



South African Airways

RFQ GSM 061/2022 Request for Quotation for Provision of Update of Pre- recorded Announcements and Boarding Music

Written Quote Form**RFQ NUMBER: 061/2022****CLOSING DATE: 07 December 2022 Time: 14:00 (GMT+2)****VALIDITY OF RFQ: 90 Days (from closing date)****RFQ DOCUMENTS TO BE E-MAILED TO:**NomalangaMaso@flysaa.com**Bidders must send their responses via a safe downloadable link. The link must be accessible for at least 7 days from the closing date.**

Vendors should ensure that quotations are returned before the closing date and time.
If the quotation is late, it will not be accepted for consideration.

SAA requests your quotation on the goods and/or services listed on the attached form.
Please furnish all information as requested and return your quote on/before the date stipulated.
Late and incomplete submissions may invalidate the quote submitted.

NAME OF VENDOR:

POSTAL ADDRESS:

TELEPHONE NO.:

CELL NO:

E MAIL ADDRESS:

CONTACT PERSON:

This RFQ will be evaluated on pricing and functionality.**Required Documentation to be attached;**

- 1. SAA Vendor Document. Refer to Annexure 1**
- 2. SBD1 Document. Refer to Annexure 2**
- 3. General Conditions of Contract. Refer to Annexure 3**
- 4. Pricing Schedule – please provide your own**

CONDITIONS

- All goods or services purchased will be subject to SAA General Conditions of Contract. A copy of said conditions is available from the local Procurement office.
- It is the responsibility of the bidder to ensure their tax matters are in order in the respective countries
- All purchases will be made through an official purchase order. Therefore, no goods must be delivered or services rendered before an official order/contract has been received.
- I certify that the information supplied is correct and I have read and understand SAA General Conditions of Contract and accept SAA General Conditions of Contract.
- I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the bid.

SIGNATURE OF VENDOR: _____ CAPACITY: _____

RFQ Price Schedule
RFQ NUMBER 061/2022

SAA Business Unit: Global Supply Management

1. Background

- 1.1. Service Providers are requested to provide Prices with their quotation to SAA for all the services to be provided as per specification. Service providers are expected to submit a costing that is fair and reasonable.
- 1.2. SAA has the right to enter into negotiation with a prospective Service Provider regarding any terms and conditions, including price(s), of a proposed contract.

2. Specification

Audio Content

I-PRAM requirements issued by South African Airway are for the replacement of current announcements with new across all aircraft type.

- The creation of the new I-PRAM content will include the following audio content:
 - Announcements: New French & English announcement content (wide-bodies will retain current).
 - Multi-lingual announcement content in conjunction with new announcements.
 - Boarding Music: New Boarding Music content

Note: South African Airways will record and issue all content.

Aircrafts & Flashcards

Four aircraft types require I-PRAM content: A319, A320, A330 and A340, with one flashcard required per aircraft.

The quantities are as follows:

- A319 x3
- A320 x5 (with an additional 3 a/c incoming)
- A330 x1
- A340 x1

Duplication & QC of I-PRAM Flashcards

- Duplicate & QC the final flashcards to be used onboard the aircraft
- Label the flashcards for ease of identification and loading with the following information:
 - Aircraft type
 - I-PRAM content part number

- Issue date
- Audio contents

Consultation

- The appointed service provider must be available to provide advice on queries and options proposed by South African Airways for the following:
Requirements of the I-PRAM system
- Assist in the creation of the Content Definition document that governs the layout and tilting of the pre-recorded Announcements and Music content within the onboard FAP.

Requirements:

1. Undertake the technical processing and programming of the recorded audio PRAM content to conform the announcement and music content to the I-PRAM specification for each aircraft type (A319, A320, A330 and A340).
2. The expected lead-time of the I-PRAM production is 10 working days from dispatch of flashcard media.
3. Produce the I-PRAM content to the designated technical specifications for the I-PRAM system and in adherence with South African Airways' requirements for each aircraft type to the flashcards issued by South African Airways.
4. Provide advice and suggestions on the appropriate labelling of content (digitally & physically) to achieve optimal onboard usage.

3. Preference Point System

Bidders must submit costing for the above requirements in line with the specification.

Criteria	Points
Price	80
BBBEE	20
Total	100 points

4. STANDARD CONDITIONS FOR REQUEST FOR QUOTATION

Conditions:

- 4.1 All prices quoted must be exclusive of Value Added Tax (VAT).
- 4.2 All goods/services purchased will be subject to SAA Conditions of Contract and Order, available when requested.
- 4.3 All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT.
- 4.4 Note: Although SAA would prefer to award this contract to one service provider, it remains at our discretion to award the functions of the manufacturing of this product to the company that will provide us with excellent & prompt service. SAA is thus not obligated to award this quote

to any bidder. SAA is entitled to retract this quote at any time as from date of issue, without any refunds whatsoever. SAA is not obligated to award this quote to the bidder that quotes the lowest.

4.5 Service, pricing and availability will be taken into consideration.

4.6 Pricing should be given based on individual component that would make up the solution based on technical and functional requirements.

THE FOLLOWING MUST ACCOMPANY YOUR QUOTE

- ☐ SAA Vendor application and supporting documents. Refer to Annexure 1
- ☐ SBD1 Document. Refer to Annexure 2
- ☐ Pricing Schedule (provide own)

IF NOT QUOTING, INDICATE SO AND RETURN EMAIL TO THE RELEVANT PROCUREMENT OFFICIAL