

SOL PLAATJE MUNICIPALITY**MEMORANDUM**Intranet: <http://solplaatje2>**TO: Corporate Services – Operational Development****Attention : M Van Zyl****FROM: Supply Chain Management - Bid Officials****Enquiries: F. KOEN / M. TAU****Telephone: 053-8306180 / 8306160****SCU: Q041/2021/2022****Date: 22 February 2022****RE: Q041/2021/2022 – Supply and Delivery of 70 Local Government Library – Comprehensive Sets**

The above matter refers

Tender Box opened on **Tuesday 22 February 2022**

The following bids were received

No	Tenders /Quotations	CSD Registration no
1	Mohajane Legacy (Pty)Ltd	Maaa0123831
2	Ditokelo Engineering & Construction	Maaa0192839
3	Ampere Properties	Maaa1166704
4	Umonde Trading 518 CC	Maaa0103198
5	Red Apples (Pty)ltd	Maaa1051368
6		

The following bids/quotations did not comply with opening conditions

No	Tenders /Quotations NON-Compliant	Reason
	NONE	

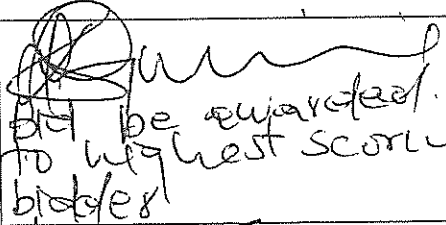
The following bids/quotations be late submissions

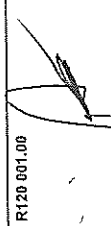
No	Tenders /Quotations NON-Compliant	Reason

Quotation Bids only: Find opening register attached for consideration for your technical report/ comments. Please take note of non-compliance where applicable.
Please submit your report/comments to the Evaluation Officer, Room 11, Supply Chain Management, Stores Complex as soon as possible.

Trusting that you will find this in order.

HANDOVER PROCEDURE

SUB – ORDINATE	DATE	NAME	SIGNATURE
BID OFFICIAL - PREPAIR	22.02.2022	F. KOEN	
BID OFFICIAL - PREPAIR	22.02.2022	T. MATHIAS	
PRE-EVALUATION OFFICER – PREVAL & SCORECARD	22.02.2022	K TAU	
RISK OFFICER - VERIFIED		M TAU	
SCM CONTRACTS MANAGEMENT ADMINISTRATOR WEEDS APPROVED Date: Sign:	1/3/22	R. Nortjé	
ACTING ACQUISITION MANAGER - RECOMMENDATION		K. Ntlangwini	 Bid be awarded to highest score bidder
GM SCM – AWARD APPROVED (QUOTES ONLY)	14/3/2022	Machelani Shirindza	 Bid awarded to the highest scoring bidder
COPY TO BID OFFICIALS – FILING PURPOSE (QUOTES ONLY)			

Bid Number: Q41-2021/2022 Evaluator Name: F. Koonj		Supply and Delivery of 70 Local Government Library Comprehensive Sets				
Description		Bidder No. 1	Bidder No. 2	Bidder No. 3	Bidder No. 4	Bidder No. 5
Item 1:		Mohajane Legacy (Pty)Ltd	Ditokelo Engineering & Construction	Ampere Properties	Umonde Trading 518 CC	Red Apples (Pty)Ltd
Compliance Criteria						
Tax Compliance Pin		Yes	Yes	Yes	Yes	Yes
Declaration of Interest Completed & Considered		Yes	Yes	Yes	Yes	Yes
Declaration of Bidders Past SCM Practices (MBD8) Completed & Considered		Yes	Yes	Yes	Yes	Yes
Certificate of Independent Bid Determination (MBD9) Completed & Considered		Yes	Yes	Yes	Yes	Yes
****Pre-Conditions, Municipal Account, PPPFA Pre-Qualifications and Other Prescribed Forms Completed & Signed		Yes	Yes	No	No	Yes
Meets Functional / Technical Requirements		Yes	Yes	Yes	Yes	Yes
Quote / Bid is Responsive		YES	YES	NO	NO	YES
Comparative Price		R 172 200.00	R 167 930.00			R 120 001.00
Lowest Bid Amount:		R 120 001.00				
90:10 or 80:20		80	-45.20	48.05	0.00	80.00
Preference Points		20				
BEE Level		1	1			1
Preference Score		20.00	20.00	0.00	0.00	20.00
Total Score		100	65.20	68.05	0.00	100.00
Highest Score		100.00	Not Restricted by Dept. or National Treasury:			
Recommended Supplier		Red Apples (Pty)Ltd				
Price		R120 001.00				
Signature of the Evaluator		 Date: 24/02/2022				
****Municipal Accounts will be treated like SARS Compliance Requirements at time of award						
65.20 Mohajane Leg		172200.00	BEE Multiplier	2	Score	0
68.05 Ditokelo Engin		167930.00	B-BEE Level	1	Score	10
0.00 Ampere Prope		0.00		2	Score	9
0.00 Umonde Tradit		0.00				

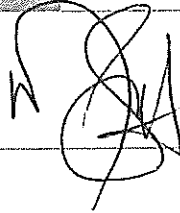
SCM CONTRACTS MANAGEMENT
 WEB QUOTE APPROVED
 Sign: _____ Date: _____

SOL PLAATJE MUNICIPALITY

 Intranet: <http://intranet>
To: GM : Supply Chain Manager
Attention: Contracts Administrator, Ms. Renee Nortje
 Tel 053-8306804

From:
Manager Organisational Development
Michelle van Zyl
Telephone: 053-8306320
Bid Reference No: Q041/2021/2022
Date: 3 March 2022
FUNCTIONALITY / TECHNICAL REPORT: EVALUATION OF BIDS
THIS REPORT MUST BE FULLY COMPLETED BY THE LINE MANAGER/PROJECT MANAGER

Bid Reference Number and Description	Q041/2021/2022 – SUPPLY AND DELIVERY OF 70 LOCAL GOVERNMENT LIBRARIES – COMPREHENSIVE SETS
Background Information • Provide all relevant background information regarding the bids received • Amount of bids received • Included information obtained through research	• On Tuesday, 22 February 2022 at 10:00 the bidding process closed. • The bid was placed on the Sol Plaatje Municipality Website. • A supplier is to supply and deliver 70 Local Government Library (Comprehensive) Sets. • Five Bids were received.
Motivation: • Provide all relevant information why the bidding process must be proceeded	• As the line manager was unable to attend the opening process, the Memorandum for the Opening Register was sent to the line manager on 1 March 2022, dated the 22 February 2022. • The bidding process appears to be fairly done with one person in attendance. • The Supply Chain staff opened and recorded all information requiring compliance.
Summary of Technical Report: • Outline your approach to the task / project if applicable • Provide the most important findings of your research or investigation • State the main outcomes, the figures, diagrams and samples where applicable	• The supplier is required to supply and deliver 70 Local Government Library (Comprehensive) Sets. • Five bids were received. • The line manager checked the bids received. • All bidders are compliant to the specifications and can be considered.
Conclusions: • Indicate which bidders should be considered and provide reasons • Indicate which bidders should not be considered and provide reasons	• All bidders are compliant to the specifications and can be considered.
Budget Information • Print out of Budget Scoa Vote number • Budget Amount • Amount Spent • Budget Amount currently available • Required Estimated Amount • IDP SER number • Grand Fund Amount • Print out/Proof of Grand Fund eg.	21122304510RAMRCZZWM R1 890 000.00 R 797 521.99 R1 092 478.01

DORA, MIG, ect	
Contract Information • Term of Contract • Required Commencement Date	12 months
AUTHORITY APPROVE	
Line Manager: Michelle van Zyl 2022/03/04	 • Signature
BTO Manager: • Date	 • Signature
SCM Manager: Machelani Shirindza • Date	• Signature



SOL PLAATJE WEBSITE NOTIFICATION - SPM REGULATION SECTION 23 (C)

PLEASE TAKE NOTE THAT THE FOLLOWING BIDDERS BEEN RECEIVED AT OPENING: 13.07.202022.02.2022

[illegible]

Quotation number: Q04/2021/2022	Opening day	Mohajane Legacy (Pty) Ltd	Doroketo Engineering & Construction	Amphere Properties	Umonde Trading 518 CC	Red Apples (Pty) Ltd
	Bidder 1	Bidder 2	Bidder 3	Bidder 4	Bidder 5	
Quotation description: Supply and Delivery of 70 Local Government Library Comprehensive Sets Line Manager: M. Van Zyl						
Compliance						
Municipal account attached (0-90 days account), rates, taxes and service charges	Applicable	Sol Plaatje Municipal account	Sol Plaatje Municipal account - Not in the name of the director or company	Sol Plaatje municipal account - Not in the name of the director or company (90 days + in arrears (R8043.59))	Sol Plaatje municipal account. See lease agreement below	
Lease agreement (valid lease agreement between the lessor and lessee)	Applicable	Lease agreement exist Lessor: Kerling Hammer Lessee: Dileketo Engineering and Construction (Pty) Ltd Date of expiry: 24.08.2022	n/a	n/a	Lease agreement exist Lessor: M. Malibela Lessee: Red Apples Date of expiry: 31.03.2025	
Lease agreement (between the lessor and lessee, who is responsible for Municipal service charges and rates & taxes)	Applicable	Lessor is responsible for municipal account	n/a	n/a	Lessor is responsible for municipal account	
CSD registration number and compliance	Applicable	Maaa1023831 - Tax Compliant	Maaa1160704 - Tax Compliant	Maaa1031198 - Tax Compliant	Maaa1051388 - Tax Compliant	
MOQ Documents verification and other						
MOB 1 - completed and signed by bidder	Yes/no	Yes	Yes	Yes	Yes	
Listing criteria completed	Yes/no	Yes	Yes	Yes	Yes	
MOB 3.1 - Pricing schedule amount	Applicable	R 172 200.00	R 107 930.00	R 134 527.34	R 199 000.00	R 120 001.00
MOB 4 - Declaration of Interest	Applicable	Completed and Signed	Completed and Signed	Completed and signed	Completed and Signed	Completed and Signed
MOB 6.1 Consolidated joint venture BBBEE attached (Applicable to Joint Ventures)	YES/NO	n/a	n/a	n/a	n/a	n/a
MOB 6.1 BBBEE certificate, EME & QSE sworn affidavits and CSD verification	60/30	Original Sworn certified affidavit - 18.02.2023	Original sworn affidavit - 22.02.2023	Original sworn affidavit - 20.12.2022	Original sworn certified affidavit - 21.02.2023	Original sworn certified - 17.02.2023
MOB 6.1 BBBEE level		1	1	1	1	1
MOB 6.1 BBBEE points		20	20	20	20	20
MOB 8 Signed by bidder and witnesses	Applicable	Yes	Yes	Yes	Yes	Yes
MOB 9 Signed by bidder and witnesses	Applicable	Yes	Yes	Yes	Yes	Yes
Comments from Risk official and Pre-evaluator						
Capacity						
Prepared by Pre-evaluation officer :	Date: 04/03/2022	F. Koen				
Assessed by Risk Official:	04.03.2022	M. Tau				
Checked by Supervisor:	12/03/22	R. Norrie				
Approved by General Manager SCM:		M. Shindza				

SUPPLY CHAIN MANAGEMENT ACQUISITION: CHECK LIST FOR OPENING OF TENDERS OR QUOTATION BIDS								
Q041/2021/2022	Closing Date	NO.1	NO.2	NO.3	NO.4	NO.5	NO.6	NO.7
Description: Supply and Delivery of 70 Local Government Library - Comprehensive Sets								
22.02.2022								
M. Van Zyl								
S								
AMOUNT BIDS/QUOTES RECEIVED:								
YES/NO								
REASONS FOR DISQUALIFICATION AT BOX OPENING								
GENERAL PRE-CONDITIONS								
MAIN SEALED ENVELOPE RECEIVED								
SUCH ENVELOPE CONTAINS A TENDER/QUOTATION DOCUMENT								
STATED TENDER/QUOTATION NUMBER OR DESCRIPTION								
COPY SUBMITTED OF ORIGINAL BID DOCUMENT								
COMPANY REGISTRATION NUMBER								
2 STAGE BIDDING PROCESS IF APPLICABLE								
DEEDS CERTIFICATE								
PRE-CONDITIONS APPLICABLE								
CSD REGISTRATION NUMBER								
CURRENT 30 DAYS MUNICIPAL ACCOUNT ATTACHED								
LEASE AGREEMENT ATTACHED (if applicable)								
JOINT VENTURE AGREEMENT SIGNED & INCLUDED (if applicable)								
CIDB REGISTRATION NUMBER (if applicable)								
BID DOCUMENT CONDITIONS APPLICABLE								
AT CLOSING DATE								
MBD 2 COMPLETED								
MBD 3.1 - PRICING SCHEDULE AMOUNT								
MBD 6.1 CONSOLIDATED JOINT VENTURE B-BBEE CERTIFICATE ATTACHED (Applicable to Joint Ventures)								
MBD 6.1 CERTIFIED BBEE CERTIFICATE: YES/NO								
SPECIAL REQUIREMENTS								
NHBRC CERTIFICATE REGISTRATION NUMBER (if applicable)								
ELECTRICAL INSTALLATION WIRING LICENCE NO (if applicable)								
SAMPLES SUBMITTED (if applicable)								
LABORATORY TEST RESULTS SUBMITTED (if applicable)								
THE ASSOCIATION OF SA TRAVEL AGENTS ASATA (if applicable)								
ANNEXURES SUBMITTED BY BID OFFICIALS AT CLOSING DATE TO PRE-EVALUATION OFFICER								
OPENING ATTENDANCE REGISTER: BIDDERS & CO-OPTED MEMBERS								
YES								
SECT 32(9)- ADVERT: WEB PUBLISHING CONFIRMATION OPENING REGISTER								
YES								

SUPPLY CHAIN MANAGEMENT ACQUISITION: CHECK LIST FOR OPENING OF TENDERS OR QUOTATION BIDS							
Q041/2021/2022	Closing Date	NO.1	NO.2	NO.3	NO.4	NO.5	NO.7
T DESCRIPTION: Supply and Delivery of 70 Local Government Library Comprehensive Sets							
LINE MANAGER:	22.02.2022	Mohajane Legacy (Pty)Ltd	Dickels Engineering & construction	Arpato Properties	Umonto Trading 518 cc	Red Applez (Pty)Ltd	
ADVERT WEBSITE	YES	yes	yes	yes	yes	yes	
ADVERT ATTACHED FOR EXTENSION OF CLOSING TIME	IF APPLICABLE	yes	yes	yes	yes	yes	
PROOF OF PAYMENTS REGISTER & ATTACHED	IF APPLICABLE	yes	yes	yes	yes	yes	
DATE ORIGINALS SUBMITTED TO PRE-EVALUATION OFFICER	22.02.2022	yes	yes	yes	yes	yes	
OPENING ATTENDED BY RISK:	YES	yes	yes	yes	yes	yes	
LATE SUBMISSION RECEIVED							
TENDER NO							
DESCRIPTION OF LATE TENDER							
BIDDERS NAME AND ADDRESS	IF AVAILABLE						
LINE MANAGER RESPONSIBLE FOR LATE TENDER							
ORIGINAL CLOSING DATE OF TENDER/QUOTE							
DATE LATE SUBMISSION RECEIVED							
BID OFFICIAL COMMENTS AT OPENING:							
COMPILED AND APPROVED	DATE	BIDS OFFICIAL 1:	BIDS OFFICIAL 2:	RISK OFFICER	APPROVED BY SUPERIOR:		
PRINT NAME:		F. KOEN	A. MATHIAS	M. TAU			
SIGNATURE:	22.02.2022						

SUPPLY CHAIN MANAGEMENT ACQUISITION: CHECK LIST FOR OPENING OF TENDERS OR QUOTATION BIDS								
Q041/2021/2022	Closing Date	NO.1	NO.2	NO.3	NO.4	NO.5	NO.6	NO.7
Description: Supply and Delivery of 70 Local Government Library - Comprehensive Sets	22.02.2022							
LINE MANAGER:	M. Van Zyl							
ADVERT WEBSITE	YES							
ADVERT ATTACHED FOR EXTENSION OF CLOSING TIME	IF APPLICABLE							
PROOF OF PAYMENTS REGISTER & ATTACHED	IF APPLICABLE							
DATE ORIGINALS SUBMITTED TO PRE-EVALUATION OFFICER	22.02.2022							
OPENING ATTENDED BY RISK:	YES							
LATE SUBMISSION RECEIVED								
TENDER NO								
DESCRIPTION OF LATE TENDER								
BIDDERS NAME AND ADDRESS	IF AVAILABLE							
LINE MANAGER RESPONSIBLE FOR LATE TENDER								
ORIGINAL CLOSING DATE OF TENDER/QUOTE								
DATE LATE SUBMISSION RECEIVED								
BID OFFICIAL COMMENTS AT OPENING:								
COMPILED AND APPROVED	DATE	BIDS OFFICIAL 1:	BIDS OFFICIAL 2:	RISK OFFICER	APPROVED BY SUPERIOR:			
PRINT NAME:	F. KOEN	A. MATHIAS	M. TAU					
SIGNATURE:	22.02.2022							

SOL PLAATJE MUNICIPALITY

ATTENDANCE REGISTER - OPENING OF BIDS/QUOTATIONS

DATE: 22.02.2022 – Q040/Q041/Q042/2021/2022

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SOL PLATJE MUNICIPALITY
SUPPLY CHAIN UNIT

2022-02-22
QUOTATIONS / KENNEDYS
OPEN / OFF OFFICIAL
SOL PLAATJE MUNICIPALITEIT

