



logistics division

Department:
Defence
REPUBLIC OF SOUTH AFRICA

CPSC/403/1/4/B/PC/019/2021

Telephone: 012 649-6686
Fax: 012 649-6687
Enquiries: MRS Serlvam Babunandan

Department of Defence
(Logistic Support Formation)
Central Procurement Service Centre
Eco-Origin Office Park, Block E
349 Witch Hazel Avenue
Eco Park, Centurion
0157
11 August 2021

Sir/Madam

**BID CPSC/B/PC/019/2021: THE REMOVAL AND DESTRUCTION OF HEALTH CARE RISK WASTE WITHIN THE DEPARTMENT OF DEFENCE MILITARY BASES IN MPUMALANGA PROVINCE FOR THE PERIOD OF THREE (03) YEARS
REQUIRED BY: SAMHS HEADQUARTERS
CLOSING TIME FOR BID 11:00 AM ON 22 SEPTEMBER 2021**

NB: BIDDERS ARE ENCOURAGED TO NUMBER THE PAGES OF THE TENDER/BID (EG 1 OF 100) AND TO MAKE COPIES OF THE ENTIRE BID DOCUMENT

1. You are hereby invited to furnish this Department with a bid for the supply of the above-mentioned items as per attached documents. The documents, you should be in possession of are; This Cover Letter, SBD 1, SBD 3.1 (Pricing Schedule), Group Questionnaire, Specification (if applicable), SBD 4, SBD 6.1, Sub-Contractor Form, Vetting and Screening, SBD 8 and SBD 9.

2. **THE FOLLOWING CONDITIONS MUST BE STRICTLY ADHERED TO; FAILURE TO ADHERE TO ALL THE CONDITIONS LISTED BELOW WILL INVALIDATE YOUR BID:**

- a. Bidders are requested to complete all Standard Bidding Documents (SBD's) in full.
- b. Please note that any scratches or using of tipex is not allowed on the pricing schedule or SBD 3.1.
- c. A Group Questionnaire must be submitted with the bid documents and be fully complete. Failure to fully complete the group questionnaire will invalidate the bid.
- d. A sealed two separate envelope system must be adhered to: one envelope for technical proposal must be dropped in the bid box and one envelope for price proposal (SBD3) must be submitted at Lieutenant D.J. Modise's office in her absence submit at Captain L.T. Ngoepe's office. The envelopes must be labelled correctly. Submission of one envelope will invalidate your bid.



BID CPSC/B/PC/019/2021: THE REMOVAL AND DESTRUCTION OF HEALTH CARE RISK WASTE WITHIN THE DEPARTMENT OF DEFENCE MILITARY BASES IN MPUMALANGA PROVINCE FOR THE PERIOD OF THREE (03) YEARS.

3. The conditions contained in General Bid Conditions (GBC), General Conditions of Contract (GCC) and all the attached forms will apply to your Bid.

4. Kindly bid by completing the relevant forms, redirect to the **DEPARTMENT OF DEFENCE, LOGISTIC SUPPORT FORMATION, CENTRAL PROCUREMENT SERVICE CENTRE** to reach the bid receipt office not later than the closing date and time, or deposit in the bid box in the security office at the **Main Entrance Central Procurement Service Centre, Eco-Origin Office Park, Block E, 349 Witch Hazel Avenue, Eco Park, Centurion** before the closing date and time.

5. Please note that the bid box will be closed daily between 11:00am and 12:00am. Bids can be handed in at the CPSC Bid Receipt Section Ground Floor during this period. However, if the bid is late it will as a rule not be accepted for consideration.

6. The following persons can be contacted regarding the following aspects of this Bid only during office hours:

a. **Completion of Bid Document:** **Mrs Selvam Babunandan (012) 649-6691.**

b. **Technical Information:** **Lieutenant Col. M.A Ntuli (012) 671-5368.**

7. Kindly take note that according to Government Gazette No 9544 Vol 552 dated 08 June 2011 No 34350, all bidders must submit their B-BBEE status level certificates together with their bids. Should the certificate not be submitted, a zero (0) point will be allocated.

Yours Sincerely



(MAJOR N. SOBEKWA)

OFFICER COMMANDING CENTRAL PROCUREMENT SERVICE CENTRE: COLONEL



**THE REMOVAL AND DESTRUCTION OF HEALTH CARE
RISK WASTE WITHIN THE DOD MILITARY BASES FOR
A PERIOD OF THREE YEARS**

CPSC/B/PC/.....
SPSC/B/PC/.....

VALIDITY: 120 Days

CLOSING DATE AND TIME:2021 at 11H00

INDEX

Section A: Bid General Information

Contact Information

Bid Submissions

Standard Bid Documents

SBD 1

SBD 3

SBD 4

SBD 6.1

SBD 8

SBD 9

Briefing Session (Compulsory briefing session will be held)

Section B: Bid Adjudication Information

Bid Conditions

Tax Clearance Certificates (to be attached in original format)

Evaluation Criteria

Distributors/Agents/Sub-contractors

Required Information

Profile Information, Qualification and Experience

Section C: Requirement and Contract Information

Contract Conditions

GCCs

SCCs

Specific Documents

Specifications/Scope of Work

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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SECTION A:

BID GENERAL INFORMATION

Contact Information

Bid Submissions

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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CONTACT INFORMATION

1. Technical Information:

Lt Col M.A. Ntuli
Office Tel No: (012) 671 5368

2. Information regarding the Bid Document or Bidding Process:

Capt S.M. Manoto (CPSC)
Office Tel No: (012) 649-6642

WO1 T.S. Tsogang (SPSC)
Office Tel No: (021) 787 5207

3. Contract Management: (After awarding of contract)

Major L.E. Zuma (CPSC)
Office Tel No: (012) 649 6648

Mr A. Noon (SPSC)
Office Tel No: (021) 787 5021

BID SUBMISSIONS

4. Closing period of bid : 5 to 6 weeks
5. Closing date and time : 2021 at 11h00
6. Validity of bid : 120 days
7. Address for depositing of bid documents:

Postal: Central Procurement Service Centre
349 Witch-Hazel Ave
Eco-Origin Office Park, Block E
Eco Park
0157

Postal: Simon's Town Procurement Service Centre
No: 2 Arsenal Road
Simon's Town
7995

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	CPSC-B-PC-019-2021	CLOSING DATE:	22 SEPTEMBER 2021	CLOSING TIME:	11:00 AM
DESCRIPTION	THE REMOVAL AND DESTRUCTION OF HEALTH CARE RISK WASTE WITHIN THE DEPARTMENT OF DEFENCE DOD MILITARY BASES (MPUMALANGA) PROVINCE FOR A PERIOD OF THREE (03) YEARS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Central Procurement Service Centre					
Eco-Origin Office Park, Block E					
349 Witch Hazel Avenue					
Eco Park, Centurion					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Major N. Sobekwa		CONTACT PERSON	Lieutenant Col M.A. Ntuli	
TELEPHONE NUMBER	(012) 649-6682		TELEPHONE NUMBER	(012) 671-5368	
FACSIMILE NUMBER	n/a		FACSIMILE NUMBER	(012) 671-5352	
E-MAIL ADDRESS	cpsc.invitation@dod.mil.za		E-MAIL ADDRESS	n/a	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....



Department:
Defence
REPUBLIC OF

Author: Selvam Babunandan
Date: 08/11/2021 15:53:32

Bid No. CPSC-B-PC-019-2021

Document No: 0000393669

Description: THE REMOVAL AND DESTRUCTION OF HEALTH CARE RISK WASTE WITHIN THE DOD MILITARY BASES IN MPUIMALANGA FOR THE PERIOD OF THREE (3) YEARS

Currency: ZAR

Closing Date: 2021-09-22 11:00:00

Status: Created

Validity Days:

Document Type

Request for Bid Open

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	ANATOMICAL HRCW (HUMAN AND VETERINARY) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
		1	1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	ANATOMICAL WASTE WITH FORMALDENHYDE FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		Per Kilogram	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	INFECTIOUS NON-ANATOMICAL HCRW FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		Per Kilogram	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (250ML) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (500ML) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (1 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED YEAR YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (2LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (2.5 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (5 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SPECI-BIN 5 LITRE CONTAINER (5 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (8 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (10 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (25 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 01	FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLE SOLIDS THAT EMIT FLAMMABLE GASES WHEN IN CONTACT WITH WATER	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 01	OXIDISING SUBSTANCES: OXIDISING AGENTS FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 01	OXIDISING SUBSTANCE: OXIDISING AGENTS FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 01	OXIDISING SUBSTANCES: ORGANIC PEROXIDES FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 01	OXIDISING SUBSTANCES; ORGANIC PEROXIDES FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 01	POISONOUS (TOXIC) AND INFECTIOUS SUBSTANCE: TOXIC SUBSTANCE FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 01	POISONOUS (TOXIC) AND INFECTIOUS SUBSTANCE: INFECTIOUS SUBSTANCE FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 01	CORRSIVE SUBSTANCES FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	HALOGENS (ANAESTHETIC GASES EG HALOTHONE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	ANTI-NEOPLASTIC (CYTOTOXIC) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	HEAVY METALS FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	AEROSOL CANISTERS FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	PHARMACEUTICALS: CONTROLLED SUBSTANCES FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	PHARMACEUTICALS: ANTI-EFFECTIVE DRUGS FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	PHARMACEUTICALS: ANTISEPTICS AND DISINFECTANTS FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	PHARMACEUTICALS: SOLIDS, SEMI SOLIDS, POWDER, SUPPOSITORIES, CREAMS / OINTMENTS FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	PHARMACEUTICALS: LIQUIDS-SOLUTIONS, SUSPENSIONS, SYRUP, AMPOULES, VIALS FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (5 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 01	SHARP AND SIMILAR WASTE CONTAINER (8 LITRE) FOR YEAR 01	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	ANATOMICAL HCRW (HUMAN AND VETERINARY) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	ANATOMICAL WASTE WITH FORMALDEHYDE FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

40

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	INFECTIOUS NON-ANATOMICAL HCRW FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

41

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (250ML) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

42

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (500ML) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

43

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (1 LITRE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (2 LITRE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (2.5 LITRE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

46

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (5 LITRE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

47

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SPECI-BIN 5 LITRE CONTAINER (5 LITRE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

48

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (8 LITRE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

49

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (10 LITRE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

50

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (25 LITRE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

51

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	FLAMMABLE LIQUIDS : HIGH FLASHPOINT GROUP OF LIQUIDS WITH A FLASHPOINT OF 23 DEGREE CELSIUS UPTO AND INCLUDING 61 DEGREE CELSIUS FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLE SOLIDS FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLE SOLIDS FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLESOLIDS LIABLE TO SPONTANEOUS COMBUSTION FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLESOLIDS LIABLE TO SPONTANEOUS COMBUSTION FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLE SOLIDS THAT EMIT FLAMMABLES GASES WHEN IN CONTACT WITH WATER FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	OXIDISING SUBSTANCES: OXIDISING AGENTS FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	OXIDISING SUBSTANCES: OXIDISING AGENTS FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	OXIDISING SUBSTANCES: ORGANIC PEROXIDES FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

61

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	OXIDISING SUBSTANCES: ORGANIC PEROXIDES FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	POISONOUS (TOXIC) AND INFECTIOUS SUBSTANCE: TOXIC SUBSTANCE FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

63

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	POISONOUS (TOXIC) AND INFECTIOUS SUBSTANCE: INFECTIOUS SUBSTANCE: INFECTIOUS SUBSTANCE FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

64

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 02	CORROSIVE SUBSTANCES FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

65

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	HALOGENS (ANAESTHETIC GASES E.G HALOTHANE) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	ANTI-NEOPLASTIC (CYTOTOXIC) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	HEAVY METALS FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	AEROSOL CANISTER FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	PHARMACEUTICALS: CONTROLLED SUBSTANCE FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	PHARMACEUTICALS:ANT -INFECTIVE DRUGS FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	PHARMACEUTICALS:ANTISEPTICS AND DISINFECTANTS FOR YEAR 02				
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	PHARMACEUTICALS: SOLIDS, SEMI SOLIDS, POWDER, SUPPOSITORIES, CREAMS/ OINTMENTS FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

73

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	PHARMACEUTICALS: LIQUIDS - SOLUTIONS, SUSPENSIONS, SYRUPS, AMPOULES, VIALS FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (5 LITER) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 02	SHARP AND SIMILAR WASTE CONTAINER (8 LITREW) FOR YEAR 02	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	ANATOMICAL HRCW (HUMAN AND VETERINARY) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	ANATOMICAL WASTE WITH FORMALDEHYDE FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	INFECTIOUS NON-ANATOMICAL HCRW FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (250ML) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (500ML) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (1 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (2 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

83

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (2.5 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (5 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

85

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SPECI-BIN 5 LITRE CONTAINER (5 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (8 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (10 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
MED WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (25 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	FLAMMABLE LIQUIDS: HIGH FLASHPOINT GROUP OF LIQUIDS WITH A FLASHPOINT OF 23 DEGREE CELSIUS UPTO AND INCLUDING 61 DEGREE CELSIUS FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLES SOLIDS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
Line Comment		Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLE SOLIDS FOR YEAR 03				
Line Comment		Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	FLAMMABLE SOLID OR SUBSTANCES: FLAMMABLE SOLIDS LIABLE TO SPONTANEOUS COMBUSTION FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
Line Comment		Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	FLAMMABLE SOLIDS OR SUBSTANCES: FLAMMABLE SOLIDS THAT EMIT FLAMMABLE GASES WHEN IN CONTACT WITH WATER FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	OXIDISING SUBSTANCES: OXIDISING AGENTS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	OXIDISING SUBSTANCES: OXIDISING AGENTS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	OXIDISING SUBSTANCES: ORGANIC PEROXIDES FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	OXIDISING SUBSTANCES:ORGANIC PEROXIDES FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	POISONOUS (TOXIC) AND INFECTIOUS SUBSTANCE: TOXIC SUBSTANCE FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	POISONOUS (TOXIC) AND INFECTIOUS SUBSTANCE: INFECTIOUS SUBSTANCE FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
CHEMICAL WASTE YEAR 03	CORROSIVE SUBSTANCE FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		per litre	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

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104	Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
	PHARMACEUTICAL WASTE YEAR 03	HALOGENS (ANAESTHETIC GASES E.G HALOTHONE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
		Line Comment	Lead Time	Quantity Required	Quantity Available	
				1		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs						

105	Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
	PHARMACEUTICAL WASTE YEAR 03	ANTI-NEOPLASTIC (CYTOTOXIC) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
		Line Comment	Lead Time	Quantity Required	Quantity Available	
				1		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs						

106	Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
	PHARMACEUTICAL WASTE YEAR 03	HEAVY METALS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
		Line Comment	Lead Time	Quantity Required	Quantity Available	
				1		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs						

107	Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
	PHARMACEUTICAL WASTE YEAR 03	AEROSOL CANISTERS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
		Line Comment	Lead Time	Quantity Required	Quantity Available	
				1		
	Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs						

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 03	PHARMACEUTICALS: CONTROLLED SUBSTANCES FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

108

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 03	PHARMACEUTICALS:ANTI-INFECTION DRUGS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

109

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 03	PHARMACEUTICALS:ANTISEPTICS AND DISINFECTANTS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

110

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 03	PHARMACEUTICALS:SOLIDS, SEMI SOLIDS, POWDERS, SUPPOSITORIES, CREAM/OINTMENTS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

111

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 03	PHARMACEUTICALS:LIQUIDS-SOLUTIONS, SUSPENSIONS, SYRUP,AMPOULES, VIALS FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

112

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (5 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO		PER CONTAINER	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

113

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
PHARMACEUTICAL WASTE YEAR 03	SHARP AND SIMILAR WASTE CONTAINER (8 LITRE) FOR YEAR 03	AREA MILITARY HEALTH UNIT LIMPOPO			
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			1		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

114

Questionnaires

Questionnaires / Evaluation Criteria

THE 8020 QUESTIONNAIRE EVALUATION TEMPLATE V2

Questions	Options
Please provide your BBEE level from the possible list provided in the dropdown :	☐ LEVEL 1
	☐ LEVEL 2
	☐ LEVEL 3
	☐ LEVEL 4
	☐ LEVEL 5
	☐ LEVEL 6
	☐ LEVEL 7
	☐ LEVEL 8
	☐ NON-COMPLIANT

Attachment Description	Attachment File Name
------------------------	----------------------

CENTRAL PROCUREMENT SERVICE CENTRE

CLOSING DATE OF BID: 22 SEPTEMBER 2021
CLOSING TIME OF BID: 11:00AM

BID NUMBER: CPSC-B-PC-019-2021

NAME OF BIDDER: _____

VALIDITY: 120 DAYS

GROUP QUESTIONNAIRE

Tick the applicable box

Period (in days) required to complete Delivery?

.....

.....

.....

Please state percentage profit before tax?

.....

The Department of Defence Prefers Firm Prices.
Price Firm.

YES ☐ NO ☐

Delivery Period Firm.

YES ☐ NO ☐

Comply to description as requested?

YES ☐ NO ☐

If not, state deviations.

.....

.....

.....

.....

Will a Government Order be accepted?

YES ☐ NO ☐

Are you registered in terms of Section 23 (1) or
23 (3) of the Value Added Tax (Act no.89 of
1999)?

YES ☐ NO ☐

Vat Registration Number:

Company Registration number:

Confirm that in the event of a contract be
concluded, it will be in terms of General Bid
Conditions and General Conditions of contract
(attached), the contents of which you are fully
acquainted with.

YES ☐ NO ☐

If a trade discount is offered, is it included in
the price?

YES ☐ NO ☐

IMPORTANT! Prices not reflected on the official documentation provided as part of this Bid will not
be taken into consideration.

**PLEASE NOTE THAT PRICES INDICATED IN THIS DOCUMENT WILL BE TAKEN AS ABEING
VAT INCLUSIVE.**

This requirement may be awarded in total to one supplier or per individual item.

The obligation to pay sub-contractors is my
responsibility.

YES ☐ NO ☐

It is your responsibility to make a copy of your
completed Bid document. The Department of
Defence will not make copies of Bid Documents
after the closing date and time. Is this noted?

YES ☐ NO ☐

Your company must include a copy of your
CIPRO registration either CM2 or CK1 in your
Bid document. Is this noted?

YES ☐ NO ☐

SBD 4

DECLARATION OF INTEREST

NAME OF COMPANY:

SUPPLIER'S CODE:

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

2.2 Identity Number:.....

2.3 Position occupied in the Company (director, trustee, shareholder², member):
.....

2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:
.....

2.5 Tax Reference Number:

2.6 VAT Registration Number:

- 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

¹"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:
Name of state institution at which you or the person connected to the bidder is employed :
Position occupied in the state institution:

Any other particulars:

.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

.....

.....

.....

YES/NO

.....

YES/NO

.....

1

[illegible]

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS
DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

November 2011

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable.

1.3 Preference Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

- ### 3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_S = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_S = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- 7.1.1 If yes, indicate:

(i) What percentage of the contract will be subcontracted?%

(ii) The name of the sub-contractor?

(iii) The B-BBEE status level of the sub-contractor?

(iv) Whether the sub-contractor is an EME or QSE?

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- (v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8 DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm

8.2 VAT registration number

8.3 Company registration number

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business?

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraph 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

1.
2.

.....
SIGNATURE(S) OF BIDDER(S)

DATE:

ADDRESS:

.....

.....

APPENDIX A

DI SEC INSTR/02/2012

**VETTING AND SCREENING
OF PRIVATE COMPANIES
AND INDIVIDUALS
DELIVERING SERVICES TO
THE DEPARTMENT OF
DEFENCE**

QUESTIONNAIRE: PRIVATE COMPANIES

Company Name:

Company Registration Number:

DOD Supplier Code (if already registered with the DOD):

Personal particulars of Company Director(s) (Include copy of RSA Identification and passport document):

.....
.....
.....
.....
.....

Personal particulars of sub-contractor if any (Include copy of RSA Identification and passport document):

.....
.....
.....
.....
.....

Company Physical Address:

.....
.....
.....
.....

Company Postal Address:

.....
.....
.....
.....

Company Core Business:

.....

1. When did the company begin with its operation?

Answer:

2. Does the company have a valid SARS tax clearance certificate? If yes, provide the tax clearance certificate number and the certified copy of the certificate.

Answer:

3. Is the company registered with the Company and Intellectual Property Commission (CIPC)? If yes, provide the registration number and attach a certified copy of the registration certificate.

Answer:

4. Who are the shareholders of the company and what percentage of shares do they each possess?

Answer:

.....

.....

5. What services will be rendered by the company to the SANDF.

Answer:

.....

.....

6. What DOD installations/unit and specific area/section does the company required access to:

Answer:

.....

.....

7. Does the company provide services to other RSA state departments? If yes, provide the names of the departments and the period/s during which service was provided.

Answer:

.....

.....

.....

8. Does the company provide services to foreign governments and/or companies? If so, provide details.

Answer:

.....

.....

9. Has the company been implicated in fraudulent activities? If yes, provide details.

Answer:

10. Has the company been implicated in corrupt practices? If yes, provide details.

Answer:

11. Has the company been implicated in any other criminal activity? If yes, provide details.

Answer:

12. Does the company have the Employment Equity Plan? If yes, provide the Employment Equity Plan as well as the number and composition of the employees. (Only if the company is South African or employs South Africans)

Answer:

13. What is the track record and achievements of the company? Provide details.

Answer:

14. Is the company under investigation by any government security agency? If yes, provide details.

Answer:

15. What known factor could possibly prevent this company from entering into contract with the Department of Defence and Military Veterans or any component thereof and why?

Answer:

Compiled by:

ID: _____ Title: _____ Name: _____

Signature: _____

Important aspects to take note of

- This document must always be accompanied by the profiles of the director(s) of the company as well as their RSA identification and passport documents.
- Always attach the current Financial statement(s) of the company.
- The current and valid SARS Tax Clearance certificate must be attached.
- A Company Profile must be submitted with bid.

DECLARATION OF BIDDERS PAST SUPPLY CHAIN MANAGEMENT PRACTICES

The following questionnaire must be completed and submitted with the Bid

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes ☐	No ☐
4.1.1	If so furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website www.treasury.gov.za, click on the icon "Register for Tender Defaulters " or submit your written request for a hard copy of the Register to facsimile number (012) 326 – 5445.	Yes ☐	No ☐
4.2.1	If so furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATIONS OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE
TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

SBD 9

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

Js914w 2



FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

Prepared by: CPSC Approved by: _____	AMENDMENT : 000 Original	DATE :	Page 5 of 162
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SECTION B:

BID ADJUDICATION INFORMATION

EVALUATION CRITERIA

MANDATORY DOCUMENTATION

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

Prepared by: CPSC Approved by: _____	AMENDMENT : 000 Original	DATE :	Page 6 of 162
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EVALUATION CRITERIA

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

Prepared by: CPSC Approved by: _____	AMENDMENT : 000 Original	DATE :	Page 7 of 162
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MANDATORY CRITERIA

1. **Phase 1:** Compliance to the mandatory requirements. Bidders that do not fully comply with the criteria will be eliminated / excluded and will not go to the next phase.

S/No	Criteria
	A
1.	<u>General Rules for completion of Bid documents.</u> Amendment, scratching, use of tip-ex and omission to all documents will invalidate the bid. Documents which do not form part of two envelope system must be consolidated into a bid document (clearly marked, Company stamp, company name and Bid number) which should be deposited into the CPSC/SPSC tender box on or before the closing date and time.
2.	<u>Standard Bid Documents (SBDs) 1, 4, 6.1, 8 and 9.</u> Failure to fully complete and sign any of the SBD documents attached and submit them in their originality by the closing date and time will invalidate the bid.
3.	<u>Submission of Two (2) envelope systems:</u> Bidders are required to submit two (2) separate properly sealed envelopes, clearly marked price proposal (SBD3) and technical proposal respectively. These envelopes must be submitted to Bid receipt Office at Central Procurement Service Centre. Failure to submit the two envelopes separately as required will invalidate your bid. Envelope 1: Price Proposal (it should contain SBD3/Pricing Schedule only) Envelope 2: Technical proposal (it must contain all other documents)
4.	<u>Financial Capability or Proof of Good Financial Standing.</u> Bidders are to submit a certification or tangible proof of good financial standing from an auditor, bank letter or book keeper indicating that the company bidding has the financial capability to fund and satisfy the bid they are tendering for, and or a letter of intent can be submitted from a registered fin aid. The auditor or accountant must have a registration number. Failure to submit this certification will invalidate your bid.
5.	<u>Central Suppliers Database:</u> The Central Supplier Database (CSD) Registration Report not older than fourteen (14) days prior to the closing date of the bid must be submitted as obtainable from the National Treasury. This document must reflect the details of directors. Failure to submit the report will invalidate your bid.
6.	<u>Vetting Form:</u> Failure by the bidding company to complete and enclose the attached security vetting form with its entire requirements will invalidate your bid.
7.	<u>Group Questionnaire:</u> Failure to fully complete the group questionnaire will invalidate the bid.
8.	<u>Certificates of Compliance by Sub-Contractors.</u> Failure to submit an original certificate of compliance by any/all sub-contractor/s as declared on the SBD6.1 will invalidate your bid. TAKE NOTE THAT ONLY SUB-CONTRACTING FOR DESTRUCTION OF WASTE WILL BE PERMITTED

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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2. **Phase 2:** This phase will be evaluated by means of compliance to specification / scope of work. Bidders not excluded or invalidated based on Phase 1 will be considered for Phase 2. The bids will be adjudicated with a maximum total of Hundred and twenty five (125) points. All bidders who score less than 70% will be excluded from the next phase of the evaluation.

Functionality Criteria	Weight
a. Proven track record	10
b. Project Execution Plan	43
c. Pharmacist	05
d. Certification	39
e. Local footprint	28

3. **Phase 3:** Price.

Phase 3	Price. (Will be according to specific requirements)	80/
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4. **Phase 4:** Preferential points. (As per Preferential Procurement Policy Framework ACT, 200: Preferential Procurement Regulations, 2017). Act No.5 of 2000 requirement in the B-BBEE status Level Certificate accredited by the South African National Accreditation System (SANAS) or Independent Regulatory Board of Auditors (IRBA) which must be submitted together with the Bid document).

Phase 4	Preferential B-BBEE points	/20																														
	Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below: <table> <tr> <th>B-BBEE Status of Contributor</th><th>Number of Points (90/10 system)</th><th>Number of Points (80/20 system)</th></tr> <tr><td>1</td><td>10</td><td>20</td></tr> <tr><td>2</td><td>9</td><td>18</td></tr> <tr><td>3</td><td>8</td><td>16</td></tr> <tr><td>4</td><td>5</td><td>12</td></tr> <tr><td>5</td><td>4</td><td>8</td></tr> <tr><td>6</td><td>3</td><td>6</td></tr> <tr><td>7</td><td>2</td><td>4</td></tr> <tr><td>8</td><td>1</td><td>2</td></tr> <tr><td>Non-compliant Contributor</td><td>0</td><td>0</td></tr> </table> A bid must not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of a maximum of ten (10) or twenty (20) points respectively for B-BBEE. Calculation of the total points scored for price and B-BBEE status level of contribution	B-BBEE Status of Contributor	Number of Points (90/10 system)	Number of Points (80/20 system)	1	10	20	2	9	18	3	8	16	4	5	12	5	4	8	6	3	6	7	2	4	8	1	2	Non-compliant Contributor	0	0	
B-BBEE Status of Contributor	Number of Points (90/10 system)	Number of Points (80/20 system)																														
1	10	20																														
2	9	18																														
3	8	16																														
4	5	12																														
5	4	8																														
6	3	6																														
7	2	4																														
8	1	2																														
Non-compliant Contributor	0	0																														

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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	The points scored for price must be added to the points scored for B-BBEE status level contribution to obtain the bidder's total points scored out of 100.	
--	--	--

5. Thereafter the points achieved are used in the application of the Preference Point System as per the B-BBEE status Level Certificate.

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MANDATORY BID DOCUMENTATION¹

1. The following standard bid documents and appendices must be fully completed in all aspects in a clear legible manner, signed by a duly authorised representative of the bidder and attached in the following order by the closing date and time.

STANDARD BID DOCUMENTS

- SBD 1: Invitation to bid
- SBD 3: Pricing Schedule and breakdown
- SBD 4: Declaration of Interest
- SBD 6.1: Preference Points Claim Form
- SBD 8: Declaration of Bidders past supply chain management practices
- SBD 9: Certificate of Independent Bid Determination

MANDATORY APPENDICES

- Appendix A: Company Profile
- Appendix B: Execution Plan
- Appendix C: Certificate of Compliance by Sub-Contractor
- Appendix D: Questionnaire
- Appendix E: Specification Compliance
- Appendix G: Financial Capability Statement.

MANDATORY BID DOCUMENTATION²

¹ The completion and submission of the following standard bid documents and appendices is **mandatory** and must be submitted as a complete bid document by the closing date and time. Failure to fully complete and submit the standard bid documents and appendices by the closing date and time **will** invalidate the bid.

² The completion and submission of the above standard bid documents and appendices are **mandatory** and must be submitted as a complete bid document by the closing date and time in a sealed envelope with the bid number, closing date and time endorsed on the outside. **Late bids** will not be accepted or processed and will be returned unopened to the address appearing on the bid document. Failure to fully complete and submit the standard bid documents and appendices by the closing date and time **will** invalidate the bid as incomplete.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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APPENDIX A

COMPANY PROFILE / EXPERIENCE

1. Bidders must submit a company profile covering the following minimum headings in the supply and support of the relevant contract commodity or service to be provided as Appendix A.
 - a. Detail of company Directors.
 - b. Copies of company registration documents listing shareholders namely the CK1 and CK2 for a Close Corporation, Relevant Documents for Sole Proprietorship and Private Companies respectively (relevant documents to be attached)
 - c. Address of head and regional offices.
2. The company profile must be signed by a duly authorized representative of the bidding company.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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APPENDIX C

LETTER OF SUPPLY / SUB-CONTRACTORS CERTIFICATE

1. If bidders are making use of a sub-contractor to render destruction service then they must attach a signed sub-contractors certificate from their supplier confirming subcontracting of this requirement.

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APPENDIX C

CERTIFICATE OF COMPLIANCE BY SUB-CONTRACTOR

THIS CERTIFICATE MUST BE SUBMITTED WITH THE COMPLETED BID DOCUMENTS
IN THE ORIGINAL BY THE SUB-CONTRACTOR

BIDDERS NAME: _____

SUB-CONTRACTOR'S NAME: _____

Delete whichever is not applicable.

I/we am/are fully aware of the Bid Requirements and am/are capable of supplying the required item(s)/service(s) strictly according to the Bid Conditions, Special Conditions and Specifications supplied by the Department of Defence. I/we hereby certify that

_____ obtained a quotation from me/us to
supply and deliver the item(s)/service(s) listed in Bid no _____
Section/s _____ on their behalf to the DOD.

I/we further certify that I/we have the necessary infrastructure at my/our disposal to execute the Bid and meet all the delivery requirements for the duration of the contract and will comply with the minimum supply and delivery standards. We confirm that we have seen and will comply with the product specifications.

I/we, the sub-contractor/s have been licensed with the Local Authority and am/are in possession of a Certificate of Acceptability from the Local Authority. (Copy attached/not attached)

I/we, the Sub-Contractor/s hereby authorise the Department of Defence's Officials access to my/our premises for inspection purposes.

Sub-Contractor's Contact Person:

Address of Sub-Contractor: _____

Tel No: _____

Fax No: _____

SIGNATURE OF SUB-CONTRACTOR

WITNESSES:

1. _____

Date: _____

2. _____

Date: _____

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APPENDIX D

QUESTIONNAIRE

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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QUESTIONNAIRE FOR THE REMOVAL AND DESTRUCTION OF HEALTH CARE RISK WASTE TO THE DEPARTMENT OF DEFENCE FOR A THREE-YEAR PERIOD

MUST BE COMPLETED BY ALL BIDDERS BY CIRCLING THE RELEVANT ANSWER.

1. Prices

Do you confirm compliance to the stipulation that bid prices are **firm** specified in the Specific Conditions will be considered by the Departments Procurement Service Centre for the duration of the contract? **Yes/No**

Price Structure

a. Wages

Compliance with Labour Legislation

Do you, as the Bidders, comply with any applicable wage order/determination or agreement, in terms of the Labour Relations Act or Wage Act. **Yes/No**

b. Remuneration

Is your industry regulated by a wage order/determination? or agreement in terms of the Labour Relations Act? **Yes/No**

What is the minimum wage you pay un-skilled Workers in your company?

R_____ per hour

or

R_____ per month

c. Equipment/Consumables

Has a list of equipment and consumables to be used for the Execution of the contract been submitted ***Yes/No**

2. Consumer Price Index

Indicate which Province/Municipal area was used as a baseline in determining the bid price? _____

3. Specifications

Do you confirm strict compliance to the specification and scope of work? **Yes/No**

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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4. Bid Conditions

- a. Do you confirm compliance to the Specific Conditions? **Yes/No**
- b. Do you confirm compliance to the Special Conditions of Contract? **Yes/No**
- c. Do you confirm compliance to the General Bid Conditions? **Yes/No**
- d. Do you confirm compliance to the General Conditions of Contract? **Yes/No**
- e. Do you confirm that you have kept copies of all the above documents? **Yes/No**

5. Military Inspections

Do you confirm that it is a mandatory requirement that DOD Procurement officials/Identified DOD Officials must complete a physical inspection of you and all suppliers/sub-contractors premises during the evaluation of the bids and will do ad-hoc inspections during the period of the contract? **Yes/No**

6. Site Inspection/Explanatory Meeting

- a. Was the site inspection/explanatory meeting attended? **Yes/No**
- b. Has the original signed site inspection/explanatory meeting Certificate been submitted? **Yes/No**

POST AWARD REQUIRED DOCUMENTATION

- a. **Performance Security.** Do you take cognizance of the fact that within thirty (30) days of **receipt of the notification of contract award**, the successful bidder shall furnish to the purchaser the performance security of the amount which represents 10% of the estimated contract price for the year specified in SCC for the fulfillment by the Service Provider of his/her obligations under the said agreement. **Yes/No**
- b. **Standard Bid Document (Contract Form 7.2).** Do you confirm that you will sign a Contract Form 7.2 upon award or within a maximum period of 10 days after the award of the contract? **Yes/No**

7. **Finance.** Do you confirm that you have finance available to manage the contract for a period of three months based on your bid amount? **Yes/No**

8. **Bid Documents.** Have you made / kept a copy of your completed Bid document and the relevant bid conditions for reference purposes.

9. **Clarification of information.** Has it been noted and confirmed that the Department may request clarification on any information regarding any aspect included in the bid. The bidder is to supply the requested information within the requested time span, failing which may result in the bid being disqualified.

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(Signed) _____

Full Name of Bidder's Authorised Representative: _____

Witnesses 1. _____ 2. _____

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WRITTEN AGREEMENT ON OCCUPATIONAL HEALTH AND SAFETY RESPONSIBILITIES FOR COMPLETION OF A CONTRACT ENTERED INTO BETWEEN THE DEPARTMENT OF DEFENCE

AND

(Herein after referred to as the contractor)
**AS ENVISAGED BY SECTION 37(2) OF THE
OCCUPATIONAL HEALTH AND SAFETY ACT
NO 85 OF 1993 AS AMENDED**

WORKMAN COMPENSATION NUMBER: _____

SECTION A

1. I (fully authorized): _____ (Identity
Number) representing the Contractor, do hereby
acknowledge that the Contractor is an employer on its own right with duties as prescribed in
the Occupational Health and Safety Act 85 of 1993 as amended and agree to ensure that all
work will be performed or plant and machinery will be used in accordance with the provision
of the said Act. I furthermore agree to comply with the requirements of the Department of
Defence (Defence employer) as contained in the documents attached hereto (if any) and to liaise
with the Department of Defence (DOD) as employer should I, for whatever reason, be unable
to perform in terms of this agreement.

2. This agreement should be read to be consistent with the relevant Labour Laws and
collective agreements relating to the contract. This is applicable to the fact that the contractor
should at all times adhere to the terms and condition of the Occupational Health and Safety Act
85 of 1993 and the Basic Conditions of Employment Act 75 of 1997.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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3. For purposes of this agreement it is deemed that a Contractor is any individual, firm, corporation, partnership, association or other legal entity that enters into an agreement directly with Department of Defence to furnish services, supplies or both, including construction or transport services. (Subcontractors are included)

4. The Contractor will ensure that all his/her employees or his/her Subcontractors workmen are covered in terms of the Compensation for Occupational Injuries and Diseases Act 1993, which cover shall remain in force whilst any such workmen are working with or on Department of Defence (DOD) property.

5. The Contractor furthermore warrants that he/she and his/her Subcontractor(s) is/are in possession of a valid "*Certificate of good standing*" issued by the Workman Compensation Commissioner.

6. The Contractor warrants that he/she is in possession of the following insurance cover which shall remain in force whilst he/she and/or the Subcontractor and/or his/her employees are working with or on DOD property which shall remain in force for the duration of his/her contractual relationship with the DOD:

- a. Insurance covering his/her liability to any employees and his/her Subcontractors.
- b. Public liability insurance covers.
- c. Any other insurance cover that will adequately make provision for any other possible losses and/or claims arising from or his/her Subcontractors and/or his/her employees, act and/or omission with DOD property.

7. The Contractor undertakes to ensure that he/her and/or his/her Subcontractor and/or their respective employees will at all times comply with the following conditions:

- a. All work performed with/on DOD property is to be performed under the close supervision of the Contractors employees who are to be trained to understand the hazards associated with any work that the Contractor performs on/with the stated property.
- b. The Contractor shall assume the responsibility in terms of 16(1) of the Occupational Health and Safety Act No 85 of 1993. If the Contractor delegates any duty in terms of section 16(2) of the said Act, a copy of such written delegation shall immediately be forwarded to the DOD.
- c. The Contractor shall ensure that he/she familiarizes him/herself with the requirements of the Occupational Health and Safety Act and that all employees of the Contractor and any Subcontractor complies with them in detail.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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- d. The Contractor shall appoint competent employees who shall be trained to any Occupational Health and Safety aspects pertinent to them or to the work that is to be executed.
- e. Discipline regarding Occupational Health and Safety matters shall be strictly enforced.
- f. Adequate and correct Personal Protective Equipment shall be issued as required and worn at all appropriate times.
- g. Safe work practices shall be enforced and all employees shall be made conversant with the contents of these practices.
- h. No unsafe or unsuitable plant/equipment/machinery and/or articles shall be used on the DOD premises.
- i. Any DOD Risk Control/Safety Officer may condemn any unsafe or unsuitable plant/equipment/machinery and/or articles and the replacement cost thereof will be for the Contractor or Subcontractors account.
- j. The condemnation of any unsafe or unsuitable plant/equipment/machinery by any DOD Risk Control/Safety Officer will not be regarded as sufficient cause for the contract completion period to be extended by the Contractor and/or his/her Subcontractors. The Contractor and/or his/her Subcontractor will still be liable for any prescribed penalties as per Defence Contract, should the contract not be timeously completed.
- k. All incidents referred to in the Occupational Health and Safety Act shall be reported by the Contractor to the Department of Labour as well as to the DOD. The DOD shall further be provided with copies of any written documentation relating to any incident.
- l. The DOD hereby obtains an interest in the issue of any formal inquiry conducted in terms of section 32 of the Occupational Health and Safety Act into any incident involving a Contractor and/or his/her employees and/or his/her Subcontractor.
- m. No use shall be made of any DOD machinery/article/substance/personal protective equipment without written approval from the Officer Commanding or the designated responsible person.
- n. Work for whom the issuing of a permit is required shall not be performed prior to the obtaining of a duly completed and approved permit.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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- o. No alcohol or other intoxicating substance shall be allowed on the DOD premises. Anyone suspected to be under the influence of alcohol or any other intoxicating substance shall not be allowed on the DOD premises.
- p. Full participation shall be given if and when the DOD employees inquire into Occupational Health and Safety issues.

8. Negotiation For purposes of the exchange of views between Defence employer and Contractor representatives regarding respective entitlements, liabilities and responsibilities on a particular defence contract, modification, including deliberations regarding contract specifications, terms of delivery and pricing of change orders, these aspects shall be covered by separate annexes to the contract. This include the performance of quality assurance, operational and developmental testing, the approval of payment, or auditing under the contract.

9. The contractor confirms that he/she has been informed that he/she must report to the DOD, Officer-in-Charge-of-the-exercise (in writing) anything that he/she deems to be unhealthy and/or unsafe. He/she has versed his/her employees and/or Subcontractors in this regard in detail.

10. The Contractor and his/her Subcontractor warrants that he/she shall not endanger the health and safety of the DOD employees in any way whilst performing any work on/with DOD property.

11. Any person who contravenes or fails to comply with a condition or direction of this agreement without sufficient cause (the onus of proof whereof shall rest upon him/her) shall be guilty of an offence and on conviction be liable to a fine not exceeding R50 000.00 or to imprisonment not exceeding one (1) year or to both such fine and such imprisonment, in terms of Section 38 (1) of the Occupational Health and Safety Act No. 85 of 1993.

12. Special Requirements:

- a. Security and Entrance/Exit control: The Contractor and/or his/her Subcontractors are subjected to all military and security checks.
- b. Injury: the Contractor and his/her Subcontractors shall take every reasonable safety precautionary measures regarding the job required.
- c. Proof of Identity: the Contractor and his/her Subcontractors and/or their employees are subject to positive identification when entering and whilst present on any military premises.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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SECTION B

(To be completed only in the case where the service or supplies are required for the specific military exercise/operation)

DURATION OF EXERCISE/OPERATION: _____ Until _____

NAME OF EXERCISE/OPERATION: _____

AIM OF EXERCISE/OPERATION

SIGNED BY THE DOD OFFICER IN CHARGE
OF THE EXERCISE/OPERATION

DATE

FULL NAME OF DOD OFFICER IN CHARGE OF THE
EXERCISE/OPERATION

TELEPHONE NUMBER: OFFICE HOURS _____

AFTER HOURS _____

SIGNED BY CONTRACTOR AUTHORIZED REPRESENTATIVE

TELEPHONE NUMBER: OFFICE HOURS _____

AFTER HOURS _____

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WCA NUMBER _____

WITNESS NO 1 _____

WITNESS NO 2 _____

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SECTION C

(To be completed only if Section B was not completed)

FULL NAME OF OFFICER COMMANDING

SIGNED BY THE OFFICER COMMANDING

DATE

TELEPHONE NUMBER: OFFICE HOURS _____

AFTER HOURS _____

SIGNED BY CONTRACTOR AUTHORIZED REPRESENTATIVE

FULL NAME OF CONTRACTOR AUTHORIZED REPRESENTATIVE

TELEPHONE NUMBER: OFFICE HOURS _____

AFTER HOURS _____

WCA NUMBER _____

WITNESS NO 1 _____

WITNESS NO 2 _____

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APPENDIX E

COMPLIANCE TO SPECIFICATION³

COMPANY NAME: _____

COMPANY REGISTRATION NUMBER: _____

BID NUMBER: _____

DESCRIPTION: _____

acting in the capacity of _____,
being a duly authorised representative of the company herewith confirm and endorse that we have read
and understand the content of the specification attached to the bid/price quotation.

Delete whichever is not applicable.

I/we/are fully aware of the Bid Requirements and am/are capable of supplying the required item(s)/service(s) strictly according to the Bid Conditions, Special Conditions and Specifications supplied by the Department of Defence. I/we hereby certify that I/We **COMPLY/DO NOT COMPLY** to the specification and all its contents with no deviations. (NB: Delete whichever is not applicable or circle the applicable statement)

Table 1: Deviations to Specifications per paragraph

Specification para no	Deviation

I/We further confirm that should we do not comply with any portion of the specification or of our accepted offer upon delivery of the item/s or service we undertake to replace the item/s or provide the required service strictly as per specification within a period as specified by the Department at no additional costs to the Department. I/We acknowledge that the Department reserves the right to obtain the specified item/s or service from another source and we will be held financially accountable for any difference in Price to the Department.

Print

Name/Names _____ Sign _____

Date _____

³ **Failure to complete this certificate in all aspects and return it with the bid/PQ documents by the closing date and time will invalidate the bid.**

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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APPENDIX F

ACCREDITATIONS

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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APPENDIX G

FINANCIAL CREDIBILITY STATEMENT

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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SECTION C: CONDITIONS AND CONTRACT REFERENCE INFORMATION

GENERAL BID CONDITIONS (GBC)

GENERAL CONDITIONS OF CONTRACT

SPECIAL CONDITIONS OF CONTRACT

SPECIFIC CONDITIONS

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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GENERAL BID CONDITIONS

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DEPARTMENT OF DEFENCE

GENERAL BID CONDITIONS (GBCs)

TABLE OF CLAUSES

1. Definitions.
2. Application.
3. Availability.
4. Approved list of bidders.
5. Preparation of bids.
6. Charge for bid documents.
7. Samples.
8. Alternative offers.
9. Partial bids.
10. Bid prices and delivery periods.
11. Validity periods.
12. Closing of bids.
13. Lodging of bids.
14. Open bids or unnumbered envelopes.
15. Opening of bids.
16. Late bids.
17. Consideration of bids.
18. Award of bids.
19. Quantities other than specified.
20. Bidder's incorrect information.
21. Notification of awards.
22. Furnishing of bid information.
23. Amendment or withdrawal of bid.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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GENERAL BID CONDITIONS

1. **Definitions.** Unless inconsistent with or otherwise indicated by the contents, the following terms shall have the meanings assigned to them:

- a. **Acceptance of a Bid.** Means the award of a contract to a bidder in response to his bid or price quotation.
- b. **Bid.** Means a written offer on the official bidding documents forming part of firstly, an invitation to bid, which invitation has been advertised in the Government Tender Bulletin, or secondly, an offer submitted in response to an invitation to submit a price quotation.
- c. **Bidder.** Means any natural or juristic person submitting a bid or a price quotation.
- d. **Closing Time.** Means the date and hour specified in the bidding documents for the receipt of bids or price quotations.
- e. **Department.** Means the Department of Defence and in specific any of its Procurement Entities.
- f. **Firm Prices.** Are deemed to be the prices which are only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax which, in terms of a law or regulation is binding upon the contractor and demonstrably have an influence on the prices of any supplies, or the rendering costs of any services, for the execution of the contract.
- g. **Price Quotation.** Means a written offer sounding in money and reflected on the documentation wherein the offer was invited, duly completed and where necessary signed by or on behalf of the bidder.
- h. **GBC.** Means the General Bid Conditions.
- i. **Written or In Writing.** Means handwritten in ink or any form of electronic or mechanical writing.

2. **Application.** The GBCs are applicable to all Departmental bids and written price quotations, unless otherwise indicated in the bidding documents. Where the conditions in the bidding documents are in conflict with the GBCs, the conditions in the bidding documents shall prevail.

3. **Availability.** Copies of these GBCs are available, on application, from the Secretary for Defence (Attention: Chief of Acquisition and Procurement), Private Bag X910, Pretoria, 0001 or from any of the Department's Procurement Entities.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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4. **Approved List of Bidders.** In the event that an approved list of bidders has been compiled for specific goods or services, bids will only be invited from bidders on such a list.

5. **Preparation of Bids.** Concerning the preparation of bids, bidders are to note the following:

- a. **Expenses.** Unless otherwise indicated in the bid documents, the Department shall not be liable for any expense incurred in the preparation and submission of a bid.
- b. **Bidding Documents.** Bidders are required to make use of the prescribed bidding documents. No changes to the bid documents are to be made.
- c. **Information.** All the information called for in the bidding documents is to be furnished in the appropriate spaces, eg the bid prices. If requested, other information required, pamphlets, samples, etc are to be supplied.
- d. **Address.** A domicilium citandi et executandi shall be chosen in the Republic and stated in the bid.
- e. **Completion of Bidding Documents.** Bidders are to complete the bid documents, forms, certificates, questionnaires and specification forms in all aspects and to submit bids signed in ink of your choice.
- f. **Bid Envelope.** The bid number must not appear on any envelope unless the envelope contains the bid itself. In particular, the bid number must not appear on an envelope containing a request for bid documents.
- g. **Bidder's Own Conditions.** Bids should not be qualified by the bidder's own conditions of bid. Bids qualified by a bidder's own conditions may be rejected as being invalid and failure of the bidder to renounce such conditions when called upon to do so may invalidate the bid. This includes any alterations, erasures, omissions or additions by bidders to the bid documents.
- h. **Submission of Documents.** The bid documents are to be submitted with due consideration to the following:
 - i. The bid documents are not to be retyped or redrafted. Photocopies may be prepared and used, but the original signed document must be submitted with the bid.
 - ii. Bidders must check the number of pages and satisfy themselves that none are missing or duplicated.
 - iii. Bidders must bid in accordance with the requirements stipulated in the bid documents.
 - iv. Bids must be compiled in such a manner that it allows for easy cross-referencing between the bid document and the submitted bid.

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- i. **Documents.** Bidders are to ensure that all required or specified documents are included in their bids.
 - j. **Compliance to Conditions and Specifications.** Bidders are to clearly indicate in their bids that their offers are compliant to the conditions and specification pertaining to the bid. If not, it must be clearly stated where and in which manner their offers are non-compliant to the conditions and specifications.
6. **Charge for Documents.** Where applicable and as required in the bidding documents or advertisement, a non-refundable fee for documents may be charged.
7. **Samples**
- a. The Department shall not make samples available to prospective bidders, unless specifically mentioned in the bid documents;
 - b. When samples are called for in bid documents, samples shall be delivered at the cost of the bidder to the addressee mentioned in the bid documents before the closing time of the bid. Bids shall not be included in parcels containing samples.
8. **Alternative Offers.** In the event that bidders offer products alternative to that called for, bids for such alternative offers shall be submitted on separate copies of the bid documents, but only if bids are submitted for the specified requirement.
9. **Partial Bids.** In the event that bids for supplies and/or sales are called for, bids may be submitted for less than the number of specified items, or part of the specified quantity or requirement called for in the bid.
10. **Bid Prices and Delivery Periods**
- a. **Firm Bids.** Firm bid prices and delivery periods are preferred. However, bidders may submit firm or non-firm prices and delivery periods. Where a bidder has not indicated whether his prices or delivery periods are firm or not, bid prices and delivery periods are deemed to be firm and the contractor shall be bound thereby. Expressions such as "soonest" or "earliest" or delivery periods which are unspecified are not acceptable.
 - b. **Contract Periods.** Where different prices are bid for different periods of the contract, the bid price applicable in respect of a particular period of the contract shall be a firm price if, as regards such period, it conforms to the definition of firm prices.
 - c. **Proof.** The Department may, where non-firm prices are offered, require that proof of costs of labour, material or other factors which are specified by the bidder, be submitted and, should the cost in the opinion of the Department not be realistic, same may be brought into consideration in the comparison adjudication of the bids.

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11. **Validity Periods.** The period for which bids are to remain open for acceptance, valid and binding is indicated in the bidding documents and is calculated from the closing time and such offers are to remain open for acceptance, valid and binding until close of business on the last day of the period so calculated. Should this last day fall on a Saturday, Sunday or Public Holiday, the bid will remain open for acceptance, valid and binding until close of business on the first business day following such Saturday, Sunday or Public Holiday.

12. **Closing of Bids.** Bids close at the time and date indicated in the bid documents. Extension of the closing date may be granted if circumstances justify this action. The closing date is normally extended only if there is sufficient time to publish an amending notification before the original closing date.

13. **Lodging of Bids.** Concerning the lodging of bids the following shall apply:

- a. **Receipt.** Bids shall be lodged to ensure their actual receipt at the address before the closing time specified and in accordance with the directives in the bidding documents.
- b. **Envelope.** Each bid shall be addressed according to the directives in the bidding documents and shall be lodged in a separate sealed envelope with the name and address of the bidder, the bid number and the closing date indicated on the envelope. The envelope shall not contain documents relating to any bid other than that shown on the envelope.
- c. **Copies.** Unless specifically provided for in the bid invitation, no bids forwarded by e-mail, telegram, telex, facsimile or similar apparatus will be considered. Photostat copies of bids or photostat copies of faxes, signed in ink after being photostatted, will be accepted as valid bids.
- d. **Samples.** Bids shall not be included in packages containing samples as such bids may be rejected as being invalid.

14. **Open Bids or Unnumbered Envelopes.** All bids received in sealed envelopes with the relevant bid numbers on the envelopes are kept unopened in safe custody until the closing time of the bids. However, if a bid is received in an unsealed envelope or without an envelope, it shall be sealed in an envelope after the bid number has been written on the envelope.

15. **Opening of Bids.** Bids are opened in public as soon as practicable after the closing time and the names only of the bidders are read out, if so requested, at the time of opening the bids.

16. **Late Bids.** Bids are late if they are received at the address indicated in the bid documents after closing time. A late bid will not be opened or admitted for consideration and where practicable shall be returned unopened to the address appearing on the envelope.

17. **Consideration of Bids.** During the consideration of bids the following applies:

- a. **Bids Considered.** All bids correctly lodged are taken into consideration.

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- b. **Position of Bidder.** The financial standing of bidders and/or their ability to manufacture or to supply goods or to render a service may be examined before their bids are considered for acceptance.
- c. **Comparative Prices.** In comparing bids, the prices are brought to a comparative level by deducting unconditional discounts, preferences and other benefits and adding delivery and other costs as applicable and bringing implied contract price adjustments into account. Non-firm bid prices are adjusted in accordance with the assessed contract price adjustments implicit in the non-firm prices. Where a range of delivery periods is quoted, the worst implied delivery period is used when calculating the comparative prices.
- d. **Preferential Point System.** Where bidding documents include documents relating to a preferential point system, the required calculations will be made and comparison of bids done on the basis of points earned through the preferential point system.
- e. **Adjustments to Prices.** The department reserves the right to rectify any incorrect calculations made by the bidder, but no adjustments may be made to the input figures.
- f. **Compliance to Specification.** Bids will be evaluated to establish compliance to product or service specifications, with due consideration to alternative offers and/or deviations to specification.
- g. **Evaluation Criteria.** Where bidding documents include evaluation criteria relating to functionality, for example bidder's capability, bidders profile, etc, the required calculations will be made and comparison of bids done on the basis of points earned.
- h. **Negotiations.** Unless otherwise stated in the bid documents, no negotiations will be entered into.
- i. **Communication with Bidders.** The Department may request clarification on information regarding any aspect included in the bid, which the bidder is to supply by the indicated date.

18. **Award of bids.** After prices have been brought to a comparative level and/or points calculated according to a preferential points system, the bid will be awarded considering the following order of priority:

- a. If the preferential point system is applicable, normally to the bidder with the highest points, unless reasonable and justifiable grounds exist for passing over the bidder with the highest points. In the event of equal bids, the award is according to the relevant regulation.
- b. If the preferential point system is not applicable, normally to the bidder with the lowest bid in the case of purchases by or services to the Department, or highest bid in respect of sales, unless reasonable and justifiable grounds exist for passing

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over the bid with the lowest bid in the case of purchases by or services to the Department, or highest bid in respect of sales. In the event of equal bids, the award is according to the following order:

- i. Bidders offering firm bid prices as well as firm delivery periods.
 - ii. Supplies provided and services rendered from resources available within the Republic.
 - iii. Supplies and services from points nearest to the centres at which delivery is required.
 - iv. All things still being equal, the award shall be decided by the drawing of lots.
- c. The Department is not obliged to accept the lowest or any bid.
 - d. The Department may, where a bid relates to more than one item, accept such bid in respect of any specific item or items and also accept part of the specified quantity of any specific item or items.

19. **Quantities Other than Specified.** The Department may increase or decrease the quantities reflected in the bids, but will do so after consultation with the bidders that responded to the invitation to bid.

20. **Bidder's Incorrect Information.** Where a contract has been awarded on the strength of information furnished by the bidder, which, after the conclusion of the relevant agreement, is proved to have been incorrect, the Department may, in addition to any other legal remedy it may have

- a. recover from the contractor all costs, losses or damages incurred or sustained by the Department as a result of the award of the contract; and/or
- b. cancel the contract and claim any damages which the Department may suffer as a result of having to make less favourable arrangements.

21. **Notification of Acceptance.** Successful bidders are notified by registered or certified mail of the acceptance of their bids, either through a contract form or by official departmental order forms.

22. **Furnishing of Bid Results**

- a. The following particulars of the successful bidders are normally published in the Government Tender Bulletin for general information:
 - i. Name.
 - ii. The price and delivery basis.

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- iii. The brand name of the product or the name of the manufacturer, if applicable.
- iv. Where applicable, the preference percentages claimed.
- b. Bids are not available for perusal by the public, but, at the written request of a bidder or interested party, the names and addresses of all bidders may be furnished over and above the information published in the Government Tender Bulletin.
- c. Requests for any further information will be treated as provided for by law.

23. **Amendment or Withdrawal of Bid.** If a bidder amends or withdraws his bid after the closing time and within the validity period or extended validity period, he shall reimburse the Department any damages if a less favourable bid is accepted or less favourable arrangements are to be made.

24. **Failure to Comply.** Where bidders fail to comply with any of these conditions, the Department reserves the right to invalidate bids received.

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GENERAL CONDITIONS OF CONTRACT

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GOVERNMENT PROCUREMENT

GENERAL CONDITIONS OF CONTRACT

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and **may not be amended**.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidised by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognised new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.

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- 1.11 "Dumping" occurs when a private enterprise abroad markets its goods on own initiative in the RSA at lower prices than that of the country of origin and which has the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in

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bidding documents.

1.21 "Purchaser" means the organization purchasing the goods.

1.22 "Republic" means the Republic of South Africa.

1.23 "SCC" means the Special Conditions of Contract.

1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za or www.info.gov.za

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection

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**information
;
inspection.**

therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty

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obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

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- 9. Packing**
- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.
- 10. Delivery and documents**
- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.
- 11. Insurance**
- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in SCC.
- 12. Transportation**
- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in SCC.
- 13. Incidental services**
- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

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- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

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15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

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- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to Clause 22, unless an extension of time is agreed upon pursuant to Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1 Subject to Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to Clause 23.

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**23. Termination
for default**

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgement of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

**24. Anti-dumping
and
countervailing
duties and rights**

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidised import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

25.1 Notwithstanding the provisions of Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause

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thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

**26. Termination
for insolvency**

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

**27. Settlement of
disputes**

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.

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28. Limitation of liability

28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

(a) The supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

(b) The aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

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SPECIAL CONDITIONS OF CONTRACT

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DEPARTMENT OF DEFENCE

SPECIAL CONDITIONS OF CONTRACT (SCCs)

TABLE OF CLAUSES

1. Changed Requirement.
2. Co-ordinated Activities.
3. Contractor's Personnel.
4. Value Added Tax (VAT).
5. Damage Compensation.
6. Waiver.
7. Severability.
8. Sub-contracting.
9. Awarding of the bid.
10. Liability Insurance

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SPECIAL CONDITIONS OF CONTRACT

CHANGED REQUIREMENT

1. If Department of Defence institutions participating in this contract are disbanded or relocated or for reasons unknown at the time of concluding the contract, the Department of Defence reserves the right to cancel the contract or parts thereof on written notice of 90 days sent to the contractor at the address appearing in the contract.

CO-ORDINATED ACTIVITIES

2. Whilst on Department of Defence premises, personnel of the contractor will have access to all areas, subject to other stipulations in the relevant contract, to render the services. If the contractor's service is not rendered in a specific area at a given time, access to that area is forbidden.

3. The work to be executed must under no circumstances disrupt the routine activities taking place in the institution or on the premises where the service is to be provided.

CONTRACTOR'S PERSONNEL

4. Identification. To identify the contractor's personnel on the premises of the Department of Defence, the personnel will comply with the following, with any costs for the account of the contractor:

- a. Personnel will wear company identification cards with an employee photograph on it, conspicuously on his/her person at all times;
- b. Personnel will wear identifiable uniforms whilst on duty.

5. Attitude towards Safety, Health, Security and Service Delivery. Without prejudice to the contractor's responsibility and right to select and appoint his/her own personnel, the Department of Defence will at all times have the right to identify personnel of the contractor whom are considered to be safety and/or health and/or security risk and/or personnel whom are undesirable. In such case the contractor will be requested not to utilise such person(s) any longer to honour his/her obligations in terms of this contract. The contractor will immediately comply with the request and he/she will not, as a result of such a request, be entitled to institute any claim against the Department of Defence for any loss or otherwise suffered as a result of such a request. The contractor therefore indemnifies the Department of Defence against any claim whatsoever from the employee concerned.

6. Name List. The contractor must submit a complete name list of all personnel to be employed on Department of Defence premises to provide the service according to the contract, to the Department of Defence official at the institution or on the premises where the service is to be provided, who will arrange for entry permits for the contractor. Any changes to the personnel must be communicate to the designated official without delay.

7. Personnel on Site. The contractor must ensure that the total number of personnel offered for the execution of this contract is on duty on a daily basis. Provision must therefor

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be made for temporary or stand-in personnel for cases where personnel are on leave or sick leave.

VALUE ADDED TAX (VAT)

8. All monies paid in terms of this bid is subject to value added tax calculated at the appropriate tariff from time to time as provided for in the Value Added Tax Act, Act 89 of 1991, the schedules thereto and Rulings as issued by the South African Revenue Services in regard to value added tax.

DAMAGE COMPENSATION

9. The contractor herewith indemnifies the Department of Defence from any claim that may arise from a third party and all costs or legal expenses in this regard, to such a claim for loss or damage resulting from the death, injuries or disability of any such person(s), or the damage to property of the contractor or any other person(s) that may result from or be related to the execution of this contract.

10. The contractor will be held responsible for any damage or theft that may be caused, to the premises or content by him or his employees or be due to their neglect whether in the normal execution of their duties or otherwise and a claim for indemnification can accordingly be imposed by the Department of Defence against the contractor.

11. In the case of damages to premises or content resulting from the work done, the contractor will undertake to rectify the damage immediately to the satisfaction of the Department of Defence. If the contractor fails to act immediately after notification, the Department of Defence will rectify the damage at will and the cost thereof will be recovered from any moneys outstanding.

12. The Department of Defence and its employees will not be held responsible for any claim or injury to the contractor's personnel whilst on Department of Defence property or in the execution of their tasks on Department of Defence property.

WAIVER

13. No waiver of any of the terms and conditions of the contract will be binding or effectual for any purpose unless expressed in writing and signed by the parties thereto, and any such waiver will be effective only in specific instances and for the purpose given. No failure or delay on the part of either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

SEVERABILITY

14. Should any of the terms and conditions of the Contract be held to be invalid or unlawful, such terms and conditions will be severable from the remaining terms and conditions, which will continue to be valid and enforceable.

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SUB-CONTRACTING

15. In the event that sub-contractors are used to execute the contract or part thereof, the following shall apply:

- a. Prior Approval. Once the contract has been concluded, the contractor shall obtain prior approval from the Department of Defence before the appointment of any sub-contractor.
- b. Payment. The contractor shall remain liable to reimburse the sub-contractors for goods delivered or services rendered to the Department of Defence.
- c. Only Sub-contracting for destruction of waste will be permitted

AWARDING OF THE BID

16. The DOD reserves the right to contract only a part of the contract or split the awarding of the contract to more than one bidder.

LIABILITY INSURANCE

17. The DOD will not be held responsible for any damages, loss and injury of Personnel, the contractor must make sure he/she has the Liability Insurance.

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DEPARTMENT OF DEFENCE (DOD)

**SOUTH AFRICAN MILITARY HEALTH
SERVICES (SAMHS)**



**SPECIFICATION AND SCOPE OF WORK FOR
THE REMOVAL AND DESTRUCTION OF
HEALTH CARE RISK WASTE WITHIN THE DOD
MILITARY BASES FOR A PERIOD OF THREE
YEARS.**

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CHEMICAL WASTE

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DEFINITIONS WITHIN THE SPECIFICATIONS

1. Bio-Hazardous Waste: This is a combination of the word biological hazard and refers to the products that may present a potential risk to health and well-being of humans, animals and the environment.

2. Consignment Stock: Hazardous Waste Management (HWM) stock/equipment that is placed at SAMHS Health Care Facilities by the contractor for use during the HWM process. Such consignment stock/equipment, including containers, remains the property of the contractor until the SAMHS is invoiced for stock utilised.

3. Hazardous Chemical Substances (HCS). Categories for the purpose of this bid document can be subdivided as follows:

- a. Class 3: Flammable liquids.
 - Class 3.1: Low flashpoint group of liquids; flashpoint below – 18°C.
 - Class 3.2: Intermediate flashpoint group of liquids: flashpoint of – 18°C up to, but not including 23°C.
 - Class 3.3: High flashpoint group of liquids flashpoint of 23°C up to, and including 61°C.
- b. Class 4: Flammable solids or substances.
 - Class 4.1: Flammable solids.
 - Class 4.2: Flammable solids liable to spontaneous combustion.
 - Class 4.3: Flammable solids that emit flammable gases when in contact with water.
- c. Class 5: Oxidizing Substances.
 - Class 5.1: Oxidizing agents.
 - Class 5.2: Organic peroxides.
- d. Class 6: Poisonous (toxic) and infectious substances.
 - Class 6.1: Toxic substances.
 - Class 6.2: Infectious substances.
- e. Class 8: Corrosive substances.

4. Health Care Risk Waste (HCRW). HCRW includes medical, pharmaceutical and chemical waste. HCRW is considered to be the hazardous component of medical waste generated in all Health Care Facilities during health care procedures (treatment of patients). HCRW has the potential to create a number of environmental, health and safety risks, depending on the particular type of HCRW, the way it is handled as well as the way in which exposure take place.

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4. Management of Chemical Waste. It is the responsibility of the SAMHS to have a chemical waste management system in place or to have access to such a system. Such a system should deal comprehensively with measures for waste minimization, segregation, packaging, labelling, storage and removal under circumstances that do not pose a threat to human health or the environment, both for routine circumstances and in the event of an accident resulting in contamination with chemical waste.

5. For the purpose of this document HCRW will be referring to chemical waste.

6. SAMHS: South African Military Health Service.

7. SAMHS Health Care Facilities: The facilities to be serviced by the contractor under this contract are:

- a. Military Health Care Facilities
- b. Military Hospitals,
- c. Military Medical Clinics (MMC),
- d. Military Institutes,
- e. Military Veterinary Institute, and
- f. Mobile Operational Facilities (Deployments in the Republic of South Africa)
- g. SA Naval Ships/Vessels

SERVICES

8. The objective of providing the services covered in the contract is to assist ALL Military Health Care Facilities, Military Hospitals, Military Institutes, Military Veterinary Institutes & Mobile Operational Facilities (Deployments within the Republic of South Africa), (hereafter referred to as SAMHS Health Care Facilities) in safe management, removal, treatment and disposal of HCRW from the premises.

9. Collection times to be negotiated by the contractor with the Health Care facility in question regarding the collection of the HCRW from the facility.

10. Provision of initial and quarterly in-post training with regard to HCRW Management. The training must be provided to designated members of the particular

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SAMHS Health Care facility where the removal of medical waste is taking place, and also to the staff members involved with the management of HCRW.

11. All processes and procedures required to be adopted, followed and/or implemented to ensure the safe and efficient removal of HCRW from ALL SAMHS Health Care Facilities shall, in so far as not specifically addressed in this bid conditions and specifications be performed and executed by the contractor in accordance with environmentally friendly operating and engineering practices.

12. The scope of supply for the services shall, for the duration of the contract period, in general terms include the provision by the contractor of all plants, equipment (including maintenance thereof), consumables, personnel, activities, services, training, know-how and expertise necessary to safely and efficiently manage, remove, treatment and disposal of all hazardous HCRW and its residues.

13. The service will be rendered to ALL SAMHS Health Care Facilities i.e. Military Hospitals, Military Institutes (Aviation, Maritime and Veterinary), Military Health Centres, and Mobile Operational Facilities (Deployments in the Republic of South Africa).

14. ALL HCRW containers that are removed from the Health Care Facility MUST be replaced with a clean HCRW container (e.g. Wheelie Bins). Containers MUST be WHITE/TRANSPARENT and the appropriate international hazard labelling as prescribed by SANS 10248 MUST be used. No cleaning of containers to take place on any SAMHS premises. No cleaning or decontamination of containers to take place on any SAMHS premises. Re-used containers must be statutory certified as decontaminated, certified copies of post decontamination sample taking whether for microscopy, culture/sensitivity or, hazardous chemical substance or, ionizing radiation hard copy results with certification manifests to be handed to the Officer Commanding of the serviced Unit.

15. Should consignment stock be removed by the contractor during the term of contract the items that are removed must be replaced immediately on a one-for-one exchange basis. In the case of "wheelie bins" the SAMHS will provide two (2) sets of bins and the contractor is to supply one set of "wheelie bins" for daily exchange. The contractor must ensure that the wheelie bins brought for exchange purposes are in good state and are serviceable. Re-used containers must be statutory certified as decontaminated, certified copies of post decontamination sample taking whether for microscopy, culture/sensitivity or, hazardous chemical substance or, ionizing radiation hard copy results with certification manifests to be handed to the Officer Commanding of the serviced Unit.

16. The scope of supply shall, for the duration of the service period, more specifically include:

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- a. Supply of suitable WHITE/TRANSPARENT serviceable containers (disposable, single-use, re-usable; for purchase or on consignment) for the management of HCRW.
- b. Delivery of these containers (disposable, re-usable; for purchase or on consignment) for the management of HCRW to the specific SAMHS Health Care Facility or the accounting unit of the SAMHS Health Care Facility as will be specified by the Logistic Department of each SAMHS Health Care Facility. Re-usable containers must be disinfected before delivery.
- c. Collection of the HCRW from the central collection points at the SAMHS Health Care Facilities, with documented proof (Collection Manifest) submitted to the SAMHS Health Care Facility logistic member at the time of collection to the SAMHS member delegated thereto. SAMHS Health Care Facility Logistic Department will receive and despatch all material and maintain the send and receive administration thereof.
- d. Transportation of the HCRW to an approved, registered and licensed plant for safe disposal. . Certification of completed disposal have to be submitted to the designated (originator) SAMHS Health Care Facility Logistic Department.
- e. Final destruction of the HCRW and the residues thereof with documented proof (Disposal manifest/destruction certificates) to be submitted to the Officer Commanding (OC) Logistic Department of the SAMHS Health Care Facility where the HCRW was generated and uplifted.
- f. Provision of initial and on-going training to applicable personnel within the SAMHS Health Care Facility.
- g. Liaise with the SAMHS Health Care Facility HCRW co-coordinators by means of quarterly meetings and reports to ensure customer satisfaction and compliance with the terms, condition and specification of the contract as well as legal compliance.
- h. Interfacing with all SAMHS Health Care Facilities in securing the efficient management of the contract.
- i. Liaise with the SAMHS Health Care Facility HCRW co-coordinators by means of meetings and/or reports at least quarterly to ensure customer

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satisfaction and compliance with the terms, condition and specification of the contract.

- j. The contractor must be accessible to inspections quarterly and on ad hoc times, without prior warning, by designated SAMHS SO1 Environmental Health, SO1 Logistics, and the SAMHS designated OHS Practitioners whereby compliance to legislation and service conditions will be determined.

GENERAL ASPECTS IRO MANAGEMENT OF THE CHEMICAL WASTE

DELIVERY OF THE INITIAL REUSABLE WASTE BINS AND BIN LINERS

17. Before the beginning date of the contract the winning bidder should have visited the collection point and supplied such facilities with reusable bins and liners prescribed in SANS 10248 if needed. This bins and liners would be replaced on every collection of HCRW, This transaction should not be charged for but can be charged if the equipment are damaged and negligence can be proven to the SAMHS.

COLLECTION OF HCRW

18. Collection of HCRW to be collected by contractor directly from SAMHS Health Care Facilities as follows:

- a. Military Hospitals, daily at a predetermined time as negotiated between the contractor and the Unit Commanding Officer.
- b. Military Institutes and Military Veterinary Institutes, weekly to two weekly as negotiated between the contractor and Unit Commanding Officer.
- c. Military Medical Clinics and Regional Occupational Health and Safety Centres, as negotiated between the contractor and the General Officer Commanding (GOC) Area Military Health Formation.
- d. Military Operational Health Facility (Tek Base – Deployments in the Republic of South Africa) as negotiated between the contractor and the General Officer Commanding (GOC) Mobile Military Health Formation.

LEGAL COMPLIANCE AND REQUIREMENTS

19. The contractor must be register with the Department of Environmental Affairs in the each of the Province in which he/she will be operating in. Proof of such

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registration must be submitted as part of the bidding for the tender and attached to all correspondence as valid and legally compliant.

20. The contractor should supply certification that they comply and are conversant with the following legal requirements and acts or the latest/updated/promulgated acts:

- a. Labour Act No 66: 1995.
- b. Basic Conditions of Employment Act of 1997.
- c. Employment Equity Act No 55 of 1998.
- d. OHS Act 85 and 1993 and its Regulations.
- e. Hazardous Substances Act 15 of 1973.
- f. National Environmental Management: Air Quality Management Act 39 of 2004.
- g. Atmospheric Pollution Act 45 of 1965.
- h. Human Tissues Act 65 of 1983.
- i. Medicines and Related Substances Control Act 101 of 1965.
- j. Pharmacy Act 53 of 1974 as amended.
- k. Rules related to Good Pharmacy Practice of 2004.
- l. Environmental Conservation Act 74 of 1989.
- m. National Road Traffic Act 93 of 1996.
- n. SANS Code 10248-2004: Management of HCRW.
- o. SANS Code 10228: Code of Practice for the identification and Classification of Dangerous Substances and Goods.
- p. SANS Code 10229: 1&2: Transport of Dangerous Goods, Packing and Large packing for Rail and Road transport.
- q. SANS Code 10230: Transport of Dangerous Goods.

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- r. SANS Code 10231: Transport of Dangerous Goods, Operation requirements for road Vehicles.
- s. SANS Code 10232-1: Transport of Dangerous Goods, Emergency information System for Road Transport.
- t. SANS Code 10232-3: Transport of Dangerous Goods, Emergency Response Guide.
- u. SANS Code 10233: Transport of Dangerous Goods, Intermediate Bulk Containers.
- v. SABS Code 0157.
- w. SANS Code 1518-1.
- x. SANS Code 1518: Transport of Dangerous Goods, Design requirement for Road Vehicles and Portable Tanks.
- y. ISO 9000: Quality Management Systems.
- z. ISO 14000 Series: Environmental Management System.
- aa. Compensation for Injuries and Diseases Act.
- bb. OHSAS 18000: Occupational Health and Safety Management System.
- cc. As well as any standard set by the Provincial laws and Regulations thereto and By-laws of the relevant Municipality in which area of jurisdiction YOU operate.
- dd. Explosives Act, 1956 (Act No. 26 of 1956).
- ee. Department of Water Affairs and Forestry, Minimum requirements for the handling, classification and disposal of hazardous waste, (third edition) 2005.
- ff. Department of Water Affairs and Forestry, Minimum requirements for waste disposal by landfill, (second edition) 1998.
- gg. Department of Health, Directorate of Radioactive Control,

21. Certification Registration and Permits to be submitted are:

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- a. Department of Environmental Affairs authority.
- b. Vehicle registration.
- c. Permit to operate as a HCRW transporter.
- d. Storage facility(s).
- e. Treatment plant / Safe disposal facilities.
- f. Landfill.

22. Consignment stock: The contractor shall be solely responsible for all losses and / or damages to stock (as a result of their negligence). The SAMHS shall only be liable in cases where negligence by employees of the SAMHS can be proved.

23. Legislation: Any changes to legislation that may affect this contract / bid in any way what so ever shall be implemented.

24. Failure of Compliance: The contractor shall specifically indemnify the DOD / SAMHS against action what so ever that may arise from any spillage that may occur. The contractor shall employ a 24-hour response team, at the contractor's expense, to deal with such a spillage that may occur at any time. (Call center number must be submitted with Bid Documents).

11. Occupational Disease or Injury: The contractor shall indemnify the DOD SAMHS against any liability or action that may be brought by an employee of the contractor or any other third party as a result of loss, discomfort, injury, disease or any damage that may arise from this contract / bid, as a result of the contractor's negligence. (My opinion...the negligence component should be excluded as occupational injuries and or diseases are a no-fault compensation system...if we stipulate negligence only that we exclude the other modalities de facto).

12. Insurance: The successful bidder must at his own expense:

- a. Acquire sufficient liability and professional indemnity insurance, occurrence based, (value of at least R30 million) against any claim, cost, loss and/or damage ensuring from his/her obligations and shall ensure that such insurance remains valid for the whole contract period. (Opinion: Not for the contract period only....open ended for occurrence based purposes, i.e. Hep B, HIV and other Hazardous Biological and Chemical Agents could likely have impairment and disability only

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implicated years post exposure. This includes additional COID registration for injuries and disease (NB!) on duty of contractor own employees. Proof of Insurance Underwriter and specifications together with COIDA registration have to be submitted as part of the bidding for this Tender.

- b. Proof of annually and or biennial legally required Approved Inspection Authority Occupational Hygiene Assessment reports ito quantified risk to exposure to Hazardous Chemical Substances, Biological Agents and other legislated requirements.
- c. Proof of annual Active and Passive Occupational Medical Surveillance inclusive of Biomonitoring reports certified by a Statutory registered Occupational Medical Practitioner. Take out sufficient insurance (value of at least R1 million) against any claim, cost, loss and/or damage ensuring from his obligations and shall ensure that such insurance remains valid for the whole contract period. This included COID registration for injuries on duty of own employees.

STORAGE OF HCRW

13. The HCRW collected from any SAMHS facility remains the responsibility of the contractor until appropriately treated and disposed. Until proof of correct legal processes has not been submitted to the SAMHS **designated Officer Commanding** the cost thereof will be that of the contractor.

14. Any storage requirements exceeding the normal minimum requirements are to be supplied at the expense of the contractor ito failure on the part of the contractor to treat and dispose due to system/machine failure.

15. The SAMHS procurement office and SAMHS Health Care Facility **designated Officer Commanding** MUST be informed of any deviations ito of the contract i.e. changes of storage, treatment, and disposal other than that indicated on the tender document.

16. The name of the facility at which the HCRW will be stored, treated and disposed of must be made available the SAMHS HQ and SAMHS Health Care Facility in question per Province where applicable.

17. Should the contractor not be able to meet the requirements of the tender contract for a period of time regarding the storage, treatment and disposal of HCRW from SAMHS Health Care Facilities, the SAMHS may appoint an additional

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contractor until such time the tender contractor can resume services. During the appointment of an additional contractor the service cost difference must be paid the tender contractor for example if the services of an additional contractor are more expensive than the services cost of the tender contractor, therefore the difference must be paid by the tender contractor. **No sub-contracting of any service by the designated tender contractor allowed.**

TRANSPORT REQUIREMENTS

18. The contractor must ensure that HCRW transportation comply with all legal requirements.

35 Contractors to comply with statutory prescribed Emergency Procedures.

19. The contractor must be in compliance with Occupational Health and Safety regulations, a lifting device must be available for containers weighing more than 15kg.

20. The contractor must be in possession of a calibrated HCRW weighing scale during the removal of HCRW to ensure the correct weight of the medical waste is taken. The proof of calibration must be submitted quarterly to the SAMHS Health Care facility where medical waste is removed.

21. All HCRW vehicles are to be registered within the relevant province in which HCRW is being collected. When HCRW vehicles cross over Provincial borders registration as a hazardous transport vehicle is required its legislation.

22. The contractor must ensure that all Health Care Risk Waste substances are treated no later than 24 hours after it has been delivered to the treatment plant, if not report on weekly report.

38. Chemical waste intended for transportation outside a healthcare facility shall be classified in accordance with SANS 10228 and shall be packaged in accordance with SANS 10229-1 or SANS 10233. Hazardous chemical waste of different classes shall not be mixed. The lettering on the label shall be of a size, style and layout that is clearly legible. The colour of the surface area immediately surrounding the label shall contrast with the background of the label.

TRACKING OF HCRW

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23. The contractor must have a tracking system in place that facilitates tracking of all HCRW containers from delivery to destruction of contents and landfill disposal thereof. Each container must have a unique tracking number. Colour coding of stickers or containers for easy identification and tracking with eggs is recommended.

TREATMENT AND DESTRUCTION OF THE HCRW

24. On final destruction / disposal of the HCRW a final destruction manifest document must be handed to the relevant SAMHS Health Care Facility within 7 days after destruction. The original invoice, copy of manifest and additional copy of the invoice **must be hand delivered** to the **Officer Commanding** at the relevant SAMHS facility.

25. Should problems arise with the final destruction of the HCRW the SAMHS Health Care Facility manager and / or HCRW Officer must be notified and inform the SAMHS HQ and the SAMHS Health Care Facility in question of an alternative approved method of storage, treatment, destruction and disposal of the HCRW.

26. The incinerator or alternative treatment facility or disposal facility (or both) of the waste management contractor or subcontractor shall comply with the relevant requirements and regulations of the current relevant national legislation.

27. The incinerator or alternative treatment facility or disposal facility (or both) shall be approved and authorized for the treatment of the different categories of healthcare risk waste by the approving authority.

28. The residue from the incineration or alternative treatment process shall be disposed of into an appropriate landfill.

29. The incinerator or alternative treatment facility of the waste management contractor or subcontractor shall be adequate for the capacity of waste to be treated.

30. Records shall be kept of the treatment and disposal of the waste.

31. The contractor must obtain a certificate from the operator of the landfill used for disposing of the residues, stating the time, date and quantity of the residues delivered to the landfill. A copy of this certificate must be forwarded to the relevant SAMHS Health Care Facilities monthly. The contractor will also be responsible for the disposal of the residues from the treatment of the HCS Waste in accordance with relevant legislation.

32. The final choice of a treatment process will be made on the basis of various factors:

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- a. Health and environmental considerations.
- b. Volume and mass reduction.
- c. Occupational Health and Safety considerations.
- d. Quantity of HCS for treatment and waste for disposal capacity of the system.
- e. Types of HCS waste for disposal.
- f. Regulatory requirements.

TRAINING AND CONSULTANCY

33. The contractor must provide initial and quarterly training (at their expense) within each SAMHS Health Care Facility with reference to HCRW management. Training to be conducted on awarding of the bid as well as monthly for new employees and refresher courses for employees where problems are identified. (Proof of training conducted must be submitted to HCRW Coordinator).

34. The bidders should provide certification and proof that his/her employees are trained about the following:

- a. Classification of waste,
- b. Legal compliance,
- c. Safe handling of HCRW,
- d. Basic health and safety,
- e. Emergency procedures,
- f. Basic infection control, and
- g. Injuries on duty.

HEALTH AND SAFETY

35. The contractor must comply with the Occupational Health and Safety Act (OHS) as well as the Compensation for Occupational Injuries and Diseases (COID) Act as well as any other relevant legislation.

EMERGENCY PROCEDURE

36. The following standard operating procedures must be submitted by the successful contractor with reference to emergency procedures as follows:

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- a. Spillage within SAMHS Health Care Facility.
- b. Spillage at disposal site on premises.
- c. Spillage within collecting / transporting vehicle.
- d. Spillage due to a vehicle accident during transit.
- e. Management of employees should spillage have accounted.
- f. Emergency procedure with reference to break in security, HCRW tampered with, collection on site, while in transit or prior to destruction or landfill.

37. Arrangements must be in place with the police, response medical services, fire brigade, traffic authorities, civil defence authorities regarding actions to be taken in the event of an accident, hi-jacking, spillage, etc. Details to be supplied by contractor.

38. An approved 24-hour HCRW response call out team trained and equipped to manage all HCRW type spills must be on standby. Contractor to supply certification regarding 24 hour response call out team as well as a call centre contact number. Injury on duty within SAMHS Healthcare Facilities need to be submitted (concerning the contractors members).

39. Response team contact numbers must be made available on all HCRW containers.

40. The contractor must make available emergency spill kits to all SAMHS Health Care Facilities. (Supply list of contents of emergency spill kits on separate page).

CONTINGENCY PLANS

41. Contractor must supply details with reference to contingency plans as follows:

- a. Inability to supply HCRW containers.
- b. Inability to collect, transport, destruct / dispose, treat and store HCRW.

CONCLUSION

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42. All qualifying bids (ALL documents completed and documented proof submitted where required) will be adjudicated by a panel of SAHMS members to ensure that the successful contractor complies with the terms, conditions and specifications of this document. It may be required of bidders to present samples (with specifications of manufacturing) of containers and / or consumables to be supplied in terms of this contract to the adjudicating committee. A spill kit must be at site at all times in case of emergency.

43. The SAMHS reserves the right to conduct inspection and laboratory testing of the premises prior to awarding the bid and at any time after to ensure legal compliance on the part of the contractor.

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CHEMICAL WASTE SPECIFIC REQUIREMENT

44. For the purpose of this contract the following items would be regarded as chemical waste:
- a. Flammable liquids.
 - b. Flammable solids or substances.
 - c. Oxidising substances.
 - d. Poisonous (toxic) and Infectious substances (This includes pesticides and pesticides containers.
 - e. Corrosive substances.

CHEMICAL WASTE CONTAINER SPECIFICATIONS

45. The containers must be SABS approved.
46. The containers must be resistant to fire, corrosion and impact.
47. The containers must be gas tight, puncture proof and tamper proof.
48. The containers must be designed to reduce the risk of spillage and ensure that any moisture of liquid is safely contained.
49. The containers must be stackable in the unused state for effective transport and storage of empty containers.
50. The containers must close by means of a tight fitting, tamper proof lid / cap that can be sealed and / or locked.
51. The container must be identified as toxic waste and must be clearly labelled with the category (including description) as well as other suitable and applicable warning signage. (Dark Green in colour)
52. The container must be identified as flammable waste and must be double labelled with the category (including description) as well as other suitable and applicable warning signage accordance to SANS.

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53. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these coded numbers, or tracking numbers.

54. A maximum fill line must be printed on each container.

SUPPLY OF THE CHEMICAL WASTE CONTAINERS

55. The contractor must throughout the service period ensure that SAMHS Health Care Facilities have sufficient supply of containers.

56. The appropriate containers must be delivered by the contractor, to the official address of the ordering section, against a signed receipt from the authorised officer or other mandated person.

57. The contractor must deliver HCS containers at delivery points during weekdays between 08H00 to 15h00.

58. The containers must be delivered in a clean, non-contaminated vehicle, separate from the vehicle used for the collection of HCS Waste.

59. Where containers can be re-used, it must be cleaned at the treatment/disposal plant and delivered in a clean, dry and hygienic serviceable condition.

COLLECTION OF CONTAINERS AND THEIR STORAGE BY THE CONTRACTOR

60. The contractor must collect the HCRS Waste from the facility; prior arrangements must be made with the contact person of the SAMHS Health Care Facility to collect HCRS Waste.

61. The contractor must ensure that no HCS Waste is left unattended once it has been collected and removed by the contractor from the SAMHS Health Care Facility.

62. The contractor must collect HCS Waste from the SAMHS Health Care Facilities in accordance with the collection Program.

63. The contractor must notify the relevant SAMHS Health Care Facility representative telephonically, followed by written confirmation of changes to the
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arranged collection program at least 24 hours prior to those changes taking effect and vice versa.

64. On collection of the containers the contractor must issue a collection manifest document with the following details:

- a. Date and time of collection.
- b. Facility collected from.
- c. Tracking number.
- d. Type of HCRS waste collected.
- e. Person collecting – contractor representative.
- f. Person handing over from SAMHS Health care facility.
- g. Weight/Volume of collected containers per container and tracking number as well as Weight of heavy metals collected per container per tracking number.
- h. Number of containers collected (kilogram or litre).

65. The details of the person supervising the collection from the facility or appointed person must appear as follows:

- a. Force Number.
- b. Rank.
- c. Name in print.
- d. Signature.

66. The collection manifest must be issued, at the time and place of the HCS Waste collection. The collection manifest must be signed by both parties, retained by the SAMHS and filed as per SAMHS/DOD Policy.

67. Safe storage of HCS waste collected from any SAMHS Health Care Facility remains the responsibility of the contractor, until appropriately

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treated/disposed of (use of such facility will be for the account of the contractor).

CHEMICAL WASTE MANAGEMENT SYSTEM

68. The contractor must, as part of the services, implement HCS Waste Management system.

69. The contractor must submit a management plan breakdown of resources and training.

70. If HCS Waste is stored, location of storage facility must be reported.

71. The contractor must periodically supply each HCS Waste Contract Co-coordinator and SAMHS Health Care Facility Officer with the following reports:

- a. Any critical issues and emergencies to be reported to the above mentioned persons within 24 hours.
- b. The collection manifest documents to be issued to the SAMHS Health Care Facility on completion of service and signed by both parties.
- c. Destruction manifest documents to be issued on completion of treatment/disposal and issued to the SAMHS Health Care Facility within seven (7) days.
- d. Copy of collection and destruction manifest must accompany the invoice submitted.
- e. Weekly report of:
 - a. HCS Waste containers collected and not yet disposed of and reason therefore.
 - ii. HCS Waste containers rejected by contractor and reason therefore.
 - iii. Problems encountered and possible rectification actions.
 - iv. Payments outstanding for longer than 30 days per SAMHS Health Care Facility collection point.
- f. Monthly reports per SAMHS Health Care Facility collection point indicating the following:

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- i. Type of HCS Waste.
- ii. Number of containers per size and type for each category of waste.
- iii. Total weight per HCS Waste categories per \SAMHS Health Care Facility collection point per month.
- iv. Confirm the validity of certification and registration.
- v. Training report.

72. Twice yearly (or as required) a meeting shall be held between the contractor and SAMHS Contract coordinator.

73. Monthly meetings to be held for the first three (3) months thereafter quarterly (or as required) shall be held between the contractor and the Unit HCRW/appointed person at the various SAMHS Health Care Facilities.

74. Monthly meetings to be held for the first three (3) months thereafter quarterly (or as required) shall be held between the contractor and the Unit HCRW/appointed person at the various SAMHS Health Care Facilities.

75. In the event that either party requires a meeting in addition to the regular meetings, (unless otherwise agreed) must convene such meeting at least 2 weeks prior by means of written notice to the other party.

76. The contractor facilities must be open to inspections with regards to HCS Waste management at any time by a SAMHS official. On inspection of the premises the contractor must submit all required permits and certificates as required by legislation.

77. The contractor must provide a copy of HCR (Hazardous Chemical Risk) management system for the duration of the contract at own expense. (Submit a detailed management plan with complete training program). (Failure to comply with this will invalidate the bid).

CHEMICAL WASTE PRICING SCHEDULE

78. The following pricing schedule would be used for the SB3 document while compiling the bid document.

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- a. Flammable Liquids: Low flashpoint group of liquids: Flashpoint below – 18°C R...../ Per liter
- b. Flashpoint of 18° C up to, but not including 23°C R...../ Per litre
- c. Flammable Liquids: High flashpoint group of liquids with a flashpoint of 23°C upto and including 61° C Flammable solids or substances: Flammable solids R...../ Per litre
- d. Flammable solids or substances: Flammable solids R..... / Per kg
- e. Flammable solids or substances: Flammable solids liable to spontaneous combustion R...../Per kg
- f. Flammable solids or substances: Flammable solids that emit flammable gases when in contact with water R...../Per kg
- g. Oxidising substances: Oxidising agents R...../Per kg
- h. Oxidising substances: Oxidising agents R...../ Per litre
- i. Oxidising substances: Organic peroxides R...../Per kg
- j. Oxidising substances: Organic peroxides R...../ Per litre
- k. Poisonous (Toxic) and infectious substance: Toxic substances R...../ Per litre
- l. Poisonous (Toxic) and infectious substance: Infectious substance R...../ Per litre
- m. Corrosive substances R...../ Per litre

79. As part of the execution plan the bidders are required to submit a price for the reusable Waste container.

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80. The pricing structure of the removal of HCRW must be per kilo gram or per litre. The total price must include all hidden costs such as transport, reusable containers, red plastic bags, incineration / destruction of the HCRW categories etc. The breakdown of the hidden costs should be clearly indicated. Additionally should damage occur to containers due to SAMHS negligence/theft, at what price will containers are replaced?

.....

81. Payment will only take place after submission of the collection manifest, final destruction manifest and invoice to the relevant SAMHS Health Care Facility. The manifest must indicate the quantity of HCRW collected and incinerated per kilo gram or per litre.

.....

82. All documents must be cross-referenced and correspond for verification purposes. Failure to attach manifest document to invoice will result in delay in payment from the SAMHS.

.....

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PHARMACEUTICAL WASTE

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DEFINITIONS WITHIN THE SPECIFICATIONS

6. Bio-Hazardous Waste: This is a combination of the word biological hazard and refers to the products that may present a potential risk to health and well-being of humans, animals and the environment.

7. Consignment Stock: Hazardous Waste Management (HWM) stock/equipment that is placed at SAMHS Health Care Facilities by the contractor for use during the HWM process. Such consignment stock/equipment, including containers, remains the property of the contractor until the SAMHS is invoiced for stock utilised.

8. Health Care Risk Waste (HCRW). HCRW includes medical, pharmaceutical and chemical waste. HCRW is considered to be the hazardous component of medical waste generated in all Health Care Facilities during health care procedures (treatment of patients). HCRW has the potential to create a number of environmental, health and safety risks, depending on the particular type of HCRW, the way it is handled as well as the way in which exposure takes place. For the purpose of this document HCRW will be referring to pharmaceutical waste.

9. Management of Pharmaceutical Waste. It is the responsibility of the SAMHS to have a pharmaceutical waste management system in place or to have access to such a system. Such a system should deal comprehensively with measures for waste minimization, segregation, packaging, labelling, storage and removal under circumstances that do not pose a threat to human health or the environment, both for routine circumstances and in the event of an accident resulting in contamination with pharmaceutical waste.

10. Pharmaceutical Categories. For the purpose of this bid document can be subdivided as follows:

- a. Halogens (anesthetic gases e.g. Halothane)
- b. Antineoplastics (cytotoxic and cytostatic)
- c. Heavy metals.
- d. Aerosol canisters.
- e. Pharmaceuticals:
 - i. Controlled substances.

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- ii. Anti-infective drugs.
 - iii. Antiseptics and disinfectants.
 - f. Solids, semi solids, powders, suppositories, creams / ointments.
 - g. Liquids solutions, suspensions, syrups, ampoules, vials, etc.
6. Pharmaceuticals destined for destruction should be separated into six types and labelled accordingly:
- a. Solid dosage form.
 - b. Ampoules and vials.
 - c. Radioactive drugs.
 - d. Liquids, creams and ointments.
 - e. Cytostatic and cytotoxic medicine/waste. Everything that had cytotoxic waste needs to be discarded as such e.g. IV bags, needles, syringes etc.
7. SAMHS: South African Military Health Service.
8. SAMHS Health Care Facilities: The facilities to be serviced by the contractor under this contract are:
- d. Military Health Care Facilities
 - e. Military Hospitals,
 - f. Military Medical Clinics (MMC),
 - d. Military Institutes,
 - e. Military Veterinary Institute, and
 - f. Mobile Operational Facilities (Deployments within the Republic of South Africa)
 - f. SA Naval Ships/Vessels

SERVICES

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9. The objective of providing the services covered in the contract is to assist **ALL** Military Health Care Facilities, Military Hospitals, Military Institutes, Military Veterinary Institutes & Mobile Operational Facilities (Deployments in the Republic of South Africa), (hereafter referred to as SAMHS Health Care Facilities) in safe management, removal, treatment and disposal of HCRW from the premises.

10. Collection times to be negotiated by the contractor with the Health Care facility in question regarding the collection of the HCRW from the facility.

11. Provision of initial and quarterly in-post training with regard to HCRW Management. The training must be provided to the designated members of the particular SAMHS Health Care facility where the removal of medical waste is taking place, and also to the staff members involved with the management of HCRW.

12. All processes and procedures required to be adopted, followed and/or implemented to ensure the safe and efficient removal of HCRW from ALL SAMHS Health Care Facilities shall, in so far as not specifically addressed in this bid conditions and specifications be performed and executed by the contractor in accordance with environmentally friendly operating and engineering practices.

13. The scope of supply for the services shall, for the duration of the contract period, in general terms include the provision by the contractor of all plants, equipment (including maintenance thereof), consumables, personnel, activities, services, training, know-how and expertise necessary to safely and efficiently manage, remove, treatment and disposal of all hazardous HCRW and its residues.

14. The service will be rendered to ALL SAMHS Health Care Facilities i.e. Military Hospitals, Military Institutes (Aviation, Maritime and Veterinary), Military Health Centres, and Mobile Operational Facilities (Deployments in the Republic of South Africa).

15. **ALL** HCRW containers that are removed from the Health Care Facility **MUST** be replaced with a clean HCRW container (e.g. Wheelie Bins). Containers **MUST** be **DARK GREEN** and the appropriate international hazard labelling as prescribed by SANS 10248 **MUST** be used. No cleaning or decontamination of containers to take place on any SAMHS premises. Re-used containers must be statutory certified as decontaminated, certified copies of post decontamination sample taking whether for microscopy, culture/sensitivity or, hazardous chemical substance or, ionizing radiation hard copy results with certification manifests to be handed to the Officer Commanding of the serviced Unit.

16. Should consignment stock be removed by the contractor during the term of contract the items that are removed must be replaced immediately on a one-for-one exchange basis. In the case of "wheelie bins" the SAMHS will provide two (2) sets of bins and the contractor is to supply one set of "wheelie bins" for daily exchange. The

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contractor must ensure that the wheelie bins brought for exchange purposes are in good state and are serviceable. Re-used containers must be statutory certified as decontaminated, certified copies of post decontamination sample taking whether for microscopy, culture/sensitivity or, hazardous chemical substance or, ionizing radiation hard copy results with certification manifests to be handed to the Officer Commanding of the serviced Unit.

17. The scope of supply shall, for the duration of the service period, more specifically include:

- k. Supply of suitable DARK GREEN serviceable containers (disposable, single-use, re-usable; for purchase or on consignment) for the management of HCRW.
- l. Delivery of these containers (disposable, re-usable; for purchase or on consignment) for the management of HCRW to the specific SAMHS Health Care Facility or the accounting unit of the SAMHS Health Care Facility as will be specified by the Logistic Department of each SAMHS Health Care Facility. The Logistic Department of each Re-usable containers must be disinfected before delivery.
- m. Collection of the HCRW from the central collection points at the SAMHS Health Care Facilities, with documented proof (Collection Manifest) submitted to the SAMHS Health Care Facility at the time of collection to the SAMHS logistic member delegated thereto. SAMHS Health Care Facility Logistic Department will receive and despatch all material and maintain the send and receive administration thereof.
- n. Transportation of the HCRW to an approved, registered and licensed plant for safe disposal. Certification of completed disposal have to be submitted to the designated (originator) SAMHS Health Care Facility Logistic Department.
- o. Final destruction of the HCRW and the residues thereof with documented proof (Disposal manifest/destruction certificates) to be submitted to the Officer Commanding (OC) Logistic Department of the SAMHS Health Care Facility where the HCRW was generated and uplifted.
- p. Provision of initial and on-going training to applicable personnel within the SAMHS Health Care Facility.
- q. Monthly reports on HCRW management to the HCRW coordinator and the Officer Commanding of the Health Care Facility in question.

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- r. Interfacing with all SAMHS Health Care Facilities in securing the efficient management of the contract.
- s. Liaise with the SAMHS Health Care Facility HCRW co-coordinators by means of quarterly meetings and reports to ensure customer satisfaction and compliance with the terms, condition and specification of the contract as well as legal compliance.
- t. The contractor must be accessible to inspections quarterly and on ad hoc times, without prior warning, by designated SAMHS SO1 Environmental Health, SO1 Logistics, and the SAMHS designated OHS Practitioners whereby compliance to legislation and service conditions will be determined.

GENERAL ASPECTS IRO MANAGEMENT OF THE PHARMACEUTICAL WASTE

DELIVERY OF THE INITIAL SINGLE USE/DISPOSABLE WASTE BINS AND BIN LINERS

18. Before the beginning date of the contract the winning bidder should have visited the collection point and supplied such facilities with single use/disposable bins and liners prescribed in SANS 10248 if needed. This bins and liners would be replaced on every collection of HCRW, This transaction should not be charged for but can be charged if the equipment are damaged and negligence can be proven to the SAMHS.

COLLECTION OF HCRW

19. Collection of HCRW to be collected by designated contractor directly from SAMHS Health Care Facilities as follows:

- a. Military Hospitals, within two (2) days after the contractor have received a request from the Hospital.
- b. Military Institutes and Military Veterinary Institutes, within two (2) days after the contractor have received a request from the Institutes.
- d. Military Medical Clinics and Regional Occupational Health and Safety Centres, within two (2) days after the contractor have received a request from the Centres.
- d. Military Operational Health Facility (Tek Base – Deployments in the Republic of South Africa), within two (2) days after the contractor have received a request from the Health Facility.

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LEGAL COMPLIANCE AND REQUIREMENTS

20. The contractor must be registered with the Department of Environmental Affairs in the each of the Province in which he/she will be operating in. Proof of such registration must be submitted as part of the bidding for the tender and attached to all correspondence as valid and legally compliant.

21. The contractor should supply certification that they comply and are conversant with the following legal requirements and acts or the latest/updated/promulgated acts:

hh. Labour Act No 66: 1995.

ii. Basic Conditions of Employment Act of 1997.

jj. Employment Equity Act No 55 of 1998.

kk. OHS Act 85 and 1993 and its Regulations.

ll. Hazardous Substances Act 15 of 1973.

mm. National Environmental Management: Air Quality Management Act 39 of 2004.

nn. Atmospheric Pollution Act 45 of 1965.

oo. Human Tissues Act 65 of 1983.

pp. Medicines and Related Substances Control Act 101 of 1965.

qq. Pharmacy Act 53 of 1974 as amended.

rr. Rules related to Good Pharmacy Practice of 2004.

ss. Environmental Conservation Act 74 of 1989.

tt. National Road Traffic Act 93 of 1996.

uu. SANS Code 10248-2004: Management of HCRW.

vv. SANS Code 10228: Code of Practice for the identification and Classification of Dangerous Substances and Goods.

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ww. SANS Code 10229: 1&2: Transport of Dangerous Goods, Packing and Large packing for Rail and Road transport.

xx. SANS Code 10230: Transport of Dangerous Goods.

yy. SANS Code 10231: Transport of Dangerous Goods, Operation requirements for road Vehicles.

zz. SANS Code 10232-1: Transport of Dangerous Goods, Emergency information System for Road Transport.

aaa. SANS Code 10232-3: Transport of Dangerous Goods, Emergency Response Guide.

bbb. SANS Code 10233: Transport of Dangerous Goods, Intermediate Bulk Containers.

ccc. SABS Code 0157.

ddd. SANS Code 1518-1.

eee. SANS Code 1518: Transport of Dangerous Goods, Design requirement for Road Vehicles and Portable Tanks.

fff. ISO 9000: Quality Management Systems.

ggg. ISO 14000 Series: Environmental Management System.

hhh. Compensation for Injury and Diseases Act.

iii. OHSAS 18000: Occupational Health and Safety Management System.

jjj. As well as any standard set by the Provincial laws and Regulations thereto and By-laws of the relevant Municipality in which area of jurisdiction YOU operate.

kkk. Explosives Act, 1956 (Act No. 26 of 1956).

III. Department of Water Affairs and Forestry, Minimum requirements for the handling, classification and disposal of hazardous waste, (third edition) 2005.

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mmm. Department of Water Affairs and Forestry, Minimum requirements for waste disposal by landfill, (second edition) 1998.

nnn. Department of Health, Directorate of Radioactive Control.

22. Certification Registration and Permits to be submitted are:

- d. Department of Environmental Affairs authority.
- e. Vehicle registration.
- f. Permit to operate as a HCRW transporter.
- g. Cross Provincial border/ National
- e. Storage facility(s).
- f. Treatment plant / Safe disposal facilities.
- g. Landfill.

23. Consignment stock: The contractor shall be solely responsible for all losses and / or damages to stock (as a result of their negligence). The SAMHS shall only be liable in cases where negligence by employees of the SAMHS can be proved.

24. Legislation: Any changes to legislation that may affect this contract / bid in any way what so ever shall be implemented.

25. Failure of Compliance: The contractor shall specifically indemnify the DOD / SAMHS against action what so ever that may arise from any spillage that may occur. The contractor shall employ a 24-hour response team, at the contractor's expense, to deal with such a spillage that may occur at any time. (Call center number must be submitted with Bid Documents).

26. Occupational Disease or Injury: The contractor shall indemnify the DOD SAMHS against any liability or action that may be brought by an employee of the contractor or any other third party as a result of loss, discomfort, injury, disease or any damage that may arise from this contract / bid, as a result of the contractors negligence. (My opinion...the negligence component should be excluded as occupational injuries and or diseases are a no-fault compensation system...if we stipulate negligence only the we exclude the other modalities de facto)

27. Insurance: The successful bidder must at his own expense:

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- a. Acquire sufficient liability and professional indemnity insurance, occurrence based, (value of at least R30 million) against any claim, cost, loss and/or damage ensuring from his/her obligations and shall ensure that such insurance remains valid for the whole contract period. (Opinion: Not for the contract period only....open ended for occurrence based purposes, i.e. Hep B, HIV and other Hazardous Biological and Chemical Agents could likely have impairment and disability only implicated years post exposure. This includes additional COIDA registration for injuries and disease (NB !) on duty of contractor own employees. Proof of Insurance Underwriter and specifications together with COIDA registration have to be submitted as part of the bidding for this Tender.
- b. Proof of annually and or biennial legally required Approved Inspection Authority Occupational Hygiene Assessment reports its quantified risk to exposure to Hazardous Chemical Substances, Biological Agents and other legislated requirements.
- c. Proof of annual Active and Passive Occupational Medical Surveillance inclusive of Biomonitoring reports certified by a Statutory registered Occupational Medical Practitioner.

STORAGE OF HCRW

28. The HCRW collected from any SAMHS facility remains the responsibility of the contractor until appropriately treated and disposed. Until proof of correct legal processes has not been submitted to the SAMHS designated Officer Commanding the cost thereof will be that of the contractor.

29. Any storage requirements exceeding the normal minimum requirements are to be supplied at the expense of the contractor its failure on the part of the contractor to treat and dispose due to system/machine failure.

30. The SAMHS procurement office and SAMHS Health Care Facility designated Officer Commanding MUST be informed of any deviations its of the contract i.e. changes of storage, treatment, and disposal other than that indicated on the tender document.

31. The name of the facility at which the HCRW will be stored, treated and disposed of must be made available the SAMHS HQ and SAMHS Health Care Facility in question per Province where applicable.

32. Should the contractor not be able to meet the requirements of the tender contract for a period of time regarding the storage, treatment and disposal of HCRW from SAMHS Health Care Facilities, the SAMHS may appoint an additional

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contractor until such time the tender contractor can resume services. During the appointment of an additional contractor the service cost difference must be paid by the tender contractor for example if the services of an additional contractor are more expensive than the services cost of the tender contractor, therefore the difference must be paid by the tender contractor. No sub contracting of any service by the designated tender contractor allowed.

TRANSPORT REQUIREMENTS

33. The contractor must ensure that HCRW transportation comply with all legal requirements.

34. Contractors to comply with statutory prescribed Emergency Procedures.

35. The contractor must be in compliance with Occupational Health and Safety Regulations, a lifting device must be available for containers weighing more than 15kg.

36. The contractor must be in possession of a calibrated HCRW weighing scale during the removal of HCRW to ensure the correct weight of the pharmaceutical waste is taken. The proof of calibration must be submitted quarterly to the SAMHS Health Care facility where medical waste is removed.

37. All HCRW vehicles are to be registered within the relevant province in which HCRW is being collected. When HCRW vehicles cross over Provincial borders registration as a hazardous transport vehicle is required to legislation.

38. The contractor must ensure that all Health Care Risk Waste substances are treated no later than 24 hours after it has been delivered to the treatment plant, if not report on weekly report.

39. Pharmaceutical waste intended for transportation outside a healthcare facility shall be classified in accordance with SANS 10228 and shall be packaged in accordance with SANS 10229-1 or SANS 10233. Hazardous chemical waste of different classes shall not be mixed. The lettering on the label shall be of a size, style and layout that is clearly legible. The colour of the surface area immediately surrounding the label shall contrast with the background of the label

TRACKING OF HCRW

40. The contractor must have a tracking system in place that facilitates tracking of all HCRW containers from delivery to destruction of contents and landfill disposal thereof. Each container must have a unique tracking number. Colour coding of stickers or containers for easy identification and tracking with tags is recommended.

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TREATMENT AND DESTRUCTION OF THE HCRW

41. On final destruction / disposal of the HCRW a final destruction manifest document must be handed to the relevant SAMHS Health Care Facility within 7 days after destruction. The original invoice, copy of manifest and additional copy of the invoice must be hand delivered to the Officer Commanding the relevant SAMHS facility.

42. Should problems arise with the final destruction of the HCRW the SAMHS Health Care Facility manager and / or HCRW Officer must be notified and inform the SAMHS HQ and the SAMHS Health Care Facility in question of an alternative approved method of storage, treatment, destruction and disposal of the HCRW.

43. The incinerator or alternative treatment facility or disposal facility (or both) of the waste management contractor or subcontractor shall comply with the relevant requirements and regulations of the current relevant national legislation.

44. The incinerator or alternative treatment facility or disposal facility (or both) shall be approved and authorized for the treatment of the different categories of healthcare risk waste by the approving authority.

45. The residue from the incineration or alternative treatment process shall be disposed of into an appropriate landfill.

46. The incinerator or alternative treatment facility of the waste management contractor or subcontractor shall be adequate for the capacity of waste to be treated.

47. Records shall be kept of the treatment and disposal of the waste.

48. The contractor will be responsible for the disposal of the residues from the treatment of the HCRW in accordance with relevant legislation.

49. The contractor must obtain a certificate from the operator of the landfill used for disposing of the residues, stating the time, date and quantity of the residues delivered to the landfill. A copy of this certificate must be forwarded to the relevant SAMHS Health Care Facilities monthly. The contractor will also be responsible for the disposal of the residues from the treatment of the HCS Waste in accordance with relevant legislation.

50. The final choice of a treatment process will be made on the basis of various factors:

g. Health and environmental considerations.

h. Volume and mass reduction.

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- i. Occupational Health and Safety considerations.
- j. Quantity of HCS for treatment and waste for disposal capacity of the system.
- k. Types of HCS waste for disposal.
- l. Regulatory requirements.

TRAINING AND CONSULTANCY

51. The contractor must provide initial and quarterly training (at their expense) within each SAMHS Health Care Facility with reference to HCRW management. Training to be conducted on awarding of the bid as well as monthly for new employees and refresher courses for employees where problems are identified. (Proof of training conducted must be submitted to HCRW Coordinator).

52. The bidders should provide certification and proof that his/her employees are trained about the following:

- a. Classification of waste,
- b. Legal compliance,
- c. Safe handling of HCRW,
- d. Basic health and safety,
- e. Emergency procedures,
- f. Basic infection control, and
- g. Injuries on duty.

HEALTH AND SAFETY

53. The contractor must comply with the Occupational Health and Safety Act (OHS) as well as the Compensation for Occupational Injuries and Diseases (COID) Act as well as any other relevant legislation.

EMERGENCY PROCEDURE

54. The following standard operating procedures must be submitted by the successful contractor with reference to emergency procedures as follows:

- a. Spillage within SAMHS Health Care Facility.
- b. Spillage at disposal site on premises.

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- c. Spillage within collecting / transporting vehicle.
- g. Spillage due to a vehicle accident during transit.
- h. Management of employees should spillage have accoutred.
- i. Emergency procedure with reference to break in security, HCRW tampered with, collection on site, while in transit or prior to destruction or landfill.
- j. Injury on duty within SAMHS Healthcare facilities (Concerning the contractor's member/s).

55. Arrangements must be in place with the police, response medical services, fire brigade, traffic authorities, civil defence authorities regarding actions to be taken in the event of an accident, hi-jacking, spillage, etc. Details to be supplied by contractor.

56. An approved 24-hour HCRW response call out team trained and equipped to manage all HCRW type spills must be on standby. Contractor to supply certification regarding 24 hour response call out team as well as a call centre contact number.

57. Response team contact numbers must be made available on all HCRW containers.

58. The contractor must make available emergency spill kits to all SAMHS Health Care Facilities. (Supply list of contents of emergency spill kits on separate page).

CONTINGENCY PLANS

59. Contractor must supply details with reference to contingency plans as follows:

- a. Inability to supply HCRW containers.
- b. Inability to collect, transport, destruct / dispose, treat and store HCRW.

CONCLUSION

60. All qualifying bids (ALL documents completed and documented proof submitted where required) will be adjudicated by a panel of SAHMS members to ensure that the successful contractor complies with the terms, conditions and specifications of this document. It may be required of bidders to present samples

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(with specifications of manufacturing) of containers and / or consumables to be supplied in terms of this contract to the adjudicating committee.

61. The SAMHS reserves the right to conduct inspection and laboratory testing of the premises prior to awarding the bid and at any time after to ensure legal compliance on the part of the contractor.

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PHARMACEUTICAL WASTE SPECIFIC REQUIREMENTS

62. For the purpose of this contract Pharmaceutical waste will include the following:

- a. Halogens (Anaesthetic gases such as Halothane).
- b. Antineoplastics (Cytotoxic).
- c. Heavy metals.
- d. Aerosol Canisters.
- e. Pharmaceuticals.
 - i. Controlled substances.
 - ii. Anti-Infective drugs.
 - iii. Antiseptics and Disinfectants.
 - iv. Solids, Semi solids, powders, suppositories, creams / ointments.
 - v. Liquids – solutions, suspensions, syrups, ampoules, vials etc.

PHARMACEUTICAL WASTE CONTAINER SPECIFICATIONS

63. The contractor must provide pharmaceutical containers (green) that comply to the **SABS Code 0248 of 1993** and SANS 10248 and in accordance with the attached specifications as in Section A: Specifications.

64. The containers must be rigid, puncture proof and tamper proof.

65. The containers must be designed to reduce the risk of spillage and ensure that any moisture of liquid is safely contained.

66. The containers must be stackable in the unassembled state for effective transport and storage of empty containers.

67. The containers must be stackable in the assembled state and preferable in modular fashion for the different sizes of containers to allow for effective storage and transport of full containers.

68. The containers must close by means of a tight fitting, tamper proof, snap-on lid that can be sealed and locked.

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69. The container must include suitable warning signage, the international biohazards symbol and relevant UN codes as recommended by the World Health Organisation, together with the text "Pharmaceutical Waste for Destruction" or similar text in clear readable letters.

.....

70. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these bar coded numbers. The containers must be re-usable.

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71. The containers must be SABS approved, and according to Occupational Health and Safety regulations.

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72. A maximum fill line must be printed on each container.

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73. The contractor must throughout the service period ensure that SAMHS Health Care Facilities have sufficient supply of pharmaceutical containers and liners.

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74. The pharmaceutical containers must be delivered by the contractor, to one collection point at each indicated SAMHS Health Care Facility, against a signed receipt from the Unit pharmaceutical waste officer or other mandated person.

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75. The contractor must deliver pharmaceutical waste containers at delivery points during weekdays between 08H00 to 15h00 at each collection / delivery point. Prior arrangements must be made with the Officer Commanding of the SAMHS Facility to collect Pharmaceutical Waste.

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76. The cleaning of the re-usable pharmaceutical containers is the responsibility of the contractor and not SAMHS Health Care Facilities.

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77. The unused pharmaceutical containers must be delivered in a clean, non-contaminated vehicle, separate from the vehicle used for the collection of Pharmaceutical Waste.

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WASTE CONTAINER FOR PHARMACEUTICAL GLASS SHARPS

78. There must be no metal objects as part of the sharps containers.

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79. The sharps containers must be stackable in the unassembled state for effective transport and storage of empty containers.

.....

80. The sharps containers must be stackable in the assembled state and preferable in modular fashion for the different sizes of containers to allow for effective storage and transport of full containers.

.....

81. The lid of the sharps container must be tight fitting, leak proof, tamper proof.

.....

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82. Once the lid / secondary lid is locked it must not be possible to re-open.
83. A secondary lid must seal the top loading section of the sharps container.
84. A label must be so located on the sharps containers as to be clearly visible when stacked with other packaging.
85. The sharps container must include suitable warning signage, the international biohazards symbol and relevant UN codes as recommended by the World Health Organisation, together with the text "Pharmaceutical Glass Sharps" or similar text in clear readable letters.
86. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these bar coded numbers.
87. A maximum fill line must be printed on each container.
88. Colour coding for Pharmaceutical Glass Sharps should preferably be yellow clearly labelled PHARMACEUTICALS (Indicate colour available). A spill kit must be at site at all times in case of emergency.

COLLECTION OF THE PHARMACEUTICAL WASTE

89. The contractor must collect the Pharmaceutical Waste from the Pharmaceutical Waste collection point at each SAMHS Facility as negotiated.
90. The contractor must submit a list to the Unit HCRW Co-ordinator of all pharmaceutical waste collection points agreed upon with the SAMHS Health Care Facilities, no later than 2 weeks before commencement of services dates.
91. The contractor must ensure that no Pharmaceutical Waste is left unattended once it has been collected and removed by the contractor from the SAMHS Health Care Facility.
92. The contractor must collect Pharmaceutical Waste from the SAMHS Health Care Facilities in accordance with the collection program.
93. The contractor must have document prove that they have a registered Pharmacist.
94. The contractor must notify the relevant SAMHS Health Care Facility representative, telephonically followed by written correspondence of changes to

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the collection program, 48 hours prior to those changes taking effect and vice versa.

95. On collection of the containers the contractor must issue a collection manifest document with the following details as well as any additional detail required by legislation:

- a. Date and time of collection.
- b. Facility collected from.
- c. Collected containers bar code/number with type (volume / size) of container.
- d. Type of Pharmaceutical Waste collected.
- e. Name of person collecting the waste.
- f. Name of the person at the SAMHS Health Care Facility handing over the waste
- k. Details of the registered pharmacist supervising collection from the facility or appointed person must appear as follows:
 - i. Force number.
 - ii. Rank.
 - iii. Name in Print.
 - iv. Signature.
- l. Weight of collected containers per container bar code (if available).
- m. Amount collected in kg.
- n. The collection manifest must be issued, at the time and place of the Pharmaceutical Waste collection. A copy of the collection manifest signed by both parties must be submitted to the pharmacist and Unit HCRW Co-ordinator before the contractor leaves the SAMHS Health Care Facility.

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PHARMACEUTICAL WASTE MANAGEMENT SYSTEM

96. The contractor must, as part of the services, implement a Pharmaceutical Waste Management system.

97. The contractor must supply each Pharmacist and SAMHS Contract Co-ordinator and SAMHS Health Care Facility Officer with the following reports:

- a. Report regarding any critical issues and emergencies to be reported to the above-mentioned persons within 24 hours.
- b. Manifest document to be issued on collection to the Pharmacist at each SAMHS Health Care Facility as negotiated.
- c. Weekly report of:
 - i. Pharmaceutical Waste containers collected and not yet disposed of and reason therefore.
 - ii. Pharmaceutical Waste containers rejected by contractor and reason therefore.
 - iii. Problems encountered and possible rectification actions.
- d. Payments outstanding for longer than 30 days per SAMHS Health Care Facility collection point.
- e. Quarterly reports per SAMHS Health Care Facility collection point indicating the following:
 - i. Type of Pharmaceutical Waste.
 - ii. Number of containers per size.
 - iii. Total weight per Pharmaceutical Waste categories per SAMHS Health Care Facility collection point per month.
 - iv. Certification that the Pharmaceutical Waste residue has been disposed of in an approved landfill by the relevant local authority.
 - v. Training report.
- f. Twice yearly (or as required) a meeting shall be held between the contractor and SAMHS Contract Co-ordinator.

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- g. Six monthly meetings to be held (or as required) between the contractor and the Pharmacist and Unit HCRW Co-ordinator at the various SAMHS Health Care Facilities.
- h. In the event that either party requires a meeting in addition to the regular meetings, (unless otherwise agreed) must convene such meeting at least 2 weeks prior by means of written notice to the other party.
- i. The contractor must be open to inspections with regards to Pharmaceutical Waste management at any time by the SAMHS. On inspection of the premises the contractor must submit all required permits and certificates as required by legislation.

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PRICING SCHEDULE FOR THE PHARMACEUTICAL WASTE

98. The following pricing schedule would be used to compile an SBD3 during the compilation of the entire bid document:

- j. Halogens (anaesthetic gases e.g. Halothane) R...../Per kilogram
- k. Anti-Neoplastic (cytotoxic) R...../Per kilogram
- l. Heavy metals R...../Per kilogram
- m. Aerosol canisters R...../Per kilogram
- n. Pharmaceuticals: Controlled substances R...../Per kilogram
- o. Pharmaceuticals: Anti-infective drugs R...../Per kilogram
- p. Pharmaceuticals: Antiseptics and disinfectants R...../Per kilogram
- q. Pharmaceuticals: Solids, semi solids, powders, suppositories, creams / ointments R...../Per kilogram
- r. Pharmaceuticals: Liquids – solutions, suspensions, syrups, ampoules, vials R...../Per kilogram

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s. Sharp and similar waste container (5 liter) R...../ Per container

t. Sharp and similar waste container (8 liter) R...../ Per container

99. As part of the execution plan the bidders are required to submit a price for the reusable Waste container.

100. Payment will only take place after submission of the collection manifest, final destruction manifest and invoice to the relevant SAMHS Health Care Facility. The manifest must indicate the quantity of HCRW collected and incinerated per kilo gram or per litre.

101. All documents must be cross-referenced and correspond for verification purposes. Failure to attach manifest document to invoice will result in delay in payment from the SAMHS.

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MEDICAL WASTE

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DEFINITIONS WITHIN THE SPECIFICATIONS

11. Bio-Hazardous Waste: This is a combination of the word biological hazard and refers to the products that may present a potential risk to health and well-being of humans, animals and the environment.

12. Consignment Stock: Hazardous Waste Management (HWM) stock/equipment that is placed at SAMHS Health Care Facilities by the contractor for use during the HWM process, such consignment stock/equipment, including containers, remains the property of the contractor until the SAMHS is invoiced for stock utilised.

13. Health Care Risk Waste (HCRW). HCRW includes medical, pharmaceutical and chemical waste. HCRW is considered to be the hazardous component of medical waste generated in all Health Care Facilities during health care procedures (treatment of patients). HCRW has the potential and risk to create a number of environmental, health and safety risks, depending on the particular type of HCRW, the way it is handled as well as the way in which exposure take place. For the purpose of this document HCRW will be referring to medical waste.

14. Management of Medical Waste. It is the responsibility of the SAMHS to have a medical waste management system in place or to have access to such a system. Such a system should deal comprehensively with measures for waste minimization, segregation, packaging, labelling, storage and removal under circumstances that do not pose a threat to human health or the environment, both for routine circumstances and in the event of an accident resulting in contamination with medical waste.

5. Risk probability that a hazard will cause harm, and the severity of that harm. Injury on duty within SAMHS Healthcare facilities (Concerning the contractor's member/s).

6. Disposal. Approved deposit, discharge, dumping, placing, or release of any waste material into or on air, land or water in an approved, specified facility, e.g. near surface or geological repository, or the approved direct discharge of effluents into the environment without the intention of retrieval.

7. HCRW categories. for the purpose of this bid document can be subdivided as follows:

b. Anatomical HCRW: Consisting of human and animal tissue, organs, body parts, placentas, products of conception, etc. Animal carcasses are excluded from this bid.

c. Anatomical HCRW with formaldehyde.

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- d. Non-Anatomical HCRW: Consisting of both human and veterinary HCRW, which consists of contaminated materials, bandages, tubing, drains, port-o-vac, latex gloves, catheters, used intravenous fluid containers, blood transfusion bags, etc.
- e. Sharps & similar HCRW: Consisting of needles, scalpel blades, razor blades, broken glass vials ampoules, etc.

8. SAMHS: South African Military Health Service.

9. Healthcare Facility place or site where professional health services are dispensed to human or animal patients or where biological research is carried out, e.g. laboratories, and includes, inter alia, hospitals, clinics, laboratories, rehabilitation centres, sick bays, old age homes, free-standing operating theatres, day units, mobile and stationary clinics, and field stations where biomedical samples are taken.

10. SAMHS Health Care Facilities: The facilities to be serviced by the contractor under this contract are:

- o. Military Health Care Facilities
- p. Military Hospitals,
- q. Military Medical Clinics (MMC),
- d. Military Institutes,
- e. Military Veterinary Institute, and
- f. Mobile Operational Facilities (Deployments in the Republic of South Africa)
- g. SA Naval ships/vessels.

SERVICES

11. The objective of providing the services covered in the contract is to assist **ALL** Military Health Care Facilities, Military Hospitals, Military Institutes, Military Veterinary Institutes & Mobile Operational Facilities (Deployments **within** the Republic of South Africa), (hereafter referred to as SAMHS Health Care Facilities) in safe management, removal, treatment and disposal of HCRW from the premises.

12. Collection times to be negotiated by the contractor with the Health Care facility in question regarding the collection of the HCRW from the facility.

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13. Provision of initial and quarterly in-post training with regard to HCRW Management. The training must be provided to the **designated** members of the particular SAMHS Health Care facility where the removal of medical waste is taking place, and also to the staff members involved with the management of HCRW.

14. All processes and procedures required to be adopted, followed and/or implemented to ensure the safe and efficient removal of HCRW from ALL SAMHS Health Care Facilities shall, in so far as not specifically addressed in this bid conditions and specifications be performed and executed by the contractor in accordance with environmentally friendly operating and engineering practices.

15. The scope of supply for the services shall, for the duration of the contract period, in general terms include the provision by the contractor of all plants, equipment (including maintenance thereof), consumables, personnel, activities, services, training, know-how and expertise necessary to safely and efficiently manage, remove, treatment and disposal of all hazardous HCRW and its residues.

16. The service will be rendered to ALL SAMHS Health Care Facilities i.e. Military Hospitals, Military Institutes (Aviation, Maritime and Veterinary), Military Health Centres, and Mobile Operational Facilities (Deployments in the Republic of South Africa).

17. **ALL HCRW containers that are removed from the Health Care Facility MUST be replaced with a clean HCRW container (e.g. Wheelie Bins). No cleaning of containers to take place on any SAMHS premises. No cleaning or decontamination of containers to take place on any SAMHS premises. Re-used containers must be statutory certified as decontaminated, certified copies of post decontamination sample taking whether for microscopy, culture/sensitivity or, hazardous chemical substance or, ionizing radiation hard copy results with certification manifests to be handed to the Officer Commanding of the serviced Unit.**

18. Colour-Coding. The application of colour to a container to identify the category of waste for which it is used eg:

19. Yellow: Laboratory waste and sharps.

20. Red: Human tissue, placentas, contaminated material eg bandages, tubing, pottavac drains, latex gloves, catheters, vaculitres, blood transfusion bags, disposable aprons, etc.

21. Container. Any receptacle for the storage of wastes. Containers can be classified into reusable waste containers and single-use waste containers.

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- a. **Reusable Waste Container.** A waste container that is:
- i. Reusable.
 - ii. Fabricated of metal or rigid plastics,
 - iii. Resistant to burning, impact and corrosion,
 - iv. Suitable for the waste it is to contain.
 - v. Colour coded identified according to the type of waste for which it is intended by one of the following methods:
 - (1) If the container is made of plastic, the plastic may be dyed in the appropriate colour.
 - (2) A band of colour not less than 50 mm in width may be applied to the container. Reusable waste containers must be inspected for holes or leaks every time they are emptied, and their colour coding renewed if necessary.
- b. **Single-use Waste Container.** A waste container that can be one of the following:
- i. Sharps container,
 - ii. Waste-holding plastic bag.
 - iii. Cardboard container,
 - iv. Specialised container.
- c. **Sharps Container.** A container that:
- i. is sturdy enough to resist punctures under usage conditions and to the point of disposal;
 - ii. is clearly identified as containing sharps, eg by the use of the word SHARPS or a symbol recognised by the facility;
 - iii. has lid(s) capable of being tightly secured, and
 - iv. if used for containing cytotoxic wastes, has the cytotoxic hazard symbol displayed clearly and visibly.

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- d. Waste-holding Plastic Container. A plastic bag used as a container and that is:
 - i. colour-coded or identified according to the type of waste for which it is intended; and
 - ii. sturdy enough to resist puncture, leaking and breaking under individual usage conditions and to the point of disposal.
- e. Cardboard Container. A container made from cardboard and that is:
 - i. colour-coded or identified according to the type of waste for which it is intended; and
 - ii. Rigid.

22. Should consignment stock be removed by the contractor during the term of contract the items that are removed must be replaced **immediately** on a one-for-one exchange basis. In the case of "wheelie bins" the SAMHS will provide two (2) sets of bins and the contractor is to supply one set of "wheelie bins" for daily exchange. The contractor must ensure that the wheelie bins brought for exchange purposes are in good state and are serviceable. **Re-used containers must be statutory certified as decontaminated, certified copies of post decontamination sample taking whether for microscopy, culture/sensitivity or, hazardous chemical substance or, ionizing radiation hard copy results with certification manifests to be handed to the Officer Commanding of the serviced Unit.**

23. The scope of supply shall, for the duration of the service period, more specifically include:

- u. Supply of suitable serviceable containers as prescribed in SANS 10248-1 (disposable, single-use, re-usable; for purchase or on consignment) for the management of HCRW.
- v. Delivery of these containers (disposable, re-usable; for purchase or on consignment) for the management of HCRW to the specific SAMHS Health Care Facility or the accounting unit of the SAMHS Health Care Facility as will be specified by the Logistic Department of each SAMHS Health Care Facility. Re-usable containers must be disinfected before delivery.
- w. Collection of the HCRW from the central collection points at the SAMHS Health Care Facilities, with documented proof (Collection Manifest) submitted to the SAMHS Health Care Facility logistic member at the time of collection to the SAMHS member delegated

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thereto. SAMHS Health Care Facility Logistic Department will receive and despatch all material and maintain the send and receive administration thereof.

- x. Transportation of the HCRW to an approved, registered and licensed plant for safe disposal. . Certification of completed disposal have to be submitted to the **designated (originator) SAMHS Health Care Facility Logistic Department.**
- y. Final destruction of the HCRW and the residues thereof with documented proof (Disposal manifest/destruction certificates) to be submitted to the Officer Commanding (OC) **Logistic Department** of the SAMHS Health Care Facility where the HCRW was generated and uplifted.
- z. Provision of initial and on-going training to applicable personnel within the SAMHS Health Care Facility.
- aa. Liaise with the SAMHS Health Care Facility **HCRW co-coordinators by means of quarterly meetings and reports to ensure customer satisfaction and compliance with the terms, condition and specification of the contract as well as legal compliance.**
- bb. Interfacing with all SAMHS Health Care Facilities in securing the efficient management of the contract.
- cc. Liaise with the SAMHS Health Care Facility HCRW co-coordinators by means of meetings and/or reports at least quarterly to ensure customer satisfaction and compliance with the terms, condition and specification of the contract.
- dd. The contractor must be accessible to inspections **quarterly and on ad hoc times, without prior warning, by designated SAMHS SO1 Environmental Health, SO1 Logistics, and the SAMHS designated OHS Practitioners** whereby compliance to legislation and service conditions will be determined.

GENERAL ASPECTS IRO MANAGEMENT OF THE HEALTH CARE RISK WASTE

DELIVERY OF THE INITIAL REUSABLE WASTE BINS AND BIN LINERS

24. Before the beginning date of the contract the winning bidder should have visited the collection point and supplied such facilities with reusable bins and liners if needed. This bins and liners would be replaced on every collection of HCRW, This

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transaction should not be charged for but can be charged if the equipment are damaged and negligence can be traced to the SAMHS health care workers.

COLLECTION OF HCRW

25. Collection of HCRW to be collected by contractor directly from SAMHS Health Care Facilities as follows:

- a. Military Hospitals, daily at a predetermined time as negotiated between the contractor and the Unit Commanding Officer.
- b. Military Institutes and Military Veterinary Institutes, weekly to two weekly as negotiated between the contractor and Unit Commanding Officer.
- e. Military Medical Clinics and Regional Occupational Health and Safety Centres, as negotiated between the contractor and the General Officer Commanding (GOC) Area Military Health Formation.
- f. Military Operational Health Facility (Tek Base – Deployments in the Republic of South Africa) as negotiated between the contractor and the General Officer Commanding (GOC) Mobile Military Health Formation.
- g. Before the beginning date of the contract the winning bidder should have visited the collection point and supplied such facilities with reusable bins and liners if needed. This bins and liners would be replaced on every collection of HCRW, This transaction should not be charged for but can be charged if the equipment are damaged **and negligence can be proven to the SAMHS.**
- h. SA Naval Vessels/ships

LEGAL COMPLIANCE AND REQUIREMENTS

26. The contractor must be register with the Department of Environmental Affairs in the each of the Province **in which he/she will be operating in. Proof of such registration must be submitted as part of the bidding for the tender and attached to all correspondence as valid and legally compliant.**

27. The contractor should supply certification that they comply and are conversant with the following legal requirements and acts or the latest/updated/promulgated acts:

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ooo. Labour Act No 66: 1995.

ppp. Basic Conditions of Employment Act of 1997.

qqq. Employment Equity Act No 55 of 1998.

rrr. OHS Act 85 and 1993 and its Regulations.

sss. Hazardous Substances Act 15 of 1973.

ttt. National Environmental Management: Air Quality Management Act 39 of 2004.

uuu. Atmospheric Pollution Act 45 of 1965.

vvv. Human Tissues Act 65 of 1983.

www. Medicines and Related Substances Control Act 101 of 1965.

xxx. Rules related to Good Pharmacy Practice of 2004.

yyy. Environmental Conservation Act 74 of 1989.

zzz. National Road Traffic Act 93 of 1996.

aaaa. SANS Code 10248-2004: Management of HCRW.

bbbb. SANS Code 10228: Code of Practice for the identification and Classification of Dangerous Substances and Goods.

cccc. SANS Code 10229: 1&2: Transport of Dangerous Goods, Packing and Large packing for Rail and Road transport.

dddd. SANS Code 10230: Transport of Dangerous Goods.

eeee. SANS Code 10231: Transport of Dangerous Goods, Operation requirements for road Vehicles.

ffff. SANS Code 10232-1: Transport of Dangerous Goods, Emergency information System for Road Transport.

gggg. SANS Code 10232-3: Transport of Dangerous Goods, Emergency Response Guide.

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hhhh. SANS Code 10233: Transport of Dangerous Goods, Intermediate Bulk Containers.

iiii. SABS Code 0157.

jjjj. SANS Code 1518-1.

kkkk. SANS Code 1518: Transport of Dangerous Goods, Design requirement for Road Vehicles and Portable Tanks.

llll. ISO 9000: Quality Management Systems.

mmmm. ISO 14000 Series: Environmental Management System.

nnnn. OHSAS 18000: Occupational Health and Safety Management System.

oooo. As well as any standard set by the Provincial laws and Regulations thereto and By-laws of the relevant Municipality in which area of jurisdiction YOU operate.

pppp. Compensation for Injury and Diseases Act.

qqqq. Explosives Act, 1956 (Act No. 26 of 1956).

rrrr. Department of Water Affairs and Forestry, Minimum requirements for the handling, classification and disposal of hazardous waste, (third edition) 2005.

ssss. Department of Water Affairs and Forestry, Minimum requirements for waste disposal by landfill, (second edition) 1998.

tttt. Department of Health, Directorate of Radioactive Control.

28. Certification Registration and Permits to be submitted are:

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- h. Department of Environmental Affairs authority.
- i. Vehicle registration.
- j. Permit to operate as a HCRW transporter.
- k. Storage facility(s).
- l. Treatment plant / Safe disposal facilities.
- m. Landfill.

29. Consignment stock: The contractor shall be solely responsible for all losses and / or damages to stock (as a result of their negligence). The SAMHS shall only be liable in cases where negligence by employees of the SAMHS can be proved.

30. Legislation: Any changes to legislation that may affect this contract / bid in any way what so ever shall be implemented.

31. Failure of Compliance: The contractor shall specifically indemnify the DOD / SAMHS against action what so ever that may arise from any spillage that may occur. The contractor shall employ a 24-hour response team, at the contractor's expense, to deal with such a spillage that may occur at any time. (Call center number must be submitted with Bid Documents).

32. Insurance: The successful bidder must at his own expense:

- a. Acquire sufficient liability and professional indemnity insurance, occurrence based, (value of at least R30 million) against any claim, cost, loss and/or damage ensuring from his/her obligations and shall ensure that such insurance remains valid for the whole contract period. (Opinion: Not for the contract period only. open ended for occurrence based purposes, i.e. Hep B, HIV and other Hazardous Biological and Chemical Agents could likely have impairment and disability only implicated years' post exposure. This includes additional COID registration for injuries and disease (NB!) on duty of contractor own employees. Proof of Insurance Underwriter and specifications together with COIDA registration have to be submitted as part of the bidding for this Tender.
- b. Proof of annually and or biennial legally required Approved Inspection Authority Occupational Hygiene Assessment reports its quantified risk

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to exposure to Hazardous Chemical Substances, Biological Agents and other legislated requirements.

- c. Proof of annual Active and Passive Occupational Medical Surveillance inclusive of Biomonitoring reports certified by a Statutory registered Occupational Medical Practitioner.

STORAGE OF HCRW

33. The HCRW collected from any SAMHS facility remains the responsibility of the contractor until appropriately treated and disposed. Until proof of correct legal processes has not been submitted to the SAMHS **designated Officer Commanding** the cost thereof will be that of the contractor.

34. Any storage requirements exceeding the normal minimum requirements are to be supplied at the expense of the contractor its failure on the part of the contractor to treat and dispose due to system/machine failure.

35. The SAMHS procurement office and SAMHS Health Care Facility **designated Officer Commanding** MUST be informed of any deviations its of the contract i.e. changes of storage, treatment, and disposal other than that indicated on the tender document.

36. The name of the facility at which the HCRW will be stored, treated and disposed of must be made available the SAMHS HQ and SAMHS Health Care Facility in question per Province where applicable.

37. Should the contractor not be able to meet the requirements of the tender contract for a period of time regarding the storage, treatment and disposal of HCRW from SAMHS Health Care Facilities, the SAMHS may appoint an additional contractor until such time the tender contractor can resume services. During the appointment of an additional contractor the service cost difference must be paid by the tender contractor for example if the services of an additional contractor are more expensive than the services cost of the tender contractor, the difference must be paid by the tender contractor. **No sub contracting of any service by the designated tender contractor allowed.**

TRANSPORT REQUIREMENTS

38. The contractor must ensure that HCRW transportation comply with all legal requirements. Medical waste intended for transportation outside a healthcare facility

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shall be classified in accordance with SANS 10228 and shall be packaged in accordance with SANS 10229-1 or SANS 10233. Hazardous chemical waste of different classes shall not be mixed. The lettering on the label shall be of a size, style and layout that is clearly legible. The colour of the surface area immediately surrounding the label shall contrast with the background of the label.

39. Contractors to comply with statutory prescribed Emergency Procedures.

40. The contractor must be in compliance with Occupational Health and Safety regulations, a lifting device must be available for containers weighing more than 15kg.

41. The contractor must be in possession of a calibrated HCRW weighing scale during the removal of HCRW to ensure the correct weight of the medical waste is taken. The proof of calibration must be submitted quarterly to the SAMHS Health Care facility where medical waste is removed.

42. All HCRW vehicles are to be registered within the relevant province in which HCRW is being collected. When HCRW vehicles cross over Provincial borders registration as a hazardous transport vehicle is required to legislation.

43. The contractor must ensure that all Health Care Risk Waste substances are treated no later than 24 hours after it has been delivered to the treatment plant, if not report on weekly report.

TRACKING OF HCRW

44. The contractor must have a tracking system in place that facilitates tracking of all HCRW containers from delivery to destruction of contents and landfill disposal thereof. Each container must have a unique tracking number. Colour coding of stickers or containers for easy identification and tracking with egs is recommended.

TREATMENT AND DESTRUCTION OF THE HCRW

45. On final destruction / disposal of the HCRW a final destruction manifest document must be handed to the relevant SAMHS Health Care Facility within 7 days after destruction. The original invoice, copy of manifest and additional copy of the invoice **must be hand delivered** to the **Officer Commanding** at the relevant SAMHS facility.

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47. The incinerator or alternative treatment facility or disposal facility (or both) of the waste management contractor or subcontractor shall comply with the relevant requirements and regulations of the current relevant national legislation.

48. The incinerator or alternative treatment facility or disposal facility (or both) shall be approved and authorized for the treatment of the different categories of healthcare risk waste by the approving authority.

49. The residue from the incineration or alternative treatment process shall be disposed of into an appropriate landfill.

50. The incinerator or alternative treatment facility of the waste management contractor or subcontractor shall be adequate for the capacity of waste to be treated.

51. Records shall be kept of the treatment and disposal of the waste.

52. Should problems arise with the final destruction of the HCRW the SAMHS Health Care Facility manager and / or HCRW Officer must be notified and inform the SAMHS HQ and the SAMHS Health Care Facility in question of an alternative approved method of storage, treatment, destruction and disposal of the HCRW.

53. The contractor will be responsible for the disposal of the residues from the treatment of the HCRW in accordance with relevant legislation.

54. The contractor must obtain a certificate from the operator of the landfill used for disposing of the residues, stating the time, date and quantity of the residues delivered to the landfill. A copy of this certificate must be forwarded to the relevant SAMHS Health Care Facilities monthly. The contractor will also be responsible for the disposal of the residues from the treatment of the HCS Waste in accordance with relevant legislation.

55. The final choice of a treatment process will be made on the basis of various factors:

- a. Health and environmental considerations.
- b. Volume and mass reduction.
- c. Occupational Health and Safety considerations.
- d. Quantity of HCS for treatment and waste for disposal capacity of the system.
- e. Types of HCS waste for disposal.

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- f. Regulatory requirements.

TRAINING AND CONSULTANCY

56. The contractor must provide initial and quarterly training (at their expense) within each SAMHS Health Care Facility with reference to HCRW management. Training to be conducted on awarding of the bid as well as monthly for new employees and refresher courses for employees where problems are identified. (Proof of training conducted must be submitted to HCRW Coordinator).

57. The bidders should provide certification and proof that his/her employees are trained about the following:

- a. Classification of waste,
- b. Legal compliance,
- c. Safe handling of HCRW,
- d. Basic health and safety,
- e. Emergency procedures,
- f. Basic infection control, and
- g. Injuries on duty.

HEALTH AND SAFETY

58. The contractor must comply with the Occupational Health and Safety Act (OHS) as well as the Compensation for Occupational Injuries and Diseases (COID) Act as well as any other relevant legislation.

EMERGENCY PROCEDURE

59. The following standard operating procedures must be submitted by the successful contractor with reference to emergency procedures as follows:

- a. Spillage within SAMHS Health Care Facility.
- b. Spillage at disposal site on premises.
- c. Spillage within collecting / transporting vehicle.
- d. Spillage due to a vehicle accident during transit.

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e. Management of employees should spillage have accounted.

f. Emergency procedure with reference to break in security, HCRW tampered with, collection on site, while in transit or prior to destruction or landfill.

60. Arrangements must be in place with the police, response medical services, fire brigade, traffic authorities, civil defence authorities regarding actions to be taken in the event of an accident, hi-jacking, spillage, etc. Details to be supplied by contractor.

61. An approved 24-hour HCRW response call out team trained and equipped to manage all HCRW type spills must be on standby. Contractor to supply certification regarding 24 hour response call out team as well as a call centre contact number.

62. Response team contact numbers must be made available on all HCRW containers.

63. The contractor must make available emergency spill kits to all SAMHS Health Care Facilities. (Supply list of contents of emergency spill kits on separate page).

CONTINGENCY PLANS

64. Contractor must supply details with reference to contingency plans as follows:

a. Inability to supply HCRW containers.

b. Inability to collect, transport, destruct / dispose, treat and store HCRW.

CONCLUSION

65. All qualifying bids (ALL documents completed and documented proof submitted where required) will be adjudicated by a panel of SAHMS members to ensure that the successful contractor complies with the terms, conditions and specifications of this document. It may be required of bidders to present samples (with specifications of manufacturing) of containers and / or consumables to be supplied in terms of this contract to the adjudicating committee.

66. The SAMHS reserves the right to conduct inspection and laboratory testing of the premises prior to awarding the bid and at any time after to ensure legal compliance on the part of the contractor.

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Comply/d
not comply

MEDICAL WASTE SPECIFIC REQUIREMENTS & SPECIFICATIONS

2. For the purpose of this section of the contract, "Medical Waste" includes:

- a. Anatomical HCRW.
- b. Anatomical HCRW preserved with Formaldehyde.
- c. Infectious non-anatomical HCRW.
- d. Sharps and similar HCRW.

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.....
.....
.....

3. HCRW must be collected and removed from each point of generation as follows:

- a. Infectious waste within 48 hours of generation.
- b. Pathological waste within 24 hours of generation.
- c. Sharps within 90 days of generation.

.....
.....
.....

4. The removal of HCRW **MUST take place as indicated above** including week-ends and public holidays.

5. The service will be rendered at ALL of the SAMHS Health Care Facilities as listed

.....

6. All documents are to be completed in full. Incomplete documents will delay payment.

.....

7. The bid will be adjudicated in conjunction with all other sections of the bid document, including the terms and reference.

.....

SPECIFICATIONS

8. The containers must be rigid, puncture proof, tamper proof and leak proof.

.....

9. The containers must be designed to reduce the risk of spillage and ensure that any moisture of liquids is safely contained.

.....

10. The containers must be stackable in the unassembled state for effective transport and storage of empty containers.

.....

11. The containers must be stackable in the assembled state and preferable in modular fashion for the different sizes of containers to allow for effective storage and transport of full containers.

.....

12. The containers must close by means of a tight fitting, tamper proof lid that can be sealed.

.....

13. All containers must include suitable warning signage, the international biohazards symbol and relevant UN codes as recommended by the World Health Organisation, together with the text

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"Bio-hazardous Waste for "Destruction" or similar text in clear readable letters and to local Government legislation. Labels may be colour coded with bold signs or writings to distinguish type of waste eg corrosive, explosive etc

14. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these coded numbers.

15. The containers must be re-usable.

16. The containers must be SABS approved.

17. A maximum fill line must be printed on each container.

18. A large enough container must be available to accommodate a large adult limb (full length leg).

19. The container must be lined with a 60 litre re plastic bag of at least an 80-100 micron, high quality, and red plastic bag.

20. Submit proof of compliance in terms of red plastic bag quality (micron thickness).

21. The liners must comply to the following:

a. Each liner must be supplied with tie.

b. The tie must be non-PVC elastic ties, rope and non-PVC plastic sealing tags of the self-locking type or heat sealers for HCRW bags.

22. Samples must be made available for evaluation to the SAMHS if so requested.

SUPPLY OF HCRW CONTAINERS

23. The contractor must provide HCRW containers that comply to the SABS Code 0248 and in accordance with the mentioned specifications.

24. The contractor must throughout the service period ensure that SAMHS Health Care Facilities have sufficient supply of HCRW containers.

25. The HCRW disinfectant containers must be delivered by the contractor, to one collection point at each indicated SAMHS Facility, against a signed receipt from the HCRW officer or other mandated person.

26. At present the SAMHS have one set of containers (Wheelie Bins 240Lt and 140Lt) in use. The contractor must supply a second set on rotation bases at own cost.

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27. The contractor must deliver HCRW containers at delivery points during weekdays between 08H00 to 15h00 at each collection / delivery point or as arrange with unit.

28. The contractor is responsible for the disinfecting of all re-usable containers, and provides proof that rotated containers are disinfected. Disinfecting not to be done at SAMHS facility.

COLLECTION OF WASTE CONTAINERS

29. The contractor must collect the HCRW containers from the HCRW collection point at each SAMHS Health Care Facility as negotiated.

30. The contractor must submit a list, to the HCRW Contract Co-ordinator of all HCRW collection points agreed upon with the SAMHS Health Care Facilities, no later than 2 weeks before commencement of services dates.

31. No expired or hazardous medicines should be broken out, crushed or punctured of their neither original blister package nor creation of pastry mixtures, sludge or by-products from pharmacy or SAMHS premises.

32. Facility and patient information should be removed or permanently blocked from all unserviceable medicines destined for collection and destruction.

33. The contractor must notify the relevant SAMHS Health Care Facility representative, telephonically followed by written correspondence of changes to the collection program, 48 hours prior to those changes taking effect and vice versa.

34. On collection of HCRW container, a replacement-disinfected container must be available immediately.

35. On collection of the HCRW containers the contractor must issue collection manifest document with the following details:

a. Date and time of Collection.

b. Facility Collected from.

c. Containers must have a tracking / tracing system.

d. Type (volume / size) of container.

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- e. Type of HCRW collected.
- f. Person collecting – name of the contracted person must sign and print on collection manifest which must be submitted to the HCRW Co-ordinator at the Unit in question.
- g. Person from SAMHS Health Care Facility must be present during the collection and handing over of HCRW to the contractor.
- h. Details of the person supervising collection from the facility or appointed person must appear as follows:
 - i. Force Number.
 - ii. Rank.
 - iii. Name in print.
 - iv. Signature.
 - v. Amount collected in kilograms.

36. The collection manifest must be issued, at the time and place of the HCRW collection. A copy of the collection manifest signed by both parties and must be submitted to the appointed HCRW co-ordinator before the contractor leaves the SAMHS Health Care Facility.

MEDICAL WASTE MANAGEMENT SYSTEM

37. The contractor must, as part of the services, implement a HCRW Management system.

38. The contractor must supply each HCRW Contract Co-ordinator and SAMHS Health Care Facility Officer with the following reports:

- a. Corrective Actions Report regarding any critical issues and emergencies to be reported to the coordinators within 24 hours.
- b. Manifest document to be issued and signed by both parties on collection to the HCRW co-ordinator at each SAMHS Health Care Facility.

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- c. Monthly reports of:
 - i. HCRW containers collected and not yet disposed-off and reasons thereof.
 - ii. HCRW containers rejected by contractors and reasons thereof.
 - iii. Problems encountered and possible rectification actions
- d. Monthly certification of destruction and disposal to approved landfill together with copies of certificate received from landfill.
- e. Monthly reports per SAMHS Health Care Facility collection point indicating the following:
 - i. Type of HCRW.
 - ii. Number of Containers per size and type.
 - iii. Total litres / weight per HCRW categories per SAMHS Health Care Facility collection point per month.
- f. Confirm that the HCRW has been disposed in an approved landfill that has been approved by the relevant local authority.
- g. Training report.

PRICING SCHEDULE FOR THE MEDICAL WASTE

39. The pricing structure of the removal of HCRW must be per kilo gram or per litre. The total price must include all hidden costs such as transport, reusable containers, red plastic bags, incineration / destruction of the HCRW categories etc. The breakdown of the hidden costs should be clearly indicated. Additionally, should damage occur to containers due to SAMHS negligence/theft, at what price will containers be replaced?

40. Payment will only take place after submission of the collection manifest, final destruction manifest and invoice to the relevant SAMHS Health Care Facility. The manifest must indicate the quantity of HCRW collected and incinerated per kilo gram or per litre.

41. All documents must be cross-referenced and correspond for verification purposes. Failure to attach manifest document to invoice will result in delay in payment from the SAMHS.

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PHARMACEUTICAL WASTE WITHIN THE NINE PROVINCES OF SOUTH AFRICA FOR A PERIOD OF TWO YEARS.

PHARMACEUTICAL WASTE CONTAINER SPECIFICATIONS

1. The contractor must provide pharmaceutical containers (green) that comply to the SABS Code 0248 of 1993 and SANS 10248 and in accordance with the attached specifications as in Section A: Specifications.
2. The containers must be rigid, puncture proof and tamper proof.
3. The containers must be designed to reduce the risk of spillage and ensure that any moisture of liquid is safely contained.
4. The containers must be stackable in the unassembled state for effective transport and storage of empty containers.
5. The containers must be stackable in the assembled state and preferable in modular fashion for the different sizes of containers to allow for effective storage and transport of full containers.
6. The containers must close by means of a tight fitting, tamper proof, snap-on lid that can be sealed and locked.
7. The container must include suitable warning signage, the international biohazards symbol and relevant UN codes as recommended by the World Health Organisation, together with the text "Pharmaceutical Waste for Destruction" or similar text in clear readable letters.
8. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these bar-coded numbers. The containers must be re-usable.
9. The containers must be SABS approved, and according to Occupational Health and Safety regulations.
10. A maximum fill line must be printed on each container.
11. The contractor must throughout the service period ensure that SAMHS Health Care Facilities have sufficient supply of pharmaceutical containers and liners.
12. The pharmaceutical containers must be delivered by the contractor, to one collection point at each indicated SAMHS Health Care Facility, against a signed receipt from the Unit pharmaceutical waste officer or other mandated person.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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13. The contractor must deliver pharmaceutical waste containers at delivery points during weekdays between 08H00 to 15h00 at each collection / delivery point. Prior arrangements must be made with the Officer Commanding of the SAMHS Facility to collect Pharmaceutical Waste.

14. The cleaning of the re-usable pharmaceutical containers is the responsibility of the contractor and not SAMHS Health Care Facilities.

15. The unused pharmaceutical containers must be delivered in a clean, non-contaminated vehicle, separate from the vehicle used for the collection of Pharmaceutical Waste.

WASTE CONTAINER FOR PHARMACEUTICAL GLASS SHARPS

16. There must be no metal objects as part of the sharps containers.

17. The sharps containers must be stackable in the unassembled state for effective transport and storage of empty containers.

18. The sharps containers must be stackable in the assembled state and preferable in modular fashion for the different sizes of containers to allow for effective storage and transport of full containers.

19. The lid of the sharps container must be tight fitting, leak proof, tamper proof.

20. Once the lid / secondary lid is locked it must not be possible to re-open.

21. A secondary lid must seal the top loading section of the sharps container.

22. A label must be so located on the sharps containers as to be clearly visible when stacked with other packaging.

23. The sharps container must include suitable warning signage, the international biohazards symbol and relevant UN codes as recommended by the World Health Organisation, together with the text "Pharmaceutical Glass Sharps" or similar text in clear readable letters.

24. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these bar coded numbers.

25. A maximum fill line must be printed on each container.

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26. Colour coding for Pharmaceutical Glass Sharps should preferably be yellow clearly labelled PHARMACEUTICALS (Indicate colour available).

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COLLECTION OF THE PHARMACEUTICAL WASTE

27. The contractor must collect the Pharmaceutical Waste from the Pharmaceutical Waste collection point at each SAMHS Facility as negotiated.

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28. The contractor must submit a list to the Unit HCRW Co-ordinator of all pharmaceutical waste collection points agreed upon with the SAMHS Health Care Facilities, no later than 2 weeks before commencement of services dates.

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29. The contractor must ensure that no Pharmaceutical Waste is left unattended once it has been collected and removed by the contractor from the SAMHS Health Care Facility.

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30. The contractor must collect Pharmaceutical Waste from the SAMHS Health Care Facilities in accordance with the collection program.

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31. The contractor must have document prove that they have a registered Pharmacist.

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32. The contractor must notify the relevant SAMHS Health Care Facility representative, telephonically followed by written correspondence of changes to the collection program, 48 hours prior to those changes taking effect and vice versa.

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33. On collection of the containers the contractor must issue a collection manifest document with the following details as well as any additional detail required by legislation:

- a. Date and time of collection.
- b. Facility collected from.
- c. Collected containers bar code/number with type (volume / size) of container.
- d. Type of Pharmaceutical Waste collected.
- e. Name of person collecting the waste.
- f. Name of the person at the SAMHS Health Care Facility handing over the waste.

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- g. Details of the registered pharmacist supervising collection from the facility or appointed person must appear as follows:
- i. Force number.
 - ii. Rank.
 - iii. Name in Print.
 - iv. Signature.
- h. Weight of collected containers per container bar code (if available).
- i. Amount collected in kg.
- j. The collection manifest must be issued, at the time and place of the Pharmaceutical Waste collection. A copy of the collection manifest signed by both parties must be submitted to the pharmacist and Unit HCRW Co-ordinator before the contractor leaves the SAMHS Health Care Facility.

PHARMACEUTICAL WASTE MANAGEMENT SYSTEM

34. The contractor must, as part of the services, implement a Pharmaceutical Waste Management system.

35. The contractor must supply each Pharmacist and SAMHS Contract Co-ordinator and SAMHS Health Care Facility Officer with the following reports:

- a. Report regarding any critical issues and emergencies to be reported to the above-mentioned persons within 24 hours.
- b. Manifest document to be issued on collection to the Pharmacist at each SAMHS Health Care Facility as negotiated.
- c. Weekly report of:
 - i. Pharmaceutical Waste containers collected and not yet disposed of and reason therefore.
 - ii. Pharmaceutical Waste containers rejected by contractor and reason therefore.
 - iii. Problems encountered and possible rectification actions.

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- d. Payments outstanding for longer than 30 days per SAMHS Health Care Facility collection point.
- e. Quarterly reports per SAMHS Health Care Facility collection point indicating the following:
 - i. Type of Pharmaceutical Waste.
 - ii. Number of containers per size.
 - iii. Total weight per Pharmaceutical Waste categories per SAMHS Health Care Facility collection point per month.
 - iv. Certification that the Pharmaceutical Waste residue has been disposed of in an approved landfill by the relevant local authority.
 - v. Training report.
- f. Twice yearly (or as required) a meeting shall be held between the contractor and SAMHS Contract Co-ordinator.
- g. Six monthly meetings to be held (or as required) between the contractor and the Pharmacist and Unit HCRW Co-ordinator at the various SAMHS Health Care Facilities.
- h. In the event that either party requires a meeting in addition to the regular meetings, (unless otherwise agreed) must convene such meeting at least 2 weeks prior by means of written notice to the other party.
- i. The contractor must be open to inspections with regards to Pharmaceutical Waste management at any time by the SAMHS. On inspection of the premises the contractor must submit all required permits and certificates as required by legislation.

PRICING SCHEDULE FOR THE PHARMACEUTICAL WASTE

36. As part of the execution plan the bidders are required to submit a price for the reusable Waste container.

37. Payment will only take place after submission of the collection manifest, final destruction manifest and invoice to the relevant SAMHS Health Care Facility. The .

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manifest must indicate the quantity of HCRW collected and incinerated per kilo gram or per litre.

38. All documents must be cross-referenced and correspond for verification purposes. Failure to attach manifest document to invoice will result in delay in payment from the SAMHS.

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SPECIFICATION AND SCOPE OF WORK FOR THE REMOVAL OF CHEMICAL WASTE WITHIN THE NINE PROVINCES OF SOUTH AFRICA FOR A PERIOD OF TWO YEARS.

1. Management of Chemical Waste. It is the responsibility of the SAMHS to have a chemical waste management system in place or to have access to such a system. Such a system should deal comprehensively with measures for waste minimization, segregation, packaging, labelling, storage and removal under circumstances that do not pose a threat to human health or the environment, both for routine circumstances and in the event of an accident resulting in contamination with chemical waste.

CHEMICAL WASTE SPECIFIC REQUIREMENT

2. For the purpose of this contract the following items would be regarded as chemical waste:

- a. Flammable liquids.
- b. Flammable solids or substances.
- c. Oxidising substances.
- d. Poisonous (toxic) and Infectious substances (This includes pesticides and pesticides containers.
- e. Corrosive substances.

CHEMICAL WASTE CONTAINER SPECIFICATIONS

- 3. The containers must be SABS approved.
- 4. The containers must be resistant to fire, corrosion and impact.
- 5. The containers must be gas tight, puncture proof and tamper proof.
- 6. The containers must be designed to reduce the risk of spillage and ensure that any moisture of liquid is safely contained.
- 7. The containers must be stackable in the unused state for effective transport and storage of empty containers.
- 8. The containers must close by means of a tight fitting, tamper proof lid / cap that can be sealed and / or locked.

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9. The container must be identified as toxic waste and must be clearly labelled with the category (including description) as well as other suitable and applicable warning signage. (Dark Green in colour)

10. The container must be identified as flammable waste and must be double labelled with the category (including description) as well as other suitable and applicable warning signage accordance to SANS.

11. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these coded numbers, or tracking numbers.

12. A maximum fill line must be printed on each container.

SUPPLY OF THE CHEMICAL WASTE CONTAINERS

13. The contractor must throughout the service period ensure that SAMHS Health Care Facilities have sufficient supply of containers.

14. The appropriate containers must be delivered by the contractor, to the official address of the ordering section, against a signed receipt from the authorised officer or other mandated person.

15. The contractor must deliver HCS containers at delivery points during weekdays between 08H00 to 15h00.

16. The containers must be delivered in a clean, non-contaminated vehicle, separate from the vehicle used for the collection of HCS Waste.

17. Where containers can be re-used, it must be cleaned at the treatment/disposal plant and delivered in a clean, dry and hygienic serviceable condition.

COLLECTION OF CONTAINERS AND THEIR STORAGE BY THE CONTRACTOR

18. The contractor must collect the HCRS Waste from the facility; prior arrangements must be made with the contact person of the SAMHS Health Care Facility to collect HCRS Waste.

19. The contractor must ensure that no HCS Waste is left unattended once it has been collected and removed by the contractor from the SAMHS Health Care Facility.

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20. The contractor must collect HCS Waste from the SAMHS Health Care Facilities in accordance with the collection Program.

21. The contractor must notify the relevant SAMHS Health Care Facility representative telephonically, followed by written confirmation of changes to the arranged collection program at least 24 hours prior to those changes taking effect and vice versa.

22. On collection of the containers the contractor must issue a collection manifest document with the following details:

- a. Date and time of collection.
- b. Facility collected from.
- c. Tracking number.
- d. Type of HCRS waste collected.
- e. Person collecting – contractor representative.
- f. Person handing over from SAMHS Health care facility.
- g. Weight/Volume of collected containers per container and tracking number as well as Weight of heavy metals collected per container per tracking number.
- h. Number of containers collected (kilogram or litre).

23. The details of the person supervising the collection from the facility or appointed person must appear as follows:

- a. Force Number.
- b. Rank.
- c. Name in print.
- d. Signature.

24. The collection manifest must be issued, at the time and place of the HCS Waste collection. The collection manifest must be signed by both parties, retained by the SAMHS and filed as per SAMHS/DOD Policy.

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25. Safe storage of HCS waste collected from any SAMHS Health Care Facility remains the responsibility of the contractor, until appropriately treated/disposed of (use of such facility will be for the account of the contractor).

CHEMICAL WASTE MANAGEMENT SYSTEM

26. The contractor must, as part of the services, implement HCS Waste Management system.

27. The contractor must submit a management plan breakdown of resources and training.

28. If HCS Waste is stored, location of storage facility must be reported.

29. The contractor must periodically supply each HCS Waste Contract Co-coordinator and SAMHS Health Care Facility Officer with the following reports:

- a. Any critical issues and emergencies to be reported to the above-mentioned persons within 24 hours.
- b. The collection manifest documents to be issued to the SAMHS Health Care Facility on completion of service and signed by both parties.
- c. Destruction manifest documents to be issued on completion of treatment/disposal and issued to the SAMHS Health Care Facility within seven (7) days.
- d. Copy of collection and destruction manifest must accompany the invoice submitted.
- e. Weekly report of:
 - i. HCS Waste containers collected and not yet disposed of and reason therefore.
 - ii. HCS Waste containers rejected by contractor and reason therefore.
 - iii. Problems encountered and possible rectification actions.
 - iv. Payments outstanding for longer than 30 days per SAMHS Health Care Facility collection point.

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f. Monthly reports per SAMHS Health Care Facility collection point indicating the following: .

i. Type of HCS Waste.

ii. Number of containers per size and type for each category of waste.

iii. Total weight per HCS Waste categories per SAMHS Health Care Facility collection point per month.

iv. Confirm the validity of certification and registration.

v. Training report.

30. Twice yearly (or as required) a meeting shall be held between the contractor and SAMHS Contract coordinator.

31. Monthly meetings to be held for the first three (3) months thereafter quarterly (or as required) shall be held between the contractor and the Unit HCRW/appointed person at the various SAMHS Health Care Facilities.

32. Monthly meetings to be held for the first three (3) months thereafter quarterly (or as required) shall be held between the contractor and the Unit HCRW/appointed person at the various SAMHS Health Care Facilities.

33. In the event that either party requires a meeting in addition to the regular meetings, (unless otherwise agreed) must convene such meeting at least 2 weeks prior by means of written notice to the other party.

34. The contractor facilities must be open to inspections with regards to HCS Waste management at any time by a SAMHS official. On inspection of the premises the contractor must submit all required permits and certificates as required by legislation.

35. The contractor must provide a copy of HCR (Hazardous Chemical Risk) management system for the duration of the contract at own expense. (Submit a detailed management plan with complete training program). (Failure to comply with this will invalidate the bid).

CHEMICAL WASTE PRICING SCHEDULE

36. As part of the execution plan the bidders are required to submit a price for the reusable Waste container.

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37. The pricing structure of the removal of HCRW must be per kilo gram or per litre. The total price must include all hidden costs such as transport, reusable containers, red plastic bags, incineration / destruction of the HCRW categories etc. The breakdown of the hidden costs should be clearly indicated. Additionally should damage occur to containers due to SAMHS negligence/theft, at what price will containers are replaced?

38. Payment will only take place after submission of the collection manifest, final destruction manifest and invoice to the relevant SAMHS Health Care Facility. The manifest must indicate the quantity of HCRW collected and incinerated per kilo gram or per litre.

39. All documents must be cross-referenced and correspond for verification purposes. Failure to attach manifest document to invoice will result in delay in payment from the SAMHS.

LIST OF CONSUMABLES

S/N	DESCRIPTION	UNIT FO MEASURE
01	Human and veterinary	KG
02	Anatomical with formaldehyde	KG
03	Infectious Non-Anatomical HCRW	KG
04	Flammable solids or substances	Per KG
05	Flammable solids or substances liable to spontaneous combustion	Per KG
06	Flammable solids or substances that emit flammable gases	Per KG
07	Oxidizing Substances	Per KG
08	Organic Peroxides	Per KG
09	Halogens	KG
10	Cytotoxic	KG
11	Heavy metals	KG
12	Aerosol Canister	KG
13	Controlled Substances	KG
14	Anti-Infective Drugs	KG
15	Antiseptics and Disinfectants	KG
16	Solids and Semi Solids	KG
17	Oxidizing Substances	Per Litre
18	Flammable liquids below 18 Degrees Celsius	Per Litre
19	Flammable liquids up 18 Degree Celsius but not including 23 Degree Celsius	Per Litre
20	Flammable liquids up 23 Degree Celsius up to 61 Degree Celsius	Per Litre
21	Organic Peroxides	Per Litre

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22	Toxic substances	Per Litre
23	Infectious Substances	Per Litre
24	Corrosive Substances	Per Litre
25	Sharp and similar WASTE container 1.4 Litre	Per Container
26	Sharp and similar WASTE container 2 Litre	Per Container
27	Sharp and similar WASTE container 2.5 Litre	Per Container
28	Sharp and similar WASTE container 5 Litre	Per Container
29	Sharp and similar WASTE container 7.6 Litre	Per Container
30	Sharp and similar WASTE container 10 Litre	Per Container
31	Sharp and similar WASTE container 20 Litre	Per Container
32	Sharp and similar WASTE container 25 Litre	Per Container
33	Speci Bin 2.5 Litre Container	Per Container
34	Speci Bin 5 Litre Container	Per Container
35	Speci Bin 10 Litre Container	Per Container
36	Speci Bin 20 Litre Container	Per Container
37	Speci Bin 25 Litre Container	Per Container
38	50 Litre Limb Bin Container	Per Container
39	100 Litre Limb Bin Container	Per Container
40	100 Litre Light Weight Limb Bin Container	Per Container
41	Chemical Drum 25 Litre container	Per Container
42	Pharmaceutical 20 Litre Container	Per Container
43	GHCRW Wheelie Bin	Per Container
44	12 Litre Red liner (Placenta)	Per Liner
45	25 Litre Red liner	Per Liner
46	Red Liner 50 Litre @ 60 Micron	Per Liner
47	Red Liner 140 Litre @ 80 Micron	Per liner
48	240 Litre Red liner	Per Liner
49	25 Litre Corrugated Box and Lid	Per Set
50	50 Litre Corrugated Box and Lid	Per Set
51	140 Litre Corrugated Box and Lid	Per Set
52	Bio Hazard Tape	Per Roll
53	Clear Plastic Bag 140 Litre	Per Liner
54	Safety Seals Per 100	Per 100
55	Cable Ties / 100	Per 100
56	Reusable Rubber Gloves	Per Pair
57	Corrugated Box Set 140 Litre	Per Set
58	Decontamination / Disinfectant	Per Canister
59	10 Litre Pedal Bin (GHCRW)	Per Bin
60	50cm Traugurt Sharps Container	Per Container
61	80cm Traugurt Sharps Container	Per Container
62	100cm Traugurt Sharps Container	Per Container
63	1200cm Traugurt Sharps Container	Per Container

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PRICING SCHEDULE FOR THE MEDICAL WASTE

83. The following price schedule will be used as part of the SB3 when compiling the bid document:

- a. Anatomical HCRW (Human and Veterinary) R...../ Per kilogram
(Animal carcasses are excluded from this tender)
- b. Anatomical waste with formaldehyde R...../ Per kilogram
- c. Infectious Non-Anatomical HCRW R...../ Per kilogram
- d. Sharp and similar waste container (250ml) R...../ Per container
- e. Sharp and similar waste container (500ml) R...../ Per container
- f. Sharp and similar waste container (1 litre) R...../ Per container
- g. Sharp and similar waste container (2 litre) R...../ Per container
- h. Sharp and similar waste container (2,5 litre) R...../ Per container
- i. Sharp and similar waste container (5 litre) R...../ Per container
- j. Speci-Bin 5 Litre container (5 litre) R...../ Per container
- k. Sharp and similar waste container (8 litre) R...../ Per container
- l. Sharp and similar waste container (10 litre) R...../ Per container
- m. Sharp and similar waste container (25 litre) R...../ Per container
- n. Speci-Bin 25 Litre container (25 litre) R...../ Per container

84. The bidders should include within their execution plan the price of the reusable waste container and red plastic bags, Excluding the incineration / destruction of the HCRW categories. Additionally should damage occur to containers due to SAMHS negligence/theft, at what price will containers are replaced.

85. Payment will only take place after submission of the collection manifest, final destruction manifest and invoice to the relevant SAMHS Health Care Facility.

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86. All documents must be cross-referenced and correspond for verification purposes. Failure to attach manifest document to invoice will result in delay in payment from the SAMHS.

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CHEMICAL WASTE SPECIFIC REQUIREMENT

87. For the purpose of this contract the following items would be regarded as chemical waste:

- a. Flammable liquids.
- b. Flammable solids or substances.
- c. Oxidising substances.
- d. Poisonous (toxic) and Infectious substances including pesticides and empty pesticides containers.
- e. Corrosive substances.

CHEMICAL WASTE CONTAINER SPECIFICATIONS

88. The containers must be SABS approved.
89. The containers must be resistant to fire, corrosion and impact.
90. The containers must be gas tight, puncture proof and tamper proof.
91. The containers must be designed to reduce the risk of spillage and ensure that any moisture of liquid is safely contained.
92. The containers must be stackable in the unused state for effective transport and storage of empty containers.
93. The containers must close by means of a tight fitting, tamper proof lid / cap that can be sealed and / or locked.
94. The container must be identified as toxic waste and must be clearly labelled with the category (including description) as well as other suitable and applicable warning signage. (Dark Green in colour)
95. The container must be identified as flammable waste and must be double labelled with the category (including description) as well as other suitable and applicable warning signage. in accordance to SANS.

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96. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these coded numbers, or tracking numbers.

97. A maximum fill line must be printed on each container.

SUPPLY OF THE CHEMICAL WASTE CONTAINERS

98. The contractor must throughout the service period ensure that SAMHS Health Care Facilities have sufficient supply of containers.

99. The appropriate containers must be delivered by the contractor, to the official address of the ordering section, against a signed receipt from the authorised officer or other mandated person.

100. The contractor must deliver HCS containers at delivery points during weekdays between 08H00 to 15h00.

101. The containers must be delivered in a clean, non-contaminated vehicle, separate from the vehicle used for the collection of HCS Waste.

102. Where containers can be re-used, it must be cleaned at the treatment/disposal plant and delivered in a clean, dry and hygienic serviceable condition.

COLLECTION OF CONTAINERS AND THEIR STORAGE BY THE CONTRACTOR

103. The contractor must collect the HCS Waste from the facility; prior arrangements must be made with the contact person of the SAMHS Health Care Facility to collect HCRS Waste.

104. The contractor must ensure that no HCS Waste is left unattended once it has been collected and removed by the contractor from the SAMHS Health Care Facility.

105. The contractor must collect HCS Waste from the SAMHS Health Care Facilities in accordance with the collection program.

106. The contractor must notify the relevant SAMHS Health Care Facility representative telephonically, followed by written confirmation of changes to the arranged collection program at least 24 hours prior to those changes taking effect and vice versa.

107. On collection of the containers the contractor must issue a collection manifest document with the following details:

a. Date and time of collection.

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- b. Facility collected from.
- c. Tracking number.
- d. Type of HCRS waste collected.
- e. Person collecting – contractor representative.
- f. Person handing over from SAMHS Health care facility
- g. Weight/Volume of collected containers per container and tracking number as well as weight of heavy metals collected per container per tracking number.
- h. Number of containers collected (kilogram or litre).

108. The details of the person supervising the collection from the facility or appointed person must appear as follows:

- a. Force Number.
- b. Rank.
- c. Name in print.
- d. Signature.

109. The collection manifest must be issued, at the time and place of the HCS Waste collection. The collection manifest must be signed by both parties, retained by the SAMHS and filed as per SAMHS/DOD Policy.

110. Safe storage of HCS waste collected from any SAMHS Health Care Facility remains the responsibility of the contractor, until appropriately treated/disposed-off (use of such facility will be for the account of the contractor).

CHEMICAL WASTE MANAGEMENT SYSTEM

111. The contractor must, as part of the services, implement HCS Waste Management system.

112. The contractor must submit a management plan breakdown of resources and training.

113. If HCS Waste is stored, location of storage facility must be reported.

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114. The contractor must periodically supply each HCS Waste Contract Co-coordinator and SAMHS Health Care Facility Officer with the following reports:

- a. Any critical issues and emergencies to be reported to the above mentioned persons within 24 hours.
- b. The collection manifest documents to be issued to the SAMHS Health Care Facility on completion of service and signed by both parties.
- c. Destruction manifest documents to be issued on completion of treatment/disposal and issued to the SAMHS Health Care Facility within seven (7) days.
- d. Copy of collection and destruction manifest must accompany the invoice submitted.
- e. Weekly report of:
 - a. HCS Waste containers collected and not yet disposed of and reason therefore.
 - ii. HCS Waste containers rejected by contractor and reason therefore.
 - iii. Problems encountered and possible rectification actions.
 - iv. Payments outstanding for longer than 30 days per SAMHS Health Care Facility collection point.
- f. Monthly reports per SAMHS Health Care Facility collection point indicating the following:
 - vi. Type of HCS Waste.
 - vii. Number of containers per size and type for each category of waste.
 - viii. Total weight per HCS Waste categories per \SAMHS Health Care Facility collection point per month.
 - ix. Confirm the validity of certification and registration.
 - x. Training report.

115. Twice yearly (or as required) a meeting shall be held between the contractor and SAMHS Contract coordinator.

FAILURE TO COMPLY TO ALL OR PART OF THE CONDITIONS WILL INVALIDATE YOUR BID.

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116. Monthly meetings to be held for the first three (3) months thereafter quarterly (or as required) shall be held between the contractor and the Unit HCRW/appointed person at the various SAMHS Health Care Facilities.

117. Monthly meetings to be held for the first three (3) months thereafter quarterly (or as required) shall be held between the contractor and the Unit HCRW/appointed person at the various SAMHS Health Care Facilities.

118. In the event that either party requires a meeting in addition to the regular meetings, (unless otherwise agreed) must convene such meeting at least 2 weeks prior by means of written notice to the other party.

119. The contractor facilities must be open to inspections with regards to HCS Waste management at any time by a SAMHS official. On inspection of the premises the contractor must submit all required permits and certificates as required by legislation.

120. The contractor must provide a copy of HCR (Hazardous Chemical Risk) management system for the duration of the contract at own expense. (Submit a detailed management plan with complete training program). (Failure to comply with this will invalidate the bid).

CHEMICAL WASTE PRICING SCHEDULE

121. The following pricing schedule would be used for the SB3 document while compiling the bid document.

- a. Flammable Liquids: Low flashpoint group of liquids: Flashpoint below – 18°C
R...../ Per litre
- b. Flashpoint of 18° C up to, but not including 23°C
R...../ Per litre
- c. Flammable Liquids: High flashpoint group of liquids with a flashpoint of 23°C upto and including 61° C Flammable solids or substances: Flammable solids
R...../ Per litre
- d. Flammable solids or substances: Flammable solids
R..... / Per kg
- e. Flammable solids or substances: Flammable solids liable to spontaneous combustion
R...../Per kg

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- f. Flammable solids or substances: Flammable solids that emit flammable gases when in contact with water

R...../Per kg

- g. Oxidising substances: Oxidising agents R...../Per kg

- h. Oxidising substances: Oxidising agents R...../ Per litre

- i. Oxidising substances: Organic peroxides R...../Per kg

- j. Oxidising substances: Organic peroxides R...../ Per litre

- k. Poisonous (Toxic) and infectious substance: Toxic substances
R...../ Per litre

- l. Poisonous (Toxic) and infectious substance: Infectious substance
R...../ Per litre

- m. Corrosive substances R...../ Per litre

122. As part of the execution plan the bidders should include the price of the reusable Waste Container Excluding the Incinerator / Destruction of the HCS WASTE. Also included should be the price for any damaged containers that can be proved to be SAMHS negligence.

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PHARMACEUTICAL WASTE SPECIFIC REQUIREMENTS

123. For the purpose of this contract Pharmaceutical waste will include the following:

- a. Halogens (Anaesthetic gases such as Halothane).
- b. Antineoplastic (Cytotoxic).
- c. Heavy metals.
- d. Aerosol Canisters.
- e. Pharmaceuticals.
 - i. Controlled substances.
 - ii. Anti-Infective drugs.
 - iii. Antiseptics and Disinfectants.
 - iv. Solids, Semi solids, powders, suppositories, creams / ointments.
 - v. Liquids – solutions, suspensions, syrups, ampoules, vials etc

PHARMACEUTICAL WASTE CONTAINER SPECIFICATIONS

124. The contractor must provide pharmaceutical containers (green) that comply to the **SABS Code 0248 of 1993** and SANS 10248 and in accordance with the attached specifications as in Section A: Specifications.

125. The containers must be rigid, puncture proof and tamper proof.

126. The containers must be designed to reduce the risk of spillage and ensure that any moisture of liquid is safely contained.

127. The containers must be stackable in the unassembled state for effective transport and storage of empty containers.

128. The containers must be stackable in the assembled state and preferable in modular fashion for the different sizes of containers to allow for effective storage and transport of full containers.

129. The containers must close by means of a tight fitting, tamper proof, snap-on lid that can be sealed and locked.

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130. The container must include suitable warning signage, the international biohazards symbol and relevant UN codes as recommended by the World Health Organisation, together with the text "Pharmaceutical Waste for Destruction" or similar text in clear readable letters.

131. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these bar coded numbers.

132. The containers must be re-usable.

133. The containers must be SABs approved, and according to Occupational Health and Safety regulations.

134. A maximum fill line must be printed on each container.

135. The contractor must throughout the service period ensure that SAMHS Health Care Facilities have sufficient supply of pharmaceutical containers and liners.

136. The pharmaceutical containers must be delivered by the contractor, to one collection point at each indicated SAMHS Health Care Facility, against a signed receipt from the Unit pharmaceutical waste officer or other mandated person.

137. The contractor must deliver pharmaceutical waste containers at delivery points during weekdays between 08H00 to 15h00 at each collection / delivery point. Prior arrangements must be made with the Officer Commanding of the SAMHS Facility to collect Pharmaceutical Waste.

138. The cleaning of the re-usable pharmaceutical containers is the responsibility of the contractor and not SAMHS Health Care Facilities.

139. The unused pharmaceutical containers must be delivered in a clean, non-contaminated vehicle, separate from the vehicle used for the collection of Pharmaceutical Waste.

WASTE CONTAINER FOR PHARMACEUTICAL GLASS SHARPS

140. There must be no metal objects as part of the sharps containers.

141. The sharps containers must be stackable in the unassembled state for effective transport and storage of empty containers.

142. The sharps containers must be stackable in the assembled state and preferable in modular fashion for the different sizes of containers to allow for effective storage and transport of full containers.

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143. The lid of the sharps container must be tight fitting, leak proof, tamper proof.
144. Once the lid / secondary lid is locked it must not be possible to re-open.
145. A secondary lid must seal the top loading section of the sharps container.
146. A label must be so located on the sharps containers as to be clearly visible when stacked with other packaging.
147. The sharps container must include suitable warning signage, the international biohazards symbol and relevant UN codes as recommended by the World Health Organisation, together with the text "Pharmaceutical Glass Sharps" or similar text in clear readable letters.
148. Each container must be individually coded with a single use; unique serial number and the containers must be traceable according to these bar coded numbers.
149. A maximum fill line must be printed on each container.
150. Colour coding for Pharmaceutical Glass Sharps should preferably be brown or alternatively yellow sharps clearly labelled PHARMACEUTICALS (Indicate colour available).

COLLECTION OF THE PHARMACEUTICAL WASTE

151. The contractor must collect the Pharmaceutical Waste from the Pharmaceutical Waste collection point at each SAMHS Facility as negotiated.
152. The contractor must submit a list to the Unit HCRW Co-ordinator of all pharmaceutical waste collection points agreed upon with the SAMHS Health Care Facilities, no later than 2 weeks before commencement of services dates.
153. The contractor must ensure that no Pharmaceutical Waste is left unattended once it has been collected and removed by the contractor from the SAMHS Health Care Facility.
154. The contractor must collect Pharmaceutical Waste from the SAMHS Health Care Facilities in accordance with the collection program.
155. The contractor must notify the relevant SAMHS Health Care Facility representative, telephonically followed by written correspondence of changes to the collection program, 48 hours prior to those changes taking effect and vice versa.

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156. On collection of the containers the contractor must issue a collection manifest document with the following details as well as any additional detail required by legislation:

- a. Date and time of collection.
- b. Facility collected from.
- c. Collected containers bar code/number with type (volume / size) of container.
- d. Type of Pharmaceutical Waste collected.
- e. Name of person collecting the waste.
- f. Name of the person at the SAMHS Health Care Facility handing over the waste.
- g. Details of the registered pharmacist supervising collection from the facility or appointed person must appear as follows:
 - (a) Force number.
 - (b) Rank.
 - (c) Name in Print.
 - (d) Signature.
- h. Weight of collected containers per container bar code (if available).
- i. Amount collected in kg.
- j. The collection manifest must be issued, at the time and place of the Pharmaceutical Waste collection. A copy of the collection manifest signed by both parties must be submitted to the pharmacist and Unit HCRW Co-ordinator before the contractor leaves the SAMHS Health Care Facility.

PHARMACEUTICAL WASTE MANAGEMENT SYSTEM

157. The contractor must, as part of the services, implement a Pharmaceutical Waste Management system.

158. The contractor must supply each Pharmacist and SAMHS Contract Co-ordinator and SAMHS Health Care Facility Officer with the following reports:

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- a. Report regarding any critical issues and emergencies to be reported to the above-mentioned persons within 24 hours.
- b. Manifest document to be issued on collection to the Pharmacist at each SAMHS Health Care Facility as negotiated.
- c. Weekly report of:
 - i. Pharmaceutical Waste containers collected and not yet disposed of and reason therefore.
 - ii. Pharmaceutical Waste containers rejected by contractor and reason therefore.
 - iii. Problems encountered and possible rectification actions.
- d. Payments outstanding for longer than 30 days per SAMHS Health Care Facility collection point.
- e. Monthly reports per SAMHS Health Care Facility collection point indicating the following:
 - i. Type of Pharmaceutical Waste.
 - ii. Number of containers per size.
 - iii. Total weight per Pharmaceutical Waste categories per SAMHS Health Care Facility collection point per month.
 - iv. Certification that the Pharmaceutical Waste residue has been disposed of in an approved landfill by the relevant local authority.
 - v. Training report.
- f. Twice yearly (or as required) a meeting shall be held between the contractor and SAMHS Contract Co-ordinator.
- g. Six monthly meetings to be held (or as required) between the contractor and the Pharmacist and Unit HCRW Co-ordinator at the various SAMHS Health Care Facilities.

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- h. In the event that either party requires a meeting in addition to the regular meetings, (unless otherwise agreed) must convene such meeting at least 2 weeks prior by means of written notice to the other party.
- i. The contractor must be open to inspections with regards to Pharmaceutical Waste management at any time by the SAMHS. On inspection of the premises the contractor must submit all required permits and certificates as required by legislation.

PRICING SCHEDULE FOR THE PHARMACEUTICAL WASTE

159. The following pricing schedule would be used to compile an SBD3 during the compilation of the entire bid document:

- a. Halogens (anaesthetic gases e.g. Halothane) R...../Per kilogram
- b. Anti-Neoplastic (cytotoxic) R...../Per kilogram
- c. Heavy metals R...../Per kilogram
- d. Aerosol canisters R...../Per kilogram
- e. Pharmaceuticals: Controlled substances R...../Per kilogram
- f. Pharmaceuticals: Anti-infective drugs R...../Per kilogram
- g. Pharmaceuticals: Antiseptics and disinfectants R...../Per kilogram
- h. Pharmaceuticals: Solids, semi solids, powders, suppositories, creams / ointments R...../Per kilogram
- i. Pharmaceuticals: Liquids – solutions, suspensions, syrups, ampoules, vials R...../Per kilogram
- j. Sharp and similar waste container (5 litre) R...../ Per container
- k. Sharp and similar waste container (8 litre) R...../ Per container

160. As part of the execution plan the bidders are required to submit a price for the reusable Waste container. Excluding the incineration/destruction of the pharmaceutical waste.

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COLLECTION POINTS OF THE HEALTH CARE RISK WASTE

GAUTENG PROVINCE COORDINATORS AND COLLECTION POINTS

1. 1 Military Hospital – Thaba Tshwane, Pretoria
 - a. Contact person : Infection Control Sister
 - b. Telephone : (012) 314 0083
 - c. Fax : (012) 314 0757
 - d. Cell :
2. Institute of Aviation Medicine – Pretoria
 - a. Contact person : Col M.K. Ndaba
 - b. Telephone : (012) 664 5954
 - c. Fax : (012) 664 5963
 - d. Cell :
3. Area Military Health Unit Gauteng Province
 - a. Contact Person : WO1 Z.A. Williams
 - b. Telephone : 012-319 3146
 - c. Fax : 012-319 3101
 - d. Cell :
4. Regional Occupational Health and Safety Centre Thaba Tshwane
 - a. Contact Person : Lt Col K. Davies
 - b. Telephone : 012-312 4752
 - c. Fax : 012-312 4950
 - d. Cell :
5. Mobile Military Health Formation HQ

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- a. Contact person : Lt Col S.S. Seshoka
- b. Telephone : 012 671 5297
- c. Fax : 012 671 5465
- d. Cell : 072 691 3751

6. 6 Medical Battalion Group

- a. Contact person : Lt Col B.M. Mphetane
- b. Telephone : 011 973 9618
- c. Fax : 011 973 9625
- d. Cell : 079 357 9909

7. 7 Medical Battalion Group

- a. Contact person : Col M.Z. Mdutywa
- b. Telephone : 012 671 6814
- c. Fax : 012 671 6848
- d. Cell : 061 314 3570

8. 8 Medical Battalion Group

- a. Contact person : Col A.L. Moremi
- b. Telephone : (012) 355-4578
- c. Fax : (012) 355 4684
- d. Cell :

9. Areas to be served in Gauteng other than the ones above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and be aware that a single municipal area may have multiple collection points.

- a. Thaba Tshwane (Multiple points within this area)
- b. Air Force Base Waterkloof

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- c. Waterkloof (Defence Headquarters)
- d. Pretoria City (Multiple collection points)
- e. Doornkop (Lenz Sickbay)
- f. Dunnottar
- g. Heidelberg
- h. Kempton Park
- i. Lenasia and Hospice
- j. Murray Hill
- k. Rietondale
- l. Lyttelton (68 Air School Sickbay)
- m. Wallmansthal
- n. Wonderboom

WESTERN CAPE PROVINCE COORDINATORS AND COLLECTION POINTS

1. 2 Military Hospital

- a. Contact person : Capt D.L. Moreira
- b. Telephone : (021) 799 6266
- c. Fax : (021) 799 6230
- d. Cell : 082 373 3934

2. Institute of Maritime Medicine

- a. Contact person : Capt D.L. Moreira
- b. Telephone : (021) 799 6266
- c. Fax : (021) 799 6230

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d. Cell : 082 373 3934

3. 3 Medical Battalion Group

a. Contact person : Lt Col G.J. Speelman

b. Telephone : 021 592 3271

c. Fax : 021 591 0333

d. Cell : 074 359 2967

4. Area Military Health Unit Western Cape

a. Contact Person : Maj M.Q. Patience

b. Telephone : 021 799 6370

c. Fax : 021 799 6817

d. Cell : 083 301 8885

5. Regional Occupational Health and Safety Centre

a. Contact Person : Maj C. Dante

b. Telephone : 021-787 3919

c. Fax : 021-787 3115

d. Cell : 082 717 9665

6. Areas to be served other than the ones above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and also be aware that a single municipal area may have multiple collection points.

a. 2 Military Hospital (Wynberg)

b. Bredasdorp

c. Eersterivier

d. George

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- e. Gordons bay
- f. Langebaan
- g. Langebaanweg
- h. Wingfield
- i. AMHU WC HQ
- j. Oudtshoorn
- k. Saldanha bay
- l. Youngsfield
- m. Ysterplaat
- n. Simons Town

FREE STATE PROVINCE COORDINATORS AND COLLECTION POINTS

1. 3 Military Hospital.
 - a. Contact Person : Infection Control Sister
 - b. Telephone : (051) 402 1798
 - c. Fax : (051) 402 1810
 - d. Cell :
2. Area Military Health Unit Free State
 - a. Contact Person : WO1 V. Blignaut
 - b. Telephone : 051 – 402 1925
 - c. Fax : 051 – 402 1384
 - d. Cell : 072 929 1451
3. Regional Occupational Health and Safety Centre Bloemfontein
 - a. Contact Person :

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- b. Telephone : 051-402 2066
- c. Fax : 051-4022058
- d. Cell :

4. Areas to be served other than the ones above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and also be aware that a single municipal area may have multiple collection points.

- a. Bloemfontein (Tempe Military Base) – Multiple points
- b. Air Force Base Bloemspruit (Next to King Fisher Airport)
- c. Bethlehem
- d. Kroonstad

KWA-ZULU NATAL COORDINATORS AND COLLECTION POINTS

1. Area Military Health Unit Kwa-Zulu Natal

- a. Contact person : Lt Col B. Smith
- b. Telephone: : 031 4511919
- c. Fax : 031 451 1929
- d. Cell : 082 8752940

2. Regional Occupational Health and Safety Centre Durban

- a. Contact Person : Maj P.R Rasen
- b. Telephone : 031 451 1047/1046
- c. Fax : 031 451 1047
- d. Cell : 082 4625654

3. 1 Medical Battalion Group

- a. Contact person : Lt Col A.B. Mlambo

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- b. Telephone : 031 451 0120
- c. Fax : 031 838 1180
- d. Cell : 083 882 3990

4. Areas to be served other than the ones above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and also be aware that a single municipal area may have multiple collection points

- a. Air Force Base (Durban)
- b. Bluff
- c. Occupational Health and safety Centre Durban
- d. Durban (Dental)
- e. Durban Health Clinic
- f. Ladysmith
- g. Mtubatuba
- h. Pietermaritzburg
- i. Pongola
- j. Ndumo
- k. Salisbury Island (Naval Base)

NORTH WEST PROVINCE COORDINATORS AND COLLECTION POINTS

1. Military Veterinary Institute

- i. Contact person : Col P. van der Merwe
- j. Telephone : (018) 289 3098
- k. Fax : (018) 289 3096
- l. Cell :

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2. Area Military Health Unit North West

- a. Contact Person : Col K.G. Kegakilwe
- b. Telephone : 018 289 1300/3001/1300
- c. Fax : 018 289 1142/1140
- d. Cell :

3. Areas to be served other than the ones above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and also be aware that a single municipal area may have multiple collection points

- a. 4 Artillery Regiment – (Just out of Potchefstroom)
- b. Mamkwe
- c. Military Veterinary Institute – Potchefstroom
- d. Molopo
- e. Potchefstroom (Polyclinic and Military Base Hospital)
- f. Zeerust

LIMPOPO PROVINCE COORDINATORS AND COLLECTION POINTS

1. Area Military Health Unit Limpopo.

- a. Contact Person : Major Raphiri
- b. Telephone Number :015 299 3119
- c. Fax :015 299 3220
- d. Cell Number :078 543 5565

2. Regional Occupational Health and Safety Centre Polokwane

- a. Contact Person :Lt Col Sekgobela
- b. Telephone Number :015 299 3570/1

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c. Fax :015 299 3577 or 015 299 3220

d. Cell Number :082 556 8634

3. Areas to be served other than the ones above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and also be aware that a single municipal area may have multiple collection points

- a. Roedtan
- b. Hoedspruit
- c. Ellisras (Lephalale)
- d. Makhado (Louis Trichardt)
- e. Messina
- f. Phalaborwa
- g. Polokwane (Pietersburg)
- h. Occupational Health and safety Centre Polokwane
- i. Vuvani

NORTHERN CAPE COORDINATORS AND COLLECTION POINTS

1. Area Military Health Unit Northern Cape

- a. Contact person : Lt Col A. Fraipont/ WO1 Johannes
- b. Telephone : 053 830-3091/3334/3074
- c. Fax : 053 830 3169
- d. Cell : 082 3398006

2. Areas to be served other than the one above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and also be aware that a single municipal area may have multiple collection points.

- a. 10 AA Regiment (temporary closed)

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- b. Army Battle School – Lohathla MBH
- c. De Aar Sickbay (School of Ammunition)
- d. Jan Kempdorp Sickbay (93 Ammo Depot)
- e. Kimberley Sickbay (ASB Kimberley)
- f. Midlands Sickbay (3 SAI Bn)
- g. Upington Sickbay (8 SAI Mech Bn)

MPUMALANGA PROVINCE COORDINATORS AND COLLECTION POINTS

1. Area Military Health Unit Mpumalanga

- a. Contact person : Col P.I. Ngomane
- b. Telephone : 013 756 2400/2401
- c. Fax : 013 756 2166/2404
- d. Cell :

2. Areas to be served other than the ones above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and also be aware that a single municipal area may have multiple collection points

- a. Camdon
- b. Middelburg
- c. Nelspruit

EASTERN CAPE COORDINATORS AND COLLECTION POINTS

1. Area Military Health Unit Eastern Cape

- a. Contact Person : Lt Col S.Y. Senokwanyana

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- b. Telephone : 041 505 1057/1048
- c. Fax : 041 581 1257
- d. Cell :

2. Areas to be served other than the ones above are listed below. Take note that these are municipal areas and the exact addresses would be made available to the successful bidder and also be aware that a single municipal area may have multiple collection points.

- a. East London
- b. Grahamstown
- c. Port Elizabeth
- d. Queenstown
- e. Umtata

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