

QUOTATION



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**Kwa-Zulu Natal
Provincial Treasury**

2025 -06- 13

**CHIEF FINANCIAL OFFICE
PAID**

SITA REF: QUOT-20571 Rev 1.2
REF/ARS/ITSM 7 No.: INC000021160118
File Plan N:\17 Config Management
Source File_ 2021-
2023\Quotation
Change Cont. No. KZN Config/DRM CCR #
Author: Gavin Goss
Enquiry: Patricia Stannard
Tel: 083 3767338
Date: 21 December 2023

KZN Department of Treasury
P.O Box 3613
Pietermaritzburg
320

Attention: Dr Christopher Rajah

As part of the formal tasking of SITA to undertake the specific services in terms of the departments business requirements, elements of this tasking are detailed within this formal quotation.

Deliverables/Receivables

Deliverables

✓

Receivables

□

QUOTATION FOR PROVISION OF SUPPORT AND MAINTENANCE SERVICES ON THE LEAVE SYSTEM FOR 3 YEARS

For the above-mentioned request the following tasks, activities and pricing is applicable.

Table 1 : Work Breakdown Structure for: Quotation for Support and Maintenance Services on the Leave System for 3 Years

Deliverables/Receivables Tasks and Activities	Qty	Unit Price	Total Price
Support and maintenance (Year1 billed monthly)	12	R52 028.33	R624 339.96
Support and maintenance (Year2 billed monthly)	12	R57 231.17	R686 774.04
Support and maintenance (Year3 billed monthly)	12	R62 954.28	R755 451.36
Net Price			2 066 565.36
VAT 15%			R309 984.80
GROSS PRICE			R2 376 550.16

A service provider is being appointed to provide the above services to KZN Treasury over a period of three years. Treasury will engage with the service provider directly as and when required.

The quotation is valid for 21 (twenty-one) business days from the SITA date of signature

This quotation is subject to the following conditions:

1. Exchange rate fluctuations.

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2. Supplier price fluctuations.
3. Any changes in customs and excise duties.
4. Factors beyond SITA's control (e.g. freight, etc.) that may affect the price of the goods.
5. The warranty is for parts only.
6. Payment is strictly thirty (30) days from supply.
7. Where applicable, an addendum will be signed between the Department and SITA on commissioning of this service.
8. Only with the receipt of the Signed 'Approval/Non-Approval' section of this quotation together with your purchase order will be constituted as acceptance of this quotation for non-RFP requirements.
9. For RFP requirements only with the receipt of the Signed 'Approval/Non-Approval' section of this quotation together with your purchase order and related signed service level agreement or project charter or proposal will be constituted as acceptance of this quotation

The quotation is valid for 21 (twenty-one) business days from the SITA date of signature

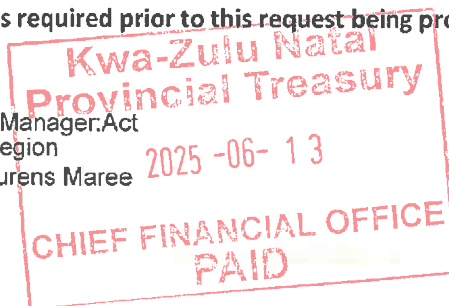
Confirm the price on placing the order.

An official departmental order note is required prior to this request being processed

Approved by:

p/p 
PROVINCIAL MANAGER: Geewa Subrayan

Regional Manager:Act
Central Region
SITA Lourens Maree



09 January 2024

Date

SITA QUOTATION
APPROVAL/NON-APPROVAL

Indicate your acceptance or rejection in the table provided and fax to 033-3953105 or email PATRICIA.STANNARD@SITA.co.za.

The official order note must accompany this page if the quote is accepted.

Non-Disclosure of Information relating to a (RFQ, RFP, URS etc.):				
1. On receipt of a SITA (RFQ, RFP, URS), the Client undertakes: 1.1 to keep confidential all information (written, including information contained in electronic format, or oral) concerning the business and affairs of SITA that it shall have obtained or received from SITA through the RFP; 1.2 not without SITA's written consent to disclose nor change the information in whole or in part to any other person save its employees involved in the implementation of this agreement, and who have a need to know the same; and 1.3 to use this information solely in connection with the implementation of this Proposal and not for its own benefit of any third party.				
2. The provisions of Clause 1. shall not apply to the whole or any part information to the extent that it is: 2.1 already known to the recipient without obligation of confidence; 2.2 independently developed by the recipient; 2.3 publicly available without breach of this agreement; 2.4 rightfully received from a third party; 2.5 released for disclosure by the disclosing party with its written consent; or 2.6 required to be disclosed in response to a valid order of court or other governmental agency or if disclosure is otherwise required by law.				
Kwa-Zulu Natal Provincial Treasury 2025 -06- 13 CHIEF FINANCIAL OFFICE				
ARS/ ITSM / REFERENCE NUMBER		INC000021160118		
DEPARTMENT		KZN Treasury		
DESCRIPTION		Maintenance and support services on the Leave System for 3 years		
TOTAL BUDGET AMOUNT (ONCE OFF) Including VAT				
TOTAL BUDGET AMOUNT (RECURRENT) Including VAT		R59 832.58 monthly (Year1) R65 815.85 monthly (Year2) R72 397.42 monthly (Year3)		
TICK WHICHEVER IS APPLICABLE		ACCEPTED	☐	NOT ACCEPTED ☐
SIGNED				
FULL FIRST NAME AND SURNAME (IN PRINT)		Ms Carol Goetsee		
DESIGNATION OF SIGNEE (IN PRINT)		Head of Department		
DEPARTMENTAL ORDER NUMBER				
FULL FIRST NAME AND SURNAME OF CONTACT PERSON (IN PRINT)		Christopher Rajah		
CONTACT PERSON'S TEL NO.		OFFICE	033 8974550	CELL 0797775759
DELIVERY ADDRESS (IN PRINT)				
DATE OF SIGNATURE		24/01/24		