

Tel +27 11 723 1400 Fax +27 11 453 9354
 The Maples, Riverwoods, 24 Johnson Road,
 Bedfordview, Gauteng, South Africa, 2008
 P O Box 75480, Gardenview,
 Gauteng, South Africa, 2047
www.airports.co.za

Airports Company South Africa Limited Reg No 1993/004149/06 VAT No 4930138393



Meeting Name: ILS Upgrade at the O.R Tambo International Airport

Meeting Called By: Mochaki Monyela

Venue: Join Microsoft Teams Meeting

+27 21 834 0841 South Africa, Cape Town (Toll)

Conference ID: 802 738 855#

Date: Wednesday 12th of May 2022

Time: 11:00 AM

Present:

Name & Surname	Role
Mochaki Monyela	Chairperson
Khaya Nyikana	Technical
Katlego Mohlala	Technical
Charles Botha	Technical
Justice Baloyi	Technical

Apologies:

N/A

MEETING MINUTES

ITEM	DISCUSSION POINT	DATE	WHO
	- Mochaki Monyela welcomed the attendees to the meeting and introductions were conducted - Mochaki Monyela Presented the commercial requirements of the Bid. - Khaya Nyikana and Charles Botha presented the Scope of Work to bidders: - Khaya Nyikana and Mochaki Monyela presented the following information on the tender document: - o 4 stages of the evaluation process (Stage 1 Pre-qualification, Stage 2 Mandatory Requirements, Stage 3 Functionality, Stage 4 Price and BBEE evaluation) - o Submission instruction and tender timelines. emphasized that the closing date for submission of queries 06 May 2022 at (15H00PM) and the closing date for bid submission is 23 May 2022 (12H00 PM). No late submissions will be accepted - o The bid documents must be submitted via email using the following email address below Mochaki.Monyela@airports.co.za. - o Bidders must not email their submission as one big attachment. Kindly break your submission in at least (04) four or more attachments of 4mb each. - Mochaki Monyela highlighted that bidders must submit the original bid document and a copy of the original. The copy must include all documents in the original bid document - Mochaki Monyela informed bidders that all queries must still be directed to - Mochaki.monyela@airports.co.za	info	ALL

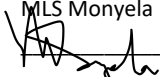
	- The technical team agreed that there will be a site visit on Monday 16 May 2022 which the first session will start at 08:00am and the next session on 11:00AM. - The following questions were posed by bidders and answer provided by ACSA SCM and Technical: - o Question: Can the tenderer propose alternative payment terms with their submission or is an alternative payment schedule grounds for disqualification - o Answer: No the terms are determined by Acsa. - o Question: There is three document, *.jpg files I cannot open as a password is required. Please assist with either the file or the password. - o Answer: The documents will be sent together with the minutes of the site briefing meeting together with the presentation which will also be uploaded on e-Tenders. - o Question: In the tender document mention is made of an Annex F, This is not part of the downloadable pack. Please assist with Annex F - o Answer: The documents will be sent together with the minutes of the site briefing meeting together with the presentation which will also be uploaded on e-Tenders. - o Question: the scope state that we need to install fibre, section 4, that needs to be terminated at 8 sites, SAWS and ATNS. Total distance 10km only.... The problem is that the fibre of 10 km will not be long enough to cover both runways(8 sites) as a single runway is 5km. Unsure that the fibre distance is enough, will it be enough? - o Answer: (answered on the Q n A document) the bidders must quote for 30km instead of 10 kms specified on the BOQ. - o Question: Should allowance be made for interfacing with the OTN network? - o Answer: Yes		
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ACTIONS

<u>Description</u>	<u>Responsibility</u>	<u>Due date</u>
- Bidders to submit queries by	Bidders	18 th of May 2022 at (15H00PM)
- Bid submission by	Bidders	01 st June 2022 at (12:00PM)

<u>Conclusion</u>
Meeting was closed at 12h00

MINUTES CONFIRMED AS A TRUE REFLECTION OF THE PROCEEDINGS

MLS Monyela


Mochaki Monyela (Chairperson)