



in the footprints ...

NELSON MANDELA MUSEUM

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04 April 2023

RFQ 9 of 2023: SUPPLY AND DELIVERY OF BRANDED UNIFORM FOR NMM TOUR GUIDES

The Nelson Mandela Museum (NMM) invites quotations from accredited service providers that are registered with the Central Supplier Database (CSD) for the Supply and Delivery of branded uniform for NMM tour guides, as per the specification below:

Item	QTY	Size/Female	QTY	Size/ Male	QTY	Size / Male	Embroidery
Caps	02		02	XL	02		Yes
Beanie hats	02		02	XL	02		Yeas
Bucket Hats	02		02	XL	02		Yes
Shirts (Long sleeves)	02	M/36	02	XL	02		Yes
Shirts (Short Sleeves)	02	M/36	02	XL	02		Yes
Windbreaker	01	M/36	01	XL	01		Yes
Pants	04	36	04	38	01		No
Shorts	02	36	02	38	02		No
Hiking boots	1 pair	5	1 pair	10	01		No
Light Jackets	01	M/36	01	XL	01		No
Tekkies	02	5	02	10	02		No
Rain jackets	01	M / 36	01	XL	01		No

Scarves	02	-----	02	-----	02		Yes
Total							

Uniform Specification: Tours Coordinator (Coordinator) Uniform colours should reflect the museum logo colours

Item	Qty	Size/Female	Embroidery
Shirts (Long sleeves, white & powdered blue formal wear)	2	40	Yes
Shirts (Short Sleeves /white & powdered blue formal wear)	2	40	Yes
Black skirts (knee length , pencil navy and black formal wear)	2	40	No
full dresses (long and short sleeved, knee length, pencil, Navy and black formal wear)	2	40	No
Light Jacket (Navy & black)	2	Large	No
Windbreaker	1	Large	Yes
Total			

ONLY ITEMS OF CLOTHING MANUFACTURED IN SOUTH AFRICA WITH 100% LOCAL CONTENT & PRODUCTION

RETURNABLE DOCUMENTS

Service providers are required to submit all the returnable documents together with their quotations.

Failure to provide all the Compulsory Returnable Documents at the closing date and time of this RFQ will result in a respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Proposals. Failure to submit the Supporting documents for functionality scoring will result in a scoring of zero.

COMPULSORY RETURNABLE DOCUMENTS

- Duly signed & completed **SBD 1** Invitation to BID
- **SBD 2** Tax Clearance Requirements
- Duly signed & completed **SBD 3.3** Pricing Schedule
- Duly signed & completed **SBD 4** Declaration of Interests form.
- Duly signed & completed **SBD 6.1** Preference points claim form
- Duly signed & completed **SBD 6.2 Local** Content Declaration form
- Duly signed & completed **SBD 7.2** Contract Form (Rendering Services).
- General Conditions of Contract
- Duly signed & completed **SBD 8** Declaration of Bidder's Past Supply Chain Management Practices.
- Duly signed & completed **SBD 9** Certificate of Independent Bid Determination.
- Proof of CSD registration

ESSENTIAL SUPPORTING DOCUMENTS

Specific goals verification documents as stipulated below must be submitted on or before the closing date and time ***(failure to submit on or before the closing date will result in an automatic score of zero for preference)***

APPLICABLE PREFERENCE POINTS ALLOCATION SYSTEM

(1) Points for this shall be awarded for:

- (a) Price; and
- (b) Specific Goals.
- (c) Where 80 points will be allocated for price and 20 points allocated for specific goals

(2) The following specific goals are applicable to all procurements of a transaction value above R2 000 and up to R50 000 000

- a. The NMM will utilize the following preference criteria ;

- i. Service providers within the OR Tambo region & Eastern Cape
- ii. Historically Disadvantaged Individuals (Women, Youth, and People living with disabilities)
- iii. SMMEs

b.

Category		Sub-categories	Specific goals points	Verification documents
Local Supplier	5	OR Tambo supplier	5	CIPC Registration Certificate (CK) or Proof of residence
		Eastern Cape Supplier	4	
		Anywhere in South Africa	3	
		Non-South African	0	
Women-owned supplier	4	Black African Women	4	CIPC Registration Certificate (CK) and CSD Report
		Non-Black African Women	2	
Youth Owned Supplier	4	Youth Owned (< 35-year-old persons)	4	CIPC Registration Certificate (CK) and CSD Report
		Non-Youth Ownership (> 35-year-old persons)	2	
People living with disabilities	3	People living with disabilities	3	CSD Report
Small Micro, Medium & Enterprises	4	SME – Owned by people with disability	4	CSD Report
		SME – Black owned	3	Sworn Affidavit (BBBEE Affidavit)

		SME – Other	2	
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QUOTATION SUBMISSIONS

- All quotations and accompanying documents must be forwarded to:
supplychain@nelsonmandelamuseum.org.za
- NO FAXED OR HAND-DELIVERED QUOTATIONS SHALL BE ACCEPTED.
- Closing date for the submission of quotations is **14 April 2023**

ENQUIRIES

All communications and inquiries/requests for clarification relating to this proposal should be directed to the contact person:

FOR BID ADMINISTRATION
Ms M Mputa
Tel: 047 501 9504
Email: mihlali@nelsonmandelamuseum.org.za
Supply Chain Specialist
Technical Enquiries:
Ms T Mvitshane
Tel: 047 501 9515
Email: thembakazi@nelsonmandelamuseum.org.za
Tours Co-ordinator

NB: The NMM reserves the right to amend, modify or withdraw this RFQ at any time, without prior notice and without liability to compensate and/or reimburse any party.



Dr. Vuyani Boo
Chief Executive Officer