



OFFICE OF THE PREMIER

Request for Proposal to appoint a capable service provider for the rendering of hygiene services for a period of 18 months:

- 1. Galeshewe Multi-Purpose Community Centre & Pescodia One Stop**
 - 2. Premier's Bursary Programme**
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1. PURPOSE

The purpose of this request for quotation (RFQ) is to appoint a service provider to provide hygiene services to the Office of the Premier for a period of **18 months**.

2. OBJECTIVE OF THE REQUEST FOR QUOTATION:

The objective of the RFQ is to provide hygiene services at:

2.1 Galeshewe Multi-Purpose Community Centre & Pescodia One Stop

2.2 Premier's Bursary Programme

3. SCOPE OF WORK:

The scope of work consists of 2 parts:

Part 1: Supply and installation of once off equipment at:

- Galeshewe Multi-Purpose Community Centre and Pescodia One Stop;
- Premier's Bursary Programme

Part 2: Monthly refills to be done at:

- Galeshewe Multi-Purpose Community Centre and Pescodia One Stop;
- Premier's Bursary Programme

PART 1 – Supply and installation of once off equipment.

GALESHEWE MUPTI-PURPOSE	
Air freshener dispenser	4
Hot air dryer/ Hand Paper Towel Cabinet	3
Wall mounted bin	3
Foam soap dispenser	3
Sanitary bin (SHE-bins) including liners (7 day service)	3
SHE packet dispenser	3
Auto sanitizer foam dispenser	4
Auto janitor sanitizer dispenser	3
Seat sanitizer dispenser	5
Auto flush for gents urinals	2
TR3 Toilet Roll Holder	5
PESCODIA ONE STOP	
Air freshener dispenser	3
Hot air dryer/ Hand Paper Towel Cabinet	2
Wall mounted bin	2
Foam soap dispenser	2
Sanitary bin (SHE-bins) including liners (7 day service)	2
SHE packet dispenser	2
Auto janitor sanitizer dispenser	5
Seat sanitizer foam dispenser	4
TR3 Toilet Roll Holder	4

PREMIER'S BURSARY PROGRAMME	
Hand Paper Towel Dispenser	4
Hand Stand Hygiene	1
Foam Soap Dispenser	3
SHE Bin Pedal	3
SHE Packet Dispenser	3

PART 2 - Refills to be done monthly.

GALESHEWE ONE STOP		
Description	Quantity	Frequency
Soap foam dispenser	3	Monthly
SHE Packets	3	Monthly
Surface sanitizer foam refill 400ml	5	Monthly
PESCODIA ONE STOP		
Description	Quantity	Frequency
Soap foam dispenser	2	Monthly
SHE Packets	2	Monthly
Surface sanitizer foam refill 400ml	4	Monthly
PREMIER'S BURSARY PROGRAMME		
Description	Quantity	Frequency
Paper towels	8	Monthly
SHE Packets	3	Monthly
Hand sanitizer foam refill	2	Monthly

4. CONTRACT PERIOD/ DURATION:

The successful bidder will be responsible for the provision of hygiene services to the Office of the Premier for a period of **18 months for the Galeshewe Multi-Purpose Community Centre & Pescodia One Stop and Premier's Bursary Programme.**

5. COST BREAK DOWN

Grand total pricing should be VAT inclusive. VAT may only be charged by service providers registered for VAT by means of a unique registration number issued by South African Revenue Services (SARS). The VAT registration number must be indicated on the original invoice submitted for payment.

6. EVALUATION CRITERIA

This RFQ will be evaluated on the 80/20 principle as guided by the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022.

Stage 1: Compliance with minimum requirements. The minimum requirements to participate in this request are:

- Proof of Central Supplier Database (CSD) registration. (Unique MAAA-number)
- Bidder's CSD must reflect tax compliant status at closing date. In the event where the bidder submits a hard copy of the Tax Clearance Certificate, the CSD verification outcome will take precedence.
- Bidders Declaration (Please find attached)
- Critical Information (Please find Attached)

Stage 2: Price and Specific Goals points' calculation

Price	80
Specific Goals	20

Bidders are requested to submit valid proof of Specific Goals in order to claim points.,

CLOSING DATE:

Completed proposal documents must be submitted in a sealed envelope or emailed with all supporting and compliance documents to **MVice@ncp.gov.za**

Closing of bid details are as follows:

Date: Monday, 20 May 2024

Time: 11h00

Venue: Office of the Premier

t&i Building

69 Memorial Road, Block B, 1st Floor, Room 12

Kimberley

For any enquiries please contact: Ms. M Vice at 053 030 0838 or **MVice@ncpg.gov.za**



AN KRUGER
CHIEF FINANCIAL OFFICER