

TENDER NO. 60C/2024/25		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD	
SCM - 515	Approved by Branch Manager: 23/01/2024	Version: 5.2	Page 1 of 7

CONTRACT DOCUMENT

FOR THE

PROVISION OF MULTI-DISCIPLINARY PROFESSIONAL SERVICES FOR PLANNING, DESIGN, CONSTRUCTION, CAPACITY BUILDING AND MARKET MANAGEMENT FOR ECONOMIC DEVELOPMENT PROGRAMMES AND PROJECTS ACROSS THE CITY OF CAPE TOWN

FRAMEWORK CONTRACT PERIOD: 36 MONTHS FROM DATE OF COMMENCEMENT OF THE CONTRACT

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 55** of this document
- Table 1: Tender Preference Claim) is on **page 53** of this document.

ISSUED BY: DIRECTOR: ECONMIC DEVELOPMENT AND INVESTMENT ECONOMIC GROWTH CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	For official use.
	TENDER SERIAL No.:
	SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
	1.
	2.
	3.

OCTOBER 2024

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

ECONOMIC GROWTH: ECONOMIC DEVELOPMENT AND INVESTMENT

CONTRACT NO. 60C/2024/25

PROVISION OF MULTI-DISCIPLINARY PROFESSIONAL SERVICES FOR PLANNING, DESIGN, CONSTRUCTION, CAPACITY BUILDING AND MARKET MANAGEMENT FOR ECONOMIC DEVELOPMENT PROGRAMMES AND PROJECTS ACROSS THE CITY OF CAPE TOWN

General Tender Information

TENDER ADVERTISED	:	30 AUGUST 2024
CLARIFICATION MEETING	:	10h00 on 12 September 2024 (Not compulsory but strongly recommended)
VENUE FOR CLARIFICATION MEETING	:	Offices of the City of Cape Town, 13th Floor, Main Boardroom, 2 Bay Side, Hertzog Boulevard, Cape Town and Skype for Business platform
CLOSING DATE	:	1 OCTOBER 2024
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 121 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

ECONOMIC GROWTH: ECONOMIC DEVELOPMENT AND INVESTMENT

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CITY OF CAPE TOWN

ECONOMIC GROWTH: ECONOMIC DEVELOPMENT AND INVESTMENT

CONTRACT NO. 60C/2024/25

PROVISION OF MULTI-DISCIPLINARY PROFESSIONAL SERVICES FOR PLANNING, DESIGN, CONSTRUCTION, CAPACITY BUILDING AND MARKET MANAGEMENT FOR ECONOMIC DEVELOPMENT PROGRAMMES AND PROJECTS ACROSS THE CITY OF CAPE TOWN

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN**, Director : ECONOMIC GROWTH: ECONOMIC DEVELOPMENT AND INVESTMENT, invites tenders for Tender No. 60C/2024/25

PROVISION OF MULTI-DISCIPLINARY PROFESSIONAL SERVICES FOR PLANNING, DESIGN, CONSTRUCTION, CAPACITY BUILDING AND MARKET MANAGEMENT FOR ECONOMIC DEVELOPMENT PROGRAMMES AND PROJECTS ACROSS THE CITY OF CAPE TOWN

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 –15:00 from **30 August 2024**.

A non-refundable tender fee of R250.00 payable by cash or EFT made out in favour of the City of Cape Town is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Mr Timothy Apples , Tel No. 021 400 2325 , e-mail SCM.Tenders5@capetown.gov.za.

A non-compulsory but strongly recommended clarification meeting with representatives of the Employer will be held on **12 September 2024 at 10h00** at the Offices of the City of Cape Town, 13th Floor, Main Boardroom, 2 Bay Side, Hertzog Boulevard, Cape Town and on Skype for Business Platform.

The closing time for receipt of tenders is **10h00 on 1 October 2024**.

Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Activity Schedules, in the same format (that is, layout, scheduled items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Clarification Meeting: Skype for Business and in- person at Offices of the City of Cape Town,13th Floor, Main Boardroom, 2 Bay Side, Hertzog Boulevard, Cape Town.

A non-compulsory but strongly recommended clarification meeting with representatives of the Employer will take place via a Skype session and in- person which will be scheduled by the Project Manager.

Date: 12 September 2024

Time: 10:00

Location: Offices of the City of Cape Town,13th Floor, Main Boardroom, 2 Bay Side, Hertzog Boulevard, Cape Town

Link: <https://meet.capetown.gov.za/timothy.apples/G08S5K54>

CITY OF CAPE TOWN

DIRECTORATE

CONTRACT NO. 60C/2024/25

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LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE



