



Sarah Baartman

DISTRICT MUNICIPALITY

Province of the Eastern Cape

progress through development

INVITATION TO BID

BID NO. 26/2025: EXPERIENTIAL HUB PILOT PROJECT

Sarah Baartman District Municipality (SBDM) invites bids from suitably qualified service providers and/or partner for the "Experiential Hub Pilot Project" for a period of **three (3) years**.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON-RESPONSIVE: Prospective bidders must be registered either in China or South Africa, who legally owns or have the rights to (leased) property with full licenses in China to confirm the ability to provide services. SBDM's Supply Chain Management Policy will apply. Compulsory submission of fully completed and accurate MBD forms 3.1, 4, 8 and 9. A statement of Municipal account/signed lease agreement/Municipal Billing Clearance Certificate must be submitted. Should the aforementioned not be available, an affidavit declaring that a bidder does not owe Municipal services for more than 90 days. Should the aforementioned not be available, an affidavit declaring the factor why such document is not available may be considered as alternative supporting document.

Evidence of ability to comply with all relevant import and export regulations, including customs clearance procedures and related documentation. Proof of tax registration and compliance in both the foreign company's home country and the tendering country (if applicable).

Import/export compliance: Evidence of ability to comply with all relevant import and export regulations, including customs clearance procedures and related documentation.

Currency exchange details: Clarification regarding the currency of payment and how exchange rate fluctuations will be managed. Evaluation Criteria is **80/20** Preference Points System, where 80 points will be used for price and 10 points will be allocated for locality, and 10 points will be allocated for B-BBEE status level of contribution. Prospective South African bidders must be registered on the Central Supplier Database (CSD) Failure to comply shall render the bid null and void. The original document collected from the Municipality must be submitted or, if documents are printed from the websites, the original, printed document must be submitted. Bids must only be submitted to the bid documentation provided by the municipality. Late, incomplete, facsimiled **WILL NOT** be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right not to accept part of or the full bid.

Bid documents with the necessary specifications will be available for free download on the e-tender portal (<https://etenders.treasury.gov.za>) or the Municipal website (<https://sarahbaartman.co.za>). **Hard copies can be obtained from the Supply Chain Management Unit, (4th Floor, 32 Govan Mbeki Avenue, Gqeberha, tel: (041) 508 7007 at a fee of R210.00 to cover printing costs.**

Bidders that do not obtain a minimum score of **75%** on functionality criteria will be excluded from further evaluation. Functionality will be assessed as follows:

CRITERIA	MAXIMUM POSSIBLE
Service coverage and competencies	60
Experience	20
Network and stakeholder access	20
TOTAL	100

The bids will also be evaluated on functionality. Bidders that do not obtain a minimum score of **75%** on functionality criteria will be excluded from further evaluation.

Bids in a sealed envelope clearly marked "**BID NO. 26/2025: EXPERIENTIAL HUB PILOT PROJECT**" must be placed in the **Bid Box, 4th Floor, 32 Govan Mbeki Avenue, Port Elizabeth**, or by e-mail to: formalquotes@sbdm.co.za before **12h00 noon on 26 July 2025**. Thereafter the bids will be opened in public in **Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Port Elizabeth**.

All technical enquiries must be directed to: Dr Albert Yu, tel: (041) 508 7130, e-mail ayu@sbdm.co.za

NOTICE 38 OF 2025 DATED 26 JUNE 2025

Ms U. DANIELS: MUNICIPAL MANAGER

Sarah Baartman District Municipality, P O Box 318, Port Elizabeth, 6000.