



DEPARTMENT: SOUTH AFRICAN POLICE SERVICE

REPUBLIC OF SOUTH AFRICA

Private Bag X254, Pretoria, 0001, Tel: 012 - 841 7459, Facsimile: 012 - 841 7071
117 Crosswell Road, Silverton, Pretoria

The Manager

Reference no: 19/1/9/1/03TR (24)

Date: _____

Enquiries: _____

Tel no: _____

Fax no: _____

Sir / Madam

REQUIRED BY THE SOUTH AFRICAN POLICE SERVICE

CLOSING TIME AND DATE FOR BIDS IS 11:00 on the date as specified in the document

The Department of the South African Police Service requires the item(s)/service as described per attached bid invitation, and you are requested to complete the bidding documents and to submit it in accordance with the under-mentioned stipulations:

- ! The conditions contained in the attached annexures apply.
- ! The bid must be submitted in a sealed envelope with the name and address of the bidder with the bid number closing date indicated on the envelope. The cover or envelope must not contain documents relating to any bid other than that shown on the cover or envelope.
- ! ***Bids submitted per mail must be sent per registered mail. The Bid must still reach this office before the closing date and time. Failure to do so will invalidate the bid.***
- ! The bid will be valid for a period of **90** days after the closing date.
- ! The attached forms/annexures, if completed in detail and returned, will form part of your bid.

You are advised to acquaint yourself with the contents of the attached General Conditions of Contract.

It will be expected of the successful bidder to sign the formal contract at this office within seven (7) days after he/she has been informed to this effect.

Yours faithfully

LIEUTENANT GENERAL

DIVISIONAL COMMISSIONER: SUPPLY CHAIN MANAGEMENT

DR MI FANI

01/03TR (24)

PLEASE NOTE



BID NO: 1911/9/1/03 TR (24) CLOSING

TIME: ON 2024-07-16 at 11:00

IT IS ESSENTIAL THAT THE FOLLOWING BID DOCUMENT AND
RELEVANT ATTACHMENTS BE COMPLETED IN FULL.

FAILURE TO COMPLETE ANY PART OF THE BID WILL INVALIDATE YOUR
BID

DOCUMENT

02/03TR (24)

NOTICE !!!! NOTICE

ALL BID DOCUMENTS MUST
BE HANDED IN AND
REGISTERED AT SECURITY
OFFICE BY THE PERSON
HANDING IN THE
DOCUMENTS

BY ORDERS OF: DIVISIONAL COMMISSIONER
SUPPLY CHAIN MANAGEMENT

03/03TR(24)

NOTICE!!!!!! NOTICE!!!!!!

**ALL BID DOCUMENTS MUST BE HANDED IN
AND REGISTERED AT SECURITY OFFICE BY
THE PERSON HANDING IN THE DOCUMENTS
AT 117 CRESSWELL ROAD SILVERTON,
PRETORIA SCM: ON OR BEFORE 2024-07-16
BY 11:00 AM**

**PLEASE TAKE NOTE THAT A BRIEFING
SESSION WILL BE HELD AT PHUMULANI
BARRACKS, PRETORIA ROAD,
KOEDOESPOORT 456-JR, PRETORIA, 0184**

**VENUE: DIV: at SUPPLY CHAIN
MANAGEMENT: ADDRESS: SILVERTON,
PHUMULANI BARRACKS NEXT TO FLYING
SQUAD, SCM NORTH GATE / DATE: 2024-07-04**

10:00 (time)

DATE: 2024-07-04

TIME: 10:00

04/03TR(24)



BID DOCUMENT CHECKLIST

BID NO: 19/1/9/1/03 TR (24)

DESCRIPTION: TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS FOR THE PROVISION OF CLOSED CIRCUIT TELEVISION (CCTV) AND ACCESS CONTROL SYSTEMS FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS) NATIONALLY FOR A PERIOD OF FIVE (5) YEARS
DIVISION: TECHNOLOGY MANAGEMENT SERVICES

(Mark with Yes or No)

		Procurement Office	Bidder	Bid Management
NO.	REQUIREMENTS			
1	SBD forms (1, 4 and 6.1,)	X		
2	SBD5 (if the threshold exceeds R10 mil)	X		
3	Central Supplier Database (CSD)	x		
4	General Conditions of a contract.	x		
5	Special Requirements and Conditions of the Bid	X		
6	Bid specification	X		
7	Authorization Letter	X		
8	Deviation form	x		

BIDDER:

NAME IN PRINT

SIGNATURE

DATE

BID MANAGEMENT:

NAME IN PRINT

SIGNATURE

DATE

X = REQUIRED

YES = SUBMITTED / RECEIVED

NO = NOT SUBMITTED / NOT RECEIVED

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PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN POLICE SERVICE					
BID NUMBER:	19/1/9/1/03TR (24)	CLOSING DATE:	2024-07-16	CLOSING TIME:	11.00
DESCRIPTION	NO 19/1/9/1/03 TR (24): TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS FOR THE PROVISION OF CLOSED CIRCUIT TELEVISION (CCTV) AND ACCESS CONTROL SYSTEMS FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS) NATIONALLY FOR A PERIOD OF FIVE (5) YEARS DIVISION: TECHNOLOGY MANAGEMENT SERVICES				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					
BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT: DIVISIONAL COMMISSIONER SUPPLY CHAIN MANAGEMENT SOUTH AFRICAN POLICE SERVICE 117 CRESWELL ROAD SILVERTON PRETORIA 0184			BID RESPONSE DOCUMENTS MUST BE POSTED TO: DIVISIONAL COMMISSIONER SUPPLY CHAIN MANAGEMENT SOUTH AFRICAN POLICE SERVICE PRIVATE BAG X254 PRETORIA 0001		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS VERIFICATION		TCS PIN:		OR	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]		☐ Yes		B-BBEE STATUS LEVEL SWORN AFFIDAVIT ☐ Yes	
		☐ No			
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX		☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)		
		☐	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)		
		☐	A REGISTERED AUDITOR		
		NAME:			
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ANSWER PART B 3 BELOW]
SIGNATURE OF BIDDER		DATE:	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
ANY ENQUIRIES REGARDING BIDDING PROCEDURE MAY BE DIRECTED TO:		ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	SOUTH AFRICAN POLICE SERVICE: SUPPLY CHAIN MANAGEMENT	CONTACT PERSON	Lt Col Mahlaule Cst Thopola Pac Mtshoene
CONTACT PERSON	Lt Col Makhubo	TELEPHONE NUMBER	N/A
TELEPHONE NUMBER	(012) 841 7074	FACSIMILE NUMBER	N/A
FACSIMILE NUMBER	(012) 841 7071	E-MAIL ADDRESS	Mahlauleg@saps.gov.za Thopolakm@saps.gov.za MtshoeneEN@saps.gov.za
E-MAIL ADDRESS	makhuboE@saps.gov.za		

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED DATE AND TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	THE BID BOX IS GENERALLY OPEN 24 HOURS A DAY, 7 DAYS A WEEK.
1.3.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED).
1.4.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
1.5.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
1.6.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

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OFFICE USE ONLY

RFQ/Tender received on		Reason for rejection:	
Accepted	Rejected		
Supplier Number in POLFIN			
Supplier Number in CSD			

SUPPLIER INFORMATION

Are you a NEW supplier?	YES	KINDLY REGISTER ON NATIONAL TREASURY CSD: WWW.CSD.GOV.ZA AND OBTAIN A CSD SUPPLIER NUMBER
Are you an EXISTING Supplier?	YES	KINDLY PROVIDE YOUR CSD AND POLFIN SUPPLIER NUMBER
Supplier Number in CSD		
Unique registration supplier no: CSD		
Supplier Number in POLFIN		

C. CHECKLIST OF DOCUMENTS A		CROSS REFERENCE	YES	NO	N/A
1)	Copy of Business entity's Registration Documents: i.e. CK2 form	Approved on CSD			
•	For Close Corporations – a copy of the CIPRO report showing the directors/owners/members of the cc				
•	For Pty Ltd – a copy of the CIPRO report as well as a copy of the shareholders agreement or a letter from your auditors confirming the shareholding of the company				
•	Copy of shareholders/members certificates / agreements				
2)	Business entity's Vat Registration Certificate	Approved on CSD			
3)	Current Business entity original Tax Clearance Certificate	Approved on CSD			
4)	Identity Documents of Shareholders/Directors/Passport Documents	Approved on CSD			
5)	Proof of CIDB Registration	Approved on CSD			
6)	Registration of bank account details	Approved on CSD			
7)	B-BBEE Status level verification certificate	Approved on CSD			
7.1	B-BBEE original/Certify copy attached				
8.	Applicable certificate for work to be executed according to the tender/quotation attached.				

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

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PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

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- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$		

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

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3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

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Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons historically disadvantaged on the basis of race with at least 51% ownership	NOT APPLICABLE		NOT APPLICABLE	
Persons historically disadvantaged on the basis of gender with at least 51% ownership by woman	NOT APPLICABLE		NOT APPLICABLE	
Persons with at least 51% ownership who are youth	NOT APPLICABLE		NOT APPLICABLE	
Persons historically disadvantaged by unfair discrimination on the basis of disability with at least 51% ownership	NOT APPLICABLE		NOT APPLICABLE	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company

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- ☐ (Pty) Limited
☐ Non-Profit Company
☐ State Owned Company
 [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

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This document must be signed and submitted together with your bid

THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1998. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases/lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1. PILLARS OF THE PROGRAMME

- 1.1. The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:
 - (a) Any single contract with imported content exceeding US\$10 million.
or
 - (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period which in total exceeds US\$10 million.
or
 - (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.
or
 - (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.
- 1.2. The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30% of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 1.3. To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.
- 1.4. A period of seven years has been identified as the time frame within which to discharge the obligation.

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2. REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

- 2.1. In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of R10 million (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2. The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1 (b) to 1.1 (d) above.

3. BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)

- 3.1. Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2. In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
 - Bid/contract number.
 - Description of the goods, works or services.
 - Date on which the contract was accepted.
 - Name, address and contact details of the government institution.
 - Value of the contract.
 - Imported content of the contract, if possible.
- 3.3. The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X84, Pretoria, 0001, for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at Elias@thedti.gov.za for further details about the programme.

4. PROCESS TO SATISFY THE NIP OBLIGATION

- 4.1. Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:
 - a. the contractor and the DTI will determine the NIP obligation;
 - b. the contractor and the DTI will sign the NIP obligation agreement;
 - c. the contractor will submit a performance guarantee to the DTI;
 - d. the contractor will submit a business concept for consideration and approval by the DTI;
 - e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;

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- f. the contractor will implement the business plans; and
- g. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2. The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number:	Closing date:
Name of bidder:	
Postal address:	
.....	
Signature:	Name (in print):
Date:	

201031R(24)



SPECIAL CONDITIONS OF CONTRACT 19/1/9/1/03TR (24)

SPECIAL CONDITIONS OF CONTRACT

BID NUMBER: 19/1/9/1/03TR (24)

**TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED
SUPPLIERS FOR THE PROVISION OF CLOSED CIRCUIT
TELEVISION (CCTV) AND ACCESS CONTROL SYSTEMS
FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS)
NATIONALLY FOR A PERIOD OF FIVE (5) YEARS**

CLOSING DATE AND TIME OF BID:

DATE: 2024-07-16 @ 11h00

BID VALIDITY PERIOD: 90 DAYS

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SPECIAL CONDITIONS OF CONTRACT 19/1/9/1/03TR (24)

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1. ABBREVIATIONS

BAC: Bid Adjudication Committee

CPA: Contract Price Adjustment

ISO: International Organisation for Standardisation

QC: Quality Control

ROE: Rate of Exchange

SABS: South African Bureau of Standards

SBD: Standard Bidding Document

STATS SA: Statistics South Africa

VAT: Value- Added Tax

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2. BID DOCUMENT CHECK LIST

NO.	DOCUMENT NAME	YES	NO
1	SBD 1 Invitation to bid		
2	Central Supplier Database Report		
3	SBD 4 Declaration of interest		
4	SBD 5		
5	SBD 6 (1): Special Goals		
6	Special Conditions of Contract		
7	General Conditions of Contract		
8	Mandatory documents		

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3. SCOPE

The South African Police Service requires prospective suppliers to submit bids for the Accreditation of Roster /Panel of Qualified Suppliers, for the Provision of Closed Circuit Television (CCTV) and Access Control System for the South African Police Service (SAPS) Nationally for a period of five years: Division: Technology Management Services in accordance with Specification 32161/2024.

4. SECTION A

4.1 LEGISLATIVE AND REGULATORY FRAMEWORK

This bid and all contracts emanating there from will be subject to the General Conditions of Contract issued in accordance with Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract (SCC) are supplementary to that of the General Conditions of Contract (GCC). Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract prevail.

4.2 BID INFORMATION/BRIEFING SESSION

Briefing session to be held on 2024-07-04 at Phumulani Barracks Single Quarters, No3 Leeubekkie Street, Silverton Pretoria 0184. Time 10:00

4.3 EVALUATION CRITERIA

The evaluation process will be conducted in phases as follows:

Phase 1	Phase 2	Phase 3
Administrative Bid Requirements	Mandatory and other bid requirements	Site visit /Due diligence



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Compliance with Mandatory and Administrative Bid requirements. SBD forms must be completed and signed.	Compliance with mandatory and other bid requirements.	Site visit/Due diligence will be conducted at bidder's premises and at the client premises where services has been rendered or currently being rendered or OEM premises.
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4.2.1 PHASE 1: ADMINISTRATIVE AND MANDATORY BID REQUIREMENTS

4.2.1.1 ADMINISTRATIVE BID REQUIREMENTS

Bidders' must submit all requirements indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted. Bidders who fail to comply with any of administrative requirements **may be disqualified**.

ADMINISTRATIVE DOCUMENTS - NAME OF THE DOCUMENT THAT MUST BE SUBMITTED	
Invitation to Bid – SBD 1	YES – Please complete and sign the supplied form
Declaration of Interest – SBD 4	YES – Please complete and sign the supplied form.
Preference Point Claim Form <u>SBD 6.1</u>	YES – Generally, non-submission will lead to a zero score for Specific Goals
SBD 5 National Industrial Participation Program	YES – (if above R10 million)
General Conditions of Contract	NO – Bidders <u>must only familiarise</u> themselves with the content of the document
Special Conditions of Contract	YES - Bidders <u>must sign</u> acknowledgement that they <u>familiarise</u> themselves with the content of the document
Tax Clearance Requirements	YES – The <u>CSD</u> and the <u>tax status pin</u> are the approved method that will be utilized to verify tax compliance.
Authorisation Declaration	YES Any bidder that is not actual manufacturer and will be sourcing goods or services from another company must submit an unconditional letter from the manufacturer confirming firm supply arrangement(s) in this regard, which has to accompany the bid at the closing date and time of bid. The said manufacturer must:



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	- confirm that it has familiarised itself with the item description, specifications and bid conditions - If the bid consist of more than one item, it should be clearly indicated in respect of which item(s) the supportive letter has been issued. - It must be indicated in the above-mentioned letter that firm supply arrangements have been made and all financial arrangements with regard to payment between the prospective bidder and manufacturer issuing such a letter has been finalized and terms and conditions mutually agreed upon.
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4.2.2 PHASE 2: MANDATORY REQUIREMENTS

Bidders' must submit all requirements indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted under mandatory requirements.

Bidders who fail to comply with any of the mandatory and other requirements will be disqualified.

Specification	YES – The bidder must indicate in writing with a Comply or Not Comply . Failure to comply with the specification will invalidate your bid.
Track Record:	YES – In order to establish whether the bidder has a proven track record in this field, details of users in the Republic of South Africa (RSA) to whom the bidder have successfully supplied the services and equipment offered, must be submitted with the bid documents for verification by the SAPS. YES – The track record shall be compiled by the bidder. Details of previous clients must include at least the following: 1. Name of Client/Organization, 2. Full Postal and Street Address, 3. Telephone number (s) and Email address 4. Contact Person, 5. Type and quantity of equipment supplied 6. Date when contract was finally completed and equipment was handed to client, and Value of the contract in current Rand value.
Certificates:	YES – All bidders must provide an authentic PSIRA registration certificates and the certificates must be



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	submitted with the bid on or before the date and time of bid closer. (Even in case of a Joint Venture, both Suppliers/Partners must provide individual authentic PSIRA registration certificates).
OEM Letter	YES –The bidder must submit documentary proof of this authorization in writing in the bid response in the form of a letter from the Original Equipment Manufacturer (OEM) or from the South African representative of the OEM certifying the distribution status and technical competence of the bidder in relation to central components and subsystems of the CCTV and Access Control System

4.2.3 PHASE 3: SITE VISIT/ DUE DILIGENCE

4.2.3.1 Site Visit/Due diligence will be conducted at bidder's premises and at the client premises where services has been rendered or currently being rendered or OEM premises.

4.2.3.2 Due diligence will be done with regard to the following areas:

- Technical quality performance of equipment and systems offered by the bidder.
- Capacity of the bidder to provide security of SAPS information when such information is in possession of the supplier. Supplier and sub-contractors must be PSIRA certified.
- Compliance by the supplier to all applicable South African Legislation relating to the supply of goods and services to the state.
- The bidders qualified staff that will form part of this bid nationally.
- The bidder's ability to provide goods and services in relation to this bid nationally.

4.2.3.3 The South African Police Service reserves the right to conduct supplier due diligence prior to award or at any time during the evaluation process. During the due diligence process the information submitted by the bidder will be verified and any misrepresentation thereof will disqualify the bid.

The South African Police Service also reserves a right to conduct supplier due diligence during the contract period. Information submitted by the contractor will be verified and any misrepresentation thereof the South African Police Service reserves a right to institute remedial actions available. Due diligence may include preannounced or no-announce site visits.

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5. VALUE ADDED TAX

All bid prices must be inclusive of 15% Value-Added Tax. In case a bidder's price is not VAT inclusive, total price quoted will be regarded as final.

6 AUTHORISATION DECLARATION/ LETTER FROM THE MANUFACTURER

Any bidder the actual manufacturer and will be sourcing goods or services from another company must submit an unconditional letter from the manufacturer confirming firm supply arrangement(s) in this regard, which has to accompany the bid at the closing date and time of bid. The said company or supplier must:

- confirm that it has familiarised itself with the item description, specifications and bid conditions
- If the bid consist of more than one item, it should be clearly indicated in respect of which item(s) the supportive letter has been issued.
- It must be indicated in the above-mentioned letter **that firm supply arrangements have been made and all financial arrangements with regard to payment between the prospective bidder and manufacturer issuing such a letter has been finalized and terms and conditions mutually agreed upon.**

Non-compliance with the above-mentioned special conditions would automatically invalidate the bid for such products offered."

The South African Police Service reserves the right to verify any information supplied by the bidder in the Authorisation Declaration and should the information be found to be false or incorrect, the South African Police Service will exercise any of the remedies available to it in the bid documents.

No agreement between the bidder and the third party will be binding on the South African Police Service.

An authorisation declaration with conditional arrangements will not be accepted. Bidders must ensure that all arrangements are agreed to before submitting a bid.

7. TAX COMPLIANCE REQUIREMENTS

It is a condition of this bid that the tax matters of a successful bidder be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet

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the bidder's tax obligations. The Tax Compliance status requirements are also applicable to foreign bidders / individuals who wish to submit bids.

It is a requirement that bidders grant a written confirmation when submitting this bid that SARS may on an ongoing basis during the tenure of the contract disclose the bidder's tax compliance status and by submitting this bid such confirmation is deemed to have been granted; Bidders are required to be registered on the Central Supplier Database and the South African Police Service shall verify the bidder's tax compliance status through the Central Supplier Database.

Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database. The South African Police Service will not award a bid to any bidder whose tax matters are not in order.

8. FORMAT AND SUBMISSION OF BIDS

In order to simplify the evaluation process, Bidders are required to submit their bids hard copy in the following manner:

SECTION	REQUIRED DOCUMENTS
Section 1	Standard bidding documents (SBD 1, Price Schedule, SBD 4, SBD 5, SBD 6.1 and CSD report
Section 2	Authorisation Declaration and item list
Section 3	Any other information (e.g. Company profile, etc.)

9. LATE BIDS

Bids received after the closing date and time, at the address indicated in the bid documents, will not be accepted for consideration and where practicable, will be returned unopened to the bidder

10. COUNTER CONDITIONS

Bidders' attention is drawn to the fact that amendments to any of the Bid Conditions or setting of counter conditions by bidders may result in the invalidation of such bids.



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11. FRONTING

The SAPS supports the spirit of broad based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent and legally compliant manner. Against this background the South African Police Service condemn any form of fronting.

The South African Police Service, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes, conduct or initiate the necessary enquiries/investigations to determine the accuracy of the representation made in bid documents.

Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such enquiry / investigation, the onus will be on the bidder / contractor to prove that fronting does not exist.

Failure to do so within a period of 14 days from date of notification may invalidate the bid / contract and may also result in the restriction of the bidder /contractor to conduct business with the public sector for a period not exceeding ten years, in addition to any other remedies the South African Police Service may have against the bidder / contractor concerned.

12. COMMUNICATION

SAPS: Procurement and Contract Management with permission of the BAC may communicate in writing with bidders where clarity is sought after the closing date of the bid and prior to the award of the contract, or to extend the validity period of the bid, if necessary.

Any communication to any other government official or a person acting in an advisory capacity for the South African Police Service in respect of this bid between the closing date and the award of the bid by the bidder is discouraged.

All communication between the bidder and the SAPS: Procurement Management MGP & Services must be done in writing.

13. CONTACT DETAILS

GENERAL

Address

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Bid Document Enquiries

Bid Management

Address: 117 Cresswell Street, Weavind Park, Pretoria.

Lt Col Makhubo

Tel: (012) 012 841 7074

E-mail: MakhuboE@saps.gov.za

13.1 Bid Queries

Lt Col Mahlaule, Cst Thopola and Pac Mtshoene

E-mail: MahlauleG@saps.gov.za , Thopolakm@saps.gov.za , MtshoeneEN@saps.gov.za

- 13.2 To allow the South African Police Service sufficient time to respond to enquiries, bidders shall note that no enquiries made later than seven (7) working days before the closing date and time of the bid will be entertained.

14. SECTION B

14.1 CONTRACT PERIOD

The contract period shall be for a period of five (5) years.

14.2 RIGHT OF AWARD

The South African Police Service reserves its following rights:-

- To award the bid in part or in full;
- Not to make any award in this bid;
- Award the bid to more than one bidder for the same line item;
- Clarify further technical information from any bidder after the closing date;
- Verify information and documentation of the respective bidder;
- Not to accept any of the bids submitted;
- To withdraw or amend any of the bid conditions by notice in writing to all bidders prior to closing of the bid and post award



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- To carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of the services offered by the bidder(s), whether before or after adjudication of the bid
- In the event that an incorrect award has been made to remedy the matter in any manner it may deem fit.
- To award a bid based on which bidder is offering the best value for money, even if such bid is not the lowest price.
- In the event that an incorrect award has been made or an error occurred during evaluation and adjudication phase, the South African Police Service reserves the right to remedy the matter in any manner it may deem fit.

14.3 MULTIPLE AWARD

The South African Police Service reserves the right to award the same item to more than one supplier to address product availability and compatibility. Due diligence will be applied to ensure that pricing is affordable, market related and aligned to end-user requirements.

The following will be taken into consideration when awarding through a multiple award:

- a) Capacity to meet volume demand as per bid requirements
- b) Estimated volume to be supplied
- c) Risk to departments if the item is not available
- d) Source of the finished product, raw material and manufacturing site
- e) Previous performance of the bidder

14.4 NEGOTIATIONS

The South African Police Service reserves the right to negotiate with the bidders prior to award and with the successful bidder(s) post award.

14.5 QUALITY

Where specific specifications and/ or standards are applicable on materials and supplies, the quality of products shall not be less than the requirements of the latest edition of such specifications and/or standards.



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14.6 DELIVERY AND QUANTITIES

14.6.1 DELIVERY BASIS

Firm lead times for delivery must be quoted for the duration of the contract period. Transit and storage conditions applicable to the relevant products must be adhered to.

14.6.2 QUANTITIES

Quantities cannot be guaranteed.

15. SECTION C

15.1 ROLES AND RESPONSIBILITIES

15.1.1 CONTRACT ADMINISTRATION

The administration and facilitation of the contract will be the responsibility of SAPS Contract Management and all correspondence in this regard must be directed to the following address:

The Head: Procurement and Contract Management Supply Chain Management

Private bag x 254, Pretoria, 0001,

Contractors must advise the SAPS Contract Management immediately when unforeseeable circumstances will adversely affect the execution of the contract.

Full particulars of such circumstances as well as the period of delay must be furnished to the Section Head Bid Management: Supply Chain Management: SAPS – email: -

SmitJ3@saps.gov.za and Tel: 012-841 7119

15.1.2 SUPPLIER PERFORMANCE MANAGEMENT

Supplier performance management will be the responsibility of end-users of SAPS and where supplier performance disputes cannot be resolved between the contractor and the relevant purchasing institution, SAPS Contract Management must be informed for corrective action.

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15.2 ORDERS AND DELIVERY

15.2.1 ORDERS

Contractors should note that the order(s) will be placed as and when required during the contract period and delivery points will be specified by the South African Police Service.

The instructions appearing on the official order form regarding the supply, dispatch and submission of invoices must be strictly adhered to and under no circumstances should the contractor deviate from the orders issued.

The South African Police Service may request that a contractor to submit a sample for approval before mass production related to that order is finalised. The cost of this sample is for the contractor.

The South African Police Service is under no obligation to accept any quantity which is in excess of the ordered quantity.

15.2.2 DELIVERY

Delivery of goods must be made in accordance with the instructions appearing on the official order forms issued by purchasing institutions.

All deliveries or dispatches must be accompanied by a delivery note stating the official order number against which the delivery has been effected.

In respect of items awarded to them, contractors must adhere strictly to the delivery lead times quoted in their bids.

Deliveries not complying with the order forms will be returned to the contractor at the contractor's expense.

15.3 PRODUCT ADHERANCE / BRAND CHANGE

In the event where a bidder offers a specific brand against an item and the item is subsequently awarded to the bidder, it is required of the successful bidder to continue to supply the brand awarded throughout the contract period.

In the event that the brand is discontinued and or replaced with a new model, SAPS Contract Management must be notified of such an occurrence and upon approval, an official amendment will be issued. The contractor is required to submit supporting documents from the manufacturer substantiating the changes

It must be noted that the new brand will be required to undergo the evaluation process prior to receiving approval of the brand change issued by SAPS. The new brand must adhere to the technical specification for the item. The quality of the product must not be lower than the initial awarded product.



SPECIAL CONDITIONS OF CONTRACT 19/1/9/1/03TR (24)

Furthermore, contractors are to take note that the price of the new brand should not be higher from the current contract price of the original product.

Contractors are not allowed to deliver a new brand other than the brand awarded to them prior to an approval of brand change from SAPS.

15.4 CONTRACT PRICE ADJUSTMENT

15.4.1 Formula

Prices submitted for this bid will be regarded as non-firm and subject to adjustment(s) in terms of the following formula, defined areas of cost and defined periods of time.

Applications for price adjustments must be accompanied by documentary evidence in support of any adjustment claim.

The following price adjustment formula will be applicable for calculating contract price adjustments (CPA).

$Pa = (1-V) Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + Dn \frac{Rnt}{Rno} + VP1 \right)$		
Pa	=	The new adjusted price to be calculated
V	=	Fixed portion of the bid price (15% or 0.15)
Pt	=	Original bid price. Note that Pt must always be the original bid price and not an adjusted price
(1-V)Pt	=	Adjustable portion of the bid price (85% or 0.85).
D1 – Dn	=	= Each factor (or percentage) of the bid price, e.g., material, labour, transport, overheads, etc. The total of the various factors (or percentages) D1 – Dn must add up to 1 (or 100%).
R1t – Rnt	=	= End Index. Index figure obtained from the index at the end of each adjustment period
R1o–Rno	=	Base Index. Index figure at the time of bidding.



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V _{Pt}	=	15% (or 0.15) of the original bid price. This portion of the bid price 'remains fixed, i.e. it is not subject to price adjustment.
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15.5 FORMULA COMPONENT DEFINITIONS

15.51 Adjustable amount

The adjustable amount is the portion of the bid price which is subject to adjustment. In this bid the adjustable amount is 85% of the original bid price. For example, if the bid price is R1000, then only R850 will be subject to adjustment.

15.5.2 Fixed portion

The fixed portion represents those costs which will not change over the adjustment period and **DOES NOT** represent the profit margin. In this bid the fixed portion is 15% of the original bid price. Using the same example as above, it would amount to R150 which will remain fixed over the contract period.

15.5.3 Base Index Date

The base index date applicable to the formula is defined as the date at which the price adjustment starts. In this bid the base index date is **February 2024**

16.5.4 End Index Date

The end index dates are the dates at predetermined points in time during the contract period. In this bid the end indices are defined in the next paragraph (Price Adjustment Periods).

15.5.5 Price Adjustment Periods

Adjustment to contract prices must be applied for at the following dates:



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Adjustment	CPA application to reach the office at the following dates	End Index Date	Dates from which adjusted prices will become effective
1 st Adjustment	After One year of signing the contract		Date of application of adjustment after approval was obtained
2 nd Adjustment	Two year of signing the contract		Second year after the commencement of a Bidder
3 rd Adjustment	Three year of signing the contract		Third year after the commencement of a Bidder
4 th Adjustment	four year of signing the contract		Fourth year after the commencement of a Bidder

* In cases where invoices are supplied as documentary evidence, it is advised that invoices closest to the Base Index date and the End Index date be submitted. It should ideally reflect the adjustment period.

* In the absence of a labour agreement, the labour cost component will be adjusted with CPI Headline inflation.

15.6 RATES OF EXCHANGE (ROE) – BASE AND AVERAGE RATES

In the event where material and/or finished products are imported the following will apply:

The formula described above will be used and the imported cost component of the bid price (D1) will be adjusted taking into account the base RoE rate.

In the event where the RoE adjustment goes hand in hand with a material/product price increase, the material/product price (in foreign currency) will be converted to South African currency using the base rate.

The imported cost component (D1) will be adjusted together with all the other cost components Rate(s) of exchange to be used in this bid in the conversion of the bid price of the item(s) to South African currency is indicated in the table below.



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Currency	Rates of exchange 12-month average for the contract period
US Dollar	
Pound Sterling	
Euro	
Yuan	

Should the bidder make use of any other currency not mentioned above, the bidder is requested to calculate the average period using the Reserve Bank published rates for the specific currency. Visit www.reservebank.co.za to obtain the relevant rates. Please refer to TCBD 2 (Procedure to download historical exchange rates from the Reserve Bank website) for instructions.

Contract price adjustments due to rate of exchange variations are based on average exchange rates as published by the Reserve Bank for the periods indicated hereunder:

Adjustment	Average exchange rates for the period:
1st Adjustment	First year of contract
2nd Adjustment	Second year of contract
3rd Adjustment	Third year of contract
4th Adjustment	Fourth year of contract

16. GENERAL

Unless prior approval has been obtained from SAPS Contract Management, no adjustment in contract prices will be made.

Applications for price adjustment must be accompanied by documentary evidence in support of any adjustment.

CPA applications will be applied strictly according to the specified formula and parameters above as well as the cost breakdown supplied by bidders in their bid documents.

In the event where the supplier's CPA application, based on the above formula and parameters, differs from Contract Management SAPS verification, Contract Management SAPS will consult



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with the supplier to resolve the differences. The South African Police Service reserves the right to negotiate amended contract prices at any stage prior to the final notification to end users.

17. BREACH OF CONTRACT

The South African Police Service reserves the right to terminate the contract(s) if the contractor does not honour contract(s) obligations including submission of information.

NAME OF BIDDER:

NAME OF CONTACT PERSON:

CAPACITY:

SIGNATURE: DATE:

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SPECIFICATION TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS, FOR THE PROVISION OF CLOSED CIRCUIT TELEVISION (CCTV) AND ACCESS CONTROL SYSTEMS FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS) NATIONALLY FOR A PERIOD OF FIVE (5) YEARS

SCOPE OF THE REQUIREMENT

The intention of this specification is to establish a roster/ panel of qualified suppliers, for the provision of Closed Circuit Television (CCTV) and access control systems for the South African Police Service (SAPS) nationally (all nine (9) provinces).

This specification calls for the supply delivery, installation, commissioning, warranty and training of Closed Circuit Television (CCTV) and Access Control systems for the South African Police Service (SAPS). The requirement includes maintenance and support of all systems deployed within this contract in accordance with the attached Maintenance and Support specification.

This requirement is based on the current and future needs of the South African Police Service (SAPS) inclusive of all SAPS Police stations, prioritized buildings and dedicated solutions and systems as specified in this document.

This term contract is for a period of five (5) years, on an as and when required basis. Please take note that the SAPS cannot guarantee any quantities. The placement of official orders for goods and services in terms of this contract will be in accordance with the availability of funds.

DOCUMENT FORMAT

This document is divided into subsections viz.

1. Bid Conditions
2. Process of Establishing and using the Panel of Suppliers
3. General System Concept
4. Additional Requirements
5. System Overview
6. General Physical Requirements
7. System Components
8. Bidder Compliance and Legal Requirements
9. Standards applicable to this bid
10. Optional Maintenance Contract
11. SAPS Access Layer Site Cabling Infrastructure Standard (Annexure B)

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**SPECIFICATION TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS,
FOR THE PROVISION OF CLOSED CIRCUIT TELEVISION (CCTV) AND ACCESS
CONTROL SYSTEMS FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS)
NATIONALLY FOR A PERIOD OF FIVE (5) YEARS**

DESCRIPTION		COMPLY/ DO NOT COMPLY
1.	BID CONDITIONS	
1.1	Completion of Bid Documents	
1.1.1	Bidders shall explicitly state either "Comply" or "Do not Comply".	
1.1.2	Whenever technical parameters are specified as requirements, Bidders shall state, besides the terms according to section 1.1 above, also the numerical value(s). Numerical values shall be stated in the same units as the units of the technical parameters specified.	
1.1.3	Bidders must make sure that the values specified are not in conflict with the values found in the technical documentation accompanying the Bid reply.	
1.1.4	Bidders shall ensure that all clauses are answered individually. If no answer is stated against a clause, the clause will be regarded as DO NOT COMPLY.	
1.2	Standards and SAPS Requirements	
1.2.1	Bidders shall take note of all relevant standards and regulations as mentioned in this specification document. Bidders shall adhere to mentioned standards during installation and construction. Standards not mentioned in this Specification, but relevant shall be made known and will form part during construction or installation.	
1.3	Indemnification	
1.3.1	The SA Police Service will not be held responsible for any costs resulting in damage done to the equipment offered during testing or evaluation in accordance with this specification.	
1.4	Technology	
1.4.1	The Bidder shall ensure that all the equipment offered is of the latest technology and the latest available model and software release.	

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**SPECIFICATION TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS,
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DESCRIPTION		COMPLY/ DO NOT COMPLY
1.5	Training	
1.5.1	Technical Training	
1.5.1.1	The following training must be provided by the successful bidder:	
1.5.1.1.1	Detailed technical training must be provided for selected technical personnel of the SA Police Service, at the SAPS training facility or a convenient and suitable location of the bidder at the cost of the successful bidder.	
1.5.1.2	The training course must cover the following curriculum in modular / outcome based format:	
1.5.1.2.1	Block diagrams for fault-finding and installation.	
1.5.1.2.2	Basic fault-finding to module level.	
1.5.1.2.3	Common faults.	
1.5.1.2.4	Assembly & disassembly of the equipment/system.	
1.5.1.2.5	Software settings and alignment.	
1.5.1.2.6	Operation and testing.	
1.5.1.2.7	Installation.	
1.5.2	Training of Users	
1.5.2.1	The bidder must provide user training and manuals for the identified users upon installation and sign-off of the system at the cost of the successful bidder.	
1.5.2.2	The bidder must provide remote telephonic assistance to users in use of the system by system experts from the bidder.	
1.5.2.3	Each system must be provided with a detailed user manual upon installation and sign-off of the system.	

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SPECIFICATION TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS, FOR THE PROVISION OF CLOSED CIRCUIT TELEVISION (CCTV) AND ACCESS CONTROL SYSTEMS FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS) NATIONALLY FOR A PERIOD OF FIVE (5) YEARS

DESCRIPTION		COMPLY/ DO NOT COMPLY
2.	PROCESS OF ESTABLISHING AND USING THE PANEL OF SUPPLIERS	
2.1.1	In response to this bid, bidders are required to submit an offer for all goods and services required for each complete solution. Bidders must comply with the requirements contained within this document including all engineering best practices for installations, system architecture designs and power reticulation solutions.	
2.1.2	Bidders will be required to provide demonstrations of all CCTV cameras, access control systems and all sub-systems contained within this specification. Bidders will be required to demonstrate equipment quality, the camera picture quality over different distances and conditions as well as technical competence of the bidder as per the demonstration requirement.	
2.1.3	Bidders that qualify to form part of the panel of supplier's roster will be invited to provide quotations as per the demands received by Division Technology Management Services. The quotations including all bill of materials will be as per the specified requirements and site surveys conducted.	
2.2	Due Diligence:	
2.2.1	Due diligence will be done with regard to the following areas:	
2.2.1.1	Technical quality and performance of equipment and systems offered by the bidder.	
2.2.1.2	Capacity of the bidder to provide security of SAPS information when such information is in possession of the supplier. Suppliers and sub-contractors must be PSIRA certified. Bidders must take note that the certificate must be in the name of the bidder.	
2.2.1.3	Compliance by the supplier to all applicable South African legislation relating to the supply of goods and services to the state.	
2.2.1.4	The bidders qualified staff that will form part of this bid nationally.	
2.2.1.5	The bidder's ability to provide goods and services in relation to this bid nationally.	
2.3	Bidder Demonstration:	
2.3.1	The bidders that are accepted to form part of the panel roster will be required to demonstrate the following goods and services:	
2.3.1.1	Equipment Performance Demonstration and Assessment	
2.3.1.2	Bidders are encouraged to indicate their national footprint for the ability to provide goods and services within their bid response. In the event that a bidder does not have a national footprint, bidders are requested to clearly indicate as to the various provinces that they wish and are able to bid for. Please provide a detailed list marked as Annexure 'A'	

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DESCRIPTION		COMPLY/ DO NOT COMPLY
2.3.1.3	Supply of bill of materials.	
2.3.1.4	Delivery of materials.	
2.3.1.5	Development and maintenance of project plan.	
2.3.1.6	Development of an as-built document.	
2.3.1.7	Physical equipment Installation.	
2.3.1.8	Cabling installation.	
2.3.1.9	Network Equipment Installation.	
2.3.1.10	Camera installation.	
2.3.1.11	Development and maintenance of equipment inventories.	
2.3.1.12	Support to SAPS GPA Accounting Functionaries.	
2.3.1.13	Routine Maintenance Process.	
2.3.1.14	Handling of damages and failures.	
2.3.1.15	Mission Critical Components Stock Management.	
2.3.1.16	Routine System Performance assessment.	
2.3.1.17	System Performance Assessment and System Acceptance.	
2.3.1.18	Security of SAPS information as held by the supplier in accordance with the Minimum Information Security Standard (MISS).	
2.4	Camera Demonstration:	
2.4.1	The cameras and lenses shall be mutually compatible and compliant to open industry standards both mechanically as well as electronically. All cameras shall be Internet Protocol (IP) network compatible cameras.	
2.4.2	Bidders shall provide indoor and outdoor cameras with a minimum resolution of:	
2.4.2.1	2Mp Bullet type.	
2.4.2.2	2Mp Dome type vandal resistant.	
2.4.2.3	5Mp minimum bullet or dome and C/CS box type.	
2.4.2.4	10Mp minimum bullet or dome and C/CS box type.	
2.4.2.5	20Mp minimum bullet or dome and C/CS box type.	
2.4.2.6	2Mp PTZ Dome for use up to a 60-meter range.	

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DESCRIPTION		COMPLY/ DO NOT COMPLY
2.3.1.3	Supply of bill of materials.	
2.3.1.4	Delivery of materials.	
2.3.1.5	Development and maintenance of project plan.	
2.3.1.6	Development of an as-built document.	
2.3.1.7	Physical equipment Installation.	
2.3.1.8	Cabling installation.	
2.3.1.9	Network Equipment Installation.	
2.3.1.10	Camera installation.	
2.3.1.11	Development and maintenance of equipment inventories.	
2.3.1.12	Support to SAPS GPA Accounting Functionaries.	
2.3.1.13	Routine Maintenance Process.	
2.3.1.14	Handling of damages and failures.	
2.3.1.15	Mission Critical Components Stock Management.	
2.3.1.16	Routine System Performance assessment.	
2.3.1.17	System Performance Assessment and System Acceptance.	
2.3.1.18	Security of SAPS information as held by the supplier in accordance with the Minimum Information Security Standard (MISS).	
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2.4.1	The cameras and lenses shall be mutually compatible and compliant to open industry standards both mechanically as well as electronically. All cameras shall be Internet Protocol (IP) network compatible cameras.	
2.4.2	Bidders shall provide indoor and outdoor cameras with a minimum resolution of:	
2.4.2.1	2Mp Bullet type.	
2.4.2.2	2Mp Dome type vandal resistant.	
2.4.2.3	5Mp minimum bullet or dome and C/CS box type.	
2.4.2.4	10Mp minimum bullet or dome and C/CS box type.	
2.4.2.5	20Mp minimum bullet or dome and C/CS box type.	
2.4.2.6	2Mp PTZ Dome for use up to a 60-meter range.	

SPECIFICATION TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS, FOR THE PROVISION OF CLOSED CIRCUIT TELEVISION (CCTV) AND ACCESS CONTROL SYSTEMS FOR THE SOUTH AFRICAN POLICE SERVICE (SAPS) NATIONALLY FOR A PERIOD OF FIVE (5) YEARS

DESCRIPTION		COMPLY/ DO NOT COMPLY
2.4.2.7	2Mp PTZ consisting of C/CS mount box camera in housing on a PTZ head for outdoor use only.	
2.4.2.8	Outdoor thermal camera with horizontal view angle of approximately 65 degrees.	
2.4.2.9	The SAPS will evaluate camera performance in accordance with SANS standards as well as through simulation of operational environments using a ROTAKIN test Target.	
2.4.2.10	Bidders shall provide ROTAKIN testing results of installations in accordance with the each project implemented.	
2.5	IR Illumination:	
2.5.1	The bidder shall offer a series of IR illuminators for both indoor as well as outdoor use in conjunction with the cameras offered such that supplementary IR illumination can be deployed where required in addition to internal IR illumination of the cameras.	
2.6	Technical And Engineering Standards:	
2.6.1	The South African Police Service requires bidders to conform to the best engineering practice for all of the requirements in this specification.	
2.6.2	Upon recommendation and in agreement with the SAPS where it is identified that the existing backup power generation is inadequate or unsuitable to provide power for the CCTV and access control systems, the SAPS may include such requirements as part of the project. Suppliers shall thus be required to provide backup power solutions in the form of diesel-powered generators, Hybrid inverters with Lithium- ion batteries, UPS and solar panels for the CCTV and access control systems.	
2.6.3	Bidders must take note that the CCTV and access control systems shall in most cases be grid powered and consist of sensitive electronic systems therefor bidders are required to provide solutions that will protect such electronic systems at all times.	
2.6.4	Bidders must provide systems that are scalable and expandable as the needs of the environment grow.	
2.6.5	The solution shall conform to the SAPS network security standards, network installation standards and cabling standards.	
2.6.6	The CCTV systems offered shall include embedded recording capabilities.	
2.6.7	Browser Access and Log In: The recorders shall have the option of remote access such that footage can be downloaded from remote workstations that are connected through the SAPS LAN network.	

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	DESCRIPTION	COMPLY/ DO NOT COMPLY
2.6.8	Equipment housings shall provide security for the installed equipment by being lockable and with tamper alarms generated when unauthorised persons open equipment cabinets.	
2.6.9	Cameras, network elements and video storage equipment offered shall be designed to operate in the full range of South African natural environments including thermal range from -20°C to +60°C. Components exposed to outdoor environments shall be waterproof and shall be resistant to corrosive atmospheres.	
2.6.10	As a norm all cameras offered shall have, on camera basic image and video analytics that will provide at least motion detection, suspicious parcel detection and Number plate Recognition (ANPR).	
2.6.11	Network Video Recorders shall provide a minimum of 3 months of recorded footage at high recording quality.	
2.6.12	Hard drives used shall be continuous rated, designed and developed to be robust specifically for security or professional data centre applications.	
2.6.13	The bidder shall take note of the South African Police Service Access Layer Site Cabling Infrastructure Standard that must be adhered to for all systems implemented in accordance with this contract. The Standard document is attached as Annexure 'B'	
2.6.14	All CCTV building blocks, cameras, network, recording and CCTV management and review systems offered shall be ONVIF compliant.	

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**SPECIFICATION TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS,
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DESCRIPTION		COMPLY/ DO NOT COMPLY
3	GENERAL SYSTEM CONCEPT	
3.1	Access Control:	
3.1.1	The Access Control system is required to grant access to persons authorised to access the facilities for purposes of their daily duties, as well as for visitors who need to access the facilities for legitimate reasons.	
3.1.2	The Access Control system is required to effectively control access without obstructing service delivery.	
3.1.3	The Access Control system must keep an accurate record of all access, including date, time and identity of all persons accessing a facility or departing from such a facility.	
3.1.4	The Access Control system must identify all persons entering a facility by means of biometric fingerprint scanning as default, access cards and or identification.	
3.1.5	The Access control system must be integrated with the CCTV surveillance system and must share a database in such a manner that cross-referencing between Access Control System data and CCTV data must be available as a standard system feature including Automatic Number Plate Recognition (ANPR) analytics.	
3.1.6	The Access Control System database must be developed to interface to the SAPS PERSAL system such that access to facilities can be withdrawn from the system when employment of persons is terminated or such that access to various facilities can be granted via a central database to a collection of facilities that may be under a single command.	
3.2	Closed Circuit Television Surveillance System:	
3.2.1	The CCTV system must keep a record of all authorised access as well as activities at the facilities where the system is installed.	
3.2.2	The CCTV system must also keep a record of any unauthorised access and activities in the facilities and must generate alarm and record events before, during and after any incident that requires response.	
3.2.3	The CCTV system must be integrated to the Access Control system and must also serve as a backup evidence gathering system that will enable SAPS to effectively investigate any breach in the access of the facility.	
3.2.4	To this extent, the CCTV system must capture the facial features of every person that is granted access to the facility with a quality that is able to provide absolute identification of the person in question. This quality is known as forensic quality facial identification.	

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DESCRIPTION		COMPLY/ DO NOT COMPLY
3.2.5	Forensic quality facial identification cameras must be installed at all entry and exit points of the facility.	
3.2.6	The normal routes that people follow in the facilities such as passages and foyers will be covered by static camera coverage that will enable track and trace the movement of any person to all rooms/facilities within the building or premises.	
3.2.7	This will allow the SAPS to connect the image captured at any entry point to the actions of the person under surveillance at any point in the building by means of track and tracing the movement of the person from the entry point to any point in the facility where identity of the person may be in question.	
3.2.8	Community service centre security: CCTV coverage must be provided as part of the system specifically to cover access routes to the community service centre. This CCTV footage must be displayed live at all times in the community service centre to enable SAPS members on duty to have situational awareness of persons approaching the community service centre.	
3.3	Image Analytics:	
3.3.1	SAPS CCTV systems are required to make effective use of image analytics. Analytics available in the systems must include the following as a minimum:	
3.3.1.1	Intelligent Motion Detection able to minimise false alarms in open spaces where wind induced motion of plants etc. is present.	
3.3.1.2	Facial Recognition with a capability to generate an alert to security personnel when specific persons enter or attempt to enter the facility.	
3.3.1.3	Automatic Number Plate Recognition.	
3.3.1.4	The CCTV system used must have a set of well-developed image analytics capabilities. The system must allow for the addition of custom image analytics modules that the SAPS may source or may self-develop.	
3.4	CCTV Quality Levels:	
3.4.1	The SAPS defines for purposes of this specification the following 4 quality levels:	
3.4.1.1	Monitor: Images conforming to this quality level must allow SAPS to follow the motion of all extremities of the human body and must enable SAPS to identify at least race and gender of persons appearing in the images. The surveillance material must at least provide 12 frames per second of images that will enable motion to be followed fluently and must provide at least 250 pixels in height over the average length of a person (1.6 Meter).	

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DESCRIPTION		COMPLY/ DO NOT COMPLY
3.4.1.2	Recognition Quality: Images conforming to recognition quality must achieve facial recognition on the standard test faces of the ROTAKIN CCTV evaluation target. The system must capture the facial features of person with adequate fidelity to achieve better than 97% recognition of the ROTAKIN faces.	
3.4.1.3	Forensic Identification Quality: Is defined as an image in which micro level features on the face, which includes scars, moles, wrinkles and other facial marks are effectively captured. This level of quality will enable identification of an individual to the degree that all reasonable doubt over identity of the individual is removed.	
3.4.1.4	Identification of specified Items: Is defined as a quality level engineered in a specific project for a specified purpose. Examples would be the optical capturing of the numbering and writing on sealed evidence containers such as the evidence bags used by SAPS.	
3.5	Private Spaces Within The Secured Area:	
3.5.1	Within the secured area, private spaces such as ablution facilities and offices where sensitive materials are not handled will not be covered. The camera coverage must however be of adequate quality to ensure facial recognition of persons entering or leaving these private and identification of objects that are carried in and out of these areas.	
3.6	Storage Of CCTV Data	
3.6.1	The CCTV data stored is required to facilitate investigation of incidents that occur in the SAPS facilities. Incidents may be identified immediately or may only be identified later. Storage of CCTV data in the case of buildings and premises is required as a norm for at least six weeks or if otherwise specified.	
3.6.2	Storage must be designed such that quality is not compromised. Footage quality must be stored in the same quality such that review at any later date will achieve the same operational result.	
3.7	Network:	
3.7.1	The architecture design and implementation of the system must have no negative impact on the existing SAPS data network within the building/facility.	
3.7.2	To achieve this it is recommended that the CCTV and Access Control System must be installed on an independent separate network infrastructure.	
3.7.3	This network must be specifically designed to deliver transmission services that are optimised for its purpose.	

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**SPECIFICATION TO ESTABLISH A ROSTER/ PANEL OF QUALIFIED SUPPLIERS,
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	DESCRIPTION	COMPLY/ DO NOT COMPLY
3.7.4	This network must provide low latency, specifically from Pan Tilt Zoom camera feeds, such that operators are not impeded in operational efficiency through undesirable networking phenomena.	
3.7.5	Remote access to the CCTV and Access Control System must be achieved by a single port connected to the SAPS internal Local Area Network (LAN) in the building.	
3.7.6	This port must be connected via a computer that provides access control to the CCTV and Access Control management system. The Video Management System must host the profiles of the users that are granted remote access.	
3.7.7	Different profiles must be created for different levels of remote access to the system. Control room system operator/monitor users may have only viewing rights, whereas SAPS technical personnel may have setup and configuration rights.	
3.7.8	The network transmission capacity must be designed with the transmission capacity equal to the maximum data rate that can be generated with all cameras in the systems actively streaming at maximum data rate level simultaneously.	
3.8	Control Room:	
3.8.1	The control room to be assembled at each site will act as the monitoring point where security personnel will monitor the CCTV and Access Control data on a 24 hour basis and where necessary, react to emergency situations.	
3.8.2	The security system in the control room must be able to give the security personnel control of the PTZ camera within the system to be able to follow incidents and provide guidance to security personnel out in the terrain.	
3.8.3	A minimum of 40" full HD screens mounted in a video wall configuration must be installed to display all cameras within the system. The number of active video feeds enabled will determine the amount of screens required.	
3.8.4	All cameras installed as part of the system must be visible on the video wall at all given times.	
3.8.5	The control room must be equipped with all of the necessary equipment that renders a fully functional control room environment such as Video Management software (VMS), servers, cables, electricity supply systems, cooling/air conditioning systems and back-up power supply systems.	

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