

REQUEST FOR QUOTATION

MOBILE NOTEBOOK COMPUTERS

1 INTRODUCTION

The purpose of the RFQ is to solicit quotations for the procurement of 10 Executive Notebook Computers and 140 Standard Notebook Computers.

2 BACKGROUND

PRASA has an urgent requirement to procure Mobile Notebook Computers. To address immediate business needs.

The request for new laptops arises due to the need for essential tool required by employees to efficiently perform their daily tasks. Several employees rely on laptops for critical functions that cannot be executed without them, and the absence of these is affecting productivity.

3 SCOPE OF WORK

PRASA has a requirement of 150 Notebook Computers (10 Executive Notebook Computers and 140 Standard Notebook Computers) as specified in Section 4 below.

All the devices are to be delivered to the following address:

Umjanthsi House
30 Wolmarans Street
Braamfontein, JHB

4 SPECIFICATION OF THE WORK OR PRODUCTS OR SERVICES REQUIRED

In the table below, it is the minimum specification for the required Executive Notebook Devices. Bidders are required to proposed notebook computers that meet the device specification below. **All specification required must be met.** Failure to meet all requirement will lead to the disqualification of the bid.

Indicate in the provided COMPLY column in the form of “YES or NO” compliance of the proposed device to the specification items.

4.1 Executive Mobile Specification

Make/Model Proposed: _____

NO	COMPONENT / FEATURE	REQUIREMENT (Executive Mobile computer Specification)	COMPLY (YES/NO)
1	Form factor and dimensions in cm (maximum)	2 in 1 convertible, detachable mobile computer or clam shell with not more than the following dimensions: Not more than 1.5kg (Width x Depth x Height) 32 x 22 x 1.7	
2	Processor (minimum)	Snapdragon® X Elite X1E-78-100 Processor (3.40 GHz) 12cores and onboard NPU (Neural processing units)	
3	Memory (minimum)	32 GB LPDDR5X-8533MHz (Soldered)	
4	Camera (minimum)	Integrated 1080P FHD RGB+IR with Dual Microphone and Privacy Shutter. Camera must be Windows hello compliant.	
5	Graphics (minimum)	Integrated Qualcomm Adreno GPU or similar.	

NO	COMPONENT / FEATURE	REQUIREMENT (Executive Mobile computer Specification)	COMPLY (YES/NO)
6	Hard drive (minimum)	1TB M.2 2242 SSD NVMe.	
7	Display	Anti-Glare or BrightView Display Supporting <u>one</u> of the following options: • WUXGA (1920 x 1200), IPS, Anti-Glare, Touch, 45%NTSC, 400 nits, 60Hz, DBEF5 • 12 – 13.3-inch WQXGA+ (2736x1824) Bright View LED UWVA ultra slim Touchscreen • 14” diagonal, 2.2K (2240 x 1400), touch, IPS, anti-glare, 300 nits, low power, 100% sRGB • 14.0" QHD+ (2560x1600), IPS, AG Touch, ComfortView+, SLP, 400 nits	
8	LTE Modem (minimum)	Integrated Quectel RM520N-GL 5G or 5G - Snapdragon™ X62 5G with eSIM functionality.	
9	Wireless Networking	Support 802.11b/g/n/ac/be Wi-Fi 7 (2x2) module Bluetooth® 5.3 Combo	
10	Operating System	Windows 11 Pro (All Devices to be delivered imaged with PRASA’s standard image. PRASA to provide the image.)	
11	Chassis	Lightweight aluminium, carbon fibre or magnesium	
12	Warranty	3 Years Repair/Replace, next business day onsite support with Disk Media Retention and Accidental device protection.	
13	Battery	16 + Hours Long Life Battery, must have a 3 Year Battery Warranty	

NO	COMPONENT / FEATURE	REQUIREMENT (Executive Mobile computer Specification)	COMPLY (YES/NO)
14	Ports (minimum)	Thunderbolt™ (USB Type-C™ connector)	
15		2 x USB 4 type-C	
17		RJ-45 port or type-C adaptor	
18		Headphone/microphone combo	
19		Type-C cable for external monitor	
20	AC Adapter	AC Adapter	
21	Security and Asset management	Windows hello compliant fingerprint Reader	
22		Persistence Module	
23		Trusted Platform Module dTPM 2.0 and Hardware TPM 2.0 FIPS-140-2 Certified	
24		Computer Tracking Tools and theft recovery Solution – 36 months subscription	
25	Management	Must be supplied Management Integration Kit for integration into Microsoft SCCM for security, patch and device management	
26		Unit must support eSim functionality.	
27	Audio	Built-in speaker(s)	
28	Keyboard	Internal US International Qwerty Backlit Keyboard and a touchpad with multi-touch gesture support	
29	Accessories	Kensington® Nano Security Slot	
30		Executive Trolley bag	
31	Weight (maximum)	Not more than 1.6kg	

NB. The bidder's proposed computer make/model MUST meet all the specification items above. Failure to meet all the specification items will result with immediate disqualification for nonresponsive bid.

4.2 Standard Mobile computer Specification

Make/Model Proposed: _____

NO	COMPONENT / FEATURE	REQUIREMENT (Standard Mobile computer Specification)	COMPLY (YES/NO)
1	Form factor and dimensions in cm (maximum)	Mobile computer with not more than the following dimensions: (Width x Depth x Height) 38.5 x 27 x 2.3	
2	Processor (minimum)	AMD Ryzen™ 7 PRO 8840HS Processor (3.30 GHz up to 5.10 GHz) or Intel® Core™ Ultra 7 155U Processor (E-cores up to 3.80 GHz P-cores up to 4.80 GHz)	
3	Memory (minimum)	32 GB DDR5-5600MHz (SODIMM)	
4	Camera (minimum)	Integrated 5MP RGB+IR with Dual Microphone and support for Windows Hello	
5	Graphics(minimum)	Integrated UHD intel Graphics or similar	
6	Hard drive (minimum)	1TB SSD M.2 2280 PCIe Gen4 TLC Opal	
7	Display Monitor	14" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 400 nits, 60Hz	
8	LTE Modem (minimum)	Integrated LTE/HSPA+ 4G Mobile Broadband Module with eSim functionality.	
9	Wireless Networking	Support 802.11b/g/n/ac/be Wi-Fi 6E (2x2) and Bluetooth® 5.3 Combo	
10	Operating System	Windows 11 Pro	

NO	COMPONENT / FEATURE	REQUIREMENT (Standard Mobile computer Specification)	COMPLY (YES/NO)
		(All Devices to be delivered imaged with PRASA's standard image. PRASA to provide the image.)	
11	Chassis	Lightweight aluminum, carbon fiber or magnesium	
12	Warranty	3 Years Repair/Replace, next business day onsite support with Disk Media Retention and Accidental device protection.	
13	Battery	10+ Hours Long Life Battery, must have a 3 Year Battery Warranty	
14	Ports (minimum)	Thunderbolt™ (USB Type-C™ connector)	
15		2 x USB 3.2	
16		HDMI 2.1	
17		RJ-45 port or adaptor	
18		Headphone/microphone combo	
19		Type-c cable for external monitor.	
20	AC Adapter	AC Adapter	
21	Security and Asset management	Windows hello compliant fingerprint Reader	
22		Persistence Module with self-healing bios.	
23		Trusted Platform Module dTPM 2.0 and Hardware TPM 2.0 FIPS-140-2 Certified.	
24		Computer Tracking Tools and theft recovery Solution – 36 months subscription.	
25	Management	Must be supplied Management Integration Kit for integration into Microsoft SCCM for security, patch and device management	

26	Unit must be VPro/AMT Enabled or DASH enabled – To allow remote access to the PC for management and security tasks, when an OS is down or PC power is off	
----	---	--

NO	COMPONENT / FEATURE	REQUIREMENT (Standard Mobile computer Specification)	COMPLY (YES/NO)
27	Audio	Built-in speaker(s)	
28	Keyboard	Internal US International Qwerty Backlit Keyboard and a touchpad	
29		Combination Cable Lock	
30		Backpack	
31	Weight (maximum)	Not more than 2.1kg with configuration above	

NB. The bidder's proposed computer make/model MUST meet all the specification items above. Failure to meet all the specification items will result with immediate disqualification for nonresponsive bid.

5 SUPPLIERS BRIEFING

- No briefing

6 TIMELINES

Event	Timelines
RFQ Invite	TBA
Non-Compulsory Site Visit	NONE
Questions and Answers / Site Inspections	
RFQ Closure	
Evaluation	
Award/Appointment	

7 EVALUATION PROCESS

Interested bidders for this project shall be evaluated in terms for their administrative responsiveness, substantive responsiveness, technical/functional (capacity testing) evaluation and preference points. The evaluation committee shall use the following Evaluation Criteria depicted in table below for the selection of the preferred bidder that shall render / deliver the required works, goods and / or services.

EVALUATION PROCESS	
Stage 1A - Mandatory Compliance	Substantive responsiveness (mandatory)
Stage 1B - Basic Compliance	Administrative Responsiveness
Stage 2	
Technical/Functional Criteria	In this stage, the proposed device will be verified that it meets all specification requirements as in Section 4. Only bidders that submitted devices that meet all the specification requirements will pass this stage to proceed to be evaluates in Stage 3 (Price and BBEE)
Stage 3	
Preference Points	
Price	80
BBEE	20
TOTAL	100

Figure 7.1: Evaluation criteria for the selection of a potential bidder

7.1 STAGE 1 - Mandatory and Basic Compliance Requirements (Substantive and Administrative Responsiveness)

Stage 1A - Mandatory Compliance Requirements (Substantive Responsiveness)

If a supplier / bidder does not submit the following documents the Proposal will be disqualified automatically:

No.	Description of requirement	Compliant
a)	Completion of ALL RFP documentation (includes ALL declarations, ALL Standard Bidding Documents (SBD) and Commissioner of Oath signatures required)	

No.	Description of requirement	Compliant
b)	Signed Joint Venture, Consortium Agreement or Partnering Agreement (<i>whichever is applicable</i>)	
c)	Bidders MUST submit a letter or certificate from the OEM of the proposed Notebook Computer to proof that they are authorised to sell the proposed Notebook computers.	
d)	Bidders MUST submit TWO reference letters (on clients' s letterhead) to proof experience in supplying laptop/notebook computer devices. The references must not be older than 5 years from the issue date of the RFQ. Each reference letter MUST at least be R500,000.	

Stage 1B - Basic Compliance Requirements (Administrative Responsiveness)

If you do not submit the following basic compliance documents your bid may be disqualified and these documents must be made available within a specified period should an award be made: e.g 7 days

No.	Description of requirement	Compliant
a)	Signed Joint Venture, Consortium Agreement or Partnering Agreement (<i>whichever is applicable</i>)	
b)	Original or certified B-BBEE certificate issued by SANAS (Certificates issued by IRBA and Accounting Officers have been discontinued, however valid certificates already issued before 1 January 2017 may be used until they phase out completely by December 2017) Bidder to include Affidavit for QSEs and EMEs. In cases of JVs or consortiums, a combined B-BBEE certificate in the name of the JV/Consortium must be submitted	
c)	CSD supplier registration number (<i>should a bidder not registered on CSD, the bidder will be afforded 14 days after the closing date to register accordingly</i>)	
d)	A valid and Original Tax Clearance Certificate (valid as at the closing date of this RFP) Or supply SARS Pin	
e)	Company registration documents	
f)	Copies of Directors' ID documents	

7.2 STAGE 2 - Technical / Functionality Requirements

Qualifying bidders shall be evaluated on technicality / functionality after meeting all compliance requirements outlined above.

In this stage, bidder **MUST** propose a computer device that meets all the specification requirements in Section 4 above. The bidder **MUST** indicate the **Make/Model of the proposed computer** and **also indicate per requirement item that the proposed device meet the requirement**. **Only bidders that proposed computer devices that meet all the specification requirements in Section 4 will proceed to Stage 3.**

7.3 STAGE 3 - Pricing and Specific Goals

The following formula, shall be used to allocate scores to the interested bidders: The maximum points for this tender are allocated as follows:

Details	Points
Price	80
Specific Goals	20
Total Points for Price and Specific Goals	100

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80 (1 - \frac{Pt - Pmin}{Pmin})$$

Where

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender.

For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this RFQ	Returnables	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black Women Owned	Certified copy of ID Documents of the Owners	04	

Black Youth Owned	Certified copy of ID Documents of the Owners	04	
Owned by Black People with Disability	Certified copy of ID Documents of the Owners and Doctor's note confirming the disability	04	
Entities with B- BBEE contributor status of at least level 2	B-BBEE Certificate / Affidavit	04	

ANNEXURE A: PRICING SCHEDULE

ITEM	DESCRIPTION	QTY	UNIT PRICE		TOTAL AMOUNT	
			R	C	R	C
01	Executive Notebook Computer	10				
02	Standard Notebook Computer	140				
	TOTAL					
	VAT					
	GRAND TOTAL					

Bidder MUST also submit detail device pricing quotation.

