

REQUEST FOR PROPOSAL (RFP) DOCUMENT

DESCRIPTION	APPOINTMENT OF SERVICES PROVIDER TO PROVIDE A SOFTWARE SOLUTION FOR AFRICAN EXPLORATION MINING AND FINANCE CORPORATION (AEMFC) TO SUPPORT PROJECT MANAGEMENT AND ASSET PORTFOLIO MANAGEMENT FOR A PERIOD OF THREE (3) MONTHS AND PROVISION OF MAINTENANCE SERVICES FOR A PERIOD OF NINE (9) MONTHS FROM DATE OF CONTRACT AWARD.
Bid number:	AE/007/2021
Bid Issue Date	09 February 2022
Bid Available	This RFP may be downloaded directly from National Treasury's e-Tender Publication Portal at www.etenders.gov.za , and African Exploration Mining and Finance Corporation at www.aemfc.co.za . Free of charge.
Briefing Session	A non-compulsory pre-proposal RFP briefing will be conducted via Microsoft Teams on the 18 February 2022, at 11:00 for a period of ± 2 hours. The briefing session will start punctually, and information will not be repeated for the benefit of Respondents arriving late. All interested bidders must register their interests by completing "Registration of Prospective Bidders Form" that will be attached on the advertisement and return to tender@aemfc.co.za. <i>"Registration of Prospective Bidders Form" for the briefing session attendance by 17 February 2022 to allow AEMFC to make arrangements for the virtual briefing session.</i>
Closing Date	10 March 2022
Closing Time	12:00 Bidders must ensure that bids are delivered timeously to the correct address. As a general rule, if a bid is late or delivered to the incorrect address, it will not be accepted for consideration.
Clarification on enquiry documents	Bidders will notify AEMFC of any clarifications required before the closing time for clarification queries, which is 04 working days before the deadline for tender submission.
Bid validity period:	120 days. Bidders are to note that they may be requested to extend the validity period of their bid, at the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.
Delivery Instructions By Hand	Bid documents should be deposited in the Bid Box situated at: African Exploration Mining and Finance Corporation (SOC) Ltd Building 1, 1st Floor 74 Waterfall Drive Waterfall City Gauteng 2090 Access to the Bid Box is limited to the following hours: Monday to Friday: 08:30 to 16:00 Late Tenders will not be accepted. Bidders must ensure that bids are delivered on time to the correct address. Bids received late shall not be accepted for consideration. All Bids must be submitted on the official forms provided by AEMFC – (not to be modified)

AEMFC Request For Proposal (RFP) AE/007/2021

Appointment of Services Provider to provide a Software Solution for African Exploration Mining and Finance Corporation (AEMFC) to Support Project Management and Asset Portfolio Management for a period of three (3) months and Provision of Maintenance Services for a period of nine (9) months from date of contract award .

Annexure G: Experience of the company

Bidders Name	
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Item	Company/Project Name	Description on the project	Start Date (MM/YYYY)	End Date (MM/YYYY)	Contact Details of reference company		
					Contact Person	Telephone (land line)	email address

Company representative name (who confirms that they are duly authorized)

Company representative signature (who confirms that they are duly authorized to sign)

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