



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

Ref : 6/1/3/3/3

Price Quotation no: LMNQ 06 /2022

RECOMMENDATION OF FORMAL PRICE QUOTATION NO: LMNQ 06/2022 FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF ICT EQUIPMENT, LAPTOPS: THE DEPARTMENT OF CORRECTIONAL SERVICES: REGIONAL OFFICE: LIMPOPO, MPUMALANGA AND NORTH WEST.

FROM : SUPPLY CHAIN MANAGEMENT (SCM)

TO : DEPARTMENT PROCUREMENT CONTROL COMMITTEE (DPCC)

1.0 PARTICULARS OF PRICE QOUTATION :

- | | | |
|------|-------------------------------------|---------------------|
| 1.1. | Number of items | : ONE (1) |
| 1.2. | Number of price quotations received | : THREE (03) |
| 1.3. | Advertisement date | : 26 SEPTEMBER 2022 |
| 1.4. | Closing date | : 14 OCTOBER 2022 |
| 1.5. | Expiry date | : 14 JANUARY 2023 |
| 1.6. | Total estimated value | : ± R 481,137.00 |
| 1.7. | Points system applicable | : 80/20 |

2.0 PRICE QOUTATIONS RECEIVED FROM:

See attached Annexure A (BD 13)

- 2.1 The officials that attended the opening of the bid box on 14 OCTOBER 2022 were duly appointed and signed an attendance register as per **(Annexure B)**.

- 3.0 A copy of the approved Specification and Special Conditions of Contract is attached as **(Annexure C)**.

4.0 EVALUATION PROCESS (INITIAL SCREENING)

- 4.1 The Price Quotation Evaluation was evaluated by Supply Chain Management and Procurement in line with the SOP Procurement Guidelines between Supply Chain Management and GITO for IT related items.
- 4.2 All bids received was screened and evaluated against mandatory requirements of the bid for Compliance to determine the Responsive and None Responsive price quotations for further Consideration detailed report is attached **(Annexure D)**.

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- 4.3 Three (3) bids received back, **CompuAfrika (Pty) Ltd and KPG Agencies** were responsive after initial screening and evaluation against special conditions of the bid for compliance. And one **Vukani Technologies** was None –responsive
- 4.4 The qualifying Price Quotations were further evaluated in terms of PPPFA act, and the 80/20 preferential point system were applicable.
- 4.5 Responsive bidders were finally evaluated in terms of their total Price and BBBEE points and were broad on comparative basis utilizing 80/20 preferential point system. on Comparative list as per **(Annexure E)**.
- 4.6 The bidder who scored highest total points item 1, **KPG Agencies** were recommended for consideration and approval by the DPCC (Department Procurement Control Committee).
- 4.7.1 Appointed Departmental Procurement Control Committee (DPCC) as **Annexure J**”

Name & Surname	Capacity	Post
GP . Pretorius	Chair-Person	Regional Head Finance & SCM (Director)
MJ . Kgaabi	Vice-Chair Person	Regional Coordinator SCM (DD)
ND .Lebete	Member	Assistant Director Procurement (ASD)
F .Smit	Member	SCO - Procurement
TEL. Mohale	Compiler	CO 1- Procurement

4.8 CALCULATION OF POINTS (EVALUATION IN TERMS OF PPPFA)

- 4.8.1 In terms of Regulation 6 of the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act no. 5 of 2000), responsive bids will Be considered by the Department on the 80/20 or 90/10 Preference Point System (The 80/20 Preference Point System for the acquisition of Services, works or goods with a Rand value R30 000-00 to R50 000 000.00 or 90/10 Preference Point System for acquisition of services, works or goods with a Rand value above R50 000000.00 million).

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4.8.2 **KPG Agencies** was the lowest on price with the total a value of **R481, 137.00** and their BBBEE status was level 01, where 20 points was allocated on the 80/20 Preferential points system, they score total points of 100 and were the highest on points for item 1, the Supply, Delivery and Off-loading of Laptops.

4.8.3 After the final evaluation and recommendation Supply Chain Office forwarded the final batch documents and specifications of the recommended suppliers for verification and compliance with the approved ICT Specifications and requirements to Regional Coordinator IT (GITO) for approval in reference to the SOP par 4.8 Before the final award by DPCC (refer **Annexure F**”).

5. RECOMMENDATION FOR ACCEPTANCE PRICE QOUTATIONS:

5.1 ITEM 1 : Supply ,Delivery and Off-loading of Laptops (Notebooks) : 17 and Executive Laptop (Notebook): 1

Total Quantity: 18

5.1.1 Bid recommended (Highest on points and in accordance with the specifications)

Bidder	KPG AGENCIES
Director(s)/CEO(s)	Keith Gabriels : 5908115165085 Glynese Gabriels: 5805130191080 Shene Witten :7906140183089
Unit Item Price	R 26729.83333
Comparative Price	R 26729.83333
Total Price	R 481,137.00
BBBEE Status Level Contributor	01
Points on Price	80
Points for BBBEE	20
Total points scored	100
According to bid specifications	YES
Verified tax compliant on CSD)	YES
Declaration of Interest (SBD 4) completed and signed	YES
Premium Paid (if points on price are lower than 80)	
A) Price Recommended Bid	R0.00
B) Lowest Acceptable Price	R0.00
C) Difference (A-B)	R0.00
D) Premium Paid (C+B) × 100	0%

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6 VENDOR ASSESSMENT/DUE DILIGENCE

- 6.1 According to National Treasury Instruction Note dated 31 May 2011 par. 3.3.4 (c) a due diligence process is to be conducted to determine whether the preferred bidders have the capability and ability to execute the contract. The following considerations were taken into account:
- 6.2 The recommended companies is accredited and approved service providers for ICT services appointed by SITA .The recommended Companies indicated to have more than Twenty (20) years' experience in the ICT business industry and are also registered approved companies on SITA contract list for Government.
- 6.3 The company is confirmed as approved and preferred service provider on RFB 740 contract list from Government Departments.

7 DECLARATION OF INTEREST ON SBD 4 . (Annexure F)

- 7.1 According to National Treasury Regulation 16A.9.1, the National Treasury database needs to be checked prior to awarding any contract to ensure that no recommended bidder or any of its directors are listed as companies or persons prohibited from doing business with the public sector.
- 7.2 The recommended bidder (including its director(s)/trustee(s) and shareholders' information was verified by confirming it with the Database of Restricted Suppliers. The recommended bidder or any of its director(s)/trustee(s) and shareholders are not listed as a company or persons that are prohibited from doing business with the public sector. The bidder is also not registered on the "Register for Tender Defaulters" on the website of National Treasury **(Annexure G)**.
- 7.3 According to the Central Supplier Data base Report dated 20 October 2022 it is confirmed that the recommended Bidders' tax matters are in order and that the companies is Tax Compliant **(Annexure H)**.
- 7.4 The recommended bidder and their directors were verified on 20 October 2022 with the Public Servant Verification system on DPSSA and none of the directors/shareholders/members were found to be employees of the state or public servant **(Annexure I)**
8. It is hereby declared that no bidder was purposely or unlawfully prejudiced or favored during the evaluation process.
9. For your consideration.

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Compiler:

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SIGNATURE

Persal no: 22462066

Date: 2022/10/17

DEPARTMENT PROCUREMENT CONTROL COMMITTEE (DPCC) :

ITEM 1 : APPROVED/NOT APPROVED/COMMENTS

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Kgaab MJ
Vice - Chairperson: DPCC
Department Procurement Control Committee

Date: 22/11/3

1..... CHAIRPERSON

..... VICE - CHAIRPERSON

3..... MEMBER

4..... MEMBER

DATE : 22/11/3