



WINNIE MADIKIZELA MANDELA LOCAL MUNICIPALITY

SUPPLY AND DELIVERY OF EPWP

PROTECTIVE CLOTHING

CONTRACT NO: WMM LM 11/02/21/01 CCS

JANUARY 2022

ISSUED BY:

Issued and Prepared by:

Winnie Madikizela Mandela Local Municipality

Community Services Department

Winnie Madikizela Mandela Street

Bizana

4800

Municipal Manager: Mr. L. Mahlaka

Contact Person: Ms. N. Xoko

Tel: 039 251 0230

NAME OF TENDERER: _____

AMOUNT: _____



WINNIE MADIKIZELA MANDELA LOCAL MUNICIPALITY
TENDER NOTICE AND INVITATION TO TENDER
CONTRACT NO: WMM LM 11/02/21/01 CCS

RE-ADVERT

Bid propels are hereby invited from suitably qualified and accredited service providers who are interested in the below listed projects.

Bid documents can be downloaded from e-tender portal website. (www.etenders.gov.za) or Winnie Madikizela -Mandela Local Municipality Website (<https://.winniemmlm.gov.za/tenders/>)

Project Name	Bid Number
1. Supply and Delivery of EPWP protective	WMM LM 11/02/21/01 CCS

Bids should score a minimum of 60% for functionality in order to be considered for further evaluation.

The bid will be evaluated on the 80/20 preferential points system

Failure to submit the following fully completed(s) will render the bid null and void:

- CIPC Registration Documents, Certified ID Copy(ies) of Director(s) (not older than 3 months),
- Valid Tax Clearance PIN provided by SARS
- Bid documents MBD1, MBD4, MBD6.1, MBD6.2, MBD6.4, MBD 8 and MBD 9
- Billing Clearance Certificate or Statement of Municipal Accounts confirming that no undisputed municipal accounts are overdue by more than 30 days and letter signed by the bidder declaring that all accounts have been disclosed and no account is more than 30 Days in areas
- A valid BBEE certificate (SANAS accredited) or original affidavit from dti

In case of joint venture, an original valid Tax Compliance Document of both partners should be submitted as well as a signed agreement by both parties clearly indicating the lead partner

NB: All attached documents will be subject to confirmation and no Bidder will be accepted if not registered on central supplier database (CSD). Threshold for local content must be 100%

Closing date: All tenders must be emailed to tenders.scm@mbizana.gov.za by no later than 14th January 2022 at 12h00 after which they will be opened. All tenders must have a subject and No late, incomplete or facsimile bids will be accepted for consideration. Winnie Madikizela-Mandela Local Municipality reserves the right to accept part or full bid
Technical enquiries, please contact Ms N. Xoko 0282 370 7404 or email to xokon@mbizana.gov.za.
Supply Chain Management related enquiries, please contact Mr. Z. Khala at (079-886 0942), Ext.2113, email: khalaz@mbizana.gov.za during working hours.

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Mr. L. Mahlaka
MUNICIPALMANAGER

TERMS OF REFERENCE

1. OUTLINE

These Terms of Reference outline the minimum Scope of Works for which the service provider is responsible. It defines key accountabilities and what the service provider is responsible for delivering. The terms of reference give details of the description of protective clothing that the municipality wants to purchase and any other information that will be of useful information to the bidders / suppliers.

2. BACKGROUND

The Winnie Madikizela Mandela Local municipality has a responsibility to provide PPE to its employees as stipulated by the Occupational Health and Safety Act.

This includes the following:

- Providing suitable clothing for employees working under EPWP.

3. BID QUALIFICATION

DESCRIPTION	POINTS
Previous experience in supplying protective clothing or equivalent of almost the same quantities in other companies, please provide 3 appointment letters and 3 referral letter as proof: 10 points each Appointment and referral letter	30
Delivery Period not exceeding 8 weeks (submit a confirmation letter from manufacturers or suppliers confirming this)	30
Bank Rating A=20, B=15, C=10, & D=0	20
Manufacturers/Suppliers of the clothing must write a letter confirming that they will provide the clothing for the bidder within the stipulated time, all products will be new and if any defects occur they will be liable)	20
TOTAL	100

This bid will be subjected to functionality assessment. The bidder must score a minimum of 60 points to proceed to the second stage. It is expected that all the clothing that will be provided by the bidder will all be new and no second-hand products will be accepted. The bidder must indicate in writing that all the clothing will be new. It is expected that the protective clothing will be delivered to the Municipality in 8

weeks after receiving and accepting the appointment letter failing which the bidder will be deemed to be in breach of Contract. The protective clothing must be provided in the colours and print specified.

3.1 Tenderer's MUST tender on all sizes per item to be considered for evaluation. Should any tenderer fail to tender on all sizes and all products, your tender will be disqualified.

3.2 Tenders will be evaluated on a comparative basis, which is the reason for the design of the tender specification and additional schedules (if applicable).

3.3 Local Content

3.3.1 Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.

3.3.2 Regulation 9. (1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

3.3.3 The requirement for all the goods in this tender is a 100% local content requirement and if any product cannot be found locally, this must be specified when bidders submit tenders.

4. CONDITIONS OF APPOINTMENT

Municipality will provide all relevant information available for the purpose of successfully completing the project. The quoted amount must cover for all the costs that will ensure full completion of the project. The appointed service provider must after signing the acceptance letter communicate with the relevant official as specified in the appointment letter to show the products that will be delivered and confirm sizes of the employees before the actual delivery be done by the supplier.

5. PAYMENT

5.1 The method and conditions of payment to be made to the supplier under this contract shall be

specified.

5.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.

5.3 Payments shall be made by the purchaser within thirty (30) days after submission of an invoice, statement or claim by the supplier.

6. PRICES

6.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid.

7. DELIVERY

7.1 Delivery Address: Goods must be delivered to: The Winnie Madikizela Mandela Local Municipality, 51 Winnie Madikizela Mandela Street, and Bizana.

7.1 Tenderers shall state the time of delivery in weeks (not exceeding eight (8) weeks) from date of official order/appointment by the Municipality and all tendered prices are to include cost of delivery and off-loading at the municipal stores.

8. QUALITY AND QUANTITY

8.1 All materials offered in terms of this Tender shall comply with the latest relevant Codes of the South African Bureau of Standards (SABS).

8.2 Guarantee periods and what does not constitute guarantee must be clearly indicated. Protective Clothing must be of quality standard and must be replaced within 48 hours of guarantee period after defect has been noticed.

8.3 Non-compliance with the agreed service delivery could lead to breach of contract and the supplier

Will be liable for any expenses incurred as effect thereof

9. KEY PERFORMANCE INDICATORS

9.1 Timeous delivery of the correct quantities as per order of items as stipulated in Par. 5.

9.2 Quality of product as stipulated in Section B: Specifications of this document.

9.3 The Service Provider will be notified if the KPI's are not met.

9.4 If the Service Provider cannot submit satisfactory reasons why the KPI's was not met, the contract may be cancelled and the Service Provider might be blacklisted.

10. SAMPLES

10.1. Appointed Bidder must supply samples of Items free of charge to the municipality, Samples must be handed in at Municipal Stores for verification and approval.

11. PRICING REQUIREMENTS

11.1 Tender prices must be in ZAR Currency (Rand) and you will need to supply a separate sheet of pricing each item.

12 SCOPE OF WORK (Specification)

The scope of work required for the contract includes the following: The successful bidder will be contracted to supply and deliver PPE (once off contract).

1. ORANGE MAN OVERALLS:

Navy Overalls for men (Pair of trousers & Tops): D 59 SABS approved. Flame acid retardant conti suits. Fabric: D59 100 % Cotton. Weight 270 gm to include a reflector line in the pair of trousers –around the knees & along the arms of the tops. Zip fastening on chest pocket for secure, Concealed YKK zip, with one pocket on the left front and be written **WINNIE MADIKIZELA MANDELA LOCAL MUNICIPALITY** underneath.

Quantity : 90

SIZES	QUANTITY
S	10
M	20
L	30
XL	10
XXL	10
XXXL	10

2. 133 ORANGE WOMEN’S WORK JACKET

Navy Overall Jacket for women (conti-jacket): Fabric Versatex 65/35 Polycotton Twill, Weight 230 gm2. Zip fastening on chest pockets for secure storage. Adjustable hook and loop tabs on cuffs. Concealed YKK zip. Slanted entry front pocket. Slightly longer length for comfort. Side slits for ease of movement. Be written **“EPWP”** at the back embroidered with a municipal logo on the left hand side pocket of the Jackets, and be written **WINNIE MADIKIZELA MANDELA LOCAL MUNICIPALITY** underneath.

Quantity :133

SIZES	QUANTITY
S	20
M	40
L	30
XL	15
XXL	18
XXXL	10

3. SAFETY SHOES

DESCRIPTION

- Double density, heat resistant up to 95⁰c
- Extra wide fitting steel toe cap,
- Poron insert at the heel for additional comfort.
- Approved by Podiaery association SANS-ISO 20345 ANTISTATIC

- Generous styled upper for increased foot space.
- Safety shoe for women and safety boot for men
- **Colour: Black**
- **QUANTITY:223**

SIZES	QUANTITY
02	2
03	5
04	30
05	60
06	60
07	34
08	15
09	7
10	7
11	3

4. BLACK PAIR OF SOCKS

DESCRIPTION:

- Treated with a Ruco Bach AGP
- Anti-microbial silver based technology.
- 95% of bacteria is killed within 2hrs, does it lead to irritation of sensitive skin.
- Harmless to normal skin flora and enviro friendly.
- Antistatic (Silver coated and cotton strips neated into the socks) thus conducting electricity away from the body.

QUANTITY: 223 pairs long

5. PVC GLOVES

DESCRIPTION	QUANTITY
<i>Long and Short PVC Gloves</i>	<i>500 pairs long gloves and 500 pairs short gloves</i>

NB// THE SELECTED BIDDER IS REQUESTED TO BRING THE SAMPLES AND MEASURE THE EMPLOYEES TO CONFIRM SIZES OF ALL THE ITEMS LISTED ABOVE. THE MUNICIPALITY RESERVE THE RIGHT TO CHANGE ITEMS WHEN EVER NECESSARY.

13 ACCOUNTABILITY

The Service Provider is accountable to the Client for the execution of the Scope of Work detailed in the Terms of Reference.

14 PROFESSIONAL INDEMNITY COVER / INSURANCES / SURETIES

There are no insurances or sureties that are required for this bid. The service provider must also provide proof that they are paying the municipal rates where they are residing. Non submission of proof that the supplier does not owe municipal rates will lead to the elimination of the bidder from the evaluation process. If the bidder is renting offices then a letter / correspondence from the landlord must be provided stating that the bidder/supplier does not owe any municipal rates.

PRICING SCHEDULE

PLEASE COMPLETE THIS PART:

ITEM No.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL AMOUNT
1.				
2.				
3.				
4.				
5.				
6.0	SUB-TOTAL (1+2+3+4+5)			
7.0	ADD 15 % VAT			
8.0	GRAND TOTAL			

Capacity

for the
tenderer
(Name and address of organization)

Name and
signature of
witness Date