

Province of KwaZulu-Natal Department of Economic Development
Requisition form for Goods / Services

To
Name of Official:
Business Unit :
Tel. Number:

MANAGER: SCM
Letty Mathonsi
Environmental Empowerment
082 330 1983

Requisition No.
Delivery Address
Required Delivery
Date:

2024080602
Msunduzi
05 September 2024

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description

Appointment of a service provider for implementation of an event that will take place at Umgungundlovu (Msunduzi LM) in commemoration of Provincial Arbor Day.

MOTIVATION FOR ACQUISITION:

The event will be raising awareness on Environmental issues whilst commemorating the Arbor Day. Encouraging communities on the importance of planting trees and addressing climate change issues.

Official's Signature 

Date: 01/08/24

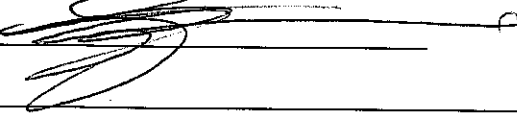
ALLOCATION OF EXPENDITURE

Funds	Voted Funds
Responsibility	Environmental Capacity Development and Support
Objective	Environmental Empowerment Services
Project	No Project stand alone ENVIRONMENTAL DAYS
Net Asset	Non Asset Related
Regional Indicator	Environmental Empowerment
Item	Contractors: EVENT CO-ORDINATORS

Budget Allocation	R 1 750 000
Less Expenditure	R
Less Commitments	R
Budget Available	R 1 750 000
Projects/Goods/Services Estimated Amount	R 600 000 - 00

Approved / ~~Not Approved~~

Responsibility Manager: Mr Sabelo Ngcobo: Director: Environmental Empowerment Management Services

Signature:  Date: 05/08/2024

Comments: _____

Budget Controller: G. Mkhosi  Date: 01/08/2024

For SCM use only

ASSET MANAGEMENT / ICT UNIT

Condition of existing asset	Obsolete/ Redundant	Irreparable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:	Date:	

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation: Mkhosi	Date:		