



Supply Chain Management Unit hereby invites bids for the following requirements:

Bid No. MLM	Bid Description	Evaluation Criteria	Specific Goals	Bid Fee	Compulsory Briefing Meeting	CIDB Grading	Closing Date	Technical Contact Person
01/2024/25	Appointment of a service provider for leasing of high-speed copiers for a period of three years	80/20 Price and functionality	Locality Details are stipulated in the tender document	R 400.00	08 AUGUST 2024 @10h00 FINANCE BUILDING 2 ND FLOOR FOYER	N/A	30 AUGUST 2024 @11h00 FINANCE BUILDING 2 ND FLOOR FOYER	Mr G Nhlapo 016 973 8349
02/2024/25	Request for proposals: Appointment of service provider to render specialist support and advise on whether the proposed staff establishment is in compliance with requirements of municipal staff regulations as well as incorporating SALGA comments/advice to the proposed staff establishment and to conduct skills audit for the municipal workforce	80/20 Price and functionality	Locality Details are stipulated in the tender document	R 400.00	08 AUGUST 2024 @12h00 FINANCE BUILDING 2 ND FLOOR FOYER	N/A	21 AUGUST 2024 11h00 FINANCE BUILDING 2 ND FLOOR FOYER	Ms M Ngwenya 016 973 8392



Supply Chain Management Unit hereby invites bids for the following requirements:

Bids terms and conditions:

1. Bids shall be evaluated and adjudicated in accordance with the Supply Chain Management Policy of Metsimaholo Local Municipality.
2. **WHERE A COMPULSORY BRIEFING SESSION IS REQUIRED, THE ONUS IS ON THE BIDDER TO ATTEND AND ARRIVE ON TIME, AS LATE ARRIVALS SHALL NEITHER BE ALLOWED INTO THE VENUE NOR WILL THEY BE PERMITTED TO SIGN THE ATTENDANCE REGISTER, AND THEREBY THEY WILL BE DEEMED TO BE ABSENT AND THEIR BIDS SHALL NOT BE CONSIDERED.**
3. Tender documents will be available on the **06 August 2024 on E-tender** website and **SCM Office, Metsimaholo Local Municipality, Civic Centre, 10 Fichardt Street, Sasolburg, finance building, 1st floor.**
4. Non-refundable tender document fee is payable in cash between 07:30am and 15:30pm at the **cashiers in the Rates Hall, Metsimaholo Local Municipality, Civic Centre, 10 Fichardt Street, Sasolburg.**
5. **TENDER DOCUMENTS CAN ALSO BE DOWNLOADED ON E-TENDER for free @www.etenders.gov.za.**
6. The municipality reserves the right to accept the tender in part or totally reject it.
7. **Tenders endorsed with their specific Tender Numbers must be placed in the tender box located at Metsimaholo Local Municipality, Ground floor, Finance Building, 10 Fichardt Street, Sasolburg.**
8. Late tenders will not be accepted.
9. Incomplete tenders may be disqualified.
10. No faxed or e-mailed tenders shall be accepted.
11. The municipality reserves the right to accept any tender price and not necessarily the lowest, and to withdraw any bid before the award.
12. Bidders must comply with the requirements as specified in a tender document; failure to comply may lead to non-consideration (disqualification).
13. Bids from the persons in the service of the state such as Councillors, and other elected representative (MPs, MPLs), public servants, national, provincial, and municipal officials, directors of public and municipal entities are barred from engaging in business with the municipality.

Mr F.J Motloung
Municipal Manager

Notice No: 01/2024/2025