



SOUTH AFRICAN BROADCASTING SABC SOC LIMITED

("the SABC")

ANNEXURE A

REQUEST FOR PROPOSAL/BID (RFP) NUMBER: RFP/LOG/2021/51

RFP TITLE: PROVISION OF CLEANING, HYGIENE AND PEST CONTROL SERVICES AT SABC OFFICES IN FREE STATE FOR A PERIOD OF FIVE (5) YEARS

COSTING MODEL – TO BE COMPLETED BY ALL BIDDERS

1. CLEANING CONSUMABLES

CONSUMABLES DESCRIPTION	TOTAL QTY	UNIT PRICE	TOTAL COST
Multi-purpose cleaner 25L (per month)	1		
Multi-purpose bleach 10L (per month)	1		
Mister min 750ml (per month)	12		
Microfibre cloth (4-Color coded) per area (per month)	24		
Chamois Cloth Drying Towel (16 per year)	24		
Tyre, Trim Rejuvenator & Dash shine (per month) 5L per month	1		
Double ply toilet paper 27 bales (48 rolls per bale) p/m	10bales		
Toilet bowl cleaner 10L (per month)	1		
Urinal mat (anti-splash) 14 (per month)	14		
Heavy duty PVC gloves (15 per quarter)	8		
Window Cleaning squeegees (per quarter)	4		

Window liquid 5L (per quarter)	1		
Mops (Color coded) Blue (Passages) (per month)	5		
Mops (Color coded) Red (Toilets) (per month)	4		
Single and double buckets for passages and toilet per contract period	4		
Single and double buckets Car wash bay per contract period)	2		
3-Piece wet floor sign (per contract period)	4		
Short handle scrubbing brush (per contract period)	4		
Dust masks SABS approved (15 per month)	20		
Heavy Refuse bags 60L (per month)	20		
Hand pink soap 1L valve (per month)	20		
Hand towel paper rolls 25(per month)	25		
SHE Tablet per month	13		
Care seat sanitiser per month	17		
Aerosol fragrances 100ml (per month)	36		
SHE BIN liners per month	13		
Caps for water bottles per month	100		
Pest Control:			
Bait box tamper per monthly	50		
Ant treatment whole building per year	12		

Rodent and cockroaches per year	12		
Fumigation quarterly	4		
Ablution deep cleaning per year	12		
Add other costs provisions:			
Annual Escalation rate @ (%)			
Provision for Profit @ (%)			
Total cost of consumables & provision for profit Excl. VAT			
Value Added Tax			
Total cost of consumables & provision for profit Incl. VAT:			

2. CLEANING EQUIPMENTS

<i>PRICING PER EQUIPMENT DESCRIPTION</i>	<i>TOTAL QUANTITY</i>	<i>UNIT PRICE</i>	<i>TOTAL COST</i>
Low noise industrial Vacuum cleaners for carpet floors 20L	6		
Wet & dry vacuum cleaners (80L) as and when required	1		
Scrubbing machine 1500w with Buffing accessories as and when required	1		
Polishing machine 1500w for vinyl floors as and when required	1		
Pressure cleaner 150 bar with hoses + Nozzles	1		
Paved area manual sweeper 40L	1		
Other Equipment:			
Step Ladders 8ft as and when required	1		
Step Ladders 2.4m as and when required	1		
Fall arrest belting	2		

Leaves blower	1		
Water coolers	8		
Empty sterilised water bottles 25L per 15 days	8		
Fragrance holder per contract period	13		
Soap holder per contract period	17		
Hand paper towel holder per contract period	17		
Toilet paper roll holder per contract period	25		
Care toilet seat holder per contract period	25		
SHE BIN per contract period	13		
Wall mounted hand bin per contract period	17		
1L Automatic hand sanitiser dispenser (wall mounted) per contract period	13		
Add other costs provisions:			
Annual Escalation rate @ (%)			
Provision for Profit @ (%)			

Total cost of equipment & provision for profit Excl. VAT			
Value Added Tax			
Total cost of equipment & provision for profit Incl. VAT:			

3. CLEANING PERSONNEL

Total number of cleaners (9)

<i>CLEANING PERSONNEL PRICE STRUCTURE</i>	<i>CLEANER</i>	<i>SUPERVISOR</i>	<i>TOTAL</i>
Rate per hour			
Basic Wage = Rate per hour x 8hrs x 5 days x 4.333 Weeks			
Leave and Sick leave allowance @1%			
Other Allowances (please state)			
Annual Bonus = Rate/hr x 8hrs x 5 days /12months			
Other Benefits			
a). Provident Fund @.....1,5% of salary p/m			
b). UIF + WCA + RSC + Skills Development levy @ ...1,5% of salary p/m			
c). Uniform allowance for complete PPE (safety shoes/masks/overalls/suits/gloves)			
Real Cost per Cleaner per Month			
Total cost to Company per (9) Cleaners & (0) Supervisors			

Add other costs provisions:			
Annual Statutory Increases @ (%)			
Provision for Profit @ (%)			
Total cost of labour, supervision & provision for profit excluding VAT			
Value Added Tax			
Total cost of labour, supervision & provision for profit including VAT:			

4. TOTAL COST OF CLEANING SERVICES:

TOTAL COSTING MODEL (TABLE 1 + 2 +3)	BLOEMFONTEIN	TOTAL COSTS
CONSUMABLES		
EQUIPMENT		
CLEANING PERSONNEL		
Total Annual Escalation rate (per table 1, 2 & 3) @ (%)		
Total cost of cleaning services excluding Value Added Tax		R
Value Added Tax		

Total cost of cleaning services including Value Added Tax:		R
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BIDDERS MUST STATE R 0. 00 FOR ANY ITEMS THAT THEY DO NOT PRICE