

SBD 1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SCMU3-24/25-0515-HO	CLOSING DATE:	31 JANUARY 2024	CLOSING TIME:	11H00
DESCRIPTION	SUPPLY AND DELIVERY OF NURSE UNIFORM IN THE EASTERN CAPE DEPARTMENT OF HEALTH OFFICES AND INSTITUTIONS FOR A PERIOD OF 36 MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
SUPPLY CHAIN MANAGEMENT					
GLOBAL LIFE BUILDING					
PHALO AVENUE					
BHISHO					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Buntu Sijadu		CONTACT PERSON	Buntu Sijadu	
TELEPHONE NUMBER	043 708 1782/88		TELEPHONE NUMBER	043 708 1782/88	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Buntu.sijadu@echealth.gov.za		E-MAIL ADDRESS	Buntu.sijadu@echealth.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No (IF YES ENCLOSE PROOF)		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No (IF YES, ANSWER THE QUESTIONNAIRE BELOW)	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			☐ YES ☐ NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			☐ YES ☐ NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			☐ YES ☐ NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

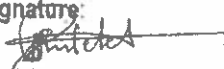
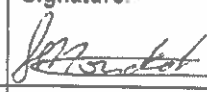
.....

DATE:

.....

DOCUMENT CONTROL SHEETS

SCMU3-24/25-0000-H0

Revision			
Drafted By	Date: 01/12/2024	Name: Mr B. Sijadu	Signature:
Reviewed By	Date: 01/12/2024	Name: Mr P. Mtheleli	Signature: 
Approved Specification Committee	By: Date: 01/12/2024	Name: Dr S. Monakali	Signature: 
Advert Approved By:	Date: 01/12/2024	Name: Ms C. Mgijima	Signature:

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2. DEFINITIONS

The rules of interpretation and defined terms contained in the General Conditions of Contract (GCC) shall apply to this invitation to bid unless the context requires otherwise.

In addition the following terms used in this invitation to bid shall, unless indicated otherwise, have the meanings assigned to such terms in the table below.

ECDoH	means the Eastern Cape Department of Health acting for and on behalf of the Eastern Cape Provincial Government;
Invitation to bid	means this invitation to bid comprising ○ The cover page and the table of content and definitions ○ Part 1 which details the Conditions of Bid; ○ Part 2 which details the Conditions of Contract and Operational Requirements; ○ Part 3 which details the bid strategy ○ Part 4 which details the Specification relating to the Technology / Services ○ Part 5 which contains all the requisite bid forms and certificates; As read with GCC— <i>General Conditions of Contract</i>
Goods	means the requirements defined on the cover page of this invitation to bid and described in detail in the Specifications;
Specifications	means the specifications contained in Part 4 of this invitation to bid;

PART 1

Conditions of Bid

1. BACKGROUND AND INTRODUCTORY PROVISIONS

The Department intends to engage suitably qualified suppliers for supply and delivery of hospital and clinic ward, dorm, theatre, kitchen and other linen, doctors and nurses theatre clothing in the Eastern cape department of Health offices and institutions for a period of 36 months.

2. REQUIREMENTS AND SPECIAL CONDITIONS

2.1 This bid is open to all potential manufacturers /suppliers however, in terms of the Eastern Cape Local Economic Development Procurement Framework this bid is specifically targeting EC based manufacturers/suppliers without **losing value for money**.

Without detracting from the generality of clause 2.2 below, bidders must submit a completed and signed Invitation to Bid form (SBD 1) and requisite bid forms attached as Part 5) with their bids.

2.2 **All bids submitted in response to this invitation to bid should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to bid, duly completed where required.**

2.3 In the event that any form or certificate provided in Part 5 of this invitation to bid does not have adequate space for the bidder to provide the requested details, the bidder should attach an annexure to such form or certificate on which the requested details should be provided and the bidder should refer to such annexure in the form or certificate provided.

3. CLOSING TIME OF BIDS AND PROVISIONS RELATING TO SUBMISSION OF BIDS

3.1 The closing time for the receipt of bids in response to this invitation to bid is detailed on the cover page of this invitation to bid.

3.2 All bids must be submitted in a sealed envelope bearing the bid number, bid description and closing date.

3.4 All bids must be received before the closing time and date stipulated above and must be posted to or deposited in the bid box at the address detailed on the cover page of this invitation to bid.

4. ENQUIRIES

Should any bidder have any enquiries relating to this invitation to bid, such enquiries may only be addressed to the person/s detailed on the cover page to this invitation to bid at the number/s stipulated.

5. COMPULSORY BID BRIEFING

A compulsory bid briefing session will be held at **Boardroom A, Shared Contact Centre, next to Virgin Active, East London Beachfront, on 16 January 2025 at 11h00**. Bidders will be required to sign an attendance register on the day and **failure to attend the compulsory briefing session will invalidate your bid**.

6. PRICING

6.1 The bidder must submit details regarding the bid price for Goods/Services on the Pricing Schedule form/s attached as Part 5 – Schedule B which completed form/s must be submitted together with the bid documents.

6.2 Prices shall be firm for the first year and must include all applicable taxes. Price adjustment will be applied on the second year.

6.3 Pricing must be stipulated **INCLUSIVE OF VALUE ADDED TAX**

6.4 It is an express requirement of this invitation to bid that the bidders provide some transparency in respect to their pricing approach. In this regard, bidders must indicate the basis on which they have calculated their pricing by completing all aspects of the Pricing Schedule form

7. **DECLARATION OF INTEREST**

The bidder should submit a duly signed declaration of interest (SBD 4) together with the bid. The declaration of interest is attached as Part 5 – Schedule C.

8. **QUALIFICATIONS OF BIDDERS**

Bidders must submit detailed information together with their bid of their experience in the relevant trade together with present contracts (**description of contract, contract period, contact person and telephone numbers**). These details should be submitted together with the bid on the form attached as Part 5 – Schedule F.

9. **PARTNERSHIPS AND LEGAL ENTITIES**

In the case of the bidder being a partnership, close corporation or a company all certificates (CK documents) reflecting the names, identity numbers and address of the partners, members or directors (as the case may be) must be submitted with the bid. These details should be submitted on the form attached as Part 5 – Schedule G

10. **CONSORTIUM/JOINT VENTURE**

12.1 It is recognized that bidders may wish to form consortia to provide the Services.

12.2 A bid in response to this invitation to bid by a consortium shall comply with the following requirements:-

12.2.1 It shall be signed so as to be legally binding on all consortium members and must clearly stipulate the terms and conditions;

12.2.2 One of the members shall be nominated by the others as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members;

12.2.3 The lead member shall be the only authorized party to make legal statements, communicate with the Eastern Cape Department of Health (ECDoH) and receive instructions for and on behalf of any and all the members of the consortium;

12.2.4 **A copy of the agreement entered into by the consortium members shall be submitted with the bid.**

11. ORGANISATIONAL PRINCIPLES AND METHODOLOGY STATEMENT

The bidder should submit a clear indication of the envisaged authorized organisational principles, procedures and functions for an effective delivery of the required Supplies at the relevant Institutions with the bid. These details should be submitted on the form attached as Part 5 – Schedule H.

12. DETAILS OF THE PROSPECTIVE BIDDERS NEAREST OFFICE TO THE LOCATION OF THE CONTRACT

The bidder should provide full details regarding the bidders nearest office to the Institutions at which the Services are to be provided (see Part 4 of this invitation to bid). These details should be provided on the form attached as Part 5 – Schedule I which completed form, must be submitted together with the bid.

13. FINANCIAL PARTICULARS

Bidder must provide full details regarding its financial particulars and standing, which particulars should be submitted together with the bid on the form attached as Part 5- Schedule J. (Financial statements for the last (recent) three years)

14. PREFERENCE POINTS CLAIM FORMS

Part 5 – Schedule K contains the Preference Points Claim Forms in terms of Preferential Procurement Regulations to be completed and signed by the bidder to the extent applicable and returned with this bid.

15. VALIDITY

Bid documentation submitted by the bidder will be valid and open for acceptance for a period of **120 (one hundred and twenty)** calendar days from the closing date and time stipulated on the front cover of this invitation to bid.

16. ACCEPTANCE OF BIDS

The ECDoH does not bind itself to accept either the lowest or any other bid and reserves the right to accept the bid which it deems to be in the best interest of the State even if it implies a waiver by the State, the ECDoH, of certain requirements which the ECDoH, considers to be of minor importance and not complied with by the bidder.

17. NO RIGHTS OR CLAIMS

17.1 Receipt of the invitation to bid does not confer any right on any party in respect of the Services or in respect of or against the State, the ECDoH. The ECDoH reserves the right, in its sole discretion, to withdraw by notice to bidders any Services or combination of Services from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this invitation to bid on notice to the bidders without liability to any party. Accordingly, parties have no rights, expressed or implied, with respect to any of the Services as a result of their participation in the bid process.

17.2 Neither the State, the ECDoH, nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligations for any costs or expenses incurred by any party in or associated with any appraisal and/or investigation relating to this invitation to bid or the subsequent submission of a bid in response to this invitation to bid in respect of the Services or any other costs, expenses or liabilities of whatsoever nature and incurred by bidders in connection with or arising out of the bid process.

18. NON DISCLOSURE, CONFIDENTIALITY AND SECURITY

18.1 The invitation to bid and its contents are made available on condition that they are used in connection with the bid process set out in the invitation to bid and for no other purpose. All information pertaining to this invitation to bid and its contents shall be regarded as restricted and divulged on a "need to know" bases with the approval of the ECDoH.

18.2 In the event that the bidder is appointed pursuant to this invitation to bid such bidder may be subject to security clearance prior to commencement of the Services.

19. ACCURACY OF INFORMATION

19.1 The information contained in the invitation to bid has been prepared in good faith. Neither the State, the Eastern Cape Provincial Government, the ECDoH nor any of their respective directors, advisors, officers, employees, agents, representatives make any representation or warranty or give any undertaking express or implied, or accept any responsibility or liability whatsoever, as to the contents, accuracy or completeness of the information contained in the invitation to bid, or any other written or oral information made available in connection with the bid and nothing contained herein is, or shall be relied upon as a promise or representation, whether as to the past or the future.

19.2 This invitation to bid may not contain all the information that may be required to evaluate a possible submission of a response to this invitation to bid. The bidder should conduct its own independent analysis of the operations to the extent required to enable it to respond to this bid.

20. COMPETITION

20.1 Bidders and their respective officers, employees and agents are prohibited from engaging in any collusive action with respect to the bidding process which serves to limit competition amongst bidders.

20.2 In general, the attention of bidders is drawn to Section 4(1)(iii) of the Competition Act 1998 (Act No. 89 of 1998) (the Competition Act) that prohibits collusive bidding.

20.3 If bidders have reason to believe that competition issues may arise from any submission of a response to this bid invitation they may make, they are encouraged to discuss their position with the competition authorities before submitting response.

20.4 Any correspondence or process of any kind between bidders and the competition authorities must be documented in the responses to this invitation to bid.

21. RESERVATION OF RIGHTS

21.1 Without limitation to any other rights of the ECDoH (whether otherwise reserved in this invitation to bid or under law), the ECDoH expressly reserves the right to:-

21.2 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing;

21.3 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion;

21.4 Reject all responses submitted by bidders and to embark on a new bid process.

21.5 Either evaluate the bid on the basis of 80/20 preference point system if the total bid estimate or all bids received are below or equal to R50 million inclusive of Vat, or 90/10 preference point system if the bid estimate or bids received exceed R50 million inclusive of Vat.

21.6 Award the bid to more than one bidder.

22. LEGISLATIVE FRAMEWORK

This bid and all contracts emanating there from will be subject to the General Conditions of Contract issued in accordance with Treasury Regulations 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract prevail.

23. EVALUATION CRITERIA

23.1 The bid will be evaluated as follows:

The bid will be evaluated in terms of the 80/20 or 90/10 or preference point system as stipulated in Regulation 7 of the Preferential Procurement Regulations, 2022. Points will be awarded on the following basis:

- Bid Price (80/90 points maximum)
- Specific Goals status level will be allocated for price and 20/10 points for attaining the Specific goals contributor.

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = points scored for comparative price of bid or offer under consideration.

P_t = Comparative price of bid or offer under consideration.

$P_{\min}$ = comparative price of lowest acceptable bid or offer.

The following table must be used to calculate the score out of 10 points for Specific Goals

Specific Goals	Weighting (of 0 POINTS)	Number of points (90/10 system)	Number of points (80/20 system)
Historically Disadvantage Individuals	10%	1	2
Women	20%	2	4
Youth	20%	2	4
Disability	20%	2	4
Military Veterans	10%	1	2
Locality – Eastern Cape	20%	2	4
TOTAL	100%	10	20

- A tenderer must submit proof of its Specific Goals.
- A tenderer failing to submit proof of specific Goals may not be disqualified, but may only score points out of 90/80 price, and scores 0 points out of 10/20 for Specific Goals.
- The Specific Goals supporting documents required to verify claimed points may in line with the specific requirements include:
 - CIPRO Certificate (CK certificate or COR 14.3 Certificate) and Share Certificate copies (In case a (Pty) Ltd Company), must be certified with original stamp within 3 months from closing date of bid/quote). These documents must also reflect the shareholding percentages (%) by each member or shareholder.

- Medical Certificate / Doctor's medical report (Impairment should be substantially limiting long term or of recurring nature).
- Municipal accounts or lease agreement or proof of address from local councilor.
- Letter from Department of Military Veterans confirming status.

The points scored for the specific goal shall be added to the points scored for price and the total shall be rounded off to the nearest two decimal places.

Evaluation will be conducted into the following stages:

27. Stage 1: Administrative Compliance

The following criteria shall apply:

This bid is open to all potential manufacturers /suppliers however, in terms of the EC Local Economic DPF this bid is specifically targeting EC based manufacturers/suppliers within the framework of Provincial Economic Development Framework without losing value for money. It is a specific requirement of this bid that the successful bidders is irrespective whether or not is EC based or not will be required to source the materials from manufactures that are based within the EC where possible. Proof of supply agreement with E.C raw material manufacturer. Items that are not available in the province must be sourced within the boundaries of the Republic as stipulated within the Clothing, Textile, Leather and Footwear designation.

- The bid documentation has been **completed comprehensively and correctly**.
- Bidders must be a legal entity or partnership (consortia are acceptable subject to Paragraph 10 of Part 1 of the Bid Conditions).
- Bidders must have provided supporting documentation as per the bid specification schedule requirements including up to-date Central Supplier Database (CSD) reflecting the valid tax status.

MANDATORY REQUIREMENTS

- Bidders must have **attended the compulsory** Bid Briefing & Information Meeting and be recorded as such in the register.
- Completed and signed SBD 1.
- **NB: Failure to comply with the mandatory requirements will invalidate your bid and will not be evaluated further.**
- Prospective bidders are required to submit the following documentation to qualify for Administrative compliance;

#	Requirement	Please Tick ✓	
		Complied	Not Complied
A	Invitation to Bid (SBD1) completed and signed		
B	Signed Pricing Schedule (SBD 3.1)		
C	Signed Declaration of Interest (SBD 4)		

#	Requirement	Please Tick ✓	
		Complied	Not Complied
D	Signed Preferential Points Claim (SBD 6.1)		
H	Confirm attendance of Compulsory Briefing Session (Mandatory)		
I			

28. Stage 2: Functionality Evaluation

- 28.1 A bidder that scores less than 25 points out of 40 in respect of functionality will be regarded as non-responsive bid and will be disqualified.
- 28.2 Only bidders that obtain a minimum of 25 points for functionality will qualify for further evaluation in terms of price.
- 28.3 All points scored by qualifying bidders will not be taken into consideration for price evaluation.

Criteria	Sub-criteria	Max Score	Evidence Required
Company Experience	- Below 2 years = 0 2 to 5 Years = 5 6 to 9 Years = 10 10 Years and above = 15	15	Profile of the company and extent of work on the supply and delivery of Linen and Clothing, and/or CV's of key staff if it is a new company.
References from Previous and current Clients	- No reference = 0 - One reference = 2 - Two references = 5 - Three references = 10 - Above three references = 15 <i>Client references up to 3 with positive & contactable reference letters, supply of linen or clothing.</i>	15	Listing of client name, contract value more than R0,5m, contact details & signed reference letters.
Financial strength (Net Asset Position)	- Negative net asset value less than R0,5m = 2 - Positive net asset position less than R1m = 5 - Positive net asset position more than R1m = 10 or 3 months banks statement with a balance of less than R500 000.00. = 2 3 months bank statement with a balance greater than R0,5m and less than R1m = 5 3 months bank statement with a balance of R1m and above = 10	10	Financial Statements Assets (Excl. Stock) less liabilities. Alternatively, a letter of guarantee from financial institution or 3 months Bank Statement.
Total		40	
Minimum Qualifying score		25	

29. Stage 3: Evaluation in terms of the 80/20 or 90/10 preference point systems

- 29.1 Only bids that achieved the minimum threshold for local production and content will be evaluated further in terms of 80/20 or 90/10 preference point systems prescribed in Preferential Procurement Regulations, 2022.
- 29.2 80/90 Points will be allocated for Price and 20/10 Points for specific goals.
- 29.3 The contract will be awarded at prices that are market related taking into account, among others, benchmark prices, value for money and economies of scale.
- 29.4 The Department reserves the right to negotiate the prices with the shortlisted bidders.

30. Award Conditions and Split Awards

- 30.1.1 The Department reserves the right to award the contract to more than one bidder for the same item.
- 30.1.2 The Department reserves the right to split award of contract per health service region or regions to more than one bidder.
- 30.1.3 The following formula will be used for splitting award between two or more suppliers:

Category	Difference between points	Recommended percentage split
A	Equal points	50/50
B	0,1 – 5%	70/30
C	5,1 – 10%	80/20

31. STANDARDS/ SPECIFICATIONS

- 31.1 Items must comply with standards as stated in the bid document.
- 31.2 SANS, SABS, ISO and CKS specifications are available from South African Bureau of Standards Offices countrywide. Obtaining of such specifications will be the responsibility of and for the account of the prospective bidder. To purchase standards, obtain quotes or enquire about the availability of eStandards, please contact Standard Sales:

Postal Address: Private Bax X191, Pretoria, 0001
Physical Address: 1 Dr Lategan Road, Groenkloof, Pretoria
Tel: (012) 428 6883, Fax: (012) 428 6928, email: sales@sabs.co.za
Website: www.sabs.co.za and follow "Search/Buy Standards" link

32. TEST REPORTS

- 32.1 Where a standard is indicated, a sample must be submitted to a testing institution accredited or recognized by SANAS before or on the closing date and time of the bid. The purpose is to obtain a test report for the items being offered in the bid.
- 32.2 The procedures for sampling and testing for product compliance may differ and should be obtained from the relevant testing institution. The cost of compliance testing will be for the account of the prospective bidder.
- 32.3 Test reports must be submitted with the bid at closing time and date of bid proving that the relevant items comply with the standard after inspection and testing of the samples by a SANAS accredited or

recognized institution. The Test reports must not be older than twelve (12) months at the closing date of the bid.

- 32.4 In the event that a test report cannot be obtained from the testing institution prior to the closing date and time of the bid, the bidder must obtain proof (issued by the testing institution) that the samples had been submitted to the testing institution for testing before or on the closing date and time of the bid. Such proof must be submitted with the bid at closing date and time of the bid. In this case, the actual test reports must be submitted to the Department of Health, Supply Chain Management, Strategic Sourcing and Bid Management Unit within a period of 15 (fifteen) calendar days from the closing date of the bid.
- 32.5 Failure to comply with this condition will invalidate the bid in respect of the item for which a test report is not submitted.

33. SAMPLES/EVALUATION OF BIDDER'S CAPABILITY

- 33.1 The department reserves the right to call for bid samples and shortlisted bidders will be requested to display their sample items at a date, time and venue to be advised by the Department of Health Supply Chain Management Unit.
- 33.2 All samples, including the labelling requirement, must be a true representation of the product to be supplied during the contract period.
- 33.3 Samples of the items offered must be placed in suitable container(s) and clearly marked with:

33.3.1 the bid number

33.3.2 the item number, and

33.3.3 the bidders name and address

- 33.4 Unsuccessful bidders who have submitted samples must collect such items within 3 months of the commencement of the contract.
- 33.5 Samples of all products accepted against the bid will be retained for the duration of the contract period.
- 33.6 Failure to comply with this condition may invalidate the bid against the relevant item.

34. PRE-PRODUCTION SAMPLE

- 34.1 It will be expected from the successful bidder to submit three pre-production samples to the South African Bureau of Standards. The Contractor will be required to submit pre-production samples to the testing institution at the written request of the department. The pre-production samples must be submitted within 30 days of the date on which supplier was requested to do so. Mass production shall only commence after the department and the contractor have been notified by the relevant inspecting/testing agent that the pre-production samples have been approved.
- 34.2 If the first pre-production samples fail the test and a second set (3 samples) of pre-production samples incorporating corrections are required, the corrected samples must reach the SABS within 14 working days after the relevant institution had notified the contractor of its findings.
- 34.3 In the event that second pre-production samples fail the test and a third set (3 samples) of pre-production samples incorporating corrections are required, the corrected samples must reach the SABS within 7 working days after the relevant institution had notified the contractor of its findings.

- 34.4 If the testing institution does not approve pre-production samples but such samples require corrections, the contractor must pay the costs of the inspections/tests.
- 34.5 Failing to deliver samples that are fully acceptable and according to the standard at the stipulated time, will lead to the cancellation of the contract of that specific item.
- 34.6 A production meeting, if necessary, will be held between the successful bidder, the fabric supplier, the inspecting/testing agent and the Department 14 days after the pre-production samples have been approved. Please indicate in Part 5-Schedule H form in the appropriate space provided the name, address, contact person and telephone number of your fabric supplier
- 34.7 Mass production shall only commence after the department has arranged and completed this meeting. This meeting will be attended by both representative(s) from the inspecting/testing agent and the Department.

35. INSPECTION OF MATERIAL

- 35.1 All material supplied by the manufacturer is to be inspected by the Bureau of Standards/recognized institution prior being converted into garments. Where SABS mark bearing material will be used by the manufacturer, consignment inspection must be performed by the Bureau of Standards/recognized institution. Manufacturers must supply the department with copies from the Bureau of Standards/recognized institution inspection certificates in respect of every consignment mark bearing material or non mark bearing material, received at the manufacturer's factory.
- 35.2 Inspectors from the inspecting/testing agent will on a regular basis balance the total garments supplied against the total material inspected and approved.
- 35.3 All inspection costs are for the account of the manufacturer.
- 35.4 Starting date of deliveries after receipt of order and approval of pre-production samples, as well as monthly rate of deliveries must be indicated in the appropriate space on the given form
- 35.5 In order to facilitate the evaluation of bids and the administration of the contracts it is required that Prices Must Be Furnished on a Basis of "Delivered into Store" of the institution, inclusive of a colour co-ordinated corporate identity logo. Bids on any other basis will be disregarded.

36. CAPABILITY REPORT

- 36.1 **Successful bidders will be required to submit capability report.** The capability report must be issued by an organization accredited or recognized by SANAS. The capability report must address bidder's manufacturing capability and capacity for the products. The capability report has to address the following elements:

36.1.1 Production capacity and capability

36.1.2 Company organization

36.1.3 Facilities

36.1.4 Quality control systems

36.1.5 Incoming inspections

36.1.6 In-process quality control

36.1.7 Final inspections

36.1.8 Packaging

36.1.9 Non-conforming product

36.1.10 Communication/documentation control and work environment

36.2 In respect of the capability report, only the elements stipulated in paragraph 29 would be used for evaluation purposes.

36.3 In the event of the bidder sourcing the products from another manufacturer, a capability report from that manufacturer must be obtained. The capability report will be requested before placing orders.

36.4 The report must not be older than twelve (12) months.

36.5 The cost for the capability evaluation and report will be for the account of the bidder.

36.6 Failure to comply with this condition will invalidate the bid.

37. PLACEMENT OF ORDERS AND PAYMENTS

Contractors should note that each individual purchasing institution is responsible for generating the order(s) as well as the payment (s) thereof.

38. ORDERS AND DELIVERY

38.1 Orders

38.1.1 Contractors should note that the order(s) will be placed as and when required during the contract period and delivery points will be specified by the relevant purchasing institution(s)

38.1.2 The instructions appearing on the official order form regarding the supply, dispatch and submission of invoices must be adhered to and under no circumstances should the contractor deviate from the orders issued by the purchasing institutions.

38.1.3 The Department is under no obligation to accept any quantity which is in excess of the ordered quantity

38.2 Delivery Adherence

- 38.2.1 Delivery can only commence upon receipt of an original signed order form from the relevant participating department.
- 38.2.2 Delivery of goods must be made in accordance with the instructions appearing on the official order forms issued by purchasing institutions.
- 38.2.3 All invoices should be delivered/ posted to reach the institution that placed the order timeously.
- 38.2.4 The invoice should be original and complete with all particulars such as order numbers and accompanied by an inspection certificate and proof of delivery.
- 38.2.5 All deliveries or dispatches must be accompanied by a delivery note stating the official order number against which the delivery has been affected.
- 38.2.6 In respect of item awarded to them, contractors must strictly adhere to the delivery lead times quoted in their bids.
- 38.2.7 Delivery not complying with the order forms will be returned to the contractor at the contractor's expense.
- 38.2.8 In order to facilitate the evaluation of bids and the administration of the contracts it is required that Prices Must Be Furnished on a Basis of "Delivered into Store" of the institution, inclusive of a colour co-ordinated corporate identity logo. Bids on any other basis will be disregarded.
- 38.2.9 Delivery time to the institutional stores must be done during work hours weekdays from 08h30 to 15h00.
- 38.2.10 Delivery lead time from the receiving of a Purchase order must not exceed 4 weeks

39. Compliance with Labour Law and Regulations

- 39.1 Successful Bidders will be required to comply with all labour laws, regulations and gazette collective agreements for the Textile Industry with the Minister of Labour.
- 39.2 In this regard successful bidders will be required to submit the following compliance certificates:
 - 39.2.1 Textile Industry Bargaining Council compliance certificate;
 - 39.2.2 Compliance Certificate for UIF issued by the Department of Labour;
 - 39.2.3 A valid **COIDA** (Compensation of Occupational Injuries and Diseases Act).

40 POST-AWARD PRODUCT COMPLIANCE PROCEDURES

- 40.2 The following post-award product compliance procedures will apply:
- 40.3 Once bids are awarded, the inspection authority, the South African Bureau of Standards is given written notification of the award of all contracts.

41 POST AWARD REPORTING

41.2 HISTORICAL DATA

All successful bidders are required to submit historical value and volume reports via e-mail on a three (3) monthly basis to:
Supply Chain Management for the attention of:

(Zanele.mnukwana@echealth.gov.za or nolitha.ndawana@echealth.gov.za)

For this purpose electronic templates will be supplied to successful bidders

PART 2

Conditions of Contract and Operational Requirements

1. CONTRACT

The contract for the supply of the required Service in terms of this invitation to bid shall come into being on the date of issue of the letter of acceptance of the bidders bid by the Eastern Cape Department of Health (ECDoH) and shall continue in force for a period of 36 months. The bidder is further obliged for the future support while the contract is in force.

2. FEES AND CHARGES

- 2.1 Prices shall be firm for the first 12 months. Increase in prices for year 2 and year 3 will be based on CPI.
- 2.2 Payment of any consideration in terms of the contract shall not constitute acceptance of any defective or non-conforming Services or otherwise relieve contractor of any of its obligations under the contract.
- 2.3 To the extent that the ECDoH disputes the correctness, nature, extent or calculation of any fees or expenses payable to contractor in terms of the contract, ECDoH shall be entitled to withhold payment of such disputed amounts until such time as such dispute is resolved.

3. GENERAL RESPONSIBILITIES OF THE CONTRACTOR

- 3.1 ***The ECDoH's operational requirements.*** The contractor shall, in the provision of the required service, have due regard to the operational requirements of the ECDoH and other parties occupying or operating from the relevant institution, and shall not do, or permit to be done, anything which may negatively impact on such parties' operational requirements.
- 3.2 ***Problem identification and reporting.*** The contractor shall be proactive in reporting any matters which it may become aware of which may impact on the business continuity or operations of the ECDoH at the relevant institution, clinic and office. Without detracting from the generality of this statement, contractor shall:-
- 3.3 ***Other Service Providers*** The contractor acknowledges that it may be required to provide the Services in conjunction with third party service providers and shall, where requested by the ECDoH, co-operate fully with such persons.
- 3.4 ***Regulations and statutes*** The contractor shall, in the provision of the Services observe and comply with all relevant provisions of all applicable legislation and regulations.
- 3.5 ***Compliance with procedures.***

It is recorded that during the currency of the contract the ECDoH may implement procedures and policies at the relevant Institution. The contractor shall comply fully with any such reasonable procedures and policies, including the permit to work procedures and health and safety procedures.

- 3.6 The contractor shall ensure that it and its personnel shall at all times comply fully with any safety, fire, emergency and security procedures and policies applicable at the relevant Institution.
- 3.7 Should the ECDoH at any time believe that any member of contractor's personnel is failing to comply with any such procedures or policies, the ECDoH shall be entitled to deny such personnel member access to the relevant premises and require contractor to replace such person without delay.

3.8 Contractor's procedures The contractor shall, upon receipt of written request from the ECDoH or its appointed Technical Support Manager at the relevant Institution

Provide the ECDoH with copies of all contractor's operating procedures and processes relating to the Services;

3.9 Provision of Services in clean and tidy manner. The contractor shall ensure that the Services are provided in a clean and tidy manner.

3.10 Service reports: The contractor shall, upon written request from the DOH or its appointed Hospital Manager, provide the DOH with such reports relating to the Service as may be stipulated in the Specifications, or as may be reasonably required by the DOH or its appointed Hospital Manager to determine whether contractor is providing the Services in accordance with the terms and conditions of the contract.

4. HAZARDOUS MATERIALS

The contractor will be held liable for any expenses that may be incurred by the ECDOH as a result of damage to property and injury to personnel as a result of poor quality products.

5. FIRE RISKS

The contractor shall ensure that its personnel shall, if at any time they believe that any matter constitutes a fire risk, report this immediately to the ECDoH/Institution and take such remedial action as may be necessary.

6. ENERGY MANAGEMENT

The contractor shall comply fully with the energy management strategy implemented at the relevant Institution from time to time and shall provide the Services in an energy efficient manner.

7. OCCUPATIONAL HEALTH AND SAFETY

In this clause the term "Act" shall mean the Occupational Health & Safety Act, No. 85 of 1993, as amended from time to time, (including any act which may take its place should it be repealed during the currency of the agreement between the parties) as read with all regulations and standards promulgated in terms of the former Machinery and Occupational Act, No 6 of 1983, as amended, and all regulations & standards promulgated in terms of the Occupational Health & Safety Act from time to time;

The contractor :-

- ❖ acknowledges that he is fully aware of the terms and conditions of the Act;
- ❖ acknowledges that he is an employer in its own right with duties and responsibilities as prescribed in the Act;
- ❖ agrees to comply with all rules and regulations implemented by or on behalf of the ECDoH at the relevant Institution in covering letter relating to health and safety and will inform the ECDoH immediately should contractor for any reason be unable to comply with the provisions of the Act and such rules and regulations.

8. SERVICE LEVEL AGREEMENT

It is recorded that the ECDoH and the service provider may from time to time agree in writing to additional quality requirements (whether engaged in a service contract or when repair is required out of guarantee without the maintenance contract option) and standards relating to the maintenance together with performance measurement provisions, which quality requirements, performance measurement provisions shall be reduced to writing in a service level agreement if required and signed by both parties.

9. PERFORMANCE MEASUREMENT PROVISIONS

9.1 Introduction.

Contractor shall provide the Services during the term of the contract in compliance with the quality and related standards stipulated in the Specifications, Bid Conditions and the service level agreement (if any) contemplated in clause 11 above.

The provisions of Clause 10 document contains the manner in which contractor's performance will be measured throughout the term of the contract.

9.2 Compliance. For purposes of the contract the compliance by contractor with the stipulated responsibilities and service standards will be determined:-

- with reference to reports provided by contractor;
- with reference to reports or complaints received from third parties;
- by means of user satisfaction surveys conducted by ECDoH
- by means of service reviews, inspections or any audit carried out by or on behalf of the ECDoH.

9.3 Records. Contractor shall at all times keep full and accurate records of all Services provided in terms of the contract and shall retain such records for the currency of the contract. Upon termination of the contract such records must be provided to the ECDoH upon request

9.4 Measurement of performance

- Periodic checks: ECDoH and/or its appointed Technical Support Manager shall carry out periodic checks (the intervals to be determined by ECDoH) the purpose of which shall be to determine whether contractor is providing the Services in accordance with the terms and conditions of the contract if accepted by ECDoH.
- Service complaints: All service complaints, deviations, non-conforming services and suggestions that are reported to contractor by ECDoH, its appointed facilities manager, or any other party shall be given proper and speedy consideration by contractor. The Contractor shall investigate complaints, deviations and non-conforming services in accordance with procedures approved by the ECDoH.
- User satisfaction survey: A user satisfaction survey shall be conducted by ECDoH at such intervals as ECDoH may determine to assess service user satisfaction. The user satisfaction survey shall be conducted in such form and in accordance with such procedures as the parties may agree to in writing from time to time.
- Proof of capacitation/mentoring of subcontracted service provider: The successful bidder must submit proof of capacitation of sub-contracted service provider. Annual proof of payments made to sub-contracted service providers.

9.5 Results of checks, audits and surveys ECDoH shall be entitled to utilise the findings of the surveys, checks, audits and reports contemplated above to determine compliance by contractor with the service standards and responsibilities stipulated in the contract. It is recorded that the results of the above checks shall, save to the extent that contractor can prove otherwise be binding on contractor and ECDoH shall be entitled to exercise its remedies stipulated in the contract based on such findings.

10. BREACH AND TERMINATION

Bidders are referred to Paragraph 23 of General Conditions of Contract (GCC) relating to failure to comply with conditions of this contract.

11. LOSS AND DAMAGE

Contractor hereby indemnifies the State, and will hold the State harmless, against any loss or damages which the State may suffer, or any claims lodged against the State by any third party arising out of or relating to any loss that the State or such third party may suffer as a result of, or arising out of any act or omission of any personnel of contractor or the failure of contractor to provide the Services in accordance with the provisions of the contract.

12. SUB-CONTRACTORS

Contractor may only sub-contract its obligations under the contract with the prior written consent of the ECDoh (or any other authorized authority) and then only to a person and to the extent approved by the ECDoh or such authority and upon such terms and conditions as the ECDoh or such authority require. It is recorded that where such consent is given contractor shall remain liable to ECDoh for the performance of the Services.

PART 3
BID STRATEGY

SUPPLY AND DELIVERY OF NURSE UNIFORM IN THE EASTERN CAPE DEPARTMENT OF HEALTH OFFICES AND INSTITUTIONS FOR A PERIOD OF 36 MONTHS

SCOPE OF WORK

- The bid will be awarded per district and if there are no supplier in that district, the supplier from other district will assist the nearest district.
- All bidders **MUST** source the material from **MANUFACTURERS** within the Eastern Cape Province.
- The bid will be awarded for all ECDOH Hospitals/Facilities. The allocation will be made per District.
- The Department of Health intends to appoint multiple service providers to ensure security of supplies.
- The bidder must select the district they are bidding for and attach the relevant proof of address as indicated on the SBD1 form and correspond with CSD. The Department will conduct address verification for evaluation purposes.
- Bidders **MUST** bid for all items within a category in the Specification. E.g. Bid for all items in **Category A, B, C.**
- The bidder must submit a methodology on how the uniform will be distributed to the users (size, Unit per user, turnaround time).
- The successful bidder will be requested to deliver the goods ordered directly to the user.
- The Department reserves the right to enter into post-bid negotiation.
- The contract will be rate / item price based and will be utilized as and when required principle.

BIDDERS MUST INDICATE BY TICKING BELOW FOR THE DISTRICT(S) THEY ARE BIDDING FOR:

DISTRICT	TICK ✓
ALFRED NZO DISTRICT	
AMATHOLE DISTRICT	
BUFFALO CITY METRO(BCM)	
CHRIS HANI DISTRICT	
JOE GQABI DISTRICT	
NELSON MANDELA METRO (NMM)	
OR TAMBO DISTRICT	
SARAH BAARTMAN DISTRICT	

DECLARATION OF THE BIDDERS ABILITY TO SUPPLY AND DELIVERY OF NURSES UNIFORM FOR 36 MONTHS

- We hereby declare that we, _____ (name of the bidder), have the capacity and capability to supply and deliver nurses uniform in all categories tendered for.

- SIGNATURE OF BIDDER:

PART 4 SPECIFICATION

SUPPLY AND DELIVERY OF NURSE UNIFORM IN THE EASTERN CAPE DEPARTMENT OF HEALTH OFFICES AND INSTITUTIONS FOR A PERIOD OF 36 MONTHS

1. Female manager blouse (short sleeve): White

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) female blouse with short sleeves made from a lightweight cotton or blended cotton fabric containing (50% cotton with 5% deviation tolerated). Blouse should be light weight for more feminine drape, finished garment must not be see-through. Size XS to 5XL - Larger sizes are to be made available upon request.
2	Style and Pattern: The top must be cut on a ladies' pattern with a slight flare from the waist to the hem. The garment must provide comfortable space over the bust and upper arms. Manufacturer should be cognizant of the accepted differences between front and back panels on female shirts. Front panels are usually longer when measured from shoulder to hem and excess length absorbed in a bust dart (high French dart or straight side seam dart) running from the side seam to near the bust apex. Dart to start approximately 50-100mm below the underarm / sleeve junction. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most females and is recommended. The top should be flared slightly from approximate waistline to hem line. The total difference between waistline circumference and hem circumference should not exceed 100mm. The front and back panel should be cut with a slight curve (back more than front) to ensure a longer section is covering the buttocks. Slits must be provided on both sides in the side seam of the top with a slit length no more than 60mm deep. The slit should have top stitching. This is to make provision for more space at the hips and to provide a feminine look to the garment. All stress points must be bar tacked. Loose thread removed and seams and hem pressed properly.
3	Collar: Glad neck collar reinforced with Vilene to add strength and prevent puckering.
4	Pockets: One square, patch, breast pocket with approximate sizing of 80-100mm wide & 120 mm long. The chest pocket must be placed in line with

	the bust dart and centred in the middle of the front left panel. The pocket should be of sufficient size to allow a good fit for the logo.
5	Buttons: White 2-hole buttons matching the fabric perfectly. The top button must start just below the glad neck collar. The space between the buttons must be no more than 70 mm apart, with a button as close as possible to the bust apex line to avoid gaping. Buttons of a female garment should be placed on the left panel of the shirt with button holes on the right panel. Fabric overlay should be 30-35mm.
6	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
7	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2 nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
8.	Seam type: Independent safety with over locking - bite to be 10mm Topstitching is plain stitch which is stitched a foot stitch from edge on the pocket flaps, collar, epaulettes, and hem Thread - ticket no 80 All stress points of the garment must be bar tacked
9	Pre-production sample required Size XL

2. Female manager blouse (long sleeve): White

	Description: Long sleeve with dummy turn up cuffs
1	Colour and Fabric: Pure white (Hex colour #ffffff) female blouse with long sleeves made from lightweight cotton or blended cotton fabric (50% cotton with 5% deviation tolerated). Blouse should present a more feminine/soft drape, finished garment must not be see-through. Size XS to 5XL - Larger sizes are to be made available upon request.
2	Style and Pattern: The top must be cut on a ladies' pattern with a slight flare from the waist to the hem. The garment must provide comfortable space over the bust and upper arms. Manufacturer should be cognizant of the accepted differences between front and back panels on female shirts. Front panels are usually longer when measured from shoulder to hem and excess length absorbed in a bust dart (high French dart or straight side seam dart) running from the side seam to near the bust apex. Dart to start approximately 50-100mm below the underarm / sleeve junction. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most females and is recommended. The top should be flared slightly from approximate waistline to hem line. The total difference between waistline circumference and hem circumference should not exceed 100mm. The front and back panel should be cut with a slight curve (back more than front) to ensure a longer section is covering the buttocks. Slits must be provided on both sides in the side seam of the top with a slit length no more than 60mm deep. The slit should have top stitching. This is to make provision for more space at the hips and to provide a feminine look to the garment. All stress points must be bar tacked.
3	Cuff: Barrel cuff width 60mm and must be top stitched for extra strength. The cuff must have two 2-hole buttons each (40mm apart, 1st at 15mm and 2nd at 35 mm) Final circumferential measure of cuff when closed (buttoned-up) should be size appropriate (approximately 220-250mm).
4	Pockets: One square patch breast pocket with approximate sizing of 80-100mm wide & 120 mm long. The chest pocket must be placed in line with the bust dart and centred in the middle of the front left panel. The pocket should be of sufficient size to allow a good fit for the logo.
5	Collar: Glad neck collar reinforced with Vilene to add strength and prevent puckering.
6	Buttons: White 2-hole buttons matching the fabric perfectly. The top button must start just below the glad neck collar. The space between the buttons must be no more than 70 mm apart, with a button as close as possible to the bust apex line to avoid gaping. Buttons of a female garment should be placed on the left panel of the shirt with button holes on the right panel. Fabric overlay should be 30-35mm.
7	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.

8	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
9	Seam type: Independent safety with over locking - bite to be 10mm Topstitching is plain stitch which is stitched a foot stitch from edge on the pocket flaps, collar, epaulettes, and hem Thread - ticket no 80 All stress points of the garment must be bar tacked
10	Pre-production sample required Size XL

3. Female cardigan: Maroon

	Description
1	Colour and Fabric: Maroon (Color-Hex #3c0008) synthetic wool/yarn made with 40% cotton blended yarn and treated to increase anti-pilling characteristics. Acrylic/cotton blend or cotton/polyester blend acceptable. Size XS to 5XL - Larger sizes are to be made available upon request.
2	Style and Pattern: Flat woven, long sleeve cardigan with a V-neck. Set in sleeves, ribbed cuffs and plain hem. One welted pocket on each front panel.
3	Sleeve: Plain set-in sleeves with 60mm ribbed cuffs 60mm
4	Pockets: Welted pockets approximately 160mm deep and 120mm wide (graded according to garment size). Each front panel should have one pocket at approximately hip height. Pocket opening should be reinforced with a 10mm thin ribbing bar tacked on each end for extra strength.
6	Collar: V neck line with buttons down the front
7	Buttons: Must be maroon and match the fabric perfectly. Should be 20mm wide melamine buttons starting immediately at the end of the V-neck line. Buttons should be placed on the left as per standard for female clothing. There must be a minimum of 5 front buttons (not as in picture).
8	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
9	Pre-production sample required Size: XL

4. Male cardigan: Maroon

	Description
1	Colour and Fabric: Maroon (Color-Hex #3c0008) synthetic wool/yarn made with 40% cotton blended yarn and treated to increase anti-pilling characteristics. Acrylic/cotton blend or cotton/polyester blend acceptable. Size XS to 5XL - Larger sizes are to be made available upon request.
2	Style and Pattern: Flat woven, long sleeve cardigan with a V-neck. Set in sleeves, ribbed cuffs and a plain hem. One welted pocket on each front panel.
3	Sleeve: Plain set-in sleeves with 60mm ribbed cuffs
4	Pockets: Welted pockets of approximately 160mm deep and 120mm wide (graded according to garment size). Each front panel should have one pocket at approximately hip height. Pocket opening should be reinforced with a 10mm thin ribbing bar tacked on each end for extra strength.
6	Collar: V neck line with buttons down the front
7	Buttons: Must be maroon and match the fabric perfectly. Should be 20mm wide melamine buttons starting immediately at the end of the V-neck line. Buttons should be placed on the right as per standard for male clothing. There must be a minimum of 5 front buttons (not as in picture).
8	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
9	Pre-production sample required Size: XL

5. Female Princess-style dress with zip: White (A line dress with zip)

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) dress made from medium weight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Princess-line/style, short sleeve dress with back yoke and front zipped closure. Princess line with 8 panels in total (4 front and 4 back) with a closed-end, auto-lock (YKK) zip down the centre front of the dress. The zip should start at the collar and run approximately 400mm downward. Zip should be the colour of the dress. The zip lining shall be the same as the dress fabric. The garment must provide comfortable space over the bust and upper arms. Manufacturer should be cognizant of the accepted differences between front and back panels. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most females and is recommended. Short sleeve with 30mm dummy cuff and twin top stitching. Bottom of dummy cuff should end approximately 20-30mm above the elbow. Dress to end just below the knee and have a 50mm hem to allow adjustments where necessary. All stress points on the garment must be bar tacked. All loose threads shall be removed. Dress seams and hem must be pressed completely and properly
3	Collar: (Open square) Glad neck collar reinforced with Vilene to add strength and prevent puckering. Where zip starts, there should be a secondary securing mechanism such as hook-&-eye or snap fastener.
4	Pockets: Total of three patch pockets on the dress. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long and centred over the princess line of the front left panel, with the bottom of the pocket ending above the bust apex point. The pocket should be of sufficient size to allow a good fit for the logo. 2x square patch pockets placed on the front of the dress at approximate hip height. One on each side-front panel, the width should follow the contour of the princess-line and be approximately 150mm deep.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder

	seam. 1 loop near the shoulder/collar seam and the 2 nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side) (original spec 25mm0. A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Finishing and pressing – all loose threads shall be removed. Dress seams must be pressed completely and properly with the side and back seams, pressed open.
8	Pre-production sample required Size: XL

6. Female dress tunic style, square neck with hem pleats: White

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) dress made from medium weight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Short sleeve tunic style dress with bottom pleats and a side seam zipped closure. Front and back panels to have fisheye/double dart at the waist to improve fit. A closed-end, auto-lock (YKK) 400mm zip placed in the left side seam of the dress. Zip should be the colour of the dress. The zip lining shall be the same as the dress fabric. A secondary securing mechanism such as hook-&-eye or snap fastener should be added to the top of the zip. The garment must provide comfortable space over the bust and upper arms. Manufacturer should be cognizant of the accepted differences between front and back panels. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most females and is recommended. Short sleeve with 30mm dummy cuff and twin top stitching. Bottom of dummy cuff should end approximately 20-30mm above the elbow. The bottom of the dress should have 20 pleats of 20mm wide and 120mm long. The pleats should be arranged 10 per side, thus 5 pleats on the front panel and 5 pleats on the back panel for both left and right-side seams. Dress to end just below the knee and have a 50mm hem to allow adjustments where necessary. All stress points on the garment must be bar tacked. All loose threads shall be removed. Dress seams and hem must be pressed completely and properly
4	Collar: Square neckline with a front neck depth of 180-220mm when measured from the shoulder seam.
5	Pockets: Total of three patch pockets on the dress. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long and centred on the front left panel, with the bottom of the pocket ending above the bust apex point. The pocket should be of sufficient size to allow a good fit for the logo. 2x square patch pockets placed on the front of the dress at approximate hip high and centred over waist dart line. Pockets should be approximately 120mm wide and 150mm deep.
6	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.

7	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
12	Pre-production sample required Size: XL

7. Female tunic style, square neck with straight hem: White((consider adding round neck with no pleats)

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) dress made from medium weight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Short sleeve tunic style dress with a straight hem, back vent (box pleat instead of slit) and a side seam zipped closure. Front and back panels to have fisheye/double dart at the waist to improve fit. A closed-end, auto-lock 400mm zip placed in the left side seam of the dress. Zip should be the colour of the dress. The zip lining shall be the same as the dress fabric. A secondary securing mechanism such as hook-&-eye or snap fastener should be added to the top of the zip. The garment must provide comfortable space over the bust and upper arms. Manufacturer should be cognizant of the accepted differences between front and back panels. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most females and is recommended. Short sleeve with 30mm dummy cuff and twin top stitching. Bottom of dummy cuff should end approximately 20-30mm above the elbow. Dress to end just below the knee and have a 50mm hem to allow adjustments where necessary. A vent must be added to the back seam to allow ease of walking All stress points on the garment must be bar tacked. All loose threads shall be removed. Dress seams and hem must be pressed completely and properly
4	Collar: Square neckline with a front neck depth of 180-220mm when measured from the shoulder seam.
5	Pockets: Total of three patch pockets on the dress. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long and centred on the front left panel, with the bottom of the pocket ending above the bust apex point. The pocket should be of sufficient size to allow a good fit for the logo. 2x square patch pockets placed on the front of the dress at approximate hip high and centred over waist dart line. Pockets should be approximately 120mm wide and 150mm deep.
6	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.

7	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
12	Pre-production sample required Size: XL

8. Female pants straight cut long: Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) female pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Straight cut long pants with a straight-line silhouette from knee to ankle. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The back ½ of the waistband should be elasticised and the front must close with a closed-end, auto-locking zip and button. The button must be melamine in a maroon colour perfectly matching the fabric. 7 belt loops must be added to the waistband to accommodate a belt of ±40mm wide. The fly, facing and pockets must be made from the same fabric as the pants. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size: XL

9. Female pants straight cut long: White

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) female pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Straight cut long pants with a straight-line silhouette from knee to ankle. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The back ½ of the waistband should be elasticised and the front must close with a closed-end, auto-locking zip and button. The button must be melamine in a white colour perfectly matching the fabric. 7 belt loops must be added to the waistband to accommodate a belt of ±40mm wide. The fly, facing and pockets must be made from the same fabric as the pants. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

10. Female pants tapered cut long: Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) female pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Slightly tapered long pants with a slight pant leg narrowing from knee to ankle when compared to a straight leg. This is not meant to be a skinny or slim fit. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The back ½ of the waistband should be elasticised and the front must close with a closed-end, auto-locking zip and button. The button must be melamine in a maroon colour perfectly matching the fabric. 7 belt loops must be added to the waistband to accommodate a belt of ±40mm wide. The fly, facing and pockets must be made from the same fabric as the pants. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Seam type: independent safety with over locking - bite to be 10mm Twin needle topstitching at pocket and back and front rises. Thread - ticket no 80 There must be a minimum of 5 stitches per 10 mm All stress points of the garment must be bar tacked
4	Pre-production sample required Size XL

11. Female pants tapered cut long: White

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) female pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Slightly tapered long pants with a slight pant leg narrowing from knee to ankle when compared to a straight leg. This is not meant to be a skinny or slim fit. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The back ½ of the waistband should be elasticised and the front must close with a closed-end, auto-locking zip and button. The button must be melamine in a maroon colour perfectly matching the fabric. 7 belt loops must be added to the waistband to accommodate a belt of ±40mm wide. The fly, facing and pockets must be made from the same fabric as the pants. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Seam type: independent safety with over locking - bite to be 10mm Twin needle topstitching at pocket and back and front rises. Thread - ticket no 80 There must be a minimum of 5 stitches per 10 mm All stress points of the garment must be bar tacked
4	Pre-production sample required Size XL

12. Female pants straight cut long (elastic only): Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) female pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). (MINIMETT COLOUR 10 Marroon) Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Straight cut long pants with a straight-line silhouette from knee to ankle. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The waistband should be elasticised and have a drawstring closure. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pockets must be same material as outer pants Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

13. Female pencil skirt (no-elastic): Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined skirt made from mediumweight 65/35 (5% variation tolerated) polycotton blended fabric (150-200gsm range). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Pencil skirt with a straight-line silhouette from hip to below knee. The waistband shall be a folded, bonded construction measuring at least 40-50mm on completion. Top stitched for added strength. Front panel should have 2 darts and close with a concealed, closed-end, auto-locking zip on the left hip and secured with button. The button must be melamine in a maroon colour perfectly matching the fabric. The back section of the skirt must have 2 waist darts and a 100-150mm vent at the centre back. 5 belt loops must be added to the waistband to accommodate a belt of ± 40mm wide. Skirt should end just below the knees and have a hem of 50mm to allow lengthening if necessary. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

14. Female pencil skirt (added elastic): Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined skirt made from mediumweight 65/35 (5% variation tolerated) polycotton blended fabric (150-200gsm range). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Pencil skirt with a straight-line silhouette from hip to below knee. The waistband shall be a folded, bonded construction measuring at least 40-50mm on completion. Top stitched for added strength. Front panel should have 2 darts and close with a concealed, closed-end, auto-locking zip on the left hip and secured with button. The back 1/3 of the waistband should be elasticised. The button must be melamine in a maroon colour perfectly matching the fabric. 5 belt loops must be added to the waistband to accommodate a belt of ± 40mm wide. A 100-150mm vent must be placed centre back. Skirt should end just below the knees and have a hem of 50mm to allow lengthening if necessary. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

15. Female pencil skirt (elastic-only): Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined skirt made mediumweight 65/35 (5% variation tolerated) polycotton blended fabric (150-200gsm range). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Pencil skirt with a straight-line silhouette from hip to below knee. The waistband shall be an elastic waistband measuring 40-50mm on completion. A 100-150mm vent must be placed centre back. Skirt should end just below the knees and have a hem of 50mm to allow lengthening if necessary. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

16. Female A-line skirt: Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined skirt made from mediumweight 65/35 (5% variation tolerated) polycotton blended fabric (150-200gsm range). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: A-line skirt with a slightly flared silhouette from hip to below knee. The waistband shall be a folded, bonded construction measuring at least 40-50mm on completion. Top stitched for added strength. Front panel should have 2 darts and close with a concealed, closed-end, auto-locking zip on the left hip and secured with button. The back 1/3 of the waistband should be elasticised. The button must be melamine in a maroon colour perfectly matching the fabric. 5 belt loops must be added to the waistband to accommodate a belt of ± 40mm wide. A 100-150mm vent must be placed centre back. Skirt should end just below the knees and have a hem of 50mm to allow lengthening if necessary. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

17. Female A-line skirt (elastic only): Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined skirt made mediumweight 65/35 (5% variation tolerated) polycotton blended fabric (150-200gsm range). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: A-line skirt with a slightly flared silhouette from hip to below knee. The waistband shall be an elastic waistband measuring 40-50mm on completion. A 100-150mm vent must be placed centre back. Skirt should end just below the knees and have a hem of 50mm to allow lengthening if necessary. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

18. Female Short Tailored Jacket (long sleeve) - Maroon

1.	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined jacket made from medium-heavyweight 65/35 (5% variation allowed) polycotton blended fabric (Range 200-300gsm) with a suitable inner lining in a matching colour. Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2.	Style and Pattern: Tailored jacket with 8 panels, a short-body, 2-piece set-in long sleeves, 2 set in pockets with flaps and a collar with notched lapels. A short-bodied jacket contoured by means of an 8-panel design; 4 panels in the front and 4 in the back, side-front/side back panels to start from armhole/armhole and not shoulder seam. Two-piece set in sleeve which tapers into a mini-vent with one 2-hole button at 20mm from the hem edge to allow for comfortable movement of the arms. A small to medium sized shoulder pad to be inserted on the shoulders/sleeve head Jacket should close right over left with 2 buttons. Buttons should be 4-hole, melamine in maroon, matching perfectly with the fabric. Buttons must not be more than 90mm apart. The number of buttons for the centre front must be 2 plus 1 spare (attached to inner side seam). The inside of the jacket should be lined and lining must have a pleat centre back (where back panel and collar meets) to allow body movement and prevent tearing of the lining. Jacket should also have a vent at the bottom centre back. The length of the jacket should be shorter than normal jacket length with hem ending at high hip/upper hip line. All stress points on garment to be bar tacked for additional strength. Seams and hems to be pressed properly and loose threads removed.
3	Collar: Collar and lapel combination. Jacket should have a medium width lapel with a notch approximately 1/3 of the lapel width. Back facing and front facing of collar should be of the same material. The collar must be reinforced with Vilene for strength and to ensure that it doesnot pucker.
4	Pockets: Two jetted front pockets with flap closures, placed horizontally below the waistline. The pocket size should be graded and adjusted according to garment size.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size: XL

19. Female Short Tailored Jacket (short sleeve) - Maroon

1.	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined jacket made from medium-heavyweight 65/35 (5% variation allowed) polycotton blended fabric (Range 200-300gsm) with a suitable inner lining in a matching colour. Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2.	Style and Pattern: Tailored jacket with 8 panels, a short-body, short sleeves, 2 set in pockets with flaps and a collar with notched lapels. A short-bodied jacket contoured by means of an 8-panel design; 4 panels in the front and 4 in the back, side-front/side back panels to start from armhole/armhole and not shoulder seam. Short sleeves with plain hems ending approximately 20-30mm above the elbow. A small to medium sized shoulder pad to be inserted on the shoulders/sleeve head Jacket should close right over left with 2 buttons. Buttons should be 4-hole, melamine in maroon, matching perfectly with the fabric. Buttons must not be more than 90mm apart. The number of buttons for the centre front must be 2 plus 1 spare (attached to inner side seam). The inside of the jacket should be lined and lining must have a pleat centre back (where back panel and collar meets) to allow body movement and prevent tearing of the lining. Jacket should also have a vent at the bottom centre back. The length of the jacket should be shorter than normal jacket length with hem ending at high hip/upper hip line. All stress points on garment to be bar tacked for additional strength. Seams and hems to be pressed properly and loose threads removed.
3	Collar: Collar and lapel combination. Jacket should have a medium width lapel with a notch approximately 1/3 of the lapel width. Back facing and front facing of collar should be of the same material. The collar must be reinforced with Vilene for strength and to ensure that it doesnot pucker.
4	Pockets: Two jetted front pockets with flap closures, placed horizontally below waist line. The pocket size should be graded and adjusted according to garment size.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size XL

20. Female Tailored, regular length jacket (long sleeve) - Maroon

1.	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined jacket made from medium-heavyweight 65/35 (5% variation allowed) polycotton blended fabric (Range 200-300gsm) with a suitable inner lining in a matching colour. Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2.	Style and Pattern: Tailored jacket with 8 panels, regular length, 2-piece set-in long sleeves, 2 set in pockets with flaps and a collar with notched lapels. A regular length jacket contoured by means of an 8-panel design; 4 panels in the front and 4 in the back, side-front/side back panels to start from armhole/armhole and not shoulder seam. Two-piece set in sleeve which tapers into a mini-vent with one 2-hole button at 20mm from the hem edge to allow for comfortable movement of the arms. A small to medium sized shoulder pad to be inserted on the shoulders/sleeve head Jacket should close right over left with 3 buttons. Buttons should be 4-hole, melamine in maroon, matching perfectly with the fabric. Buttons must not be more than 90mm apart. The number of buttons for the centre front must be 3 plus 1 spare (attached to inner side seam). The inside of the jacket should be lined and lining must have a pleat centre back (where back panel and collar meets) to allow body movement and prevent tearing of the lining. Jacket should also have a vent at the bottom centre back. The length of the jacket should be regular length with hem ending at lower hip line. All stress points on garment to be bar tacked for additional strength. Seams and hems to be pressed properly and loose threads removed.
3	Collar: Collar and lapel combination. Jacket should have a medium width lapel with a notch approximately 1/3 of the lapel width. Back facing and front facing of collar should be of the same material. The collar must be reinforced with Vilene for strength and to ensure that it does not pucker.
4	Pockets: Two jetted front pockets with flap closures, placed horizontally below waist line. The pocket size should be graded and adjusted according to garment size.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size: XL

21. Female Tailored, regular length jacket (short sleeve) - Maroon

1.	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined jacket made from medium-heavyweight 65/35 (5% variation allowed) polycotton blended fabric (Range 200-300gsm) with a suitable inner lining in a matching colour. Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2.	Style and Pattern: Tailored jacket with 8 panels, regular length, short sleeves, 2 set in pockets with flaps and a collar with notched lapels. A regular length jacket contoured by means of an 8-panel design; 4 panels in the front and 4 in the back, side-front/side back panels to start from armscye/armhole and not shoulder seam. Short sleeves with plain hems ending approximately 20-30mm above the elbow. A small to medium sized shoulder pad to be inserted on the shoulders/sleeve head Jacket should close right over left with 2 buttons. Buttons should be 4-hole, melamine in maroon, matching perfectly with the fabric. Buttons must not be more than 90mm apart. The number of buttons for the centre front must be 2 plus 1 spare (attached to inner side seam). The inside of the jacket should be lined and lining must have a pleat centre back (where back panel and collar meets) to allow body movement and prevent tearing of the lining. Jacket should also have a vent at the bottom centre back. The length of the jacket should be regular length with hem ending at lower hip line. All stress points on garment to be bar tacked for additional strength. Seams and hems to be pressed properly and loose threads removed.
3	Collar: Collar and lapel combination. Jacket should have a medium width lapel with a notch approximately 1/3 of the lapel width. Back facing and front facing of collar should be of the same material. The collar must be reinforced with Vilene for strength and to ensure that it doesnot pucker.
4	Pockets: Two jetted front pockets with flap closures, placed horizontally below waist line. The pocket size should be graded and adjusted according to garment size.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size: XL

22. Female top short sleeve: White (design 1)

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) top from mediumweight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: The top must be princess lines in front with a back yoke, centre back box pleat and plain back below the yoke with a glad neck collar. The garment must provide comfortable space over the bust and upper arms. Manufacturer should be cognizant of the accepted differences between front and back panels on female shirts. Front panels are usually longer when measured from shoulder to hem and excess length absorbed in a bust dart (high French dart or straight bust dart) running from the side seam to near the bust apex. Dart to start approximately 50-100mm below the underarm / sleeve junction. Short sleeve with 30mm dummy cuff and twin top stitching. Bottom of dummy cuff should end approximately 20-30mm above the elbow. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most females and is recommended. The top should be flared slightly from approximate waistline to hem line. The total difference between waistline circumference and hem circumference should not exceed 100mm. The front and back panel should be cut with a slight curve (back more than front) to ensure a longer section is covering the buttocks. Slits must be provided on both sides in the side seam of the top with a slit length no more than 60mm deep. The slit should have top stitching. This is to make provision for more space at the hips and to provide a feminine look to the garment. All stress points must be bar tacked. Loose threads removed and seams and hem pressed properly.
3	Collar: Glad neck collar reinforced with Vilene to add strength and prevent puckering.
4	Pockets: Total of three patch pockets on the top. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long and centred over the princess line of the front left panel, with the bottom of the pocket ending above the bust apex point. The pocket should be of sufficient size to allow a good fit for the logo. 2x square patch pockets placed on the front of the top at approximate hip height. One on each side-front panel, the width should follow the contour of the princess-line and be approximately 150mm deep.
5	Buttons: White buttons matching the fabric perfectly. The top button must start just below the glad neck collar. The space between the buttons must be no more than 70 mm apart, with a button as close as possible to the bust apex line to avoid gaping. Buttons of a female garment should be placed on the left panel of the shirt with button holes on the right panel. Fabric overlay should be 30-35mm.
6	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.

7	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
8	Pre-production sample required Size XL

23. Female top short sleeve: White (design 2)

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) top from mediumweight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: The top must be princess lines in front with a back yoke, centre back box pleat and plain back below the yoke. Plain V neck opening and no collar. The garment must provide comfortable space over the bust and upper arms. Manufacturer should be cognizant of the accepted differences between front and back panels on female shirts. Front panels are usually longer when measured from shoulder to hem and excess length absorbed in a bust dart (high French dart or straight bust dart) running from the side seam to near the bust apex. Dart to start approximately 50-100mm below the underarm / sleeve junction. Short sleeve with 30mm dummy cuff and twin top stitching. Bottom of dummy cuff should end approximately 20-30mm above the elbow. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most females and is recommended. The top should be flared slightly from approximate waistline to hem line. The total difference between waistline circumference and hem circumference should not exceed 100mm. The front and back panel should be cut with a slight curve (back more than front) to ensure a longer section is covering the buttocks. Slits must be provided on both sides in the side seam of the top with a slit length no more than 60mm deep. The slit should have top stitching. This is to make provision for more space at the hips and to provide a feminine look to the garment. All stress points must be bar tacked. Loose threads removed and seams and hem pressed properly.
3	Collar: Plain open V neck with no collar.
4	Pockets: Total of three patch pockets on the top. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long and centred over the princess line of the front left panel, with the bottom of the pocket ending above the bust apex point. The pocket should be of sufficient size to allow a good fit for the logo. 2x inseam (side seam) pockets placed at approximately hip height. One on each side-front panel, the width should be approximately 120mm wide and 150mm deep.
5	Buttons: White buttons matching the fabric perfectly. The top button must start just below the V neck. The space between the buttons must be no more than 70 mm apart, with a button as close as possible to the bust apex line to avoid gaping. Buttons of a female garment should be placed on the left panel of the shirt with button holes on the right panel. Fabric overlay should be 30-35mm.
6	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.

7	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 45mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2 nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
8	Pre-production sample required Size XL

24. Male pants straight cut long: Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) male pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Straight cut long pants with a straight-line silhouette from knee to ankle. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The back section must have 1 jetted/welted pocket to right rear section as well as 2x back darts on the pants. The front must close with a closed-end, auto-locking zip and button. The button must be melamine in a maroon colour perfectly matching the fabric. 7 belt loops must be added to the waistband to accommodate a belt of ± 40mm wide. The fly, facing and pockets must be made from the same fabric as the pants. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

25. Male pants straight cut long: White

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) male pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Straight cut long pants with a straight-line silhouette from knee to ankle. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The back panel should have a jetted/welted pocket on right side and back darts. The front must close with a closed-end, auto-locking zip and button. The button must be melamine in a white colour perfectly matching the fabric. 7 belt loops must be added to the waistband to accommodate a belt of ± 40mm wide. The fly, facing and pockets must be made from the same fabric as the pants. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

26. Male pants tapered cut long: Maroon

	Description
1	Colour and Fabric: Dark Maroon (Hex colour #3c0008) male pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Slightly tapered long pants with a slight pant leg narrowing from knee to ankle when compared to a straight leg. This is not meant to be a skinny or slim fit. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The back must have a jetted/welted pocket on the right and 2 back darts. The front must close with a closed-end, auto-locking zip and button. The button must be melamine in a maroon colour perfectly matching the fabric. 7 belt loops must be added to the waistband to accommodate a belt of ± 40mm wide. The fly, facing and pockets must be made from the same fabric as the pants. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

27. Male pants tapered cut long: White

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) male pants made from a medium heavyweight 65/35 (5% variation tolerated) polycotton blended fabric (200-300gsm range). Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Slightly tapered long pants with a slight pant leg narrowing from knee to ankle when compared to a straight leg. This is not meant to be a skinny or slim fit. The waistband shall be a folded, bonded construction measuring at least 50mm on completion. Top stitched for added strength. The back must have a jetted/welted pocket and 2 back darts. Front must close with a closed-end, auto-locking zip and button. The button must be melamine in a maroon colour perfectly matching the fabric. 7 belt loops must be added to the waistband to accommodate a belt of ± 40mm wide. The fly, facing and pockets must be made from the same fabric as the pants. The front of the pants should have two side seam/slanted pockets of approximately 200mm deep and 150mm wide, also one welted pocket on the right back. Pant legs should be available in normal and extra length. All stress points on the garment must be bar tacked. All loose threads shall be removed. Garment seams and hem must be pressed completely and properly
3	Pre-production sample required Size XL

28. Male dress shirt – long sleeve: White

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) top from lightweight 65/35 (5% variation allowed) polycotton blended fabric (Range 110-150gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Button-up dress shirt with a back yoke, centre back box pleat and long sleeves. Barrel cuff width 60mm and must be top stitched for extra strength. The cuff must have two 2-hole buttons. Final circumferential measure of cuff when closed (buttoned-up) should be size appropriate (approximately 230-270mm). The garment must provide comfortable space over the chest and upper arms. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most males and is recommended. All stress points must be bar tacked. Loose threads removed and seams and hem pressed properly.
3	Pockets: 1 x patch pocket with approximate sizing of 80-100mm wide & 120 mm long on the front left panel. The pocket should be of sufficient size to allow a good fit for the logo. The patch pocket's openings should have twin top stitching at 30mm.
4	Buttons: White buttons matching the fabric perfectly. The space between the buttons must be no more than 80 mm apart, with a button as close as possible to the chest apex line to avoid gaping. Buttons of a male garment should be placed on the right panel of the shirt with button holes on the left panel. Fabric overlay should be 30-35mm.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size XL

29. Male dress shirt - short sleeve: White

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) top from lightweight 65/35 (5% variation allowed) polycotton blended fabric (Range 110-150gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: Button-up dress shirt with a back yoke, centre back box pleat and short sleeves. The garment must provide comfortable space over the chest and upper arms. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most males and is recommended. All stress points must be bar tacked. Loose threads removed and seams and hem pressed properly.
3	Pockets: 1 x patch pocket with approximate sizing of 80-100mm wide & 120 mm long on the front left panel. The pocket should be of sufficient size to allow a good fit for the logo. The patch pocket's openings should have twin top stitching at 30mm.
4	Buttons: White buttons matching the fabric perfectly. The space between the buttons must be no more than 80 mm apart, with a button as close as possible to the chest apex line to avoid gaping. Buttons of a male garment should be placed on the right panel of the shirt with button holes on the left panel. Fabric overlay should be 30-35mm.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size XL

30. Male service top short sleeve: White (design 1)

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) top from mediumweight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: The top must be plain front with a back yoke, centre back box pleat and plain back below the yoke with a glad neck collar, short sleeves and dummy cuffs. Short sleeve with 30mm dummy cuff and twin top stitching. Bottom of dummy cuff should end approximately 20-30mm above the elbow. The garment must provide comfortable space over the chest and upper arms. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most males and is recommended. Slits must be provided on both sides in the side seam of the top with a slit length no more than 50mm deep. All stress points must be bar tacked. Loose threads removed and seams and hem pressed properly.
3	Collar: Glad neck collar reinforced with Vilene to add strength and prevent puckering.
4	Pockets: Total of three patch pockets on the top. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long on the front left panel. The pocket should be of sufficient size to allow a good fit for the logo. 2x square patch pockets placed on the front of the top at approximate hip height. One on each side-front panel, the pocket to be approximately 150mm deep and 110mm wide.
5	Buttons: White buttons matching the fabric perfectly. The top button must start just below the glad neck collar. The space between the buttons must be no more than 80 mm apart, with a button as close as possible to the chest apex line to avoid gaping. Buttons of a male garment should be placed on the right panel of the shirt with button holes on the left panel. Fabric overlay should be 30-35mm.
6	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
7	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
8	Pre-production sample required Size XL

31. Male service top short sleeve: White (design 2)

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) top from mediumweight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: The top must be plain front with a back yoke, centre back box pleat and plain back below the yoke with a collarless V-neck, short sleeves and dummy cuffs. Short sleeve with 30mm dummy cuff and twin top stitching. Bottom of dummy cuff should end approximately 20-30mm above the elbow. The garment must provide comfortable space over the chest and upper arms. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most males and is recommended. Slits must be provided on both sides in the side seam of the top with a slit length no more than 50mm deep. All stress points must be bar tacked. Loose threads removed and seams and hem pressed properly.
3	Collar: Plain V-neck with no collar and Vilene reinforced facings.
4	Pockets: Total of three patch pockets on the top. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long on front left panel. The pocket should be of sufficient size to allow a good fit for the logo. 2x square patch pockets placed on the front of the top at approximate hip height. One on each side-front panel, the pocket to be approximately 150mm deep and 110mm wide.
5	Buttons: White buttons matching the fabric perfectly. The top button must start just below the glad neck collar. The space between the buttons must be no more than 80 mm apart, with a button as close as possible to the chest apex line to avoid gaping. Buttons of a male garment should be placed on the right panel of the shirt with button holes on the left panel. Fabric overlay should be 30-35mm.
6	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
7	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
8	Pre-production sample required Size XL

32. Male Short Tailored Jacket (long sleeve) - Maroon

1.	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined jacket made from medium-heavyweight 65/35 (5% variation allowed) polycotton blended fabric (Range 200-300gsm) with a suitable inner lining in a matching colour. Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2.	Style and Pattern: Tailored jacket with 6 panels, a short-body, 2-piece set-in long sleeves, 2 set in pockets with flaps and a collar with notched lapels. A short-bodied jacket contoured by means of a 6-panel design; 2 panels in the front with waist darts and 4 panels in the back. Side-back panels to meet set in sleeve's seam at back armhole. Two-piece set in sleeve which tapers into a mini-vent with two 2-hole buttons at sleeve hem to allow for comfortable movement of the arms. A small sized shoulder pad to be inserted on the shoulders/sleeve head Jacket should close left over right with 1 button. Button should be 4-hole, melamine in maroon, matching perfectly with the fabric. The number of buttons for the centre front must be 1 plus 1 spare (attached to inner side seam). The inside of the jacket should be lined and lining must have a pleat centre back (where back panel and collar meets) to allow body movement and prevent tearing of the lining. Jacket should have a vent at the bottom centre back. The length of the jacket should be shorter than normal jacket length with hem ending at high hip/upper hip line. All stress points on garment to be bar tacked for additional strength. Seams and hems to be pressed properly and loose threads removed.
3	Collar: Collar and lapel combination. Jacket should have a medium width lapel with a notch approximately 1/3 of the lapel width. Back facing and front facing of collar should be of the same fabric as the jacket outer. The collar must be reinforced with Vilene for strength and to ensure that it does not pucker.
4	Pockets: Two jetted front pockets with flap closures, placed horizontally below waist line. The pocket size should be graded and adjusted according to garment size.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size: XL

33. Male Short Tailored Jacket (short sleeve) - Maroon

1.	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined jacket made from medium-heavyweight 65/35 (5% variation allowed) polycotton blended fabric (Range 200-300gsm) with a suitable inner lining in a matching colour. Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2.	Style and Pattern: Tailored jacket with 6 panels, a short-body, short sleeves, 2 set in pockets with flaps and a collar with notched lapels. A short-bodied jacket contoured by means of a 6-panel design; 2 panels in the front with waist darts and 4 panels in the back. Side-back panels to end at sleeve's seam at back armseye. Short sleeves with plain hems ending approximately 20-30mm above the elbow. A small sized shoulder pad to be inserted on the shoulders/sleeve head Jacket should close left over right with 1 button. Button should be 4-hole, melamine in maroon, matching perfectly with the fabric. The number of buttons for the centre front must be 1 plus 1 spare (attached to inner side seam). The inside of the jacket should be lined and lining must have a pleat centre back (where back panel and collar meets) to allow body movement and prevent tearing of the lining. Jacket should also have a vent at the bottom centre back. The length of the jacket should be shorter than normal jacket length with hem ending at high hip/upper hip line. All stress points on garment to be bar tacked for additional strength. Seams and hems to be pressed properly and loose threads removed.
3	Collar: Collar and lapel combination. Jacket should have a medium width lapel with a notch approximately 1/3 of the lapel width. Back facing and front facing of collar should be of the same material. The collar must be reinforced with Vilene for strength and to ensure that it doesnot pucker.
4	Pockets: Two jetted front pockets with flap closures, placed horizontally below waist line. The pocket size should be graded and adjusted according to garment size.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size: XL

34. Male Tailored, regular length jacket (long sleeve) - Maroon

1.	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined jacket made from medium-heavyweight 65/35 (5% variation allowed) polycotton blended fabric (Range 200-300gsm) with a suitable inner lining in a matching colour. Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2.	Style and Pattern: Tailored jacket with 6 panels, a regular length body, 2-piece set-in long sleeves, 2 set in pockets with flaps and a collar with notched lapels. Jacket contoured by means of a 6-panel design; 2 panels in the front with waist darts and 4 panels in the back. Side-back panels to meet set-in sleeve's seam at back armscye. Two-piece set in sleeve which tapers into a mini-vent with two 2-hole buttons at sleeve hem to allow for comfortable movement of the arms. A small sized shoulder pad to be inserted on the shoulders/sleeve head Jacket should close left over right with 2 buttons. Buttons should be 4-hole, melamine in maroon, matching perfectly with the fabric. The number of buttons for the centre front must be 2 plus 1 spare (attached to inner side seam). The inside of the jacket should be lined and lining must have a pleat centre back (where back panel and collar meets) to allow body movement and prevent tearing of the lining. Jacket should have a vent at the bottom centre back. The length of the jacket should be regular length with hem ending at lower hip line. All stress points on garment to be bar tacked for additional strength. Seams and hems to be pressed properly and loose threads removed.
3	Collar: Collar and lapel combination. Jacket should have a medium width lapel with a notch approximately 1/3 of the lapel width. Back facing and front facing of collar should be of the same material. The collar must be reinforced with Vilene for strength and to ensure that it doesnot pucker.
4	Pockets: Two jetted front pockets with flap closures, placed horizontally below waist line. The pocket size should be graded and adjusted according to garment size.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size: XL

35. Male Tailored, regular length jacket (short sleeve) - Maroon

1.	Colour and Fabric: Dark Maroon (Hex colour #3c0008) lined jacket made from medium-heavyweight 65/35 (5% variation allowed) polycotton blended fabric (Range 200-300gsm) with a suitable inner lining in a matching colour. Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2.	Style and Pattern: Tailored jacket with 6 panels, a regular length body, short sleeves, 2 set in pockets with flaps and a collar with notched lapels. Jacket contoured by means of a 6-panel design; 2 panels in the front with waist darts and 4 panels in the back. Side-back panels to end at sleeve's seam at back armscye. Short sleeves with plain hems ending approximately 20-30mm above the elbow. A small sized shoulder pad to be inserted on the shoulders/sleeve head Jacket should close left over right with 2 buttons. Buttons should be 4-hole, melamine in maroon, matching perfectly with the fabric. The number of buttons for the centre front must be 2 plus 1 spare (attached to inner side seam). The inside of the jacket should be lined and lining must have a pleat centre back (where back panel and collar meets) to allow body movement and prevent tearing of the lining. Jacket should have a vent at the bottom centre back. The length of the jacket should be regular length with hem ending at lower hip line. All stress points on garment to be bar tacked for additional strength. Seams and hems to be pressed properly and loose threads removed.
3	Collar: Collar and lapel combination. Jacket should have a medium width lapel with a notch approximately 1/3 of the lapel width. Back facing and front facing of collar should be of the same material. The collar must be reinforced with Vilene for strength and to ensure that it doesnot pucker.
4	Pockets: Two jettied front pockets with flap closures, placed horizontally below waist line. The pocket size should be graded and adjusted according to garment size.
5	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in bronze gold (Color-hex #c9ae5d) within an 80x80mm block in the middle of the left breast pocket. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
6	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
7	Pre-production sample required Size: XL

36. Female court shoes: Brown

	Description
1	Colour: Brown Hex #331800
2	Style: Medium heel (25 to 30mm graded according to size), semi-round toe, one piece upper with a closed fishtail back-seam, top line folded with one row of top line stitching, stuck on method upper leather, calf leather minimum thickness of 0,9 not exceed 1,2 mm, lining and insole cover material, shall be of a synthetic breathable lining black acceptable match to the upper, synthetic counter lining non-woven material Must be available in Narrow, Medium and Wide fittings.
3	Sizes Be in sizes 210 (2) to (10) UK.
4	Postproduction sample required size 6



37. Female service shoe – lace up: Brown

	Description
1	Colour: Brown Hex #331800
2	Style: Lace up female service shoes. Gibson type, leather uppers, padded insole. The shoes shall have a semi round toe and be available in Narrow, Medium and Wide fittings.
3	Sizes Be in sizes 2 to 10 UK.
4	Postproduction sample required size 6



38. Female service shoe - wedge: Brown

	Description
1	Colour: Brown Hex #331800
2	Style: Medium heeled wedge, rounded toe, one piece upper with a closed fishtail back-seam, top line folded with one row of top line stitching, stuck on method upper leather, calf leather minimum thickness of 0,9 not exceed 1,2 mm, lining and insole cover material, shall be of a synthetic breathable lining black acceptable match to the upper, synthetic counter lining non-woven material Shoes to be made available in Narrow, Medium and Wide fittings.
3	Sizes Be in sizes 2 to 10 UK.
4	Postproduction sample required size 6



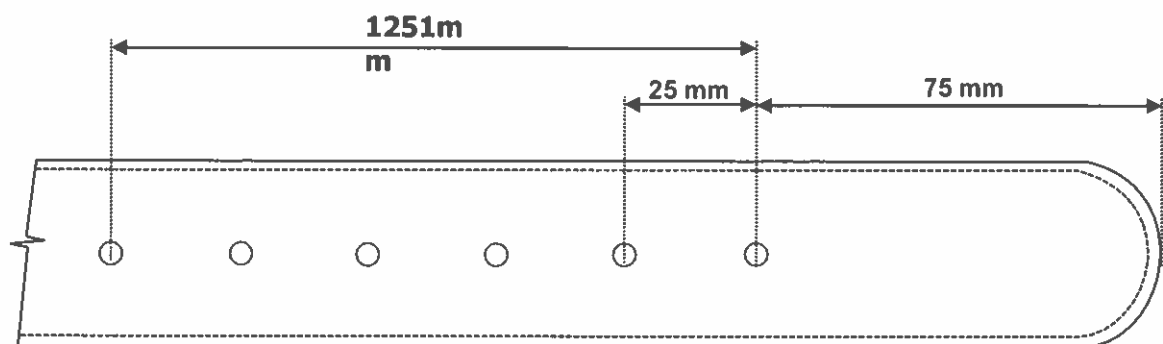
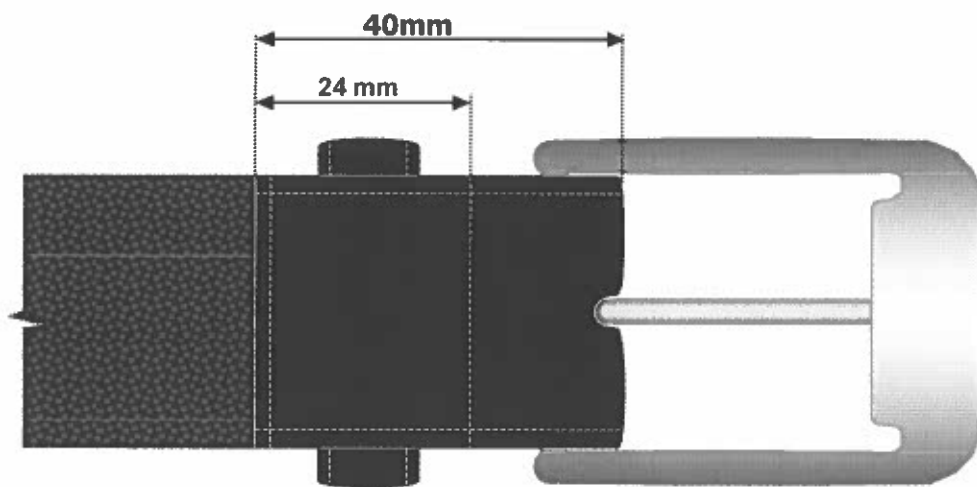
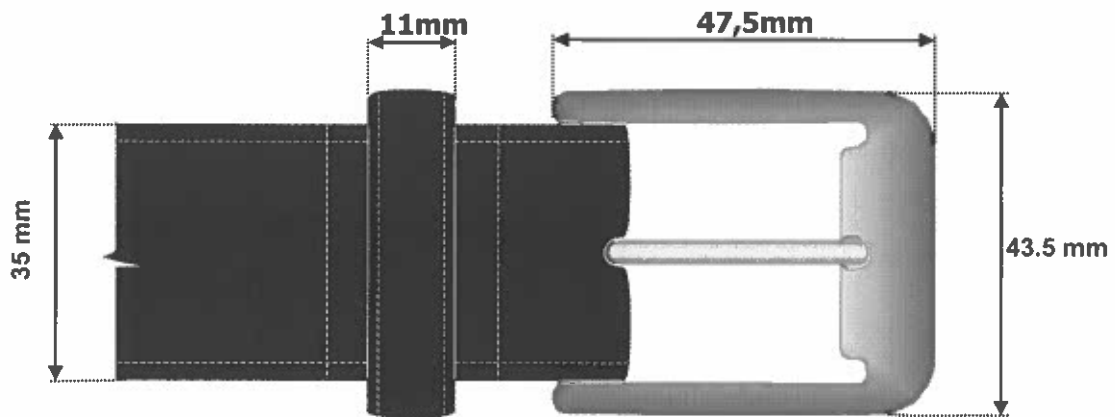
39. Male dress/service shoes: Brown

	Description
1	Colour: Brown Hex #331800
2	Style: Office wear for men made of full grain leather in brown. To comply with specification PS 1169 Specification: Full grain, Gibson type shoe with plain vamps, side leather uppers, leather quarter linings, fabric vamp linings, and outer soles and moulded solid heels of rubber The shoes shall be available in Narrow, Medium and Wide fittings.
3	Sizes Be in sizes 4 to 14 UK.
12	Postproduction sample required size 7 UK



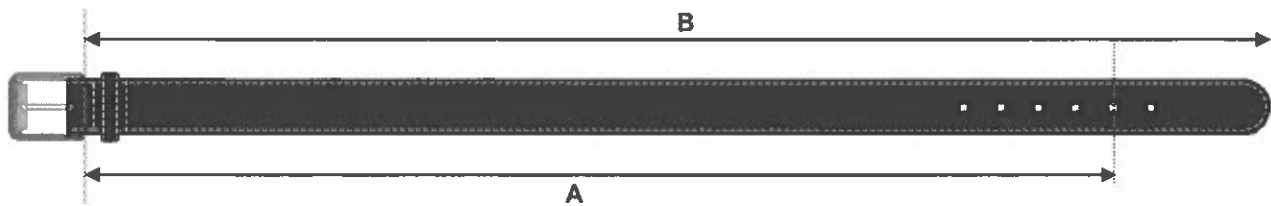
40. Unisex leather belts

	Description
1	Colour, Fabric and Style: Brown (HEX #331800) leather belt with matt silver (electroplated) buckle & prong and a leather retaining loop. The style must be a waist belt with a rounded front free edge, made of leather with a "genuine leather" trade mark made on the inside of the belt and should not include any synthetic material. See drawings below for relevant sizes.



Size chart:

Size designation	Length to 2 nd hole from rounded edge (Measured as given in A below)	Total length (measured as given in B below)
30	76 cm	86 cm
34	87 cm	97 cm
38	97 cm	107 cm
42	107 cm	117 cm
46	117 cm	127 cm
48	127cm	137cm
50	137cm	147cm



- ◆ stitching to be applied 2 mm from the edge at a frequency of 8 stitches per 25 mm
- ◆ the belt shall have a finished nominal thickness of 4.70 mm $\pm$ 0.5 mm
- ◆ shape and dimensions to be as given in sections 4 and 8
- ◆ the one cut end that shall fit into the buckle shall have square corners
 - the buckle shall be attached to the belt by passing its prong through a slot punched through the leather at a position such as to provide a turnover of approximate length 40 mm, and shall be secured by rows of stitching as shown in section 4
- ◆ the other end shall be shaped in such a way that the tip shall be rounded
- ◆ the belt shall be fitted with a properly secured retaining loop made from leather
- ◆ six holes, 3 mm in diameter, and 25 mm apart, (measured from center to center) shall be punched in the center of the belt
- ◆ the edges shall be brown color like the leather of the belt

41. Unisex top short sleeve: White (Design 1)

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) top from mediumweight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: The top must be a squared neck, plain front and back with a back yoke, centre back box pleat, 3 patched pockets and short sleeves. Plain, squared neck (neck depth of 180-200mm when measured from shoulder seam) single panel front and back with short sleeve with plain hems. The garment must provide comfortable space over the chest and upper arms. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most figures and is recommended. Slits must be provided on both sides in the side seam of the top with a slit length no more than 50mm deep. All stress points must be bar tacked. Loose threads removed and seams and hem pressed properly.
3	Pockets: Total of three patch pockets on the top. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long on the front left panel. The pocket should be of sufficient size to allow a good fit for the logo. 2x square patch pockets placed on the front of the top at approximate hip height. One on each side-front panel, the pocket to be approximately 150mm deep and 110mm wide.
4	Logo The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in gold within an 80x80mm block in the middle of the left breast pocket. Colour Bronze Gold #C9AE5D. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
5	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
6	Pre-production sample required Size: XL

42. Unisex top short sleeve: White (Design 2)

	Description
1	Colour and Fabric: Pure white (Hex colour #ffffff) top from mediumweight 65/35 (5% variation allowed) polycotton blended fabric (Range 150-200gsm). Completed garment must not be see-through. Size XS - 5XL Larger sizes to be made available on request
2	Style and Pattern: The top must be a squared neck, button-up front with a back yoke, centre back box pleat, 3 patched pockets and short sleeves. The garment must provide comfortable space over the chest and upper arms. Armhole/armscye depth in combination with the sleeve head should allow free range of motion without pulling across the upper arm. Allowing additional fabric for the sleeve's upper arm section will improve fit for most figures and is recommended. Button-up top with short sleeves and plain hems. Buttons must match fabric perfectly. The top button must start just below the square neck at approximate neck depth 180-200mm. The space between the buttons must be no more than 80 mm apart, with a button as close as possible to the chest apex line to avoid gaping. Buttons of a garment should be placed on the right panel of the shirt with button holes on the left panel. Fabric overlay should be 30-35mm. Slits must be provided on both sides in the side seam of the top with a slit length no more than 50mm deep. All stress points must be bar tacked. Loose threads removed and seams and hem pressed properly
3	Pockets: Total of three patch pockets on the top. All patch pockets openings should have twin top stitching at 30mm. 1 x pocket with approximate sizing of 80-100mm wide & 120 mm long on front left panel. The pocket should be of sufficient size to allow a good fit for the logo. 2x square patch pockets placed on the front of the top at approximate hip height. One on each side-front panel, the pocket to be approximately 150mm deep and 110mm wide.
4	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in gold within an 80x80mm block in the middle of the left breast pocket. Colour Bronze Gold #C9AE5D. (Rayon Thread 120/2 Col No 0821 #32) Department of Health shall be in Arial font, under the lamp from left to right in a straight line.
12	Shoulder loops: The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
13	Pre-production sample required: Size: XL

43. Unisex Outdoor/Indoor field jackets: Maroon

	Description
1	Colour and Fabric: Maroon (Color-Hex #3c0008) Soft shell jacket made from two fused layers and kitted eyelet fabric lining for pockets. Laminated 2-layer synthetic "soft-shell" fabric, where the outer layer of laminate is composed of 95% polyester and 5% spandex/elastin and the inner layer of laminate: 100% polyester micro fleece. Size XS to 5XL
2	Style: Semi-fitted, long sleeve with zip-off sleeves and zip-off hoodie.
3	Cuff: Width 20mm and must be top stitched for extra strength. The cuff must have 50-80mm of elastic to ensure a solid neat fit. Alternatively adjustable drawstrings/elastic.
4	Sleeve: Sleeves to be zip-off to allow versatility. Each sleeve should have a covered zip (Maroon) at the armseye for removal and reattachment of the sleeve to allow the jacket to be worn in most weather conditions.
5	Pockets: Each front panel to have a single slanted pocket 120mm-140mm long with same shade zips and zip pullers. Pocket depth to be 180-200mm.
6	Collar: Short stand-up collar, 50mm high from neck/shoulder seam with double top stitching. Covered 100mm zip attached to the back of jacket to allow removable hoodie.
7	Center long zip: 550mm-650mm Center front zip, same shade as jacket with a single zip puller. Single baffle behind zip for wind protection and protective zip flap at the top to ensure no skin irritation.
8	Shoulder loops for epaulettes The garment should have an attachment place for nursing identification epaulettes on each shoulder. This will be in the form of 2 loops and a button. 2 x 40mm long loops (loop width of 10mm) must be sown on the shoulder seam. 1 loop near the shoulder/collar seam and the 2 nd one near the sleeve/shoulder seam with approximately 90mm between the loops. Loops must be centred over the shoulder seam (approximately 20mm each side). A white 4-hole button, 20mm in diameter, should be attached to the shoulder seam near the collar/neck. Minimum number of buttons plus a spare should be 3.
9	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in gold within an 80x80mm block in the middle of the left breast pocket. Colour Bronze Gold #C9AE5D. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
11	Pre-production sample required: Size XL

SPECIFICATION

Prepared for Department of Health Nursing

Leather Belts: Unisex

Colour shall be: Brown Hex #331800

1. Scope

This specification covers the material and make of leather belts for nursing personnel of the Department of health.

2. Definitions & abbreviations

For the purpose of this specification the definitions given in SANS 10371 "Terms and definitions for clothing" and the following shall apply:

acceptable: acceptable to the Department of Health

nominal: subject to the tolerances normal to good manufacturing practice

SANS: South African National Standard

DoH: Department of Health

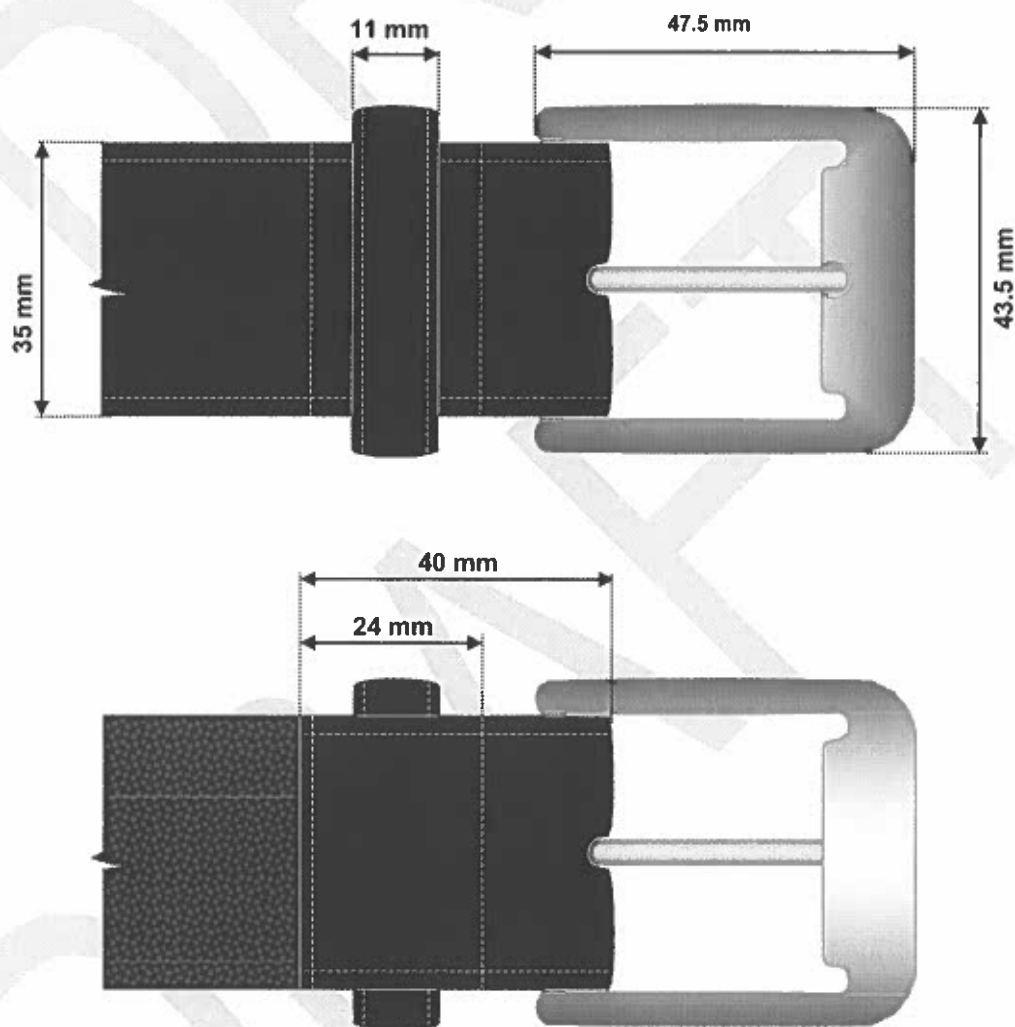
3. Style

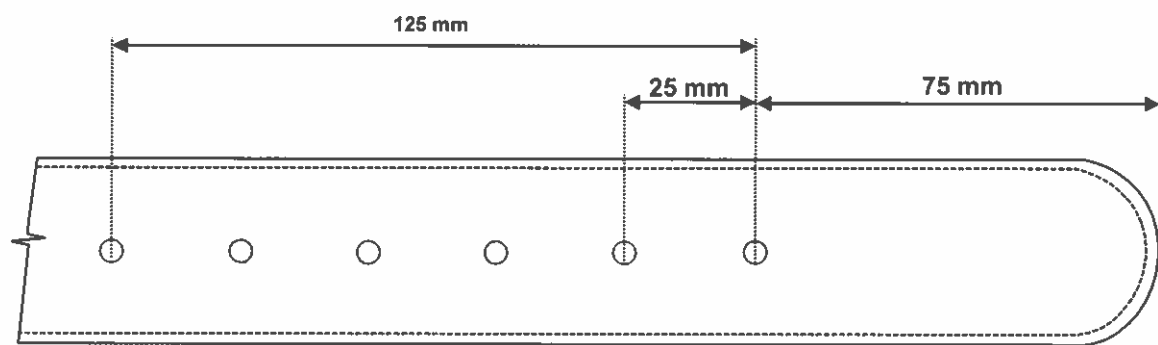
The style is as follows:

- ♦ waist belt with rounded front free edge
- ♦ made of leather. Should not include any synthetic material
- ♦ matt silver coloured buckle with prong (electroplated)
- ♦ leather retaining loop

4. Illustrations and dimensions

Illustrations are not to scale and are for guidance only. All measurements are nominal.





5. No materials will be supplied by the Department of Health.

6. Component materials

The following materials shall be supplied and used by the manufacturer. Trim charts shall also be submitted by the manufacturer (see Annex B).

6.1 Outer material

- ♦ to be soft full grain bovine leather
- ♦ the grain side to be free of blemishes
- ♦ to be finished on the grain side with an acceptable brown pigment finish
- ♦ to comply with the requirements specified in Table 1 of SANS 1540: 2015 "Men's and women's leather belts"

6.2 Backing material

- ♦ leather
- ♦ of nominal thickness 1.5 ± 0.1 mm
- ♦ colour to be an acceptable match to the colour of the outer material
- ♦ to comply with the performance requirements as given in table 1

6.3 Interlining

- ♦ leather

6.4 Threads

- ♦ to be an acceptable polyester, polyamide or polyester and cotton core-spun
- ♦ to comply with the requirements of SANS 1362 "Sewing threads"
- ♦ colour to be an acceptable match to the colour of the outer material
- ♦ ticket number to be fit for purpose

6.5 Buckle

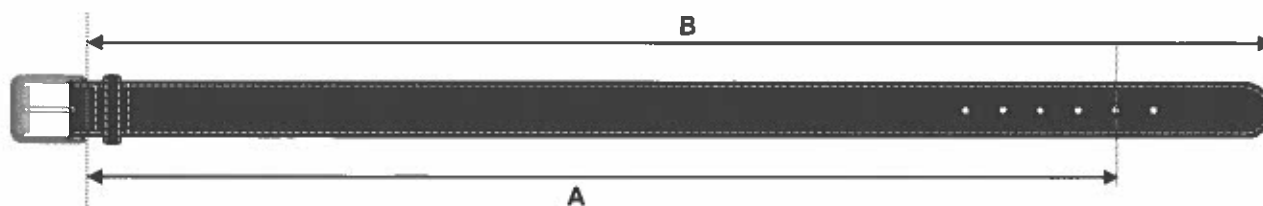
It should be sown (see attached picture for clarity)

7. Sizes

The belts shall be supplied the following sizes:

Table 2 - Sizes

1	2	3
Size designation	Length to 2 nd hole from rounded edge (measured as given in A below)	Total length (measured as given in B below)
30	76 cm	86 cm
34	87 cm	97 cm
38	97 cm	107 cm
42	107 cm	117 cm
46	117 cm	127 cm
48	127cm	137cm
50	137cm	147cm



8. Make

Illustrations are not to scale and are for guidance only, and unless inconsistent with the text, all measurements are nominal.

- ♦ stitching to be applied 2 mm from the edge at a frequency of 8 stitches per 25 mm
- ♦ the belt shall have a finished nominal thickness of 4.70 mm $\pm$ 0.5 mm
- ♦ shape and dimensions to be as given in sections 4 and 8
- ♦ the one cut end that shall fit into the buckle shall have square corners
 - the buckle shall be attached to the belt by passing its prong through a slot punched through the leather at a position such as to provide a turnover of approximate length 40 mm, and shall be secured by rows of stitching as shown in section 4
- ♦ the other end shall be shaped in such a way that the tip shall be rounded
- ♦ the belt shall be fitted with a properly secured retaining loop made from leather
- ♦ six holes, 3 mm in diameter, and 25 mm apart, (measured from centre to centre) shall be punched in the centre of the belt
- ♦ the edges shall be brown colour like the leather of the belt

The following permanent markings shall be visible on the underside of the belt and shall outlast the service life of the belt:

- ♦ the size designation
- ♦ the manufacturer's name and/or trademark
- ♦ the fibre composition of the materials used
- ♦ the country where the belt has been manufactured

9. Packing

9.1 The belts shall be:

- ♦ delivered in a commercially dry condition
- ♦ so packed that they will not be damaged in transit or in storage
- ♦ individually packed in a plastic envelope of suitable size and shape
- ♦ unless otherwise specified in the order or contract, acceptably packed for transportation in acceptable bulk containers

9.2 Contents of bulk container:

- ♦ only belts of the same size designation to be packed together in a bulk container
- ♦ each bulk container shall contain the same amount of belts (per consignment)
- ♦ the number of belts packed in a bulk container shall always be a factor of ten, e.g. 30, 40 (according to the supplier's discretion)

NOTE: Different sized belts may never be packed together in a bulk container. The last bulk container of EACH SPECIFIC SIZE per consignment may contain QUANTITIES that deviate from the prescribed amount of belts. If this is the case, the supplier will mark this container with a clearly visible red sticker at each outer end of the lid for easy identification.

9.3 Marking

Plastics envelopes

Each envelope to be clearly marked with the following information:

- ◆ the item description
- ◆ the size designation

Bulk containers

Each bulk container shall have a label securely attached to the outside. This label shall be visible when the containers are stacked and shall provide the information in legible and indelible markings as follows:

- ◆ the manufacturer's name or trade mark or both
- ◆ the order number or contract number
- ◆ the item description (designation)
- ◆ the quantity of the item
- ◆ the size designation of the item
- ◆ the year of manufacture
- ◆ the invoice number(s)
- ◆ the total mass of the packed container

Additional marking

When so required by the DoH, belts, envelopes or containers (or any combination of these) to bear information additional to that specified above.

The following documents contain provisions which, through reference in this text, constitute provisions of this specification. All documents are subject to revision and, since any reference to a document is deemed to be a reference to the latest edition of that document, parties to agreements based on this specification are encouraged to take steps to ensure the use of the most recent editions of the documents indicated below. Information on currently valid national, international and CKS documents may be obtained from the South African Bureau of Standards¹.

The following standards contain provisions which, through reference in this text, constitute provisions of this specification. All standards are subject to revision and, since any reference to a standard is deemed to be a reference to the latest edition of a standard, parties to agreements based on this specification are encouraged to take steps to ensure the use of the most recent editions of the standards indicated below. Information on currently valid national and international standards may be obtained from the Bureau of Standards.

ASTM D2261-13, *Standard Test Method for Tearing Strength of Fabrics by the Tongue (Single Rip) Procedure (Constant-Rate-of-Extension Tensile Testing Machine)*.

DIN 53351-2003, *Testing of artificial leather and similar shut materials - Behaviour at permanent folding (Flexometer-method)*.

SANS 1362, *Sewing threads*.

SANS 136:1988/ISO 1458:1988 (SABS ISO 1458), *Metallic coatings - Electrodeposited coatings of nickel*.

SANS 1540:2015, *Men's and women's leather belts*.

ANNEX A

(Normative)

Plating requirements

A.1 Polishing

The polishing shall:

- ♦ be carried out prior to the plating of the buckles
- ♦ be carried out until an acceptable smooth and even surface is obtained

A.2 Electroplating

The significant surface, reverse of buckle and prongs shall be electroplated with the following

A.2.2 Nickel Electroplating

- ♦ be electroplated with a uniform deposit
- ♦ **nickel plating** to comply with the requirements as given in SANS 136:1988/ ISO 1458:1988
- ♦ acceptable match to the colour of the sample held by the South African Revenue Service
- ♦ have no contact marks from the electroplating process
- ♦ render a clean surface
- ♦ adhere firmly to the base metals
- ♦ when viewed at a distance of 350 mm, be free from the following defects
 - blisters, pits, roughness, cracks, stains, discolouration, mechanical damage

The thickness of the coating shall be:

- ♦ 5µ m at any point

ANNEX B

(Normative)

Special conditions of tender

B-1 GENERAL

- B-1.1** Unless otherwise stated, the South African Bureau of Standards shall be the inspecting authority.
- B-1.2** Three pre-production sample belts of different size designations, shall have been inspected, tested and approved by the inspecting authority before bulk production is commenced. Each one of these sample belts shall be accompanied by a trim chart containing a sample of each component material (as given in 6) and the relevant certificates (if relevant). It shall be the duty of the manufacturer to give adequate notice to the inspecting authority of the availability of these samples.
- B-1.3** The belts shall be subject to inspection during the course of manufacture. The inspector shall, during normal working hours, be given all reasonable facilities for carrying out his duties and shall have the right of entry into the contractor's factory and the factory or works of any subcontractor where work on belts supplied to this specification may be in progress
- B-1.4** The contractor shall inspect the finished belts for compliance with the specification before submitting them to the inspecting authority for final inspection.
- B-1.5** Before acceptance, the belts shall have been inspected and tested by the inspecting authority and found to comply with the requirements of the specification.

B-2 DOCUMENTATION

One container of each consignment shall be marked "DOCUMENTS" and in addition to the belts, shall contain the following:

- a) The packaging slip or delivery note;
- b) where applicable the inspection certificate(s);
- c) a copy of the invoice containing the following information:
 - the order number
 - the financial authority number
 - a full description of the consignment, i.e., quantity, etc

ANNEX C

(Normative)

CKS 129 Colours

Due to the fact that colours can change over a period of time, any colour standard which has been registered for a period of SEVEN YEARS or more shall be considered obsolete. These standards shall then be allocated an archived status (as opposed to current status) and re- registration shall be required.

- A.** The following scenarios require a submission of leather from the successful tenderer:
1. A colour standard is archived.
 2. First time registration is required (CKS 129 colour number does not exist).
 3. Colour swatch stock at the SABS is no longer available.
- B. Requirements for the submission of leather as identified in A:**
1. The colour shall be as agreed upon between the DoH and the successful tenderer.
 2. The fabric shall be used to make new colour swatches which shall be the responsibility of the SABS.
 3. The cost of the three metres of fabric shall be incorporated in the relevant tender submission.

Description:	Unisex Outdoor/Indoor field jackets
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	Description
1	Colour: Maroon Hex: #3c0008 Size S to 5xl Larger sizes should be made available on request. Material: Softshell-(Windproof and water-shedding properties) Inner polar fleece layer that is a composition of the softshell material already.
2	Style: Semi-fitted, long sleeve with zip-off sleeves and zip-off hoodie.
3	Cuff: Width 20mm and must be top stitched for extra strength. The cuff must have 50-80mm of elastic to ensure a solid neat fit. Alternatively adjustable drawstrings/elastic.
4	Sleeve: Each sleeve should have a 80-150mm Ykk invisible zip (Maroon) at the shoulder blade throughout the circumference of the arm (around the armpit) for remove and reattach purposes so that that jacket is suitable for any weather conditions. Sleeves to be zip-off to allow versatility.
5	Pockets: Each panel to have (right and left) a single slanted pocket 120mm-140mm long with same shade zips and zip pullers. Pocket depth to be 180-200mm.
6	Collar: Short stand –up collar, 50mm wide from collar bone with double top stitching. Invisible 100mm zip attached to the back of jacket to allow removable hoodie.
7	Center long zip: 550mm-650mm center zip, same shade as jacket with a single zip puller. Single baffle behind zip for wind protection and protective zip flap at the top to ensure no skin irritation.
8	Seam type: Square hemmed jacket tails. Independent safety with over locking - bite to be 20mm. Topstitching is plain stitch which is stitched. Thread - ticket no 80. All stress points of the garment must be bar tacked.
9	Shoulder loops for epaulettes A 50mm long 10mm wide loop must be sown on the sleeve seam 25mm on either side of the shoulder seam. The loop should be sown on the left and right shoulder seam. A Maroon 4-hole button should be inserted onto the shoulder seam at 100mm from the loop. The button should be 20mm in diameter. Minimum number of buttons plus a spare should be 3.
10	Logo: The logo shall be the nursing lamp and "Department of Health" underneath. It shall be embroidered in gold within an 80x80mm block in the middle of the left breast pocket. Colour Bronze Gold #C9AE5D. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
11	Pre-production sample required: XL

Description:	Unisex service tops short sleeve: White Design 01
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	Description
1	Colour: PANTONE 11-0601 TCX Natural white material: Tropical Mini-Matt Colour No 1 White Size S to 5xl Larger sizes should be made available on request
2	Style: short sleeve with dummy turn-up cuffs.
3	The top section of the garment must provide comfortable space over the upper chest section. Armhole cut-out to sleeve width over the shoulder head ratio should allow free range of motion without pulling across the upper arm. When the armhole is cut out with sufficient depth, arms are allowed to move freely without additional material strain across the upper arms and shoulder blades
4	Slits must be provided on both sides in the side seam of the shirt with a slit length no more than 100mm deep. The slit should have top stitching. This is to make provision for more space at the hips. The shirt should be flared slightly from approximate waistline to hem line. The total difference between waistline circumference and hem circumference should not exceed 100mm. The front and back panel should be cut with a slight curve (back more than front) to ensure a longer section is covering the buttocks.
5	Cuff: cuff width 30mm and must be top stitched for extra strength – 5 mm from the top edge of dummy cuff.
6	Pockets: One (1) patch breast pocket. The pocket must be square. The sizes of the chest pocket is 100mm wide & 120 mm long. The chest pocket must be placed in line with the under arm seam and centred over the middle shoulder top stitching on the left front panels. There shall be left (1) and right (1) bottom patch pockets on the front of the top. The pockets should be 150mm and 180mm long
7	Collar: open glad neck collar. There must be a yoke at the back 100 mm from the bottom of the collar.NB: Collar to be square, not round as in picture provided.
8	Logo The logo shall be the nursing lamp and “Department of Health” underneath. It shall be embroidered in gold within an 80x80mm block in the middle of the left breast pocket. Colour Bronze Gold #C9AE5D. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font under the lamp from left to right in a straight line.
9	Seam type: Independent safety with over locking - bite to be 10mm. Topstitching is plain stitch which is stitched a foot stitch from edge on the pocketflaps, collar, epaulettes, and hem Thread - ticket no 80. All stress points of the garment must be bar tacked.
11	Shoulder loops for epaulettes: 2x40mm long 10mm wide loops must be sown on the sleeve seam and the 2 nd one 90mm from the sleeve seam. Loops should be sown 25mm on either side of the shoulder seam. The loop should be sown on the left and right shoulder seam. A white 4-hole button should be inserted onto the shoulder seam at 100mm from the loop. The button should be 20mm in diameter. Minimum number of buttons plus a spare should be 3.
12	Pre-production sample required XL

Description:		Unisex tops short sleeve: Design 02
	Description	
1	Colour: PANTONE 11-0601 TCX Natural white material: Tropical Mini-Matt Colour No 1 White Size S to 5xl Larger sizes should be made available on request	
2	Style: short sleeve with dummy turn-up cuffs	
3	The top section of the garment must provide comfortable space over the upper chest section.	
4	Armhole cut-out to sleeve width over the shoulder head ratio should allow free range of motion without pulling across the upper arm. When the armhole is cut out with sufficient depth, arms are allowed to move freely without additional material strain across the upper arms and shoulder blades.	
5	The shirt should be flared slightly from approximate waistline to hem line. The total difference between waistline circumference and hem circumference should not exceed 100mm. The front and back panel should be cut with a slight curve (back more than front) to ensure a longer section is covering the buttocks.	
6	Slits must be provided on both sides in the side seam of the shirt with a slit size no more than 100mm deep. The slit should have top stitching. This is to make provision for more space at the hips.	
7	Cuff: cuff width 30mm and must be top stitched for extra strength – 5 mm from the top edge of dummy cuff.	
8	Pockets: One (1) patch breast pocket. The pocket must be square. The sizes of the chest pocket is 100mm wide & 120 mm long. The chest pocket must be placed in line with the under-arm seam and centered over the middle shoulder top stitching on the left front panels. There shall be left (1) and right (1) bottom patch pockets on the front of the top. The pockets should be 150mm and 180mm long	
9	Collar: NB Collar to be Square, not as in picture provided The shirt shall be a collar-less, button down top.	
10	Logo: The logo shall be the nursing lamp and “Department of Health” underneath. It shall be embroidered in gold within an 80x80mm block in the middle of the left breast pocket. Colour Bronze Gold #C9AE5D. (Rayon Thread 120/2 Col No 0821#32) Department of Health shall be in Arial font, under the lamp from left to right in a straight line.	
11	Seam type: Independent safety with over locking - bite to be 10mm. Topstitching is plain stitch which is stitched a foot stitch from edge on the pocketflaps, collar, epaulettes, and hem. Thread - ticket no 80. All stress points of the garment must be bar tacked.	
12	Shoulder loops for epaulettes 2x40mm long 10mm wide loops must be sown on the sleeve seam and the 2 nd one 90mm from the sleeve seam. Loops should be sown 25mm on either side of the shoulder seam. The loop should be sown on the left and right shoulder seam. A white 4-hole button (White) should be inserted onto the shoulder seam at 100mm from the loop. The button should be 20mm in diameter. Minimum number of buttons plus a spare should be 3.	
13	Pre-production sample required: XL	

Part 5 – Schedule A
Government Procurement
General Conditions of Contract

Annexure A

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract (GCC) will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions 1. The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his sub Service Providers) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of Contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent,

disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause. 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

**7. Performance
Security**

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

**8. Inspections,
tests and**

analyses	8.1	All pre-bidding testing will be for the account of the bidder.
	8.2	If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or Service Provider shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
	8.3	If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
	8.4	If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
	8.5	Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
	8.6	Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
	8.7	Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
	8.8	The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.
9. Packing	9.1	The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
	9.2	The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.
10. Delivery and documents		
	10.1	Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

	10.2	Documents to be submitted by the supplier are specified in SCC.
11. Insurance	11.1	The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.
12. Transportation	12.1	Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.
13. Incidental Services	13.1	The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC: (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods; (b) furnishing of tools required for assembly and/or maintenance of the supplied goods; (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods; (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
	13.2	Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
14. Spare parts	14.1	As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier: (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and (b) in the event of termination of production of the spare parts: (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
15. Warranty	15.1	The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
	15.2	This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

- 15.3 The purchaser shall promptly notify the supplier in writing of and claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.
- 16. Payment** 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.
- 17. Prices** 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
- 18. Contract Amendments** 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
- 19. Assignment** 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
- 20. Subcontracts** 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
- 21. Delays in the supplier's performance**
- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its Sub Service Provider(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22,

unless an extension of time is agreed upon pursuant to GCC Clause

21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

**23. Termination
for default**

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the Service Provider to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the Service Provider in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

**25. Force
Majeure**

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify

the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue hereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.
- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing Language

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

- 30. Applicable Law**
- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices**
- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and Duties**
- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder.
This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation (NIP) Programme**
- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices**
- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No.89 of 1998.
- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

SBD 3.2

PRICING SCHEDULE – NON FIRM PRICES (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

Name of bidder..... Bid number **SCMU3-23/24-0000-HO**
Closing Time 11:00 Closing date: 2023

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

Item	Description	Colour	Size	Estimated Quantities	Unit Cost	VAT	Total Cost incl VAT
0001	Female manager blouse (Short sleeve)	White	XS to 5xl	8200			
0002	Female manger blouse (long sleeve)	White	XS to 5xl	8200			
0003	Female cardigan	Maroon	S – 5 XL	8200			
0004	Female A-line dress with zip	White	XS – 5XL	8200			
0005	Female tunic style pleated dress	White	XS – 5XL	8200			
0006	Female straight cut tunic style dress with square neckline	White	XS – 5XL	8200			
0007	Female straight cut long pants	Maroon	S – 5XL	8200			
0008	Female straight cut long pants	White	S – 5XL	8200			
0009	Female tapered cut long pants	Maroon	S – 5XL	8200			
0010	Female tapered cut long pants	White	S – 5XL	8200			
0011	Female pencil skirt with elastic	Maroon	S – 5XL	8200			
0012	Female pencil skirt	Maroon	S – 5XL	8200			
0013	Female A-line skirt (with waistband no loops)	Maroon	S – 5XL	8200			
0014	Female straight cut skirt	Maroon	S – 5XL	8200			
0015	Female: Tailored dress jacket short (long sleeve)	Maroon	S – 5XL	8200			
0016	Female: Tailored dress jacket short (short sleeve)	Maroon	S – 5XL	8200			
0017	Female: Tailored dress jacket regular (long sleeve)	Maroon	S – 5XL	8200			

Item	Description	Colour	Size	Estimated Quantities	Unit Cost	VAT	Total Cost incl VAT
0018	Female: Tailored dress jacket regular (Short sleeve)	Maroon	S – 5XL	8200			
0019	Female tops short sleeve	White design 1	S – 5XL	8200			
0020	Female tops short sleeve	White design 2	XS – 5XL	8200			
0021	Male cardigan	Maroon	S – 5XL	1600			
0022	Male straight cut pants	Maroon	S -5XL	1600			
0023	Male straight cut pants	White	S – 5XL	1600			
0024	Male tapered cut long pants	Maroon	S – 5XL	1600			
0025	Male tapered cut long pants	White	S – 5XL	1600			
0026	Male dress shirt long sleeve Managers	White	S – 5XL	1600			
0027	Male dress shirt short sleeve Mangers	White	S -5XL	1600			
0028	Male service tops short sleeve	White	S – 5XL	1600			
0029	Male tops short sleeve	White	S – 5XL	1600			
0030	Male tailored dress jacket short (long sleeve)	Maroon	S – 5XL	1600			
0031	Male tailored dress jacket short (Short sleeve)	Maroon	S – 5XL	1600			
0032	Male tailored jacket regular (Long sleeve)	Maroon	S – 5XL	1600			
0033	Male tailored dress jacket regular (Short Sleeve)	Maroon	S -5XL	1600			
0034	Female court shoes 50mm	Brown	210 (2) to (10) UK	8200			
0035	Female service shoes	Brown	2 to 10 UK	8200			
0036	Male dress/services shoes	Brown	4 to 14 UK	8200			
0037	Leather Belts: Unisex	Brown #331800	Hex See table 2 below	9800			
0038	Unisex Outdoor/Indoor field jackets	Maroon #3c0008	Hex S – 5XL	9800			
0039	Unisex service tops short sleeve	White	S -5XL	9800			
0040	Unisex tops short sleeve	White	S – 5XL	9800			

Item	Description	Colour	Size	Estimated Quantities	Unit Cost	VAT	Total Cost incl VAT
	TOTAL COST INCL VAT						
	TOTAL COST FOR 36 MONTHS						

BELT SIZES

1	2	3
Size designation	Length to 2 nd hole from rounded edge (measured as given in A below)	Total length (measured as given in B below)
30	76 cm	86 cm
34	87 cm	97 cm
38	97 cm	107 cm
42	107 cm	117 cm
46	117 cm	127 cm
48	127cm	137cm
50	137cm	147cm

PRICE ADJUSTMENTS

A NON-FIRM PRICES SUBJECT TO ESCALATION

IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

Pa	=	The new escalated price to be calculated.
(1-V)Pt	=	85% of the original bid price. Note that Pt must always be the original bid price and not an escalated price.
D1, D2..	=	Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%.
R1t, R2t.....	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....

FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

g. Labour, transport etc.)	ENTAGE OF BID PRICE

PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Part 5 – Schedule D

Qualifications and Experience

1. Details of the extent of the bidders activities and business, e.g. branches etc:

2. A list of existing /previous contracts relating to services which are similar to the Services:

Description of Contract	Period		Contract value	Contact Person	Contact Number
	Start Date	End date			

3. The number of years that the bidder has been in the business of providing services which are materially the same as the Services:

4. The name of the person who shall manage the Services:

5. Detail such person's qualifications and experience below :

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....

NAME IN CAPITALS

In the presence of :

1.
2.

Part 5 – Schedule E

Organization type

PARTNERSHIP/CLOSED CORPORATION/COMPANY

(delete which is not applicable)

The bidder comprises of the following partners/members/directors:

1. NAME _____
ADDRESS : _____
ID NUMBER: _____
2. NAME : _____
ADDRESS : _____
ID NUMBER: _____
3. NAME : _____
ADDRESS : _____
ID NUMBER: _____
4. NAME : _____
ADDRESS : _____
ID NUMBER: _____
5. NAME : _____
ADDRESS : _____
ID NUMBER: _____

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of:

1.
2.

Part 5 – Schedule F

Organizational structure

1. Provide full details of the organizational structure which will be utilized in the provision of the Services (including where appropriate an organogram)

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1.

2.

Part 5 – Schedule G

Details of Supplier's Nearest Office

1. Physical address of supplier's office

- 1 Telephone No of office: _____

- 3 Time period for which such office has been used by supplier: _____

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of:

1.

2.

Part 5 – Schedule H
Financial Particulars

This schedule must be completed by the bidder and submitted together with the bid. **Documentary proof confirming availability of financial resources to execute the contract from the bidder's financial institution.** If this requirement is not complied with in full the bid may be considered invalid.

Nature of Service: _____

Name of bidder: _____

Bid Number: _____

	<u>FINANCIAL POSITION OF BIDDER</u> I/we hereby certify that I/we have the necessary financial capacity and resources to execute the above contract successfully for the bid amount. I / we hereby attach letter confirming availability of financial resources from the financial institution. I / we give the ECDOH permission to contact the financial institution below to confirm the information provided. In the absence of the above, a letter confirming that the bidder has applied for financial assistance from any financial institution and that the institution is willing to favourably consider such application in the event that the bidder is successful, will also satisfy the Department.
NAME OF FINANCIAL INSTITUTION	
ADDRESS	
TEL.NO	
FAX NO	
CONTACT PERSON	

.....
SIGNATURE OF (ON BEHALF OF) BIDDER

.....
NAME IN CAPITALS

In the presence of :

1.

2.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that

preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10	
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$			

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women				
Youth				
People with Disabilities				
Locality				

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. **The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

Description of services, works or goods

Stipulated minimum threshold

Refer to List of Items attached as Schedule ??? All items have a minimum threshold of 100%.

_____	_____ %
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION

(REFER TO ANNEX B OF SATS 1286:2011) LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....
NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____