

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION

ERRATUM NOTICE

APPOINTMENT OF AN INFORMATION TECHNOLOGY (IT) SPECIALIST TO PROVIDE TECHNICAL ADVISORY SERVICES TO DTPC BID COMMITTEE S FOR THE PERIOD OF THREE (3) YEARS

REF NO.: DTP/RFP/24/FIN/02/2025

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

Dube TradePort Corporation (DTPC) invites proposals from suitably qualified and experienced technical specialist services for ICT to support the Bid Specification Committees (BSC) and Bid Evaluation Committees (BEC) in accordance with National and Provincial Treasury guidelines.

The scope includes the following services analysing the current procurement process and future IT hardware and software procurements, as well as other related projects and services. Conduct market research and the preparation of a technical report for the Bid Evaluation Committee (BEC).

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2022 using the 80/20 preference points system.

The 20 preference points (Specific Goals) will be allocated to the following as included in the bid document:

- I. Enterprises (or bidders) who are at least 51% or more Owned by Black People (10 Points)
- II. Enterprises (or bidders) who are based in KZN (10 Points)

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from **18 March 2025 to 25 March 2025** during the weekdays (Mon – Fri) between 08h30 and 16h00. Documents will not be available physically but will be e-mailed to all companies that purchased bid documents. A non-refundable document fee of **R250.00** (Two hundred and fifty rands) must be paid via EFT, proof of payment must be emailed for the Bid Documents. No cash will be accepted, and proof of payment must be emailed. Please allow 2 days for funds to reflect in the account. DTPC will only email documents once the payment has been cleared in its bank account. Payments must contain the reference, "**DTP/RFP/24/FIN/02/2025**" and must clearly identify the Bidder, e.g. "ABC Consortium". Electronic versions of these documents will only be available via email on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

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A **COMPULSORY** briefing session meeting **(virtual)** for service providers, who have paid for and received the Bid Documents via email will be held via Microsoft Teams **(virtually)** on **26 March 2025** at **11:00**.

All previously issued document for this bid (with the same bid number) are still valid and companies who are in possession of the bid document do not need to request new document.

Enquiries should be directed via email: tenders@dubetradeport.co.za.

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **11 April 2025**. Documents should be clearly marked **"APPOINTMENT OF AN INFORMATION TECHNOLOGY (IT) SPECIALIST TO PROVIDE TECHNICAL ADVISORY SERVICES TO DTPC BID COMMITTEES FOR THE PERIOD OF THREE (3) YEARS"**.