## SARS Procurement Centre
### Head Office

570 Fehrsen Street
Linton House, Brooklyn Bridge
Brooklyn, 0181
Private Bag X92
Pretoria, 0001

South African Revenue Service

### Billing Address

South African Revenue Service
Accounts Payable Registration Division
Private Bag X 923
Pretoria, 0001

### Accounts Queries & Statements

Yolanda Maphae
E-mail: ymaphae@sars.gov.za
Phone: 0124227483
Fax: 0124227483

# Purchase Order

| Purchase Order Information | |
|---|---|
| **Description:** | Park Home Kosi Bay Border |
| **Order Number:** | 3100032125 |
| **Order Creation Date:** | 09/09/2022 |
| **Reference:** | 6000019061 |
| **Buyer:** | Ansie van Dam |
| **Tel Number:** | 012 433 3012 |
| **E-mail:** | AvanDam@sars.gov.za |

| Delivery Address | |
|---|---|
| **Deliver To:** | Obert Sibiya<br>SARS<br>Bronkhorst<br>Bay Terrace Road<br>KZN<br>DURBAN |
| **Tel Number:** | 0344358100 / 0834526625 |
| **Delivery Date:** | 30/12/2022 |

| Vendor Information | | | |
|---|---|---|---|
| **Vendor Number:** | 6000021804 | **Vat Number:** | 02- |
| **Name:** | TSHIFCON (PTY)LTD | **CSD Number:** | MAAA0919639 |
| **Address:** | PO Box<br>MIDRAND | **Currency:** | ZAR |
| | | **Payment Terms:** | Z010 - SARS-within 7 days |
| | | **Tel Number:** | 076 729 3177 |
| | | **Fax Number:** | |
| **Email:** | tshifhiwapower@yahoo.com | | |

| Item | Description | Quantity | Unit | Unit Price | Net Amount |
|---|---|---|---|---|---|
| 1 | PARKHOME KOSI BAY BORDER POST<br>Compulsory briefing session through Teams<br>Date: 12 July 2022<br>Time: 12:00 till 14:00<br>Suppliers must be CIBD 2GB or higher<br><br>Covered veranda – 2m wide: 30 m2-32 m2<br>Open plan Office area, 11- 12 workstations and Printing area<br>Manager's office (#1): 10 m2<br>Public Service Office, service counter towards veranda: 10 m2<br>Import /Export Office (#3): 10 m2<br>ICT Patch or Server Room: 3 m2<br>Storeroom: 5 m2<br>Kitchen-Space for standard single fridge and microwave<br>Bathroom –Male: 5 m2-6 m2<br>Bathroom -Female: 5 m2-6 m2<br><br>Attached Supporting Documents & Designs:<br>• Kosi Bay Project-Park Home Office Technical Specifications V1<br>• KZ-XX-BP-Kosibay-00 Pro7-Site Plan<br>• KZ-XX-BP-kosibay-00 Pro2 Parkhome (A3) | 1 | EA | 994,556.50 | 994,556.50 ZAR |

**Total Net Value VAT Inclusive: 994,556.50 ZAR**

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| | |
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**CONDITIONS & INSTRUCTIONS TO VENDORS:**

**1. Standard Conditions:**

- SARS Procurement Procedures (as amended), will apply for this Purchase Order.
- It is mandatory to acknowledge the receipt of this Purchase Order.
- Adherence to the terms and conditions as stated on this page is essential; failure to comply could result in payment being delayed.

**2. Price Basis:**

- The price/s quoted is/are firm for the duration of this Purchase Order and includes VAT, where applicable.

**3. Exchange Rate (if applicable):**

- The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.

**4. Invoices and Payment:**

- In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.
- In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.
- The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.
- The Invoice number should not exceed 16 digits/characters.
- The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).
- The Invoice descriptions and line items must match those reflected on this Purchase Order.
- A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.

**5. Cash Discount:**

- Invoices must be clearly endorsed with the conditions under which the discount is offered.

**6. Value Added Tax:**

- Value Added Tax (VAT) must be shown separately on Invoices. If you are not registered for VAT you may not charge VAT.

**7. Correspondence:**

- For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase Order.
- All other correspondence must be addressed to this office.

**8. Alterations or Additions:**

- Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.

**9. Electronic Purchase Order Sign-Off:**

- This Purchase Order has been electronically signed-off as part of the standard SARS Procurement process. The Supplier does not need any further approval from SARS to process this Purchase Order.