

KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs
Requisition form for Goods / Services

To
Requestor's
(Official) Name:
Designation:
Business Unit

MANAGER: SCM
Mbali Lunga
Deputy Director
Statistical Databases and
Knowledge Management

Telephone Number

Requisition No.
Required delivery
Date:
Delivery address:

2026051302
 29 May 2026
 G63
 270 Jabu Ndlovu
 Pietermaritzburg

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description

InMagic Annual Software Subscription Renewal and Telephone Support Services.

MOTIVATION FOR ACQUISITION: Inmagic DB/TextWorks is a library management system that supports daily operations such as circulation, user records, cataloguing, reporting and administration in the Resource Center library. (deviation attached)

Requestor's (Official) Signature:  1

Date: 12/05/2026

ALLOCATION OF EXPENDITURE

Funds	Voted
Objective	Knowledge Management
Responsibility	Knowledge Management
Regional Indicator	KZN Whole Province
Project	No project
Infrastructure	Non-infra s/a curr
Net Asset	Non-Asset related
Item	O/P:Prof Bodies,Mem&Subsc fees

Budget Allocation	R/ 462 600
Less Expenditure	R -
Less Commitments	R -
Budget Available	R 462 600
Budget Estimate	R 50,000

Certification of funds:

Budget Controller Name: Zinnle Necke

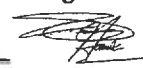
Signature:  1

Date: 12/05/2026

Delegated Authority

Recommended/ Not Recommended/Approved / Not Approved Approved

Responsibility Manager - Name: Cosmas Hamadziripi

Signature: 

Date: 13/05/26

Recommended/ Not Recommended/Approved / Not Approved Approved

Chief Director - Name: Cosmas Hamadziripi

Signature: 

Date: 13/05/26

Recommended/ Not Recommended/Approved / Not Approved

Deputy Director General - Name:

Signature:

Date:

Recommended/ Not Recommended/Approved / Not Approved

Chief Financial Officer - Name:

Signature:

Date:

Approved / Not Approved

Accounting Officer - Name:

Signature:

Date: