

**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR SUPPLY DELIVERY AND INSTALLATION FOR FENCING OF CEMETERIES IN VARIOUS AREAS FOR A PERIOD OF 36 MONTHS AS AND WHEN REQUIRED.****THLM/SCM01/2025-2026/CDS01****APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF FENCING OF CEMETERIES IN VARIOUS AREAS FOR A PERIOD OF 36 MONTHS AS AND WHEN REQUIRED.****ADDENDUM NO 1**

Enquiries : A. APHANE / L. SEHLAKO
Our ref. : THLM/SCM01/2025-2026/CDS01
Your ref. :
File ref. : ADDENDUM NO.1
Date : 9TH OCTOBER 2025

ATTENTION: ALL TENDERERS

TENDER DESCRIPTION: APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF FENCING OF CEMETERIES IN VARIOUS AREAS FOR A PERIOD OF 36 MONTHS AS AND WHEN REQUIRED.

ADDENDUM NO. 1

The addendum is a crucial component of the tender document and requires to be properly taken into account when submitting the bid. The municipality hereby gives notice of the correction of an error on the List of Returnable Documents on Form H-Preference Schedule (MBD 6.1)-pages 57–62 and the Tender Data, the second stage of Evaluation: Tender Functionality – pages 19–24.

1. TENDER DATA: EVALUATION CRITERIA**EVALUATION SCHEDULE: FUNCTIONALITY**

The Firm's tender responsiveness in relation to points is therefore summarized as follows:

Summary of Functionality	
Organising and Staffing	30
Plant	30
Experience of Firm	30
Total	90

A firm must obtain a minimum of 68 points out of the 90 points above to be considered for price and Specific goals evaluation.



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Project Manager/Team Leader

(Maximum Points obtainable 15)

Name:.....

Evaluation Criteria	Minimum Required	Elimination Factor	Points obtainable	Points Claimed
Academic Qualifications	National Diploma NQF level 6 or higher in Engineering & Built Environment.	No	6	
	National higher certificate in Engineering & Built Environment (NQF 5)	No	3	
Sub-total			6	
Experience of Team Leader in similar projects		Elimination Factor	Points obtainable	Points Claimed
Involvement in comparable to supply, delivery and installation of palisade fence and or related services.	0- 1 Projects	No	2	
	2 -3 Projects	No	4	
	4 Projects and above	No	9	
Sub-total			9	
Total			15	

NOTE: SHOULD THE TEAM LEADER BE THE SAME AS THE SITE AGENT ZERO POINTS WILL BE ALLOCATED

Supervisor

(Maximum Points obtainable 10)

Name:.....

Evaluation Criteria	Minimum Required	Elimination Factor	Points obtainable	Points Claimed
Academic Qualifications	National N6 Certificate in Engineering & Built Environment NQF 5 or Higher	No	6	
	National N3 certificate in Engineering & Built Environment NQF 3 or higher	No	3	
Sub-total			6	



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In Involvement in comparable to supply, delivery and installation of palisade fence and or related services.	0 - 1 Projects	No	1	
	2 – 3 Projects	No	2	
	4 Projects and above	No	4	
Sub-total			4	
Total			10	

NOTE: SHOULD THE SITE AGENT BE THE SAME AS THE SAFETY OFFICER ZERO POINTS WILL BE ALLOCATED

Safety Officer

(Maximum Points obtainable 5)

Name:.....

Evaluation Criteria	Minimum Required	Elimination Factor	Points obtainable	Points Claimed
Academic Qualifications	Occupational Health and Safety Certificate or higher	No	1	
	Occupational Health and Safety Diploma (Level 6 or higher)	No	3	
Sub-total			3	
Years of experience in similar projects	2-4 years of experience	No	1	
	5 years of experience and above	No	2	
Sub-total			2	
Total			5	



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ORGANISING AND STAFFING/PERSONNEL		
PERSONNEL	TOTAL	SCORES
Project Manager/Team Leader	15	
Supervisor	10	
Safety Officer	5	
TOTAL	30	

PLANT

(Maximum Points obtainable 30)

It must be noted that a total point of 20 are obtainable by the Firm in relation to the requirements as mentioned on the table below, failure to submit evidential supporting documents is not an eliminating factor BUT a zero point will be scored.

Evaluation Criteria	Minimum Required	Elimination Factor	Points obtainable (Own)	Points obtainable (Leased)	Points Claimed
Firm's plant and equipment – Note: Proof of ownership or the Letter of intent from the lessor of firm's will result in forfeiting the plant points	4ton truck	No	10	5	
	LDV Bakkie	No	20	10	
Sub-total			30	15	
Total			30	15	



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EXPERIENCE OF A FIRM

(Maximum Points obtainable 30)

Provide proof of the company's previously completed project which is in the form of verifiable appointment letters / orders with completion certificate and reference letters. If these are not provided, zero points will be allocated in that regard.

Evaluation Criteria	Evaluation Criteria	Elimination Factor	Points obtainable	Points Claimed
Company experience in terms of projects completed (Similar projects)	1 Project	No	10	
	2- 3 Projects	No	20	
	4 Projects and above	No	30	
Sub-Total			30	
TOTAL			30	

TOTAL SCORE _____/90

PRICE AND SPECIFIC GOALS

The municipal Supply Chain Management Policy will be used for evaluation of Prospective Service Providers as per the approved scoring system by the specification committee.

The evaluation will be done as per Preferential Regulations, 2022 issued in terms of section 5 of PPPFA, Act No. 5 of 2000.

Tenders will be evaluated using the 80/20 points allocation system as prescribed. The total points out of a possible maximum of 100 are calculated using the formula below.

Tender Price evaluation

Score points are distributed as follows:

80 – Points (For Price)

Item No.	Description	Allocated Points
1.	Price Competitiveness	80

In relation to tendered price, the points allocated to the tender price will be calculated using the following formula:



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A maximum of 80 points is allocated for price on the following basis:

Where

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Ps = Points scored for price of tender under consideration;

Pt = Price of tender under

consideration; and P min =

Price of highest acceptable

tender.

20 — Points (For Specific Goals)

SPECIFIC GOALS	Points (20)
Women	5
Youth	5
Disability	5
Bidder within Mpumalanga	5
Bidder from any Province	2

A joint venture will qualify for points for their Specific Goals status level as an unincorporated entity, provided that the entity submits their consolidated Specific Goals scorecard as if they were a group structure and that such a consolidated Specific Goals scorecard is prepared for every separate tender.



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2. LIST OF RETURNABLES: FORM H: PREFERENCE SCHEDULE

FORM H: PREFERENCE SCHEDULE (MBD 6.1)

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.



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1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).



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3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations,

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preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women	5	
Youth	5	
Disability	5	
Bidder within Mpumalanga	5	
Bidder from any other Province	2	

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:
- 4.5. TYPE OF COMPANY/ FIRM



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- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.



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WITNESSES 1. 2.	 SIGNATURE(S) OF BIDDERS(S) DATE: ADDRESS
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Name of Tenderer: _____

Authorised Signature: _____

Date: _____

Thembisile Hani Local Municipality

