

REQUEST FOR QUOTATION

SENTECH INVITES SUPPLIERS FOR:

Project title:	Appointment of a Service Provider to Supply Deliver and Install Perimeter Fencing at the Oudtshoorn Site under the George Sentech OC offices.		
Quotation or Proposal no:	RFX6000002381		
RFQ Issue date:	28/11/2024		
Briefing Session	09/12/2024 @10:00 Microsoft Teams		
Instruction	Please send emails to be included to the Briefing Session		
Closing date:	16 January 2025		
Closing time:	12h00	Validity period:	90 days

You are invited to provide a quote to deliver the goods, services or works defined in the Scope of Work.

QUOTATIONS OR PROPOSALS TO BE RETURNED TO:

Quotations Administrator	Zanele Zulu
Telephone no:	011471-4000
E-mail:	Quotations6@sentech.co.za

Form of Offer and Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the services as stated in the RFQ: Scope of Work

The Service Providers, identified in the Offer signature block, has examined the documents listed in the RFQ and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of this RFQ.

By the representative of the Service Provider, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the Service Provider offers to perform all of the obligations and liabilities of the RFQ under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the RFQ.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:

(in words)

.....Rand

R.....(in figures)

THE OFFERED PRICES ARE AS STATED IN THE PRICING SCHEDULE

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the Service Provider before the end of the period of validity stated in the RFQ, or other period as agreed.

Signature(s)

Name(s)

Capacity

**For the
tenderer:**

.....
(Insert name and address of organisation)

Name &
signature of
witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Service Providers Offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of the RFQ. Acceptance of the Service Providers Offer shall form an agreement between the Employer and the Service Provider upon the terms and conditions contained in this RFQ.

Deviations from and amendments to the documents listed in the RFQ and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the Service Provider and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The Service Provider shall within two days of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the RFQ. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Service Provider receives one fully completed original copy of this document, including the Schedule of Deviations (if any).

Signature(s)

Name(s) _____

Capacity _____

**for the
Employer**

(Insert name and address of organisation)

Name &
signature of
witness _____

Date

RFQ Data

1. ADMINISTRATIVE RESPONSIVENESS CRITERIA

- 1.1.** Suppliers are required to ensure that they meet all the Administrative Responsiveness Criteria. Suppliers that do not meet all the Administrative Responsive Criteria may not be awarded this Quote. It is the service provider's responsibility to ensure that they are tax compliant and that all required information is submitted to Sentech. Supplier's providing quotations must be registered on the Sentech Supplier Database.
- 1.2. Quotations must be in a Company Letterhead.**
- 1.3.** Quotations or Proposals must be received on or before the closing date and time specified on the Call for Quotation or Proposal document.
- 1.4.** Quotations or Proposals must be fully completed and signed in BLACK ink.
- 1.5.** Quotations must be submitted via Email.
- 1.6.** The Tenderer undertakes to the Purchaser that it will treat as confidential the terms of this RFQ together with all the Purchaser's confidential information and will not disclose such confidential information to any person, firm or company (other than to its auditors and other professional advisers) or to the media, and will not use such confidential information other than for the purposes of this RFQ, subject always to any prior specific authorization in writing by the Purchaser to such disclosure or use."

2. AWARD OF RFQ's

Sentech may appoint one or more suppliers, in whole or in part, or not appoint any supplier/s at all, and/or cancel the bid in its entirety, at Sentech's sole and exclusive discretion, in order to satisfy various needs which may be identified, and to manage certain risks associated with the supply of goods or services specified in respect of the Bid.

3. RATE OF EXCHANGE, CURRENCY FLUCTUATIONS AND CURRENCY

All bid prices quoted shall be in South African Rands (ZAR). If prices are in a foreign currency, the rate of exchange quoted shall remain fixed throughout the term of the agreement. Bidders will bear the risk of and all cost/s associated with currency fluctuations, therefore Bidders shall be required to manage such risk in their bid price.

4. GENERAL - PRICES

All prices shall be quoted in ZAR.

Unless written approval has been obtained from Sentech, no adjustment in contract prices will be made.

Applications for price adjustment must be accompanied by documentary evidence in support of any adjustment.

5. PRICE NEGOTIATIONS

Sentech reserves the right to negotiate market related prices and discounts. If market-related prices are not agreed to, Sentech reserves the right to cancel the Bid.

6. EVALUATION CRITERIA

The evaluation criteria are stipulated in 7 below. It is the Bidder's responsibility to ensure that they have responded to the evaluation criteria. Failure to meet the evaluation criteria will result in the Bidder not being evaluated further. Bidders must ensure that they have included all supporting documentation required to support their response to the Bid

7. RFQ EVALUATION METHOD

This RFQ will be evaluated as described in the table below.

Evaluation Method	1. Stage 1 – Administrative Responsiveness Evaluation All the Quotations will be evaluated against the Administrative responsiveness requirements as set out in section 2 of the RFQ Data. 2. Stage 2 – Functional Evaluation Criteria The proposals that COMPLY with the Mandatory evaluation criteria be evaluated against the Functional Criteria. Suppliers meeting the minimum requirement will be evaluated further. 3. Stage 3 – Price and Preference Suppliers with the lowest Price offered will score the highest points. Only Suppliers that submit a valid B-BBEE Certificate can claim preference points in line with the 80/20 Suppliers with the highest number of points will be recommended for the award of this quotation, unless there are compelling and justifiable reasons not to do so.
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7.1. Mandatory Evaluation Criteria

Mandatory Eligibility Criteria	Compliant (Indicate Yes or No)	What Proof is required to show compliance to Mandatory Eligibility Criteria	Reference proof supplied by reference the page number where the information is located in your Tender submission
Proof of CIDB 2SQ or higher registration		Attach a valid certificate from the CIDB or furnish a registration number.	
Proof of compliance with the Compensation for		Attach a valid letter of Good Standing from	

Mandatory Eligibility Criteria	Compliant (Indicate Yes or No)	What Proof is required to show compliance to Mandatory Eligibility Criteria	Reference proof supplied by reference the page number where the information is located in your Tender submission
Occupational Injuries and Diseases Act (COIDA)		the Department of Labour, FEM or RMA	
NOTE: Bidders that do not comply with all the above criteria will not be evaluated further.			

7.2. Functional Evaluation Criteria

Functional criteria	Points
The service provider must attach a list of completed projects as the main contractor in erecting fencing. (Completion certificates to be attached). - Three (3) Projects Completed..... 30 Points - Two (2) and more Projects Completed15 Points - One Projects Completed..... .5 Points - No Projects Completed.....0	30
Client References Reference letters from contactable references for similar projects that were listed on the above criteria in scope and contract value. - Three (3) reference letters submitted..... 30 Points - Two reference letters submitted..... 15 Points - One reference letter.....5 Points - No Reference letters..... 0 Points • NB: No letters of appointment or completion certificates will be accepted for this purpose as these do not sufficiently elaborate on principles such as workmanship and work ethic.	30
Experience of Key Personnel Bidders to attach CVs for site foreman with 3 years of experience in construction industry (Fencing or Civils) - Foreman with 3 years and more experience.....20 points - Foreman with 2 years of experience.....10 points - Foreman with one year and less years of experience5 points	20
Construction Programme Contractor to submit a compressive project programme, in Gantt Chart Form which includes all key activities and applicable resources, in sequential order, with reasonable time frames not exceeding the period of performance outlined in the contract data. The programme must also reflect the critical path - Programme has sufficient detail, resources is logical has links between tasks and includes a critical path.....20 Points - Programme has sufficient detail, logical has links between tasks and includes a critical path.....10 Points - Programme is logical, has links between tasks and includes a critical path.....5 Points - Project Programme has no links between tasks.....0 Points	20
Total Points.	100
The minimum threshold for the functionality will be 70 of 100 points	

8. Preference Point allocation – 80/20

Sentech's Specific goals emanate from the section 2(1)d of the Preferential Procurement Policy Act which may include contracting with persons or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability. The Reconstruction and Development Programme as published in Government Gazette No 16085 dated 23 November 1994

Sentech will award preference points as follows:

Goal	Points	Evidence required
Historically disadvantaged by unfair discrimination on the basis of Race	10	A valid BBEE Certificate showing at least 51% black ownership
	5	A valid BBEE Certificate showing at least 25.1 – 50% black ownership
	3	Black owned company showing at least 5 – 25% black ownership
	0	Below 5%
Historically disadvantaged by unfair discrimination on the basis of Gender (women)	8	A valid BBEE Certificate showing at least 51% women ownership
	4	A valid BBEE Certificate showing at least 25.1 – 50% women ownership
	2	A valid BBEE Certificate showing at least 5-25% women ownership
	0	A valid BBEE Certificate showing at less than 5% women ownership

Goal	Points	Evidence required
Historically disadvantaged by unfair discrimination on the basis of disability	2	A doctor's note confirming disability, confirmation of disability from the Department of Labour, BEE certificate or equivalent confirmation.
Total Points	20	

9. Price Calculation 80/20

The following formula will be used to calculate the points for price.

$$P_s = 80 \left[\frac{1 - (P_t - P_{min})}{P_{min}} \right]$$

Where:

P_s = Points scored for price of bid under consideration
 P_t = Rand value of bid under consideration
 P_{min} = Rand value of lowest acceptable bid

Appointment of a service provider to Supply, Deliver and Install Perimeter Fence at the Oudtshoorn Site under the George Sentech OC

1. BACKGROUND

Sentech is a state-owned company and is the largest broadcasting signal distributor in South Africa. Sentech is a licensed Electronic Communications Network Service provider in South Africa. It currently operates many telecommunication networks for Satellite, Television, Radio, Internet, and more. As such, Sentech is a global enabler of broadcasting and digital content delivery.

Sentech is looking for a service provider to supply, deliver, and install Perimeter Fencing at the Oudtshoorn site under the George OC.

TECHNICAL SPECIFICATION FOR THE CLEARVIEW FENCE

The perimeter must be protected by means of installing a double welded mesh (anti climb and anti-theft clear view) perimeter fence.

Access gates to be constructed with the same stature and height of the fence.

Scope:

This specification covers material requirements and installation of security fencing and gates, for the project.

Work Included

- Furnish and install fence and gates, and accessories as required and shown.

Submittals:

- Certificate of compliance for materials. (SABS*ISO 1461-SABS763)
- Quality control program shall be submitted to Sentech for review before the commencement of any work
- 5 years Warranty Workmanship

Products:

- All steel materials shall be of good commercial quality and be Hot Dipped galvanized.
- All pipes shall be Hot Dipped galvanized (one piece without joints).
Furnish moisture proof caps for all posts.
- Zinc coating shall be smooth and essentially free from lumps, globs, or points.
- Miscellaneous material shall be galvanized
- **All products to be 100% locally produced and sourced as per DTi guidelines.**

TECHNICAL SPECIFICATION FOR THE CLEARVIEW FENCE

Double Welded Mesh fence (clear View)- Perimeter Fencing

- Fence Panel Aperture: 12.6mm x76.2mm (horizontal or vertical inclination)
- Perimeter: 315
- Wire Size: 3.4mm
- Fence Height: 3000mm
- Panel Width: 3000mm
-
- Material: 500 Mpa - 750 Mpa High Tensile Hot Dipped Galvanized Wire and PVC Coated (coastal application)-Black
- Weld Strength: 60%, Weight: 5kg/m²
- Security Characteristics: Intrude Resist / Climb Resist / Cut Resist / Tamper Resist
- Aesthetic Characteristics: Clear View (transparency)
- Security Level: Maximum

Post:

- The panels are to be fixed laterally onto the posts and secured with anti-vandal metal security fixtures. The IPE posts (100x55mm) are galvanized then primed with an adhesion layer and PVC coated. These should be full length not extended posts, and should not be joined or welded.
- Post foundation shall be 600mm x 400mm² 30 Mpa concrete

Topping:

- Galvanised concertina coil(700mm) and bracket to be installed at the top of the 3m fence

FOUNDATION

- Post foundation shall be 600mm x 400mm² 25 Mpa concrete

Gate:

- The site is to be fitted with a sliding gate and the gate specification to be constructed with the same stature and height of the fence.
- The gate is to be 5m in length and to be in similar height and specification as the fence and be fitted with an anti-vandal locker.
- The wheel size for the gates shall be series 150 and a round bar shall be installed on the base of the gate to run the wheel.
- Heavy duty pad lock: 10cm(L) x 10cm(W) x 10cm(H)
- Railing length: 10m

TECHNICAL SPECIFICATION FOR THE CLEARVIEW FENCE**Technical Specifications**

All post panels/gates/rails/top spikes to be hot dip galvanizing shall be carried out in accordance with SABS 934 and SABS 763 where applicable, including preparation for galvanizing. (Not pre galvanized or electroplated) - The materials shall be free from slag or coarse laminations, fine fissures and rolled-in impurities.

Welding flux shall be chipped away, and all welds wire brushed before galvanizing. The surface to be galvanized shall be free from paint, oil, grease, and similar impurities. All exposed surfaces including welds shall be thoroughly sand blasted prior to galvanizing. Sentech reserves the right to inspect all steel components before galvanizing and shall have the right to reject or ask for remedial treatment of any material which is considered to be unsuitable.

This applies particularly to welds. The galvanizing coating shall be smooth, adherent, continuous and free from black spots or flux stains. Flaws on small parts and working surfaces shall be repaired only by stripping and re-dipping. Repairs to galvanized coatings will not be accepted. - Items damaged will need to be re-galvanized. The SABS requirement for uniformity shall apply. - Galvanized surfaces specified with paint finishing shall not be passivated.

All welded filler or butt joints shall be free from porosity, cavities, and entrapped slag. Joints shall be ground smooth, if required for aesthetic reasons only, without effecting weld strength. The joints in the weld run, where welding has been recommended, shall be as smooth as possible and shall show no pronounced hump or crater in the weld surface. The profile of the weld shall be uniform, of approximately equal leg length and free from overlap at the toe of the weld.

Unless otherwise specified the surface shall be either flat or slightly convex in the case of fillet welds and with reinforcement of not more than 3mm in the case of butt welds. All welds must show proper fusion

TECHNICAL SPECIFICATION FOR THE CLEARVIEW FENCE

Under Dig (Foundation)

- All concrete shall be as specified by the IS Manager. At a minimum, the concrete shall have a minimum compressive strength of 25MPa at 28 days
- Concrete foundations for the gate posts shall not be less than 450 x 450 x 600(deep)mm.
- The concrete base at all entrances shall have a width of 500mm and a foundation depth of 250mm
- The concrete base at the main entrance gates shall be suitable for the passage of vehicles.
- The foundation for the gates shall be raised by 50mm at the centre and be lowered towards the edges to allow for smooth entry of vehicles.
- The foundations mentioned for all posts shall protrude at least 100mm above ground level and be designed to prevent water from standing.

The following category of personnel and trades are to be included for this service:

- **Foreman**
- **Fencing erector**
- **Semi-skilled Labourer**
- **Un- skilled labourers**

OCCUPATIONAL HEALTH AND SAFETY ACT OF 1993 All regulations and statutory requirements as laid down in the latest edition of The Occupational Health and Safety Act, 1993 (Act no 85 of 1993) shall be adhered to. Health and Safety Plan must be approved by the Health and Safety Officials of Sentech before any work will be allowed to commence.

Expanded Public Works Programme (EPWP)

- The contractor must report all local/temporary labourers employed in a project.
- The contractor must not wait until the end of a project in order to submit reports
- The contractor is responsible for assisting Sentech in reporting all work done.
- No payment will be certified without the required report being submitted

Constraints and duration of works

- Duration of works to be 7 weeks upon receipt of the Purchase Order.
- Inclement weather conditions remain the single biggest constraints to the timeous completion of the project.
- It should be borne in mind that in addition to normal inclement conditions some sites may be affected by high winds and mist at certain times of the day.
- Contractors are therefore urged to familiarize themselves with the historic prevailing weather conditions of the specific region.
- The contractors must therefore allow for inclement weather-related delays in their schedule. Any inclement weather days and consequential inclement weather days accumulated during this contract will be granted as extension of time as there will be no monetary compensation.

Program and Progress Reporting

TECHNICAL SPECIFICATION FOR THE CLEARVIEW FENCE

Timeous execution of the project as a whole is of paramount importance to Sentech. This is to ensure that it assists the contractor in monitoring its own progress, and the contractor shall provide a detailed execution of the program within 10 days after the award of the contract. This program shall provide the following information in either date listing format or bar chart and network diagram format:

- Activity description
- Activity duration
- Activity logic (inter dependencies, delays)
- Resource allocations (plant, labour)
- Key dates

The program will be used to monitor the contractor's progress.

Weekly reports are to be compiled and submitted to Sentech via emails, these are to include photographic evidence of progress.

LOCATION: VIRTUAL

REGION	SITE NAME & CODE	Directions		Coordinates

Pricing Instruction

Item No	Description	Unit	Quantity	Rate	Amount
SCOPE OF WORK The scope of work entails Installing a fence with a new Perimeter Fence. All pricing to include supply and delivery, labour, profit, and markup.					
SECTION1					
1	Preliminary and General Allow for P&Gs for the establishment and de-establishment of the site, and all other unmeasurable items like toilet facilities, water, storage facilities, and removal of debris after completion.	SUM	1		
2	Occupational Health and Safety obligations in terms of Sentech Health and Safety specifications. (Safety File)	Sum	1		
	Total				
SECTION 2					
3	Supplying, Delivering, and installing Perimeter Fence as per the scope	m	315		
4	Installation of sliding vehicular lockable gate, including all required components	Sum	1		
5	Supplying and installation of concertina coil@700d	m	315		
7	Concrete works: footings and foundations	M3	15		
8	Excavation of foundations	M3	15		
	Total				

Pricing Summary

ITEM	DESCRIPTION	RATE	AMOUNT
1	SECTION 1	PRELIMINARY AND GENERAL	
2	SECTION 2	FENCING WORKS	
NETT TOTAL OF THE RFQ			
ALLOW FOR 10% CONTINGENCIES			
SUBTOTAL			
ADD 15% VALUE ADDED TAX			
AMOUNT CARRIED TO FORM OF OFFER AND ACCEPTANCE			

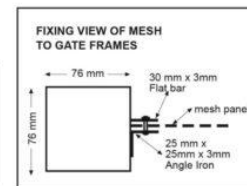
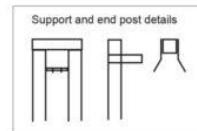
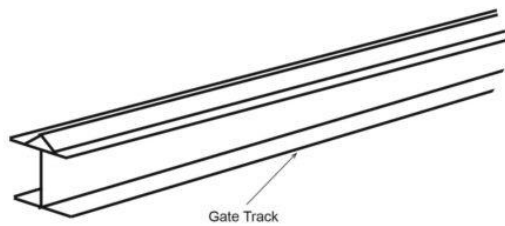
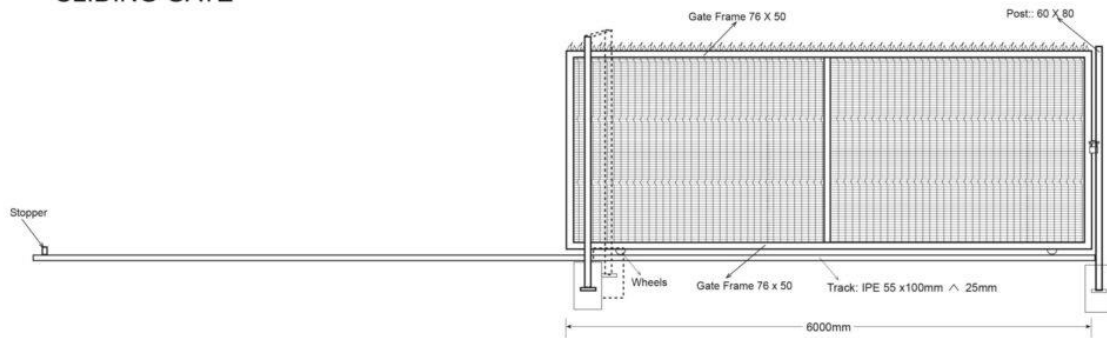
TERMS AND CONDITIONS

Terms and Conditions	SENTECH reserves the right to:
	• Extend the closing date. • Verify any information contained in a response. • Request documentary proof • Cancel or withdraw the requirement • To limit communications to only those Service Providers who meets the requirements. • This request will be subject to the General Conditions of Contract issued in accordance with Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the SCC conflict with the GCC, the SCC shall prevail. • The successful Service Provider may only enter into a subcontracting arrangement with the approval of SENTECH. • SENTECH shall have the right, at its sole and exclusive discretion, upon written notice to the Service Provider, to terminate this Agreement, in whole or in part should the SERVICE PROVIDER fail to perform any of its obligations or deliver any deliverable timeously or should SENTECH not be satisfied with the quality of any service/s in terms of this Agreement, to the satisfaction of SENTECH. • SENTECH shall furthermore have the right, as a result of such termination, to appoint a third party to perform the obligations of the Service Provider in terms of the Agreement and the Service Provider indemnifies SENTECH against all costs incurred by SENTECH in appointing such third party to fulfil the obligations of the Service Provider. • SENTECH shall have the right, at its sole and exclusive discretion, to terminate this Agreement, at any time, upon 30 (thirty) days' written notice to the Service Provider. • SENTECH reserves the right to conduct supplier due diligence at any time pre, during and post the contract period. This may include announced or unannounced site visits. • Key resource provided in response should be engaged in the project, should there be resource changes the resource levels must be equivalent to the resources in the proposal, with notice and acceptance by SENTECH be understood as special condition of contract. • Service Level Agreement will be signed with the successful Service Provider.

Terms and Conditions	SENTECH reserves the right to:
	• The successful contractor is to provide a safety file that will be approved by SENTECH SOC limited safety specialist before the works can commence on site. The successful contractor will also be required to sign SEC.37.2, to be handed after the adjudication of contract. The successful contractor must take note that they will be given a period of two weeks to prepare an approved safety file upon receipt of the Purchase Order, of which failure to adhere to the deadline will result in the Purchase order being cancelled. • Contractor to submit a programme of works before commencing any works • Contractor to submit close out report upon completion



SLIDING GATE



SLIDING GATE
Sliding Gate 6000mm wide x 2200mm high - 2 Panel