

Request for Quotation

RFQ NUMBER:	API01REQ002366-01
CLOSING DATE:	Date: 11-March-2025 Time: 10:00
DESCRIPTION	Renovations of Aquaculture Buildings
ADDRESS	API - Animal Nutrition and Products ARC-AP Old Olifant Road PRETORIA
ENQUIRY	Name: Ngoako Waleng Supply Chain Management Email: WalengN@arc.agric.za
COMPULSORY SITE BRIEFING	Date: 05 March 2025 Time: 10:00 Venue: ARC-AP Irene Old Olifantsfontein Road Main Building
Special Condition	None

Maintenance Buildings:

1. You are kindly requested to submit a written quotation to the Agricultural Research Council as per below or attached terms of reference (TOR).

Description	Quantity	Unit of Measure
Renovations of Aquaculture Buildings	2	EA

SUMMARISE THE SCOPE AND COSTING OF YOUR RFQ5 USING THE TABLE PROVIDED HERE AND BELOW:

OBJECTIVE	PRICE (RANDS)
BUILDING	Estimated amount
LIGHTS (LED electrical 5 fit)	
1. ROOM 1: 4 double fittings x8 LED lights	
2. DB box room: 1 double fitting x2 LED lights	
3. Office 1 and 2: 1 double fitting x2 LED lights	
4. Kitchen: 1 double fitting x2 LED Lights	
5. Lab: 2 double fitting x4 LED Lights	
6. Hatchery: 4 double fitting x8 LED Lights	
7. Storeroom: 1 double fitting x2 LED Lights	
CABLING	
1. NB: Supplier is required to use the existing trunking installed in the building	
2. Both DB1 and DB 2 must have neutral bar and earth bar installed	
3. DB 1: Supply and install new 3 phase cable from sub-station to the building that is approximately 80m long with this description: aluminium 50x4 core cable SWA	
4. DB 2: Supply and install new 3 phase cable from sub-station to the building that is approximately 30m long with this description: aluminium 35x4 core cable SWA	
5. Rewire DB box which is 5.3 L x 4.6 W	
6. Supply and install main circuit breaker (90A) 3 phase	
7. Install circuit breaker 63A 3 phase	
8. Install earth leakage 63A	
9. Install circuit breaker (20A) x 6 each with double socket plugs for the following rooms.	
a. Kitchen 20A (2 double socket plugs)	
b. Hatchery 20A (4 double socket plugs)	
c. Office 1 and 2 20A (4 double socket plugs)	
d. Lab 20A (4 double socket plugs)	
Rewiring of building 1 and 2 Cable type: J&P cable 500m (1.5) for lights 400m (2.5) for socket plug	
FLOOR TILING	
Office 1 and 2: Type of tile: Ceramic Colour: Grey Measurement of Offices: 4.45 L x 2.7 W Tile size: 600 x 600mm	
Kitchen: Type of tile: Vinyl Colour: Blue Measurement of Offices: 4.27 L x 3.15 W Tile size: 300 x 300 x 1.3mm Additional: removal of current vinyl tile whereby you are required to do self-levelling screed after removal before putting new vinyl tile.	
Bathroom floor: Type of tile: Ceramic Colour: Johnson Tiles Ceramic Measurement of Offices: 4.27 L x 3.15 W	

<p>Tile size: 600 x 600mm Shower wall: Type of tile: Ceramic Colour: Johnson Tiles Ceramic Tile size: Argento Grey Matt Ceramic 300 X 600mm Measurement of Offices: 2m L x 1.15 w</p>	
<p>BATHROOM Fit shower glass door (standard) Pearl Frameless Round Mirror - 800 x 800mm Hazel Floor Standing Cabinet & White Basin - 550mm</p> <p>Install toilet and seat Type: Betta Dual Flush Toilets (6 Litres) Height (mm): 820 mm Length (mm): 680 mm Width (mm): 375 mm Colour: White Product Weight: 36 kg</p>	
<p>CLEANING</p>	
<p>1. Hatchery, Room 1 and DB room inside insulation roof</p>	
<p>2. Floors for Hatchery, Room 1 and DB room</p>	
<p>DOORS AND BUTLERS</p>	
<p>Building 1: Install butler (use round bar that is 13mm or square tubing 12-15mm x 12-15mm) frames on windows (18 windows with 1.4m L x 1.8m W)</p> <p>DB Box room: Install butler (use round bar that is 13mm or square tubing 12-15mm x 12-15mm) frames 1.4m L x 0.7m (2 window frames)</p> <p>Bathroom window: Install frosted glass bathroom window on the window frame and butler (use round bar that is 13mm or square tubing 12-15mm x 12-15mm): 0.6m L x 0.42m</p> <p>Install steel door handle (with the following locking mechanism: cylinder lock with keys and door handles) on single door and install x2 double steel doors: 1.5m W x 2.15m L. Install butlers on the single and double doors with the following specifications: square tubing: 25x25mm, thickness 3mm with the round bar 13mm in between the frame or you can use the square tubing in between the frame. The butler should have its own locking mechanism</p> <p>Storage: Install butler (use round bar that is 13mm or square tubing 12-15mm x 12-15mm) on windows 0.114m W x 2m L</p> <p>Install butlers use round bar that is 13mm or square tubing 12-15mm x 12-15mm) Office 1: 1.4m L x 0.7m (2 window frames)</p> <p>Install butlers (use round bar that is 13mm or square tubing 12-15mm x 12-15mm) Office 2: 1.4m L x 0.7m (2 window frames)</p> <p>Install wooden doors on office 1 and office 2 (medium duty horizontal semi solid door 813 x 2032mm), with the following locking mechanism: cylinder lock with keys and door handles.</p>	

<p>KITCHEN</p> <p>Supply and Install (mount) a kitchen unit with 3 doors on top and 3 doors below, with sink fitted with post form Catalan Gloss Countertop.</p>	
<p>OUTSIDE</p> <p><u>Scope of work for the Apollo/ High mast Lighting</u> <i>Installation of new spotlights around the campus with the following features:</i></p> <p>Electrical</p> <ul style="list-style-type: none"> •Material should be Galvanized Iron, silver in color •Excavation and Casting of foundations for 25m electrical high mast light •Supply and Installation of 9 x 200 W LED light per electrical high mast light •Height 25 meters and a minimum of 5-6 meter in width, Corrosion Resistance and Base Plate Thickness 20mm. •supply x1 pole each installed with 9 spotlights •Illumination of 4000 color temperature •Cable size and length (NB: supplier to conduct their own measurements before quoting) •Supply, install and deliver cable: description 50 x4 SWA aluminum cable for length more than 50 meters radius •Earth wire 16mm kwena •Supply, install and deliver 60 A 3 Pole circuit breaker for each connection for each pole •2x glands and termination per connection •Cable trench 500- 800 depth x 300 depth •The cable installed must be covered with 25 MPA concrete as part of the reinforcement •The lights to be controlled automatically using day night switch and a timer 	
<p>BUILDING 2</p> <p>NB: Supply and install main circuit breaker from the sub to the building 80A</p> <p>Rewiring DB2: Which include the following:</p> <ol style="list-style-type: none"> 1. Main circuit breaker (60A) 3 phase 2. Earth leakage (63A) 3. Light breaker (10A x 2) 4. Plugs breaker (20A x 2) <p>Replace two double steel doors with the following locking mechanism :cylinder lock with keys and door handles and install new butler (use round bar that is 13mm together with flat bar 25mm x 3mm or angle iron which is 25mm) (1.5m W x2.15m L) fitted with butlers and its locking mechanism (with the following specifications : square tubing : 25x25mm , thickness 3mm with the round bar 13mm in between the frame or you can use the square tubing in between the frame.)</p> <p>Install Butlers use round bar that is 13mm or square tubing 12-15mm x 12-15mm) on windows (27 windows all with the following dimensions 0.92m L x 1.20m)</p> <p>Close the ventilation window with bricks and paint that portion with white paint.</p> <p>Brick it up (1 or 2 bricks)</p> <p>6 double fittings x12 LED lights</p>	

<p>Install the inside insulation roof: Insulation roof type: Tool DIY thick thermal insulation foil roll</p> <p>Pitch for the roof 1.8 pitch</p> <p>Roof dimension: 32m x 7.5m</p> <p>Close wall line with bricks</p>	
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MADATORY REQUIREMENTS:

- Compulsory briefing/ site inspection:
 - ✓ 05 March 2025
 - ✓ ARC-AP Irene; Old Olifantsfontein Road
 - ✓ 10:00
- Two reference letters from previous relevant projects not older than five (05) years.
- CIDB class of 1GB or higher

2. Essential Administrative Requirements:

- 2.1. Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number and full CSD report with the bid proposal.
 - 2.2. Only bidders that claim specific goals will be considered for scoring on the 20 points as per the 80/20 principle.
 - 2.3. Completed and signed Standard Bidding Documents (SBD) forms included in the bid document.
 - 2.4. Submission should be sent to WalengN@arc.agric.za
3. The above specified goods/services should be delivered / rendered to the ARC- Institute at above-mentioned delivery address.
 4. The particulars of the guarantee that will apply to the goods quoted for, with the particular regards to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.

5. Your written quotation must be emailed depending on the instructions given in the email or advert .
6. All price quotations that have a rand value of R 2,000.00 to below R 50,000,000.00, including VAT, will be evaluated by applying the 80/20 principle as prescribed by the Preferential Procurement Policy Framework Act 5 of 2022 and its Regulations.
7. The lowest acceptable price will score 80 points, Specific goals for the tender and points claimed are indicate per the table below:

Specific Goals	Percentage Ownership (1%)	Points (20)	Ponts (10)
Ownership by HDIs	51%+	6	3
Ownership by Women	51%+	4	2
Ownership by Youth	51%+	4	2
Ownership by PwD	51%+	2	1
BEE Status	Level 1 - 4	2	1
RDP Goals	Promotion of SMMEs	2	1
TOTAL POINTS		20	10

8. Standard conditions:

8.1 The validity of the quotations must be indicated.

8.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.

8.3 No price adjustments or amendment of the delivery particulars contained in paragraph 8.2 will be considered by the ARC.

8.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.

8.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.

8.6 Quotes should be submitted on an official letterhead and duly signed.

8.7 Goods and services should be supplied / rendered upon receipt of a purchase order from the ARC.

8.8 The General Conditions of Contract issued by National Treasury are applicable.

8.9 The ARC supply chain management code of conduct is applicable.

8.10 Standard Bidding Documents (SBD) forms must be signed and returned together with the quotation. Failure to comply may result to disqualification of your quotation.

8.11 Your quotation must indicate the delivery date.

8.12 The ARC reserve the right to do due diligence on the quotations.

8.13 The ARC reserves the right to benchmark prices quoted.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**
(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- Price; and
- Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.1 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.2 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.1. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.1.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

3. POINTS AWARDED FOR SPECIFIC GOALS

- 3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 3.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of-
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Specific goals	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Percentage (%) Ownership by HDI's		Points (6)		
51% and above		6		
Below 51%				
Percentage (%) Ownership by Women		Points (4)		
51% and above		4		
Below 51%				
Percentage (%) Ownership by Youth		Points (4)		
51% and above		4		
Below 51%				
Percentage (%) Ownership by PwD		Points (2)		
51% and above		2		
Below 51%				
RDP Goals		Points (2)		
Promotion of SMMEs		2		
BEE Status		Points (2)		
Level 1-4		2		

DECLARATION WITH REGARD TO COMPANY/FIRM

- 3.1. Name of company/firm.....
- 3.2. Company registration number:
- 3.3. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[Tick applicable box]

3.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

1. the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder