

REQUIREMENT DESCRIPTION:

TO RENOVATE AND RE-PURPOSE THE CAPDEV OFFICE SPACE IN THE
ARMSCOR BUILDING

**COMPULSORY BIDDERS BRIEFING SESSION: 19 April 2022 AT 10:00 noon, AT
THE ARMSCOR BUILDING, 370 NOSSOB STREET, ERASMUSKLOOF, EXT 4
(MEET AT FOYER)**

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PROPRIETARY INFORMATION:

Bids must ONLY be submitted in hard copy; electronic bids submissions are NOT acceptable.

**Kindly register on the National Treasury's Central Supplier Database (CSD)
via www.csd.gov.za**

RETURNABLE DOCUMENTS**CHECKLIST**

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents

	List of documents required.	Submitted [Yes or No]	
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	Yes ☐	No ☐
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	Yes ☐	No ☐
3.	Originally certified copies of bidders CIPC Company registration documents listing all members with percentage, See bidding structure for required documents.	Yes ☐	No ☐
4.	Copy of a joint venture / consortium/subcontracting agreement duly signed by all parties and shareholding declaration. (Where applicable)	Yes ☐	No ☐
5.	Copy of the Sub-Contracting Agreement duly signed by all parties	Yes ☐	No ☐
6.	B-BBEE Verification Certificate(s) accredited by SANAS and, or a sworn affidavit prescribed by the B-BBEE Codes of Good Practice For a joint venture or consortium a consolidated BBBEE certificate must be submitted.	Yes ☐	No ☐
7.	Designated sectors: Local production and content. (Where applicable)	Yes ☐	No ☐
8.	Originally certified copy of Identity Document for the Company representative	Yes ☐	No ☐
9.	Copy of latest audited financial statements (Where Applicable)	Yes ☐	No ☐
10.	Bid conditions acceptance form on KD17 (Mandatory)	Yes ☐	No ☐

**ARMAMENTS CORPORATION OF SOUTH AFRICA SOC LTD
(ARMSCOR)**

Company registration: 1968/008611/06 Vat registration: 4480108820

REQUEST FOR BID:

1. INSTRUCTIONS ON SUBMISSION OF BIDS

- 1.1 Bid Closing **04 May 2022 at 11:00 am on (SOUTH AFRICAN TIME)**
- 1.2 Bids must be submitted in a sealed envelope marked with this bid reference number.
- 1.3 The sealed envelope must be deposited in the bid box at Armscor Head Office, Visitors Entrance (Block) 8 before the bid closing date and time addressed to:
- The Manager R&D Procurement Secretariat
Armscor SOC Ltd
- Postal address: Armscor SOC Ltd
Private Bag X337
Pretoria, 0001
- Delivery address: Armscor Head Office
Armscor: R&D Bid Box; Visitors' Entrance (Block 8)
370 Nossob Street
Erasmuskloof Ext 4
Pretoria
- 1.4 Bids dispatched by the courier service Company must be marked with bid reference number on the delivery note / packaging and the courier must ensure that the bid document is deposited in the bid box before the closing date and time. **Armscor will not be held responsible for any delays where bid documents are handed to the Armscor Reception.**
- 1.5 Bid proposals received after the closing time and date will not be considered.

2. ENQUIRIES

- 2.1 All queries regarding this bid must be addressed in writing to:
R&D Procurement Secretariat.
E-mail Address: abtenders@armscor.co.za
Facsimile address: (International) +27 12 428 3109

3. BID VALIDITY PERIOD

Bids proposals to remain valid for acceptance for a period of 90 days counted from the closing date.

NOTE: Bids for the supply of the goods and/or services described in the attached documents are invited in accordance with the provisions of the General Conditions of Contract (A-STD-0020) Issue 3 dated 23 April 2014 and the Rules of Procedure for Offerors (A-STD-0010) Issue 2 dated 21 April 2014, as well as any special condition contained in these documents. Copies of the General Conditions of Contract and the Rules of Procedure are available on Armscor's website at www.armscor.co.za.

BID AWARD RESULTS:

**Result on bid awarding information is not sent to unsuccessful bidders.
Particulars of successful bidders are also NOT published on the Armscor:
R&D Bulletin.**

BIDDING STRUCTURE

Indicate the type of bidding structure by marking with an 'X' in an appropriate box.	
Individual Bidder	
Joint Venture	
Consortium	
Using Sub-contractors	
Other	

Only fill the relevant category:

If individual bidder, indicate the following:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bids the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If Joint Venture or Consortium, indicate the following: (To be completed for each JV/Consortium member)	
Name of Joint Venture / Consortium	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bids the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If using subcontractors, indicate the following:

Name of Prime -Contractor	
Percentage Value to be subcontracted	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	

Subcontractor Details:

Name of Subcontractor	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	

NB: Submit with the bids the following documents for both Prime and Sub-Contractors:

Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.

Latest copies of all share certificates, in case of a company or any other form of a legal entity.

Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.

Other:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
NB: Submit with the bids the following documents:	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

.....
Name

.....
ID number

Declaration of Bidder's Past Supply Chain Management Practices

This Standard Bidding Document serves as a declaration to ensure that goods and services being procured are aligned with all reasonable steps are taken to combat the abuse of the supply chain management system. The bid of any bidder may be disregarded if that bidder or any of its directors have been involved in the abuse of public institution's supply chain management system

In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
	If so, furnish particulars:		
2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
	If so, furnish particulars:		
3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
	If so, furnish particulars:		
4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
	If so, furnish particulars:		

CERTIFICATION

I, the undersigned (full name).....certify that the information furnished on this declaration form is true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

Last update- 2020-10-13
Last printed
2022-04-06 14:29:00

RESTRICTED

**RFB No: R&D/CYB-
2022/009**

BID CONDITIONS ACCEPTANCE FORM**Bidders shall complete and sign this bid conditions acceptance form**

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0010 Issue 2 dated 21 April 2014 and A-STD-0020 Issue 3 dated 23 April 2014 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. that this bid shall remain binding on me/us and open for acceptance for the period stipulated above;
2. that if my/our bids is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 3 dated 23 April 2014, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

.....

.....

(no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered:

Name of bidder:.....

AUTHORISED SIGNATURE

..... Date:

Name in block letters:

Capacity:

NB: FAILURE TO COMPLETE AND SIGN THIS PAGE SHALL INVALIDATE THE BID AND WILL BE DISQUALIFIED FROM FURTHER EVALUATION.

SUPPLIER REGISTRATION

- 1.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction Note 3 of 2016/17.
- 1.2 Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC Ltd on Behalf of clients.

For more information on security registration contact:-

The Security Registration

Private Bag X337

PRETORIA

0001

E-mail:- register@armscor.co.za

ALL BIDDERS SHALL COMPLY WITH THE FOLLOWING:

1. The pages of the KD17 document are numbered from one, and the final page bears the words "and last". Bidders should check the numbers of the pages as no liability arising from claims owing to the omission or duplication of pages will be recognised by Armscor. The appendices mentioned in these pages form part of the bids.
2. **All bidders shall -**
 - 2.1. insert their name at the top of each price schedule form used (a rubber stamp may be used);
 - 2.2. insert the information in the spaces provided in the price schedules by writing or typing on the dotted lines only (additional information should be contained in a separate annexure);
 - 2.3. if they wish to make more than one bid against an item, as an alternative, apply for additional copies of the bid documents or photocopy one or more pages, and not retype or redraft any of the forms used;
 - 2.4. indicate the prices quoted in the units shown and quote them per item;
 - 2.5. indicate in respect of each item whether the goods/services quoted comply strictly with the specified requirements, and furnish particulars of deviations if this is not so;
 - 2.6. complete all appendices.
3. **Value-added tax, customs duties, *ad valorem* customs duties and surcharges:**
 - 3.1. Value added tax levied by the Receiver of Revenue must not be included in the prices quoted but be shown as a separate line item.
 - 3.2. Where supplies are quoted which are subject to levying of any customs duty, ad valorem customs or excise duty or surcharge by the Department of Customs and Excise, such charges must not be included by the bidder in the prices quoted. The applicable customs duty, ad valorem customs or excise duty or surcharge must, however, be indicated separately where provided for on Armscor's Questionnaire (KD 18).
4. **Security:**
 - 4.1. Classified bids are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.
 - 4.2. Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

5. Broad-Based Black Economic Empowerment Compliance:

- 5.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25% in year 1 (12 April 2019 to 31 March 2020), 30% in year 2 (1 April 2020 to 31 March 2021) and 35% in year 3 (01 April 2021) onwards, where applicable.
- 5.2 Failure by the bidder to comply with the **B-BBEE mandatory** and **Compulsory requirements** as stated in the KD24 will lead to disqualification.

6. Advance payments:

Bidders shall furnish the price without advance payment. (Consult paragraph 8 of A-STD-0010).

7. Performance Guarantee:

Armcor reserves the right to request the successful bidders to submit a performance guarantee for the proposed contract. Bidders must submit prices without provision for the performance guarantee as well as prices including the cost of such a guarantee.

8. Commissions:

If any commission is payable by yourself to any person(s) or body as a result of any order which may arise from this Request for Proposal, you must submit full details of the applicable person(s) or body and the amount payable, with this bids.

9. Compliance with Arms Control and Non-Proliferation requirements

Any bidder responding to this Request for Proposal (RFP) shall comply with the following when dealing with defence matériel:

- 9.1 All relevant South African legislation, including, but not restricted to, the following:
- a) National Conventional Arms Control Act, Act No. 41 of 2002, and its implementing Regulations; and
 - b) Non-proliferation of Weapons of Mass Destruction Act, Act No. 87 of 1993, as amended, and its implementing Regulations.
- 9.2 Defence export legislation of supplier countries, i.e. countries from which defence matériel is exported to South Africa as well as countries of origin of the matériel.
- 9.3 It is the responsibility of the bidder to, when applicable, register with the Directorate Conventional Arms Control (DCAC), Defence Secretariat, in terms of section 13 of the National Conventional Arms Control Act and with the South African Council for the Non-Proliferation of Weapons of Mass Destruction Act.
- 9.4 If a contract with Armcor is being entered into, the Contractor shall comply with arms control and non-proliferation requirements as prescribed by the contract.

10. Submission of a NCACC Permit

10.1 In terms of the National Conventional Arms Control Act (Act No 41 of 2002, Chapter II, section 13), no person may trade in conventional arms, unless that person is:

- a) Registered with the National Conventional Arms Control Committee (NCACC)
- b) Is in possession of a permit authorised by the NCACC and issued by the Directorate Conventional Arms Control (DCAC).

NOTE: Local bidders who trade in Conventional Arms as set out above are required to submit a certified copy of a valid NCACC permit when submitting a bid.

11. Tax Compliance

The conditions detailed in the Instruction for Application for Tax Compliance (KD 25) must be adhered to. Armscor Suppliers /Bidders must remain tax compliant for the duration of their contracts.

12. Defence Industrial Participation and National Industrial Participation

12.1 The DIP value threshold of foreign content is based on:

Any single agreement of which the foreign content exceeds USD 2 million;
Multiple main agreements concluded within two years of each other, within the framework of a specific project or across different projects, for same and or similar products or services, awarded to the same Seller of which the aggregate value of the foreign content exceeds USD 2 million;
Extensions or amendments to the main agreement within the active life of the agreement, which result in the aggregate foreign content value of the project exceeding USD 2 million;
Where multiple suppliers are used to address a single Defence Acquisition for the same products or services and the value of the foreign content, in total, exceeds USD 2 million, each supplier shall incur pro rata 50% of the total DIP obligation.

12.2 Where a contract to the value of the equivalent of USD10 000 000 or more, is placed on a foreign company, a minimum of 30 % National Industrial Participation (NIP) shall be part of the foreign company's contractual obligations, in addition to the 50 % DIP. This condition is also applicable to all contracts placed on a local company, subcontracting a single foreign company to the aforesaid value or more.

13. Mandatory local production and content for designated sectors

13.1 When applicable, bids not meeting the mandatory local production and content for designated sectors will not be considered for further evaluation.

13.2 A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

13.3 If there is no designated sector, Armscor will include as a specific condition of the bid, that only locally produced services or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.

14. **Awarding of Bids**

The awarding of bids will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.
The applicable points are:

Price: (Pp)	80 Points
Broad-Based Black Economic Empowerment:	20 Points
Total:	100 Points

The following formula must be used to calculate the points in respect of a bid up to a rand value of R 50 000 000, 00 (all applicable taxes included).
(Armsscor may also apply this formula to price quotations with a value of less than R30 000, if and when appropriate):

$$P_s = P_p$$

$$\text{Provided that } \sum (P_{pa}) = 80$$

Where:

P_s	= points scored for bid/bids under consideration
P_p	= points scored for price
a	= allocated

$$\text{The points scored for price } (P_p) = P_{pa} * \left(1 - \frac{P_t - P_m}{P_m}\right)$$

Where: P_{pa} = points allocated for price

P_t = comparative price of bid/bids under consideration

P_m = comparative price of lowest acceptable bid/bids

15. **Objective Criteria**

- 15.1 A contract may be awarded to a bidder that did not score the highest points only in accordance with section 2(1)(f) of the Act. If Armsscor intends on applying objective criteria in terms of section 2(1)(f) of the Act, this will be stated in the bid document.

- 12 and last -

BID NUMBER : R&D/CYB-2022/009
CLOSING AT 11:00 ON : 04 May 2022

VALIDITY
PERIOD: 90

DAYS NAME OF BIDDER :

ITEM NO	DESCRIPTION	QTY	UNIT PRICE IN FOREIGN CURRENCY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1	To renovate and re-purpose the CAPDEV centre according to the approved layout and specification (Annexure A). The successful contractor/bidder shall have the capacity to deliver the requirement (section 1.2) within the stipulated period (section 1.7) and quality (specification) Note: Transfer bid amount from the BOQ to KD17	1			
TOTAL (VAT EXCLUDED)					
VAT					
TOTAL (VAT INCLUDED)					
The following attachments have direct bearing on item 1 listed above to renovate and re-purpose the CAPDEV centre in accordance with Annexure A. Annexure A: Technical Requirement (terms of reference) Annexure B: Evaluation and Critical Criteria Annexure C: Bill of Quantities (Detailed and Summary) Annexure D: Local content compliance declaration (Annexure C,D and E of SBD 6.2) Annexure E: Floor Plan Annexure F: Compliance Declaration					

1. Delivery address: 370 Nossob Street, Erusmuskloof, Pretoria East.
 2. *Period required for commencement of delivery, after receipt of order:
 3. *Rate of delivery:
 4. *Period required for completion of order, after receipt thereof: 45 – 60 days
 5. The Prices are fixed for 90 days
- * Must be completed by bidder if not completed by Armscor
6. See Annexure A: Technical Requirement (terms of reference)
 7. See Annexure B: Evaluation and Critical Criteria
 8. See Annexure D: Local Content Compliance Declaration
 9. See Annexure F: Compliance Declaration
 10. The Bidder shall be required to attend a compulsory bidder's briefing 7 working days after the publishing of Bid No: R&D/CYB-2022/009 at 10h00 Armscor Building 370 Nossob Street, Erasmuskloof, Pretoria.
 11. **Annexure B** – in the event that bidder does not meet ONE or ALL critical criteria requirements, this shall invalidate the bid.
 12. **Annexure C** – the bidder must complete the Bill of Quantities (detailed & summary) and submit it with the completed RFB document, the final value must be inserted in the KD17 table.
 13. **Annexure D** – the bidder must complete the Local Content Declaration and submit it with the bid document. This SBD 6.2 form contains 3 annexures to be returned with the bid (C,D and E)
 14. **Annexure F** – the bidder must complete and sign the Compliance Declaration and submit it with the bid document.

-1-

**ARMAMENTS CORPORATION OF SOUTH AFRICA LTD
(ARMSCOR)**

QUESTIONNAIRE

REPLIES

1. What is the request for bids number?
2. Price basis of bids (if deviating from **Delivered into store**):
3. Indicate which of the following applies:

3.1 The prices are fixed.

3.2 The prices are not fixed (N. B. See Par. 9 of A-Std-0010)
4. Is the delivery period fixed?
5. Are you the accredited agent in the RSA for the manufacturer of the supplies quoted by you?

WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:

6. Is a special import permit required?
 If not, state your import permit number
7. What are the names and addresses of your overseas suppliers? (Give particulars in KD 22)
8. Foreign content:

8.1 What amount in foreign currency must be remitted overseas?

8.2 What is the rate of exchange used in converting the amount into SA Rand and the date on which this is based? ZAR1, 00 =
DATE:
9. Statutory costs:

9.1 Are the goods quoted on subject to customs duty, ad valorem customs or surcharge?

-2 and last-

9.2 If so, what is the amount payable in respect of

a) Customs duty?

b) Ad valorem customs duty?

PRICE BREAKDOWN

10. The following particulars must be furnished, failure of which may invalidate the bids.

- 10.1 FOB/FCA cost of item
- 10.2 Sea/Air freight
- 10.3 Insurance charges
- 10.4 Clearance charges
- 10.5 Customs duties
- 10.6 Ad valorem customs duties
- 10.7 Delivery costs from port/airport to your premises
- 10.8 Local content (excluding (10.10))
- 10.9 Delivery costs from your premises into store
- 10.10 Balance (detail to be submitted)

TOTAL

AMOUNT	% OF TOTAL PRICE

.....
DATE

.....
BIDDER'S SIGNATURE

-1 and last-

**ARMAMENTS CORPORATION OF S.A. LIMITED
(ARMSCOR)**

PREVIOUS PURCHASES

LAST TWO BIDS

If any similar or identical equipment has been supplied to ARMSCOR,
or to any of ARMSCOR'S subsidiaries or the South African National Defence
Force, the completion of this form by bidders is compulsory.

DATE OF BIDS	ORGANIZATION	ORDER NO.	ITEMS PURCHASED	UNIT PRICE	MOTIVATION FOR PRICE DIFFERENCES

BIDDER:	
SURNAME AND INITIALS:	
DATE:	
SIGNATURE:	

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED
(ARMSCOR)**

SECURITY QUESTIONNAIRE ON THE IMPORTED CONTENT OF BIDS

1. In all cases where the supplies quoted are imported (either in full or in part), bidders shall furnish the following particulars (if space is insufficient, use additional pages):

1.1 COUNTRY OF ORIGIN:

Item No(s).	Country
.....	
.....	
.....	
.....	

1.2 NAME OF MANUFACTURER(S)/SUPPLIER(S)/STOCKIST(S):

Item No(s).	Name
.....	
.....	
.....	
.....	

1.3 NAME OF INTERMEDIARY (IES) (WHEN THERE IS NO DIRECT CONTACT WITH THE FIRMS LISTED IN 1.2):

Item No(s).	Name
.....	
.....	
.....	
.....	

1.4 NAME OF AGENTS RESPONSIBLE FOR SHIPPING AND CLEARANCE:

Item No(s)	Name
.....	
.....	
.....	
.....	

1.5 NAME OF BANK ARRANGING TRANSFER OF FUNDS OVERSEAS:

Item No(s).	Name
.....	
.....	
.....	
.....	

-2 and last-

1.6 IS AN END-USER CERTIFICATE REQUIRED? YES/NO

If yes:-

Item No. (s).

.....
.....
.....
.....

1.7 ARE THE ITEMS SUBJECT TO ANY SPECIAL EXPORT REQUIREMENTS? YES/NO

If Yes:-

Item No. (s).

Requirements

.....	
.....	
.....	
.....	

2. Failure to furnish the information requested may render the bid invalid.

.....
NAME

.....
DATE

.....
BIDDER'S SIGNATURE

BROAD-BASED BLACK ECONOMIC EMPOWERMENT

ACRONYMS AND ABBREVIATIONS

B-BBEE	Broad-Based Black Economic Empowerment
CIPC	Companies and Intellectual Property Commission
COTS	Commercial Off The Shelf
EME	Exempted Micro Enterprises
MOTS	Military Off The Shelf
QSE	Qualifying Small Enterprises
SANAS	South African National Accreditations Systems

1. MANDATORY B-BBEE REQUIREMENT:

- 1.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25% in year 1 (12 April 2019 to 31 March 2020), 30% in year 2 (01 April 2020 to 31 March 2021) and 35% in year 3 (01 April 2021) onwards, where applicable.
- 1.2 EMEs are exempted from compliance with the mandatory B-BBEE requirement.

2. COMPULSORY B-BBEE REQUIREMENTS

2.1 Pre-Qualification Criteria

- 2.1.1 Pre-Qualification criteria will be applied to advance certain designated groups with specific bidding conditions that only one or more of the bidders may respond:

- a) Stipulated minimum B-BBEE status level e.g. level 4
- b) EMEs or QSEs
- c) Sub-contract a minimum 30% of the value of the contract to one or more:
 - (i) At least 51% black owned EMEs or QSEs
 - (ii) At least 51% black youth owned EMEs or QSEs
 - (iii) At least 51% black women owned EMEs or QSEs
 - (iv) At least 51% black owned EMEs or QSEs by people living with disabilities
 - (v) At least 51% black owned EMEs or QSEs by people living in rural or underdeveloped areas
 - (vi) At least 51% black owned cooperatives
 - (vii) At least 51% black owned EMEs or QSEs by military veterans
 - (viii) EMEs or QSEs

2.2 Sub-Contracting

- a) For a contract above R30 000 000 (million), Armscor may apply subcontracting to advance designated groups.
- b) The successful bidder must subcontract 30% of the contract value to one or more of the following:
 - (i) At least 51% black owned EMEs or QSEs
 - (ii) At least 51% black youth owned EMEs or QSEs
 - (iii) At least 51% black women owned EMEs or QSEs
 - (iv) At least 51% black owned EMEs or QSEs by people living with disabilities
 - (v) At least 51% black owned EMEs or QSEs by people living in rural or underdeveloped areas
 - (vi) At least 51% black owned cooperatives
 - (vii) At least 51% black owned EMEs or QSEs by military veterans
 - (viii) EMEs or QSEs

NB: Failure by the bidder to comply with the B-BBEE Mandatory and Compulsory Requirements as stated herein above will lead to disqualification.

3. PREFERENCE POINTS FOR BROAD-BASED BLACK ECONOMIC EMPOWERMENT

3.1 The following preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

3.2 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000,00 (all applicable taxes included)

3.3 Preference points for this bid shall be awarded for:

PRICE	80
B-BBEE STATUS	20
Total points for Price and B-BBEE must not exceed	100

3.4 **Bidders who do not submit a valid proof of B-BBEE status will score zero (0) for preference points.**

4. ALLOCATION OF B-BBEE POINTS

4.1 The B-BBEE points will be allocated according to the table below, for acquisition of services, works or goods with a value of up to R50 000 000, 00. B-BBEE Points claimed must be in accordance with the table below and must be substantiated by means of a valid proof of B-BBEE.

B-BBEE status level	Points Allocated
Level 1	20
Level 2	18
Level 3	14
Level 4	12
Level 5	8
Level 6	6
Level 7	4
Level 8	2
Non-compliant	0

4.2 The Armscor BBE Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the B-BBEE status of the bidder and/or its sub-contractor(s).

5. PRINCIPLES**5.1 Valid proof of B-BBEE status is either of the following:****5.1.1 A B-BBEE Sworn Affidavit fully completed and**

- 5.1.1.1 Deposed and signed in the presence of the Commissioner of Oaths
- 5.1.1.2 Does not contradict itself (% black ownership matches compliance level)
- 5.1.1.3 Commissioner of Oaths credentials and signature are reflected.

5.1.2 A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency**5.1.3 An unincorporated Joint Venture / Consortium must submit a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.****5.1.4 B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.****5.2 Sub-Contracting****5.2.1 A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.****5.2.3 A supplier awarded a contract must obtain the approval of Armscor prior to any changes in the subcontracting arrangement.**

-4 and last--

B-BBEE DECLARATION**1. Confirmation of the Bidder's Turnover**

Name of the Bidder			
Registration Number			
Financial Year End			
Turnover (As at the latest financial year end)	R	Period Starting (Day, Month, Year)	
		Period Ending (Day, Month, Year)	

2. Confirmation of Subcontractors involved in the execution of the order:

Bidder	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
Subcontractors	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
2.			
3.			

*Percentages of the bid value which will be subcontracted including main contractor must add up to 100%.

3. Confirmation of Suppliers involved in the execution of the order:

Supplier's name	% Black Ownership	B-BBEE status	% Value to be Supplied
1.			
2.			
3.			
4.			
5.			

I, the undersigned, am duly authorised to certify on behalf of the abovementioned entity that the information contained herein above is true and correct.

AUTHORISED SIGNATURE : Date:

Name in block letters :

Capacity :

TAX COMPLIANCE REQUIREMENTS

It is a condition of bids that the successful bidder MUST be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations. FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS OF ANNEXURE 1 TO KD 25

1. In order to meet this requirement the bidder is required to access SARS e-filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.
3. The Tax compliance PIN letter shall be submitted with the bids, with an authorisation letter for Armscor to use the PIN code for verification of tax compliance status of the bidder.
4. In bids where Consortia /Joint Ventures are involved, each party must submit a separate tax compliance PIN with authorisation letter.
5. In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bids.
6. Tax compliance is done via e-filing on the SARS website www.sars.gov.za.

NOTE: Armscor Suppliers/ Bidders and Subcontractors must remain tax compliant for the duration of their contracts.

DECLARATION OF INTEREST

1. Any legal person, including persons employed by Armscor or the State, or persons who act on behalf of Armscor or the State or person having a kinship with persons employed by Armscor or the State, including a blood relationship, may make an bids or bids in terms of this invitation. In view of possible allegations of favouritism, should the resulting bids, or part thereof, be awarded to persons employed by Armscor or the State, or to a person who acts on behalf of Armscor or the State, or to persons connected with or related to them, it is required that the bidder or his authorized representative signing the KD17 document shall declare his position vis-à-vis the evaluating authority and/or take an oath declaring his interest, where-
- the bidder is employed by Armscor or the State or acts on behalf of Armscor or the State; and/or
 - the legal person on whose behalf the bids document is signed, has a relationship with persons/a person who are/is involved with the evaluation of the bidder(s), or where it is known that such a relationship exists between the person of persons for or on whose behalf the declarant acts and persons who are involved with the evaluation of the bids.

In order to give effect to the above, the following questionnaire shall be completed and submitted with the bids.

* Delete whichever is not applicable

2. Are you or any person connected with the bidder directly or indirectly, (i.e. connected by kinship or marriage or associated in an enterprise, business partnership or as colleagues) employed by Armscor or the State?

*YES / NO

2.1. If yes, state particulars.

.....

.....

.....

.....

3. Do you, or any person connected by kinship or marriage or associated in an enterprise, business, partnership or as colleagues with the bidder, directly or indirectly have any relationship or association (family, friend, other) with a person employed in the Department of Defence or South African Police Service, Correctional Service or Armscor, and who may be involved with the evaluation or adjudication of this bids.

*YES / NO

3.1. If yes, state particulars.

.....

.....

-2 and last-

4. Are you, or any person connected by kinship or marriage or associated in an enterprise, business partnership or as colleagues connected with the bidder, aware of any relationship (family, friend, other) between the bidder and any person employed by the Department of Defence, South African Police Service, Correctional Service or Armscor, who may be involved with the evaluation or adjudication of this bids?

*YES / NO

4.1. If yes, state particulars.

.....

.....
Signature of Declarant

.....
Bid number

.....
Date

.....
Position of Declarant
(See Paragraph 1)

.....
Name of Company or Bidder

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED
(ARMSCOR)**

INTELLECTUAL PROPERTY REQUIREMENTS

1 INTRODUCTION

1.1 What is Intellectual Property?

Intellectual Property (or “IP”) means the result or outcome of human creative effort as typically, but not exclusively, manifested and embodied in or taking the form of data items or documents.

IP typically includes design and mental activities, e.g.:

- Bills of Material (BOM's)
- Instructions,
- Reports,
- Specifications,
- Interface designs,
- Manufacturing processes,
- Material Specifications,
- Processes,
- Product designs,
- Re-engineering (maintenance/obsolescence),
- Software,
- Algorithms,
- Source Codes,
- System/integration designs,
- Test and Evaluation Methods, etc.

IP typically excludes Project Management activities and Hardware created/built according to a design or following a “recipe”.

1.2 How is IP manifested?

IP is typically manifested and embodied in Data Items or Documents.

“Data items or Documents” means any recorded information, however recorded, including but not limited to books, manuscripts, reports, studies, algorithms, computer software, invention descriptions, registered patents, drawings, designs, plans, analyses, calculations, standards, data packs, process documents, instructions, specifications, mathematical or simulation models, compositions, photographs, video recordings, audio recordings, reports, holographic recordings, trademarks, graphical images, etc.

NOTE:

- ☐ The document itself is not IP
- ☐ The contents of a document represent IP
- ☐ The document becomes the tangible and recordable carrier of IP

1.3 What is Background IP?

For definition, refer to A-STD-0020 “Armcor General Conditions of Contract”.

“Background IP” belongs to a contractor because he fully paid for the generation thereof or had bought it at his own cost, which may be used or serve as a basis from which to develop new Foreground IP.

1.4 What is Historic IP?

“Historic IP” is existing IP which was created previously, and which may serve as a basis from which to develop new Foreground IP.

1.5 What is Foreground IP?

For definition, refer to A-STD-0020 “Armcor General Conditions of Contract”.

“Foreground IP” is new intellectual property that is created during the execution of the order.

1.6 When is IP Shared or Jointly Owned or Co-owned?

For the definition, refer to A-STD-0020 “Armcor General Conditions of Contract”.

“Shared” or “Jointly Owned” or “Co-owned” IP is IP which belongs to both the DOD and a contractor, because both contributed to the cost of generation thereof. Ownership is typically (and preferably) proportional to contribution.

Historic and Foreground IP may be either

1. Wholly owned by the DOD; or
2. Shared or Jointly Owned or Co-owned between DOD or the contractor

2. IP RECORDAL REQUIREMENTS

It is a requirement that prospective suppliers provide all information about applicable Intellectual Property (IP) to the bid. Armcor will record the information on their IP System that will generate a Statement of IP which will be appended to the order. The Statement of IP will serve as a contractual agreement between Armcor and the contractor in so far as IP related matters are concerned.

The recordal requirements are further described herein and broken down to an appropriate level, as follows:

2.1 Background IP Utilised

For each Background IP Item that will be modified or utilised to generate Foreground IP in the execution of the quoted scope of work, provide the following details:

- Short IP description
- Original Supplier
- Cost of Establishment (If available)

2.2 Historic IP Utilised

For each Historical IP item that will be modified or is required as a prerequisite in the execution of the quoted scope of work, provide the following details:

- Armcor IP Number (if available)
- Short IP description
- The next information is to be provided **per order**, on which Historic IP was established:
 - Order Number on which Historic IP was generated
 - Master record index (MRI) reference
 - Original Supplier
 - Cost of Establishment
 - Percentage Ownership (DOD)
 - Associated Milestone / Line item on the order under which the IP was established

2.3 Foreground IP to be generated

For each new Foreground IP item that will be generated in the execution of the quoted scope of work, provide the following details:

- IP number of Historic IP, if IP is enhanced (modified/improved/upgraded).
- Short IP description
- Master record index (MRI) reference with version and date
- Original Supplier
- Cost of Establishment
- Percentage Ownership (DOD)
- Associated Milestone / Line item on the order under which the IP will be established.

Note 1: The cost of establishment has always been included in item/milestone prices of order, and will continue to be so included, but will in future become visible by being shown separately in the Statement of IP appended to orders in order to proper manage such IP;

Note 2: To facilitate the easy and correct recording of IP, bidders and contractors will be required to utilise the specially constructed spread sheet from Armscor's web site.

After completion, the spreadsheet must be printed and attached to the bid, which will thus form an integral part of the bid.

3. SAFEGUARDING OF IP

3.1 IP Agreement

The IP agreement which will be embodied in the Statement of IP will be concluded with the main contractor in the name of the main contractor and will apply to the creating sub-contractor(s), who will remain the design authority for his particular IP.

3.2 Management and Safeguarding of IP

The main contractor will be responsible for the management of IP he generated during the execution of the order, as well as the management of IP generated by his sub-contractors. Upon completion of the project or order, the relevant IP will be formally transferred to the main contractor, who will then be responsible for the continued management of such IP.

The main contractor will be responsible for proper safeguarding and configuration control of IP, including off-site back-ups, as further described in various other Armscor documents, e.g. A-STD-0020 "Armscor General Conditions of Contract, K-STD-61 "Armscor Standard for Technical Contract Conditions", A-WI-014 "Armscor Security Instruction" and other documents that may be applicable.

3.3 IP Delivery

Notwithstanding 3.2 above, upon completion of the order, the main contractor will deliver all data items or documents relating to the IP generated during the execution of the order to Armscor ADAC Department.

3.4 IP Audits

Armscor is by law required to conduct an IP or intangible asset audit of all existing DOD IP every financial year. The main contractor will cooperate with Armscor's Intellectual Property Management Division and the Auditor General during the audit period and will make available all relevant information required to conduct the audit.

4. COMPLETION OF THE IP INFORMATION BY MEANS OF THE ELECTRONIC FORM

4.1 Background

The electronic form of the KD27 IP Information.xlsx is available as a Microsoft Excel workbook on the Armscor website (www.armscor.co.za/Downloads/Download.asp) and must be used as template to provide the relevant IP information.

The workbook consists of the following three spreadsheets:

- “Background IP” provides a form to capture all background IP information
- “Historic IP” provides a form to capture all historic IP information.
- “Foreground IP” provides a form to capture all foreground IP information.

4.2 Electronic Form Definitions

The column definitions as provided in the forms are as follows:

IP Name	A short descriptive name to identify the IP item.
IP Number	Armscor Number provided to Historic IP.
IP Description	An abridged description of the IP Item.
Original Supplier	The name of the supplier at which the IP item exists or was established.
Establishment Cost	The amount paid by Armscor to establish the IP Item (including VAT).
MRI Reference	The Master Record Index (MRI) or other document reference that uniquely describe the IP.
DOD Shareholding	The percentage of the IP that belongs to the DOD through Armscor
Associated Milestone/Item	The contractual milestone or item, which when completed, will define the point in time at which the IP will be established.

-5 and last-

5. INTELLECTUAL PROPERTY QUESTIONNAIRE

I/We, the undersigned, who warrant that I/we am/are duly authorised to do so on behalf of the firm certify that the following information is correct and complete in terms of Intellectual Property relevant to the offered scope of work. (Please circle the relevant answer)

Will Background IP be applicable during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Background IP' worksheet. Indicate each IP item as a separate line.

Will Historic IP be utilised and/or is it required as a prerequisite to execute the quoted scope of work? Yes No

If yes, state particulars by completing the 'Historic IP' worksheet for each IP item. Indicate each IP item as a separate line;

Will any of these Historic IP items be enhanced during the execution of the quoted scope of work? Yes No

If yes, also complete the 'Foreground IP' worksheet for those IP items

Will new Foreground IP be generated during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Foreground IP' worksheet for each IP item. Indicate each IP item as a separate line.

This completed form, along with all additional information, as requested above where relevant, populated on the KD27 Spreadsheet, have to be attached to the bid.

WITNESSES:

1 _____

2 _____

SIGNATURES OF BIDDER(S)

DATE:

ADDRESS:

ANNEXURE 1 TO KD24

DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”
Definition of “Black Designated Groups	“Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”

ANNEXURE 1 TO KD24

3. I hereby declare under Oath that:

- The Enterprise has _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black people living with disabilities % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature _____
Date _____	Date _____

ANNEXURE 2 TO KD24

DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisation- i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"
Definition of "Black Designated Groups"	"Black Designated Groups means: (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"

Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)

Last update- 2020-10-13
Last printed
2022-04-06 14:29:00

RESTRICTED

**RFB No: R&D/CYB-
2022/009**

ANNEXURE 2 TO KD24

3. I hereby declare under Oath that:

- The Enterprise has _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has _____% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black people living with disabilities % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	Level Two (125% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature _____
Date _____	Date _____

Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)

ANNEXURE 1 TO KD25

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT :					
ARMSCOR BID BOX VISITORS ENTRANCE (BLOCK 8), 370 NOSSOB STREET,					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Ms LM van Niekerk		CONTACT PERSON	Ms LM van Niekerk	
TELEPHONE NUMBER	012 428 2037		TELEPHONE NUMBER	012 428 2037	
FACSIMILE NUMBER	n/a		FACSIMILE NUMBER	n/a	
E-MAIL ADDRESS	lindavn@armscor.co.za		E-MAIL ADDRESS	lindavn@armscor.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

ANNEXURE 1 TO KD25

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

**ANNEXURE A: TECHNICAL REQUIREMENT
(TERMS OF REFERENCE)**

TECHNICAL REQUIREMENTS

370 NOSSOB STREET
ERASMUSKLOOF EXT 4
PRIVATE BAG X337
PRETORIA 0001- SOUTH AFRICA

REQUEST FOR BIDS

PROJECT: CAPDEV OFFICE RENOVATION AND RE-PURPOSING AT ARMSCOR
HEAD OFFICE

February 2022

ABBREVIATIONS AND ACRONYMS

DOD	Department of Defence
EPS	Emergency Power Supply
LV	Low Voltage
DB	Distribution Board
SACPCMP:	South African Council for the Project and Construction Management Professions Act 48 of 2000
UPS:	Un-interrupted Power Supply
dB	Decibels
HQ	Head Quarters
SOW	Statement of Work

PART 1: GENERAL INFORMATION

1.1 Background

Armcor seeks to appoint a General Building contractor to renovate and re-purpose the CAPDEV centre according to the approved layout (Annexure E- floor plan) and specification (Annexure A – this document, technical requirement). The successful contractor/bidder shall have the capacity to deliver the requirement (section 1.2) within the stipulated period (section 1.7) and quality (specification). The re-purposed open plan will accommodate eight (8) people with capacity to accommodate additional six (6) people. The scope exclude the provision of furniture however, the provision of power supply connection is included in the scope.

1.2 Scope of Work

1.2.1 The successful contractor/bidder shall be required to execute the following activities:

- Site establishment and preparatory work
- Demolition of existing structures (as per floor plan)
- Supply and installation of air conditioning system
- Supply and installation of partitioning material (dry walling and glazing)
- Supply and installation of carpets as per specified
- Design and construction of suspended floor at data centre/server room
- Painting
- Supply and installation of electrical services
- Relocating kitchen as per proposed floor plan
- Supply, installation and integration of CCTV cameras as per specification
- Supply, installation and commissioning of biometric units

1.2.2 The scope exclude the provision of UPS, EPS and all IT equipment in the data centre.

1.2.3 The instruction plan and floor plans are attached for ease of reference (Annexure A, this document and Annexure E- floor plan).

1.2.4 The scope is also summarised in the BOQ (Annexure C).

1.3 Bid Structure

1.3.1 The responses are required from individual contractors with capacity to deliver the diverse scope as indicated under section 1.2 above.

1.3.2 However, shortage of skills and capacity can be augmented through joint ventures and sub-contracting.

1.4 Skills Requirement

For successful completion of the scope, the following skills are required:

- 1.4.1 Construction management;
- 1.4.2 Construction health and safety (SACPCMP);
- 1.4.3 Air conditioning and ventilation;
- 1.4.4 Fire systems;
- 1.4.5 Electrical services;
- 1.4.6 Structural engineering; and
- 1.4.7 Electronic security systems.

1.5 Construction monitoring and Quality Control

The successful contractor is required to provide for a full-time Construction Manager and Safety Officer on-site.

1.6 Health and Safety Management

- 1.6.1 The project shall be implemented according to Construction Regulations (GNR.84 of 7 February 2014) of Occupational Health and Safety Act 85 of 1993.
- 1.6.2 The successful contractor/bidder is required to provide personal protective clothing to all staff and sub-contractors for the duration of the project.
- 1.6.3 The contractor shall make provision for the Construction Health and Safety Officer who will oversee health and safety throughout the duration of the project.
- 1.6.4 The health and safety officer shall prepare and submit a health and safety management plan (safety file) for approval before any site activity can commence.
- 1.6.5 This plan must be responding to the baseline risk assessment which shall be conducted by the contractor and submitted to Armscor for consideration.
- 1.6.6 The safety officer shall submit a report against each safety targets on weekly basis.
- 1.6.7 The contractor shall be satisfactorily covered for occupational injuries and diseases with the Department of Employment and Labour or any other accredited body/agent.
- 1.6.8 The nature and scope of work present risk to public and Armscor personnel, as such, the successful contractor/bidder shall be required to make provision for the public liability cover.

1.7 Project Timeline

- 1.7.1 The successful contractor/bidder is required to complete the scope elements within 45 business days or 60 calendar days from date of order (as indicated on the KD17).
- 1.7.2 A successful contractor/bidder shall prepare and submit a project plan including methodology to achieve the target above.

1.8 Project Reporting

- 1.8.1 The Construction Manager shall submit report progress to the Armscor Project Manager on a weekly basis.
- 1.8.2 The Safety Officer shall submit a safety report on a weekly basis indicating all safety key performance indicators.

PART 2: TECHNICAL/FUNCTIONAL REQUIREMENTS

2.1 Introduction

Part 2 presents detailed scope of work which include technical and/or functional requirements. Where technical specifications are not listed, the contractor shall consider functional requirements to provide the correct equipment/ material necessary.

2.2 Site Establishment

- 2.2.1 The successful contractor shall establish a site within Armscor perimeter. Armscor shall provide the space to the successful contractor.
- 2.2.2 The site shall be clearly demarcated with mesh wire.
- 2.2.3 The site must be equipped with site office, material storage area and equipment storage/parking area.
- 2.2.4 The site must be clearly marked with a construction notice board.

2.3 Material Handling and Ergonomics

- 2.3.1 The successful contractor/bidder shall be required to provide right equipment and tools for all activities as listed under scope of work.
- 2.3.2 All electrical tools/equipment shall be registered in the tools register and inspected for safe operation.
- 2.3.3 Armscor reserves the right to stop any work if the right tool/equipment is not utilised.
- 2.3.4 Contractor is required to assess the work area including entry and exit passages to determine the suitable and safe material handling equipment.

2.4 Demolition Work

- 2.4.1 The demolition work will only commence after the approval of safe work procedure and risk assessment.
- 2.4.2 The contractor shall ensure that all control measures are applied before any demolition work.
- 2.4.3 Where demolition may result in business disruption (through noise, dust or any safety concern), the contractor shall conduct such demolition after working hours.
- 2.4.4 Rubble shall be removed from site to an appropriate dumping site by the contractor.

2.5 Office Partitioning

- 2.5.1 Where dry walling is required, the contractor shall supply and install dry walling meeting the following specification.

1	Board measurements	12mm x 1.2m x 2.7m
2	Wall thickness	90 mm
3	Galvanised steel bracing	3600mm
4	Internal office doors	30 min fire resistant -solid core 813 x2032 Supplied complete with locks and hinges Tested in accordance with SANS 10177 Part 2

- 2.5.2 Supply fire and moisture resistant boards complete with installation accessories (partitioning plaster, rhinolite, expansion joints, trims, thermal and acoustic insulation, plasters, partitioning brackets, cornice etc).

- 2.5.3 This is non-load bearing walls. Frames must be made of galvanised steel suitable for both horizontal and vertical framework.
- 2.5.4 Use of Asbestos Fibre cement board is prohibited.
- 2.5.5 All material supplied and installed must comply with SANS 10400-Part T (Fire requirements)
- 2.5.6 Subject to loading detail, suspension should not exceed 1200mm centres.
- 2.5.7 The suspension must not be out of plumb (vertical) more than 25mm for each 150mm of plenum depth and in no case should exceed 500mm to a 3000mm depth.
- 2.5.8 Whenever the above is exceeded and/or when the hanger suspension is more than 2000mm long, then a sub grid is recommended. Should suspension be vertical, then a 4200mm drop would be acceptable using hanger strap.
- 2.5.9 In no case should suspension be from other services in the ceiling void.
- 2.5.10 A hanger suspension point within 400mm from the wall angle or shadow moulding must be installed on main tees and cross tees.

2.6 Glazing

- 2.6.1 Supply and install glass panels in areas as specified in the floor plan (annexure F).
- 2.6.2 Supply internal vertical single glazing material compliant with SANS 10400 Part N.
- 2.6.3 The offices are classified as E3 (institutional/residential building).
- 2.6.4 The material supply must be complete with all installation accessories.
- 2.6.5 The supply and installation of glazing to comply with SABS 1263 requirements.
- 2.6.6 The installation must be conducted by a SAGGA accredited installer.
- 2.6.7 Glasses must be tinted with non-transparent material to 1500mm height.
- 2.6.8 The glazed panel must have noise reduction capability with no load bearing.
- 2.6.9 The glass supply must make provision for installation of wooden doors.
- 2.6.10 The contractor shall provide Armscor with a compliance certificate (SANS 10400 part N) at the completion of the installation.

2.7 Flooring

- 2.7.1 Supply heavy commercial floor carpet tiles with the following specification
 - Tile size: 500 x 500 mm carpet tiles complete with installation accessories (adhesives and aluminium transitions strips/reducers).
 - Construction: tufted textured
 - Carpet colour: Light Cement Grey.
 - Design: Multi-directional design
 - Thickness: 5-8mm
 - Fibre type: 100% nylon solution
- 2.7.2 Design and install 400mm suspended floor at the data centre/server room
- 2.7.3 The floor must be able to withstand 5 heavy duty 47U server racks each weighing 950 kgs
- 2.7.4 Reduce height of suspended ceiling to accommodate 2200mm height for the server racks. Re-use ceiling boards and make provision for damages of ceiling tiles.
- 2.7.5 The contractor is required to provide structural drawings and compliance certificate for the suspended floor before occupation.
- 2.7.6 Supply of wall skirting
 - Size: 80mm wide x 15mm thickness.
 - Colour: Oak or similar.
 - Timber type: mixed hardwood (or similar)
- 2.7.7 Supply and install grey matt ceramic floor tile (600 x 200 mm) - complete with tiling accessories.
- 2.7.8 All floor material and installation shall comply with requirements of SANS 10400 Part J.

2.8 Painting

- 2.8.1 Supply semi-gloss (oil) paint (or similar) for both dry walls and solid walls.

- 2.8.2 Conduct painting works for all walls and ceiling including labours, materials and all required works.
- 2.8.3 The works include repair of damaged walls and crack filling before application of paint.
- 2.8.4 All paint supplied shall comply with all related industry regulations including hazardous substances act 15 of 1973: regulations relating to lead in paint or coating materials.

2.9 Electrical Services

- 2.9.1 Install one electrical connection point in each office. Where the connection points exist, ensure that the points are functional and connections are compliant with electrical regulation.
- 2.9.2 All cabling and switches must comply with SANS standard.
- 2.9.3 Supply and install LED lights in the offices and open plan area.
- 2.9.4 The contractor will be required to work on the DB.
- 2.9.5 The contractor shall provide an electrical diagram and Certificate of Conformance at the completion of the project.

2.10 Plumbing Services

Supply plumbing material to re-position a kitchen (x1 sink).

2.11 Carpentry Work

- 2.11.1 Supply material to re-position kitchen cupboard as per floor plan.
- 2.11.2 Supply and install doors as specified.

2.12 Fire Management

- 2.12.1 The contractor must make provision for the installation of gas suppression system in the data centre.
- 2.12.2 However, the installation will be conducted by a specialist through a separate project.

2.13 Air Conditioning

- 2.13.1 Supply and install 24000 BTU under ceiling, inverter air conditioning complete with installation accessories, piping, brackets etc.
- 2.13.2 Note that the only closest point where the condenser can be installed is 50m away from the server room.
- 2.13.3 The two units will operate in alternative weeks (both units must be of the same brand).
- 2.13.4 Provide for regular interval maintenance (as per OEM recommended maintenance plan) for period of 1-year.
- 2.13.5 The provision includes supply of replacement parts as per maintenance schedule.
- 2.13.6 Both units will be on warrantee for the duration of the maintenance period.
- 2.13.7 Provide training to in-house air condition technician.
- 2.13.8 Training to include the provision of maintenance manuals and maintenance checklist.
- 2.13.9 Supply and install ventilation industrial fans (complete with electrical installation) around the open plan area including chill room.

2.14 Security and Access Control

Supply CCTV Camera System with the following features (or similar) and capability:

- 2.14.1 Supply and install x8 CCTV cameras integrated with the existing CCTV surveillance system. (x1 SOC, x1 Door, x1 Door2, x1 inside the open plan, x1 server room door).

- 2.14.2 The CCTV Systems includes a 4Channel Real-time Recording Network AHD DVR and 4pcs indoor/outdoor Weatherproof IR Day & Night surveillance Cameras.
- 2.14.3 H.264 compression technology.
- 2.14.4 HDMI Video Output which supports 6 different operations simultaneously; Recording, Playback, Network transmission, Backup, Mobile phone Viewing and Platform operation.
- 2.14.5 Motion detection and alarm recording, with built-in domain name and remote ID.
- 2.14.6 Supports IE browser, real time remote monitoring.
- 2.14.7 Mobile surveillance supports: 3G smartphones, Windows Mobile, Symbian, Android, Apple (iPhone & iPad) and Blackberry.
- 2.14.8 Infra-red for night viewing and 24hr full surveillance.
- 2.14.9 Backups through USB and downloadable internet.
- 2.14.10 VGA: Highest resolution 1280*1024 pixels.

Supply, install and configure biometric access control system at x3 entrance points (east entrance, west entrance and entrance to server room) with the following features or similar:

- 2.14.11 Complete Biometric Kits: Fingerprint, RFID Access Control System, 600Lbs Magnetic Lock TCP/IP and Time Attendance.
- 2.14.12 The installation must be of multi-biometric reader capable of capturing and processing finger vein and fingerprint biometric data at the same time.
- 2.14.13 It must be ergonomic, intuitive and highly secured.
- 2.14.14 It must include infra-red rays illuminate the vein pattern which is then converted into a biometric template.
- 2.14.15 Both the vein and fingerprint templates must be stored in the database for subsequent matching.

2.15 Special conditions

Special contractual requirements are negotiated technical and project management stipulations that will become contractually binding on the successful bidder. These requirements are specific to an order and are over-and-above those prescribed in the bid documentation.

- 2.15.1 Public Liability cover - The successful contractor shall provide proof of minimum R3 million public liability cover after order placement or before any work commences.
- 2.15.2 Safety File – The successful contractor shall provide Armcor with a safety file before commencement of any work

RESTRICTED

APPROVALS

.....
Prepared by:

.....
Date

Stanley Netshiya

Project Manager: Facilities & Security

.....
Supported by:

.....
Date

Galeboe Mogotsi

Senior Manager: Innovation

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Recommended by

.....
Date

Dikeledi Maema

EM: R&D Operations

.....
Approved by

.....
Date

Prof. N. Mkaza

Group Executive: R&D

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ANNEXURE B: EVALUATION AND CRITICAL CRITERIA

Evaluation and Critical Criteria

The evaluation will be in line with the Preferential Procurement Policy Framework Act 2000: Preferential Procurement Regulations, 2017. Bids will be evaluated on a five- stage evaluation process. The requirements of any given stage shall be complied with prior to progression to the next evaluation stage:

A 4-staged approach will be used to evaluate a bid as follows:

STAGE 1	Local Content
STAGE 2	Mandatory Black Equity Ownership (Defence Sector Code)
STAGE 3	Critical Criteria
STAGE 4	Preference Point System

1.1. Stage 1: Local Content Declaration

- a. Bids will be evaluated in terms of the minimum threshold stipulated in the bid (100% local content for carpets and value added steel)
- b. Evidence required

The bidder shall complete and submit Declaration Certificate for Local Content (Annexure: D), the local content is required for two products, therefore, the local content for each product contained in Declaration C of SBD 6.2 must be used. A bid that fails to meet the minimum threshold for local content as stipulated in the bid document is an unacceptable bid and will be disqualified from further evaluation. Bids will be disqualified if these documents are not included in the bid.

1.2. Stage 2: Mandatory Black Equity Ownership (Applying Defence Sector Code)

- a. No contract for goods and services shall be awarded to any bidder unless such bidder has Black Equity Ownership of at least 35%.
- b. Evidence required

The bidder shall submit a valid proof of B-BBEE status (B-BBEE certificate issued by a SANAS accredited verification agency or CIPC B-BBEE certificate or B-BBEE sworn affidavit) without which the bid shall not be evaluated further.

A bid that fails to meet the Mandatory Black Equity Ownership (Defence Sector Code) criteria stipulated in the bid document is an unacceptable bid and will be disqualified from further evaluation.

1.4. Stage 4: Critical Criteria

The following attachments/ proof shall be submitted with the Bid Document, failure to do so will result in immediate disqualification.

<u>Criteria No.</u>	<u>Criteria Description</u>	<u>Compliance Evidence</u>
1.	The bidder shall attend a compulsory bidder's briefing session which include site inspection	The representative from the bidder shall complete details required in the bidders briefing register on the day of the briefing.
2	The bidder shall be registered with CIDB grading 2-GB PE (potentially emerging) as minimum or 3-GB	The bidder shall submit a valid CIDB certificate.
3.	The bidder shall have completed at least one (1) project for <u>building renovation</u>	The bidder shall submit at least one (1) client reference letter on the client letterhead indicating <u>building renovation</u> OR Submit a completion certificate issued by Client or Principal Agent or Main Contractor indicating <u>renovation of building/s</u>
4.	The bidder shall allocate an SACPCMP registered personnel (Construction Manager and Safety Officer) to lead the renovation project	The bidder shall submit copies of valid SACPCMP certificates for the allocated Construction Manager and Safety Officer (One person can be qualified in both and serve as both Construction Manager and Safety Officer)
5	The bidder shall be in good standing with the Compensation Commissioner in terms of the Compensation of Occupational Injuries and Disability Act (COIDA)	The bidder shall submit a valid COIDA certificate issued by the Department of Employment and Labour or any other agency accredited by the Department of Employment and Labour.
6	The bidder shall fully comply with the Technical Requirements detailed in Annexure A of the RFB	The bidder shall complete and sign the Bid Condition Acceptance Form on page 7 of the KD17 and Annexure F of the RFB and submit with the Bid

Note: A sub-contractor of the bidder shall not be evaluated in terms of the critical criteria.

1.5. Stage 5: Preference Point System

The final evaluation stage will be based on the **80/20 preference point** system as per the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

B-BBEE STATUS LEVEL OF CONTRIBUTION 80/20:

LEVEL	NUMBER OF POINTS
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
NON-COMPLIANT CONTRIBUTOR	0

ANNEXURE B: EVALUATION AND CRITICAL CRITERIA

Evaluation and Critical Criteria

The evaluation will be in line with the Preferential Procurement Policy Framework Act 2000: Preferential Procurement Regulations, 2017. Bids will be evaluated on a five- stage evaluation process. The requirements of any given stage shall be complied with prior to progression to the next evaluation stage:

A 4-staged approach will be used to evaluate a bid as follows:

STAGE 1	Local Content
STAGE 2	Mandatory Black Equity Ownership (Defence Sector Code)
STAGE 3	Critical Criteria
STAGE 4	Preference Point System

1.1.Stage 1: Local Content Declaration

- a. Bids will be evaluated in terms of the minimum threshold stipulated in the bid (100% local content for carpets and value added steel)
- b. Evidence required

The bidder shall complete and submit Declaration Certificate for Local Content (Annexure: D), the local content is required for two products, therefore, the local content for each product contained in Declaration C of SBD 6.2 must be used. A bid that fails to meet the minimum threshold for local content as stipulated in the bid document is an unacceptable bid and will be disqualified from further evaluation. Bids will be disqualified if these documents are not included in the bid.

1.2.Stage 2: Mandatory Black Equity Ownership (Applying Defence Sector Code)

- a. No contract for goods and services shall be awarded to any bidder unless such bidder has Black Equity Ownership of at least 35%.
- b. Evidence required

The bidder shall submit a valid proof of B-BBEE status (B-BBEE certificate issued by a SANAS accredited verification agency or CIPC B-BBEE certificate or B-BBEE sworn affidavit) without which the bid shall not be evaluated further.

A bid that fails to meet the Mandatory Black Equity Ownership (Defence Sector Code) criteria stipulated in the bid document is an unacceptable bid and will be disqualified from further evaluation.

1.4. Stage 4: Critical Criteria

The following attachments/ proof shall be submitted with the Bid Document, failure to do so will result in immediate disqualification.

<u>Criteria No.</u>	<u>Criteria Description</u>	<u>Compliance Evidence</u>
1.	The bidder shall attend a compulsory bidder's briefing session which include site inspection	The representative from the bidder shall complete details required in the bidders briefing register on the day of the briefing.
2	The bidder shall be registered with CIDB grading 2-GB PE (potentially emerging) as minimum or 3-GB	The bidder shall submit a valid CIDB certificate.
3.	The bidder shall have completed at least one (1) project for <u>building renovation</u>	The bidder shall submit at least one (1) client reference letter on the client letterhead indicating <u>building renovation</u> OR Submit a completion certificate issued by Client or Principal Agent or Main Contractor indicating <u>renovation of building/s</u>
4.	The bidder shall allocate an SACPCMP registered personnel (Construction Manager and Safety Officer) to lead the renovation project	The bidder shall submit copies of valid SACPCMP certificates for the allocated Construction Manager and Safety Officer (One person can be qualified in both and serve as both Construction Manager and Safety Officer)
5	The bidder shall be in good standing with the Compensation Commissioner in terms of the Compensation of Occupational Injuries and Disability Act (COIDA)	The bidder shall submit a valid COIDA certificate issued by the Department of Employment and Labour or any other agency accredited by the Department of Employment and Labour.
6	The bidder shall fully comply with the Technical Requirements detailed in Annexure A of the RFB	The bidder shall complete and sign the Bid Condition Acceptance Form on page 7 of the KD17 and Annexure F of the RFB and submit with the Bid

Note: A sub-contractor of the bidder shall not be evaluated in terms of the critical criteria.

1.5. Stage 5: Preference Point System

The final evaluation stage will be based on the **80/20 preference point** system as per the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

B-BBEE STATUS LEVEL OF CONTRIBUTION 80/20:

LEVEL	NUMBER OF POINTS
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
NON-COMPLIANT CONTRIBUTOR	0

ANNEXURE C: BILL OF QUANTITIES
(DETAILED AND SUMMARY)

ANNEXURE: C

Note: This is a re-measurable BOQ. Therefore, payment certificates will be based on actual completed quantities						
1	PRELIMINARY AND GENERALS	Unit of Measure	Qty	Rate/Unit	Total	
1.1	Preparation and Submission of Safety File and Safety Management Plan	LOT	1		R	-
1.2	Site Establishment	LOT	1		R	-
1.3	Supply as built drawings/floor plans	LOT	1		R	-
1.4	Provision of Public Liability Cover	LOT	1		R	-
1.5	Safety Management (Safety Officer)	Hours	352		R	-
1.6	Material handling (Forklift, etc)	Hours	80		R	-
1.7	Construction Project Management (CPM)	Hours	352		R	-
1.8	Site de-establishment	LOT	1		R	-
	SUB-TOTAL				R	-
2	DEMOLITION OF DRY WALLS	Unit of measure	Qty	Rate/Unit	Total	
2.1	Demolish dry wall as specified in the floor plan (B4 L-1)	hours	24		R	-
2.2	Disposal of dry wall material using a safe and environmentally compliant method	LOT	1		R	-
	SUB-TOTAL				R	-
3	OFFICE PARTITIONING USING DRY WALL	Unit of measure	Qty	Rate/Unit	Total	
3.1	Supply fire and moisture resistant boards complete with installation accessories (partitioning plaster, rhinolite, expansion joints, trims, thermal and acoustic insulation, plasters, partitioning brackets, cornice etc). This is non-load bearing walls. Frames must be made of galvanised steel suitable for both horizontal and vertical framework. Use of Asbestos Fibre cement board is prohibited. All material supplied and installed must comply with SANS 10400-Part T (Fire requirements)	sqm	28,34		R	-
3.2	Install 90mm thick dry wall in the SOC room	sqm	14,28		R	-
3.3	Install 90mm thick dry wall separating Senior Managers offices as per floor layout plan	sqm	14,06		R	-
	SUB-TOTAL				R	-
4	OFFICE PARTITIONING USING GLAZING	Unit of measure	Qty	Rate/Unit	Total	
4.1	Supply internal vertical single glazing material compliant with SANS 10400 Part N. The offices are classified as E3 (institutional/residential building). The material supply must be complete with all installation accessories. The supply and installation of glazing to comply with SABS 1263 requirements. The installation must be conducted by a SAGGA accredited installer. Glasses must be tinted with non-transparent material to 1500mm height. The glazed panel must have noise reduction capability with no load bearing. The glass supply must make provision for installation of wooden doors.	sqm	43,68		R	-
4.2	Labour - Partitioning of SM offices	sqm	21,84		R	-
4.3	Labour - Partitioning of PA's office	sqm	10,92		R	-
4.4	Labour - Partitioning of EM's Office	sqm	10,92		R	-
	SUB-TOTAL				R	-
5	FLOORING	Unit of measure	Qty	Rate/Unit	Total	

5.1	Remove floor carpet, vinyl floor in the kitchen and dispose through approved/compliant channel. (Armcor reserve the right to retain the old carpet panels).	sqm	343		R	-
5.2	Supply of 500 x 500 mm carpet tiles complete with installation accessories (adhesives and aluminium transitions strips/reducers). Carpet colour: Light Cement Grey. Design: Multi-directional design.	sqm	343		R	-
5.3	Supply of wall skirting (80mm wide x 15mm thickness). Colour: Oak or similar). Timber type: mixed hardwood	m	200		R	-
5.4	Labour - Installation of carpets and skirting according to floor plan	sqm	343		R	-
5.5	Design, supply and install 400mm suspended floor in the server room. The supply must be complete with inspection window, floor carpet (similar specification as other office area). The floor must be designed and installed to carry 5 x 47U Heavy duty server racks (estimated weight per rack =950 kgs). 1 (Contractor to provide structural drawings and compliance certificate for the suspended floor at project hand-over).	sqm	28		R	-
5.6	Reduce height of suspended ceiling to accommodate 2200mm height for the server racks. Re-use ceiling boards and make provision for damages of ceiling tiles	sqm	28		R	-
5.7	Supply and install grey matt ceramic floor tile (600 x 200 mm) - complete with tiling accessories.	sqm	13		R	-
SUB-TOTAL					R	-
6	PAINTING	Unit of measure	Qty	Rate/Unit	Total	
6.1	Supply semi-gloss (oil) paint for both dry walls and solid walls. Conduct painting works for all walls and ceiling including labors, materials and all required works. The works include repair of damaged walls, crack filling etc before application of paint. (Estimated area= 200 000 x 2100 mm)	sqm	450		R	-
SUB-TOTAL					R	-
7	ELECTRICAL	Unit of measure	Qty	Rate/Unit	Total	
7.1	Replace all lights in open area with LED lights - Ceiling LED (2x18W)	each	20		R	-
7.2	Replace lights in offices with LED downlights	each	10		R	-
7.3	Supply and install 3 pin-plugs at each open-plan desk (complete with cabling and trunking)	each	16		R	-
SUB-TOTAL					R	-
8	PLUMBING	Unit of measure	Qty	Rate/Unit	Total	
8.1	Supply material required to re-position water supply and drainage system to a new kitchen position (as per office layout).	Lot	1		R	-
SUB-TOTAL					R	-
9	CARPENTRY WORK	Unit of measure	Qty	Rate/Unit	Total	
9.1	Remove kitchen cupboard and re-position it according to new office layout. Make provision to replace damaged doors and kitchen top	Lot	1		R	-
9.2	Supply and install internal office doors as specified	each	7		R	-
SUB-TOTAL					R	-
10	FIRE SYSTEMS	Unit of measure	Qty	Rate/Unit	Total	
Not applicable			N/A	N/A	N/A	

		SUB-TOTAL			R	-
11		AIR-CONDITIONING (SERVER ROOM)	Unit of measure	Qty	Rate/Unit	Total
	11.1	Supply and install 24000 BTU underceiling, inverter air conditioning complete with installation accessories, piping, brackets etc. (note that the only closest point where the condenser can be installed is 50m away from the server room). The two units will operate in alternative weeks. (both units must be of the same brand)	each	2		R -
	11.2	Provide for regular interval maintenance (as per OEM recommended maintenance plan) for period of 1-year. The provision include supply of replacement parts as per maintenance schedule. Both units will be on warrantee for the duration of the maintenance period.	each	1		R -
	11.3	Provide training to in-house air condition technician. Training to include the provision of maintenance manuals and maintenance checklist	LOT	1		R -
	11.4	Supply and install ventilation industrial fans (complete with electrical installation) around the open plan area including chill room	each	3		R -
		SUB-TOTAL			R	-
12		SECURITY	Unit of measure	Qty	Rate/Unit	Total
	12.1	Supply and install 8-way channel CCTV cameras integrated with the existing cctv surveillance system. (x1 SOC, x1 Door, x1 Door2, x1 inside the open plan, x1 server room door.)	each	1		R -
	12.2	Supply, install and configure biometric access control system at x3 entrance points (east entrance, west entrance and entrance to server room)	each	3		R -
		SUB-TOTAL			R	-
13		BUDGETORY ALLOWANCE	Unit of measure	Qty	Rate/Unit	Total
		This amount can only be utilised based on site instruction from Armscor Project Manager)				180 000,00
		SUB-TOTAL			R	180 000,00

ANNEXURE C

SCOPE OF WORK		TOTAL
1	PRELIMINARY AND GENERALS	R
2	DEMOLITION OF DRY WALLS	R
3	OFFICE PARTITIONING USING DRY WALL	R
4	OFFICE PARTITIONING USING GLAZING	R
5	FLOORING	R
6	PAINING	R
7	ELECTRICAL	R
8	PLUMBING	R
9	CARPENTRY WORK	R
10	FIRE SYSTEM	R
11	AIR CONDITIONING	R
12	SECURITY	R
13	BUDGETORY ALLOWANCE (around 10% of estimated cost)	R
		180 000,00
	TOTAL (excl. VAT)	R
	VAT	R
	TOTAL (inc. VAT)	R
		180 000,00
		27 000,00
		207 000,00

**ANNEXURE D: LOCAL CONTENT COMPLIANCE DECLARATION
(ANNEXURE C, D, E OF SBD 6.2)**

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Item no	Description	Quantity (in sqm)	Stipulated minimum threshold %
5.2 of BOQ	Carpets (item 5.2 of BOQ)	343	100
3.1 of BOQ	Steel / Value added steel (item 3.1 of BOQ)	28.34	100

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of (name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____	DATE: _____
WITNESS No. 1 _____	DATE: _____
WITNESS No. 2 _____	DATE: _____

Annex C

Local Content Declaration - Summary Schedule

Note: VAT to be excluded from all calculations

(C1)	Tender No.	
(C2)	Tender description:	
(C3)	Designated product(s)	
(C4)	Tender Authority:	
(C5)	Tendering Entity name:	
(C6)	Tender Exchange Rate:	
(C7)	Specified local content %	

USD EU GBP

Specified local content %		Calculation of local content						Tender summary			
Tender item no's	List of items	Tender price - each (excl VAT)	Exempted imported value (Cost from the Tenderer's supply chain, excluding the cost of the exempted content)	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)	Tender Qty	Total tender value	Total exempted imported content	Total imported content
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)
	CARPETS										
	STEEL VALUE ADDED PRODUCTS										
									R 0		
									(C21) Total Exempt imported content	R 0	
									(C22) Total Tender value net of exempt imported content	R 0	
									(C23) Total imported content		R 0
									(C24) Total local content		R 0
									(C25) Average local content % of tender		#DIV/0!

Signature of tenderer from Annex B _____
Date: _____

Signature of tenderer from Annex B

Date: _____

Imported Content Declaration - Supporting Schedule to Annex C

Note: VAT to be excluded from all calculations

EU	GBP
----	-----

Calculation of imported content

[illegible]

imported value	R 0
----------------	-----

This total must correspond with
Annex C - C 21

Calculation of imported content

[illegible]

RO

Summary

[illegible]

Summary

Local value of payments	
(DS1)	

--	--

XC - C23

R O

RO

This total must correspond with
Annex C - C 23

Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	
(E2)	Tender description:	
(E3)	Designated products:	
(E4)	Tender Authority:	
(E5)	Tendering Entity name:	

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
(E9) Total local products (Goods, Services and Works)			R 0

(E10) Manpower costs (Tenderer's manpower cost) R 0

(E11) Factory overheads (Rental, depreciation & amortisation, utility costs, consumables etc.) R 0

(E12) Administration overheads and mark-up (Marketing, insurance, financing, interest etc.) R 0

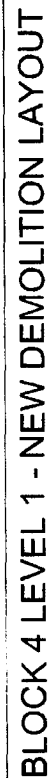
(E13) Total local content R 0

This total must correspond with Annex C - C24

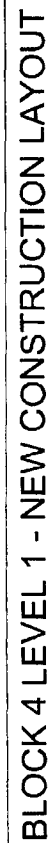
Signature of tenderer from Annex B

Date: _____

ANNEXURE E: FLOOR PLAN



Date	2022-01-14	Drawn by	SR	Scale	1:100 when printed
Project Number	B4 L-1	Rev. No.	10	Revision Number	100-01



APPROVED BY:

CLIENT SIGNATURE

PROJECT MANAGER

FACILITY MANAGER

GENERAL NOTES:

[illegible]

indigo

RECEIVED

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www.indicoop.co.za



ARMSCOR

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**BLOCK 4 LEVEL -1
CYBER SECURITY**

POSED NEW
LAYOUT

QW	Printed	Scale
2022-01-14	SR	1:100 when printed on A3
B4 L-1	10	100-01

ANNEXURE F: COMPLIANCE DECLARATION

ANNEXURE F

COMPLIANCE DECLARATION

TO RENOVATE AND RE-PURPOSE THE CAPDEV OFFICE SPACE INSIDE THE ARMSCOR BUILDING
R&D/CYB-2022/009

DECLARATION FOR ACCEPTANCE OF ADHERENCE TO TECHNICAL SPECIFICATION
REQUIREMENTS (ANNEXURE A)

This declaration shall be signed by a duly authorised person in the bidder's organisation.

I _____ (insert name of signatory), an authorized
representative

of _____ (insert bidder's name) hereby confirm that, I/we shall
complete the project according to the specification and all requirements applicable regulations
reflected in the Technical Requirements Annexure A.

BIDDER AUTHORISED SIGNATURE: _____

CAPACITY: _____

DATE: _____

VALUE SYSTEM

RFB Nr: R&D/CYB-2022/009 REQUEST FOR: TO RENOVATE AND RE-PURPOSE THE CAPDEV CENTER AT THE ARMSCOR BUILDING

This Value System must be used for evaluation purposes, based on the **80/20 preference point** system as per the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017.

Please ensure that the correct value system is chosen as:

1. Allocation of points are on the following basis:

The expected value of the tender is below or equal to R 50 000 000 and the value system to be used is therefore:

▪ Price:	80
▪ BBBEE	20

2. PREFERENTIAL PROCUREMENT REGULATION REQUIREMENTS

Refer Preferential Procurement Policy Framework Act, 2000; Preferential Procurement Regulations, GNR 32 of 20 January 2017.

a. Designated Sectors (if applicable):

- Minimum threshold for carpets – 100%
- Minimum threshold for value added steel – 100%

NOTE: Failure by a bidder to comply with this will result in immediate elimination from the evaluation process

b. Compulsory Subcontracting (if applicable): Not Applicable

c. Objective Criteria (if applicable): Not Applicable

d. Mandatory Black Equity Ownership:

April 2021/2022: Minimum Black Equity Ownership of 35%

3. Critical Criteria (if applicable):

Annexure A – Technical Requirement (terms of reference)

Annexure B – Critical Criteria Table

Annexure C – Bill of Quantities (Detailed & Summary)

Annexure D - Local content compliance declaration ((Annexure C, D, E of SBD 6.2)

Annexure E – Floor Plan

Annexure F – Compliance Declaration

4. Functionality (if applicable): Not Applicable