

# REQUEST FOR PROPOSALS

## DUBE TRADEPORT CORPORATION

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### INVITATION FOR PROPOSAL FOR THE APPOINTMENT OF AN AUTHORIZED MICROSOFT SOLUTION PARTNER FOR MAINTENANCE AND SUPPORT OF MICROSOFT ACTIVE DIRECTORY, MICROSOFT EXCHANGE 2019, SQL 2019, SHAREPOINT 2019 AND MICROSOFT 365 FOR A PERIOD OF THREE (3) YEARS

**REF NO.: DTP/RFP/24/COR/01/2024**

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to [www.dubetradeport.co.za](http://www.dubetradeport.co.za) for more information on DTPC.

DTPC wishes to appoint a suitable service provider to provide services on the Microsoft platform and in particular the Active Directory 2019, Microsoft Exchange 2019, SQL 2019, and SharePoint 2019 (collectively called current product versions), as well as roll out of Microsoft 365 and provide maintenance and support of the above, for Dube TradePort corporation for a period of three (3) years.

The bidder must have a Microsoft AI Cloud Partner Program that has the following Solutions partner designations:

- Solutions partner for Business Applications;
- Solutions partner for Data and AI (Azure);
- Solutions partner for Digital and App Innovation (Azure);
- Solutions partner for Infrastructure (Azure);
- Solutions partner for Security; and
- Solutions partner for Modern Work.

### EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2022 using the 80/20 preference points system.

The 20 preference points will be allocated to the following as included in the bid document:

- I. 20 points allocated to Enterprises (bidders) who are at least 51% or more owned by Black People.

### REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from **4<sup>th</sup> July 2024 up to 11<sup>th</sup> July 2024** during the weekdays (Mon – Fri) between 08h30 and 16h00. A non-refundable document fee of R250 (Two hundred and fifty Rands) must be paid via EFT and the proof of payment **must be emailed** in order for the Bid Documents to be sent you. No cash will be accepted and proof of payment must be emailed for the Bid Documents to be sent to you. Please allow 2 days for funds to reflect in the account. DTPC will only email documents once the payment has been cleared in its bank account. Payments must contain the reference, "**DTP/RFP/24/COR/01/2024**"; and must clearly identify the Bidder, e.g., "ABC Consortium". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

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**Dube TradePort Corporation banking details:**

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation;  
Account type: Current

A **COMPULSORY** briefing session meeting (**virtual**) for service providers, who have paid for and received the Bid Documents via email will be held via Microsoft Teams (**Virtually**) on, **12<sup>th</sup> July 2024 at 13:00**.

Enquiries should be directed via email: [tenders@dubetradeport.co.za](mailto:tenders@dubetradeport.co.za)

### **CLOSING TIME & DATE FOR SUBMITTING RESPONSES**

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **26<sup>th</sup> JULY 2024**.

DOCUMENTS SHOULD BE CLEARLY MARKED “**APPOINTMENT OF AN AUTHORIZED MICROSOFT SOLUTION PARTNER FOR MAINTENANCE AND SUPPORT OF MICROSOFT ACTIVE DIRECTORY, MICROSOFT EXCHANGE 2019, SQL 2019, SHAREPOINT 2019 AND MICROSOFT 365**”.