

ADDENDUM A (8/WCED3124/23) NAME OF SUPPLIER:					SUPPLY AND DELIVER STATIONERY														
					ITEMISED PRICING SCHEDULE (Pricing to include VAT & delivery)														
					SERVICE 1 METRO DISTRICTS COMBINED INCL HEAD OFFICE AND SCHOOLS			SERVICE 2 CAPE WINELANDS EDUCATION DISTRICT AND SCHOOLS			SERVICE 3 OVERBERG EDUCATION DISTRICT AND SCHOOLS			SERVICE 4 WEST COAST EDUCATION DISTRICT AND SCHOOLS			SERVICE 5 EDEN & CENTRAL KAROO EDUCATION DISTRICT AND SCHOOLS		
NO	ITEM_NAME	UNIT OF MEASURE	COMMODITY	BRAND OFFERED	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027
1	Cash box, sturdy steel construction with removable coin tray, nickel plated, cylinder lock with 2 keys.150mm Length (a tolerance of 20mm above and below) x 110mm Width (a tolerance of 10mm above and below) x 80mm Height (a tolerance of 5mm above and below)	Each	adhesives & adhesive tape																
2	Book glue -500ml	Each	adhesives & adhesive tape																
3	Packaging tape, buff, 48mmX50m	Each	adhesives & adhesive tape																
4	Packaging tape, clear, 48mmX50m	Each	adhesives & adhesive tape																
5	Clear, transparent, adhesive tape, 12mmX33m	Each	adhesives & adhesive tape																
6	Clear, transparent, adhesive tape, 18mmX50m	Each	adhesives & adhesive tape																
7	Clear, transparent, adhesive tape, 24mmX50m	Each	adhesives & adhesive tape																
8	Dispenser, dual core, 25mm core	Each	adhesives & adhesive tape																
9	Double sided tape, 12mmX33m	Each	adhesives & adhesive tape																
10	Double sided tape, 18mmX33m	Each	adhesives & adhesive tape																
11	Double sided tape, 24mmX33m	Each	adhesives & adhesive tape																
12	Double sided tape, sellotape mounting and hanging - Blue/White (11m x 18mm x 195mm)	Each	adhesives & adhesive tape																
13	Glue stick 8 grams, clear & quick solid glue - non-toxic - solvent free	Each	adhesives & adhesive tape																
14	Glue stick 22 grams - clear & quick solid glue - non-toxic - solvent free	Each	adhesives & adhesive tape																
15	Glue stick 36 grams clear & quick solid glue - non-toxic - solvent free	Each	adhesives & adhesive tape																
16	Masking tape, 12mmX25m	Each	adhesives & adhesive tape																
17	Masking tape, 12mmX50m	Each	adhesives & adhesive tape																
18	Masking tape, 18mmX50m	Each	adhesives & adhesive tape																
19	Masking tape, 24mmX50m	Each	adhesives & adhesive tape																
20	Masking tape, 12mm X 40m	Each	adhesives & adhesive tape																
21	Masking tape, 18mm X 40m	Each	adhesives & adhesive tape																
22	Masking tape, 24mm X 40m	Each	adhesives & adhesive tape																
23	Packaging tape, buff, 48mm X 100m	Each	adhesives & adhesive tape																
24	Packaging tape, clear, 48mm X 100m	Each	adhesives & adhesive tape																
25	White craft glue non-toxic 250ml	Each	adhesives & adhesive tape																
26	White office glue non-toxic 1 litre	Each	adhesives & adhesive tape																
27	Modelling clay 6 neon colours 100g, non-toxic	Each	art & craft																
28	Modelling clay 200g 12 colours, non-toxic	Each	art & craft																
29	Modelling clay 500g - 5 colours, non-toxic	Each	art & craft																
30	Modelling clay 6 bright colours 100g non-toxic	Each	art & craft																
31	Paint brushes, hog hair, No. 1 long flat	Each	art & craft																
32	Paint brushes, hog hair, No. 10 long flat	Each	art & craft																
33	Paint brushes, hog hair, No. 11 long flat	Each	art & craft																
34	Paint brushes, hog hair, No. 12 long flat	Each	art & craft																
35	Paint brushes, hog hair, No. 2 long flat	Each	art & craft																
36	Paint brushes, hog hair, No. 3 long flat	Each	art & craft																
37	Paint brushes, hog hair, No. 4 long flat	Each	art & craft																
38	Paint brushes, hog hair, No. 5 long flat	Each	art & craft																
39	Paint brushes, hog hair, No. 6 long flat	Each	art & craft																
40	Paint brushes, hog hair, No. 7 long flat	Each	art & craft																
41	Paint brushes, hog hair, No. 8 long flat	Each	art & craft																
42	Paint brushes, hog hair, No. 9 long flat	Each	art & craft																
43	Paint brushes, hog hair, No.1 standard round with long handle	Each	art & craft																
44	Paint brushes, hog hair, No.10 standard round with long handle	Each	art & craft																
45	Paint brushes, hog hair, No.11 standard round with long handle	Each	art & craft																
46	Paint brushes, hog hair, No.12 standard round with long handle	Each	art & craft																
47	Paint brushes, hog hair, No.2 standard round with long handle	Each	art & craft																
48	Paint brushes, hog hair, No.3 standard round with long handle	Each	art & craft																
49	Paint brushes, hog hair, No.4 standard round with long handle	Each	art & craft																
50	Paint brushes, hog hair, No.5 standard round with long handle	Each	art & craft																
51	Paint brushes, hog hair, No.6 standard round with long handle	Each	art & craft																
52	Paint brushes, hog hair, No.7 standard round with long handle	Each	art & craft																
53	Paint brushes, hog hair, No.8 standard round with long handle	Each	art & craft																
54	Paint brushes, hog hair, No.9 standard round with long handle	Each	art & craft																
55	Powder paint, non-toxic, water soluble, 2kg, black	Each	art & craft																
56	Powder paint, non-toxic, water soluble, 2kg, blue	Each	art & craft																
57	Powder paint, non-toxic, water soluble, 2kg, green	Each	art & craft																
58	Powder paint, non-toxic, water soluble, 2kg, red	Each	art & craft																
59	Powder paint, non-toxic, water soluble, 2kg, white	Each	art & craft																
60	Powder paint, non-toxic, water soluble, 2kg, yellow	Each	art & craft																
61	Powder paint, non-toxic, water soluble, 500g, black	Each	art & craft																
62	Powder paint, non-toxic, water soluble, 500g, blue	Each	art & craft																
63	Powder paint, non-toxic, water soluble, 500g, green	Each	art & craft																
64	Powder paint, non-toxic, water soluble, 500g, red	Each	art & craft																

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65	Powder paint, non-toxic, water soluble, 500g, white	Each	art & craft																
66	Powder paint, non-toxic, water soluble, 500g, yellow	Each	art & craft																
67	Round oil pastels, bright assorted colours, pack of 12, no crumbling	Pack	art & craft																
68	Round oil pastels, bright assorted colours, pack of 16, no crumbling	Pack	art & craft																
69	Round oil pastels, bright assorted colours, pack of 24, no crumbling	Pack	art & craft																
70	5 to view - gummed - cash receipt book - duplicate numbered - 111mm x 280mm - 200pg	Each	books, pads & carbon																
71	A4 - 2 Quire quarter bound and thread sewn, hard cover Counter Book - Feint and Margin - 192pg,	Each	books, pads & carbon																
72	A4 - 3 Quire quarter bound and thread sewn, hard cover Counter book- Feint and Margin- 288pg,	Each	books, pads & carbon																
73	A4 - 36pg soft cover Graph Book,	Each	books, pads & carbon																
74	A4 - 48pg soft cover College Exercise Feint and Margin,	Each	books, pads & carbon																
75	A4 - 72pg soft cover College Exercise Feint and Margin,	Each	books, pads & carbon																
76	A4 - 72pg soft cover College Exercise Irish and Margin,	Each	books, pads & carbon																
77	A4 - 72pg soft cover College Exercise Unruled,	Each	books, pads & carbon																
78	A4 - 72pg soft cover College Exercise, 17mm,	Each	books, pads & carbon																
79	A4 - 72pg soft cover Nature Study - Feint and Margin,	Each	books, pads & carbon																
80	A4 - 72pg soft cover Nature Study - Irish and Margin,	Each	books, pads & carbon																
81	A4 Attendance registers - for teachers	Each	books, pads & carbon																
82	A4 - hard cover - 1 Quire Counter Book - Feint and Margin - 96pg, stitched & quarter bound,	Each	books, pads & carbon																
83	A4 - Jotter - 72pg - Feint & Margin	Each	books, pads & carbon																
84	A4 - soft cover - 32pg College Exercise Feint and Margin	Each	books, pads & carbon																
85	A4 - soft cover - 72pg Accounting Book - Ledger,	Each	books, pads & carbon																
86	A4 - soft cover - 72pg Accounting Book 8 Money Column - Cash Journal	Each	books, pads & carbon																
87	A4 - soft cover - 72pg Accounting Book 8 Money Column - Creditors Journal,	Each	books, pads & carbon																
88	A4 Exam Pads 100 sheets - Feint and margin, Ungunched,	Each	books, pads & carbon																
89	A4 Exam Pads 100 sheets, Punched, feint with margin,	Each	books, pads & carbon																
90	A4 Attendance registers (for learners)	Each	books, pads & carbon																
91	A5 - 48pg soft cover College Exercise Feint and Margin,	Each	books, pads & carbon																
92	A5 - hard cover - 96pg Manuscript Book - Feint and Margin,	Each	books, pads & carbon																
93	A5 - hard cover, 192pg Manuscript Book - Feint and Margin,	Each	books, pads & carbon																
94	A5 - - student diary - page per day - week to view - Jan to Dec soft cover	Each	books, pads & carbon																
95	A4 - Diary- page per day- hard cover	Each	diaries and planners																
96	A5 - Diary- page per day- hard cover	Each	diaries and planners																
97	A5 - soft cover - 48pg College Exercise Unruled,	Each	books, pads & carbon																
98	A5 - soft cover - 48pg - Exercise Book - 17mm ruling,	Each	books, pads & carbon																
99	A5 - soft cover - 72pg College Exercise Feint and Margin,	Each	books, pads & carbon																
100	A5 - soft cover - 72pg College Exercise Irish and Margin,	Each	books, pads & carbon																
101	A5 - soft cover - 72pg College Exercise Unruled,	Each	books, pads & carbon																
102	A1- 160GSM chart paper- assorted colours	Each	books, pads & carbon																
103	A3- 160GSM chart paper assorted colours	Each	books, pads & carbon																
104	A3- 160GSM, Paper Board, white, gloss (500 pages per ream)	Ream	books, pads & carbon																
105	A4 - 160GSM, Paper Board, white, gloss (100 pages per ream)	Ream	books, pads & carbon																
106	A4 - 160GSM, Paper Board, assorted colours (100 pages per ream)	Ream	books, pads & carbon																
107	A3 Colour paper- 80GSM, 430mm X 305mm (500 pages per ream)	Ream	books, pads & carbon																
108	High-quality carbon paper, Blue for handwriting Standard A4 size (210 x 297mm), Clean and easy to use	Pack	books, pads & carbon																
109	A4 80GSM PASTEL PAPER (Blue)(500 pages per ream)	Ream	books, pads & carbon																
110	A4 80GSM PASTEL PAPER (Black)(500 pages per ream)	Ream	books, pads & carbon																
111	A4 80GSM PASTEL PAPER (Orange) (500 pages per ream)	Ream	books, pads & carbon																
112	A4 80GSM PASTEL PAPER (Yellow) (500 pages per ream)	Ream	books, pads & carbon																
113	A4 80GSM PASTEL PAPER (Green) (500 pages per ream)	Ream	books, pads & carbon																
114	A4 80GSM PASTEL PAPER (Pink) (500 pages per ream)	Ream	books, pads & carbon																
115	A4 80GSM BRIGHT PAPER (Blue) (500 pages per ream)	Ream	books, pads & carbon																
116	A4 80GSM BRIGHT PAPER (Orange) (500 pages per ream)	Ream	books, pads & carbon																
117	A4 80GSM BRIGHT PAPER (Yellow) (500 pages per ream)	Ream	books, pads & carbon																
118	A4 80GSM BRIGHT PAPER (Green) (500 pages per ream)	Ream	books, pads & carbon																
119	A4 80GSM BRIGHT PAPER (Pink) (500 pages per ream)	Ream	books, pads & carbon																
120	A3- copy paper; 80gsm; 500 pages per ream; not the Smart Copy Brand	Ream	books, pads & carbon																
121	A3 - Student drawing board	Each	books, pads & carbon																
122	A4- clipboard hardboard - 240x380mm	Each	books, pads & carbon																
123	DISPLAY BOOK- A2 - 20 POCKET	Each	books, pads & carbon																
124	DISPLAY BOOK- A3 - 20 POCKET	Each	books, pads & carbon																
125	DISPLAY BOOK- A3 - 20 POCKET	Each	books, pads & carbon																
126	DISPLAY BOOK- A4 - 20 POCKET	Each	books, pads & carbon																

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127	DISPLAY BOOK- A4 - 30 POCKET	Each	books, pads & carbon																		
128	DISPLAY BOOK- A4 - 50 POCKET	Each	books, pads & carbon																		
129	DISPLAY BOOK- A4 - 10 POCKET	Each	Files, filing & storage																		
130	FILING POCKETS, A4, MULTI-PUNCHED PLASTIC SLEEVES TO FIT 2 AND 4-HOLE PUNCHING, 100MICRON - 100 PER PACK	Pack	Files, filing & storage																		
131	POP-UP FLAGS, 25.4X43.6MM, variety of colours	Pack	books, pads & carbon																		
132	FLAGS, 11.9X43.2MM, 4 COLOURS PER PACK.	Pack	books, pads & carbon																		
133	NOTE BOOK, SPIRAL, FEINT RULED, 210MMX148MM, 100 PAGES	Each	books, pads & carbon																		
134	Cube Refill, 90mm x 90mm, white	Each	books, pads & carbon																		
135	Cube refill, multi colours, 90mm x 90mm	Each	books, pads & carbon																		
136	DESK CUBE HOLDER, TRANSPARENT WITH RAINBOW REFILL, 90MMX90MM	Each	desktop & drawer acesories																		
137	SELF-ADHESIVE, REMOVABLE COLOURED NOTES, 73X73MM,	Pack	books, pads & carbon																		
138	SIGN HERE FLAGS, 25.4X43.6MM, 50 Flags PER HOLDER.	Pack	books, pads & carbon																		
139	Confidential Stickers (Roll of 50) 75mm X 35mm	Pack	books, pads & carbon																		
140	URGENT Sticker 14mm X 40mm, Red (Roll of 50)	Pack	books, pads & carbon																		
141	12 digit display, LCD calculator, dual power, shift back key, percentage, mark up, square root, battery operated	Each	calculators & adding machines																		
142	Basic 8 digit standard calculator , hand held , large display and large buttons, battery operated	Each	calculators & adding machines																		
143	Calculator, scientific, 12 digit Direct Algebraic Logic (DAL), 2 line display, multi-line playback, constant calculation, chain calculation, 183 functions, easy slide on hard cover - battery operated	Each	calculators & adding machines																		
144	FLASH DRIVE 16 GB, USB 3.0	Each	computer peripherals																		
145	FLASH DRIVE 32 GB, USB 3.0	Each	computer peripherals																		
146	Flash Drive 64GB, USB 3.0	Each	computer peripherals																		
147	Flash Drive 128GB, USB 3.0	Each	computer peripherals																		
148	CORNER PUNCH, ONE HOLE	Each	desktop & drawer acesories																		
149	FINGER CONES (NO.0) SMALL	Each	desktop & drawer acesories																		
150	FINGER CONES (NO.1) MEDIUM	Each	desktop & drawer acesories																		
151	FINGER CONES (NO.2) LARGE	Each	desktop & drawer acesories																		
152	FOLD BACK CLIPS, BLACK, 19MM, 12 PIECES PER BOX	BOX	desktop & drawer acesories																		
153	FOLD BACK CLIPS, BLACK, 32MM, 12 PIECES PER UNIT	Unit	desktop & drawer acesories																		
154	FOLD BACK CLIPS, BLACK, 51MM, 12 PIECES PER UNIT	Unit	desktop & drawer acesories																		
155	Stapler, Half strip light duty metal, uses 26/6 staples, 20 sheet capacity	Each	desktop & drawer acesories																		
156	Staples, Heavy duty, 1000 per box 23/10,	Each	desktop & drawer acesories																		
157	LETTER OPENER, CHROME, 17CM , ERGONOMIC HANDLE	Each	desktop & drawer acesories																		
158	Sharpener, Metal double hole , wedge shape for standard and jumbo pencils	Each	desktop & drawer acesories																		
159	Sharpener, Metal single hole, wedge shape	Each	desktop & drawer acesories																		
160	PAPER CLIPS, ASSORTED COLOURS, 50mm - 100 PER BOX	Box	desktop & drawer acesories																		
161	PAPER CLIPS, GIANT SILVER WAVY, 78mm - 50 PER BOX	Box	desktop & drawer acesories																		
162	PAPER CLIPS, LARGE GEM CLIP, 50mm -100 PER BOX	Box	desktop & drawer acesories																		
163	Paper clips, plastic coated, assorted colours, 33mm, 100 per box	Box	desktop & drawer acesories																		
164	Paper clips, plastic coated, assorted colours, 50mm, 100 per box	Box	desktop & drawer acesories																		
165	Paper clips, plastic coated, white, 33mm, 100 per box	Box	desktop & drawer acesories																		
166	Paper clips, plastic coated, white, 50mm, 100 per box	Box	desktop & drawer acesories																		
167	Paper clips, silver metal, 33mm, 100 per box	Box	desktop & drawer acesories																		
168	Paper clips, silver metal, 50mm, 100 per box	Box	desktop & drawer acesories																		
169	Sharpener, metal, transparent removable shaving tray, work surface clamp, mechanism to release pencil when sharp	Each	desktop & drawer acesories																		
170	Sharpener, plastic, one hold	Each	desktop & drawer acesories																		
171	Plastic rulers, 30cm, assorted colours shatter resistant	Each	desktop & drawer acesories																		
172	Stapler - ALL STEEL - 26/6-RANGE - STAPLES UP TO 45 SHEETS, (for office use only)	Each	desktop & drawer acesories																		
173	Punch, metal, 2 hole, with adjustable paper & margin guide, handle lock with special hard ribs, easy waste disposal, 20 sheets of 80gsm punching capacity.	Each	desktop & drawer acesories																		
174	Punch, metal, 2 hole, with adjustable paper & margin guide, handle lock with special hard ribs, easy waste disposal, 60 sheets of 80gsm punching capacity.	Each	desktop & drawer acesories																		
175	Punch, metal, mini 2 hole, with removable confetti tray, 10 sheets of 80gsm punching capacity,	Each	desktop & drawer acesories																		
176	2 Hole Heavy Duty Punch, Black, Metal, Hole size: 6mm PUNCHES through 150 sheets of paper (80gsm paper).	Each	desktop & drawer acesories																		
177	Rubber Bands no. 38, 500a	Pack	desktop & drawer acesories																		
178	Rubber Bands no. 16, 100a.	Pack	desktop & drawer acesories																		
179	Rubber Bands no. 16, 1ka.	Pack	desktop & drawer acesories																		
180	Rubber Bands no. 16, 500a.	Pack	desktop & drawer acesories																		
181	Rubber Bands no. 19, 100a.	Pack	desktop & drawer acesories																		
182	Rubber Bands no. 19, 1ka.	Pack	desktop & drawer acesories																		
183	Rubber Bands no. 19, 500a.	Pack	desktop & drawer acesories																		
184	Rubber Bands no. 32, 100a.	Pack	desktop & drawer acesories																		
185	Rubber Bands no. 32, 1ka.	Pack	desktop & drawer acesories																		
186	Rubber Bands no. 32, 500a.	Pack	desktop & drawer acesories																		
187	Rubber Bands no. 64, 100a.	Pack	desktop & drawer acesories																		
188	Rubber Bands no. 64, 1ka.	Pack	desktop & drawer acesories																		
189	Rubber Bands no. 69, 1ka.	Pack	desktop & drawer acesories																		
190	Rubber Bands no. 69, 500a.	Pack	desktop & drawer acesories																		

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191	Stainless steel school scissors 13 cm assorted colours, left Handed	Each	desktop & drawer accessories																		
192	Stainless steel school scissors 13 cm assorted colours, Right Handed	Each	desktop & drawer accessories																		
193	Stainless steel school scissors 17cm assorted colours, left handed	Each	desktop & drawer accessories																		
194	Stainless steel school scissors 17cm assorted colours, right handed	Each	desktop & drawer accessories																		
195	Stainless steel school scissors 21cm assorted colours, left handed	Each	desktop & drawer accessories																		
196	Stainless steel school scissors 21cm assorted colours, right handed	Each	desktop & drawer accessories																		
197	stainless steel school scissors, 13 cm, blunt nose, left handed	Each	desktop & drawer accessories																		
198	Plier stapler-26/6-8	Each	desktop & drawer accessories																		
199	Staple remover, metal	Each	desktop & drawer accessories																		
200	Staple remover, metal, heavy duty	Each	desktop & drawer accessories																		
201	Staple Remover equivalent to Kangaroo SR-300 All metal construction, Lifts both standard & heavy duty staples, In built clamping avoids staple kick back. Remove Staples : Up to 23/24	Each	desktop & drawer accessories																		
202	STAPLER, HEAVY DUTY, UP TO 60 SHEETS, 80GSM PAPER	Each	desktop & drawer accessories																		
203	STAPLER, GIANT 100 HEAVY DUTY, STAPELS 100 SHEETS	Each	desktop & drawer accessories																		
204	staples 26 /6, 5000 pieces per box	Each	desktop & drawer accessories																		
205	STAPLES, 10MM, 9/10 BOX OF 5000	Box	desktop & drawer accessories																		
206	STAPLES, 12MM, 9/12 BOX OF 5000	Box	desktop & drawer accessories																		
207	STAPLES, 8MM, 140/8 BOX OF 5000	Box	desktop & drawer accessories																		
208	Thumb tacks/drawing pins, 11mm, available in assorted colours, 1000cs per box	Box	desktop & drawer accessories																		
209	Colored Push Pins for Boards, 20mm, 100 Pcs	Box	desktop & drawer accessories																		
210	BUBBLE MAILER/ENVELOPE-150X210MM, SIZE 0	Each	envelopes																		
211	BUBBLE MAILER/ENVELOPE-180X260MM, SIZE 1	Each	envelopes																		
212	BUBBLE MAILER/ENVELOPE-220X260MM, SIZE 2	Each	envelopes																		
213	BUBBLE MAILER/ENVELOPE-220X330MM, SIZE 3	Each	envelopes																		
214	BUBBLE MAILER/ENVELOPE-240X330MM, SIZE 4	Each	envelopes																		
215	BUBBLE MAILER/ENVELOPE-270X360MM, SIZE 5	Each	envelopes																		
216	BUBBLE MAILER/ENVELOPE-300X440MM, SIZE 6	Each	envelopes																		
217	BUBBLE MAILER/ENVELOPE-350X470MM, SIZE 7	Each	envelopes																		
218	C4 Manila envelopes, 324mm X 229mm, (plain box of 250 self seal)	Box	envelopes																		
219	C4 Envelope, SELF-SEAL 114X166 MM, WHITE - (box of 250 self seal)	Box	envelopes																		
220	C4 Envelope, SELF-SEAL 324X229MM, WHITE, 250 Per Box - self seal	Box	envelopes																		
221	C5 Envelope, 229X162MM, BROWN 500 PER BOX - self seal	Box	envelopes																		
222	C6 Envelope, Brown, 114X162mm - (box of 500 self seal)	Box	envelopes																		
223	C4 Envelope, SELF-SEAL 324X229MM, WHITE, 250 Per Box - self seal	Box	envelopes																		
224	C5 Envelope, 229X162MM, BROWN 500 PER BOX - self seal	Box	envelopes																		
225	C6 Envelope, Brown, 114X162mm - (box of 500 self seal)	Box	envelopes																		
226	C5 Envelope, 229X162MM, WHITE, 500 PER BOX - self seal	Box	envelopes																		
227	B4 Envelope, 353X250MM - MANILLA - 250 PER BOX - self seal	Box	envelopes																		
228	A3 Envelope Self Seal, Brown	Box	envelopes																		
229	Manilla Envelopes, DLB 110mm X 220mm , Seal Easy with window, Box of 500	Box	envelopes																		
230	Manilla Envelopes, DLB, 110mm X 220mm, Seal Easy, no window, Box of 500	Box	envelopes																		
231	White Envelopes, DLB, 110mm x 220mm, seal easy, window, box of 500	Box	envelopes																		
232	COMBO BINDING ELEMENT , 6MM, ASSORTED COLOURS	Each	Files, filing & storage																		
233	COMBO BINDING ELEMENT , 10MM, ASSORTED COLOURS	Each	Files, filing & storage																		
234	COMBO BINDING ELEMENT , 12MM, ASSORTED COLOURS	Each	Files, filing & storage																		
235	COMBO BINDING ELEMENT , 16MM, ASSORTED COLOURS	Each	Files, filing & storage																		
236	COMBO BINDING ELEMENT , 20MM, ASSORTED COLOURS	Each	Files, filing & storage																		
237	COMBO BINDING ELEMENT 25MM, ASSORTED COLOURS	Each	Files, filing & storage																		
238	COMBO BINDING ELEMENT 51MM, ASSORTED COLOURS	Each	Files, filing & storage																		
239	12mm Thermal Bind Covers equivalent to G8C - Black (25 Pack)	Pack	Files, filing & storage																		
240	Thermal Bind Cover - 1 to 20 Sheet Capacity 110 Covers per box	Pack	Files, filing & storage																		
241	Thermal Bind Cover - 20 to 40 Sheet Capacity 96 Covers per box	Pack	Files, filing & storage																		
242	Thermal Bind Cover - 40 to 60 Sheet Capacity 88 Covers per box	Pack	Files, filing & storage																		
243	Thermal Bind Cover - 60 to 80 Sheet Capacity 72 Covers per box	Pack	Files, filing & storage																		
244	Thermal Bind Cover - 80 to 100 Sheet Capacity 66 Covers per box	Pack	Files, filing & storage																		
245	Thermal Bind Cover - 100 to 120 Sheet Capacity 60 Covers per box	Pack	Files, filing & storage																		
246	Thermal Bind Cover - 120 to 160 Sheet Capacity 44 Covers per box	Pack	Files, filing & storage																		
247	Thermal Bind Cover - 190 to 220 Sheet Capacity 48 Covers per box	Pack	Files, filing & storage																		
248	Thermal Bind Cover - 280 to 340 Sheet Capacity 24 Covers per box	Pack	Files, filing & storage																		
249	CREATE A COVER, 25MM, A4, 2D RING, PVC	Each	Files, filing & storage																		
250	4 DRAWER A4 DESKTOP UNIT, INCLUDES INTERCHANGEABLE PLASTIC COLOUR CLIPS, LABEL WINDOWS, BLACK AND BLUE OR WHITE AND RED	Each	Files, filing & storage																		

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NO	ITEM_NAME	UNIT OF MEASURE	COMMODITY	BRAND OFFERED	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027	Unit Cost for Year 1 1 May 2024 to 30 April 2025	Unit Cost for Year 2 1 May 2025 to 30 April 2026	Unit Cost for Year 3 1 May 2026 to 30 April 2027
251	DOCUMENT WALLET/CARRY FOLDER, A4, PLASTIC, 160 MICRON, PLASTIC STUD FASTENER, ASSORTED COLOURS	Each	Files, filing & storage																
252	A4 Document Wallet – Bright Coloured – 250gsm board similar to Bantex 3427 Smart Folder	Each	Files, filing & storage																
253	EXPANDING FILE, POLYPROPYLENE, 13 POCKETS, ASSORTED COLOURS.	Each	Files, filing & storage																
254	File fasteners metal 50's - 80mm	Box	Files, filing & storage																
255	A4 Ring Binder files, 25mm spine, PVC, assorted colours, 2 X round ring mechanism, rado cover locking, spine label holder	Each	Files, filing & storage																
256	FILING LACES, 26MM, TREASURY TAGS, NICKEL PLATED STEEL, 100 PER BOX	Box	Files, filing & storage																
257	Index divider - A4 - numbered 1 to 31 - pastel board - 160gsm - multipunched	Each	Files, filing & storage																
258	Index divider - A4 - numbered A to Z - pastel board - 160gsm - multipunched	Each	Files, filing & storage																
259	INDEX DIVIDERS, A4, 10 TAB, BRIGHT BOARD, UNIVERSAL 11 HOLE PUNCHED SPINE	Pack	Files, filing & storage																
260	INDEX DIVIDERS, A4, 1-10 TAB, COLOUR PVC, UNIVERSAL 11 HOLE PUNCHED SPINE	Pack	Files, filing & storage																
261	INDEX DIVIDERS, A4, 1-31 TAB, COLOUR PVC, UNIVERSAL 11 HOLE PUNCHED SPINE	Pack	Files, filing & storage																
262	INDEX DIVIDERS, A4, 1-5 TAB, COLOUR PVC, UNIVERSAL 11 HOLE PUNCHED SPINE	Pack	Files, filing & storage																
263	INDEX DIVIDERS, A4, 5 TAB, BRIGHT BOARD, UNIVERSAL 11 HOLE PUNCHED SPINE	Pack	Files, filing & storage																
264	INDEX DIVIDERS, A4, A-Z, COLOUR PVC, UNIVERSAL 11 HOLE PUNCHED SPINE	Each	Files, filing & storage																
265	INDEX DIVIDERS, A4, JAN-DEC, COLOUR PVC, UNIVERSAL 11 HOLE PUNCHED SPINE	Pack	Files, filing & storage																
266	INDEX DIVIDERS, A4, 10 TAB, PASTEL BOARD, UNIVERSAL 11 HOLE PUNCHED SPINE	Pack	Files, filing & storage																
267	INDEX DIVIDERS, A4, 5 TAB, PASTEL BOARD, UNIVERSAL 11 HOLE PUNCHED SPINE	Pack	Files, filing & storage																
268	LETTER TRAY AND ORGANISER, ASSORTED COLOURS	Each	Files, filing & storage																
269	FILE LEVER ARCH 80MM A4 PVC ASSORTED COLOURS	Each	Files, filing & storage																
270	LEVER ARCH FILE - A4 - POLYPROPYLENE, 75mm SPINE - ASSORTED COLOURS	Each	Files, filing & storage																
271	LEVER ARCH FILE , A4, BLACK, MOTTLE BOARD, 75MM, RADO COVER LOCKING	Each	Files, filing & storage																
272	LEVER ARCH FILE, A4, BLACK, MOTTLE BOARD, 70MM, RADO COVER LOCKING	Each	Files, filing & storage																
273	PAPER BINDERS / FASTENERS, 25MM- 100 PER BOX	Box	Files, filing & storage																
274	PAPER BINDERS / FASTENERS, 38MM- 100 PER BOX	Box	Files, filing & storage																
275	PAPER BINDERS / FASTENERS, 76MM-100 PER BOX	Box	Files, filing & storage																
276	POUCHES, A4, DOCUMENT ENVELOPES, ASSORTED COLOURS, PACK OF 12	Pack	Files, filing & storage																
277	PRESENTATION/QUOTATION FOLDER, A4, CLEAR TOPS AND COLOURED BACKING WITH WHITE SPINE FILING STRIP, ASSORTED COLOURS	Each	Files, filing & storage																
278	OPTIMA LETTER TRAY - 325X233MM.	Each	Files, filing & storage																
279	RISER SET (FOR OPTIMA LETTER TRAY), 4 PER PACK	Pack	Files, filing & storage																
280	SECRETARIAL FOLDER, A4, PVC FOLDER OPEN ON TWO SIDES, ASSORTED COLOURS, 10 PER PACK	Pack	Files, filing & storage																
281	SLIDE BINDERS, A4, ASSORTED COLOURS, 15MM	Each	Files, filing & storage																
282	SLIDE BINDERS, A4, ASSORTED COLOURS, 5MM	Each	Files, filing & storage																
283	SLIDE BINDERS, A4, ASSORTED COLOURS, 10MM	Each	Files, filing & storage																
284	LEVER ARCH FILING UNITS - BLACK, 5 SHELVES, 575mm x 375mm x 290mm	Each	Files, filing & storage																
285	SUSPENSION FILE, A4, QUALITY KRAFT BOARD WITH METAL ENCAPSULATED RODS, INCLUDED 25 TABS AND INSERTS - 25 PER BOX	Box	Files, filing & storage																
286	TRANSPARENT POLYPROPYLENE COVERS, A4 CLEAR - PACK OF 100	Pack	Files, filing & storage																
287	WALL POCKET ORGANISER, A4 DOCS, MOUNTING HARDWARE, AND POCKET LABELS INCLUDED, CLEAR, 3 TIER	Each	Files, filing & storage																
288	Blue border labels, 34mm X 74mm, pack of 24	Pack	Labels																
289	Colour code labels, 10mm diameter	Pack	Labels																
290	Colour code labels, 13mm diameter	Pack	Labels																
291	Colour code labels, 19mm diameter	Pack	Labels																
292	KEY RINGS, PLASTIC, 51 X 22MM, PVC 3,	Each	Labels																
293	LABELS - WHITE - ADHESIVE - 38.1mm X 21.2mm - PACK OF 100 A4 SHEETS	Pack	Labels																
294	LEVER ARCH LABELS - 326mmX69mm, ASSORTED COLOURS, 12 PER PACK	Pack	Labels																
295	NAME CARD HOLDER, 90MMX57MM, CLEAR PVC, PIN ON NAME BADGE WITH SAFETY PIN AND CLIP, 50 PER BOX	Box	Labels																
296	Ring reinforcements, clear, PVC, 250 pieces per box, 14mm diameter	Box	Labels																
297	Ring reinforcements, white, PVC, 250 pieces per box, 14mm diameter	Box	Labels																
298	Stais, Self adhesive 14mm , Pack of 168, multicolour	Pack	Labels																
299	White label, sheet form, sizes : (82 X 50mm = pk of 76)	Pack	Labels																
300	White label, sheet form, sizes : (75 X 38mm = pk of 120)	Pack	Labels																
301	GUILLOTINE for A4 paper, cuts up to 20 sheets with plastic base, sliding paper glide, cut length 350mm	Each	Office machines																

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302	GUILLOTINE,PAPER , A3, 30 SHEETS WITH PAPER GUIDE, METAL, 350MM BLADE	Each	Office machines																
303	A4 Black Board, 160asm, single sheets	Each	Paper & board																
304	A4 Bright boards, 160gsm, 50 sheets pack of 50, assorted colours	Pack	Paper & board																
305	A4 Pastel Boards, 160gsm 20 sheets per pad, assorted colours	Each	Paper & board																
306	A4 Double folio paper/ Fly paper 250 sheets per ream, feint & margin	Reams	Paper & board																
307	A4 Project Board, 160gsm, 20 sheets per pad, assorted colours	Each	Paper & board																
308	A4 Project Paper 80gsm, Bright clours, 50 sheets per pad	Each	Paper & board																
309	A4 Project Paper 80gsm, Pastel colours,50 sheets per pad	Each	Paper & board																
310	A4 single folio paper/fly paper 500 sheets per ream, feint & margin	Reams	Paper & board																
311	A4 single sheets paper punched 500 sheets per ream, feint & margin	Reams	Paper & board																
312	A4 single sheets paper punched 500 sheets per ream, irish & margin	Reams	Paper & board																
313	A4 Tracing Paper (pack of 30)	Pack	Paper & board																
314	A4 White Board,160asm, single sheets	Each	Paper & board																
315	Adhesive contact paper, 10mx450mm, 70 microns	Roll	Paper & board																
316	Adhesive contact paper, 2mx450mm, 70 microns	Roll	Paper & board																
317	Adhesive contact paper, 5mx450mm, 70 microns	Roll	Paper & board																
318	BACKING BOARDS (1800GSM) (GREY CHIPBOARD), PACK OF 50	Pack	Paper & board																
319	BOARD, A4, 160GSM, BOLD, ASSORTED COLOURS, 100 PER PACK	Pack	Paper & board																
320	BOARD, A4, 160GSM, PASTEL, ASSORTED COLOURS, 100 PER PACK	Pack	Paper & board																
321	BOARD, A4, 160GSM, TINTED, ASSORTED COLOURS	Each	Paper & board																
322	BOARD, A4, 200GSM, TINTED, ASSORTED COLOURS	Each	Paper & board																
323	Posterboard-Tokai 200a A3- (Blue)	ream	Paper & board																
324	Posterboard-Tokai 200a A3- (Green)	ream	Paper & board																
325	Posterboard-Tokai 200a A3- (Yellow)	ream	Paper & board																
326	Posterboard-Tokai 200a A3- (Pink)	ream	Paper & board																
327	BOARD, A4, 240GSM, TINTED, ASSORTED COLOURS	Each	Paper & board																
328	Newsprint Paper -A1- 500 sheets	Each	Paper & board																
329	Wrapping paper brown kraft rolls 480mm x 3m	Each	Paper & board																
330	BINDING COVER ACETATE SHEET A4 210MMX297MM CLEAR 200 MICRON	Pack	Presentation, planning, conference																
331	Flip Chart and Whiteboard stand 640mm Width (a tolerance of 40mm above and below) X 1000mm Height (a tolerance of 80mm above and below) non magnetic surface	Each	presentation, planning, conference																
332	Flip Chart and Whiteboard stand 640mm Width (a tolerance of 40mm above and below) X 1000mm Height (a tolerance of 80mm above and below) magnetic surface	Each	presentation, planning, conference																
333	Flip chart pad , 40 sheets punched, 60gsm Bond, 860 x 610mm	Each	presentation, planning, conference																
334	Flip chart pad A1, Bond paper 50, 590 x 840mm, Perforated and punched	Each	presentation, planning, conference																
335	LAMINATING POUCH, A3, 150 MICRON, 100 PER BOX.	Box	presentation, planning, conference																
336	LAMINATING POUCH, A4, 150 MICRON, 100 PER BOX.	Box	presentation, planning, conference																
337	LAMINATING POUCH, A4, 250 MICRON, 100 PER BOX.	Box	presentation, planning, conference																
338	PERPETUAL YEAR PLANNER, MAGNETIC, SIZE 2400MMX1200MM	Each	presentation, planning, conference																
339	PERPETUAL YEAR PLANNER, MAGNETIC, SIZE 1200MMX900MM	Each	presentation, planning, conference																
340	PERPETUAL YEAR PLANNER, MAGNETIC, SIZE 1500MMX1200MM	Each	presentation, planning, conference																
341	DATE STAMP	Each	rubber stamps & daters																
342	Stamp pad ink, 30 ml, black.	Each	rubber stamps & daters																
343	STAMP 4727 - "INVOICE RECEIVE STAMP"	Each	rubber stamps & daters																
344	Stamp pad ink, 30 ml, blue	Each	rubber stamps & daters																
345	Stamp pad ink, 30 ml, red	Each	rubber stamps & daters																
346	TEXT STAMP, WORDING: "PAID/BETAAL", 40M X 90MM	Each	rubber stamps & daters																
347	Colour chalk 100 in a box, soft, dustfree, easy erase	Each	writing & correction instruments																
348	White chalk 100 in a box, soft, dustfree, easy erase	Each	writing & correction instruments																
349	Blackboard , set square 45 degree to be used on teachers chalkboard	Each	scholastic supplies																
350	Blackboard , set square 60 degree to be used on teachers chalkboard	Each	scholastic supplies																
351	Chairbags, polyester, assorted colours, 40cm x 40cm	Each	scholastic supplies																
352	chalkboard compass, plastic	Each	scholastic supplies																
353	White board duster, compact size 145mm x 55mm	Each	presentation, planning, conference																
354	Chalkboard duster - wooden with green felt, 145mm x 55mm	Each	scholastic supplies																
355	chalkboard protractor, plastic	Each	scholastic supplies																
356	chalkboard ruler, 1 meter, with handle, plastic	Each	scholastic supplies																
357	chalkboard T-Square, 1 meter, plastic	Each	scholastic supplies																
358	Kiddies art plastic Apron	Each	scholastic supplies																
359	Plastic book covering rolls, 100 micron, 2mx450mm	Each	scholastic supplies																
360	School maths sets 11pc in metal box	Each	scholastic supplies																
361	ERASER - SMALL - WRAPPED IN PLASTIC, WHITE COLOUR, 43-45MM X 18 - 19MM X 9 - 13MM	Each	writing & correction instruments																
362	ERASER - LARGE - WRAPPED IN PLASTIC, WHITE COLOUR, 65MM X 22 - 23MM X 12 - 3MM	Each	writing & correction instruments																
363	Jumbo pencil, 2B, ergonomic triangular design, beginners writing pencil	Each	writing & correction instruments																
364	PENCIL LEADS, 0.7MM, HB - 12 PER UNIT	Unit	writing & correction instruments																
365	PENCIL, 6B	Each	writing & correction instruments																
366	Pencils, rubber tipped, HB	Box	writing & correction instruments																
367	Pencils, sharpened, 2B, 12 per box	Box	writing & correction instruments																
368	Pencils, sharpened, 2H, 12 per box	Box	writing & correction instruments																
369	Pencils, sharpened, HB, 12 per box	Box	writing & correction instruments																

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370	PENCIL LEADS, 0.5MM - 12 PER UNIT	Unit	writing & correction instruments																
371	Assorted color GEL pens 12 in a pack, 0.8mm point	Pack	writing & correction instruments																
372	Black crystal ball point pen, medium point, 50 in a box	Box	writing & correction instruments																
373	Black retractable pen, medium point, 50 in a box	Box	writing & correction instruments																
374	Blue crystal ball point pen, medium point, 50 in a box	Box	writing & correction instruments																
375	Blue retractable pen, fine point, 50 in a box	Box	writing & correction instruments																
376	Colour pencils , long length, 12 in pack, non-toxic, sharpened	Pack	writing & correction instruments																
377	Colour pencils, long length, 24 in pack, non-toxic, sharpened	Pack	writing & correction instruments																
378	Colour pencils,short length, 12 in pack, non-toxic, sharpened	Pack	writing & correction instruments																
379	Colour pencils,short length, 24 in pack, non-toxic, sharpened	Pack	writing & correction instruments																
380	Correction Roller 4.2mmx 8.5m	Each	writing & correction instruments																
381	Correction fluid Pen 12ml, with fine metal point and click cap	Each	writing & correction instruments																
382	Correction fluid Pen 8ml, with fine metal point and click cap	Each	writing & correction instruments																
383	Correction fluid Thinners, 20ml	Each	writing & correction instruments																
384	Correction fluid with brush applicator 20ml	Each	writing & correction instruments																
385	Fineliner Black, 0.4mm Point	Each	writing & correction instruments																
386	Fineliner Blue, 0.4mm Point	Each	writing & correction instruments																
387	Fineliner Green, 0.4mm Point	Each	writing & correction instruments																
388	Fineliner Red, 0.4 mm Point	Each	writing & correction instruments																
389	Highlighters , box of 10 in assorted colours ,with chisel point, fast drying	Box	writing & correction instruments																
390	Highlighters wallet of 4 assorted colours, with chisel point, fast drying	Pack	writing & correction instruments																
391	Highlighters wallet of 6 assorted colours, with chisel point, fast drying	Pack	writing & correction instruments																
392	HIGHLIGHTERS, ASSORTED COLOURS, SINGLE	Each	writing & correction instruments																
393	Jumbo wax crayons, bright colours ,pack of 9, non-toxic	Pack	writing & correction instruments																
394	Overhead projector pens, fine, set of 8, assorted colours, non permanent	Pack	writing & correction instruments																
395	Overhead projector pens, medium, set of 8, assorted colours, non permanent	Pack	writing & correction instruments																
396	Pen, crystal, red medium ball point, 50 per box	Box	writing & correction instruments																
397	PENS, BLACK - FINE POINT -BOX OF 12	Box	writing & correction instruments																
398	PENS, BLUE - FINE POINT,BOX OF 12	Box	writing & correction instruments																
399	PENS,GREEN-FINE POINT,BOX OF 12	Box	writing & correction instruments																
400	PENS, RED - FINE POINT - BOX OF 12	Box	writing & correction instruments																
401	RETRACTABLE PEN, ASSORTED COLOURS PACK OF 12	Pack	writing & correction instruments																
402	ROLLER BALL PEN, GEL RETRACTABLE PEN, EXTRA FINE, ASSORTED COLOUR	Each	writing & correction instruments																
403	ROLLERBALL PEN - 0.8MM - BLACK- (12 IN A BOX)	Box	writing & correction instruments																
404	ROLLERBALL PEN - 0.8MM - RED - (12 IN A BOX)	Box	writing & correction instruments																
405	Permanent markers, bullet point, black, 10 per pack, fibre tip, 1.5mm nib	Pack	writing & correction instruments																
406	Permanent markers, bullet point, blue, 10 per pack, fibre tip, 1.5mm nib	Pack	writing & correction instruments																
407	Permanent markers, bullet point, green, 10 per pack, fibre tip, 1.5mm nib	Pack	writing & correction instruments																
408	Permanent markers, bullet point, red, 10 per pack, fibre tip, 1.5mm nib	Pack	writing & correction instruments																
409	Permanent markers, chisel point, black, 10 per pack, fibre tip, 2.5mm nib	Pack	writing & correction instruments																
410	Permanent markers, chisel point, blue, 10 per pack, fibre tip, 2.5mm nib	Pack	writing & correction instruments																
411	Permanent markers, chisel point, green, 10 per pack, fibre tip, 2.5mm nib	Pack	writing & correction instruments																
412	Permanent markers, chisel point, red, 10 per pack, fibre tip, 2.5mm nib	Pack	writing & correction instruments																
413	WAX CRAYONS - BOX OF 24 - ASSORTED COLOURS	Box	writing & correction instruments																
414	Retractable wax crayons, non-toxic , set of 12 assorted per pack	Pack	writing & correction instruments																
415	White Board Marker - Black 10 per pack	Pack	writing & correction instruments																
416	White Board Marker - Dark Blue 10 per pack	Pack	writing & correction instruments																
417	White Board Marker - Green 10 per pack	Pack	writing & correction instruments																
418	White Board Marker - Red 10 per pack	Pack	writing & correction instruments																
419	Casio FX 822A Plus (254 functions) Scientific calc. for Maths Lit	Each	Calculators & adding machines																
420	Sharp EL 531 WHB - 8K (272 functions) Scientific calc. for Maths Lit	Each	Calculators & adding machines																
421	Casio FX 991ZA Plus 2 (433 functions) Scientific calc. Mathematics	Each	Calculators & adding machines																
422	Sharp EL WS35 2/A (422 functions) Scientific calc. Mathematics	Each	Calculators & adding machines																
423	Lanyards 20mm with swivel hook, ribbon: 480mm (L) x 20mm (W); Hook: 63mm (L) x 20mm (W); Packaged in 250 per pack	Pack																	
424	DVD's: 16x, Photo printable, 4.7GB - 120minutes, 50 per spindle	Each																	