



MEMORANDUM

TO: DR SIPHIWE MNDAWENI
CHIEF EXECUTIVE OFFICER

DATE: 22 APRIL 2026

FROM: MR RICARDO MAHLAKANYA
DIRECTOR: COMMUNICATION AND STAKEHOLDER
RELATIONS

SUBJECT: REQUEST FOR THE CEO TO GRANT APPROVAL FOR THE
OHSC TO PARTICIPATE IN THE SAMA HEALTH SUMMIT
2026.

1. PURPOSE

- 1.1. To seek approval from the CEO for the OHSC to participate in the South African Medical Association (SAMA) Health Summit 2026 to be held from **22 – 24 May 2026** at the Southern Sun Elangeni and Maharani Hotel in KwaZulu-Natal Province.

2. BACKGROUND ND CONTEXT

- 2.1 The SAMA extended an invitation to the OHSC to participate in the forthcoming Health Summit 2026.
- 2.2 The Summit will be convened under the theme ***“Innovate to Elevate: Transforming Healthcare Together.”***
- 2.3 The three-day summit presents a high-level, multi-stakeholder platform aimed at advancing healthcare delivery through innovation, collaboration and evidence-based engagement.
- 2.4 The event will convene approximately 450 delegates across a broad spectrum of the healthcare ecosystem, including clinicians, policymakers, researchers, technologists and patient advocacy groups.
- 2.5 This diversity provides a strategic opportunity for the OHSC to engage meaningfully with key stakeholders who influence healthcare quality, compliance, and service delivery across the country.

3. DELIBERATIONS AND STRATEGIC RATIONALE FOR PARTICIPATION

- 3.1.** The SAMA Summit provides an opportunity for the OHSC to engage the medical fraternity, primarily General Practitioners, as well as other specialists at large, on OHSC's programmes, i.e. GP registration and profiling, review of the norms and standards and other compliance-related matters.
- 3.2.** Participation in the Summit directly supports the OHSC's core mandate of promoting and enforcing quality standards in healthcare establishments. It will enable the OHSC to showcase its regulatory role in safeguarding patient safety and improving the quality of care, promote awareness of norms and standards applicable to healthcare establishments and strengthen public and professional understanding of compliance requirements.
- 3.3.** Exhibiting in the summit will also support the advancement of OHSC's strategic objectives of enhancing the visibility and positioning of the OHSC as a key health regulator and facilitating direct engagement with healthcare practitioners and sector leaders.
- 3.4.** An exhibition presence will further allow the OHSC to intensify the registration and profiling drive of General Practices and proactively communicate key regulatory initiatives, including the current review of norms and standards regulations.
- 3.5.** The Communication unit approached the organisers in October 2025, requesting a slot in the conference programme to speak on OHSC's compliance role and the GP registration and profiling drive. However, the SAMA scientific advisory committee advised that all speakers and panellists had already been secured.

4. EXHIBITION SPACE, BRANDING AND PROMOTIONAL MATERIAL

4.1 Exhibition Stand and Package:

- 4.1.1** The OHSC has provisionally booked a 3m x 3m shell scheme exhibition stand. Upon approval, the stand will be confirmed through a purchase order.
- 4.1.2** To compel brand presence as the regulator, as well as solidify a relationship with the healthcare sector, the stand walls will be branded to enhance brand image.
- 4.1.3** The existing branding material used at the HASA Conference and the Hospital Show will be utilised.
- 4.1.4** The exhibition package includes the following:
 - 3m x 3m Exhibition stand
 - Facia name
 - Electrical provision: arm amp light, x 1 plug point
 - Furnisher: X1 cocktail table, 2 x chairs
 - Conference Tickets: x1 Exhibitor pass, x1 Delegate pass and x2 tickets to the Gala event.

4.2. Promotional Material

- 4.2.1** Information booklets focusing on the work of OHSC and Health Ombud will be distributed to attendees during the exhibition. The team will also assist with GP registrations, which is key to the OHSC's participation in this conference.

4. SCHEDULE OF EVENTS

DAY	EVENT
Thursday, 21 May	- Travelling day for OHSC Team - Exhibitor and Delegate registration - Build-up of the exhibitions - Stand Set up
Friday, 22 May	- Exhibition and Plenary
Saturday, 23 May	- Exhibition and Plenary - Gala Dinner
Sunday, 24 May	- Exhibitions and Plenary - Summit Closure: 13:00
Monday, 25 May	- Departure for OHSC Team

5. STAFFING IMPLICATIONS

- 5.1.** The OHSC's participation at the SAMA Summit is a collaborative team effort facilitated by the Communication and Stakeholder Relations and supported by the HSDAS unit.
- 5.2.** For cost containment, the OHSC team will consist of two officials, one member from each unit:
1. Ms Namhla Dlamlenze – Assistant Director: Annual Returns (Delegate/GP Registration)
 2. Ms Molorana Molekoa – Administrator: Communication and Stakeholder Relations (Exhibitor/Coordinator)

6. FINANCIAL IMPLICATIONS

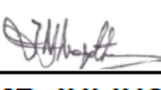
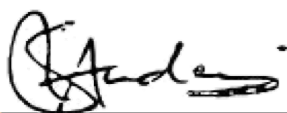
- 6.1.** The Communication and HSDAS units have reached an agreement to collaborate and share the financial costs for participating in the conference equally, looking at both their role and the benefits of participating in the conference.
- 6.2.** The overall costs for participating amount to **R85 652, 24**, including VAT, and each unit will contribute **R42 266,12**. The overall cost breakdown is as follows:
- Exhibition space and additional delegate ticket: **R57 500.00** including VAT.
 - Accommodation: **R10 800.00** for both officials for 4 nights
 - Flights: **R 6 222.24** x2 Officials, return
 - Car Hire: **R4 870.00** for 4 days (Group B)
 - Shuttle: **R1 800.00**
 - S&T: **R4 760.00** for both officials for 4 days
- 6.3.** Each respective unit will bear the travel, accommodation costs and S&T of officials attending the conference.

DESCRIPTION	BUDGET	EXPENDITURE TO DATE	BALANCE	ESTIMATED COSTS/ITEM
OHSC				
Communication and Stakeholder Relations	R 900 000.00	R0.00	R900 000.00	Exhibition space and additional delegate ticket: R57 500.00 including VAT. Accommodation: R10 800.00 for both officials for 4 nights Flights: R 6 222.24 x2 Officials, return Car Hire: R4 870.00 for 4 days (Group B) Shuttle: R1 800.00 S&T: R4 760.00 for both officials for 4 days
Health Standards Development and Support	R500 000.00	R0.00	R500. 000.00	
TOTAL				R 85 652, 24

7. RECOMMENDATIONS

7.1 It is recommended that the CEO:

- Approves for the OHSC to participate in the SAMA Health Summit 2026 through exhibitions, and
- Approves the financial implications of participating in the conference, totalling **R85 652, 24** including VAT.

SUBMITTED BY:  MR RICARDO MAHLAKANYA DIRECTOR: COMMUNICATION AND STAKEHOLDER RELATIONS DATE: <u>23/04/2026</u>	RECOMMENDED/ NOT RECOMMENDED:  Strategic platform for the OHSC. Austerity constraints taken into account. MR TSOKODI NTSOANE EXECUTIVE MANAGER: CORPORATE SERVICES AND ACTING CHIEF OPERATIONS OFFICER DATE: <u>23/04/2026</u>
BUDGET RECOMMENDED/ NOT RECOMMENDED:  MR LEHASA MOLOI DIRECTOR: FINANCE AND SCM DATE: <u>23/04/2026</u>	BUDGET APPROVED / NOT APPROVED:  MR JULIUS MAPATHA CHIEF FINANCIAL OFFICER DATE: <u>23/04/2026</u>
APPROVED/ NOT APPROVED:  DR SIPHIWE MNDAWENI CHIEF EXECUTIVE OFFICER DATE: <u>24 April 2026</u> Dear Colleagues SAMA is a critical stakeholder and looking at the program and the and invitation received, will also attend the SAMA conference	