

REQUEST FOR INFORMATION

365657 ISSUE 1

YOU ARE HEREBY INVITED TO SUBMIT INFORMATION FOR THE REQUIREMENTS OF PRETORIA METAL PRESSINGS A DIVISION OF DENEL SOC LTD

RFI NUMBER:	365657
CLOSING DATE: Submission of the RFI	31 st January 2025
CLOSING TIME:	12:00 Noon
COMPULSORY BRIEFING:	None
CLOSING DATE FOR ENQUIRIES:	17 th January 2025
PERIOD FOR WHICH RFIS ARE REQUIRED TO REMAIN OPEN FOR ACCEPTANCE:	90 Days
DESCRIPTION OF RFI:	Denel PMP (Church Street) is inviting via a competitive bidding process, suitably, qualified, reliable, experienced service providers with proven capabilities to supply the following chemicals to be tested and qualified for production use. 1. Zinc phosphate accelerated Make-up for steel drawing operations in 25 liter containers 2. Zinc phosphate accelerated Replenishment for steel drawing operations in 25 liter containers 3. Zinc phosphate run on the iron side Make-up for steel pressing operations in 25 liter steel drums 4. Zinc phosphate run on the iron side Replenishment for steel operations in 25 liter containers
RFI DOCUMENTS DELIVERY ADDRESS:	1 Ruth First Street Lotus Gardens Pretoria West
TENDER EMAIL ADDRESS:	tenders@pmp.co.za

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PART A: INVITATION TO TENDER

THE PURPOSE OF THIS RFI 365657 is to identify service provider who can supply test samples for the qualification thereof in our production processes.

PART A: INVITATION TO RFI

TENDERERS SHOULD ENSURE THAT TENDERS ARE DELIVERED TIMEOUSLY AND TO THE CORRECT ADDRESS (REFLECTED ON THE COVER PAGE OF THIS DOCUMENT). IF THE RFI IS LATE, IT WILL NOT BE CONSIDERED FOR EVALUATION.

The Tender box is open during the following hours (07:30 to 15:30) Monday to Thursday and 07:30 to 12:00 on Fridays.

ALL TENDERS MUST BE SUBMITTED ON THIS DOCUMENT – (NOT TO BE RE-TYPED)

THIS RFI IS SUBJECT TO THE GENERAL CONDITIONS OF CONTRACT (*Refer to Annexure L*) AND SPECIAL CONDITIONS SPECIFIED IN THIS RFI, WHICH ARE SET OUT IN PART C OF THIS DOCUMENT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR RFI BEING DISQUALIFIED).

INVITATION TO BID

SBD1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	365657	CLOSING DATE:	31 January 2025	CLOSING TIME:	12: Noon SA Time
DESCRIPTION	Chemicals as per scope of work clause 42				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Denel PMP Main Admin Reception					
1 Ruth First Street Lotus Gardens					
Pretoria West					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Philip Nel		CONTACT PERSON	A NEL	
TELEPHONE NUMBER	+27 12 3181064		TELEPHONE NUMBER	+27 12 3181016	
FACSIMILE NUMBER	+27 12 3181000		FACSIMILE NUMBER	+27 12 3181000	
E-MAIL ADDRESS	Phillip.nel@pmp.co.za		E-MAIL ADDRESS	annelisen@pmp.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT [TICK APPLICABLE BOX] ☐ Yes ☐ No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			☐ YES ☐ NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			☐ YES ☐ NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM					

PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN /
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

PART B: CHECKLIST OF COMPULSORY RETURNABLE SCHEDULES AND DOCUMENTS

Please adhere to the following instructions:

1. Tick in the relevant block below
2. Ensure that the following documents are completed and signed where applicable:
3. Use the prescribed sequence in attaching the annexures that complete the RFI Document

NB: Should all of these documents not be included; the Tenderer may be disqualified on the basis of non-compliance.

YES NO

☐ ☐ One (1) original copy and One (1) Electronic copy for Qualifying and Functionality Evaluations - (clearly marked as original).

☐ ☐ One (1) original copy and One (1) Electronic copy for Price and Preferential points.

Each submission must be divided and enclosed into two separate envelopes, one (1) envelope for Qualifying and Functional Evaluations and the other one for Price and Preferential Points (Annexure “A”).

☐ ☐ **Part A:** Invitation to RFI (with a signature of an authorised representative of the Tenderer)

☐ ☐ **Part C:** Specifications, Conditions of RFI and Undertakings by Tenderer (with a signature of an authorised representative of the Tenderer)

☐ ☐ **Annexure A:** Schedule of Rates/Price Proposal (If applicable)

☐ ☐ **Annexure C:** SBD2 - Tax Clearance Certificate Requirement

☐ ☐ **Annexure D:** SBD 4 Declaration of Interest

☐ ☐ **Annexure E:** SBD6.1 and B-BBEE status level certificate

☐ ☐ **Annexure K:** Supporting documents in response to Mandatory Criteria /Requirements

☐ ☐ **Annexure L:** General Conditions of Contract

☐ ☐ **Annexure N:** Recent references and transactions the Tenderer has handled as specified in this document (If applicable)

PART C: SPECIFICATIONS, CONDITIONS OF RFI AND UNDERTAKINGS BY TENDERER

1. DEFINITIONS

In this Request for Proposals, unless a contrary intention is apparent:

- 1.1 **B-BBEE** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act, 2003 (Act No 53 of 2003);
- 1.2 **B-BBEE Act** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No 53 of 2003);
- 1.3 **B-BBEE status level** means the B-BBEE status received by a measured entity based on its overall performance used to claim points in terms of Regulation 6 and 7 of the Preferential Procurement Regulations, 2022;
- 1.4 **Business Day** means a day which is not a Saturday, Sunday or public holiday;
- 1.5 **Tender** means a written offer in the prescribed or stipulated form lodged by a Tenderer in response to an invitation in this Request for RFI, containing an offer to provide goods, works or services in accordance with the Specification as provided in this RFI;
- 1.6 **Tenderer** means a person or legal entity, or an unincorporated group of persons or legal entities that submit a RFI;
- 1.7 **Companies Act** means the Companies Act, 2008 (Act No 71 of 2008);
- 1.8 **Compulsory Documents** means the list of compulsory schedules and documents set out in Part B;
- 1.9 **Closing date and time** means the Date and time, specified as such under the Clause 3 (RFI Timetable) in this Part C, by which Tenders must be received;
- 1.10 **Pretoria Metal Pressings a Division of Denel SOC** means Pretoria Metal Pressings a Division of Denel SOC Ltd, a state-owned company with registration number: 1992/001337/30) or any of its Divisions and Subsidiaries;
- 1.11 **Evaluation Criteria** means the criteria set out under the Clause 32 (Evaluation Process) of this Part C, which includes the Mandatory Criteria, Functional Criteria (Stage1) and Price and Preferential Points (Stage 2) Assessment;
- 1.12 **Functional Criteria** means the criteria set out in clause 32.2 referring to the qualify specification of the in accordance with the relevant standards. Refer to Part C of this document;
- 1.13 **Includes or including** means includes or including without limitation;
- 1.14 **Intellectual Property Rights** means all rights, title and interests in and to any creation of the mind that is capable of being protected by statute or through common law including, but not limited to, Copyright, Designs, Know-how, Patents and Trademarks and any other ensuing Intellectual Property Rights and interests of a similar nature whether registerable or not;
- 1.15 **NKP** means an area declared as a National Key Point area in terms of the National Key Point Act, 1980 (Act No 102 of 1980) as amended;

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- 1.16 **PFMA** means the Public Finance Management Act, 1999 (Act No 1 of 1999), as amended;
- 1.17 **PPPFA** means the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) as amended;
- 1.18 **PPPFA Regulations** means the Preferential Procurement Regulations 2022, published in terms of the PPPFA;
- 1.19 **Price and Preferential Points Assessment** means the process as prescribed by the PPPFA.
- 1.20 **Rand or R** is a reference to the lawful currency of the Republic of South Africa;
- 1.21 **Request for RFI or RFI** means this document (comprising each of the parts identified under Part A, Part B, Part C and Part D) including all annexures and any other documents so designated by Pretoria Metal Pressings a Division of Denel SOC;
- 1.22 **SARS** means the South African Revenue Service;
- 1.23 **Services** means the services required by Pretoria Metal Pressings a Division of Denel SOC, as specified in this RFI Part D;
- 1.24 **SLA** means Service Level Agreement that will be concluded between Pretoria Metal Pressings a Division of Denel SOC and successful Tenderer;
- 1.25 **SOC** means State Owned Company, as defined by the Companies' Act;
- 1.26 **Specification** means specification or description of Pretoria Metal Pressings a Division of Denel SOC's requirements contained in this RFI;
- 1.27 **State** means the Republic of South Africa;
- 1.28 **Tendering Process** means the process commenced by the issuing of this Request for Tenders and concluding upon formal announcement by Pretoria Metal Pressings a Division of Denel SOC of the selection of a successful Tenderer(s) or upon the earlier termination of the process;
- 1.29 **Website** means a website administered by Pretoria Metal Pressings a Division of Denel SOC under its name with web address [www.Pretoria Metal Pressings a Division of Denel SOC.co.za](http://www.PretoriaMetalPressingsaDivisionofDenelSOC.co.za);

Note: The term SLA and Contract are used interchangeably in this document.

2. TENDER OFFICE

PRETORIA METAL PRESSINGS A DIVISION OF DENEL SOC – Procurement

For any enquiries, kindly forward your queries to the email.

No questions will be answered telephonically.

Kindly note that it is the sole responsibility of the Tenderer, to ensure they attend the Compulsory Briefing. The briefing will be used to clarify any issues in this RFI document. (If applicable)

Pretoria Metal Pressings a Division of Denel SOC will not be held liable/responsible in the event that Tenderers do not view responses to questions/queries/comments which were posted on the e-Tender portal.

No canvassing of any Pretoria Metal Pressings a Division of Denel SOC employee will be tolerated and that will result in an immediate disqualification of the Tenderer.

3. RFI TIMETABLE

This timetable is provided as an indication of the timing of the RFI process. Tenderers are to submit Tenders that will allow achievement of the intended commencement date.

Activity	Date
Advertisement of RFI	
RFI document available	On www.etender.gov.za www.denel.co.za
Closing date and time	2025/01/31 12:00 Noon SA time
Intended completion of evaluation of tenders	31 March 2025
Intended formal notification of successful Tenderer(s)	7 April 2025
Signing of Service Level Agreement	
Effective date	

4. SUBMISSION OF RFI'S

4.1 Hardcopies and electronic copies of Tenders are to be submitted to:

Physical Address of Tender Box	1 Ruth First Street Lotus Gardens Main Admin Building Reception
Hours of access to Tender Box	Monday to Thursdays 07:30 to 15:30 and 07:30 to 12:30 on Fridays
Information to be marked on package containing RFI Envelope System Indicate whether each envelope pertains to Envelope 1: 'Qualifying and Functional Evaluation' and Envelope 2: 'price and preference points'	RFI Number Closing Date

Note: Return address must be reflected at the back of the package containing the RFI.

Kindly ensure all submissions are duly authorised. If the Tenderers are submitting more than one (1) RFI regarding the functions explained in the cover page and Part D of this RFI, then these should be submitted as separate submissions and indicated on the cover page of the RFI.

4.2 Tenderers are requested to initial each page of the RFI document on the bottom right hand corner.

5. RULES GOVERNING THIS RFI AND THE TENDERING PROCESS

5.1 Participation in the RFI process is subject to compliance with the rules, terms and conditions contained in Part C of this RFI.

5.2 All persons (irrespective of whether they are participants in this RFI process) who obtained or received this RFI may only use it, and the information contained herein, in compliance with the rules, terms and conditions contained in this RFI.

5.3 All Tenderers are deemed to accept the rules, terms and conditions contained in Part C of this RFI.

5.4 The rules, terms and conditions contained in this RFI apply to:

5.4.1 The RFI and any other information given, received, or made available about this RFI, and any revisions or annexures;

5.4.2 The Tendering Process; and

5.4.3 Any communications (including any briefings, presentations, meetings, and negotiations) relating to the RFI or the Tendering Process.

6. STATUS OF REQUEST FOR RFI

This RFI is an invitation for person(s) to submit a Tender(s) for the provision of the services as set out in the Specification contained in Part D of this RFI. Accordingly, this RFI must not be construed, interpreted, or relied upon, whether expressly or implicitly, as an offer capable of acceptance by any person(s), or as creating any form of contractual, promissory, or other rights. No binding contract or other understanding for the supply of products/services will exist between Pretoria Metal Pressings a Division of Denel SOC and any Tenderer unless and until Pretoria Metal Pressings a Division of Denel SOC has executed a formal written contract with the successful Tenderer.

7. ACCURACY OF THE RFI

- 7.1 Whilst all due care has been taken in connection with the preparation of this RFI, Pretoria Metal Pressings a Division of Denel SOC makes no representations or warranties that the content in this RFI or any information communicated to or provided to Tenderers during the Tendering Process is, or will be, accurate, current or complete. Pretoria Metal Pressings a Division of Denel SOC, and its officers, employees and advisors will not be liable with respect to any information communicated which is not accurate, current or complete.
- 7.2 If a Tenderer finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in this RFI or any other information provided by Pretoria Metal Pressings a Division of Denel SOC (other than minor clerical matters), the Tenderer must promptly notify Pretoria Metal Pressings a Division of Denel SOC in writing of such discrepancy, ambiguity, error or inconsistency in order to afford Pretoria Metal Pressings a Division of Denel SOC an opportunity to consider what corrective action is necessary (if any).
- 7.3 Any actual discrepancy, ambiguity, error or inconsistency in this RFI or any other information provided by Pretoria Metal Pressings a Division of Denel SOC will, if possible, be corrected and provided to all Tenderers without attribution to the Tenderer who provided the written notice

8. ADDITIONS AND AMENDMENTS TO THE RFI

- 8.1 Pretoria Metal Pressings a Division of Denel SOC reserves the right to change any information in, or to issue any addendum to this RFI before the Closing Date and Time. Pretoria Metal Pressings a Division of Denel SOC and its officers, employees and advisors will not be liable in connection with either the exercise of, or failure to exercise this right.
- 8.2 If Pretoria Metal Pressings a Division of Denel SOC exercises its right to change information in terms of Clause 8.1, it may seek amended Tenders from all Tenderers.

9. REPRESENTATIONS

No representations made by or on behalf of Pretoria Metal Pressings a Division of Denel SOC in relation to this RFI will be binding on Pretoria Metal Pressings a Division of Denel SOC unless that representation is expressly incorporated into the contract ultimately entered into between Pretoria Metal Pressings a Division of Denel SOC and the successful Tenderer.

10. CONFIDENTIALITY

All persons (including all Tenderers) obtaining or receiving this RFI and any other information about this RFI or the Tendering Process must keep the contents of the RFI and other such information confidential, and not disclose or use the information except as required for the purpose of developing a Tender in response to this RFI.

11. UNAUTHORISED COMMUNICATIONS

- 11.1 Communication (including promotional or advertising activities) with staff of Pretoria Metal Pressings a Division of Denel SOC or their Pretoria Metal Pressings a Division of Denel SOC assisting with the Tendering Process is not permitted during the Tendering Process. Nothing in this Clause 11 is intended to prevent communications with staff of, or advisors to, Pretoria Metal Pressings a Division of Denel SOC to the extent that such communication is not related to this RFI or the Tendering Process.
- 11.2 Tenderers must not otherwise engage in any activities that may be perceived as, or that may have the effect of, influencing the outcomes of the Tendering Process in any way.

12. IMPROPER ASSISTANCE, FRAUD AND CORRUPTION

- 12.1 Tenderers may not seek or obtain the assistance of employees of Pretoria Metal Pressings a Division of Denel SOC in the preparation of their RFI responses.
- 12.2 Pretoria Metal Pressings a Division of Denel SOC may in its absolute discretion, immediately disqualify a Tenderer that it believes has sought or obtained such improper assistance.
- 12.3 Tenderers are to be familiar with the implications of contravening the Prevention and Combating of Corrupt Activities Act, 2004 and any other relevant legislation.
- 12.4 Any improper communication, canvassing, or engagement with any Pretoria Metal Pressings a Division of Denel SOC people/person/representative will result in immediate disqualification from the RFI process

13. ANTI-COMPETITIVE CONDUCT

- 13.1 Tenderers and their respective officers, employees, agents, and advisors must not engage in any collusion, anti-competitive conduct or any other similar conduct with any other Tenderer or any other person(s) in respect of this Tendering Process, including during the:
- a. Preparation or lodgement of their RFI;
 - b. Evaluation and clarification of their RFI; and
 - c. Negotiations with Pretoria Metal Pressings a Division of Denel SOC.

13.2 For the purposes of this Clause 13, collusion, anti-competitive conduct or any other similar conduct may include disclosure, exchange, and clarification of information whether or not such information is confidential to Pretoria Metal Pressings a Division of Denel SOC or any other Tenderer or any other person or organisation.

13.3 In addition to any other remedies available to it under law or contract, Pretoria Metal Pressings a Division of Denel SOC may, in its absolute discretion, immediately disqualify a Tenderer that it believes has engaged in any collusive, anti-competitive conduct or any other similar conduct during or before the Tendering Process.

14. COMPLAINTS ABOUT THE TENDERING PROCESS

14.1 Any complaint about the RFI or the Tendering Process must be submitted to the Tender Office via the Tender Response email address, by email only, immediately upon the cause of the complaint arising or becoming known to the Tenderer.

14.2 The written complaint must set out:

14.2.1 the basis for the complaint, specifying the issues involved;

14.2.2 how the subject of the complaint affects the organisation or person making the complaint;

14.2.3 any relevant background information; and

14.2.4 the outcome desired by the person or organisation making the complaint.

14.3 If the matter relates to the conduct of an employee of Pretoria Metal Pressings a Division of Denel SOC, the complaint should be addressed in writing marked for the attention of the Chief Executive Officer of Pretoria Metal Pressings a Division of Denel SOC, and delivered to the physical address of Pretoria Metal Pressings a Division of Denel SOC, as notified.

15. CONFLICT OF INTEREST

15.1 A Tenderer must ensure that its officers, employees, agents and advisors do not place themselves in a position that may give rise to actual, potential or perceived conflict of interest between the interests of Pretoria Metal Pressings a Division of Denel SOC and the Tenderer's interests during the RFI Process.

15.2 The Tenderer is required to provide details of any interests, relationships or clients which may or do give rise to a conflict of interest in relation to the supply of the products/services under any contract that may result from this RFI. If the Tenderer submits its RFI and a subsequent conflict of interest arises, or is likely to arise, which was not disclosed in the RFI, the Tenderer must notify Pretoria Metal Pressings a Division of Denel SOC immediately in writing of that conflict.

15.3 Pretoria Metal Pressings a Division of Denel SOC may immediately disqualify a Tenderer from the Tendering Process if the Tenderer fails to notify Pretoria Metal Pressings a Division of Denel SOC of the conflict of interest as required.

16. LATE TENDERS

- 16.1 Tenders must be delivered by the Closing Date and Time. The Closing date and time may be extended by Pretoria Metal Pressings a Division of Denel SOC in its absolute discretion by providing written notice to Tenderers.
- 16.2 Tenders delivered after the Closing date and Time or lodged at a location or in a manner that is contrary to that specified in this RFI will be disqualified from the Tendering Process and will be ineligible for consideration. **No Late Tenders will be accepted.**
- 16.3 The determination by Pretoria Metal Pressings a Division of Denel SOC as to the actual date and time that a RFI is submitted is final.

17. TENDERER'S RESPONSIBILITIES

- 17.1 Tenderers are responsible for:
- 17.1.1 Examining this RFI and any documents referenced or attached to this RFI and any other information made or to be made available by Pretoria Metal Pressings a Division of Denel SOC to Tenderers in connection with this RFI;
 - 17.1.2 Fully informing themselves in relation to all matters arising from this RFI, including all matters regarding Pretoria Metal Pressings a Division of Denel SOC's requirements for the provision of the Services;
 - 17.1.3 Ensuring that their Tenders are accurate and complete;
 - 17.1.4 Making their own enquiries and assessing all risks regarding this RFI, and fully considering and incorporating the impact of any known and unknown risks into their RFI;
 - 17.1.5 ensuring that they comply with all applicable laws with regards to the Tendering Process particularly as specified by National Treasury Regulations, Guidelines, Instruction Notes and Practice Notes and other relevant legislation as published from time to time in the Government Gazette; and
 - 17.1.6 Submitting all Compulsory Documents.
- 17.2 Tenderers with annual total revenue of R10 million or less qualify as Exempted Micro Enterprises (EMEs) in terms of the B-BBEE Act and must submit a certificate issued by a registered, independent auditor (who is not the Tenderer or a partner to the Tenderer) or an accredited verification agency.
- 17.3 Tenderers other than Exempted Micro-Enterprises (EMEs) must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE status. The submission of such certificates must comply with the requirements of instructions and guidelines issued by National Treasury and must be in accordance with the applicable notices published by the Department of Trade and Industry in the Government Gazette.

18. PREPARATION OF RFI

18.1 Tenderers must ensure that:

18.1.1 Their Tender is submitted in the required format as stipulated in this RFI; and

18.1.2 All the required information fields in the Tender are completed in full and contain the information requested by Pretoria Metal Pressings a Division of Denel SOC.

18.2 Pretoria Metal Pressings a Division of Denel SOC may in its absolute discretion reject a Tender that does not include the information requested or is not in the format required.

18.3 Unnecessarily elaborate responses or other representations beyond that which is sufficient to present a complete and effective Tender is not desired or required. Elaborate and expensive visual and other presentation aids are not necessary.

18.4 Where the Tenderer is unwilling to accept a specified condition, the non-acceptance must be clearly and expressly stated. Prominence must be given to the statement detailing the non-acceptance. It is not sufficient that the statement appears only as part of an attachment to the Tender or be included in the general statement of the Tenderer's usual operating conditions.

18.5 An incomplete Tender may be disqualified or assessed solely on the information completed or received with the Tender.

19. ILLEGIBLE CONTENT, ALTERATION AND ERASURES

19.1 Pretoria Metal Pressings a Division of Denel SOC may disregard any content in a Tender that is illegible and will be under no obligation whatsoever to seek clarification from the Tenderer.

19.2 Pretoria Metal Pressings a Division of Denel SOC may permit a Tenderer to correct an unintentional error in its Tender where that error becomes known or apparent after the closing time, but in no event, will any correction be permitted if Pretoria Metal Pressings a Division of Denel SOC reasonably considers that correction would materially alter the substance of the Tender or affect the fairness of the tendering process.

20. OBLIGATION TO NOTIFY ERRORS

If, after a Tenderer's Response has been submitted, the Tenderer becomes aware of an error in its Response (including an error in pricing but excluding clerical errors which would have no bearing on the evaluation of the Tender), the Tenderer must promptly notify Pretoria Metal Pressings a Division of Denel SOC of such error before closing date and time of the tender.

21. RESPONSIBILITY FOR TENDERING COSTS

- 21.1 The Tenderers participation or involvement in any stage of the Tendering Process is at the Tenderers sole risk, cost and expense. Pretoria Metal Pressings a Division of Denel SOC will not be held responsible for, or pay for, any expense or loss that may be incurred by Tenderers in relation to the preparation or lodgement of their Tender.
- 21.2 Pretoria Metal Pressings a Division of Denel SOC is not liable to the Tenderer for any costs on the basis of any contractual, promissory or restitution grounds whatsoever as a consequence of any matter relating to the Tenderer's participation in the Tendering Process, including without limitation, instances where:
- 21.2.1 the Tenderer is not engaged to perform under any contract; or
- 21.2.2 Pretoria Metal Pressings a Division of Denel SOC exercises any right under this RFI or at law.

22. DISCLOSURE OF TENDER CONTENTS AND TENDER INFORMATION

- 22.1 All Tenders received by Pretoria Metal Pressings a Division of Denel SOC will be treated as confidential. Pretoria Metal Pressings a Division of Denel SOC will not disclose contents of any Tender and Tender information, except:
- 22.1.1 As required by law;
- 22.1.2 For the purpose of investigations by other government authorities having relevant jurisdiction;
- 22.1.3 to external consultants and advisors of Pretoria Metal Pressings a Division of Denel SOC engaged to assist with the Tendering Process; or for the general information of Tenderers required to be disclosed as per National Treasury Regulations, Guidelines, Instruction Notes or Practice Notes.

23. USE OF TENDERS

- 23.1 Upon submission in accordance with the requirements relating to the submission of Tenders, all Tenders submitted become the property of Pretoria Metal Pressings a Division of Denel SOC. Tenderers will retain all ownership rights in any intellectual property contained in the Tenders.
- 23.2 Each Tenderer, by submission of their Tender, is deemed to have licensed Pretoria Metal Pressings a Division of Denel SOC to reproduce the whole, or any portion, of their Tender for the sole purposes of enabling Pretoria Metal Pressings a Division of Denel SOC to evaluate the Tender.

24. TENDER ACCEPTANCE

All Tenders received must remain open for acceptance for a minimum period of 180 (One hundred and eighty) days from the Closing Time. This period may be extended by written mutual agreement between Pretoria Metal Pressings a Division of Denel SOC and the Tenderer.

25. CHANGES TO PRICE PROPOSALS

Changes by the Tenderers to submitted Tenders will not be considered after the closing date and time.

26. PRETORIA METAL PRESSINGS A DIVISION OF DENEL SOC PROCUREMENT PHILOSOPHY

It is the policy of Pretoria Metal Pressings a Division of Denel SOC, when purchasing products, services and works, to follow a course of optimum value and efficiency by adopting best purchasing practices in Supply Chain Management, ensuring where possible that open and fair competition has prevailed, with due regard to the importance of:

- 26.1 The PFMA and the PPPFA;
- 26.2 Preferential Procurement Regulations 2022;
- 26.3 Relevant Legislation

27. BROAD-BASED BLACK ECONOMIC EMPOWERMENT AND SOCIO-ECONOMIC OBLIGATIONS (ONLY APPLICABLE TO SOUTH AFRICAN BASED COMPANIES)

- 27.1 As explained in more detail in the BBBEE Preference Points Claim Form and as prescribed in terms of the Preferential Procurement Policy Framework Act, 2000 (PPPFA), (Act No 5 of 2000) and its Regulations, Tenderers are to note that Pretoria Metal Pressings a Division of Denel SOC will award preference points to companies who provide valid proof of their B-BBEE status using either the latest version of the generic Codes of Good Practice or Sector Specific Codes (if applicable).
- 27.2 Pretoria Metal Pressings a Division of Denel SOC shall use the lowest acceptable Tender to determine the applicable preference point system that is either 90/10 or 80/20-point system as per the PPPFA Regulations.
- 27.3 Tenderers are required to complete the B-BBEE Preference Point Claim Form and submit it together with valid proof of their B-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their B-BBEE status.
- 27.4 Tenderers are required at all times to comply with the latest B-BBEE legislation and/or instruction notes as issued from time to time by the Department of Trade and Industry.

Note: Failure to submit a valid and original or a certified copy of the Tenderer's B-BBEE certificate as stipulated in this document (the B-BBEE Preference Points Claim Form) at the Closing Date and Time of this RFI, will result in a score of zero being allocated for B-BBEE.

28. B-BBEE JOINT VENTURES OR CONSORTIUMS

- 28.1 Tenderers who wish to respond to this RFI as a Joint Venture [JV] or consortium with other entities, must state their intention to do so in their RFI submission.
- 28.2 Such Tenderers must also submit a signed JV or consortium agreement between the parties clearly stating the percentage [%] split of business and the associated responsibilities of each party. If such a

JV or consortium agreement is unavailable, the partners must submit confirmation in writing of their intention to enter into a JV or consortium agreement should they be awarded business by Pretoria Metal Pressings a Division of Denel SOC through this RFI process.

- 28.3 This written confirmation must clearly indicate the percentage [%] split of business and the responsibilities of each party. In such cases, award of business will only take place once a signed copy of a JV or consortium agreement is submitted to Pretoria Metal Pressings a Division of Denel SOC.
- 28.4 Tenderers are to note the requirements for B-BBEE compliance of JVs or consortiums as required in the B-BBEE Preference Point Claim Form and submit it together with proof of their B-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their B-BBEE status.

Note: Failure to submit a valid and original B-BBEE certificate for the JV or a certified copy thereof at the Closing Date and Time of this RFI, will result in a score of zero being allocated for B-BBEE.

29. TAX COMPLIANCE (ONLY APPLICABLE TO SOUTH AFRICAN COMPANIES)

- 29.1 A Tenderer must be compliant when submitting a proposal to Pretoria Metal Pressings a Division of Denel SOC and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).
- 29.2 It is a condition of this RFI that the tax matters of the successful Tenderer are in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the Tenderer's tax obligations.
- 29.3 Tenderers are required to be registered on the Central Supplier Database and the National Treasury shall verify the Tenderer's tax compliance status through the Central Supplier Database.
- 29.4 It is a requirement that a Tenderer grant a written confirmation when submitting a Tender that SARS may on an on-going basis during the tenure of the contract disclose the Tenderer's tax compliance status and by submitting this Tender such confirmation is deemed to have been granted.
- 29.5 Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database

30. NEW TAX COMPLIANCE STATUS (TCS) SYSTEM

- 30.1 SARS has implemented a new Tax Compliance Status (TCS) system in terms of which a taxpayer is now able to authorize any 3rd party to verify its compliance status in one of two ways: either through the use of an electronic access PIN or through the use of a Tax Clearance Certificate obtained from the new TCS system.
- 30.2 Tenderers are required to provide the following to Pretoria Metal Pressings a Division of Denel SOC in order to enable it to verify their tax compliance status:

Tax reference number:

Tax Clearance Certificate & TCC Number: and PIN: .

31. EVALUATION CRITERIA

The Tenders will be evaluated and adjudicated as follows:

31.1 MANDATORY EVALUATION CRITERIA

- 31.1.1 Only those Tenderers which satisfy all of the Mandatory Criteria will be eligible to participate further in the Tendering Process.
- 31.1.2 Tenderers are required to complete the table below by indicating whether they comply with the requirement or not, by marking the appropriate column with an 'X'. Tenderers are required to submit as Annexure K to their Tenders supporting documentation to confirm their compliance with each requirement, where applicable.

REQUIREMENT	COMPLIANT	NON-COMPLIANT	N/A
1. Tenderer is a South African-owned company (Submit Certified ID Copies of the Shareholders and Directors)			X
2. The Tenderer must have the necessary infrastructure and capacity to meet Pretoria Metal Pressings a Division of Denel SOC requirements.			
3. Valid Tax Clearance Certificate or an access Pin to SARS e-Filing.			
4. Valid BBBEE Certificate (but won't result in disqualification, this is needed as proof of ownership points claimed)			
5. Certified copy of the Company Registration with CIPC			
6. Current Banking Details on letter from the Bank issued on a bank letterhead with stamp.			
7. Certified copies of all share holder certificates (Detailed breakdown of shareholding)			
8. A copy of the shareholder agreement (if there is more than one shareholder)			
Note: Failure to meet the above requirements may result in disqualification			

31.2 FIRST STAGE – FUNCTIONAL EVALUATION

- 31.2.1 Tenderers are evaluated based on the functional criteria set out in this RFI. Only those Tenderers which score **seventy (70)** points or higher **(out of a possible 100)** during the functional evaluation will be evaluated during the second stage of the Tender.
- 31.2.2 The Functional Evaluation that will be used to assess the capability and capacity of the tenderers will be as follows:

WEIGHTING %	EVALUATION CRITERIA	LEGEND
		- E.g. rating scale may be 1 to 10. - Each rating level must be clearly defined
50%	1. Capability and Experience a. Bidder must have expertise and experience in the manufacturing and trading in metal surface treatment chemicals, especially phosphating chemicals.	Show capability and a short lists of previous work done = Max 10 Points 6 to 10 years = 10 Points 4 to 5 years = 6 Points 1 to 3 years = 2 Points
15%	1. Submit Material Safety Data Sheet (MSDS) and Technical Data Sheet (TDS)	- Submitted 100% = 5 Points - Submitted 50% = 3 Points - Not submitted = 0 Points
15%	2. Submit copy of Certificate of Analysis of chemicals to be delivered	- Submitted = 5 Points - Not submitted = 0 Points
20%	3. Submit 3 reference letters from customers to whom same chemicals were sold. The letters should include: ➤ A contact person, title and contact numbers. ➤ Must not be more than Two (2) years old.	Submit reference letters 3 Letters – Fully compliant = 5 Points 2 Letters – Compliant = 3.5 Points 1 Letter – Partially compliant = 1 Point No letters Non-compliant = 0 Points
Total 100%		
MINIMUM SCORE	70% SUBJECT TO CHANGE BASED ON REQUIREMENTS.	

31.3 SECOND STAGE – PRICE AND PREFERENTIAL POINTS ASSESSMENT

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

31.3.1.1

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE STATUS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) Transformation Status of Contributor see below

1.4

	POINTS
PRICE	80
BLACK WOMEN OWNED >30%	4
BLACK OWNERSHIP >51%	4
BLACK YOUTH %	4
BLACK PEOPLE LIVING WITH DISABILITY %	4
MILITARY VETERAN OWNED	4
Total points for Price and Transformation must not exceed	100

1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) “**B-BBEE**” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) “**bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (c) “**Broad-Based Black Economic Empowerment Act**” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

- (d) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (e) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (f) **“prices”** includes all applicable taxes less all unconditional discounts;
- (g) **“proof of preference points claimed”** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (h) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (i) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

$P_{\min}$ = Price of lowest acceptable bid

4. POINTS TO BE AWARDED FOR THIS BID

4.1

CRITERIA	POINTS
Price	80
BLACK WOMEN OWNED >30%	4
BLACK OWNERSHIP >51%	4
BLACK YOUTH %	4
BLACK PEOPLE LIVING WITH DISABILITY %	4
MILITARY VETERAN OWNED	4
Total points for Price and Transformation	100

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status of Contribution must complete the following:

6. SUB-CONTRACTING

6.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

6.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....?%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE
- v) Whether the subcontractor has Black Youth ownership
- vi) Whether the subcontractor has Black People With Disability ownership

(Tick applicable box)

YES		NO	
-----	--	----	--

vii) Specify, by ticking the appropriate box, if subcontracting.

7. DECLARATION WITH REGARD TO COMPANY/FIRM

7.1 Name of company/firm.....

7.2 VAT registration number.....

7.3 Company registration number.....

7.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

7.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

7.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

7.7 Total number of years the company/firm has been in business:.....

7.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status of contributor indicated in paragraphs 1.4 and

6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.
2.

.....
SIGNATURE(S) OF BIDDER(S)

DATE:.....

ADDRESS.....

.....

.....

32. STATUS OF RFI

32.1 Each Tender constitutes an irrevocable offer by the Tenderer to Pretoria Metal Pressings a Division of Denel SOC to provide the Products/Services required and otherwise to satisfy the requirements of the Specification as set out in this RFI.

32.2 A Tender must not be conditional on:

- a. the Board approval of the Tender or any related governing body of the Tenderer being obtained;

- b. the Tenderer conducting due diligence or any other form of enquiry or investigation on Pretoria Metal Pressings a Division of Denel SOC;
- c. the Tenderer (or any other party) obtaining any regulatory approval or consent;
- d. the Tenderer obtaining the consent or approval of any third party; or
- e. The Tenderer stating that it wishes to discuss or negotiate any commercial terms of the contract.

32.3 Pretoria Metal Pressings a Division of Denel SOC may, in its absolute discretion, disregard any tender that is, or is stated to be, subject to any one or more of the conditions detailed above (or any other relevant conditions).

Pretoria Metal Pressings a Division of Denel SOC reserves the right to accept a Tender in part or in whole or to negotiate with a Tenderer in accordance with the provisions of this RFI and the applicable laws and regulations.

33. CLARIFICATION OF RFI

33.1 Pretoria Metal Pressings a Division of Denel SOC may seek clarification from and enter into discussions with any or all of the Tenderers in relation to their Tender. Pretoria Metal Pressings a Division of Denel SOC may use the information obtained when clarification is sought, or discussions are held in interpreting the Tender and evaluating the cost and risk of accepting the Tender. Failure to supply clarification to the satisfaction of Pretoria Metal Pressings a Division of Denel SOC may render the Tender liable to disqualification.

33.2 Pretoria Metal Pressings a Division of Denel SOC is under no obligation to seek clarification of anything in a Tender and reserves the right to disregard any clarification that Pretoria Metal Pressings a Division of Denel SOC considers to be unsolicited or otherwise impermissible or irrelevant in accordance with the rules set out in this RFI.

34. DISCUSSION WITH TENDERERS

Pretoria Metal Pressings a Division of Denel SOC is under no obligation to discuss the outcome of the tender process with any of the Tenderers.

35. SUCCESSFUL TENDERS

35.1 Selection as a successful Tenderer does not give rise to a contract (express or implied) between the successful Tenderer and Pretoria Metal Pressings a Division of Denel SOC for the supply of Products / Services until such time that Pretoria Metal Pressings a Division of Denel SOC and the successful Tenderer conclude the SLA.

35.2 The Tenderer is bound by its Proposal and all other documents forming part of its Response, and Pretoria Metal Pressings a Division of Denel SOC will not entertain any material deviation from the original offer.

36. NO OBLIGATION TO ENTER INTO CONTRACT

Pretoria Metal Pressings a Division of Denel SOC is under no obligation to appoint a successful Tenderer(s) (as the case may be), or to enter into a contract and/or SLA with a successful Tenderer or any other person, if it is unable to identify a Tender that complies in all relevant respects with the requirements of Pretoria Metal Pressings a Division of Denel SOC, or if due to changed circumstances, there is no longer a need for the Services requested, or if funds are no longer available to cover the total envisaged expenditure. For the avoidance of any doubt, in these circumstances Pretoria Metal Pressings a Division of Denel SOC will be free to proceed via any alternative process.

37. TENDERER WARRANTIES

37.1 By submitting a Tender, a Tenderer warrants that:

- 37.1.1 It did not rely on any express or implied statement, warranty or representation, whether oral, written, or otherwise made by or on behalf of Pretoria Metal Pressings a Division of Denel SOC, its officers, employees, or advisers other than any statement, warranty or representation expressly contained in the RFI;
- 37.1.2 it did not use the improper assistance of Pretoria Metal Pressings a Division of Denel SOC's employees or information unlawfully obtained from them in compiling its Tender;
- 37.1.3 it is responsible for all costs and expenses related to the preparation and submission of its Tender, and any future process connected with or relating to the Tendering Process;
- 37.1.4 it accepts and will comply with the terms set out in this RFI; and
- 37.1.5 It will provide additional information in a timely manner as requested by Pretoria Metal Pressings a Division of Denel SOC to clarify any matters contained in the Tender.

38. PRETORIA METAL PRESSINGS A DIVISION OF DENEL SOC's RIGHTS

38.1 Notwithstanding anything else in this RFI, and without limiting its rights at law or otherwise, Pretoria Metal Pressings a Division of Denel SOC reserves the right, in its absolute discretion at any time, to:

- 38.1.1 Cease to proceed with, or suspend the Tendering Process prior to the execution of a formal written contract and/or SLA;
 - 38.1.2 Alter the structure and/or the timing of this RFI or the Tendering Process;
 - 38.1.3 Amend any tender condition, tender validity period, RFI specifications or extend the tender closing date, all before the tender closing date;
 - 38.1.4 Terminate the participation of any Tenderer or any other person in the Tendering Process;
 - 38.1.5 Request additional relevant information, agreements and other documents to verify information provided in the tender response or request clarification from any Tenderer or any other person;
 - 38.1.6 Provide additional information or clarification;
 - 38.1.7 Negotiate with any one or more Tenderer's;
 - 38.1.8 Call for new Tenders;
 - 38.1.9 Reject any Tender that does not comply with the requirements of this RFI.
 - 38.1.10 Disregard the lowest priced tender or any tender in part or in whole
 - 38.1.11 Categorise the tenders into different areas of expertise
 - 38.1.12 Conduct site visits at the Tenderers Offices or at Client's Site or office if so required
- Consider the guidelines and prescribed hourly remuneration rates for consultants as provided for in the National Treasury Instruction 01 of 2013\2014: Cost Containment Measures, where relevant.

39. GOVERNING LAWS

- 39.1 This RFI and the Tendering Process are governed by the laws of the Republic of South Africa.
- 39.2 All Tenders must be completed using the English language and
- 39.3 All costing must be in South African Rand.

PART D: INTENT OF THE REQUEST FOR INFORMATION

40. PURPOSE

Denel PMP (church street) is inviting via a competitive bidding process, suitably, qualified, reliable, experienced service providers with proven capabilities to provide the organization with Zinc phosphating chemicals for qualification purposes.

41. SCOPE OF WORK

- 41.1 Tender to deliver chemicals to list below to be evaluated and qualified in our production processes.
- 41.2 No sub-contracting will be allowed without prior approval.
- 41.3 Only suppliers that adhere to the required functional specifications will be considered for this evaluation.
- 41.4 OEM to be specified
- 41.5. Availability/delivery **Lead-time to be specified.**
- 41.6 A free sample to be delivered with tender documents clearly marked with tender number, description ect
- 41.7 Only products that pass our testing processes with positive results will be considered as Qualified to be used in our processes.

No	Description	UM	QTY	Price Excl Vat
1	<i>Zinc phosphate accelerated Make-up for steel drawing operations in 25 liter containers</i>	Li	25	Price per Liter
2	<i>Zinc phosphate accelerated Replenishment for steel drawing operations in 25 liter containers</i>	Li	25	Price per Liter
3	<i>Zinc phosphate run on the iron side make-up for steel pressing operations in 25 liter steel drums</i>	Li	25	Price per Liter
4	<i>Zinc phosphate run on the iron side Replenishment for steel operations in 25 liter containers</i>	Li	25	Price per Liter

ANNEXURE A: PRICE PROPOSAL

Tenderers must complete the table for the Schedule of Rates below and submitted as a pricing proposal. Failure to submit this document will result in the Tenderer's submission being disqualified.

A.1 CURRENCY

All prices must be quoted in South African Rand on a fixed price basis, with all applicable taxes included.

A.2 PRICES SUBJECT TO CONFIRMATION

Prices quoted which are subject to confirmation will not be considered.

A.3 BINDING OFFER

Any tender furnished pursuant to this RFT shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

A.4 DISCLAIMERS

Tenderers are hereby advised that Pretoria Metal Pressings a Division of Denel SOC is not committed to any course of action because of its issuance of this RFI and/or its receipt of Tenders. Please note that Pretoria Metal Pressings a Division of Denel SOC reserves the right to:

- A.4.1 Modify the RFI's requirements and request Tenderers to re- tender on any changes;
- A.4.2 Reject any Tender which does not conform to instructions and specifications which are detailed herein;
- A.4.3 Not necessarily accept the lowest priced Proposal or an alternative Tender;
- A.4.4 Reject all Tenders/Proposals, if it so decides;
- A.4.5 Award only a portion of the proposed product(s)/service(s) which are reflected in the scope of this RFI;
- A.4.6 Split the award between more than one enterprise/organisation should it at Pretoria Metal Pressings a Division of Denel SOC's discretion be more advantageous in terms of, amongst others, cost or developmental considerations; or make no award at all;
- A.4.7 Validate any information submitted by Tenderers in response to this Tender. This would include, but is not limited to, requesting the Tenderers to provide supporting evidence. By submitting a tender, Tenderers hereby irrevocably grant the necessary consent to Pretoria Metal Pressings a Division of Denel SOC to do so;
- A.4.8 Request audited financial statements or other documentation for the purposes of a due diligence exercise;
- A.4.9 Award the Tender to the next highest ranked Tenderer, should the preferred Tenderer fail to sign or commence with the contract within a reasonable period after being requested to do so, provided that the preferred Tenderer is still prepared to provide the required goods at the quoted price. Under such circumstances, the validity of the tenders of the next ranked Tenderer(s) will be deemed to remain valid, irrespective of whether the next ranked Tenderer(s) were issued with a Letter of Regret. Tenderers may therefore be requested to advise whether they would still be prepared to provide the required goods at their quoted price, even after they have been issued with a Letter of Regret;

A.4.10 Cancel the contract and/or place the Tenderer on Pretoria Metal Pressings a Division of Denel SOC's list of Restricted Suppliers, should a contract be awarded on the strength of information furnished by the Tenderer, which after award of the contract, is proven to have been incorrect;

A.4.11 Award Tender to the highest scoring Tenderer(s) unless objective criteria justify the award to another Tenderer.

Note: Pretoria Metal Pressings a Division of Denel SOC will not reimburse any tenderer for any preparatory costs or other work performed in connection with its Proposal, whether or not the Tenderer is awarded a contract.

A.5 PAYMENT TERMS

The service provider shall note and accept Pretoria Metal Pressings a Division of Denel SOC's payment terms as stipulated in the SLA and/or contract.

Payment will only be made after acceptance at PMP.

A.6 SCHEDULE OF RATES/PRICE

The following must be completed.

Price	Unit of measure	
Price subject to escalation ☐ Yes ☐ No		DELIVERY BASIS
If Yes, complete the following in full		Delivered ☐ Yes
applicable formula.....		CIF ☐ Yes
Indicate which category class.....		FOB ☐ Yes
%Labour..... Material.....		DDU ☐ Yes
Fixed period ☐ Yes ☐ No		Ex Works ☐ Yes
Rate of exchange R1-00 =		Transport cost included ☐ Yes ☐ No

Note: This Annexure must be put in the Envelope for 'Price and Preference' as prescribed in Clause 4.1 above.

ANNEXURE: SUMMARY

Annexure H – CIPC Registration Documents

Tenderers are required to include, as Annexure H to their Tenders, certified copies of all relevant CIPC registration documents listing all members with percentages, in the case of a close corporation.

Annexure I – Latest Shareholder Agreements

Tenderers are required, as Annexure “I” to their Tenders, to submit certified copies of their latest Shareholder Agreements.

Annexure J – Joint Venture, Consortium Documents

Tenderers which submit Tenders as an unincorporated joint venture, consortium or other association of persons are required to submit, as Annexure J, a breakdown of how the fees and work will be split between the various people or entities which constitute the Tenderer.

Annexure K – Mandatory Evaluation Criteria

Tenderers are required to include, as Annexure K to their Tenders, supporting documents to their responses. These include:

- a. Valid BBBEE Certificate
- b. Certified copy of the Company Registration with CIPC
- c. Original letter from the Bank issued on a bank letterhead with stamp
- d. Certified copies of all shareholder certificates and their ID copies
- e. Certified copies of shareholder agreements **(if applicable)**

Annexure L – General Conditions of Contract

General Conditions of Contract can be accessed on the National Treasury website.

Annexure N– References and Transactions

Recent references and transactions the Tenderer has handled as specified in the evaluation criteria. **(If applicable)**

42. TAX CLEARANCE CERTIFICATE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder **must** be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

1 In order to meet this requirement bidders are required to complete in full the attached form TCC 001 "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.

2 SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.

3 The original Tax Clearance Certificate must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be acceptable.

4 In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate.

5 Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za.

6 Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.

43. DECLARATION OF INTEREST

SBD4

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
 2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
 - 2.1 Full Name of bidder or his or her representative:
 - 2.2 Identity Number:
 - 2.3 Position occupied in the Company (director, trustee, shareholder²):
 - 2.4 Company Registration Number:
 - 2.5 Tax Reference Number:
 - 2.6 VAT Registration Number:
 - 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.
- ¹ "State" means –
- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 - (b) any municipality or municipal entity;
 - (c) provincial legislature;
 - (d) national Assembly or the national Council of provinces; or
 - (e) Parliament.
- ² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.
- 2.7 Are you or any person connected with the bidder **YES / NO** presently employed by the state?
 - 2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:

Position occupied in the state institution:

Any other particulars:
 - 2.7.2 If you are presently employed by the state, did you obtain **YES / NO** the appropriate authority to undertake remunerative work outside employment in the public sector?
 - 2.7.2.1 If yes, did you attach proof of such authority to the bid **YES / NO** document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.
 - 2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....

 2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

2.9.1 If so, furnish particulars.

2.10 Are you, or any person connected with the bidder, YES/NO aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

2.10.1 If so, furnish particulars.

2.11 Do you or any of the directors / trustees / shareholders / members YES/NO of the company have any interest in any other related companies whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

3 FULL DETAILS OF DIRECTORS / TRUSTEES / MEMBERS / SHAREHOLDERS.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Signature

.....
 Date

.....
 Position

.....
 Name of bidder