



NEC3 Supply Contract (SC3)

Between **ESKOM HOLDINGS SOC Ltd**
(Reg No. 2002/015527/30)

and [Insert at award stage]
(Reg No. _____)

for [•]

Contents:	No of pages
Part C1 Agreements & Contract Data	[•]
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CONTRACT No.

PART C1: AGREEMENTS & CONTRACT DATA

Contents:

**No of
pages**

C1.1 Form of Offer and Acceptance

C1.2a Contract Data provided by the *Purchaser*

C1.2b Contract Data provided by the *Supplier*

C1.1 Form of Offer & Acceptance

Offer

The Purchaser, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of:

Supply And Delivery of office stationery "on as and When Required basis" over a period of 60 months.

The tenderer, identified in the Offer signature block, has

<i>either</i>	examined the documents listed in the Tender Data and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of Tender.
<i>or</i>	examined the draft contract as listed in the Acceptance section and agreed to provide this Offer.

By the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the *Supplier* under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the *conditions of contract* identified in the Contract Data.

	The offered total of the Prices exclusive of VAT is	Rates based contract
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This Offer may be accepted by the Purchaser by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the period of validity stated in the Tender Data, or other period as agreed, whereupon the tenderer becomes the party named as the *Supplier* in the *conditions of contract* identified in the Contract Data.

Signature(s)

Name(s) _____

Capacity _____

For the tenderer:

(Insert name and address of organisation)

Name & signature of witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Purchaser identified below accepts the tenderer's Offer. In consideration thereof, the Purchaser shall pay the Supplier the amount due in accordance with the *conditions of contract* identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the Purchaser and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

- Part C1 Agreements and Contract Data, (which includes this Form of Offer and Acceptance)
- Part C2 Pricing Data
- Part C3 Scope of Work: Goods Information including Supply Requirements

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Purchaser during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Purchaser's agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the *conditions of contract* identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed and signed original copy of this document, including the Schedule of Deviations (if any).

Signature(s)

Name(s)

Capacity

**for the
Purchaser**

**Eskom Holdings SOC Ltd, Megawatt Park, Maxwell Drive, Sandton, Johannesburg,
2199**

(Insert name and address of organisation)

Name &
signature of
witness

Date

Note: If a tenderer wishes to submit alternative tenders, use another copy of this Form of Offer and Acceptance.

Schedule of Deviations to be completed by the Purchaser prior to contract award

Note:

1. This part of the Offer & Acceptance would not be required if the contract has been developed by negotiation between the Parties and is not the result of a process of competitive tendering.
2. The extent of deviations from the tender documents issued by the Purchaser prior to the tender closing date is limited to those permitted in terms of the Conditions of Tender.
3. A tenderer's covering letter must not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid be the subject of agreement reached during the process of Offer and Acceptance, the outcome of such agreement shall be recorded here and the final draft of the contract documents shall be revised to incorporate the effect of it.

No.	Subject	Details
1	[•]	[•]
2	[•]	[•]
3	[•]	[•]
4	[•]	[•]
5	[•]	[•]
6	[•]	[•]
7	[•]	[•]

By the duly authorised representatives signing this Schedule of Deviations below, the Purchaser and the tenderer agree to and accept this Schedule of Deviations as the only deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules, as well as any confirmation, clarification or changes to the terms of the Offer agreed by the tenderer and the Purchaser during this process of Offer and Acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Form shall have any meaning or effect in the contract between the parties arising from this Agreement.

For the tenderer:

For the Purchaser

Signature

.....

Name

.....

Capacity

.....

On behalf of *(Insert name and address of organisation)*

**Eskom Holdings SOC Ltd, Megawatt
 Park, Maxwell Drive, Sandton,
 Johannesburg, 2199**

Name & signature of witness

.....

Date

.....

C1.2 SC3 Contract Data

Part one - Data provided by the *Purchaser*

Clause	Statement	Data
1	General	
	The <i>conditions of contract</i> are the core clauses and the clauses for Options	
		X1: Price adjustment for inflation
		X2: Changes in the law
		X20: Key Performance Indicators
		Z: Additional conditions of contract
	of the NEC3 Supply Contract (April 2013) ¹	(If the December 2009 edition is to be used delete April 2013 and replace by December 2013)
10.1	The <i>Purchaser</i> is (name):	Eskom Holdings SOC Ltd (reg no: 2002/015527/30), a state owned company incorporated in terms of the company laws of the Republic of South Africa
	Address	Registered office at Megawatt Park, Maxwell Drive, Sandton, Johannesburg
	Tel No.	[•]
	Fax No.	[•]
10.1	The <i>Supply Manager</i> is (name):	[•]
	Address	[•]
	Tel	[•]
	Fax	[•]
	e-mail	[•]
11.2(13)	The <i>goods</i> are	[•]
11.2(13)	The <i>services</i> are	[•]
11.2(14)	The following matters will be included in the Risk Register	[•]
11.2(15)	The Goods Information is in	Part 3: Scope of Work and all documents and drawings to which it makes reference.
11.2(15)	The Supply Requirements as part of the Goods Information is in	Annexure A to this Contract Data
12.2	The <i>law of the contract</i> is the law of	the Republic of South Africa

¹ Available from Engineering Contract Strategies Tel 011 803 3008 Fax 086 539 1902, www.ecs.co.za.

13.1	The <i>language of this contract</i> is	English								
13.3	The <i>period for reply</i> is	[•] weeks								
2	The <i>Supplier's</i> main responsibilities	Data required by this section of the core clauses is provided by the <i>Supplier</i> in Part 2 and terms in italics used in this section are identified elsewhere in this Contract Data.								
3	Time									
30.1	The <i>starting date</i> is.	[•]								
30.1	The <i>delivery date</i> of the <i>goods and services</i> is:	<table border="1"> <thead> <tr> <th><i>goods and services</i></th> <th><i>delivery date</i></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>[•]</td> </tr> <tr> <td>2</td> <td>[•]</td> </tr> <tr> <td>3</td> <td>[•]</td> </tr> </tbody> </table>	<i>goods and services</i>	<i>delivery date</i>	1	[•]	2	[•]	3	[•]
<i>goods and services</i>	<i>delivery date</i>									
1	[•]									
2	[•]									
3	[•]									
30.2	The <i>Supplier</i> does not bring the <i>goods</i> to the Delivery Place more than one week before the Delivery Date.	[no data required]								
31.1	The <i>Supplier</i> is to submit a first programme for acceptance within	[•] weeks of the Contract Date.								
32.2	The <i>Supplier</i> submits revised programmes at intervals no longer than	[•] weeks.								
4	Testing and defects									
42	The <i>defects date</i> is	[•] weeks after Delivery.								
43.2	The <i>defect correction period</i> is	[•] weeks								
	except that the <i>defect correction period</i> for	[•] is [•] weeks								
	and the <i>defect correction period</i> for	[•] is [•] weeks								
42.2	The <i>defects access period</i> is	[•] days								
	except that the <i>defect access period</i> for	[•] is [•]								
	and the <i>defect access period</i> for	[•] is [•]								
5	Payment									
50.1	The <i>assessment interval</i> is	between the [•] day of each successive month.								
51.1	The <i>currency of this contract</i> is the	South African Rand								
51.2	The period within which payments are made is	[•] weeks.								
51.4	The <i>interest rate</i> is	the publicly quoted prime rate of interest (calculated on a 365 day year) charged from time to time by the Standard Bank of South Africa Limited (as certified, in the event of any dispute, by any manager of such bank, whose appointment it shall not be necessary to prove) for amounts due in Rands and								

(ii) the LIBOR rate applicable at the time for amounts due in other currencies. LIBOR is the 6 month London Interbank Offered Rate quoted under the caption "Money Rates" in The Wall Street Journal for the applicable currency or if no rate is quoted for the currency in question then the rate for United States Dollars, and if no such rate appears in The Wall Street Journal then the rate as quoted by the Reuters Monitor Money Rates Service (or such service as may replace the Reuters Monitor Money Rates Service) on the due date for the payment in question, adjusted *mutatis mutandis* every 6 months thereafter and as certified, in the event of any dispute, by any manager employed in the foreign exchange department of The Standard Bank of South Africa Limited, whose appointment it shall not be necessary to prove.

6	Compensation events	There is no reference to Contract Data in this section of the core clauses and terms in italics used in this section are identified elsewhere in this Contract Data.
7	Title	There is no reference to Contract Data in this section of the core clauses and terms in italics used in this section are identified elsewhere in this Contract Data.
8	Risks, liabilities, indemnities and insurance	
80.1	These are additional <i>Purchaser's</i> risks	1. [●] 2. [●] 3. [●]
88.1	The <i>Supplier's</i> liability to the <i>Purchaser</i> for indirect or consequential loss, including loss of profit, revenue and goodwill is limited to	R0.0 (zero Rand)
88.2	For any one event, the <i>Supplier's</i> liability to the <i>Purchaser</i> for loss of or damage to the <i>Purchaser's</i> property is limited to	(1) for the <i>Purchaser's</i> existing and surrounding property in the care, custody and control of the <i>Supplier</i> the amount of the deductible (first amount payable) relevant to the event and (2) for all other existing <i>Purchaser's</i> property the applicable deductible as at contract date
88.3	The <i>Supplier's</i> liability for Defects due to his design which are not notified before the last <i>defects date</i> is limited to:	R[●] [This is a commercial decision, but consider using the total of the Prices. Delete this note after inserting a Rand amount]

88.4	The <i>Supplier's</i> total liability to the <i>Purchaser</i> , for all matters arising under or in connection with this contract, other than the excluded matters, is limited to	R[•] [This is a commercial decision, but consider using at least the total of the Prices. Delete this note after inserting the Rand amount]
88.5	The <i>end of liability date</i> is	[•] years after Delivery of the whole of the goods and services.

9 Termination and dispute resolution

94.1	The <i>Adjudicator</i> is	the person selected from the ICE-SA Division (or its successor body) of the South African Institution of Civil Engineering Panel of Adjudicators by the Party intending to refer a dispute to him. (see www.ice-sa.org.za). If the Parties do not agree on an Adjudicator the Adjudicator will be appointed by the Arbitration Foundation of Southern Africa (AFSA).
	Address	[•]
	Tel No.	[•]
	Fax No.	[•]
	e-mail	[•]

94.2(3)	The <i>Adjudicator nominating body</i> is:	the Chairman of ICE-SA, a Division of the South African Institution of Civil Engineering, or its successor body (See www.ice-sa.org.za)
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94.4(2)	The <i>tribunal</i> is:	arbitration
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94.4(5)	The <i>arbitration procedure</i> is	the latest edition of Rules for the Conduct of Arbitrations published by The Association of Arbitrators (Southern Africa) or its successor body.
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94.4(5)	The place where arbitration is to be held is	[•] South Africa
	The person or organisation who will choose an arbitrator	
	- if the Parties cannot agree a choice or	the Chairman for the time being or his nominee
	- if the arbitration procedure does not state who selects an arbitrator, is	of the Association of Arbitrators (Southern Africa) or its successor body.

10 Data for Option clauses

X1 Price adjustment for inflation

X1.1	The <i>base date</i> for indices is	[•].		
	The proportions used to calculate the Price Adjustment Factor are:	proportion	linked to index for	Index prepared by
		0.	[•]	[•]
		0.	[•]	[•]
		0.	[•]	[•]

		0.	[•]	[•]
		0.	[•]	[•]
		[•]	non-adjustable	
		1.00		
X2	Changes in the law			
X2.1	A change in the law of	[•] is a compensation event if it occurs after the Contract Date		
Z	The additional conditions of contract are		Z1 to Z15 always apply for Eskom	

Z1 Cession delegation and assignment

- Z1.1 The *Supplier* does not cede, delegate or assign any of its rights or obligations to any person without the written consent of the *Purchaser*.
- Z1.2 Notwithstanding the above, the *Purchaser* may on written notice to the *Supplier* cede and delegate its rights and obligations under this contract to any of its subsidiaries or any of its present divisions or operations which may be converted into separate legal entities as a result of the restructuring of the Electricity Supply Industry.

Z2 Joint ventures

- Z2.1 If the *Supplier* constitutes a joint venture, consortium or other unincorporated grouping of two or more persons or organisations then these persons or organisations are deemed to be jointly and severally liable to the *Purchaser* for the performance of this contract.
- Z2.2 Unless already notified to the *Purchaser*, the persons or organisations notify the *Supply Manager* within two weeks of the Contract Date of the key person who has the authority to bind the *Supplier* on their behalf.
- Z2.3 The *Supplier* does not alter the composition of the joint venture, consortium or other unincorporated grouping of two or more persons without the consent of the *Purchaser* having been given to the *Supplier* in writing.

Z3 Change of Broad Based Black Economic Empowerment (B-BBEE) status

- Z3.1 Where a change in the *Supplier's* legal status, ownership or any other change to his business composition or business dealings results in a change to the *Supplier's* B-BBEE status, the *Supplier* notifies the *Purchaser* within seven days of the change.
- Z3.2 The *Supplier* is required to submit an updated verification certificate and necessary supporting documentation confirming the change in his B-BBEE status to the *Supply Manager* within thirty days of the notification or as otherwise instructed by the *Supply Manager*.
- Z3.3 Where, as a result, the *Supplier's* B-BBEE status has decreased since the Contract Date the *Purchaser* may either re-negotiate this contract or alternatively, terminate the *Supplier's*

obligation to Provide the Goods and Services.

- Z3.4 Failure by the *Supplier* to notify the *Purchaser* of a change in its B-BBEE status may constitute a reason for termination. If the *Purchaser* terminates in terms of this clause, the procedures on termination are P1, P2 and P3 as stated in clause 92, and the amount due is A1 and A3 as stated in clause 93.

Z4 Confidentiality

- Z4.1 The *Supplier* does not disclose or make any information arising from or in connection with this contract available to Others. This undertaking does not, however, apply to information which at the time of disclosure or thereafter, without default on the part of the *Supplier*, enters the public domain or to information which was already in the possession of the *Supplier* at the time of disclosure (evidenced by written records in existence at that time). Should the *Supplier* disclose information to Others in terms of clause 23.1, the *Supplier* ensures that the provisions of this clause are complied with by the recipient.
- Z4.2 If the *Supplier* is uncertain about whether any such information is confidential, it is to be regarded as such until notified otherwise by the *Supply Manager*.
- Z4.3 In the event that the *Supplier* is, at any time, required by law to disclose any such information which is required to be kept confidential, the *Supplier*, to the extent permitted by law prior to disclosure, notifies the *Purchaser* so that an appropriate protection order and/or any other action can be taken if possible, prior to any disclosure. In the event that such protective order is not, or cannot, be obtained, then the *Supplier* may disclose that portion of the information which it is required to be disclosed by law and uses reasonable efforts to obtain assurances that confidential treatment will be afforded to the information so disclosed.
- Z4.4 The taking of images (whether photographs, video footage or otherwise) of the *goods* or any portion thereof, in the course of Providing the Goods and Services and after Delivery, requires the prior written consent of the *Supply Manager*. All rights in and to all such images vests exclusively in the *Purchaser*.
- Z4.5 The *Supplier* ensures that all his subcontractors abide by the undertakings in this clause.

Z5 Waiver and estoppel: Add to core clause 12.3:

- Z5.1 Any extension, concession, waiver or relaxation of any action stated in this contract by the Parties, the *Supply Manager* or the *Adjudicator* does not constitute a waiver of rights, and does not give rise to an estoppel unless the Parties agree otherwise and confirm such agreement in writing.

Z6 Health, safety and the environment: Add to core clause 25.4

- Z6.1 The *Supplier* undertakes to take all reasonable precautions to maintain the health and safety of persons in and about the provision of the *goods* and execution of the *services*.

Without limitation the *Supplier*:

- warrants that the total of the Prices as at the Contract Date includes a sufficient amount for proper compliance with all applicable health & safety laws and regulations and the health and safety rules, guidelines and procedures provided for in this contract and generally for the proper maintenance of health & safety in and about the execution of supply and
- undertakes, in and about the execution of the supply, to comply with all applicable health & safety laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Supplier's* direction and control, likewise observe and comply with the foregoing.

Z6.2 The *Supplier*, in and about the execution of the supply, complies with all applicable environmental laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Supplier's* direction and control, likewise observe and comply with the foregoing.

Z7 Provision of a Tax Invoice and interest. Add to core clause 51

- Z7.1 Within one week of receiving a payment certificate from the *Supply Manager* in terms of core clause 51.1, the *Supplier* provides the *Purchaser* with a tax invoice in accordance with the *Purchaser's* procedures stated in the Goods Information, showing the amount due for payment equal to that stated in the payment certificate.
- Z7.2 If the *Supplier* does not provide a tax invoice in the form and by the time required by this contract, the time by when the *Purchaser* is to make a payment is extended by a period equal in time to the delayed submission of the correct tax invoice. Interest due by the *Purchaser* in terms of core clause 51.2 is then calculated from the delayed date by when payment is to be made.
- Z7.3 The *Supplier* (if registered in South Africa in terms of the companies Act) is required to comply with the requirements of the Value Added Tax Act, no 89 of 1991 (as amended) and to include the *Purchaser's* VAT number 4740101508 on each invoice he submits for payment.

Z8 Notifying compensation events

- Z8.1 Delete from the last sentence in core clause 61.3 the words, "unless the event arises from the *Supply Manager* giving an instruction, changing an earlier decision or correcting an assumption".

Z9 Purchaser's limitation of liability

- Z9.1 The *Purchaser's* liability to the *Supplier* for the *Supplier's* indirect or consequential loss is limited to R0.00 (zero Rand)
- Z9.2 The *Supplier's* entitlement under the indemnity in 83.1 is provided for in 60.1(12) and the *Purchaser's* liability under the indemnity is limited.

Z10 Termination: Add to core clause 91.1, at the second main bullet point, fourth sub-bullet point, after the words "against it":

- Z10.1 or had a business rescue order granted against it.

Z11 Addition to secondary Option X7 Delay damages (if applicable in this contract)

- Z11.1 If the amount due for the *Supplier's* payment of delay damages reaches the limits stated in this Contract Data for Option X7, the *Purchaser* may terminate the *Supplier's* obligation to Provide the Goods and Services using the same procedures and payment on termination as those applied for reasons R1 to R15 or R18 stated in the Termination Table.

Z12 Ethics

For the purposes of this Z-clause, the following definitions apply:

Affected Party means, as the context requires, any party, irrespective of whether it is the *Supplier* or

a third party, such party's employees, agents, or Subcontractors or Subcontractor's employees, or any one or more of all of these parties' relatives or friends,

Coercive Action

means to harm or threaten to harm, directly or indirectly, an Affected Party or the property of an Affected Party, or to otherwise influence or attempt to influence an Affected Party to act unlawfully or illegally,

Collusive Action

means where two or more parties co-operate to achieve an unlawful or illegal purpose, including to influence an Affected Party to act unlawfully or illegally,

Committing Party

means, as the context requires, the *Supplier*, or any member thereof in the case of a joint venture, or its employees, agents, or Subcontractors or the Subcontractor's employees,

Corrupt Action

means the offering, giving, taking, or soliciting, directly or indirectly, of a good or service to unlawfully or illegally influence the actions of an Affected Party,

Fraudulent Action

means any unlawfully or illegally intentional act or omission that misleads, or attempts to mislead, an Affected Party, in order to obtain a financial or other benefit or to avoid an obligation or incurring an obligation,

Obstructive Action

means a Committing Party unlawfully or illegally destroying, falsifying, altering or concealing information or making false statements to materially impede an investigation into allegations of Prohibited Action, and

Prohibited Action

means any one or more of a Coercive Action, Collusive Action Corrupt Action, Fraudulent Action or Obstructive Action.

- Z12.1 A Committing Party may not take any Prohibited Action during the course of the procurement of this contract or in execution thereof.
- Z12.2 The *Purchaser* may terminate the *Supplier's* obligation to Provide the Services if a Committing Party has taken such Prohibited Action and the *Supplier* did not take timely and appropriate action to prevent or remedy the situation, without limiting any other rights or remedies the *Purchaser* has. It is not required that the Committing Party had to have been found guilty, in court or in any other similar process, of such Prohibited Action before the *Purchaser* can terminate the *Supplier's* obligation to Provide the Services for this reason.
- Z12.3 If the *Purchaser* terminates the *Supplier's* obligation to Provide the Services for this reason, the amounts due on termination are those intended in core clauses 92.1 and 92.2.
- Z12.4 A Committing Party co-operates fully with any investigation pursuant to alleged Prohibited Action. Where the *Purchaser* does not have a contractual bond with the Committing Party, the *Supplier* ensures that the Committing Party co-operates fully with an investigation.

Z13Insurance

Z 13.1 Replace core clause 84 with the following:

Insurance cover

84

84.1

When requested by a Party, the other Party provides certificates from his insurer or broker stating that the insurances required by this contract are in force.

84.2

The *Supplier* provides the insurances stated in the Insurance Table A for events which are at the *Supplier's* risk from the *starting date* until the last *defects date* or a termination certificate has been issued.

INSURANCE TABLE A

Insurance against	Minimum amount of cover or minimum limit of indemnity
Loss of or damage to the <i>goods</i> , plant and materials	The replacement cost where not covered by the <i>Purchaser's</i> insurance. The <i>Purchaser's</i> policy deductible as at Contract Date, where covered by the <i>Purchaser's</i> insurance.
Liability for loss of or damage to property (except the <i>goods</i> , plant and materials and equipment) and liability for bodily injury to or death of a person (not an employee of the <i>Supplier</i>) caused by activity in connection with this contract	<u>Loss of or damage to property</u> <u>Purchaser's property</u> The replacement cost where not covered by the <i>Purchaser's</i> insurance. The <i>Purchaser's</i> policy deductible as at Contract Date, where covered by the <i>Purchaser's</i> insurance. <u>Other property</u> The replacement cost <u>Death of or bodily injury</u> The amount required by the applicable law.
Liability for death of or bodily injury to employees of the <i>Supplier</i> arising out of and in the course of their employment in connection with this contract	The amount required by the applicable law

Z 13.2 Replace core clause 87 with the following:

Insurance by the Purchaser

87

87.1 The *Purchaser* provides the insurances stated in the Insurance Table B

INSURANCE TABLE B

Insurance against or name of policy	Minimum amount of cover or minimum of indemnity
Assets All Risk	Per the insurance policy document
Contract Works insurance	Per the insurance policy document
Environmental Liability	Per the insurance policy document
General and Public Liability	Per the insurance policy document
Transportation (Marine)	Per the insurance policy document
Motor Fleet and Mobile Plant	Per the insurance policy document
Terrorism	Per the insurance policy document
Cyber Liability	Per the insurance policy document
Nuclear Material Damage and Business Interruption	Per the insurance policy document

Nuclear Material Damage Terrorism	Per the insurance policy document
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Z14 Nuclear Liability

- Z14.1 The *Purchaser* is the operator of the Koeberg Nuclear Power Station (KNPS), a nuclear installation, as designated by the National Nuclear Regulator of the Republic of South Africa, and is the holder of a nuclear licence in respect of the KNPS.
- Z14.2 The *Purchaser* is solely responsible for and indemnifies the *Supplier* or any other person against any and all liabilities which the *Supplier* or any person may incur arising out of or resulting from nuclear damage, as defined in Act 47 of 1999, save to the extent that any liabilities are incurred due to the unlawful intent of the *Supplier* or any other person or the presence of the *Supplier* or that person or any property of the *Supplier* or such person at or in the KNPS or on the KNPS site, without the permission of the *Purchaser* or of a person acting on behalf of the *Purchaser*.
- Z14.3 Subject to clause Z14.4 below, the *Purchaser* waives all rights of recourse, arising from the aforesaid, save to the extent that any claims arise or liability is incurred due or attributable to the unlawful intent of the *Supplier* or any other person, or the presence of the *Supplier* or that person or any property of the *Supplier* or such person at or in the KNPS or on the KNPS site, without the permission of the *Purchaser* or of a person acting on behalf of the *Purchaser*.
- Z14.4 The *Purchaser* does not waive its rights provided for in section 30 (7) of Act 47 of 1999, or any replacement section dealing with the same subject matter.
- Z14.5 The protection afforded by the provisions hereof shall be in effect until the KNPS is decommissioned.

Z15 Asbestos

For the purposes of this Z-clause, the following definitions apply:

- AAIA** means approved asbestos inspection authority.
- ACM** means asbestos containing materials.
- AL** means action level, i.e. a level of 50% of the OEL, i.e. 0.1 regulated asbestos fibres per ml of air measured over a 4 hour period. The value at which proactive actions is required in order to control asbestos exposure to prevent exceeding the OEL.
- Ambient Air** means breathable air in area of work with specific reference to breathing zone, which is defined to be a virtual area within a radius of approximately 30cm from the nose inlet.
- Compliance Monitoring** means compliance sampling used to assess whether or not the personal exposure of workers to regulated asbestos fibres is in compliance with the Standard's requirements for safe processing, handling, storing, disposal and phase-out of asbestos and asbestos containing material, equipment and articles.
- OEL** means occupational exposure limit.
- Parallel Measurements** means measurements performed in parallel, yet separately, to existing measurements to verify validity of results.
- Safe Levels** means airborne asbestos exposure levels conforming to the Standard's

requirements for safe processing, handling, storing, disposal and phase-out of asbestos and asbestos containing material, equipment and articles.

Standard means the *Purchaser's* Asbestos Standard 32-303: Requirements for Safe Processing, Handling, Storing, Disposal and Phase-out of Asbestos and Asbestos Containing Material, Equipment and Articles.

SANAS means the South African National Accreditation System.

TWA means the average exposure, within a given workplace, to airborne asbestos fibres, normalised to the baseline of a 4 hour continuous period, also applicable to short term exposures, i.e. 10-minute TWA.

Z15.1 The *Purchaser* ensures that the Ambient Air in the area where the *Supplier* will Provide the Services conforms to the acceptable prescribed South African standard for asbestos, as per the regulations published in GNR 155 of 10 February 2002, under the Occupational Health and Safety Act, 1993 (Act 85 of 1993) ("Asbestos Regulations"). The OEL for asbestos is 0.2 regulated asbestos fibres per millilitre of air as a 4-hour TWA, averaged over any continuous period of four hours, and the short term exposure limit of 0.6 regulated asbestos fibres per millilitre of air as a 10-minute TWA, averaged over any 10 minutes, measured in accordance with HSG248 and monitored according to HSG173 and OESSM.

Z15.2 Upon written request by the *Supplier*, the *Purchaser* certifies that these conditions prevail. All measurements and reporting are effected by an independent, competent, and certified occupational hygiene inspection body, i.e. a SANAS accredited and Department of Employment and Labour approved AAIA. The *Supplier* may perform Parallel Measurements and related control measures at the *Supplier's* expense. For the purposes of compliance the results generated from Parallel Measurements are evaluated only against South African statutory limits as detailed in clause Z15.1. Control measures conform to the requirements stipulated in the AAIA-approved asbestos work plan.

Z15.3 The *Purchaser* manages asbestos and ACM according to the Standard.

Z15.4 In the event that any asbestos is identified while Providing the Services, a risk assessment is conducted and if so required, with reference to possible exposure to an airborne concentration of above the AL for asbestos, immediate control measures are implemented and relevant air monitoring conducted in order to declare the area safe.

Z15.5 The *Supplier's* personnel are entitled to stop working and leave the contaminated area forthwith until such time that the area of concern is declared safe by either Compliance Monitoring or an AAIA approved control measure intervention, for example, per the emergency asbestos work plan, if applicable.

Z15.6 The *Supplier* continues to Provide the Services, without additional control measures presented, on presentation of Safe Levels. The contractually agreed dates to Provide the Services, including the Completion Date, are adjusted accordingly. The contractually agreed dates are extended by the notification periods required by regulations 3 and 21 of the Asbestos Regulations.

Z15.7 Any removal and disposal of asbestos, asbestos containing materials and waste, is done by a registered asbestos contractor, instructed by the *Purchaser* at the *Purchaser's* expense, and conducted in line with South African legislation.

Annexure A: Supply Requirements

[Notes: The example given in the NEC3 Supply Contract Guidance Notes pages 15 to 20 inclusive is based on Incoterms 2000. However users will probably wish to use Incoterms 2010 which the details below are based on. Users may need to adjust the information to comply with actual requirements. First decide whether Incoterms will be used or not, then delete the arrangement below which does not apply and delete these notes]

The Supply Requirements for this contract are based on the use of INCOTERMS:

The *Supplier* supplies the *goods* in accordance with INCOTERMS 2010² as follows:

[Select the group and then term within the group which applies and state the applicable delivery place. Delete all the other groups and this note]

Group	Category	Term	Delivery Place
E	departure	EXW	
F	main carriage unpaid	FCA, FAS, FOB	
C	main carriage paid	CFR, CIF, CPT, CIP	
D	arrival	DAT, DAP, DDP	

The Parties obligations described in Incoterms for the category and term selected are now incorporated into this contract as part of the Supply Requirements and hence the Goods Information.

The obligations of seller and buyer for the selected Incoterm determine each Party's costs, risks and insurance requirements incidental to the supply and transport of the *goods* from *Supplier* to *Purchaser*.

For each of the thirteen terms, Incoterms set out obligations of the seller (the *Supplier*) in ten paragraphs identified as A1 to A10 and the corresponding obligations of the buyer (the *Purchaser*) in paragraphs B1 to B10. These obligations cover the following subjects:

A	The <i>Supplier's</i> obligations	B	The <i>Purchaser's</i> obligations
A1	Provision of goods in conformity with contract	B1	Payment of the price
A2	Licences, authorisations and formalities	B2	Licences, authorisations and formalities
A3	Contracts of carriage and insurance	B3	Contracts of carriage and insurance
A4	Delivery	B4	Taking delivery
A5	Transfer of risks	B5	Transfer of risks
A6	Division of costs	B6	Division of costs
A7	Notice to the buyer	B7	Notice to the seller
A8	Proof of delivery, transport document or equivalent electronic message	B8	Proof of delivery, transport document or equivalent electronic message
A9	Checking - packing - marking	B9	Inspection of goods
A10	Other obligations	B10	Other obligations

[Should there be a need to amplify any of the published obligations listed above for the chosen INCOTERM, add them here.]

All other information NOT pertinent to the above is given in the balance of the Goods Information

² International Chamber of Commerce, Incoterms 2010, Paris, January 2011

The Supply Requirements for this contract are as follows:

[Use these when INCOTERMS do not apply].

1. The requirements for the supply are	[State the constraints on how the <i>Supplier</i> manufactures, prototypes, tests and stores the <i>goods</i> including order and timing]	
2. The requirements for transport are	[State the extent to which the <i>Supplier</i> transports the <i>goods</i> and the mode of transport]	
3. The delivery place is	[State the location where the <i>goods</i> are to be placed by the <i>Supplier</i> , such as whether it is a dispatch department at the <i>Supplier's</i> premises, the <i>Purchaser</i> is to collect or other location the <i>Purchaser</i> may require. If the delivery place for the <i>services</i> is different to the <i>goods</i> state it here]	
4. Actions of the Parties during supply	Action	Party which does it
	Giving notice of Delivery	
	Checking packing and marking before dispatch	
	Contracting for transport	
	Pay costs of transport	
	Arrange access to delivery place	
	Loading the <i>goods</i>	
	Unloading the <i>goods</i>	
For international procurement	Undertake export requirements	
	Undertake import requirements	
5. Information to be provided by the Supplier	Title of document	
	Packing lists for cases and their contents	
	Copy of invoice for the <i>goods</i>	
	Delivery Note	
	Test results and maintenance manuals	
For international procurement	Licences, authorisations and other formalities associated with export of the <i>goods</i>	
	Air Waybill or Bill of Lading with associated landing, delivery and forwarding order	
	The Bill of Entry endorsed by the importation authority	
	Customs work sheets, showing tax, duties and surcharges which the law of the country into which the <i>goods</i> are being imported requires the importer to pay	
	Invoice from the importation clearing agent showing airline fees, landing charges, wharfage and dock dues as applicable	
	Specify other import documents required by authorised officials.	

All other information NOT pertinent to the above is given in the balance of the Goods Information

C1.2 Contract Data

Part two - Data provided by the *Supplier*

Completion of the data in full, according to Options chosen, is essential to create a complete contract.

Clause	Statement	Data												
10.1	The <i>Supplier</i> is (Name): Address Tel No. Fax No.													
11.2(8)	The Goods Information for the <i>Supplier's</i> design is in:													
11.2(11)	The tendered total of the Prices is	R , (in words)												
11.2(12)	The <i>price schedule</i> is in:													
11.2(14)	The following matters will be included in the Risk Register													
25.2	The restrictions to access for the <i>Supply Manager</i> and Others to work being done for this contract are													
30.1	The <i>delivery date</i> of the <i>goods and services</i> is:	<table border="1"> <thead> <tr> <th></th> <th><i>goods and services</i></th> <th><i>delivery date</i></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>[•]</td> <td>[•]</td> </tr> <tr> <td>2</td> <td>[•]</td> <td>[•]</td> </tr> <tr> <td>3</td> <td>[•]</td> <td>[•]</td> </tr> </tbody> </table>		<i>goods and services</i>	<i>delivery date</i>	1	[•]	[•]	2	[•]	[•]	3	[•]	[•]
	<i>goods and services</i>	<i>delivery date</i>												
1	[•]	[•]												
2	[•]	[•]												
3	[•]	[•]												
31.1	The programme identified in the Contract Data is contained in:													
63.2	The <i>percentage for overheads and profit</i> added to the Defined Cost is	%												

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PART 2: PRICING DATA

NEC3 Supply Contract

Document reference	Title	No of pages
C2.1	Pricing assumptions	2
C2.2	The <i>price schedule</i>	[•]

C2.1 Pricing assumptions

How goods and services are priced and assessed for payment

Clause 11 in NEC3 Supply Contract, (SC3) core clauses states:

Identified and defined terms	11 11.2	(11) The Prices are the amounts stated in the price column of the Price Schedule. Where a quantity is stated for an item in the Price Schedule, the Price is calculated by multiplying the quantity by the rate. (12) The Price Schedule is the <i>price schedule</i> unless later changed in accordance with this contract.
Assessing the amount due	50.2	The amount due is <ul style="list-style-type: none">• the Price for each lump sum item in the Price Schedule which the <i>Supplier</i> has completed,• where a quantity is stated for an item in the Price Schedule, an amount calculated by multiplying the quantity which the <i>Supplier</i> has completed by the rate,• plus other amounts to be paid to the <i>Supplier</i>,• less amounts to be paid by or retained from the <i>Supplier</i>. <p>Any tax which the law requires the <i>Purchaser</i> to pay to the <i>Supplier</i> is included in the amount due.</p>

This confirms that the Supply Contract is a priced contract where the Prices are derived from a list of items of *goods* and *services* which can be priced as lump sums or as expected quantities of *goods* and *services* multiplied by a rate, or a mix of both.

Function of the Price Schedule

Clause 53.1 states: "Information in the Price Schedule is not Goods Information". This confirms that instructions to do work or how it is to be done are not included in the Price Schedule but in the Goods Information. This is further confirmed by Clause 20.1 which states, "The *Supplier* Provides the Goods and Services in accordance with the Goods Information". Hence the *Supplier* does **not** Provide the Goods and Services in accordance with the Price Schedule. The Price Schedule is only a pricing document.

Preparing the *price schedule*

Items in the *price schedule* may have been inserted by the *Purchaser* and the tendering supplier should insert any additional items which he considers necessary. Whichever party provides the items in the *price schedule* the total of the Prices is assumed to be fully inclusive of everything necessary to Provide the Goods and Services as described at the time of entering into this contract.

It will be assumed that the tendering supplier has

- Read Pages 8, 11, 12 and Appendix 5 of the SC3 Guidance Notes before preparing the *price schedule*;
- Included in his Prices and rates for correction of Defects (core clause 43.1) as there is no compensation event for this unless the Defect is due to a *Supplier's* risk;
- Spread the cost of doing work he chooses not to list as separate items in the *price schedule* across other Prices and rates in order to fulfil the obligation to Provide the Goods and Services for the tendered total of the Prices;
- Understood that there is no adjustment to lump sum prices in the *price schedule* if the amount, or quantity, of work within that lump sum item later turns out to be different to that which the *Supplier* estimated at time of tender. The only basis for a change to the Prices is as a result of a compensation event per clause 60.1;
- Understood that the *Supplier* does not have to allow in his Prices and rates for matters that may arise as a result of a compensation event.

Format of the *price schedule*

Entries in the first four columns in the *price schedule* in section C2.2 are made either by the *Purchaser* or the tendering supplier.

If the *Supplier* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tendering supplier enters the amount in the Price column only, the Unit, Quantity and Rate columns being left blank.

If the *Supplier* is to be paid an amount for the item which is the rate for the item multiplied by the quantity completed, the tendering *Supplier* enters the rate which is then multiplied by the Quantity to produce the Price, which is also entered.

If the *Supplier* is to be paid an amount for an item proportional to the length of time for which the *goods* and *services* are provided, a unit of time is stated in the Unit column and the length of time (as a quantity of the stated units of time) is stated in the Quantity column.

C2.2 the *price schedule*

Item	Material	Short Text	Rate per item
10	0538173	BOOK EXRCS:NOTE;A6;144;HARDCOVER;PAPER	
20	0548228	BATT DCELL:ALKALINE;9 VDC;COPPERTOP	
30	0521720	BATT DCELL:ALKALINE;1.5 V;AA;FLAT;2.850	
40	0521719	BATT DCELL:ALKALINE;1.5 V;AAA;FLAT;1.150	
50	0144639	BATT DCELL:ALKALINE;1.5 VDC;C;FLAT;1.969	
60	0654098	BATT DCELL:ALKALINE;1.5 V;SIDE TERMINALS	
70	0654070	BATT DCELL:ALKALINE;1.5 V;SIDE TERMINALS	
80	0652874	FILE STNRY:FLIP 24 POCKET;A3;PLASTIC	
90	0654051	BOOK DUPL:PEN CARBON;A6;YES;200;WHITE	
100	0654055	BOOK DUPL:DELIVERY;A5;2;100;WHITE	
110	0654259	BOOK EXRCS:JD163;A4;364;HARD;CARDBOARD	
120	0655293	BOOK EXRCS:JD426 INDEX;A5;144;HARD	
130	0017482	BOOK REC:SHORTHAND NOTE, STENO PAD	
140	0652875	BOX CASH:STL;KEY LOCK;WD 200 MM;LG 88 MM	
150	0654318	BOX CASH:HEAVY GAUGE STEEL;WD 240 MM;70	
160	0534579	TAPE EMBSG:BLACK/WHITE;24 MM;160 UM;8 M	
170	0655135	TAPE EMBSG:BLACK ON YELLOW;18 MM;160 UM	
180	0655138	TAPE EMBSG:BLACK ON YELLOW;9 MM;160 UM;8	
190	0655080	TAG:NO5 BUFF;BLANK;WD 60 X LG 121 MM	
200	0654031	CALCULATOR:DESKTOP;12;O/P LCD	
210	0654039	CALCULATOR SCNTFC:2 LINE;BATTERY;12	
220	0650301	WALLET:DOCUMENT A4;POLYPROPYLENE	
230	0655581	ERASER BRD:SMALL, WHITE;LG 90 X HG 60 MM	
240	0535020	REFIL ERSR:ZER 2;RUBBER LATEX-FREE	
250	0654176	FILE STNRY:BINDER FLIP 50 POCKET;A4;PV	
260	0654178	FILE STNRY:EXECUTIVE FLIP 100 POCKET;A4	
270	0654187	FILE STNRY:EXECUTIVE FLIP 100 POCKET;A4	
280	0655408	FILE STNRY:ARCH LEVER;A4;CARDBOARD	
290	0654150	SPIKE:STATIONARY;3 MM;LG 150 MM	
300	0516528	FILE STNRY:SUSPENSION;A4;MANILLA PAPER	
310	0654200	FILE STNRY:SWING CLIP;A4;POLYPROPYLENE	
320	0017417	FILE STNRY:ACCESSIBLE;PVC;BLACK	
330	0655230	LABEL:FLAG;WD 12 X LG 45 MM;ASSORTED	
340	0652647	FILM TRNSPRCY:DC FIX;WHITE	
350	0652649	FILM TRNSPRCY:DC FIX;WHITE	
360	0650045	ADHESIVE:GLUE STICK;TUBE 40 G	
370	0650044	ADHESIVE:GLUE CLEAR;TUBE 25 ML	
380	0539016	ADHESIVE:PRESTIK;100 G	

390	0654028	INK STMP PAD:RUBBER;BLACK;BOX	
400	0655294	BOX:TM55 STORAGE COLLAPSIBLE;WD 105;260	
410	0655617	STICKER:URGENT;WD 14 X LG 40 MM;OFFICE	
420	0651774	LABEL:REINFORCEMENTS;14 MM;WHITE;BLANK	
430	0158735	TAPE ADHSV:MAGIC;WD 12 MM X LG 50 M	
440	0650348	MARKER FELT TIP:PAINT;GOLD	
450	0650349	MARKER FELT TIP:PAINT;SILVER	
460	0650356	MARKER FELT TIP:PAINT;WHITE	
470	0542407	MARKER FELT TIP:WHITE BOARD;ASSORTED	
480	0017394	TAB INDX:SPEED TAB;YELLOW LIGHT	
490	0650361	PEN BALL PNT:PENTEL;FINE MM;ORANGE	
500	0541380	PEN CORCTN:WHITE;0.5 MM;4.2 ML;ZL72W	
510	0542023	PEN CORCTN:WHITE;0.5 MM;7 ML;ZLC21-W	
520	0655639	PEN BALL PNT:UB-157 EYE ROLL;0.7 MM	
530	0650365	PEN BALL PNT:BK, SUPERB;0.7 MM;ASSORTED	
540	0650366	PEN BALL PNT:G2;0.7 MM;ASSORTED;GEL	
550	0650389	PEN BALL PNT:BX V5 EXTRA FINE;0.5 MM	
560	0650383	PEN BALL PNT:SUPER GRIP RETRACT;0.7 MM	
570	0655448	PENCIL:WOOD;2B;BLACK;STAEDTLER TRADITION	
580	0655449	PENCIL:WOOD;3B;BLACK;STAEDTLER TRADITION	
590	0655451	PENCIL MECH:CLUTCH;ASORTED;0.7 MM	
600	0017448	PENCIL MECH:CLUTCH CUSHION POINT;0.5 MM	
610	0655446	PENCIL MECH:SHARPLET A;ASORTED;0.3 MM	
620	0655569	PENCIL MECH:SHARPLET;BLACK;0.9 MM	
630	0655478	PEN BALL PNT:PILOT FRIXION;0.7 MM;BLACK	
640	0655480	PEN BALL PNT:BLG2 PILOT;1.0 MM;BLACK	
650	0655049	PEN BALL PNT:VBALL;0.7;BLACK	
660	0655057	TACK:DRAWING;11 MM	
670	0655656	TACK:INDICATOR;15 MM	
680	0655657	TACK:MAP;16 MM;ASSORTED	
690	0538989	POCKET VSB INDX FILE:DOCUMENT;A4;CLEAR	
700	0655626	PUNCH PPR:PREMIUM P240;6 MM;2;HAND;HEAVY	
710	0655624	PUNCH PPR:PREMIUM P215;6 MM;HAND;LIGHT	
720	0655621	PUNCH PPR:PREMIUM,P225;6 MM;HAND;MEDIUM	
730	0536456	PUNCH PPR:P425;6 MM;4;HAND;25 SHT	
740	0542374	DISPENSER:POP UP NOTES	
750	0650385	RULER:SHATTERPROOF;30 CM	
760	0650386	RULER:30 CM;SS	
770	0650388	SCISSORS:LG 212 MM;SMOKED	
780	0650390	TAPE ADHSV:BUFF;WD 48 MM X LG 50 M;VINYL	
790	0650391	TAPE ADHSV:BUFF, SELLO;VINYL;CLEAR	
800	0650392	TAPE ADHSV:SELLO;WD 12 X LG 66 MM;VINYL	
810	0650393	TAPE ADHSV:SELLO;WD 24 X LG 66 MM;VINYL	
820	0655040	STAPLER:BUDDY;MINI	
830	0655046	STAPLER:JUNO PLUS;210	

840	0655051	STAPLER:HD;HD210	
850	0655580	STAPLE:HD;23/6;WD 6 MM	
860	0654102	FILE:CONTAINER,TIDY;A4;SOLID PLASTIC	
870	0534267	CLEANER:WHITE BOARD PARROT;LIQD;250 ML	
880	0655645	ERASER RUBR:PENTEL ZE11T CLIC-ERASER	
890	0655662	BOARD MRKR:20 PEOPLE IN AND OUT MAGNETIC	
900	0655661	FILE STNRY:GIANT ARCH LEVER;A4;CARDBOARD	
910	0655659	LABEL PRNTR:LASER;PAPER;WD 35 X LG 55 MM	
920	0521183	MARKER FELT TIP:HIGHLIGHTER;ORANGE;5 MM	
930	0535140	MARKER FELT TIP:ASSORTED	
940	0655177	BOX FILG:TIDY LIGHTWEIGHT;WD 110 MM;260	
950	0654157	BOX FILG:TIDY HD BOX;WD 85 MM;LG 155 MM	
960	0654164	FILE:TIDY EXPANDA;A4;CARDBOARD	
970	0655078	BOX:STORAGE LEVER ARCH, JUMBO,TIDY;285	
980	0654279	FOLDER:PRESENTATION 3210;A4;CARRY	
990	0599973	FILE STNRY:ARCH LEVER;A4;PVC;WHITE	
1000	0175615	TAPE:WD 24 MM X LG 8 M;BLACK ON YELLOW	
1010	0655901	BOARD MRKR:PARROT;MAGNETIC;METAL;WHITE	
1020	0655290	BOOK EXRCS:PAK OF 3;A4;384;HARD	
1030	0655899	BOARD MRKR:PLANT LOCATION;NON MAGNETIC	
1040	0654297	BOOK EXRCS:WIRO;A4;100 PG;HARD;CARDBOARD	
1050	0536645	DIVIDER INDX:PVC;FILE;A4	
1060	0652863	CARD MEM:USB STICK;32 GB	
1070	0079359	DISPENSER TAPE:1.5 IN;SS	
1080	0655132	FOLDER FILE:TIDY 160 GRAM LIGHT WEIGHT	
1090	0159155	PAPER BOND:A3;WHITE;SHEET;80 G/M2	
1100	0663906	DIVIDER INDX:MANILLA, 5 TAB	
1110	0655632	PRINTER LBL:BROTHER PT-D450	
1120	0158667	TAPE EMBSG:BLACK ON WHITE;12 MM;8 M	
1130	0683682	STICKER:POST IT REPOSITIONAL FLAGS;VINYL	
1140	0759927	HEADPHONE:WIRELESS BLUETOOTH ON EAR;102	
1150	0653986	THIMBLE FNGR PROT:NO 1;RUBBER;RED	
1160	0650381	BINDING ELEMENT:SPIRAL;DIA 10 MM	
1170	0650394	BINDING ELEMENT:SPIRAL;DIA 12 MM	
1180	0655239	BINDING ELEMENT:100 IN BOX;14 MM;PLASTIC	
1190	0655289	BINDING ELEMENT:100 IN A BOX;16 MM	
1200	0654146	BINDING ELEMENT:SPIRAL;19 MM	
1210	0654147	BINDING ELEMENT:SPIRAL;22 MM	
1220	0654151	BINDING ELEMENT:SPIRAL;25 MM	
1230	0654144	BINDING ELEMENT:SPIRAL;28 MM	
1240	0650293	BINDING ELEMENT:SPIRAL;DIA 45 MM	
1250	0650302	BINDING ELEMENT:SPIRAL;DIA 51 MM	
1260	0650303	BINDING ELEMENT:SPIRAL;DIA 6 MM	
1270	0650296	BINDING ELEMENT:SPIRAL;DIA 8 MM	
1280	0625767	COVER:BINDING;A4;PLASTIC;CLEAR	

ESKOM HOLDINGS SOC Ltd
 SUPPLY AND DELIVERY OF OFFICE STATIONERY "ON AS AND WHEN REQUIRED BASIS" OVER A PERIOD OF 60 MONTHS

1290	0539042	BOOK EXRCS:2 QUIRE;A4;192;HARD;PAPER	
1300	0650384	BOOK:INDEX;NOTES;A5;HARD;192	
1310	0655531	BAND ELSTC:WD 1.5 MM;LG 35 MM;NATURAL	
1320	0185343	2-RING BINDER FILE A4; SPINE WD 65 MM	
1330	0655387	FILE STNRY:FLIP FILE 10 POCKET;A4;CLEAR	
1340	0652871	FILE STNRY:FLIP 20 POCKET;A4;PLASTIC	
1350	0652872	FILE STNRY:FLIP 30 POCKET;A4;PLASTIC	
1360	0652873	FILE STNRY:FLIP 12 POCKET;A4;PLASTIC	
1370	0655388	FILE STNRY:FLIP FILE 20 POCKET;A3;CLEAR	
1380	0654059	BOOK EXRCS:MARGIN;A4;72;SOFT;PAPER	
1390	0655292	BOOK EXRCS:JD7567 INDEX;A4;192;HARD	
1400	0654047	CALCULATOR OFFC:LARGE;LCD;AC MAINS	
1410	0654004	CLIP PPR:BULLDOG;LG 100 MM;STL	
1420	0654005	CLIP PPR:BULLDOG;LG 125 MM;STL	
1430	0654007	CLIP PPR:BULLDOG;LG 150 MM;STL	
1440	0654008	CLIP PPR:BULLDOG;LG 32 MM;STL	
1450	0654009	CLIP PPR:BULLDOG;LG 40 MM;STL	
1460	0654010	CLIP PPR:BULLDOG;LG 50 MM;STL	
1470	0654013	CLIP PPR:BULLDOG;LG 60 MM;STL	
1480	0653999	CLIP:BULLDOG;75 MM;STL	
1490	0226850	CLIP:FASTENER;WD 20 X LG 46 MM;STL	
1500	0653912	CLIP:FOLDBACK;32 MM;STL	
1510	0653915	CLIP:FOLDBACK;41 MM;STL	
1520	0653916	CLIP:FOLDBACK;51 MM;STL	
1530	0653919	CLIP PPR:MAGIC;LG 4.8 MM;STL	
1540	0653922	CLIP PPR:MAGIC;LG 6 MM;STL	
1550	0653925	CLIP PPR:GEM;LG 33 MM;STL;ASSORTED	
1560	0653931	CLIP PPR:GEM;LG 50 MM;STL;COLORED	
1570	0653935	CLIP PPR:GEM;LG 33 MM;STL;SILVER	
1580	0653941	CLIP PPR:GEM;LG 50 MM;STL;SILVER	
1590	0653944	CLIP PPR:GEM WAFY;LG 78 MM;STL;SILVER	
1600	0655441	CLIP PPR:GEM;LG 33 MM;STL;WHITE	
1610	0655415	DIVIDER INDX:PAPER;MANILLA 10 TAB;A4	
1620	0650294	DIVIDER INDX:PVC;TAB 10 TAB;A4	
1630	0650295	DIVIDER INDX:PVC;TAB 20;A4	
1640	0650297	DIVIDER INDX:PVC;A-Z;A4	
1650	0650298	DIVIDER INDX:PVC;1-5;A4	
1660	0650299	DIVIDER INDX:PVC;JAN-DEC;A4	
1670	0650300	DIVIDER INDX:PVC;1-10;A4	
1680	0521491	ERASER BRD:DUSTER, WHITEBOARD	
1690	0528274	FOLDER:PVC;A4;CARRY;ASSORTED;PLASTIC	
1700	0654499	FILE:EXPANDER, OPTIMA 13;A4;PVC	
1710	0017369	FILE STNRY:CONCERTINA;WD 350 X HT 230 MM	
1720	0158741	FILE STNRY:EXPANDABLE;WD 230 X LG 370 MM	
1730	0521503	FILE STNRY:BINDER, FLIP;A4;PVC;CLEAR	

ESKOM HOLDINGS SOC Ltd
 SUPPLY AND DELIVERY OF OFFICE STATIONERY "ON AS AND WHEN REQUIRED BASIS" OVER A PERIOD OF 60 MONTHS

1740	0654170	FILE STNRY:FLIP 20 POCKET;A4;PV;CLEAR	
1750	0655233	FILE STNRY:40MM LEVER ARCH;A4;CARDBOARD	
1760	0654140	FILE STNRY:ARCH LEVER;40 MM;PV;BLACK	
1770	0655236	FILE STNRY:LEVER ARCH;A4;PV;GREEN	
1780	0521489	LABEL:FLAGS, POST IT;3 M;4 COLORS;BLANK	
1790	0654286	PAD CHRT:FLIP;WD 610 X LG 860 MM;WHITE	
1800	0654277	FOLDER:EXECUTIVE CONFERENCE;A5;CTP	
1810	0654304	FOLDER:SECRETERIAL, 2 SIDES OPEN;A4	
1820	0655898	FOLDER FILE:SCORED SLOT;A4;CARDBOARD	
1830	0160217	ADHESIVE:SUPERGLUE;TUBE 3 G	
1840	0650345	MARKER FELT TIP:BLACK	
1850	0650346	MARKER FELT TIP:NON PERMANENT;ASSORTED	
1860	0650347	MARKER FELT TIP:PAINT;ASSORTED	
1870	0650357	MARKER FELT TIP:PERMANENT;ASSORTED	
1880	0655389	MARKER FELT TIP:PERMANENT;ASSORTED	
1890	0650358	CARD MEM:USB STICK;4 GB	
1900	0650359	CARD MEM:USB STICK;8 GB	
1910	0650360	CARD MEM:USB STICK;16 GB	
1920	0654812	PAD WRTG PPR:EXAM PUNCH;A4;BLACK;80;YES	
1930	0654326	PAD WRTG PPR:POST IT;WD 35 X LG 51 MM MM	
1940	0533129	PAD:POST-IT;SQ 76 MM;PAPER	
1950	0654843	PAD WRTG PPR:FLAGS, POST IT;SQ 73 MM MM	
1960	0654845	PAD WRTG PPR:NEON, POST IT;SQ 76 MM MM	
1970	0533285	PAD WRTG PPR:NOTES;SQ 76 MM MM;YELLOW	
1980	0535043	PEN BALL PNT:PENTEL SUPERB BK77 FINE;0.7	
1990	0650362	PEN BALL PNT:PENTEL CLICK;1 MM;ASSORTED	
2000	0650363	PEN BALL PNT:PENTEL CRYSTAL;1.0 MM	
2010	0650368	PEN:GEL GRIP HYBRID;ASSORTED	
2020	0650369	PEN:HYBRID GEL RETRACTABLE;ASSORTED	
2030	0655444	LEAD PNCL:0.5 MM;HB	
2040	0158751	LEAD PNCL:0.7 MM;HB;12	
2050	0655450	PENCIL:WOOD;B;BLACK;STAEDTLER TRADITION	
2060	0655047	PEN BALL PNT:V BALL;0.5 MM;BLACK	
2070	0650387	SCISSORS:LG 212 MM;ORANGE	
2080	0537374	REMOVER STPL:BANTEX	
2090	0554229	FOLDER FILE:HD;A4;CARDBOARD;YELLOW	
2100	0540834	MARKER FELT TIP:HIGHLIGHTERS WALLET	
2110	0538698	STAPLERS REXEL NO.56	
2120	0655421	DIVIDER INDX:POLYPROPYLENE;BANTEX 7 TABS	
2130	0725351	PAPER BOND:A4;WHITE;SHEET;80 G;PRINTING	

PART 3: SCOPE OF WORK

Document reference	Title	No of pages
	This cover page	1
C3.1	<i>Purchaser's Goods Information</i>	
C3.2	<i>Supplier's Goods Information</i>	
	Total number of pages	

C3.1: PURCHASER'S GOODS INFORMATION

Contents

Item	Material	Short Text
10	0538173	BOOK EXRCS:NOTE;A6;144;HARDCOVER;PAPER
20	0548228	BATT DCELL:ALKALINE;9 VDC;COPPERTOP
30	0521720	BATT DCELL:ALKALINE;1.5 V;AA;FLAT;2.850
40	0521719	BATT DCELL:ALKALINE;1.5 V;AAA;FLAT;1.150
50	0144639	BATT DCELL:ALKALINE;1.5 VDC;C;FLAT;1.969
60	0654098	BATT DCELL:ALKALINE;1.5 V;SIDE TERMINALS
70	0654070	BATT DCELL:ALKALINE;1.5 V;SIDE TERMINALS
80	0652874	FILE STNRY:FLIP 24 POCKET;A3;PLASTIC
90	0654051	BOOK DUPL:PEN CARBON;A6;YES;200;WHITE
100	0654055	BOOK DUPL:DELIVERY;A5;2;100;WHITE
110	0654259	BOOK EXRCS:JD163;A4;364;HARD;CARDBOARD
120	0655293	BOOK EXRCS:JD426 INDEX;A5;144;HARD
130	0017482	BOOK REC:SHORTHAND NOTE, STENO PAD
140	0652875	BOX CASH:STL;KEY LOCK;WD 200 MM;LG 88 MM
150	0654318	BOX CASH:HEAVY GAUGE STEEL;WD 240 MM;70
160	0534579	TAPE EMBSG:BLACK/WHITE;24 MM;160 UM;8 M
170	0655135	TAPE EMBSG:BLACK ON YELLOW;18 MM;160 UM
180	0655138	TAPE EMBSG:BLACK ON YELLOW;9 MM;160 UM;8
190	0655080	TAG:NO5 BUFF;BLANK;WD 60 X LG 121 MM
200	0654031	CALCULATOR:DESKTOP;12;O/P LCD
210	0654039	CALCULATOR SCNTFC:2 LINE;BATTERY;12
220	0650301	WALLET:DOCUMENT A4;POLYPROPYLENE
230	0655581	ERASER BRD:SMALL, WHITE;LG 90 X HG 60 MM
240	0535020	REFIL ERSR:ZER 2;RUBBER LATEX-FREE
250	0654176	FILE STNRY:BINDER FLIP 50 POCKET;A4;PV
260	0654178	FILE STNRY:EXECUTIVE FLIP 100 POCKET;A4
270	0654187	FILE STNRY:EXECUTIVE FLIP 100 POCKET;A4
280	0655408	FILE STNRY:ARCH LEVER;A4;CARDBOARD
290	0654150	SPIKE:STATIONARY;3 MM;LG 150 MM
300	0516528	FILE STNRY:SUSPENSION;A4;MANILLA PAPER
310	0654200	FILE STNRY:SWING CLIP;A4;POLYPROPYLENE
320	0017417	FILE STNRY:ACCESSIBLE;PVC;BLACK
330	0655230	LABEL:FLAG;WD 12 X LG 45 MM;ASSORTED
340	0652647	FILM TRNSPRCY:DC FIX;WHITE
350	0652649	FILM TRNSPRCY:DC FIX;WHITE
360	0650045	ADHESIVE:GLUE STICK;TUBE 40 G
370	0650044	ADHESIVE:GLUE CLEAR;TUBE 25 ML

380	0539016	ADHESIVE:PRESTIK;100 G
390	0654028	INK STMP PAD:RUBBER;BLACK;BOX
400	0655294	BOX:TM55 STORAGE COLLAPSIBLE;WD 105;260
410	0655617	STICKER:URGENT;WD 14 X LG 40 MM;OFFICE
420	0651774	LABEL:REINFORCEMENTS;14 MM;WHITE;BLANK
430	0158735	TAPE ADHSV:MAGIC;WD 12 MM X LG 50 M
440	0650348	MARKER FELT TIP:PAINT;GOLD
450	0650349	MARKER FELT TIP:PAINT;SILVER
460	0650356	MARKER FELT TIP:PAINT;WHITE
470	0542407	MARKER FELT TIP:WHITE BOARD;ASSORTED
480	0017394	TAB INDX:SPEED TAB;YELLOW LIGHT
490	0650361	PEN BALL PNT:PENTEL;FINE MM;ORANGE
500	0541380	PEN CORCTN:WHITE;0.5 MM;4.2 ML;ZL72W
510	0542023	PEN CORCTN:WHITE;0.5 MM;7 ML;ZLC21-W
520	0655639	PEN BALL PNT:UB-157 EYE ROLL;0.7 MM
530	0650365	PEN BALL PNT:BK, SUPERB;0.7 MM;ASSORTED
540	0650366	PEN BALL PNT:G2;0.7 MM;ASSORTED;GEL
550	0650389	PEN BALL PNT:BX V5 EXTRA FINE;0.5 MM
560	0650383	PEN BALL PNT:SUPER GRIP RETRACT;0.7 MM
570	0655448	PENCIL:WOOD;2B;BLACK;STAEDTLER TRADITION
580	0655449	PENCIL:WOOD;3B;BLACK;STAEDTLER TRADITION
590	0655451	PENCIL MECH:CLUTCH;ASORTED;0.7 MM
600	0017448	PENCIL MECH:CLUTCH CUSHION POINT;0.5 MM
610	0655446	PENCIL MECH:SHARPLET A;ASORTED;0.3 MM
620	0655569	PENCIL MECH:SHARPLET;BLACK;0.9 MM
630	0655478	PEN BALL PNT:PILOT FRIXION;0.7 MM;BLACK
640	0655480	PEN BALL PNT:BLG2 PILOT;1.0 MM;BLACK
650	0655049	PEN BALL PNT:VBALL;0.7;BLACK
660	0655057	TACK:DRAWING;11 MM
670	0655656	TACK:INDICATOR;15 MM
680	0655657	TACK:MAP;16 MM;ASSORTED
690	0538989	POCKET VSB INDX FILE:DOCUMENT;A4;CLEAR
700	0655626	PUNCH PPR:PREMIUM P240;6 MM;2;HAND;HEAVY
710	0655624	PUNCH PPR:PREMIUM P215;6 MM;HAND;LIGHT
720	0655621	PUNCH PPR:PREMIUM,P225;6 MM;HAND;MEDIUM
730	0536456	PUNCH PPR:P425;6 MM;4;HAND;25 SHT
740	0542374	DISPENSER:POP UP NOTES
750	0650385	RULER:SHATTERPROOF;30 CM
760	0650386	RULER:30 CM;SS
770	0650388	SCISSORS:LG 212 MM;SMOKED
780	0650390	TAPE ADHSV:BUFF;WD 48 MM X LG 50 M;VINYL
790	0650391	TAPE ADHSV:BUFF, SELLO;VINYL;CLEAR
800	0650392	TAPE ADHSV:SELLO;WD 12 X LG 66 MM;VINYL
810	0650393	TAPE ADHSV:SELLO;WD 24 X LG 66 MM;VINYL
820	0655040	STAPLER:BUDDY;MINI

830	0655046	STAPLER:JUNO PLUS;210
840	0655051	STAPLER:HD;HD210
850	0655580	STAPLE:HD;23/6;WD 6 MM
860	0654102	FILE:CONTAINER,TIDY;A4;SOLID PLASTIC
870	0534267	CLEANER:WHITE BOARD PARROT;LIQD;250 ML
880	0655645	ERASER RUBR:PENDEL ZE11T CLIC-ERASER
890	0655662	BOARD MRKR:20 PEOPLE IN AND OUT MAGNETIC
900	0655661	FILE STNRY:GIANT ARCH LEVER;A4;CARDBOARD
910	0655659	LABEL PRNTR:LASER;PAPER;WD 35 X LG 55 MM
920	0521183	MARKER FELT TIP:HIGHLIGHTER;ORANGE;5 MM
930	0535140	MARKER FELT TIP:ASSORTED
940	0655177	BOX FILG:TIDY LIGHTWEIGHT;WD 110 MM;260
950	0654157	BOX FILG:TIDY HD BOX;WD 85 MM;LG 155 MM
960	0654164	FILE:TIDY EXPANDA;A4;CARDBOARD
970	0655078	BOX:STORAGE LEVER ARCH, JUMBO, TIDY;285
980	0654279	FOLDER:PRESENTATION 3210;A4;CARRY
990	0599973	FILE STNRY:ARCH LEVER;A4;PVC;WHITE
1000	0175615	TAPE:WD 24 MM X LG 8 M;BLACK ON YELLOW
1010	0655901	BOARD MRKR:PARROT;MAGNETIC;METAL;WHITE
1020	0655290	BOOK EXRCS:PAK OF 3;A4;384;HARD
1030	0655899	BOARD MRKR:PLANT LOCATION;NON MAGNETIC
1040	0654297	BOOK EXRCS:WIRO;A4;100 PG;HARD;CARDBOARD
1050	0536645	DIVIDER INDX:PVC;FILE;A4
1060	0652863	CARD MEM:USB STICK;32 GB
1070	0079359	DISPENSER TAPE:1.5 IN;SS
1080	0655132	FOLDER FILE:TIDY 160 GRAM LIGHT WEIGHT
1090	0159155	PAPER BOND:A3;WHITE;SHEET;80 G/M2
1100	0663906	DIVIDER INDX:MANILLA, 5 TAB
1110	0655632	PRINTER LBL:BROTHER PT-D450
1120	0158667	TAPE EMBSG:BLACK ON WHITE;12 MM;8 M
1130	0683682	STICKER:POST IT REPOSITIONAL FLAGS;VINYL
1140	0759927	HEADPHONE:WIRELESS BLUETOOTH ON EAR;102
1150	0653986	THIMBLE FNDR PROT:NO 1;RUBBER;RED
1160	0650381	BINDING ELEMENT:SPIRAL;DIA 10 MM
1170	0650394	BINDING ELEMENT:SPIRAL;DIA 12 MM
1180	0655239	BINDING ELEMENT:100 IN BOX;14 MM;PLASTIC
1190	0655289	BINDING ELEMENT:100 IN A BOX;16 MM
1200	0654146	BINDING ELEMENT:SPIRAL;19 MM
1210	0654147	BINDING ELEMENT:SPIRAL;22 MM
1220	0654151	BINDING ELEMENT:SPIRAL;25 MM
1230	0654144	BINDING ELEMENT:SPIRAL;28 MM
1240	0650293	BINDING ELEMENT:SPIRAL;DIA 45 MM
1250	0650302	BINDING ELEMENT:SPIRAL;DIA 51 MM
1260	0650303	BINDING ELEMENT:SPIRAL;DIA 6 MM
1270	0650296	BINDING ELEMENT:SPIRAL;DIA 8 MM

1280	0625767	COVER:BINDING;A4;PLASTIC;CLEAR
1290	0539042	BOOK EXRCS:2 QUIRE;A4;192;HARD;PAPER
1300	0650384	BOOK:INDEX;NOTES;A5;HARD;192
1310	0655531	BAND ELSTC:WD 1.5 MM;LG 35 MM;NATURAL
1320	0185343	2-RING BINDER FILE A4; SPINE WD 65 MM
1330	0655387	FILE STNRY:FLIP FILE 10 POCKET;A4;CLEAR
1340	0652871	FILE STNRY:FLIP 20 POCKET;A4;PLASTIC
1350	0652872	FILE STNRY:FLIP 30 POCKET;A4;PLASTIC
1360	0652873	FILE STNRY:FLIP 12 POCKET;A4;PLASTIC
1370	0655388	FILE STNRY:FLIP FILE 20 POCKET;A3;CLEAR
1380	0654059	BOOK EXRCS:MARGIN;A4;72;SOFT;PAPER
1390	0655292	BOOK EXRCS:JD7567 INDEX;A4;192;HARD
1400	0654047	CALCULATOR OFFC:LARGE;LCD;AC MAINS
1410	0654004	CLIP PPR:BULLDOG;LG 100 MM;STL
1420	0654005	CLIP PPR:BULLDOG;LG 125 MM;STL
1430	0654007	CLIP PPR:BULLDOG;LG 150 MM;STL
1440	0654008	CLIP PPR:BULLDOG;LG 32 MM;STL
1450	0654009	CLIP PPR:BULLDOG;LG 40 MM;STL
1460	0654010	CLIP PPR:BULLDOG;LG 50 MM;STL
1470	0654013	CLIP PPR:BULLDOG;LG 60 MM;STL
1480	0653999	CLIP:BULLDOG;75 MM;STL
1490	0226850	CLIP:FASTENER;WD 20 X LG 46 MM;STL
1500	0653912	CLIP:FOLDBACK;32 MM;STL
1510	0653915	CLIP:FOLDBACK;41 MM;STL
1520	0653916	CLIP:FOLDBACK;51 MM;STL
1530	0653919	CLIP PPR:MAGIC;LG 4.8 MM;STL
1540	0653922	CLIP PPR:MAGIC;LG 6 MM;STL
1550	0653925	CLIP PPR:GEM;LG 33 MM;STL;ASSORTED
1560	0653931	CLIP PPR:GEM;LG 50 MM;STL;COLORED
1570	0653935	CLIP PPR:GEM;LG 33 MM;STL;SILVER
1580	0653941	CLIP PPR:GEM;LG 50 MM;STL;SILVER
1590	0653944	CLIP PPR:GEM WAFY;LG 78 MM;STL;SILVER
1600	0655441	CLIP PPR:GEM;LG 33 MM;STL;WHITE
1610	0655415	DIVIDER INDX:PAPER;MANILLA 10 TAB;A4
1620	0650294	DIVIDER INDX:PVC;TAB 10 TAB;A4
1630	0650295	DIVIDER INDX:PVC;TAB 20;A4
1640	0650297	DIVIDER INDX:PVC;A-Z;A4
1650	0650298	DIVIDER INDX:PVC;1-5;A4
1660	0650299	DIVIDER INDX:PVC;JAN-DEC;A4
1670	0650300	DIVIDER INDX:PVC;1-10;A4
1680	0521491	ERASER BRD:DUSTER, WHITEBOARD
1690	0528274	FOLDER:PVC;A4;CARRY;ASSORTED;PLASTIC
1700	0654499	FILE:EXPANDER, OPTIMA 13;A4;PVC
1710	0017369	FILE STNRY:CONCERTINA;WD 350 X HT 230 MM
1720	0158741	FILE STNRY:EXPANDABLE;WD 230 X LG 370 MM

1730	0521503	FILE STNRY:BINDER, FLIP;A4;PVC;CLEAR
1740	0654170	FILE STNRY:FLIP 20 POCKET;A4;PV;CLEAR
1750	0655233	FILE STNRY:40MM LEVER ARCH;A4;CARDBOARD
1760	0654140	FILE STNRY:ARCH LEVER;40 MM;PV;BLACK
1770	0655236	FILE STNRY:LEVER ARCH;A4;PV;GREEN
1780	0521489	LABEL:FLAGS, POST IT;3 M;4 COLORS;BLANK
1790	0654286	PAD CHRT:FLIP;WD 610 X LG 860 MM;WHITE
1800	0654277	FOLDER:EXECUTIVE CONFERENCE;A5;CTP
1810	0654304	FOLDER:SECRETERIAL, 2 SIDES OPEN;A4
1820	0655898	FOLDER FILE:SCORED SLOT;A4;CARDBOARD
1830	0160217	ADHESIVE:SUPERGLUE;TUBE 3 G
1840	0650345	MARKER FELT TIP:BLACK
1850	0650346	MARKER FELT TIP:NON PERMANENT;ASSORTED
1860	0650347	MARKER FELT TIP:PAINT;ASSORTED
1870	0650357	MARKER FELT TIP:PERMANENT;ASSORTED
1880	0655389	MARKER FELT TIP:PERMANENT;ASSORTED
1890	0650358	CARD MEM:USB STICK;4 GB
1900	0650359	CARD MEM:USB STICK;8 GB
1910	0650360	CARD MEM:USB STICK;16 GB
1920	0654812	PAD WRTG PPR:EXAM PUNCH;A4;BLACK;80;YES
1930	0654326	PAD WRTG PPR:POST IT;WD 35 X LG 51 MM MM
1940	0533129	PAD:POST-IT;SQ 76 MM;PAPER
1950	0654843	PAD WRTG PPR:FLAGS, POST IT;SQ 73 MM MM
1960	0654845	PAD WRTG PPR:NEON, POST IT;SQ 76 MM MM
1970	0533285	PAD WRTG PPR:NOTES;SQ 76 MM MM;YELLOW
1980	0535043	PEN BALL PNT:PENTEL SUPERB BK77 FINE;0.7
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2010	0650368	PEN:GEL GRIP HYBRID;ASSORTED
2020	0650369	PEN:HYBRID GEL RETRACTABLE;ASSORTED
2030	0655444	LEAD PNCL:0.5 MM;HB
2040	0158751	LEAD PNCL:0.7 MM;HB;12
2050	0655450	PENCIL:WOOD;B;BLACK;STAEDTLER TRADITION
2060	0655047	PEN BALL PNT:V BALL;0.5 MM;BLACK
2070	0650387	SCISSORS:LG 212 MM;ORANGE
2080	0537374	REMOVER STPL:BANTEX
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2110	0538698	STAPLERS REXEL NO.56
2120	0655421	DIVIDER INDX:POLYPROPYLENE;BANTEX 7 TABS
2130	0725351	PAPER BOND:A4;WHITE;SHEET;80 G;PRINTING

Invoicing and payment

Within one week of receiving a payment certificate from the *Supply Manager* in terms of core clause 51.1, the *Supplier* provides the *Purchaser* with a tax invoice showing the amount due for payment equal to that stated in the *Supply Manager's* certificate.

The *Supplier* shall address the tax invoice to *Purchaser* and include on each invoice the following information:

- Name and address of the *Supplier* and the *Supply Manager*;
- The contract number and title;
- *Supplier's* VAT registration number;
- The *Purchaser's* VAT registration number.
- Description of *goods* and *services* provided for each item invoiced based on the Price Schedule;
- Total amount invoiced excluding VAT, the VAT and the invoiced amount including VAT;
- (add other as required)