

REQUEST FOR PROPOSALS

DUBE TRADEPORT CORPORATION

APPOINTMENT OF A PANEL OF INDEPENDENT PROPERTY VALUERS; CONVEYANCER AND PROPERTY/LAND LEGAL PRACTITIONERS; AND PROPERTY ADVISORY RESOURCES FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF 36 MONTHS

REF NO.: DTP/RFP/21/PRO/01/2024

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop the Dube TradePort precinct. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC runs a property asset portfolio comprising of commercial, industrial and agricultural properties at the Dube TradePort precinct. DTPC Property Investments Unit provides property management services and solutions on DTPC's property asset portfolio. DTPC would like to establish panels of up to three (3) external property specialists per property service category from whom assistance shall be sought on a need basis for a period of three (3) years.

The categories of property services required are as follows:

- I. Category 1: Property Valuation Services;
- II. Category 2: Conveyancing and Property/Land Law Services; and
- III. Category 3: Property Advisory Services.

Bidders may bid for one or more property service categories listed above.

The following are mandatory requirements for bidder who bid for **Category 2: Conveyancing and Property/Land Law Services**:

- Bidders must be law firms and the Lead Legal Practitioner (Director / Partner) must be registered with the Legal Practice Council.
- Bidders must submit proof of a valid Fidelity Fund Certificate issued to the relevant Lead Legal Practitioner (Partner/Director) by the Legal Practice Council.
- Bidders must submit a Certificate of Good Standing issued by the Legal Practice Council issued to the relevant Legal Practitioner (Partner/Director) or to the law firm by the Legal Practice Council.
- Bidders must have a valid Legal Practitioners Fidelity Fund certificate.
- Bidder must have a Trust Account registered in terms of the Legal Practice Act 28 of 2014 with a financial institution.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2022 using the 80/20 preference points system.

The 20 preference points will be allocated to the following as included in the bid document:

- I. 15 points allocated for the promotion of South African owned enterprises; and
- II. 5 points allocated to Enterprises (bidders) who are at least 51% or more owned by Black People.

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REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from **4 JULY 2024 up to 11 JULY 2024** during the weekdays (Mon – Fri) between 08h30 and 16h00. A non-refundable document fee of R250.00 (Two hundred and fifty Rands) must be paid via EFT, and proof of payment **must be emailed** in order for the Bid Documents to be sent you. No cash will be accepted and proof of payment must be emailed for the Bid Documents to be sent to you. Please allow 2 days for funds to reflect in the account. DTPC will only email documents once the payment has been cleared in its bank account. Payments must contain the reference, "DTP/RFP/21/PRO/01/2024"; and must clearly identify the Bidder, e.g., "ABC Consortium". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session meeting (**virtual**) for service providers, who have paid for and received the Bid Documents via email will be held via Microsoft Teams (**virtually**) on, **12 July 2024** at **09:00** for service providers who have paid for and were emailed the Bid Documents during the collection period as specified above.

Enquiries should be directed via email: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **26 JULY 2024**.

DOCUMENTS SHOULD BE CLEARLY MARKED **"APPOINTMENT OF A PANEL OF INDEPENDENT PROPERTY VALUERS; CONVEYANCER AND PROPERTY/LAND LEGAL PRACTITIONERS; AND PROPERTY ADVISORY RESOURCES FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF 36 MONTHS"**.