

REQUEST FOR INFORMATION

RFI NUMBER: RF15 2025/2026

This Request for Information ("RFI"): **LAPTOPS**

Issue date: 2 JULY 2025

Closing Date: 9 JULY 2025 AT 14:00PM

For enquiries contact CCSA Supply Chain Management E-mail: tenders@compcom.co.za

This RFI is an invitation for person(s) to submit information(s) for the provision of the services as set out in the Specification contained herein. Accordingly, this RFI must not be construed, interpreted, or relied upon, whether expressly or implicitly, as an offer capable of acceptance by any person(s), or as creating any form of contractual, promissory or other rights. No binding contract or other understanding of the supply of services will exist between CCSA and any Respondents unless and until CCSA has executed a formal written contract with the selected supplier and /or expert.

REQUEST FOR INFORMATION (RFI)

RFI NUMBER: RFI15 -2025/2026

RFI TITLE: LAPTOPS FOR THE COMPETITION COMMISSION

EXPECTED TIMEFRAME:

RFI PROCESS	EXPECTED DATES
RFI Advertisement Date	2 JULY 2025
RFI Available from	2 JULY 2025
Compulsory Briefing Session Date & Time	N/A
Venue for Briefing Session	N/A
RFI Closing Date and Time	9 JULY 2025 AT 14:00PM
Delivery Venue: Electronics Submission	tenders@compcom.co.za
Contact details	tenders@compcom.co.za

CCSA retains the right to change the timeframe whenever necessary and for whatever reason it deems fit. Respondents interested in participating must register their interest by providing company name, contact person, telephone, cell number and email address to CCSA, please indicate RFI number on the subject line. This will ensure that any addenda and clarification to this RFI are communicated to all participants.

1. MANDATORY REQUIREMENTS

- 1.1 Proof of Registration on CSD
- 1.2 OEM Letter

2. DEFINITIONS

- 2.1 “**RFI**” - a request for information, which is a written official enquiry document encompassing all the terms and conditions of the information in a prescribed or stipulated form.
- 2.2 “**RFI response**” - a written response in a prescribed form in response to an RFI.
- 2.3 “**Respondent**” – any person (natural or juristic) who forwards an acceptable RFI in response to this RFI with the intention of being the main contractor should the RFI be awarded through a competitive bid process.

3. CONFIDENTIALITY

- 3.1 All information related to this request for information both during and after completion is to be treated with strict confidence.
- 3.2 Should the need however arise to divulge any information gleaned from the service which is either directly or indirectly related to the CCSA, written approval to divulge such information will have to be obtained from CCSA.
- 3.3 The Respondents must ensure that confidential information is: maintained confidential; not disclosed to or used by any unauthorised person; so as to prevent any disclosure or unauthorised use with at least the standard of care that Respondents maintain to protect their own confidential information; only used for the purpose of considering and responding to this RFI; and not reproduced in any form except as required for the purpose of considering and responding to this RFI.
- 3.4 Respondents must ensure that: access to confidential information is only given to those of its partners, officers, employees and advisers who require access for the purpose of considering and responding to this RFI; and those partners, officers, employee and advisers are informed of the confidential information section and keep that information confidential.
- 3.5 This bid remains at all times the property of the Competition Commission of South Africa (CCSA). No rights other than as provided in this bid and in respect of the confidential information are granted or conveyed to bidder/s

Name of Respondent: _____

Physical Address: _____

Respondent's contact person: Name: _____

Telephone: _____

Mobile: _____

E-mail address: _____

4. THE MANNER OF SUBMISSION OF THE RFI

- 4.1 Respondent shall submit RFI response in accordance with the prescribed manner.
- 4.2 Respondent shall submit one **emailed submission** including relevant supporting documents.
- 4.3 The original copy must be signed by an authorised employee, agent or representative of the respondent.
- 4.4 The subject line on the email submission must be clearly marked with the responding organisation's name and RFI number and description of RFI.
- 4.5 Respondent must clearly outline costing implications of the solution required, as well as any economic factors (i.e. exchange rate implication) that may pose a risk impact against said costing.

5. BACKGROUND

- 5.1 The Competition Commission (Commission) is a statutory body constituted in terms of the Competition Act, No. 89 of 1998 (the Act). It is one of three, independent competition regulatory authorities established in terms of the Act, with the other two being the Competition Tribunal and the Competition Appeal Court.
- 5.2 The Commission is empowered by the Competition Act to investigate, control and evaluate restrictive business practices, abuse of dominant positions, mergers, undertake market inquiries and advocacy in order to achieve equity and efficiency in the South African economy.
- 5.3 CCSA is a public entity listed in schedule 3A of the Public Finance Management Act (PFMA), and acts in compliance with section 217 of the Constitution of South Africa and applicable Public Procurement Regulations and Prescripts.

- 5.4 Therefore, the CCSA is requiring RFI15-2025/2026. The details of the scope of work are detailed in the RFI document.

6. SITUATIONAL ANALYSIS

- 6.1 The Competition Commission of South Africa (The Commission) is at a critical juncture in the era of rapid global technological evolution, with Information and Communication Technology (ICT) playing an increasingly vital role in its transformation. This era offers the Commission a significant opportunity to leverage ICT to revolutionize its core functions, such as competition enforcement and merger regulation.
- 6.2 The aim is to develop an ICT infrastructure and services that are robust, secure, and scalable, aligning with the needs of staff, stakeholders, and the business community, and delivered with innovation and agility. The Commission aims to have infrastructure that is scalable, standardized, and with a resilient technical foundation. This includes establishing secure digital communication networks, advanced digital facilities, and implementing comprehensive security measures.
- 6.3 The Commission's digital-by-default ICT strategy culminates in a robust Technology Architecture Blueprint, integral to realizing the vision of a digitally empowered organization. This comprehensive framework is designed to enhance operations, secure a collaborative digital environment, and ensure efficiency.

7. SCOPE OF WORK

Dell Latitude 7350 BTX Intel Core Ultra 7 165U, vPro (12 cores, up to 4.9 GHz Turbo)

- Integrated Intel graphics, core Ultra 7 165U Vpro
- Processor, 16GB LPDDR5x Memory, Intel Vpro
- 16 GB: LPDDR5x, 6400 MT/s (onboard)
- 512 GB, M.2 2230, TLC PCIe Gen 4 NVMe, SSD
- Laptop 13.3", Non-Touch, FHD (1920x1200), AG, WVA, 250 nits, FHD IR Cam+IP, WWAN-4G, Aluminium FHD
- HDR IR Camera with Facial Recognition+ intelligent
- Privacy, TNR, Camera shutter, Microphone
- Fingerprint Reader, CV3+, WWAN, Aluminium
- English US battery-saving mini LED backlit Copilot key
- Keyboard, Intel BE200 Wi-Fi 7 2x2, Bluetooth 5.4
- Technology, wireless Card, Intel BE200 WLAN Driver, South Africa, 3 Cell 57Wh, Express Charge
- 65W AC adapter, USB Type-C, Eco Design
- E4 Power Cord 1M with red top plug for South Africa
- ProSupport Next Business Day Onsite Service after remote diagnosis with HW-SW Support, 36 Months(s)

LAPTOPS QUANTITY: 35

Port Design Trolley Backpacks x 35

8. REQUEST FOR INFORMATION:

- 8.1 The Competition Commission South Africa is seeking information from OEM qualified vendors regarding for Laptops.
- 8.2 This RFI is issued solely for information gathering purposes and does not constitute a commitment to purchase or enter in to a contract.
- 8.3 The information gathered will assist us in evaluating available solutions and potentially developing a Request for Proposal (RFP) in the future.
- 8.4 The Commission seeks a robust, secure, and scalable online backup system that can efficiently protect our Microsoft Office 365 environment, physical/virtual servers, SQL Server databases, and Active Directory services.
- 8.5 The Competition Commission South Africa requires an online backup solution that provides comprehensive data protection for the following:

9. PRICING MODEL

- 9.1 Quotation on Company Letterhead
- 9.2 Provide an estimated cost for the laptop and the bag

10. GENERAL INFORMATION

Enquiries in respect of this RFI should be addressed to:

SUPPLY CHAIN MANAGMENT

E-mail: tenders@compcom.co.za

All queries MUST be e-mailed.

END OF THE REQUEST FOR INFORMATION DOCUMENT