

ANNEXURE C: TECHNICAL EVALUATION METHODOLOGY

PHASE 1: 100%

Submission of Memorandum of Understanding (MOU)/Authorization letter (AL) OR Original Equipment Manufacturer (OEM) /Manufacturer's confirmation letter.

SUBSTANTIVE RESPONSIVENESS	WEIGHT	REQUIREMENT	SCORE (TICK)	EVIDENCE REQUIRED SUBSTANTIATING RESPONSES. FAILURE TO SUBMIT THEREQUIRED EVIDENCE WILL LEAD TO A SCORE OF ZERO.
MEMORANDUM OF UNDERSTANDING/ MANUFACTURER'S CONFIRMATION LETTER: 1. If the bidder is not an OEM/Manufacturer, they shall submit a Memorandum of Understanding (MOU)/Authorization letter with the OEM/Manufacturer. • Memorandum of Understanding/Authorization letter must contain the following: ○ The MOU/approval/authorization shall be on the OEM's/Manufacturer's official	100%	Bidders to submit MoU or Authorization letter of OEM confirmation that fully complies with the substantive	1	MOU/Authorizations letter fully complies

letterhead. ○ It shall state the bidder's company name. ○ It shall quote the RFP number. ○ It shall be dated. ○ It shall be signed by both the manufacturer and the bidder. ○ It shall state the items of material in which will be manufactured. OR 2. If the bidder is the OEM for the material, they shall submit an OEM/Manufacturer's confirmation letter, which clearly states the items they are the OEM of. • Confirmation letter must contain: ○ The confirmation letter shall be on the manufacturer's official letterhead. ○ It shall quote the RFP number. ○ It shall be dated by the manufacturer. ○ It shall confirm that the bidder is the manufacturer of the items. ○ It shall state the items to be supplied. ○ It shall be signed by the manufacturer. Bidders who do not submit the MOU/Authorization/Confirmation letters shall be disqualified for the items they did not submit for		response notes	0	MoU/Authorisations/OEM Confirmation letter does not comply fully
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PHASE 1 MUST BE PASSED FOR A RESPONDENT'S PROPOSAL TO PROGRESS TO PHASE 2.

PHASE 2: FUNCTIONALITY EVALUATION:80% THRESHOLD

SCENARIO 1. BIDDERS AND OEMS WHO HAS SUPPLIED TO TRANSNET IN THE PAST 5 YEARS

1.	CRITERION	TOTAL EVALUATION CRITERIA % POINTS	REQUIREMENTS	SCORE (TICK)	EVIDENCE REQUIRED SUBSTANTIATING RESPONSES. FAILURE TO SUBMIT THE REQUIRED EVIDENCE WILL LEAD TO A SCORE OF ZERO.
1.1	Previous experience of similar work experience and specifications provided from the previous 5 years (60 Months)	30%	Inspection certificate/delivery note/PO Submitted	1	Bidders to submit proof of testing completed/Inspection certificate and Delivery note, or previous 5 years (60 Months)
			No Test certificate or previous experience	0	No proof supplied or proof submitted is outside the required period of 5 years.
1.2	Proof of ISO 9001 accreditation(s) or Quality plan(s) of the manufacturing facility/facilities that will be manufacturing the items offered by the bidder consisting of the following: (a) The stages of inspection of	20%	ISO9001 accreditation/ Plan consists of all 4 stages	4	Bidder to provide ISO9001 Certification or Quality Plan
			Plan consists of 3 stages	3	
			Plan consists of 2 stages	2	
			Plan consists of only 1 stage	1	
			No Plan Submitted		

	material from raw material to final product. (b) Quality assurance plan/Checklist before the material can proceed to the next stage of production (manufacturing) and who approves the final product. (c) How the material is certified to proceed to the next stage of production. (d) Any internal test certificates applicable to the material throughout production stages and test certificates for final product.			0	
1.3	Technical compliance to drawings and specifications provided (100%)	30%	All drawings in the category comply with the given drawings, specifications, and standards	1	Bidder to submit drawings or documents from OEM/Manufacturer proving compliance to given drawings, specs, SANS and other standards in the item descriptions
			One or more drawings for items in the category do not comply with the given drawings, specifications, and standards	0	

1.4	Factory Evaluation	20%	All machinery to manufacture items available	1	The OEM to make all machinery required to manufacture items available for inspection during factory visit
			One or more machinery for manufacturing items in the category is not available	0	
THRESHOLD OF 80%					

SCENARIO 2. NEW SUPPLIERS AND NEW OEM WHO HAVE NOT SUPPLIED TO TRANSNET FOR THE PAST 5 YEARS

2.	CRITERION	TOTAL EVALUATION CRITERIA % POINTS	REQUIREMENTS	SCORE (TICK)	EVIDENCE REQUIRED SUBSTANTIATING RESPONSES. FAILURE TO SUBMIT THEREQUIRED EVIDENCE WILL LEAD TO A SCORE OF ZERO.
2.1	Proof of ISO 9001 accreditation(s) or Quality plan(s) of the manufacturing facility/facilities that will be manufacturing the items offered by the bidder consisting of the following: (e) The stages of inspection of	20%	ISO9001 accreditation/ Plan consists of all 4 stages	4	Bidder to provide ISO9001. Certification or Quality Plan
			Plan consists of 3 stages	3	
			Plan consists of 2 stages	2	
			Plan consists of only 1 stage	1	
			No Plan Submitted	0	

	material from raw material to final product. (f) Quality assurance plan/Checklist before the material can proceed to the next stage of production (manufacturing) and who approves the final product. (g) How the material is certified to proceed to the next stage of production. (h) Any internal test certificates applicable to the material throughout production stages and test certificates for final product.				
2.2	Technical compliance to drawings and specifications provided (100%)	30%	All drawings in the category comply with the given drawings, specifications, and standards One or more drawings for items in the category do not comply with the given drawings, specifications, and standards	1 0	Bidder to submit drawings or documents from OEM/Manufacturer proving compliance to given drawings, specs, SANS and other standards in the item descriptions

2.3	Sample Testing and Evaluation	30%	Bidders are to submit the samples of the items to be tested at Transnet infrastructure.	1	According to testing procedure for approval of item and if passed the bidder will be allocated 20%, should the item fail, the bidder will be allocated 0% for that sample.
				0	
1.4	Factory Evaluation	20%	All machinery to manufacture items available	1	The OEM to make all machinery required to manufacture items available for inspection during site visit
			One or more machinery for manufacturing items in the category is not available	0	
	THRESHOLD OF 80%				

✚ **PHASE 2 MUST BE PASSED FOR A RESPONDENT'S PROPOSAL TO PROGRESS TO THE NEXT STEP (STEP 4-Framing of the Approved List)**