

SUBJECT	Minutes of Tender Clarification Meeting		
TITLE	TNPA/2026/09/0002/114776/RFP – The detection and mapping of underground services at Island View in the Port of Durban for a period of six (6) months		
MEETING NO.	001		
VENUE	237 Mahatma Gandhi, Queens Warehouse Building, Durban		
DATE	06 August 2026 @ 10:00		
ATTENDEES	Hlengiwe Dlamini Xolani Mjwara Zinhle Hadebe Lwanda Mdonstwa		
APOLOGIES	Muziwakhe Gumede Salathiso Xoxo		
ADDITIONAL DISTRIBUTION	None		
MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
1.	OPENING		
1.1	Welcome	Hlengiwe	
1.2	Introductions and adoption of the Agenda	All	
1.3	Evacuation & Safety Topic presented by	Zinhle	
2	BACKGROUND		
	The Port of Durban's Island View Complex is situated at the base of the Bluff, extending from Kings Rest Yard in the west to Bluff Coal Appliance in the east. As South Africa's largest petrochemical transfer hub and a designated National Key Point, it plays a crucial role in the country's infrastructure. The Island View facilities feature ten berths spanning a total length of 1,800 meters, with along-side depths of 6.0m, 10.6m, and 12.8m. The terminal handles various cargo types, including grains, vegetable oils, bunker fuels, chemicals, and petroleum products. The Island View complex comprises various terminal operators, with the Island View precinct hosting numerous storage and processing industries that manage a range of petroleum and chemical products. Due to its long history, the terminal area contains numerous unknown bulk services connected from the berths to the terminals.	Xolani	
3.	COMMERCIAL		
3.1	Communications: All project-related queries are to be forwarded to Generic email address provided with RFP. Depending on the nature of the query if it's a technical query Contract Specialist will forward the query to the Project Manager and the Project Manager will respond accordingly. No queries will be received after the closing date. The last day for queries is 5 days before closing date (09 October 2026 @ 16h00. Tender closing date: 16 October 2026 at 14h00 via the electronic tender submission system.	Hlengiwe	

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3.2	Tender Returnable Schedule: The returnable schedules discussed, and emphasis placed on the thorough completion of the documentation requested.	Contractor	
3.3	Eligibility Criteria: Tenders will only be accepted if: - Administratively and Substantively Responsive. - Representative of the entity attends a compulsory briefing session. - Eligibility in terms of Technical Pre-Qualification criteria: - Tenderer to submit valid proof of a Lead Land Surveyor/ Geometrics Surveyor who is registered with PLATO/SAGC and shall have a minimum of a BSc/B-TECH Degree in Surveying. - Tenderer to submit valid proof of a Land Surveyor certification and shall have a minimum of a Degree or Diploma in Surveying. - Tenderer to submit valid proof of a Safety Officer who is registered with the South African Council for the Project and Construction Management Professions (SACPCMP) who will be appointed as a Safety Officer on the Project. NB: Failure to comply with the above stipulated pre-qualification criteria will lead to bidder being disqualified and not evaluated further. OTHER IMPORTANT DOCUMENTS - Bidder was informed to submit B-BBEE certificate or Sworn Affidavit in order to be allocated points and all other evidence required for specific goals. Failure to do so will amount to a score of "0" when it comes to preference points. - Bidders to submit Tax documents with their submissions so as to allow Transnet to verify tax compliance (Tax Pin to be valid). - Latest three years' audited financial statements should also be submitted with the bid. - In the event that an addendum is sent to the bidders, bidders need to acknowledge receipt of the addendum and make note on the schedule of the addenda. - Bidders were informed of the https://transnetetenders.azurewebsites.net electronic tender submission system and must therefore familiarize themselves and were also encouraged to submit their offers on time to avoid last-minute challenges, preferably the day before closing date.	Hlengiwe	
3.4	Contract Data Part I – Data provided by the Employer: Explained to all present. Bidders were also advised to take note of the specific clauses in the contract data, for example the X7: Delay damages at R2 580.00 per day and X9 Transfer of rights; as these Clauses are important.	All	
3.5	Contract Data Part II – Data provided by the Contractor: Contractors to ensure that all the required information is completed in full.	Contractor	
3.6	Tender Closing date and time is Friday, 16 October 2026 by 14:00 via the Transnet e-Tender Submission Portal. -Tenderers advised to submit tenders a day before to avoid missing deadline.	Note	
3.7	Tender Validity: the validity period of bids is 12 weeks from the closing date.		
3.8	Scoring: Functionality: The minimum qualifying for score for functionality is 70 points. - T2.2-02 Previous Experience - 30 - T2.2-03 Management & CVs of Key Persons – 30 - T2.2-04 Health and Safety Management - 40	Xolani	

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	Any tenderer that fails to meet the stipulated eligibility criteria will be regarded as an unacceptable tender.		
4	ENTEPRISE AND SUPPLIER DEVELOPMENT (SPECIFIC GOALS)		
	The 80/20 and 90/10 preference system for requirements and The following specific goals will apply for this transaction: B-BBEE Status Level of Contributor 1 or 2 30% Black Women Owned Entities EME or QSE 51% Black Owned Non-Compliant and/or B-BBEE Level 3-8 contributors - 0 points	Lwanda	
5.	WORKS INFORMATION		
	A project outline and scope presented by Project Manager. The Project Manager explained the nature of the project scope and its deliverables. They also covered the Pricing schedule. Should bidder have further clarification on the scope and pricing, they need to forward an email and highlight the nature of their query, the project manager will then look at the query and respond to the Procurement office who will then communicate with all bidders accordingly.	Xolani	
6.	QUESTIONS AND ANSWERS		
	Q: Other Industrial Environments should not be affected during the execution of the works, who will be providing access for all sites? A: Transnet will provide access. Q: How should excavations be handled? A: Excavations to be done by hand, Environmental impact assessment to be done as well. Excavations will be done as and when required. Q: Excavations are 0.5m in the scope of works, is this sufficient and how will the difference be reconciled if further then 0.5m is required? A: It will take variation order discussion guide by NEC manual. Q: Excavations for different areas costs differently, is it possible to confirm how much is TAR and how much is sandy area. A: It is assumed that most excavations will be done on verge. Q: Road cut permission: is it for Transnet or Contractor? A: When the road cut is required it will be done by the contractor as per scope of work. Q: Who will manage traffic? A: Traffic Management Plan to be submitted with the Tender. Q: Will reference letters from a Panel Contract be acceptable. A: Tenderers are required to demonstrate performance in comparable projects of similar size and nature by supplying the Company Experience Traceable References further details as per T2.2-01.	All	

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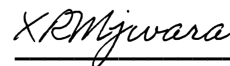
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	Q: Can the GIS file or Drawing be shared to allow for easier pricing. A: File be shared in due cause. Q: Can the site establishment site be confirmed. A: This will be confirmed with the winning tenderer upon award.		
7.	CLOSING		
	The meeting closed at 11h12 and certificate of attendance were signed off and thereafter tenderers proceeded to the site for site inspection.		

Compiled By:



Hlengiwe Dlamini (Contract Specialist)
Transnet National Ports Authority

Reviewed By:



Xolani Mjwara (Project Manager)
Transnet National Ports Authority

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