

INVITATION TO SUBMIT A PROPOSAL FOR REQUIREMENTS OF THE SOUTH AFRICAN BUREAU OF STANDARDS (SABS)

RFP NUMBER: 20626

DESCRIPTION: STRUCTURAL CONCRETE REMEDIAL WORKS

COMPULSORY BRIEFING SESSION

DATE: 02 September 2022

VENUE: SABS EAST COAST OFFICE BUILDING, 15 GARTH ROAD, WATERVAL, DURBAN

TIME: 09:00am to 11:00pm

CLOSING DATE: 19 September 2022

CLOSING TIME: 11:00am

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THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR PROPOSAL BEING DISQUALIFIED)

NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	(CODE)		(NUMBER)	
FACSIMILE NUMBER	(CODE)		(NUMBER)	
CELLPHONE NUMBER				
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				

NAME OF AUTHORISED PERSON	
SIGNATURE OF BIDDER	
CAPACITY UNDER WHICH THIS BID IS SIGNED	
DATE	

1. Intent

The South African Bureau of Standards (SABS) is inviting experienced and reputable (Suppliers) Bidders to submit proposals for Structural Concrete Remedial Works.

2. Confidentiality

This document may not be used for any purpose by the Bidder other than for developing their response to it, and all reasonable efforts must be taken by the Bidder to ensure confidentiality of any information provided. This document and any other information of a confidential nature provided to the Bidder during the course of the Request for Proposal (RFP) process are to be covered by the non-disclosure agreement signed between the SABS and the Bidder.

3. Procedural compliance

3.1 Intent to respond

An interested Bidder is required to advise the SABS of its intention to submit a proposal by completing and returning the "Intention to Respond" form (Appendix B) no later than **02 September 2022**. Should a party decide not to respond to this RFP, you are requested to continue to treat the information as confidential in perpetuity.

3.2 Responsibility for costs

Under no circumstances shall the SABS accept any responsibility whatsoever for any of the Bidder's costs associated with the preparation and/or submission of its Bid/Proposal, including any costs incurred by the Bidder prior to the signature, by both parties, of an agreement resulting from a successful bid.

3.3 Amendments to the RFP

Amendments to this document shall only be effective if agreed by the SABS and confirmed in a written addendum to the RFP. The SABS reserves the right to modify the scope of this document at any time prior to and after the award of the tender.

3.4 Delivery of proposals or bids

The Bidder is responsible for ensuring that the Bid/Proposal is submitted and delivered on time to Tenders.prince@sabs.co.za. The SABS undertakes that the Bids/Proposals shall be stored in a secure place, opened at the same time and not before the deadline for submission.

Note: The above email address should only be used for submission of proposals. No clarity seeking questions should be sent to this email address.

3.5 No obligation to proceed

The SABS reserves the right to discontinue the RFP process at any time prior to the formation of the envisaged agreement and will give written reasons for the cancellation upon written request to do so. The SABS, its subsidiaries, shareholders, advisors, directors, employees, representatives including the SABS Representative shall not be liable for any losses, claims or damages of whatsoever nature or howsoever arising that may be sustained by a Bidder or any other person as a result of its participation or any amendment, termination or suspension of the process set out in this RFP or its exclusion from participating in the tender process at any point. It is an express term that SABS shall in no way be liable for any indirect/consequential damages, loss of profits, etc. suffered by the Bidder during the RFP process, award, negotiating and/or contracting phase.

After any cancellation of the tender process or the rejection of all tenders due to non-compliance with the thresholds, SABS may abandon the proposed work and services, have it performed in any other manner, or re-issue a similar invitation to tender at any time.

3.6 No contract

Bidders shall note that this RFP does not commit the SABS to any course of action resulting from the receipt of Bids/Proposals and the SABS may, at its discretion, reject any Bid/Proposal that does not conform to instructions and specifications that are contained herein or select a Bidder based upon its own unique set of criteria. SABS also reserves the right not to select a Bidder/award the tender. The SABS does not become bound by any obligations prior to the signature, by both parties, of an agreement - to be negotiated, resulting from a successful bid.

Nothing in this document shall be construed as a contract between the parties and no communication, whether verbal or written, by the SABS personnel or agents during the course of this process shall create such a contract in respect of the requirements specified in this RFP.

SABS shall not be liable for any fees incurred due to any work done/services performed by the Bidder prior to signature, by both parties, of an agreement resulting from a successful bid.

3.7 Validity of proposals

The proposal shall remain valid for a period of one hundred and twenty (120) days from the submission date, where after such proposal expires. SABS retains the right, but is under no obligation, to request Bidders to extend the validity periods of their proposals, prior to expiry thereof. Such request, if any, shall be in writing. The Bidder is not obliged to extend the validity period.

3.8 Intellectual Property

The Bidder undertakes that the SABS retains ownership of all Intellectual property rights on all material and processes developed that relate to the service provided for and on its behalf by the Bidder. The Bidder undertakes to transfer all said Intellectual Property Rights, whether registered and / or unregistered, to the SABS, including undertaking to sign all forms necessary to affect such transfer.

4. General Instructions

4.1 Assumptions

The SABS has endeavoured to provide sufficient guidance to inform Bidders' Bids/Proposals. However, it may be necessary to make some assumptions. Where assumptions have been made these must be documented in the Bid/Proposal. The SABS accepts no responsibility for assumptions made by the Bidder.

4.2 Requests for clarification/additional information

Requests for additional information, questions or issues fundamental to the quality or clarity of the response should be submitted using the 'Request for Proposal Enquiry' (Appendix N). Additional information will be provided at the discretion of the SABS. The SABS also reserves the right to provide the same information to all other interested Bidders.

4.3 Contact information

All enquiries regarding this RFP must be e-mailed to prince.hlongwane@sabs.co.za. Bidders must not contact any other SABS personnel regarding this RFP as this may lead to disqualification of the bid. Also note that any canvassing by Bidders regarding this RFP will result in disqualification.

4.4 Timescale

The proposed timescales for the RFP process are indicated below.

Item	Milestone	Date
1	Date of RFP advertisement	26 August 2022
2	Compulsory Briefing session SABS EAST COAST OFFICE BUILDING, 15 GARTH ROAD, WATERVAL, DURBAN	02 September 2022 at 09:00am
3	Appendix C, Non-disclosure Agreement /Confidentiality Undertaking signed and submitted	19 September 2022
4	Appendix B, Intention to respond released and submitted	19 September 2022
5	Final Date for Bidders to submit consolidated requests for clarification (Questions) Questions to be send to prince.hlongwane@sabs.co.za	02 September 2022
6	SABS clarification. (Not further clarification after this date)	07 September 2022
7	Proposal Submission Date Proposals to be send to Tenders.prince@sabs.co.za	19 September 2022,11:00 am
8	Evaluation of proposals	19 – 23 September 2022
9	Presentations	TBA
10	Awarding of Tender (Next TC seating)	TBA

4.5 Management summary

This section should be submitted as a separate document. The information to be provided in the Management Summary shall include, but not be limited to the following items

- Company profile
- Completed 'Statement of compliance' (Appendix K)

4.6 Presentations

The SABS reserve the right to request bidders to present for clarification.

4.7 Clarification and inspections

The SABS may submit clarification in writing on specific tender aspects to obtain a better understanding of the received bid/s. This may also include possible inspections of the Bidder's premises at an agreed upon date and time.

4.8 Submitting a response

4.8.1 Due date

- Proposals/ Bids are to be submitted by closing date and time as stipulated on page 1.
- Proposals/ Bids must be submitted **electronically** to Tenders.prince@sabs.co.za indicating the tender **reference number** and **description on the subject**. **Maximum size 14MB**.
- Proposals/ Bids must be submitted on **PDF Files** (compressed zipped folder if necessary).

- Proposals/Bids submitted via a link and/or “we transfer” **will not be accepted.**
- The responsibility for on-time submission rests entirely with the Bidders.
- **Late submissions will NOT be accepted.**
- **The above email address should only be used for submission of proposals. No clarity seeking questions should be send to this email address.**

4.8.2 Proposal format

Each proposal shall include a detailed description of the Bidder’s capabilities with regard to the requirements set out in **Appendix A and Section 5.3** of the Functionality Evaluation.

4.8.3 Central Supplier Database (CSD) Registration

Service providers and suppliers who wish to render services to SABS will no longer register at SABS directly. Suppliers will have to register on National Treasury Central Supplier Database (CSD) as per National Circular No 3 of 2015/6 – Central Supplier Database; National Treasury will maintain the database for all suppliers for Government and its institutions; and All existing and prospective suppliers are requested to register on the CSD by accessing the National Treasury website at www.CSD.gov.za.

5. Evaluation

5.1 Returnable documents

Bidders must provide the following administrative compliance documents.

[TICK APPLICABLE BOX]

NO	APPENDIX	TICK
1	Appendix A Tender Requirements/ Scope of Work	
2	Appendix B Intention to Respond	
3	Appendix C SBD 4 Bidder’s Disclosure	
4	Appendix D Signed Non-disclosure agreement	
5	Appendix E SBD 6.1 Preference points claim form in terms of the Preferential procurement Regulation 2017	
6	Appendix F Signed SABS Terms & Conditions	
7	Appendix G CSD Report / Proof of banking details for international suppliers	
8	Appendix H BBBEE/ Sworn affidavit	
9	Annexure I Quotation/ Fixed Rate	
10	Appendix J Management Summary (including Statement of Compliance)	
11	Appendix K Statement of Compliance	
12	Appendix L Page 2 of the RFP Document	
13	Appendix M Audited Financial Statements	
14	Appendix N Request for Proposal Enquiry	

5.2 Disqualifying criteria is as follows:

- Bidders who do not meet all the requirements as specified on the RFP document scope of work will not be evaluated any further.
- Bidders whose solution is encumbered by any Intellectual Property rights, whether registered and / or unregistered, including but not limited to Copyrights, Patents, Know-How, Registered Designs, Trade Marks, Trade Secrets and the like, will not be considered for award of the bid.
- Bidders who make a misrepresentation on the above 2 points or any other material fact.

5.3 Tender Evaluation Process

Stage 1: Mandatory requirements

- **Compulsory Briefing session**
- **CIDB Grading – 5GB OR HIGHER**

Only Bidders that quoted as per the scope and meet the mandatory requirement and will be evaluated further on functionality evaluation.

5.4 Responsive services providers will be evaluated on functionality. The minimum score for functionality is 80%, Bidders who do not achieve the 80% threshold on technical evaluation will be evaluated on the next stage of evaluation.

Bidder must clearly respond to each of the be low, this will be strictly reviewed and scored according to the overall feedback provided in the proposal **and clearly numbered in the Table of contents**

Bidders will be evaluated on a scale of 0 – 5 where; 0 = very poor, 1 = Poor; 2 = Average; 3 = Good; 4 = Very good and 5 = Excellent

Evaluation Criteria	Application 0 = Very Poor; 1 = Poor 2 = Average; 3 = Good; 4 = Very Good; 5 = Excellent	Weights %
Contractor Experience 5GB OR Higher	Score will be based on successfully executed and completed Structural repairs Project over the last five years of which details are provided, The Contractor will demonstrate experience on similar projects successfully completed within the last 5 years Score: 1 = 2 or less similar type of construction projects at the same or higher value completed in the last 5 years or non-submission; 2 = 3 similar type of construction projects at the same or higher value completed in the last 5 years; 3 = 4 similar type of construction projects at the same value or higher completed in the last 5 years. 4 = 5 similar type of construction projects at the same value or higher completed in the last 5 years; 5 = 6 or more similar type of construction projects at the same value or higher completed in the last 5 years. Attach Appointment letters, Payment certificates, Completion Certificates and/or final accounts references of previously completed construction projects as evidence of performance	25%
Qualifications of Key Staff (assigned site personnel) in relation to the scope of work	Score will be based on qualifications, years of experience on building/ construction projects, 1 = Certificate (N3 to N6) in Building/ Construction 3 = National Diploma in Building /Construction 5 = B Tech / B Eng. in Building / Construction Registered Built Environment Professional	30%

Evaluation Criteria	Application 0 = Very Poor; 1 = Poor 2 = Average; 3 = Good; 4 = Very Good; 5 = Excellent	Weights %
Project Methodology & Schedule	Score will be allocated for a project specific Project Methodology highlighting the logistic activities, factory inspections, site installation and commissioning activities : 1 = Generic Project methodology provided aligned to the scope; 3 = Detailed project methodology aligned to the scope of work, highlighting risks, Level 2 schedule; 5 = Detailed project methodology aligned to the scope of work, highlighting risks and mitigation measures, Level 2 schedule aligned to methodology.	35%
Client Satisfaction Letter	Points allocated for a submitted Client Satisfaction Letters as follows: ▪ Official client letter head ▪ State the quality of Job/services ▪ State if the contractor completed the work within the duration of the project ▪ Name of contact person ▪ Email address of contact person ▪ Cellular number of contact person 5 = Submission of letter from at least 6 + clients 4 = Submission of letter from at least 5 clients 3 = Submission of letter from at least 4 clients 2 = Submission of letter from at least 3 clients 1 = Submission of letter from at least 2 client	10%
Total		100%

5.5 Preferential point system – Pricing and B-BBEE

Only Bidders who submitted quotations as per scope of work and met mandatory requirements, met 80% threshold on functionality will be evaluated further on 80/20 preference points system of 2017. (Pricing and BBEE)

6. Feedback on Proposals

Once the recommendation to the Tender Committee has been approved, the successful and unsuccessful bidder(s) will be notified in writing.

Successful bidder/s will be issued with a notification letter. Such notification does not constitute an agreement. The award is wholly subject to the successful Bidder entering into a duly signed contract with SABS.

7. Contracting

Successful bidder(s) will be required to enter into a contract with the SABS. A formal Agreement will be signed with the successful bidder and SABS further reserves the right to amend, alter or delete clauses

relating to, but not limited to: insurance, indemnity, undertaking, guarantees, Intellectual Property, service levels and / or tax compliance.

SABS shall not be liable for any costs expended by the bidder prior to any formal agreement being signed. **It is therefore imperative that NO SERVICES are rendered prior to the formal agreement becoming effective.**

ANNEXURE A

SCOPE / SPECIFICATION & REQUIREMENTS

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1. INTRODUCTION

The purpose of this document is to outline the scope of work (SOW), specification and other technical requirements for the structural concrete remedial works at the SABs East Coast Office Building. The SABs East Coast Office Building is located at 15 Garth Road, Waterval, Durban in the KZN Province.

The building has two double storey blocks, the Northern Block and the Southern block, which were built in the early 1970s. The structure is a reinforced concrete (RC) frame, comprising of ground floor columns supporting a first-floor coffer slab and the first-floor columns supporting a roof flat slab. The external columns supporting the walkway are 175 x 175mm precast columns spaced at about 1200mm c/c, to form a façade. Some of the façade columns have a 75mm diameter rainwater downpipe inside. The ground floor precast façade columns are pin jointed to the first-floor precast façade columns. The joint detail has been exposed to aggressive coastal atmosphere and water ingress over the time thus it is badly corroded and unsafe. The joint must be repaired as per proposed detail for longevity. The source of water ingress is mainly from blocked full-bores and the possibly damaged rainwater downpipes (RWDPs) inside some of the columns. Therefore, the RWDPs must be fixed, full-bores must be maintained and possibly high pressure jetting for the stormwater line.

A portion of the remedial works on the perimeter RC columns have been completed by the previous Contractor. The remainder of the remedial works on all the RC columns to be completed under this contract. The completed remedial works have been excluded from the Scope of Works and the associated Bill of Quantities.

2. SCOPE OF WORKS

The scope of work is on the following structural elements:

- a) Temporary support works
- b) External columns remedial works
- c) Repair works of degraded concrete around the office building
- d) Masonry repair works
- e) Maintenance of the full-bore outlets on the first-floor balconies and the roofs, and pressure wash the stormwater lines
- f) Additional works (Plastering, Painting, Waterproofing and Tiling – including temporary removal, store and reinstall of HVAC units)

3. PHASING OF WORKS

The remedial works for the external columns is planned to be completed in three phases, as described below:

Phase 1 – Southern block

- Install propping system for phase 1, as marked on the tender drawings, in between all the external columns.
- Phase 1 - stage 1: Do external columns remedial works for every alternate column as described in the methodology below, for the remainder of remedial works.
- Phase 1 - stage 2: Do external columns remedial works for the balance of the columns as described in the methodology below, for the remainder of remedial works.
- Do all other works described in the scope.
- Request an inspection from the Engineer for snagging.
- Complete the works for practical completion.

Phase 2 – West part of Northern Block

- Install propping system for phase 2, as marked on the tender drawings, in between all the external columns.
- Phase 2 - stage 1: Do external columns remedial works for every alternate column as described in the methodology below.
- Phase 2 - stage 2: Do external columns remedial works for the balance of the columns as described in the methodology below.
- Do all other works described in the scope.
- Request an inspection from the Engineer for snagging.
- Complete the works for practical completion.

Phase 3 – East part of Northern Block

- Install props for phase 3, as marked on the tender drawings, in between all the external columns.
- Phase 3 - stage 1: Do external columns remedial works for every alternate column as described in the methodology below.
- Phase 3 - stage 2: Do external columns remedial works for the balance of the columns as described in the methodology below.
- Do all other works described in the scope.
- Request an inspection from the Engineer for snagging.
- Complete the works for practical completion.

4. CONSTRUCTION

4.1. Temporary Support Works – C1

4.1.1. Temporary Propping – C1.1

Currently, the client has installed temporary propping to keep the building safe as indicated on the tender drawing 34020-08-201-01-01. Contractor must take responsibility or replace the existing temporary props immediately after site handover. Positions of the emergency props only are indicated on the layout. The temporary propping locations are as described below for each Phase of the project.

Requirements:

Props capacity requirements are 200kN and 100kN on the ground floor and first floor respectively.

4.1.2. Temporary Support Works – C1.2

Contractor to provide temporary support works for each column prior to starting with its remedial works. The ENTIRE phase MUST receive temporary support works between each perimeter RC column until the Engineer signs off on the remedial works on the RC columns before the propping can be moved over to the next phase of remedial works. For phase 1 only the following lines of RC columns to receive temporary support works:

- Between gridlines “BQ/7” and “BQ/19” as per tender drawing 34020-08-201-01-01
- Between gridlines “AV/19” and “BQ/19” as per tender drawing 34020-08-201-01-01

The temporary works must have sufficient load carrying capacity and provide adequate space to access the particular column. The column capacities are 200kN and 100kN for each external column on the ground floor and first floor respectively. Allowance to be made to address the falls on the existing tiles at ground floor and first floor walkways, as well as the curved RC column heads at RC roof slab soffit level, to ensure that the top and bottom baseplates of the temporary support works are in full contact with the supporting mediums.

Requirements:

Due to the nature of the specialised structural remedial works, the temporary support works system and pricing must be submitted at tender stage as it is one of the tender technical evaluation criteria. These works must be signed off by a competent person and inspected on a regular basis.

4.1.3. Scaffolding – C1.3

Allow for scaffolding to be erected to provide safe working access to the external façade of the RC columns, for the area where remedial works to the RC columns are being conducted.

4.2. External Column Remedial Works – C2

The external columns comprise of the ground floor lift and the first-floor lift - load bearing precast elements. The two elements connect by means of sleeves on the first-floor level. The ground floor precast elements have the vertical reinforcement protruding above the first-floor level. The first-floor precast elements have a female coupling sleeve welded to the bottom of its vertical reinforcement. The sleeve then slides over the ground floor precast element's protruding vertical reinforcement, thereby forming a butt (pinned) joint. These connections were probably initially sealed but over time the connections have been exposed to coastal aggressive atmosphere and water ingress thus the reinforcement and sleeves is severely corroded. These joints are currently unsafe and must be refurbished. A third of the columns have 50mm diameter PVC rainwater downpipes casted inside the RC columns for stormwater drainage from RC roof slab and first-floor walkway level.

The proposed remedial works methodology for two types of columns is as follows:

4.2.1. Column without RWDP – C2.1

- Ensure temporary works are provided and signed off before starting any remedial works,
- Remove handrails,
- For every alternative column, carefully cut the column concrete with a small grinder at 1m above the first-floor level, 30mm deep,
- Take good care not to damage reinforcement,
- Temporarily displace the 32mm diameter electrical conduit,
- Carefully break the column concrete with a small electric breaker between the cut and the first-floor upstand beam. The upstand beam should also be demolished, depending on extent of corrosion,
- Request an inspection from the engineer to determine extent of the column and upstand beam reinforcement to be cut,
- Cut the existing corroded reinforcement back in accordance with the Engineer's instruction, (Note: For example, the 1m breaking assumes 520mm corroded reinforcement to be cut and 480mm to be used for lapping). Therefore, if corrosion of reinforcement is more than 520mm, more concrete of the column and or upstand beam will have to be demolished,
- Column: Install new splice reinforcement 4Y16 bars and R10 stirrups spaced at 200mm centre to centre as per Detail 2a on drawing 34020-08-201-01-02,
- Upstand: Install 2Y12 horizontal bars fixed in position with R8 clips at 200mm centre to centre dowelled into existing concrete on one side,
- Request inspection from the Engineer,
- Shutter upstand beam and cast in-situ concrete grade 30MPa/9mm stone,
- Shutter column and cast with self-compacting concrete, grade 35Mpa/9mm stone. The mix design must allow for an early characteristic strength of 30MPa at 7 days,
- Take a total of nine concrete cube tests for each day's casting,
- Remove all shuttering after 3 days and proceed to apply a uniform 12mm plaster with an approved plaster key,
- Paint after two weeks of curing using approved paint,
- Remove props as soon as the required strength is achieved, say at 14 days after casting the self-compacting concrete, only after the Engineer has received and approved the concrete test results.

A total of 46 Perimeter Columns to only receive plastering and painting, since the column demolition and re-casting has been completed for these RC columns. All these RC columns are located in Phase 1, as highlighted in the tender drawing 34020-08-201-01-01.

A total of 15 Perimeter Columns have been demolished, as well as the necessary demolitions have been executed on the RC upstand beam between these columns, as highlighted in the tender drawing 34020-08-201-01-01. Most of these columns to still receive replacement reinforcement, as well as to be casted, plastered and painted.

The required remedial works on a total of 159 Perimeter Columns has not commenced and needs to be addressed in full, as well as the remedial works to the RC upstand beams between these columns, as highlighted in the tender drawing 34020-08-201-01-01.

4.2.2. Column with RWDP – C2.2

- Ensure props are installed before starting any remedial works,
- Remove handrails,
- For every alternative column, carefully cut the column concrete with a small grinder at 1m above the first-floor level, 30mm deep,
- Take good care not to damage reinforcement and the RWDP,
- Carefully break the column concrete with a small electric breaker between the cut and the first-floor upstand beam. The upstand beam should also be demolished, depending on extent of corrosion,
- Request an inspection from the Engineer to determine if sufficient corrosion is removed,
- Cut the existing reinforcement back in accordance with the Engineer's instruction,

(Note: For example, the 1m breaking of the column, assumes 520mm corroded reinforcement to be cut and 480mm to be used for lapping). Therefore, if corrosion of reinforcement is more than 520mm, more concrete of the column and or upstand will have to be demolished,

- Fix the damaged RWDP and or repair the full-bore outlet,
- Install new full-bore outlet cover plate, where the covers are missing,
- Column: Install new splice reinforcement 4Y16 bars and R10 stirrups spaced at 200mm centre to centre as per Detail 2b on drawing 34020-08-201-01-02,
- Confirm there are no leaks from the RWDP,
- Request inspection from the Engineer,
- Shutter upstand and cast in-situ concrete grade 30MPa/9mm stone,
- Shutter column and cast with self-compacting concrete, grade 35MPa/9mm stone. The mix design must allow for an early characteristic strength of 30MPa at 7 days,
- Take a total of nine concrete cube tests for each day's casting,
- Remove all shuttering after 3 days and proceed to apply a uniform 12mm plaster with an approved plaster key,
- Paint after two weeks of curing using approved paint,
- Remove props as soon as the required strength is achieved, say at 14 days after casting the self-compacting concrete, only after the Engineer has received and approved the concrete test results.

Requirements:

- Contractor to submit the mix design for the 30MPa in-situ concrete and the 35MPa self-compacting concrete which achieves the 30MPa characteristic strength after 7 days.
- The Contractor must remedy two 175 x 175 x 1000mm high “mock-up” columns using the self-compacting concrete design mix. The mock-up columns will be the first two columns that will be remedied for the project. One column must have a 50mm diameter PVC pipe inside. The Contractor will not be allowed to continue to cast the external columns remedial works until the mock-ups have achieved the desired outcomes. The mock ups are to be evaluated in terms of the following criteria:
 - i. Concrete characteristic strength of 30MPa at 7 days and 35MPa at 28 days. Three cubes will be tested after 7 days and three cubes will be tested after 28 days of curing by an independent accredited lab appointed by Contractor
 - ii. Degree of accuracy II as per SANS 2001-CC1 table 11
- During construction, the Contractor must make **Nine** 100x100x100 concrete cubes for the self-compacting concrete with three cubes to be tested after 7 days, 14 days and 28 days respectively.
- During construction, the Contractor must make **three** 100x100x100 concrete cubes for the in-situ concrete to be tested after 28 days.
- All the tests to be performed by an independent lab and the test results to be made available to Engineer immediately. Contractor to ensure that the concrete cube test results clearly identify the columns that was casted on that particular date, for future traceability.

4.3. Concrete Repair Works – C3

There are various areas where concrete cracks and spalling was noted. These areas are to be repaired as follows:

- Areas to be clearly marked by Contractor and confirmed by the Engineer,
- Remove all degraded, loose concrete and or any latency to expose large sound aggregate.
- Depth of removal of concrete to be confirmed with engineer, either **30mm** deep to expose surface of reinforcement, **50mm** to expose circumference of reinforcement or **100mm** where required.
- Exposed corroded reinforcement must wire brushed to be clean and mechanically sound, then apply an anti-corrosion rich product, such as ABE dura rep ZR primer, or similar approved, in strict accordance with manufacturer's specifications.
- Where the damaged concrete has been removed to exposed large sound aggregate, the concrete shall be repaired locally with a structural grout with strength of 30MPa after 7 days, in strict accordance to manufacturer's specifications.

4.4. Masonry Repair Works – C4

4.4.1. Masonry Crack Repairs (<3mm) – C4.1

Masonry cracks less than 3mm must be repaired using ABE Dura crack filler, or similar approved.

4.4.2. New Masonry Movement Joint – C4.2

In the Northern Block, first floor, there is a location identified where the masonry wall is built over a movement joint without continuing the movement joint in the wall. As a result, the wall has cracked. Therefore, a movement joint must be introduced as follows:

- Remove the plaster around the crack, to determine the extent of the crack.
- If the crack is only a plaster crack, then cut through a 3mm joint using a grinder, fix the plaster and paint around the joint and then cover with a 150 x 5mm wide stainless steel (grade 304) strip fixed with M6 screws on one side at 500mm c/c, to match elsewhere.
- If the crack goes through to the bricks, then break down the wall between the two door walls, say 440mm wide, and re-build with a 10mm soft board to form a movement joint. The wall must be plastered, painted and joint covered with a 150 x 5mm wide stainless steel (grade 304) strip to match elsewhere.

4.5. Maintenance of Stormwater System – C5

Several full-bore outlets are blocked and causing ponding of stormwater on the balcony and roof slab.

Proposed works are as follows:

- All full-bores must be cleaned/maintained from roof slab level downwards.
- Replace full-bore covers, if they are missing.
- Any damaged rainwater downpipes must be fixed and reconnected.
- Maintain the catch pits and manholes.
- Pressure-wash the stormwater line from the catch pits up to the municipal connection.

4.6. Plaster & Screed – C6

4.6.1. Plaster

Apply 12mm plaster with a bonding liquid only to the repaired columns (from first floor level to soffit of RC roof slab), as well as where remedial works has been completed on the RC upstands for first floor balcony and RC roof slab sides.

Requirements:

In the fresh state, plaster must be workable and cohesive and in the hardened state it must be strong to hold paint and withstand local impact and abrasion. It must have acceptable degree of accuracy II, be free from unsightly cracking, be of acceptable texture and well bonded to the substrate.

4.6.2. Screed

Apply minimum 20mm screed at 1:100 fall to the nearest full-bores.

Requirements

After hacking off the tiles and screed, the existing slab's concrete surfaces shall be hacked to expose at least 50% of the coarse aggregate on the surface of the concrete. After hacking, the concrete surface shall be thoroughly cleaned, washed down and brushed with a yard broom. After cleaning and washing and immediately ahead of screeding, the concrete surface shall be slushed over with cement mortar, mixed 1 part cement to 3 parts sand, worked and brushed into the concrete surface with yard brooms.

The screed shall be composed of 4 parts river sand and 1 part cement, finished with a wood float to the required thickness. The screed shall be kept wet for 6 days and protected against damage until it is hard.

4.7. Painting – C7

Following areas are to be painted:

- Newly repaired concrete columns
- The outside façade masonry walls

For plastered surface - use a Plascon product, applied in two coats on top of an approved “spot” primer and universal undercoat. The final colour will be specified by Client to match the required corporate paint colour with a 5-year minimum guarantee, or similar approved.

Requirements

All paints and other finishes shall be obtained from approved suppliers and shall be supplied ready-mixed without adulteration in sealed containers with specification of the contents, method of application, batch number, maker's name and trademark and date of manufacture legibly marked. Where oil colours are specified, they shall be approved ALKYD SYNTHETIC UNDERCOAT with the specified number of ALKYD SYNTHETIC FINISHING COATS of paint with a slip resistant finish, unless otherwise described. All surfaces shall be free of moisture, dust, grease or dirt and rubbed down smooth. All plaster shall be free of efflorescence and treated with one coat of petrifying liquid, approved sealer or alkali-resisting primer. Rectifying defects to decorated wall surfaces, due to dampness, efflorescence, chemical reaction, etc. shall be for the Contractor's account, as these surfaces must be checked and the appropriate precautions taken before applying the decoration.

Contractor to contact a paint specialist and confirm products used will have a minimum 5-year guarantee.

4.8. Water proofing – C8

3mm thick torched-on approved product with 10-year guarantee.

Prices are to allow for the carrying out of remedial or preparatory work and to ensure that all surfaces to be covered are perfectly dry, smooth, clear, sound, free of honeycombing, holes, voids, laitance, efflorescence, shutter oil, other contaminants or imperfections, etc. All remedial or preparatory work is to be carried out in accordance with the Waterproofing Manufacturer's instructions and requirements.

4.9. Tiling – C9

New non-slip ceramic tiles for the outside balcony with a 100mm skirting on both sides. New tiles to match the existing tile colour and size of tiles to be similar as the existing tiles, in order to achieve the required falls.

Requirements:

External ceramic balcony floor and skirting tiles to be best quality of approved manufacture and same colour as existing, true and regular in shape and free from cracks, blemishes, chips, or other defects and laid strictly in accordance with the manufacturer's instruction in an approved epoxy mortar, and flush pointed with continuous joints in both directions, unless otherwise described.

4.10. Handrail – C10

Remove the existing two handrail tubes and replace with hot-dipped galvanized ball type.

Average size of Ø60 x 3,5mm, fixed to the front face of the RC upstand beams of the first-floor walkway in accordance with SANS 10400. The decision of the type of handrail to be used will be made by the Client based on sample, price and fixing detail, at construction stage. Shop drawings to be provided to Engineer for

approval in principle. Refer to tender drawing 34020-08-201-01-01 that provides the minimum requirements that the new handrail system needs to comply with.

5. MATERIALS

All materials used must be SABS approved and used in strict accordance with the manufacture's specifications.

6. PLANT AND EQUIPMENT

All tools, equipment, support work, barricades, protective gear and masks needed for the execution of the work shall be provided by the Contractor for the duration of the contract. The Client will provide temporary electricity for the execution of works during the duration of the project.

7. EXCLUSIONS

In terms of Scope of Services the following are excluded:

- Decanting of SABS staff
- Electrical Works
- Mechanical Works

8. CONTRACT PERIOD

The work is planned to be completed in **Six Months** construction period.

Appendix B

Intention to respond to the Request for Proposal

We hereby accept / decline your Request for Proposal.

Company: _____

Company Representative: _____

Position/Title: _____

Signature: _____

Please state a brief reason for declining this Request for Proposal _____

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2022/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

Appendix D

NON DISCLOSURE AGREEMENT

THIS AGREEMENT is made BETWEEN

The South African Bureau of Standards (SABS), an organisation established in terms of section 2 of the Standards Act (29 of 1993), whose registered office is at 1 Dr Lategan Road, Groenkloof, Pretoria, 0001, South Africa.

AND _____ (“the Bidder”),
Registration Number: _____ whose registered office is at _____

(Hereinafter referred to as the “parties”)

WHEREAS in the course of discussions and/or negotiations with the South African Bureau of Standards, the Bidder has received, or may receive in future, information relating to **20626** for the South African Bureau of Standards and other related information hereinafter referred to as “Confidential Information”. “Confidential information” shall include, but not be limited to any information disclosed by the SABS and / or any of its affiliates, employees, agents, representatives, subcontractors and consultants to the Bidder, its employees, agents, representatives and consultants, whether orally, in writing, by graphic, pictorial or electronic format, which information includes but is not restricted to Business information, including know how, commercial and technical aspects of products, processes and services; status and capabilities of the SABS’ business; The SABS or its subcontractors’ marketing and planning programs, products specifications, Service specifications, plans, drawings, test results and findings; financial, operational and technical data; and particular types of technologies and inventions, that already currently exist or that the SABS wishes to be developed, which could be subject to intellectual property rights, whether registered and/or unregistered.

Therefore the parties wish to agree as follows:

1. The Bidder undertakes to keep strictly secret and confidential all confidential information relayed or transmitted to it in any manner or form and will not divulge any part of the Confidential Information directly or indirectly to any person, firm or entity (other than such of its employees who have a need to know the Confidential Information for the purposes of fulfilling the Bidder’s obligation to the South African Bureau of Standards).
2. The Bidder undertakes to not make copies of the Confidential Information or otherwise disseminate any of the Confidential Information (except as may be required to fulfil specific obligations towards South African Bureau of Standards) without South African Bureau of Standards express prior written consent.
3. This agreement applies to information whether or not such information is marked as or appears to be confidential and whether or not such information is of commercial use to South African Bureau of Standards or any other party.
4. This agreement shall not apply to information which:-
 - (a) the Bidder can show had been lawfully received by it prior to disclosure under this agreement.
 - (b) is in the public domain or becomes so otherwise than through breach of this agreement;
 - (c) was disclosed to the Bidder by a third party who was under no obligation of confidence in respect thereof;

5. The Bidder further undertakes that the South African Bureau of Standards retains ownership of all Intellectual property rights on all material and processes developed that relate to the service provided for and on its behalf by the Bidder. The Bidder undertakes to transfer all said Intellectual Property Rights, whether registered and / or unregistered, to the SABS, including undertaking to sign all forms necessary to affect such transfer.
6. The Bidder acknowledges that the confidentiality obligations extend from signature of this agreement and survive the termination of the tender process, whether the Bidder is successful or not.

IN WITNESS WHEREOF the parties hereto have executed this agreement in duplicate.

Signed at.....on this.....day of2022

On behalf of the South African Bureau of Standards(signature) Lerato
Monyepao (Procurement)

Witness 1. Witness 2.

Signed at..... on this.....day of2022

Signed on behalf of the Bidder, duly authorised thereto..... (signature)

..... (name) (title)

Witness 1. Witness 2.

To: Tenders.prince@sabs.co.za

Appendix F

SABS STANDARD TERMS AND CONDITIONS

Bidders must sign the terms and condition to indicate acceptance thereof. Should the bidder have a variation/s, these must be submitted as Annexure F1 indicating the clause number, the rational for not accepting that specific clause and provide an alternative clause.

<https://www.sabs.co.za/Procurement/docs/SABS%20STANDARD%20TERMS%20AND%20CONDITIONS%20FOR%20PROCUREMENT%20OF%20GOODS%20AND%20SERVICES....pdf>

Annexure G
CSD REPORT

Appendix H – BBBEE Certificate/Sworn Affidavit

Appendix I
Quotations or Pricing Schedule

Appendix J
Management Summary

Appendix K

Statement of Compliance to the Request for Proposal

Company Name: _____

Proposed Service: _____

It is hereby confirmed that the proposal response to the SABS' RFP is fully compliant with all points with the exception of the specific issues outlined below:

Signed: _____ (Authorised Signatory)

Name: _____

Position: _____

Date: _____

Appendix M
AUDITED FINANCIAL STATEMENT

Appendix N

Request for Proposal Enquiry

To: prince.hlongwane@sabs.co.za

From: _____

Questions:

Answers:

To: prince.hlongwane@sabs.co.za

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the

purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?
(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety

- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS