

Request Details

PR No: 10251158

Type: ZDER - Deviation RQ

Cost Centre: 2000 - SAP CCC (FINANCE SUPPORT SERVICES: ERP CENTRE OF EXCELLENCE)

Vendor: 100922 - DELOITTE CONSULTING

Description: SAP Concur Maintenance

Practitioner: 931 - EDITH MAVUNDA

Amount: 1,279,670.67 ZAR

BACKGROUND

The SABC implemented SAP Concur Travel and Expense Management system in 2024.

The SAP Concur Travel and Expense Management system provides an automated, integrated and secure cloud-based solution for the SABC travel user community.

During implementation of the system, the SABC contracted a service provider for provision of SAP Concur maintenance subscription for a 24-month period.

The contract with the service provider for provision of SAP Concurrent Maintenance subscription terminates on 31 March 2026.

REASON

The service provider provided the SABC with SAP Concur Implementation services which ended in December 2024 and continues to provide SAP Concur AMS (3rd line support) service until 31 December 2026. The SAP Concur implementation services also included SAP Concur Licenses for 2 years from April 2024 to March 2026. All these agreements were packaged in one contract. It is advisable to have SAP Concur 3rd line support service provider as the same provider of SAP Concur Licenses. With the 3rd line support agreement only terminating in December 2026, it was decided to appoint the same service provider to supply license maintenance. It is not possible to procure the SAP Concur directly from SAP Concur.

SCOPE OF WORK

Software maintenance

COST EFFECTIVENESS

It is estimated that the total value of the SAP Concur maintenance subscription for the twenty-one months period will be a net amount of R1 279 670.67 excluding VAT

LEGAL IMPLICATIONS

None

RISK & MITIGATIONS

Non-availability of the SAP Concur system due to software licence will require the SABC to revert to manual processes, which will weaken the system of internal controls and increase risks.

RECOMMENDATION

Based on the motivation provided, the business unit requests that:

- # The Head of Governance, Compliance and Support approves the deviation request to appoint Deloitte Consulting for the provision of SAP Concur maintenance subscription for the period of twelve (12) months, starting from 01 April 2026 until 31 March 2027. At an estimated amount of R1 279 670.67 excl VAT
- # The Head of SCM Governance to duly sign the award letter.
- # The Legal department draft the agreement to this effect.

NATURE OF DEVIATION

Urgent

VENDOR SELECTION

Deloitte Consulting (Pty) Ltd - 100922

PERIOD

It is therefore proposed that the relevant procurement processes commence to contract a supplier for the required SAP Concur maintenance subscription for 12 months from 01 April 2026 to 31 March 2027

PURPOSE

The purpose of this submission is to request approval to deviate from normal procurement processes and appoint Deloitte Consulting for the provision of SAP Concur maintenance subscription for the period of twelve (12) months, starting from 01 April 2026 until 31 March 2027. At an estimated amount of R1 279 670.67 excl VAT

APPROVERS AND REVIEWERS

Date Actioned	User Name	Actioned By Full Name
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16.02.2026	MANITSHANAB	BAKHE MANITSHANA
05.03.2026	MATORET	TENDAI MATORE
06.03.2026	MTHEMBUMS	MICHAEL SENZOSENKOSI MTHEMBU
10.03.2026	MTHEMBUMS	MICHAEL SENZOSENKOSI MTHEMBU