

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 18/10/2021.
KZN435/21/22/005/CORP

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

TENDER NAME	PROPOSAL NUMBER	BRIEFING DATE
SUPPLY AND INSTALLATION OF DIGITAL DISCUSSION SYSTEM	ULM-CORP 004/22	27/10/2021 @11h:30 am

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R200 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 21st of October of 2021; cut-off time for buying documents is the 27th of October 2021, 15 minutes for briefing session.

Due to Covid-19, a non-compulsory briefing session will be hosted on Microsoft Teams. The link will be on the advert uploaded the municipal website (www.umzimkhululm.gov.za).

Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- Valid BBBEE certificate with SANAS logo and verified by agencies accredited by SANAS / Commissioned SWORN Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account is under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the Tender document)

80/20 Preference Point System will be used on the following project and functionality will be considered. UMzimkhulu Local Municipal SCM policy will apply.

Service providers must meet the minimum threshold percentage for local production and content for Electrical and Telecom Cables- (90%), Components – (20-100%), Controls – (100), and Power cables- (90%) in accordance with the terms of Regulation 9(1) of the Preferential Procurement Regulations, 2017.

Only locally produced goods or services that meet the stipulated minimum threshold for local production and content as determined by DTI will be considered for acceptance. Any quotation that does not meet the minimum threshold is an unacceptable tender

Second Phase

Evaluation Criteria (Minimum Threshold 20 points or 50%)

Functionality

Criteria for Functionality

Criteria	Points Allocation	Maxi. Points	Verification Method
Relevant Experience (two projects working with audio and visual equipment) and attach reference letters.	Two projects completed	30	Attach Referral letters for

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	one project completed	15	experience with contactable references for verification.
Methodology (Turnaround time to supply and delivery)	Time frame within two months.	10	Project methodology
	time frame of more than three months	5	

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

120 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr G. Mngqundaniso
Telephone : (039) 259 5007
Fax No : (039) 259 0427
Email Address : mngqundanisogumzimkhululm.gov.za

SCM Compliance enquiries shall be directed to:

Attention : Miss O. Basi
Telephone : (039) 259 5034
Fax No. : (039) 259 0427
Email Address : basio@umzimkhululm.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street,

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uMzimkhulu, 3297 reception area, not later than **12h: 00, 05th of November 2021** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

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Z. S. SIKHOSANA
MUNICIPAL MANAGER