

GEORGE MUNICIPALITY



BID DOCUMENT NUMBER: PS034 OF 2021

**TENDER FOR THE APPOINTMENT OF A SPECIALIST GIPTN FACILITIES
MANAGEMENT AND SECURITY GUARDING SERVICE PROVIDER, FOR A
PERIOD OF THREE YEARS FROM DATE OF APPOINTMENT**

ENQUIRIES: Mr James Robb
GIPTN Management Unit
GEORGE
james,robb@gogeorge.org.za
(044) 801 9493

ISSUED BY:
THE CITY COUNCIL

MUNICIPALITY OF GEORGE
P O BOX 19.
GEORGE
6530

SUMMARY FOR TENDER OPENING PURPOSES – ENVELOPE 2
(To be kept inside the envelope)

NAME OF BIDDER:

SUPPLIER DATABASE NO.: MAAA

TOTAL PRICE (INCLUDING VAT)

R

PREFERENCES CLAIMED FOR:

B-BBEE Status Level of Contributor:

Preference Points Claimed:

**B-BBEE certificates submitted with the tender document MUST be VALID
ORIGINAL B-BBEE CERTIFICATES or VALID CERTIFIED COPIES OF THE B-
BBEE CERTIFICATES**

TENDER CLOSING AT 12H00 ON FRIDAY, 15 OCTOBER 2021

5. PRICING SCHEDULE

5.1 Pricing Instructions

The Pricing Schedule will form part of the second envelope and will only be opened if the tenderer has met all the pre-qualification conditions.

Note:

- The following pages are to be completed and returned by each Tenderer. These returnable documents are required for the final evaluation of the tenders.
- It is important that tenderers correctly complete, sign and return all relevant information, documents and schedules as requested.
- Failure to complete this Pricing Schedule will result in the entire tender being disqualified.
- Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT)), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the tender data.
- Show VAT payable by the employer separately as an addition to the tendered total of the prices.
- Provide rates and prices that are fixed for the duration of the contract and are only subject to adjustment in terms of an annual escalation at the start of the municipal financial year (1 July), by the Consumer Price Index for that year as published by the Central Statistical Services of South Africa. The first escalation on the rates provided will be done as from 1 July 2023.
- Rates and prices to be stated in Rand.
- The tenderer must complete the Returnable Documents in black ink.

George Municipality may decide to either implement all of the priced items, or to a lesser quantity, or only a selected number of them. For this reason, each item must be costed separately with the relevant rate.

Alternate offers may be provided by the Tenderer, but George Municipality will only consider alternate for the successful Tenderer as adjudication will be based on the Pricing Schedule below for fair comparison.

The establishment period for the provision of the Facilities Management and Guarding Services will be a maximum of 6 weeks from the appointment of the Supplier (Acceptance of the Offer) by the George Municipality (Purchaser), but the period be shorter should the Facilities Management and Guarding Services be agreed to commence earlier. Once the establishment period is complete the monthly services and costs for the services rendered will be applicable.

3.2 Bill of Quantities

Item	Description	Unit	Quantity	Rate	Amount
1.0 ESTABLISHMENT					
1.1	Set-up of Facilities Management office at the Transport Hub, including office furniture, computer with email and MS Office, printer, etc.	Lump sum	1	-	
1.2	Start-up, including recruitment of personnel or staff as required, training, setting up Facilities Management systems and processes.	Lump sum	1	-	
	Establishment of facilities				
1.3	Delivery and placement on a secure footing of the 6m office container, as specified. (no.)	No	8		
1.4	Installation of anti-climb and anti-cut fine mesh fencing to a height of 2.1m above ground with anti-climb spikes, as specified (rate per metre)	per m	120		
1.5	Installation of treated wooden pole, as specified (8 no.)	No	8		
1.6	Establishment of self-standing plastic portable flushable chemical toilet with washbasin on a concrete base (no.)	No	18		
1.7	Installation of electrical connection and alarm systems at each facility	No	8		
1.8	Installation of 1m wide pedestrian access gate within fencing as specified, anti-climb and anti-cut fine mesh fencing to a height of 2.1m above ground with anti-climb spikes.	No	3		
1.9	Installation of 5m wide vehicular sliding access gate within fencing as specified, including mechanisms and structure with anti-climb and anti-cut fine mesh fencing to a height of 2.1m above ground with anti-climb spikes.	No	2		
1.10	Installation of alarm and communication equipment in each of the temporary office container facilities as well as the Field Monitoring office at the Transport Hub.	No	9		
	SUB-TOTAL: 1.0 ESTABLISHMENT				

Item	Description	Unit	Quantity	Rate	Amount
2.0 GENERAL					
2.1	Full-time Facilities Manager for the Transport Hub and other precincts, to manage and coordinate all guarding and cleaning services, procurement and management of as-and-when required maintenance and gardening works, provision of satellite offices, inspections, regular reporting, etc. as required by Scope of Works.	month	36		
2.2	Transport costs, including for all staff, equipment and materials transport needs and any other sundry matters, including incidents around the network.	month	36		
2.3	Making copies of keys for Service Provider's own use at Transport Hub and precincts	Provisional Sum	1	5000	R 5 000,00
2.4	Administration and handling fee on (2.3) making copies of keys; including liaison, correspondence, drawing up quotation specifications, managing quotation process, evaluating and reporting, managing and handling the work done.	Percentage	R 5 000,00		
SUB-TOTAL: 2.0 GENERAL					
3.0 CAPACITY BUILDING					
3.1	Accredited training, as per approved Training and Development Plan	Provisional Sum	1	750000	R 750 000,00
3.2	Administration and handling fee on (3.1) Accredited training; including liaison, correspondence, drawing up quotation specifications, managing quotation process, evaluating and reporting, managing and handling the work done.	Percentage	R 750 000,00		
SUB-TOTAL: 3.0 CAPACITY BUILDING					
4.0 GUARDING SERVICES					
4.1	Provision of security guards as described in the scope of works including section 4.5, covering the daily operational hours required.	month / guard location	324		
4.2	Provision of security supervisor described in the scope of works including section 4.5.	month	36		
4.3	Monthly security alarm monitoring and armed response, as described.	month	36		
4.4	Ad-hoc security and guarding services as and when required, appointed through quotations process as specified.	Provisional Sum	1	300 000,00	R 300 000,00
4.5	Administration and handling fee on (4.3) Ad-hoc cleaning as and when required; including liaison, correspondence, drawing up quotation specifications, managing quotation process, evaluating and reporting, managing and handling the work done.	Percentage	R 300 000,00		
SUB-TOTAL: 4.0 GUARDING SERVICES					

Item	Description	Unit	Quantity	Rate	Amount
5.0 CLEANING SERVICES					
5.1	Regular daily and monthly cleaning of the Cradock Street Transport Hub precinct and the George Transport Hub as described in the scope of works sections 4.6 and 4.6.3.	month	36		
5.2	Quarter-yearly cleaning of the Cradock Street Transport Hub building structure, façade and signage, as described in the scope of works section 4.6.4.	month	12		
5.3	Once daily cleaning of precincts (x8) excluding the Hub, as described in the scope of works sections 4.6 and 4.6.5.	month	36		
5.4	Materials /equipment for cleaning, as described in the scope of works section 4.6.	month	36		
5.5	Cleaning of bus stop platforms with shelters (minimum 150), as per scope of works sections 4.6 and 4.6.6.	week	156		
5.6	Cleaning of bus stop platforms without shelters (minimum 250)), as per scope of works sections 4.6 and 4.6.6.	month	36		
5.7	Ad-hoc cleaning as and when required, appointed through quotations process as specified.	Provisional Sum	1	300 000,00	R 300 000,00
5.8	Administration and handling fee on (5.7) Ad-hoc cleaning as and when required; including liaison, correspondence, drawing up quotation specifications, managing quotation process, evaluating and reporting, managing and handling the work done.	Percentage	R 300 000,00		
SUB-TOTAL: 5.0 CLEANING SERVICES					
6.0 AD-HOC MINOR WORKS MAINTENANCE SERVICES					
6.1	As-and-when Minor Works Maintenance Services, appointed through quotations process as specified.	Provisional Sum	1	450000	R 450 000,00
6.2	Administration and handling fee on (6.1) As and when Minor Works Maintenance Services; including liaison, correspondence, drawing up quotation specifications, managing quotation process, evaluating and reporting, managing and handling the work done.	Percentage	R 450 000,00		
SUB-TOTAL: 6.0 AD-HOC MINOR WORKS MAINTENANCE SERVICES					

Item	Description	Unit	Quantity	Rate	Amount
7.0 AD-HOC GARDEN SERVICES					
7.1	As-and-when Garden Services, appointed through quotations process as specified.	Provisional Sum	1	200000	R 200 000,00
7.2	Administration and handling fee on (7.1) As and when Garden Services; including liaison, correspondence, drawing up quotation specifications, managing quotation process, evaluating and reporting, managing and handling the work done.	Percentage	R 200 000,00		
SUB-TOTAL: 7.0 AD-HOC GARDEN SERVICES					
8.0 SATELLITE OPERATIONAL OFFICES					
	Monthly provision and maintenance of facilities				
8.1	6m office container, as specified. (per month per unit provided)	Unit Months	288		
8.2	Self-standing plastic portable chemical flush toilet on a concrete base (per month per unit provided)	Unit Months	648		
	Removal of facilities				
8.3	Removal of the 6m office container, with installations, fittings, furniture and demolition of the footing / base.	No	8		
8.4	Removal of anti-climb and anti-cut fine mesh fencing to a height of 2.1m above ground with access gate and anti-climb spikes, as specified.	m	120		
8.5	Removal of treated wooden pole, as specified (7no.)	No	8		
8.6	Removal of self-standing plastic portable flushable chemical toilet with washbasin on a concrete base (no.)	No	18		
8.7	Removal of 1m wide pedestrian access gate within fencing as specified, anti-climb and anti-cut fine mesh fencing to a height of 2.1m above ground with anti-climb spikes.	No	3		
8.8	Removal of 5m wide vehicular sliding access gate within fencing as specified, including mechanisms and structure with anti-climb and anti-cut fine mesh fencing to a height of 2.1m above ground with anti-climb spikes.	No	4		
SUB-TOTAL: 8.0 SATELLITE OPERATIONAL OFFICES					

	Description				Amount
SUMMARY					
	SUB-TOTAL: 1.0 ESTABLISHMENT				
	SUB-TOTAL: 2.0 GENERAL				
	SUB-TOTAL: 3.0 CAPACITY BUILDING				
	SUB-TOTAL: 4.0 GUARDING SERVICES				
	SUB-TOTAL: 5.0 CLEANING SERVICES				
	SUB-TOTAL: 6.0 AD-HOC MINOR WORKS MAINTENANCE SERVICES				
	SUB-TOTAL: 7.0 AD-HOC GARDEN SERVICES				
	SUB-TOTAL: 8.0 SATELLITE OPERATIONAL OFFICES				
	Total, excluding VAT				
	Add: VAT (15%)				
	TOTAL (including VAT)				

OFFER TO BE VALID FOR 180 DAYS.

All rates are subject to an annual escalation at the start of the municipal financial year (1 July), by the Consumer Price Index for that year as published by the Central Statistical Services of South Africa. The first escalation on the rates provided will be done as from 1 July 2023.

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THE TENDER OFFER

I/We Mr/Mrs/Messrs _____ duly assigned to represent the service provider (Supplier) for the purpose of this tender, hereby tender to supply all or any of the goods and/or render all or any of the services described in the attached documents to the George Municipality / Purchaser on the terms and conditions stipulated in this tender and in accordance with the specifications stipulated in the tender documents (which shall be taken as part of, and incorporated into this tender – including the tender specifications and returnable documentation, General Conditions of Contract, Special Conditions of Contract and Scope of Work) **at the price/s reflected in the Pricing Schedule.**

THE OFFERED TOTAL (INCLUDING VAT) IS:

.....

..... rand (in words); R..... (in figures).

I/we agree that this offer shall remain valid for a period of **180 days** commencing from the closing date and time of this tender.

I/we further agree that:

This tender and its acceptance shall be subject to the terms and conditions contained in the George Municipality's Supply Chain Management Policy;

If I/we withdraw my/our tender within the period for which I/we have agreed that the tender shall remain open for acceptance, or fail to fulfill the contract when called upon to do so, the George Municipality may, without prejudice to its other rights, agree to the withdrawal of my/our tender or cancel the contract that may have been entered into between me/us and the George Municipality and I/we will then pay to the George Municipality any additional expense incurred by the George Municipality having either to accept any less favorable tender or, if fresh tenders have to be invited, the additional expenditure incurred by the invitation by the invitation of fresh tenders and by the subsequent acceptance of any less favorable tender; the George Municipality shall also have the right to recover such additional expenditure by set-off against moneys which may be due or become due to me/us under this or any other tender or contract or against any guarantee or deposit that may have been furnished by me/us or on my/our behalf for the due fulfillment of this or any other tender or contract and pending the ascertainment of the amount of such additional expenditure or retain such moneys, guarantee or deposit as security for any loss the George Municipality may sustain by reason of my/our default;

If my/our tender is accepted the acceptance may be communicated to me/us by letter or order by certified mail or registered mail. Such posting shall be deemed to be proper service of such notice with effect from the date of posting/dispatch of such notice;

The law of the Republic of South Africa shall govern the contract created by the acceptance of my/our tender and that I/we choose domicilium citandi et executandi in the Republic of South Africa, where any and all legal notices may be served at (full street address on this place):

Physical Address: _____

I/we furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our tender; that the price(s) and rate(s) tendered cover all the work/item(s) specified in the tender documents and that the price(s) and rate(s) cover all my/our obligations under a resulting contract and that I/we accept that any mistakes regarding price(s) and calculations will be at my/our own risk.

I/we hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me/us under this agreement as the Principal(s) liable for the due fulfillment of this contract.

I/we agree that any action arising from this contract may in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence or judgement which may be pronounced against me/us as a result of such action.

I/we declare that I/we have participation / no participation in the submission of any other offer for the supplies/services described in the attached documents. If in the affirmative, state name(s) of tenders involved.

Name: _____

Signature: _____

Date: _____

This form must be completed and signed to be considered provisionally responsive.

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ACCEPTANCE

By signing this part of the form of offer and acceptance, the employer identified below accepts the supplier's offer. In consideration thereof, the employer shall pay the supplier the amount due in accordance with the conditions identified in the tender data. Acceptance of the supplier's offer shall form an agreement between the employer and the supplier upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the supplier receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the supplier within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Name: **MR STEVEN ERASMUS**

Signature: _____

Capacity: **DIRECTOR: PROTECTION SERVICES**

Date: _____

For the Employer: **GEORGE MUNICIPALITY
CIVIC CENTRE
YORK STREET
GEORGE**

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **exceed** R50 000 000 (all applicable taxes included) and therefore the **90/10** preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	90
B-BBEE STATUS LEVEL OF CONTRIBUTOR	10
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“price”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) Status level certificate issued by an authorized body or person; B-BBEE
 - 2) Affidavit as prescribed by the B-BBEE Codes of Good Practice; A sworn
 - 3) requirement prescribed in terms of the B-BBEE Act; Any other
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

- 4.2 **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT**
- 4.3 **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:
80/20 or **90/10**

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
 P_t = Price of bid under consideration
 P_{max} = Price of highest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

6. BID DECLARATION

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 7.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

8.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....
.....

9.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

9.7 MUNICIPAL INFORMATION

Municipality **where** **business** **is** **situated:**

.....

Registered Account Number:

Stand Number:.....

9.8 Total number of years the company/firm has been in business:.....

9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

SWORN AFFIDAVIT – BBBEE EXEMPTED MICRO ENTERPRISE**SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name	
Registration Number	
Enterprise Address	

3. I hereby declare under oath that:
 - The enterprise is _____ % black owned;
 - The enterprise is _____ % black woman owned;
 - Based on the management accounts and other information available on the _____ financial year, the income did not exceed R10,000,000.00 (ten million rands);
 - Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% black owned	Level One (135% B-BBEE procurement recognition)	
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	

4. The entity is an empowering supplier in terms of **the dti** Codes of Good Practice.
5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

 Commissioner of Oaths
 Signature & stamp