

Transnet Freight Rail	Briefing session Minutes: Tender No. ERACNL-KDS-45247 Description: To re-instate Paul 25kv AC Traction Substation under the control of the Depot Engineer, Koedoespoort Venue: Paul 25kv AC Traction Substation.	 minutes
A division of Transnet Ltd. Reg. No: 1990/000900/06	Date: 26 June 2024	
	Time: 14:00	
	Venue: Rustenburg	

1.	Attendees list: Attached
2.	Welcome and opening remark: Nandi Letuka welcomed everyone and declared the meeting open at 14h00.
3.	PURPOSE OF MEETING The purpose of the meeting is to clarify the project scope and technical expectations of the works description based on the above-mentioned tender.
DISCUSSION POINTS	
4.	Commercial issues – Nandipa Letuka, Matete Kutumela & Edwin Senne ➤ Attendance register was circulating, respondents were requested that their contact details should be clear especially e-mail address in case of any correspondences. ➤ Respondents were requested to read and understand the tender document before they can complete, and they must initial/stamp each and every page of the RFP. ➤ Respondents were requested to upload their tender document nicely according to table of contents and not to re-arrange the RFP document. ➤ It was indicated that the closing date is 03 July 2024 at 10:00 and the tender closing submission to be uploaded to Transnet portal as per item 4 under T1.1 of the RFP and no late tenders will be accepted. ➤ Respondents to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to internet as Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. ➤ Respondents were advised to read Transnet's Disclaimers under T1.1 Item 4. ➤ It was stated that Respondents must self-register on National Treasury's Central Supplier Database (CSD) at https://secure.csd.gov.za/ and are required to must submit CSD report as essential returnable document. • ➤ Respondents must submit Valid SARS Tax Pin so that they can be verified if they are tax compliant.

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5.	Technical-Project Manager • Respondents should also submit valid Sworn affidavit /B-BBEE certificate to be scored on price evaluation and specific goals as indicated on page 31 of 67. • ➤ It was emphasised that Respondents must submit all essential returnable documents as stated on T2.1 and all documents must be valid. • ➤ Any queries regarding (technical or commercial) issues must be addressed via email to Nandipa.letuka@transnet.net and they be send 3 days prior the closing date so that they can be addressed on time. • •It was emphasised that only tenderers who satisfy the following eligibility criteria are eligible to submit their tenders as per Item C.2.1 • Stage One – Respondents to ensure that Certificate of Attendance at Tender Clarification and Site Meeting is fully completed and signed by Transnet Official • Stage Two – Respondents to submit valid and active 5 EP CIDB grading or higher • NB: Any tenderer that fails to meet the stipulated pre-qualifying criteria will be regarded as an unacceptable tender. • Stage Three for Functionality Criteria: they will be checked if they completed/submitted • - T2.2-3: Availability of plant and equipment in construction and maintenance of 25 KV AC substations (Respondents should indicate list all equipment relevant to project . • - T2.2-4 Capability and ability to meet delivery schedule. • - T2.2-5 Proven experience to re-instate 25kv AC Traction Substation (Respondents to indicate the relevant experience and submit supporting documents e.g completion certificates, previous PO's)/Letter of awards/and traceable contacts). • NB: If the above information not provided, it will have a negative influence on your technical evaluation scoring • The minimum qualifying for score for functionality is 70 points to advance to next stage of price/specific goals.
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	Respondents were advised to submit ID copies if company is Black Women Owned and Black Youth Owned in order to obtain full score on specific goals as per page. Technical Issues – Tebogo Letube ➤ The scope of work and price list were explained and physical viewing was done at the Substation. ➤ The following clarification was made on item 5 of the price list The Environmental rehabilitation due to oil pollution will include the following: -Conduct sit assessment and compile a report -Removal and disposal of contaminated ballast stones - Drilling of monitoring well for the purpose of water monitoring - Soil samples before and after rehabilitation - Water samples before and after rehabilitation - Compile a rehabilitation reports. All costs for above must be included in item 5 on the price list - A copy of the specification for environmental scope will be attached ➤ Certificate of attendance were signed by Technical and SCS FORM Transnet as proof of attendance and respondents were advised to attach the page when they upload their tender on the closing date. Note: Before briefing adjourned, the buyer notified the suppliers that there are other suppliers who got lost and will meet them at Paul substation.
6	CLOSURE: Meeting adjourned at 15:00
7	<u>Compiled By:</u> Name: Nandi Letuka - SCS Date: 26 June 2024