

Clarification Meeting – Forensic Investigations Backlog Project

Date: 04 June 2026

Time: 10:00 – 11:12

Chairperson: Naledi Lekoto

1. Opening and Welcome

- The meeting was opened by Naledi Lekoto.
- Attendees were requested to mute microphones and follow meeting protocols.
- Naledi Lekoto confirmed she is the single point of contact for all tender-related queries.
- Safety procedures were outlined for all participants.

2. Purpose of the Meeting

- To provide clarification on the forensic and anti-corruption services tender for an 18-month contract.
- Post-meeting queries must be submitted via email and will be published on official platforms.

3. Commercial Requirements

Naledi explained the following:

- Electronic submission only via e-tender portal.
- Mandatory folders: Commercial, Technical, Financial, Other.

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- Pricing schedule is mandatory and disqualifiable if not submitted.
- Submission in PDF format (pricing also in Excel).
- No zipped files or late submissions allowed.
- Evaluation includes compliance, functionality, pricing, contractual compliance, and final award.

4. SDL&I Requirements

Ayanda Ramokolo presented as follows:

- B-BBEE preference scoring applies.
- Skills development required (1 candidate per R10 million spend).
- 2.5% retention applies for non-compliance.
- Subcontracting requirement removed via amendment.

5. Technical Requirements

Viven Govender and Florence Sediba presented as follows:

- Evaluation focuses on company experience, capacity, team qualifications, and track record.
- Minimum 10–15 resources required.
- Evidence required includes CVs, case lists, and references.

6. Pricing Model

- Task-based pricing approach.

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- 10% paid on approved plan, 20% on draft report, 70% on final report.
- Work allocation based on performance and turnaround time.

7. Questions and Answers

Question: Is subcontracting mandatory at 30%?

Response: Subcontracting requirement removed; optional for specialist services.

Question: Will independently reviewed financial statements suffice?

Response: The PIS and ITA34C are compliments to the financial statements. SME's must submit the financial statements as independently compiled or reviewed where an audit has not been performed. The PIS is an indication to the business on the requirements at the time of the financial statement preparation.

Question: Consolidated or individual B-BBEE certificates?

Response: Consolidated valid BBBEE certificate required.

Question: Evidence required for testimony experience?

Response: Provide case numbers, project names, or case citations.

Question: How to evidence company track record?

Response: Submit case lists with client details for verification.

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Question : Minimum team ratios required?

Response: No ratios; must show at least 10–15 resources.

Question: Is digital forensic capability required?

Response: Not mandatory but required when needed.

Question: Will specialist services be separately priced?

Response: Handled per task order.

Question: How is qualification scoring done?

Response: Based on most advantageous team member.

Question: Must all members meet experience thresholds?

Response: No, but execution must match submitted expertise.

Question: Can companies bid only for digital forensics?

Response: No, full forensic service required.

Question: How to comply with NDA on track record?

Response: Provide high-level summaries only.

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Question: Why 36-month track record?

Response: Ensures relevance and current experience.

Question: Company or individual references?

Response: Company-level references required.

Question:: Multiple disciplinary cases counting?

Response: Counted as one case/project.

8. Closing

Meeting adjourned. Tenderers advised to comply with submission requirements and monitor official portals for updates. The meeting adjourned at 11h12.

Compiled by:

Naledi Lekoto



Date: 08/06/2026

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