

Reference: **R.031-070-2024/1R**
Issued Date: 27 November 2025
Email: ProcurementWR9@sanral.co.za

Direct Line: 021 957 4600
Website: www.nra.co.za



ADDENDUM NO.1

CONTRACT SANRAL:

R.031-070-2024/1R: THE PERIODIC MAINTENANCE (RESURFACING) ON NATIONAL ROUTE R31 SECTION 7 FROM DELPORTSHOOP (KM 0.00) TO BARKLY WEST (KM 30.61)

This Addendum is issued and shall be deemed to form part of the Tender Document.

Kindly acknowledge receipt of this addendum by completing the ACKNOWLEDGEMENT OF ADDENDUM below. Failure to acknowledge this addendum may invalidate the Tender.

This clarification minutes are to be read in conjunction with and shall be deemed part of the tender documents.

PART 1A: Minutes of compulsory virtual clarification minutes held on **Monday, 24 November 2025** at 14:00.

PRESENTERS:

The SCM Representative presented the Supply Chain Management (SCM) requirements, and a consultant presented the scope of works for the project.

AGENDA

1. OPENING AND WELCOMING
2. ATTENDANCE
3. CONTENTS OF THE SCM BRIEFING
4. SCOPE OF WORKS PRESENTATION
5. QUESTIONS AND ANSWERS

1. OPENING AND WELCOMING

The clarification meeting started at **14:00** on Monday, **24 November 2025**. The SCM Representative welcomed everyone to the compulsory clarification meeting. SCM opened the meeting by outlining the purpose of the session, and explained the compulsory nature of the clarification meeting, the attendance register process, and the importance of submitting company details for eligibility

2. ATTENDANCE

SCM Representative requested that all participants to complete their company name and contact details in the chat box which will serve as the attendance register and stated that no one is allowed to represent more than one company however JV are allowed. The participants were reminded to ensure their names and contact details, especially email address, are correctly captured.

3. CONTENTS OF SCM BRIEFING

The SCM Representative explained that the purpose of this meeting was to provide clarification of the SCM and technical (Scope of Works) requirements of the project:

SANRAL R.031-070-2024/1R

The same presentation as uploaded on the SANRAL website was presented and consists of:

- **TENDER NOTICE AND INVITATION TO TENDER**
- **COMPOSITION OF THE TENDER DOCUMENT**
- **CONDITIONS OF TENDER**
- **SUBMISSION REQUIREMENTS**
- **RETURNABLE SCHEDULE**
- **EVALUATION PROCESS**
- **TIPS FOR SUBMITTING YOUR TENDER DOCUMENTS SUCCESSFULLY**

3.1 TENDER NOTICE AND INVITATION TO TENDER

- The tender documents for this project were available from **Friday, 14 November 2025** and could be downloaded from SANRAL website in electronic format using this link: https://www.nra.co.za/sanral-tenders/status?region_id=western,
- The SCM Representative emphasized that the bidders must submit one original copy and electronic copy (e.g. on compact disk or memory stick).
- Any queries relating to presented projects may be emailed to the relevant ProcurementWR email address as per the tender document.

The closing time for receipt of tenders is **Friday, 12 December 2025 at 12:00**. No late submissions will be accepted. All bids must be submitted in a sealed envelope with all required details, including project number, description, company name, and contact information at the **Western Provincial Offices** (previously known as Western Region Office) as provided in the tender document.

The tenderers were advised that:

- Telephonic, telegraphic, telex, facsimile, e-mailed tenders will NOT be accepted.
- No late tenders will be accepted after closing date and time.
- Bidders to ensure that their names and contact details are reflected on the cover page of the bid document.
- Tenders may only be submitted on the tender documentation that is issued.
- Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

3.2 COMPOSITION OF THE TENDER DOCUMENT

All forms from the tender document were presented. The tender document consists of book 1, book 2, book 3 and a Pricing Schedule / BOQ, returnable schedules which are in MS Word and MS Excel format.

3.3 CONDITIONS OF TENDER

C.1.4 Communication and employer's agent:

All communication must be in writing and only to the email address procurementWR9@sanral.co.za

C.2.8 Seek clarification

Participants were instructed to submit any queries to the procurement email at least eight (8) working days before the tender closing date, with responses and any necessary addenda to be shared with all bidders to ensure transparency.

C3.1.1 Respond to requests from the tenderer.

The employer shall respond to clarifications received up to three (3) working days before the closing date.

C 3.2 Issue Addenda

The employer shall issue an addendum until 10 (ten) working days before tender closing date.

C.2.13.5. Submission in Tender box

Tenders must be submitted during office hours (09:00 to 16:00) Monday to Friday at the Employer's address.

It is in the tenderer's interest to ensure that the delivery of the tender offer is recorded in the Employer's tenders received register in the name of the tendering entity. In cases where the tender offer is couriered to the provincial office clear instructions to the person delivering the offer must be given that the tender receive register must still be completed in the name of the tendering entity.

C.2.13.7. Submission in Tender box

Tenderers were advised to place and seal the printed and bound hard copy and flash drive in an envelope clearly marked "TENDER" and bearing the Employer's name, the contract number and description (as on the cover page of this document), the tenderer's authorised representative's name, the tenderer's postal address and contact telephone numbers.

3.4. RETURNABLE SCHEDULES AND SUBMISSION REQUIREMENTS

It was highlighted that tender returnable schedule must be duly completed, signed and the relevant supporting documents (proof) should be attached.

3.5. EVALUATION PROCESS

The evaluation process was presented as follows:

- **STAGE 1** - Test for responsiveness as outlined by the clause C3.8 in Tender Data.
- **STAGE 2** - Mandatory Administration Criteria
- **STAGE 3** - Local Content and Production
- **STAGE 4** - Functionality Evaluation Criteria
- **STAGE 5** - Price and Preference

3.6 Quality Functionality Criteria

Points allocated for Functionality shall be evaluated in accordance with the criteria as listed in the Tender Data clause C.3.11.

Total Quality points allocated shall be 100. Tenderer must score minimum score per each sub-criterion and an overall minimum threshold of 75 points out of 100 is required to be achieved for the tender to be eligible for further evaluation

3.7 Financial evaluation

The Financial evaluation will be based on the Tendered Prices and Rates.

4. SCOPE OF WORK AND PROJECT INFORMATION

The Scope of Works was presented detailing the following:

- Site of the Works for R.031 Section 7
- Critical path method without consequential delays
- Monthly progress reports
- Details of the contract sign board
- Non-usable assets disposal plan
- Routine maintenance
- Stakeholder liaison
- Road Safety Audits
- Facilities for the engineer.
- Traffic accommodation
- Employer identified commercial materials and suppliers
- Texture treatment
- Pretreatment and repair of existing layers
- Asphalt layers
- Surface treatments
- Existing Cross Section
- Surfacing
- Structural Works
- Electrical Works
- Maintenance Works
- Drawings
- Traffic
- TE Development, Training and Community Liaison
- Climate

PART 2A: AMENDMENTS TO TENDER DOCUMENT

1. GENERAL NOTE TO TENDERERS

Amendments to the Tender Document, which is in PDF format, cannot be made electronically by any Tenderer and shall be changed manually, before submission of the Tender Proposals. However, the Returnable Schedules that are in electronic format (MS Word) should be amended. Where amendments have to be made to the Pricing Schedule (MS Excel), a completely new Ms Excel spreadsheet has been provided.

2. AMENDMENTS TO BOOK 1 OF 3

2.1 Part T1, Section T1.2: Tender Data

2.1.1 Clause C3.11 Evaluation of tender offers, Stage 4 Functionality evaluation criteria - Page T-13:

- Amend the heading “Targeted Enterprise Construction Manager (TECM) Qualification” to “Targeted Enterprise Construction Manager (TECM) Relevant Project Experience”.
- Amend the heading “Targeted Group Development Coordinator Qualification” to “Targeted Enterprise Construction Manager (TECM) Qualification”.
- Amend the qualification requirements from “(i) Minimum National Diploma in Civil Engineering/NQF 6 in Civil Engineering” to “(i) Minimum National Diploma in Civil Engineering/NQF 5 in Civil Engineering”

2.1.2 FORM A25 – Page T-53:

- Amend sub item 1.6 from “Form A3.6)” to “FORM A26”

2.1.3 FORM A26 – PAGE T-56:

- Amend the heading from “FORM 26” to “FORM A26”
- Add excel format Form A26 (Annex C, D ,E)

The South African National Roads Agency SOC Limited
38 Ida Street
Menlo Park, Pretoria
0081

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

I _____

Representing _____

Hereby acknowledge that I have received the above clarification minutes and that I am conversant with the contents thereof.

Receipt of Clarification No.1 is hereby acknowledged. Please acknowledge all files received by ticking the appropriate box.

Tick (√)	Type of Document	Document Name
	(*pdf)	Minutes of clarification meeting - R.031-070-2024/1R
	(*ppt)	SCM presentation
	(*ppt)	Scope of Work presentation
	(*xls)	Form A26

SIGNATURE: _____

DATE: _____