CAPE TOWN, WESTERN CAPE	
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SPECIAL CONDITIONS OF CONTRACT

DEPARTMENT OF DEFENCE

SPECIAL CONDITIONS OF CONTRACT
(SCCs)

TABLE OF CLAUSES

1. Changed Requirement
 2. Co-ordinated activities
 3. Contractor's Personnel
 4. Value Added Tax (VAT)
 5. Damage Compensation
 6. Waiver
 7. Severability
 8. Sub-contracting
-

SPECIAL CONDITIONS OF CONTRACT

CHANGED REQUIREMENT

1. If Department of Defence institutions participating in this contract are disbanded or relocated or for reasons unknown at the time of concluding the contract, the Department of Defence reserves the right to cancel the contract or parts thereof on written notice of 90 days sent to the contractor at the address appearing in the contract.

CO-ORDINATED ACTIVITIES

2. Whilst on Department of Defence premises, personnel of the contractor will have access to all areas, subject to other stipulations in the relevant contract, to render the services. If the contractor's service is not rendered in a specific area at a given time, access to that area is forbidden.
3. The work to be executed must under no circumstances disrupt the routine activities taking place in the institution or on the premises where the service is to be provided.

CONTRACTOR'S PERSONNEL

4. Identification. To identify the contractor's personnel on the premises of the Department of Defence, the personnel will comply with the following, with any costs for the account of the contractor:
 - a. Personnel will wear company identification cards with an employee photograph on it, conspicuously on his/her person at all times;
 - b. Personnel will wear identifiable uniforms whilst on duty.
5. Attitude towards Safety, Health, Security and Service Delivery. Without prejudice to the contractor's responsibility and right to select and appoint his/her own personnel, the Department of Defence will at all times have the right to identify personnel of the contractor whom are considered to be safety and/or health and/or security risk and/or personnel whom are undesirable. In such case the contractor will be requested not to utilise such person(s) any longer to honour his/her obligations in terms of this contract. The contractor will immediately comply with the request and he/she will not, as a result of such a request, be entitled to institute any claim against the Department of Defence for any loss or otherwise suffered as a result of such a request. The contractor therefore indemnifies the Department of Defence against any claim whatsoever from the employee concerned.
6. Name List. The contractor must submit a complete name list of all personnel to be employed on Department of Defence premises to provide the service according to the contract, to the Department of Defence official at the institution or on the premises where the service is to be provided, who will arrange for entry permits for the contractor. Any changes to the personnel must be communicated to the designated official without delay.
7. Personnel on Site. The contractor must ensure that the total number of personnel offered for the execution of this contract is on duty on a daily basis. Provision must therefore be

made for temporary or stand-in personnel for cases where personnel are on leave or sick leave.

VALUE ADDED TAX (VAT)

8. All monies paid in terms of this bid is subject to value added tax calculated at the appropriate tariff from time to time as provided for in the Value Added Tax Act, Act 89 of 1991, the schedules thereto and Rulings as issued by the South African Revenue Services in regard to value added tax.

DAMAGE COMPENSATION

9. The contractor herewith indemnifies the Department of Defence from any claim that may arise from a third party and all costs or legal expenses in this regard, to such a claim for loss or damage resulting from the death, injuries or disability of any such person(s), or the damage to property of the contractor or any other person(s) that may result from or be related to the execution of this contract.
10. The contractor will be held responsible for any damage or theft that may be caused, to the premises or content by him or his employees or be due to their neglect whether in the normal execution of their duties or otherwise and a claim for indemnification can accordingly be imposed by the Department of Defence against the contractor.
11. In the case of damages to premises or content resulting from the work done, the contractor will undertake to rectify the damage immediately to the satisfaction of the Department of Defence. If the contractor fails to act immediately after notification, the Department of Defence will rectify the damage at will and the cost thereof will be recovered from any moneys outstanding.
12. The Department of Defence and its employees will not be held responsible for any claim or injury to the contractor's personnel whilst on Department of Defence property or in the execution of their tasks on Department of Defence property.

WAIVER

13. No waiver of any of the terms and conditions of the contract will be binding or effectual for any purpose unless expressed in writing and signed by the parties thereto, and any such waiver will be effective only in specific instances and for the purpose given. No failure or delay on the part of either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

SEVERABILITY

14. Should any of the terms and conditions of the Contract be held to be invalid or unlawful, such terms and conditions will be severable from the remaining terms and conditions, which will continue to be valid and enforceable.

SUB-CONTRACTING

15. In the event that sub-contractors are used to execute the contract or part thereof, the following shall apply:
 - a. Prior Approval. Once the contract has been concluded, the contractor shall obtain prior approval from the Department of Defence before the appointment of any sub-contractor.
 - b. Payment. The contractor shall remain liable to reimburse the sub-contractors for goods delivered or services rendered to the Department of Defence.