

Briefing Session

GEOTECHNICAL INVESTIGATION AND LABORATORY TESTING FOR THE SALDANHA 3RD WAREHOUSE OF TRANSNET SOC LTD (REG 1990/00090/30) OPERATING AS TRANSNET PORT TERMINALS AT PORT OF SALDANHA AT SALDANHA BULK TERMINALS, (HEREINAFTER REFERRED TO AS "TPT") FOR A PERIOD OF FIVE MONTHS.

TPT/2024/11/0039/82963/RFP

22 November 2024,

09h00

Technical Building, Saldanha Port Terminal

NAME	DESIGNATION	OPERATING DIVISION	
Nontando Mnguni	Young Professional in Training	Transnet Port Terminals	✓
Lungelo Manci	Chief Administrator: Supplier Development	Transnet Port Terminals	✓
Marks Pita	Project Manager	Transnet Port Terminals	✓
Rhonwen Miles	Project Manager	Transnet Port Terminals	✓
Stephannis Denysschen	Engineer	Transnet Port Terminals	✓
Refer to ATTENDANCE REGISTER for the complete list of all the meeting attendees.			

WELCOME

Nontando Mnguni welcomed all attendees and thanked all attendees for taking time from their busy schedules to attend the Briefing session meeting and all attendees introduced themselves.

RULES OF ENGAGEMENT

- Nontando noted that this briefing session is compulsory and is recorded.
- Proof of attendance is required for this meeting.
- An opportunity for clarification questions will be provided after the briefing session.
- Nontando also requested that all bidders remain for the entire duration of the briefing session as important information pertaining to the RFP would be presented.
- Site visit time allocation of 1h30 min.

PROCUREMENT PROCESS

Nontando provided information on the tender process and highlighted all the sections and annexures that are included in the tender documents issued.

EVALUATION METHODOLOGY

Nontando went through the evaluation methodology and discussed each Evaluation stage in detail and emphasized that all tender returnable documents need to be returned before the closing date and time.

SUPPLIER DEVELOPMENT REQUIREMENT

Lungelo presented the transformational specific goals and explained how Suppliers will be evaluated.

The following transformational specific goals will be applicable:

- BBBEE Level 1 & 2
- 30% Black Women Owned (30% BWO)

SCOPE OF WORK & TECHNICAL REQUIREMENTS

Marks, Rhonwen and Stephannis thoroughly explained the project scope which included the following critical points.

- Project background
- Scope of work
- Definitions

GENERAL

- The closing date for this tender will be on Monday, 02 December 2024.

QUESTIONS/ ANSWERS RECIEVED DURING THE BRIEFING SESSION

BIDDERS WERE GIVEN AN OPPORTUNITY TO ASK QUESTIONS OR CLARIFY ISSUES AS THEY REQUIRED:

Q1	Are working hours 7am to 5 pm?
A1	Yes, Monday to Friday?
Q2	Will the access be given to the entire team after appointment?
A2	Yes, after appointment and kick off meetings access will be given.
Q3	How much time will be allocated for the site establishment?
A3	A week should be fine.
Q4	When will the process be finalised? Must the works start immediately after appointment?
A4	Next year around February, and the contractor will start after appointment.
Q5	Is the breaker allowed when digging or is it only shovels that should be used?
A5	Yes, since the scanning will be done before digging.
Q6	In terms of containers and storage, where will they be placed? Is it compulsory to have them?
A6	It is not compulsory to have them, but they are allowed.
Q7	When the work is done, who do the containers belong to?
A7	They will belong to TPT, you can price them.
Q8	Is there water supply, taps.
A8	Yes.
Q9	Are we allowed to use toilets, or we need to bring ours?
A9	Yes, only because there won't be a lot of people and they are available on the premises.
Q10	Are the current rail lines operational? And are we digging on the line?
A10	They are operational and the digging will be done next to the line.
Q11	Are the trucks going to be operating?
A11	Yes, they will be.

Closure.

The briefing session closed at 12h00



28/09/2024

Chairperson

Date:

