

SECTION 36(1)

**DEVIATION FROM AND RACTIFICATION OF MINOR BREACHES OF
PROCUREMENT PROCESSES**

M1823

This form is to be used in all cases in which there is a deviation from the standard procurement processes and for the ratification of minor breaches of procurement processes. The form is to be signed by the Accounting Officer and a copy is to be forwarded to the Supply Chain Management Unit (SCMU) for reporting to Council. The SCMU is to submit these reports to Council on behalf of the accounting officer as well as include this report as a note to the annual financial statements.

Section 36 (1) of the Supply Chain Management Policy states that:

'The accounting officer may –

- (a) dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
 - 1. In an emergency;
 - 2. If goods and services are produced or available from a single provider only;
 - 3. For the acquisition of special works of art or historical objects where specifications are difficult to compile;
 - 4. Acquisition of animals for zoos and/or nature and game reserves;
 - 5. In any other exceptional case where it is impractical or impossible to follow the official procurement processes.
- (b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

Date	:	25 July 2022
Details of goods /services required	:	Sound system in Ward 19 and 25
Requested by	:	S.S. Dlamini
Telephone contact number	:	034 328 7675
Department	:	Public Participation
Cost Centre	:	010276010273
Requisition Number	:	237445 and 237446
Order Number	:	
Value	:	R12 500.00 and R12 500.00
Supplier	:	Siyazingela Trading Enterprise and Bayabongonyanda Trading Enterprise (PTY) LTD

Reason for Deviation: as above, please circle 1 2 3 4 5 b

Explanation for Deviation: Service provide was contacted by Public Participation after a request for an urgent sound system which will be utilized during a public meeting which was

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going to be addressed by the Mayor, Deputy Mayor and the Speaker of Newcastle local municipality. The meeting took place at H39 (ward 19) and Siyahhlala (ward 25) on the 3rd of July 2022. The meeting was triggered by the service delivery protest of the community members.

It should be noted that the plan was to utilize an internal sound system, however, due to load shedding, a new sound system were to be outsourced, normal scm processes could not be follow due to the fact that it was on weekend.

Acting Manager: Public Participation Unit

Signature: 

Date: _____

Director: Supply Chain Management Unit

Supported / ☒ Not Supported

Signature: 

Date: 1/8/2022

Reason for not supporting (if applicable):

Acting Strategic Executive Director: Budget & Treasury Office

Supported / ☒ Not Supported

Signature: 

Date: 2022/08/01

Reason for not supporting (if applicable):

Acting Accounting Officer

Approved / ☒ Not Approved

Signature

Date

04/08/2022

Reason for not approving (if applicable):