BUSINESS CASE FOR: PROCUREMENT PROCESS FOR WIRELESS NETWORK REFRESH AT TWENTY-FOUR (24) OFFICE OF THE CHIEF JUSTICE SITES WITH WARRANTY, MAINTENANCE AND SUPPORT FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

SUBMITTED TO	**Director:** ICT Operations	SUBMITTED BY	**Deputy Director:** Network Engineer
TO THE ATTENTION OF	Mr. Teko Mohono	POINT OF CONTACT	Mr. Bulelani Mbetye
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1. REASON FOR THE PROJECT

The Office of the Chief Justice (OCJ) is requesting the State Information Technology Agency (SITA) to facilitate the procurement process for Wireless Network Refresh at twenty-four (24) Office of the Chief Justice sites with warranty, maintenance and support for a period of thirty-six (36) months.

2. BACKGROUND

2.1 The Office of the Chief Justice was established as a national department located within the public service to support the Chief Justice as head of the Judiciary and head of the Constitutional Court. The OCJ embarked on a project for a Wi-Fi deployment with three (3) year warranty, maintenance and support. The warranty, maintenance and support came to an end in November 2024. Furthermore, the existing infrastructure has reached both End-of-Support (EoS) and End-of-Life (EoL). This poses a serious risk as the infrastructure firmware can no longer be updated or patched.

2.2 The OCJ is committed to maintaining network standards and service quality by ensuring that the infrastructure is functional, running the latest firmware updates or patches and providing secure access to OCJ systems and applications.

2.3 In light of the above, there is a need for a comprehensive refresh of the wireless network across all sites to enhance connectivity, improve security, and support the increasing demand for mobile access to judicial resources. The OCJ has invested in Huawei for Wireless Local Area Network (WLAN) at all the sites. In this regard, the OCJ is requesting the procurement of Huawei wireless infrastructure for smooth transition, ease of administration and standardization purposes.

2.4 The OCJ has a total of twenty-four (24) sites. These include High Courts, Labour Courts, Land Court, the Supreme Court of Appeal, the Constitutional Court of South Africa, and the Head Office. The sites are namely;

I. Head Office
II. Gauteng Division, Pretoria
III. Gauteng Local Division, Johannesburg
IV. Labour and Labour Appeal, Johannesburg
V. Land Court
VI. Western Cape Division, Cape Town
VII. Labour Court, Cape Town
VIII. KwaZulu-Natal Division, Pietermaritzburg
IX. KwaZulu-Natal Local Division, Durban
X. Labour Court, Durban
XI. Eastern Cape Division, Makhanda
XII. Eastern Cape Local Division, Gqeberha
XIII. Eastern Cape Local Division, Bisho
XIV. Eastern Cape Local Division, Mthatha
XV. East London Circuit Court
XVI. Limpopo Division, Polokwane
XVII. Limpopo Local Division, Thohoyandou
XVIII. Mpumalanga Division, Mbombela
XIX. Mpumalanga Local Division, Middleburg
XX. Northwest Division, Mahikeng (Mmabatho)
XXI. Northen Cape Division, Kimberley
XXII. Free State Division, Bloemfontein
XXIII. Supreme Court of Appeal
XXIV. Constitutional Court

3. BENEFITS

3.1 Successful implementation of this service will provide mobility, flexible connection, and secure access to OCJ systems. Which in turn, will enable OCJ staff to perform work duties by making use of wireless, and aligns the ICT processes with the OCJ Internal policies, Auditor General regulations, norms and standards.

3.2 Wireless Network infrastructure refresh will add a great advantage in supporting the telephone system that uses Wi-Fi connectivity. This will provide a more reliability, effectiveness, and efficiency by enabling seamless and uninterrupted communication and collaboration across the organization.

3.3 Furthermore, WLAN will allow users roam around OCJ workspace without getting disconnected from the network. This increases productivity, which is not possible with traditional/cable networks. Also, WLAN reduce cables, which can impose a safety risk, should employees trip on them.

4. COSTS

4.1 The costs for provision of this service are available and will be recovered from the Directorate: ICT Operations directorate.

5. RISKS

5.1 The use of wireless network infrastructure that has reached both EoS and EoL may result to:

I. Security risks.
II. Unstable and slow connectivity.
III. Network Unavailability.
IV. Hardware Failures.

6. IMPLEMENTATION PROGRAM

MILESTONE	DESCRIPTION
Site Assessments	Information Gathering
User Requirement Specifications (URS)	The Client must sign the URS
Proposal	Quotation for provision of the service required
Kick Off Meeting	Initial meeting of the project
Implementation	Configuration, installation, etc. of the infrastructure

Sign Off Reports	Project completion reports
Contract and the Service Level Agreement (SLA)	Contract and SLA between OCJ and SITA

7. PROJECT MANAGEMENT FRAMEWORK

PARTY RESPONSIBLE	ROLE	CONTACT INFORMATION
Ms. Refilwe Lugongolo	Deputy Director: Project Management	RLugongolo@judiciary.org.za 010 493 2551
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8. REQUIREMENTS

The Office of the Chief Justice (OCJ) is requesting the State Information Technology Agency (SITA) to facilitate the procurement process for Wireless Network Refresh at twenty-four (24) Office of the Chief Justice sites with warranty, maintenance and support for a period of thirty-six (36) months.

9. DOCUMENT APPROVALS

Signatories hereof confirm the adoption and approval of this Business Case: Requesting the State Information Technology Agency (SITA) to facilitate the procurement process for **Wireless Network Refresh at twenty-four (24) Office of the Chief Justice sites with warranty, maintenance and support for a period of thirty-six (36) months.**

Role	Name	Signature	Date
Deputy Director: Network Engineer	Mr. Bulelani Mbetye		08 May 2024
Director: ICT Operations	Mr. Teko Mohono		08 May 2024
Chief Director: ICT	Ms. Nthumeni Nengovhela		09.05.2025