

	REQUEST FOR QUOTATION	Form No: UW-RFQ-2 Version No: 3/2023 Effective Date: Jul 2023
	RFQ Number: Q25/628//LD	

INVITATION TO QUOTE					
Description	SUPPLY AND DELIVERY OF 600 MM DIAMETER STEEL PIPES TO MKONDENI WORKSHOPS				
Advert Date	04 March 2025				
Closing Date and Time	07 March 2025 at 15:00				
Compulsory/Non-Compulsory Briefing Session	N/A				
SCM Enquiries	Londeka Dladla Tel: 033 846 1828 Email: Londeka.Dladla@uuw.co.za				
Technical Enquiries	Njabulo Kheswa Tel: 033 846 1833 Email: Njabulo.Kheswa@uuw.co.za				
Contents of RFQ	1. Invitation to quote 2. Bidders' information 3. Terms and Conditions 4. Undertaking by Bidder 5. RFQ specifications 6. Price Schedule [SBD 3.1] 7. Authority to Sign 8. Bidders' disclosure [SBD 4] 9. Preference points claim form (SBD 6.1) Contract Form [SBD 7.1]				
<table border="1"> <thead> <tr> <th>Submissions:</th> <th>Tip-Offs Anonymous Hotline:</th> </tr> </thead> <tbody> <tr> <td> Quotations must be emailed to : scmquotes@uuw.co.za using Quote number as the email subject Quotations dropped in the tender box will NOT be ACCEPTED. Emailed Quotations received after 00h00 will also NOT be ACCEPTED Suppliers are under no circumstances allowed to cc buyers when emailing/submitting RFQs to the scmquotes@uuw.co.za/scmquotes@umgeni.co.za Failure to adhere to the above will result in your RFQ not getting accepted, </td> <td> Report unethical conduct at Umgeni Water on: Toll Free Number: 0800 864 463 Email: umgeniwater@whistleblowing.co.za Toll Free Fax: 0800 212 689 Postal: Freeport KZN665, Musgrave, 4062 SMS: 33490 Online: www.whistleblowing.co.za <i>Stop theft / fraud / dishonesty / bribery /blackmail / intimidation, and remain anonymous.</i> </td> </tr> </tbody> </table>		Submissions:	Tip-Offs Anonymous Hotline:	Quotations must be emailed to : scmquotes@uuw.co.za using Quote number as the email subject Quotations dropped in the tender box will NOT be ACCEPTED. Emailed Quotations received after 00h00 will also NOT be ACCEPTED Suppliers are under no circumstances allowed to cc buyers when emailing/submitting RFQs to the scmquotes@uuw.co.za/scmquotes@umgeni.co.za Failure to adhere to the above will result in your RFQ not getting accepted,	Report unethical conduct at Umgeni Water on: Toll Free Number: 0800 864 463 Email: umgeniwater@whistleblowing.co.za Toll Free Fax: 0800 212 689 Postal: Freeport KZN665, Musgrave, 4062 SMS: 33490 Online: www.whistleblowing.co.za <i>Stop theft / fraud / dishonesty / bribery /blackmail / intimidation, and remain anonymous.</i>
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2.BIDDERS INFORMATION

Name of Bidder	
Company Registration number	
VAT registration number	
Contact Person	
Telephone number	
Cell number	
E-mail address	
Postal address	
Physical address	
uMngeni-Uthukela Water Vendor Number	
CSD Supplier number	

I certify that the information furnished on this form is true and correct. I further accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

 Name of Representative
 (Duly Authorised)

 Signature

 Date

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3. TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

1. Any alteration made by the bidder must be initialled.
2. Use of correcting fluid is prohibited.
3. Bidders must be registered on the National Treasury's Central Suppliers Database.
4. Tenderers are required to submit a valid Tax clearance verification PIN or CSD MAAA number.
5. This quotation is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022; the General Conditions of Contract (GCC) and if applicable any other Special Conditions of Contract.
6. The applicable preference point system for this tender is the 80/20 preference point system, Failure on the part of a tenderer to submit proof or documentation required in terms of this RFQ to claim points for specific goals, will be interpreted to mean that preference points for specific goals are not claimed by the bidder. Kindly refer to SBD 6.1 form for additional information.
7. Suppliers must complete the attached SBD 4 – Bidders disclosure, failure to complete these documents may result in the quotation being invalidated.
8. Quotations must be in accordance and comply with the terms of reference/specifications provided, unless otherwise stipulated.
9. The official uMngeni-Uthukela Water quotation form must be used to quote the offered price. Should the allocated price page be insufficient, the tenderer may supplement the price page with an additional pricing breakdown.
10. Price Declaration must be completed, and should the total RFQ prices differ, the one indicated on the price declaration shall be considered the correct price.
11. The successful supplier may be required to fill in and sign a written Contract Form. (If applicable)
12. This document may contain confidential information that is the property of uMngeni-Uthukela Water.
13. No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ, without prior written permission from Umgeni Water and the Bidder.
14. All Copyright and Intellectual Property herein vests with uMngeni-Uthukela Water and its Bidder.
15. Responses to this RFQ must be submitted by email scmquotes@umgeni.co.za or be deposited in tender box situated as indicated on the quotation request form marked appropriated as directed. (*The applicable submission method is reflected on the cover page*).
16. It is the responsibility of the bidder to ensure that its response reaches Umgeni Water on or before the closing date and time of the RFQ. Late and incomplete submissions will not be accepted.
17. No services must be rendered or goods delivered before an official uMngeni-Uthukela Water Purchase Order form has been received.
18. **uMngeni-Uthukela Water reserves the right to appoint more than one supplier/service provider and or to award the quote as whole or in part.**
19. A full copy of General Conditions of Contract (GCC) are available on the National Treasury website (<https://www.treasury.gov.za/divisions/ocpo/sc/generalconditions/general%20conditions%20of%20contract.pdf>)

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UNDERTAKING BY BIDDER

1. I/We hereby quote to supply all or any of the supplies and/or to render all or any of the services described in the attached documents to uMngeni-uThukela Water on the terms and conditions. In accordance with the specifications stipulated in the quotation documents (and which shall be taken as part of and be incorporated into this quote) at the prices and on the terms regarding time for delivery and/or execution inserted therein.

2. I/we agree that:
 - (a) The offer herein shall remain binding upon me and open for acceptance by uMngeni-uThukela Water during the validity period indicated and calculated from the closing time of the quote;
 - (b) This quote and its acceptance shall be subject to the Public Finance Management Act, 1999, uMngeni-uThukela Water's Supply Chain Management Policy and Procedures, the General and Special Conditions of Contract as may be applicable, with which I/we are fully acquainted;
 - (c) If I/we withdraw my quote within the period for which I/we have agreed that the quote shall remain open for acceptance, or fail to fulfil the contract when called upon to do so. uMngeni-uThukela Water may, without prejudice to its other rights, agree to the withdrawal of my quote or cancel the contract that may have been entered into between uMngeni-uThukela Water and I/us. I/we will then pay to uMngeni-uThukela Water any additional expenses incurred for having either to accept any less favourable quote or, if fresh quote have to be invited, the additional expenditure incurred by the invitation of fresh quotes and by the subsequent acceptance of any less favourable quotes. uMngeni-uThukela Water shall reserve the right to recover such additional expenditure by set-off against monies which may be due to me under this, or any other tender or contract or against any guarantee or deposit that may have been furnished by me or on my behalf for the due fulfilment of this or any other tender or contract. Pending the ascertainment of the amount of such additional expenditure to retain such monies, guarantee or deposit as security for any loss uMngeni-uThukela Water may sustain by reason of my default;
 - (d) If my quote is accepted, the acceptance may be communicated to me by electronic mail, to the email address supplied in my quotation document;
 - (e) the law of the Republic of South Africa shall govern the contract created by the acceptance of my quote and I choose *domicilium citandi et executandi* in the Republic at (full physical address) :

3. I/we furthermore confirm that I/we have satisfied myself as to the correctness and validity of my quote: that the price(s), rate(s) and preference quoted cover all of the work/item(s) and my obligations under a resulting contract, and I accept that any mistakes regarding the price(s) and calculations will be at my risk.

4. I/we hereby accept full responsibility for the proper execution and fulfilment of all obligations and

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conditions devolving on me under this agreement, as the Principal(s) liable for the due fulfilment of this contract.

5. I/we agree that any action arising from this contract may in all respects be instituted against me and I/we hereby undertake to satisfy fully any sentence or judgement which may be pronounced against me as a result of such action.
6. I/we confirm that I/we have declared all and any interest that I or any persons related to my business has with regard to this quote or any related quotations by completion of the Declaration of Interest Section.
7. **I/WE, THE UNDERSIGNED, WHO WARRANT THAT I AM DULY AUTHORISED TO DO SO ON BEHALF OF THE TENDERER, CERTIFY THAT THE INFORMATION SUPPLIED IN TERMS OF THIS DOCUMENT IS CORRECT AND TRUE, THAT THE SIGNATORY TO THIS DOCUMENT IS DULY AUTHORISED AND ACKNOWLEDGE THAT:**
 - (1) The tenderer will furnish documentary proof regarding any tendering issue to the satisfaction of the uMngeni-uThukela Water, if requested to do so.
 - (2) If the information supplied is found to be incorrect and/or false then uMngeni-uThukela Water, in addition to any remedies it may have, may: -
 - a) Recover from the contractor all costs, losses or damages incurred or sustained by uMngeni-uThukela Water as a result of the award of the contract, and/or
 - b) Cancel the contract and claim any damages which uMngeni-uThukela Water may suffer by having to make less favourable arrangements after such cancellation.

Name of Representative
(Duly Authorised)
(Duly Authorise

Signature

Date

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SPECIFICATIONS OF GOODS REQUIRED

1. Background

uMngeni-uThukela Water invites competent and experienced steel pipe manufacturers and suppliers to tender for the supply and delivery of 600 mm diameter steel pipeline for the 53 Pipeline repairs at Lion Park off-ramp

SANRAL is relocating and realigning some UUW pipeline within the N3 toll route to make way for their infrastructure expansion in the area. The work is necessary to

2. Description of goods/ services required

This project comprises the supply and delivery of steel pipe.

- DN 600 mm diameter; 6 mm wall thickness; Grade X52; SANS 719; Pipe Length 12.192 m
 - o Finished Ends type. Bell ended one side
 - o Coating – Fusion Bonded Medium Density Polyethylene (FBMDPE)
 - o Lining -Cement Mortar Lining (CML)

3. Extent of the services

This scope includes providing QCP's, manufacturing, testing, supply and delivery to Mkondeni workshops

Information to be Submitted With The Tender

The Tenderer shall furnish as a minimum the following information in his/her tender and ensure compliance with the requirements of the Project Specification, Drawings or schedule of quantities.

- Forming Technique
- Nominal and Outside Diameter
- Wall Thickness
- Grade of Steel
- Pipe Coating (unless otherwise indicated in the schedule of quantities or Project Specification, Tenderers may offer any of the coating systems indicated in this specification.)
- Pipe Lining (unless otherwise indicated in the Project Specification, pipes less than DN 800 shall comply with Lining System 1 (Cement Mortar) and pipes DN800 or greater shall comply with Lining System 1 (Cement Mortar) or 2 (Solvent Free or Solvent Based Epoxy)
- Pipe End Detail
- Means of UV protection (where appropriate)
- Affidavit of Compliance
- Confirmation that the Fabrication and Delivery Programme will be achieved (see Clause 1.4 below)
- Pipe yard capacity
- The Umgeni Water approved product list is available from the Purchaser

4. Applicable national and international standards

The Manufacturer shall be ISO 9001 certified and the product shall be SANS/BS certified as applicable.

5. Particular/Generic specifications

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- SANS 719
- API 5L
- UMGENI WATER PARTICULAR SPECIFICATION FOR MANUFACTURE, SUPPLY, DELIVERY, HANDLING AND STORAGE OF DN 200 TO DN 2200 COATED AND LINED STEEL PIPES

6. Planning and programming

Delivery period: 4 weeks

Programme should indicate all milestones (Manufacturing Quantities, QCPs and Testing)

A pipe delivery programme shall form part of the Tender Document. This programme shall provide the following information and shall be prepared in Microsoft Project format.

- Delivery rates shall be specified by diameter / grade of steel / wall thickness / coatings / linings / manufacturing process/ end detail as appropriate.
- Delivery rates of specials.

Fabrication and delivery of steel pipe and specials (coated and lined if applicable) shall be in accordance with the project programme given in the Project Specification.

Without relieving the Supplier of his/her contractual obligations, the Supplier is encouraged to advise the Employer in good time should he/she envisage any difficulty in meeting the contractual programme. With adequate warning the Employer may be able to re-schedule related contracts in order to minimise the impact of pipe delivery delays. Notification of such delays will in no way relieve the Supplier of his/her contractual responsibilities

7. Format of communications

Communication will be conducted telephonically and via e-mail.

8. Quality management

All steel pipes shall be fabricated in accordance with a quality control plan and procedure (QCP&P) prepared by the Supplier and approved by the Purchaser. This QCP&P shall include inter alia details of pipe manufacture and application of linings and coatings.

Manufacture shall not commence until such time as the QCP&P has been approved by the Purchaser.

The Supplier shall, in consultation with the Purchaser or his/her representative, prepare and submit to the Purchaser for his/her approval a draft QCP&P within 14 calendar days of award of the contract. The Purchaser shall approve the QCP&P, with amendments if necessary, and advise the Supplier accordingly within 14 calendar days of receipt of the draft QCP&P.

QCP&P Content

The QCP&P shall address, inter alia, the tests/inspections as detailed in Table 1 below: Table Typical Quality Control Tests Or Inspections

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PARAMETER	COMMENT
Language	All Quality Control documentation provided by the Supplier to the Purchaser shall be in ENGLISH.
Verification/ certification of coils	Coils shall be API compliant.
Non Destructive Evaluation testing (NDE)	
Verification of tolerances	e.g. "Go, No-Go" gauges
Workmanship	
Surface preparation	e.g. cleanliness and blast profile
Coating / Lining performance criteria	
Material Identification	
Welding Performance criteria	
Automatic Welding (SAW-H)	as per API 5L
Personnel certification (including welders and NDE)	as per API 1104
Welding procedures and certification	as per API 1104
Weld preparation	as per API 1104
Hydrostatic testing	SANS 719 Clause 6.3 as amended
Coating/lining thickness tolerances	A statistical control plan shall be used which will additionally include absolute maximum and minimum thicknesses.

Record of Test Results

The Supplier shall maintain accurate and up to date records of all tests and test results as specified and shall make these available to the Purchaser, typically upon conclusion of the contract. The results should be presented in Microsoft Excel format or other format approved by Purchaser.

Test Results Necessary for Payment

No payment will be certified for material and/or goods supplied until the test certificates as required under this specification have been furnished to the Purchaser.

Independent Quality Surveillance

The Purchaser may appoint an internal or independent inspectorate to carry out additional Quality Assurance / surveillance at the premises of the pipe manufacturer. The Manufacturer shall provide all facilities and shall facilitate access to their premises at all reasonable times as may be necessary for the independent inspectorate to perform its function.

The Manufacturer's quality control records shall be available for inspection by the independent inspectorate at all reasonable times, and copies of such records shall be made available on request. Notwithstanding any surveillance carried out by or on behalf of the Purchaser, the Supplier/Manufacturer shall retain full responsibility for the quality control of pipes manufactured / supplied under this contract.

9. PLANT AND RIGGING FOR THE HANDLING AND DELIVERY OF PIPE

Handling and Rigging and Transportation

The plant and rigging equipment used for the handling of pipes shall be such that no pipe shell is over- stressed during any operation.

In the loading, transportation and unloading of pipes, the Manufacturer / Supplier shall at all times operate and maintain suitable loading / unloading equipment and vehicles to ensure that pipes and their protective linings and coatings are not damaged during loading, transport and unloading. In particular, the use of excavation equipment for handling of pipes will not be permitted.

Coated pipes shall be moved with the use of padded slings of width sufficient to prevent damage to the coating. Chain slings, hooks, wire ropes, rope slings without canvas covers, composition belt slings with protruding rivets and any other equipment liable to damage the coating shall not be used.

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Slings shall be suitably rated and certified for the loads to be handled and in good condition. The use of deteriorating and frayed slings shall not be permitted.

All pipes longer than 9m in length shall be lifted and handled with the aid of a “spreader” lifting beam. Special care shall be taken to ensure that no damage occurs to pipes or coatings as a result of pipes sliding on or hitting adjacent pipes. The dragging or skidding of pipes in contact with the ground is not permitted.

Should cradles be used to transport the pipes, these must be rubber lined to prevent chaffing and other damage to the pipe coating.

During transportation pipes shall be safely secured in position with slings of minimum 100mm width to prevent movement and chaffing.

Dunnage and Storage

Whenever pipes are stacked or otherwise stockpiled or are transported (unless special cradles are used), use shall be made of suitably resilient material as dunnage which shall not disintegrate or deteriorate when exposed to the UV or moisture.

Pipes of 6m length shall be stacked with a minimum of 2 No dunnage supports.

Pipes of 9m and 12m lengths shall be stacked with a minimum of 3 No supports (one support at each pipe end and one at mid-span).

Pipes of 18/19m length shall be stacked with a minimum of 4 No supports at equal spacing.

Pipes shall be stacked with a minimum clearance of 50mm between adjacent pipe walls and a minimum of 200mm clear of the ground.

Pipes shall be stacked with sufficient supports to prevent permanent longitudinal deflections. Pipes shall also be stacked in a manner that limits loading on lower layers of pipes. Any pipe showing permanent ovality as a result of surcharge loading will be rejected by the Purchaser.

The Supplier is to provide suitable dunnage for on-site stacking of pipes upon delivery. It is possible that the pipes will be stored for several months and dunnage shall not suffer from UV or moisture degradation if exposed to the elements for up to 18 months.

Where lengthy storage periods are anticipated, the Purchaser may request that UV protection be provided in the form of a coating (additional to the corrosion protection coating if such coating is not UV resistant) or an 80% shade cloth cover to the stored pipe.

Delivery and Acceptance

The Supplier shall remain responsible for all pipes until the Purchaser (or his/her designated representative) has taken delivery on site or at the pipe storage facility. The Supplier will be responsible for offloading, including a suitable crane at the agreed delivery point on-site or at the pipe storage facility.

Pipes will be re-tested for compliance with this specification after delivery on site and all defects to the pipe, coating or lining and shape shall be repaired by the Supplier at his/her expense.

All pipe deliveries shall be accompanied by delivery notes which will be checked by the Purchaser's representative on site. The Purchaser reserves the right to not accept and reject pipe deliveries where there are discrepancies.

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Unless otherwise agreed to in writing with the Purchaser, pipe deliveries will only be accepted during normal working hours.

Protection of Pipe Ends

Before transportation all cement mortar pipes are to be fitted with end caps made from durable UV resistant plastic sheeting (or other suitable material). Once offloaded both cement mortar and epoxy lined pipes require end caps which shall remain in place until its pipe has been laid and the pipe end is no longer open to the elements. It must, therefore, remain in place until it is no longer needed to protect the pipe from ingress of foreign material.

In addition, bevel-ended pipes for butt-welding are to be fitted with bevel protectors before leaving the Manufacturer's premises. These are to remain in place until removed to permit the on-site welding operation.

Whilst pipes are in storage, the Supplier or contractor as relevant shall ensure that all end caps and bevel protectors remain in place.

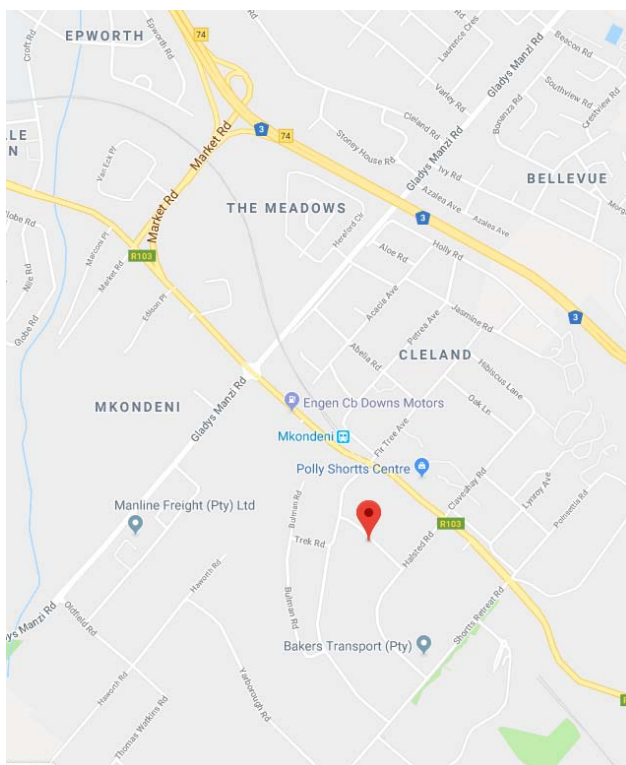
All end caps and bevel protectors are to be disposed of in an environmentally friendly manner and in accordance with the project specification.

10. Site Information

The contract is applicable to the following site: Umgungundlovu District Municipality operational area

- Msunduzi Municipality – Mkondeni Workshops

UUW - MKONDENI WORKSHOPS LAT: -29.653351 LONG: 30.419909



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11. Mandatory documentation

- a) SBD 4 – Bidders disclosure
- b) The Manufacturer of the valves shall be ISO 9001 certified (Provide certificates of the pipe manufacturer proposed for this bid)

12. Pricing

- a) The bidder shall provide the price proposal as detailed in SBD 3.1
- b) The bidders's price must be fully inclusive, and each item must be clearly specified.
- c) All additional costs must be clearly specified and included in the total quotation price, (e.g. transport, labour, etc.).
- d) All prices must be VAT inclusive.
- e) The bidder is responsible for all the cost that they shall incur related to the preparation and submission of the quotation.

13. Evaluation Process

The RFQ will be evaluated using a three (03)-stage evaluation approach:

a. First stage:

Mandatory Requirements

SBD 4 – Bidders disclosure

Administrative Requirements:

Bidder completed all RFQ Forms

Bidder submitted CIPC document/CSD Report

Valid B-BBEE Certificate/Sworn Affidavit

Eligibility

TENDERER'S EXPERIENCE

The experience of the Tenderer or joint venture partners in the case of an unincorporated joint venture or consortium will be evaluated on the basis of experience in similar projects or similar areas and conditions in relation to the scope of work.

The evaluation will consider experience in relation to the management of programmes and projects and the provision of cost consulting services in relation to programmes of work as opposed to projects where bills of quantities have been used.

Tenderers should very briefly describe his or her experience in this regard relevant to the scope of work and attach this to this schedule.

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The description should be put in tabular form with the following headings:

Project name	Period/ Year	Value of work inclusive of VAT (Rand)	Size of steel pipes, lining and coating supplied and delivered	Client (where the project was done)	Contact Details of Client

17.1.1 Scoring of the Tenderer's experience will be as follows: | 100 |

DESCRIPTION	MAX POSSIBLE SCORE
Company experience in projects comprising the supply and delivery of coated and lined steel pipes ≥ 300 mm to a value of above R300 000 <2 projects – 0 points 2 projects – 50 points 3 projects – 70 points 10 additional points for every project more than 3 projects to a maximum 100 points	100

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b. **Second Stage:** Price and Preference goals

- Subsequent to the evaluation of mandatory/ administrative requirements, the second stage of evaluation of the bids will be in respect of price and preferential procurement only.
- Tenderer is tax compliant.
- In compliance with the Preferential Procurement Regulations 2022, the 80/20 preference point system is applicable: points for this bid shall be awarded for:
 - Price; and (80) and Preference as defined in SBD 6.1 (20)
- The Preference Goals that have been identified for this bid is stipulated in SBD 6.1
- Preferential goals and applicable points for this tender in terms of Preferential Procurement Regulations 2022, are indicated in the table below:

	Description	80/20	Evidence to be provided
HDI	51% owned by Black people	10	Valid B-BBEE Certificate/Sworn Affidavit
RDP	The promotion of South African owned enterprises	10	CIPC documents/CSD report
Total points for preferential goals		20	

- Failure on the part of a bidder to submit proof or documentation required in terms of this RFQ to claim points for specific goals, will be interpreted to mean that preference points for specific goals are not claimed by the bidder.
- UW reserves the right to request a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by UW.
- UW reserves the right to conduct negotiations with the qualifying bidder/s regarding any terms and conditions, including price(s), of a proposed contract where applicable UW reserves the right not to accept the lowest financial offer or any offer

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PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE:

- Only firm prices will be accepted. Non-Firm prices (including prices subject to rates of exchange variations) will not be considered
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point

Name of bidder _____	RFQ number Q25/628/LD
Closing Time 15H00	Closing date 7 March 2025

OFFER TO BE VALID FOR _____ CALENDER DAYS FROM THE CLOSING DATE OF QUOTE.

BASIC GOODS PRICE TABLE

Item No.	Material / Description of item	Unit Measure	Qty (A)	Unit Price Per m/ Unit Excl. Vat (B)	Quoted Price(AxB) Excl. Vat
1.	ND 600 mm diameter steel pipes, 6 mm thickness; Grade X52, To UUW specification and SANS 719, beveled ends; Pipe Length 12.192 m, FBMDPE coating and CML lining (Effective total length 195.072 m)	No.	16		R
2.	UUW QCP Inspection and travelling	Sum	1	R50 000	R50 000
3.	Delivery to UUW uMkondeni Workshops in Pietermaritzburg	Sum	1		
A – Sub-Total for all Items excluding VAT					
B- VAT @ 15% of C					
C – Total Contract Price including VAT (A+B)					
I (full name) _____, in my capacity as _____, the duly authorized representative of _____ (business name) hereby declares that the offer is in accordance with the attached specification, notes to suppliers & accepts all conditions/clauses contained in the said documents.					
Signature of duly authorized representative			_____	DATE: _____	

Required by _____

Delivered to: _____

Brand and model _____

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Country of origin _____.

Does the offer comply with the specification(s)? YES/NO

If not to specification, indicate deviation(s) _____.

Period required for delivery _____.

Delivery: Firm/not firm

Delivery basis _____.

Note:

All delivery costs must be included in the bid price, for delivery at the prescribed destination.

All applicable taxes” includes value added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

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AUTHORITY TO SIGN

RFQ NO: _____

Description: _____

Close Corporation / Company / Partnership / Trust /Sole proprietor or Sole trader

Company Name: _____

Registration Number: _____ Resolution Of
 The Directors Of The Company etc. resolved that _____, in his/her capacity as
 _____, is authorized to make applications on behalf of the Close Corporation
 / Company / Partnership / Trust /Sole proprietor or sole trader for:

Any documentation relating to the business (which is not necessarily a change of ownership). The nominated person will also have access to webpage for the business. Signature(s) for Close Corporation / Company / Partnership / Trust/ Sole proprietor or sole trader.

(Sole member still must sign this resolution)

Signature of members:

Name	Signature	Date
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

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SBD 4 - BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

3 DECLARATION

I, the undersigned, (name)_____ in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.5 I have read and I understand the contents of this disclosure;
- 3.6 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.7 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.8 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.9 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.10 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.11 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of bidder

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PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state

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2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where

Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where

Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmax = Price of highest acceptable tender

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4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
South African Owned Enterprise	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm _____

4.4. Company registration number:

TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:

- The information furnished is true and correct;

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- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if d

SIGNATURE(S) OF TENDERER(S)	_____
SURNAME AND NAME:	_____
DATE:	_____
ADDRESS:	_____

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SBD 7.1 CONTRACT FORM - PURCHASE OF GOODS/WORKS

This form must be filled in duplicate by both the successful bidder (part 1) and the purchaser (part 2). Both forms must be signed in the original so that the successful bidder and the purchaser would be in possession of originally signed contracts for their respective records.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to uMngeni-Uthukela Water in accordance with the requirements and specifications stipulated in the above mentioned RFQ number at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) _____

CAPACITY _____

SIGNATURE _____

NAME OF TENDERER _____

DATE _____

WITNESSES	
1	_____
2.	_____
DATE: _____	

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SBD 7.1 CONTRACT FORM - PURCHASE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I _____ in my capacity as _____
accept your quotation under reference number _____ dated _____
for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM NO.	
PRICE (ALL APPLICABLE TAXES INCLUDED)	
BRAND	
DELIVERY PERIOD	
TOTAL PREFERENCE POINTS CLAIMED	
POINTS CLAIMED FOR SPECIFIC GOAL 1 –SOUTH AFRICAN OWNED ENTERPRISE	
POINTS CLAIMED FOR SPECIFIC GOAL 2 51% OWNED BY BLACK PEOPLE	

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT _____ ON: _____

NAME (PRINT): _____ SIGNATURE: _____

OFFICIAL STAMP

WITNESSES

1. _____

2. _____

DATE: _____