

**REQUEST FOR QUOTATION (RFQ) FOR LAMINATE FLOOR, RESTORING WINDOW FRAME STRUCTURE, AND PAINTING OFFICE WALLS**

|                                             |                                                                                                                                                                                                                                    |
|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Reference Number</b>                     | IZIKO C&D RFQ 2025/04/11                                                                                                                                                                                                           |
| <b>Description</b>                          | <b>REQUEST FOR QUOTATION (RFQ): LAMINATE FLOOR, RESTORING WINDOW FRAME STRUCTURE, AND PAINTING OFFICE WALLS</b>                                                                                                                    |
| <b>Address</b>                              | Iziko South African Museum,<br>25 Queen Victoria Street, Cape Town, 8001                                                                                                                                                           |
| <b>Attention</b>                            | Noleen Donson and Siphamandla Oupa                                                                                                                                                                                                 |
| <b>Issue Date</b>                           | 11 April 2025                                                                                                                                                                                                                      |
| <b>Site Visit</b>                           | <b>Briefing session</b> – 22 <sup>nd</sup> April 2025 at 11am                                                                                                                                                                      |
| <b>Closing date and time for submission</b> | 29 April 2025 at 11am                                                                                                                                                                                                              |
| <b>Method of delivery</b>                   | Quotes / Proposals, and accompanying documentation, <b>must be emailed</b> to (SCM) 021 481 3917:<br><a href="mailto:ndonson@iziko.org.za">ndonson@iziko.org.za</a> and <a href="mailto:soupa@iziko.org.za">soupa@iziko.org.za</a> |
| <b>Technical enquiries</b>                  | Gabriel Lukoji<br>Direct Line: 021 481 7240 and 073 447 7173<br><a href="mailto:glukoji@iziko.org.za">glukoji@iziko.org.za</a>                                                                                                     |
| <b>Name of Company</b>                      |                                                                                                                                                                                                                                    |
| <b>CSD Supplier Number (MA.....Number)</b>  |                                                                                                                                                                                                                                    |
| <b>B-BBEE Status Level of Contribution</b>  |                                                                                                                                                                                                                                    |
| <b>Quote Price (Incl Vat)</b>               |                                                                                                                                                                                                                                    |

|                  |  |
|------------------|--|
| <b>Signature</b> |  |
|------------------|--|

## **BIDDER'S DISCLOSURE (SBD 4)**

### **1. PURPOSE OF THE FORM (SBD 4)**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### **2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise,  
employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder (Company Name)

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT  
REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

|                                                  | POINTS     |
|--------------------------------------------------|------------|
| PRICE                                            | 80         |
| SPECIFIC GOALS                                   | 20         |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b> |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

|                                                           |           |                                                           |
|-----------------------------------------------------------|-----------|-----------------------------------------------------------|
| <b>80/20</b>                                              | <b>or</b> | <b>90/10</b>                                              |
| $Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$ | or        | $Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$ |

Where

Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

|                                                           |           |                                                           |
|-----------------------------------------------------------|-----------|-----------------------------------------------------------|
| <b>80/20</b>                                              | <b>or</b> | <b>90/10</b>                                              |
| $Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$ | or        | $Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$ |

Where

Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

**(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.**

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)**

| The specific goals allocated points in terms of this tender                                                                                                              | Evidence                                                                                                                                                                                      | Number of points allocated (80/20 system)<br>(To be completed by the organ of state) | Number of points claimed (80/20 system)<br>(To be completed by the tenderer) |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| Persons, or categories of persons, historically disadvantaged- (HDI) by unfair discrimination on the basis of                                                            | <ul style="list-style-type: none"> <li>• Proof of B-BBEE certificate;</li> <li>• Company Registration Certification</li> <li>• Identification Documentation.</li> <li>• CSD report</li> </ul> |                                                                                      |                                                                              |
| <b>Race: Black persons (ownership)*</b><br>50% or more black ownership = 20 points<br><br>Less than 50% black ownership = 10 points<br><br>0% black ownership = 0 points |                                                                                                                                                                                               |                                                                                      |                                                                              |

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process.
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

.....

## **REQUEST FOR QUOTATION (RFQ): RFQ Laminate Floor, Restoring Window Frame Structure, and Painting Office Walls**

**Iziko Museums of South Africa (Iziko) invites service providers to submit proposals for RFQ Laminate Floor, Restoring Window Frame Structure, and Painting Office Walls**

### **BACKGROUND IZIKO**

Iziko Museums of South Africa (Iziko) is a schedule 3A public entity and non-profit organisation, partly subsidised by the National Department of Sport, Arts & Culture (DSAC), bringing together 11 national museums and a Social History Centre situated in the Western Cape under a single governance and leadership structure. Iziko was established in terms of the Cultural Institutions Act, 1998 (Act No. 119 of 1998) and is required to comply with the Public Finance Management Act (PFMA), 1999 (Act No. 1 of 1999, as amended) and its concomitant Regulations.

#### **1. Scope of Services/Goods**

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Kindly provide us with a quotation for renovations at Iziko South Africa Museum.

Iziko Museums of South Africa are looking to procure the following service at the Annex and the Social History site. The contractor is to provide a detailed quote below for the complete laminating of the floor within the Annex area and Social History office.

##### **Annex of Iziko South African Museums**

- Preparation of the surface (cleaning, levelling, and necessary repairs).
- Supply and installation of durable laminate flooring suitable for the building.
- Ensuring that all seams, edges, and corners are sealed properly for aesthetic and functional integrity.
- Providing aftercare instructions and any recommended maintenance.

##### **Office at Social History:**

- The window frame structure at the Social History office is experiencing leaks. The contractor is required to Assess the existing window frame structure and provide necessary restoration work to prevent leaks, to ensure the structure is fully weatherproof and secure and to test the window after completion to ensure that there is no longer any leakage.

- **Painting the Office Walls:** The walls of the office are to be painted with light grey colour. The scope includes:
  - Surface preparation (cleaning, sanding, filling cracks, etc.).
  - Applying light grey coat paint to all walls.
  - Ensuring a smooth, professional finish without streaks.
  - Use of high-quality paint to ensure longevity and durability.

Contractors shall maintain sufficient personnel, facilities, and equipment to ensure proper and adequate performance of all services required for this RFQ. The bidder shall provide the name and contact number of a representative who will be responsible for the services. Contractors can only work Mondays to Fridays from 9:00 - 15:30 unless otherwise arranged with Iziko.

Please make an appointment for a site visit on 17th April 2025.

**Please note that the site visit will be at two sites (Iziko Annex and Iziko Social History Centre) within Cape Town CBD after meeting point at Iziko Museums, 25 Queen Victoria Street.**

Final Submission of quotation and ALL requested documentation is 24th April 2025

Please provide Health and Safety file

Please consider your application unsuccessful if you are not contacted within 2 weeks from the closing date.

The work needs to be completed by the 27th May 2025.

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## 2. Compliance Documents

Service Providers must submit all documents as outlined in Table below.

|   |                                                                                                                                                                                                                        |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Central Supplier Database Report – with supplier number and company details ( <a href="http://www.csd.gov.za">www.csd.gov.za</a> ) and Tax Status Verification Pin together with tax registration number.              |
| 2 | Detailed pricing structure: A cost schedule detailing full cost breakdown, inclusive of VAT, any disbursement, and escalations, if applicable, etc. for the entire duration of the proposed contract must be provided. |
| 3 | A Valid B-BBEE Certificate or Sworn Affidavit to determine the Service provider's status level.                                                                                                                        |
| 4 | Annexure B - Confidentiality and Non-Disclosure Agreement.                                                                                                                                                             |
| 5 | CIDB GRADE 1 or Higher.                                                                                                                                                                                                |

**Note: Failure to supply any of the compliance documents stipulated may lead to the quote not being considered.**

### 3. EVALUATION CRITERIA

Iziko promotes the concept of “best value” in the award of contracts, as opposed to merely looking for the cheapest price, which does not necessarily provide the best value. Best value incorporates the expertise, experience and technical proposal of the organisation and individuals who will be providing the service and the organisational capacity supporting the project team.

Iziko is committed to achieving Government’s transformation objectives in terms of the Preferential Procurement Policy Framework Act.

- Firstly, the bidder will have to comply with eligibility criteria as per Table 2
- Thereafter assessment of quality will be done in terms of the evaluation criteria (Table 2) and the minimum threshold of **80** points. A bid will be disqualified if it fails to meet the minimum threshold for functionality as per the bid invitation.
- Proposals will be evaluated on the 80/20 preference points scoring system: that is, 80% of the points awarded will be based on price, as indicated in the table below; and 20% of the points awarded will be based on specific goals, allocated as indicated in the table below:

**Table 1 Preferential Points**

|                      | <b>Specific goals allocated points</b> | <b>Price</b> |
|----------------------|----------------------------------------|--------------|
| Total maximum points | <b>20</b>                              | <b>80</b>    |

#### **Quality/Functionality:**

Scores will be tabulated to 100 points. Respondents must score **80 points** and over to be assessed on their financial offer and preference score.

The allocation of points for the evaluation of quality/functionality is set out in Table 4 below

**Table 2: Quality/Functionality Criteria**

| <b>Quality criteria</b>                                             | <b>Maximum number of points</b> |
|---------------------------------------------------------------------|---------------------------------|
| Company Profile and Experience                                      | 40                              |
| 4 References for similar work to demonstrate appropriate experience | 60                              |
| <b>Total evaluation points for quality</b>                          | <b>100</b>                      |

**Evaluation Criterion 1: Company Profile demonstrating experience**

A company Profile outlining the experience of the tenderer in projects of similar nature and conditions in relation to the scope of work over the last three (3) years will be evaluated. Bidders should briefly describe their experience in this regard and attach this to this schedule.

The scoring of the tenderer's experience will be as follows:

|           |                                                                                         |
|-----------|-----------------------------------------------------------------------------------------|
| <b>10</b> | Tenderer has completed less than two (2) projects of similar nature                     |
| <b>20</b> | Tenderer has completed between 2-3 projects of similar nature (fill in the table above) |
| <b>40</b> | Tenderer has completed more than 3 projects of similar nature.                          |

**Evaluation Criterion 2: References**

Four contactable references to be provided as per the table below.

Please note that Iziko reserves the right to contact references as part of the due diligence procedure for RFQs.

The description should be put in tabular form with the following headings. 15 points awarded for each positive reference to a maximum of 60 points.

| <b>Customer, contact person and telephone number, where available</b> | <b>Description of work (service)</b> | <b>Date started and date completed</b> |
|-----------------------------------------------------------------------|--------------------------------------|----------------------------------------|
|                                                                       |                                      |                                        |
|                                                                       |                                      |                                        |
|                                                                       |                                      |                                        |
|                                                                       |                                      |                                        |

#### 4. PRICING SCHEDULE

##### Pricing Instructions

1. Payment will be made based on the deliverables for the goods received.
2. Payment will only be made on the basis of work completed satisfactorily, and invoices provided and approved by the project manager.
3. Offer to be valid for 60 days from the bid closing date.

| DESCRIPTION                                        | AMOUNT (Incl VAT) |
|----------------------------------------------------|-------------------|
| Laminate floor for Annex and Social History office |                   |
| Restoring window frame structure                   |                   |
| Painting and restoration of office walls           |                   |
| Healthy and Safety File                            |                   |
| <b>TOTAL AMOUNT (INCLUDING VAT)</b>                |                   |

**Please Note: a formal detailed quotation to be sent with proposal. The pricing schedule above and formal quotation must include all applicable costs and there can be no variation after award has been made.**

#### 5. Formal Contract

- a) The proposal and appended documentation read together form the basis for an agreement to be negotiated and concluded in a formal contract between Iziko and the preferred Service Provider.
- b) A mere offer and acceptance shall not constitute a formal contract of any nature for any purpose between Iziko and the preferred Service Provider/s.

#### 6. General Principles

- a) The lowest or only quotation received will not necessarily be accepted.
- b) Iziko and its Council reserves the right to accept or reject any quotation in response to the Request to Quote and to withdraw its decision to seek the provision of these services at any time.

## 7. Consent

The Bidder, by signing this document, hereby consents to the use of their personal information described herein and confirms that:

- they have obtained all the necessary consent from their shareholders/directors or counterparts, including the consent for Iziko to receive and process such personal information.
- Failure to provide the information will result in the objectives of the RFQ not being achieved, with the Bidder being disqualified.
- The Bidder voluntarily submits this bid/document containing personal information, for the purposes of the RFQ.

Iziko is committed to protecting the Bidder's privacy and recognises that it needs to comply with statutory requirements in collecting, processing, and distributing personal information.

The Constitution of the Republic of South Africa provides that everyone has the right to privacy and the Protection of Personal Information Act 4 of 2013 ("POPI") includes the right to protection against unlawful collection, retention, dissemination, and use of personal information. In terms of section 18 of POPI, if personal information is collected Iziko, as responsible party, must take reasonably practical steps to ensure that the data subject is made aware of the information being collected.

## 8. Declaration

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

- i) confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- ii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iii) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and ;
- iv) confirms that the contents of this questionnaire/forms (SBD 4, & 6.1) are within my personal knowledge and are to the best of my belief both true and correct
- v) accept that, in addition to cancellation of a contract, action may be taken against me should the Declaration prove to be false.

Signed

Date

Name

Position

Enterprise  
name

***Please note that if the supporting documentation is not provided then the submission will be classified as non-responsive.***

### 1. Disqualification

Please note that if a bid document is not filled in correctly or completely, or complied with the specification, or is delivered/send after the bid closing date and time, or the supplier is

not registered on the CSD or supplier has a non-compliant tax status, then unfortunately that bidder maybe disqualified. Please return this document with the supporting documents.

## **2. Bid Document Submission**

Emailed tender documents will be accepted. However, the onus is on the tenderer to ensure that complete email documents have been received by IZIKO by the due date and time.

Please note that any alterations to the tender document other than filling in the tenderer's details and tender price will automatically disqualify the tenderer.